

March 30, 1971

TO THE TRUSTEES OF  
YOUNGSTOWN STATE UNIVERSITY

This notice is to confirm to you that the next regular meeting of Trustees of Youngstown State University will be held on Tuesday, April 20, 1971 at 10:00 o'clock a.m. at the Pollock House.

This is a rescheduling from the April 15 date previously intended, made because several of the Trustees have conflicts and would be unable to attend on April 15.

Copies of the agenda will be furnished by Dr. Pugsley's office.

Yours very truly,

*Hugh W. Manchester*  
Secretary to the Board of Trustees  
of Youngstown State University

This is to certify that a copy of the above notice was mailed on March 30, 1971 to each of the following persons:

William J. Brown  
The Youngstown Vindicator  
Vindicator Square  
Youngstown, Ohio 44503

Dr. B. B. Burrowes  
529 North Avenue  
Youngstown, Ohio 44502

Carl L. Dennison  
Butler, Wick & Company  
6th Floor, Union Natl. Bank Bldg.  
Youngstown, Ohio 44503

Elton W. Luckhart  
305 Legal Arts Centre  
Youngstown, Ohio 44503

John N. McCann, M. D.  
2722 Mahoning Avenue  
Youngstown, Ohio 44509

John M. Newman  
1203 Union Natl. Bank Bldg.  
Youngstown, Ohio 44503

Clarence J. Strouss  
Northwestern Mutual Life  
Insurance Co.  
Dollar Bank Building  
Youngstown, Ohio 44503

Robert E. Williams  
1359 Virginia Trail  
Youngstown, Ohio 44505

Raymond J. Wean, Jr.  
Wean United, Inc.  
Three Gateway Center  
401 Liberty Avenue  
Pittsburgh, Pa. 15222

Dr. Albert L. Pugsley, Pres.  
Youngstown State University  
410 Wick Avenue  
Youngstown, Ohio 44503

*Hugh W. Manchester*

JOHN H. RANZ  
HUGH W. MANCHESTER  
RICHARD B. WILLS  
JOHN F. ELSAESSER  
PAUL J. FLEMING  
JAMES E. BENNETT, JR.  
JOHN WEED POWERS  
FRANKLIN S. BENNETT  
DON E. TUCKER  
CHARLES H. OWSLEY  
JOHN D. LIBER  
W. STEPHEN MELOY  
ROBERT N. DINEEN  
GILBERT M. MANCHESTER  
MICHAEL I. WALLING

LAW OFFICES  
**MANCHESTER, BENNETT, POWERS & ULLMAN**

UNION NATIONAL BANK BUILDING  
YOUNGSTOWN, OHIO 44503  
TELEPHONE 743-1171 AREA CODE 216

CURTIS A. MANCHESTER  
1902-1951  
JAMES E. BENNETT  
1917-1964  
FRANKLIN B. POWERS  
1914-1960

MYRON E. ULLMAN  
OF COUNSEL

April 21, 1971

Mrs. Marian Webster  
Secretary to the President  
Youngstown State University  
410 Wick Avenue  
Youngstown, Ohio 44503

Dear Mrs. Webster:

I have xeroxed for my records and return herewith the sheet containing signatures indicating receipt of the agenda for the April 20, 1971 board meeting, and receipt No. 785844 for certified mail sent to Mr. Wean on April 15. This sheet should be inserted with your original minutes for the April 20 meeting.

Yours very truly,

*Hugh Manchester*

HWM MM  
Enclosure

**RECEIPT FOR CERTIFIED MAIL—30¢ (plus postage)**

SENT TO	Mr. Raymond J. Wean Jr. Pres.	POSTMARK OR DATE
STREET AND NO.	Wean Industries Inc. 401 Liberty Ave.	
P.O., STATE AND ZIP CODE	Pittsburgh, Penna. 15222	
OPTIONAL SERVICES FOR ADDITIONAL FEES		
RETURN RECEIPT SERVICES	1. Shows to whom and date delivered ..... 15¢ With delivery to addressee only ..... 65¢	
	2. Shows to whom, date and where delivered .. 35¢ With delivery to addressee only ..... 85¢	
DELIVER TO ADDRESSEE ONLY	50¢	
SPECIAL DELIVERY (2 pounds or less)	45¢	

POD Form 3800 July 1969 **NO INSURANCE COVERAGE PROVIDED—NOT FOR INTERNATIONAL MAIL** (See other side) \* GPO : 1969 O—388-312

- Dr. John N. McCann
- Attorney John M. Newman
- Mr. Clarence J. Strouss
- Mr. Raymond J. Wean
- Mr. Robert E. Williams
- Attorney Hugh W. Manchester

*Betty Marchel*  
*Raymond J. Wean Jr.*  
*John M. Newman*  
*John N. McCann*  
*John M. Newman pers. #1*  
*Clarence J. Strouss*  
*Mailed 4/15/71*  
*Mrs R. E. Williams*  
*Hugh W. Manchester*

Signature indicates receipt of April 20, 1971 Board of Trustees Meeting Agenda.

No. 185844

Free A. L. Angely

YOUNGSTOWN STATE UNIVERSITY

Board of Trustees Meeting

Pollock House, 10:00 a.m.

Tuesday, April 20, 1971

AGENDA

- a) Roll Call
- b) Proof of Notice of Meeting
- c) Disposition of Minutes for the Meeting held Thursday, January 21, 1971
- d) Recommendations of the President of the University
  1. Resolution to Adopt the Operating Budget for 1971-72
  2. Correction of Resolution YR 1971-16
  3. Resolution Authorizing Expansion of Programs Leading to the Degree "Master of Science" to include the field of Criminal Justice
  4. Resolution Authorizing Expansion of Programs Leading to the Degree "Bachelor of Engineering" to include a Curriculum in Management Engineering
  5. Resolution Amplifying Trustee Regulations Section 19, Leave of Absence
  6. Resolution Governing Administration of Academic Records
  7. Resolution Establishing the George M. Wilcox Curriculum Materials Center
- e) Report of the President of the University
  1. The Ohio Board of Regents Recommendations on Capital Improvements
  2. University Senate Actions
  3. The Ruling of the 5th District Court
  4. Report on Educational Television
  5. Change of Date for Spring Commencement from Wednesday, June 16 to 10 a.m. Saturday, June 19, 1971, at Stambaugh Auditorium.
  6. Report of the Vice President for Academic Affairs
    - a) North Central Association Approvals
    - b) Approval by Board of Regents of Program in Child Care Technology
  7. Report of the Vice President for Financial Affairs
    - a) Mrs. Harry K. Graebing's Gift
    - b) Financial Report - July 1, 1970 through March 31, 1971
- f) Report of Committees of The Board
  1. Finance Committee
    - a) Resolution Confirming Acquisition of Certain Properties
    - b) Appreciation for Gift of \$5,000 from Mrs. Harry K. Graebing to Establish a Scholarship Fund or Other Forms of Financial Assistance for Deserving Women Students Enrolled in Dana School of Music

2. Building Committee

- a) Action Approving Preliminary Drawings for Music and Fine Arts Building (Committee Minutes Attached)
- b) Action Reviewing Schematics for the Utility Plant and Distribution System (Committee Minutes Attached)

g) New Business

h) Adjournment

i) Time and Place of Next Meeting

Previously Scheduled for Pollock House, 10:00 a.m., Thursday, June 24, 1971.  
Is a change desired?

Resolution to Adopt The  
Operating Budget for 1971-72

On Wednesday, April 14, 1971, the Finance Committee, the Treasurer, and the Chairman of the Board met with the Vice Presidents and President of the University and carefully reviewed the proposed Operating Budget of the University for 1971-72. The Budget before you is a balanced budget using the present subsidy levels with additional revenues estimated to be produced from the increases in student fees authorized by you last summer. These increases have yet to be approved by the Board of Regents but lie within present maximums permitted by that Board. It now appears that the fee increases expected at the other Ohio State universities will be of similar magnitude so that YSU will retain its relative position in the fee structure. There are substantial pressures in the State to place a higher proportion of the cost of education on the student.

The General Assembly has not yet acted on the recommendations of the Governor's Executive Budget for financing higher education, nor on the recommendations of the Ohio Board of Regents. The two sets of recommendations differ substantially, with the Regents' Budget being the higher. Both the Executive Budget and the Regents' Budget freeze enrollments at approximately 1970 levels for most of the state universities. Exceptions are the three universities having community colleges as a part of their campuses. Youngstown is one of these. Both budgets provide no state subsidy for the out-of-state student. We hope to change this. Enclosed, as Exhibit A for your information, is a copy of the Budget directions and worksheets used this year.

We did not meet our projected enrollment increases in the current year. As a result, we failed to receive the full amount of state subsidy expected and did not collect the full amount of projected income from student fees. Due to lapses, unfilled positions, and the use of limited service faculty, all of which provide some flexibility in operational expenditures, we shall end the year in the black. The budget is built on a general teaching load of 12 quarter hours. In estimating the enrollments for 1971-72 we have used approximately the same enrollments as were estimated for 1970-71. The increases in the Instruction and General Budget expenditures, therefore, represent expanded services, such as the Media Center, the Computer Center, public services, faculty and classified salary increases; provision for new academic programs, provision for occupancy of the Beeghly Physical Education Center, and rentals of space required by demolition of Ford Hall, East Hall, Central Services, the Book Store, and West Hall.

The increases for faculty and administrative salaries total 5 percent. Each increase is on an individual merit basis for continuing filled positions. Once again we have not increased salaries for vacant positions, preferring instead to reward the people we have.

The Civil Service salaries are as required by law with step increases on an individual basis. Should the Governor's proposal for a Civil Service base salary adjustment be approved by the Legislature we hope that this will be covered by an adjustment of state subsidy. We have felt that it was advisable to prepare this budget and bring it to you at the normal time in order that notices of contract renewals may be provided to University personnel. In all probability the Legislature will not take final action on the Higher Education Budget until July or August. The comparison of the year 1970-71 and 1971-72 shows an increase in this budget of \$1,245,173 (page iv) for Instruction and General. Of our Instruction and General budget some 78 percent is for salaries, and 22 percent is for all other operating expenditures (page ii).

The motion for adoption of the following resolution comes appropriately from your Finance Committee as follows:

Approval of the Operating Budget for 1971-72

"WHEREAS, the Finance Committee has carefully reviewed the proposed Operating Budget for 1971-72, and considers that this Budget is a fair expenditure plan for the presently estimated resources of the University for that year, YR 1971-

"BE IT RESOLVED, that the Operating Budget for 1971-72 be approved and that such approval includes the changes of title, positions and Civil Service classifications as noted therein, and the changes required by action of this Board at this meeting."

BUDGET INFORMATION DIRECTION SHEET 1971-72

Enclosed are copies of:

- (1) Budget Information sheets.
- (2) A "Model Copy" illustrating how these forms should be filled out.
- (3) A sheet prepared by the Office of Institutional Research which shows the number of student credit hours taught in your department and/or school for the Fall Quarters of 1969 and 1970, the number of student credit hours you estimated would be taught in the Fall Quarter of 1970, and student credit hours for 1971 as projected by the Office of Institutional Research. A column is also provided for entering your departmental estimate for the Fall Quarter 1971. This figure must coincide with the estimate you enter on the Budget Information sheet for this quarter (see point 3 (b) below.) If your estimate is significantly different from that of the estimate prepared by the Office of Institutional Research, please attach an explanation of your reasons for your higher or lower figure.

PLEASE COMPLETE AND RETURN 5 COPIES OF THE BUDGET INFORMATION SHEETS FOR YOUR DEPARTMENT TO THE BUDGET OFFICE BY 5:00 p.m. FRIDAY, JANUARY 29.

GENERAL DIRECTIONS FOR FILLING OUT BUDGET INFORMATION SHEETS

1. List each full-service faculty position by rank as it has appeared on the budget for 1969-70 and/or 1970-71. If positions have been authorized after the budget was approved, record these also in appropriate place. (See point 8 below). Show each position as continued or cancelled as you recommend it to appear in 1971-72. Show the incumbent by name for periods filled.
2. Show on the first line for each full-service position the actual record of the class credit hours taught for each quarter in 1969-70, for the Fall Quarter of 1970-71, and as projected for the Winter and Spring Quarters of 1970-71 and all quarters of 1971-72. In general, departments are expected to average a 12 class credit hour teaching load exclusive of the department chairman and exclusive of Limited Service faculty.
3. Show on the second line for each full-service faculty position the quarterly student credit hour product, and on the line below the salary show the tenth's time attributable to this department.
  - (a) In recording student credit hours for each of the 3 quarters of 1969-70 and the Fall Quarter, 1970-71, use data developed from 14th Day Enrollment reports for those quarters. Exclude auditors. (Fall Quarter data are already provided on attachment.)
  - (b) Estimate anticipated student credit hours for winter and spring quarters of 1970-71 and all quarters of 1971-72 and record in proper column. As noted above, if your estimates of 1971-72 student credit hours are above or below those projected by the Office of Institutional Research, provide a justification for your estimates on an accompanying sheet.



- (c) Show the salary for the academic year if for a nine-month position. Show the same for projected load and salary for 1971-72. The Dean will inform each Department Chairman of the amount to use for the Department Chairman's salary for 1971-72 prior to completion of the form.
- (d) If the appointment is on a 12 month's basis, show 12 month's salary and use asterisk.
4. If services and salary are to be shared between two or more departments show only that portion applicable to your department, and note under comments the appropriate reference and total.
  5. Individuals who are recommended for Sabbatical Leave or Leave Without Pay for 1971-72 should be included without load for the period of absence. If a replacement is needed for faculty on leave, show this at the recommended rank and salary as an additional position identified as "Sub (name of faculty on leave)" and record the class credit hours and student credit hours to be taught against this position.
  6. For limited-service faculty use totals only.
  7. Total 1971-72 salary recommendations for all filled continuing positions may not exceed 5 percent of the total salary budgeted for those same filled positions for previous years. All increases shall be based upon individual merit. Attach individual justification for any individual who is recommended for 8 percent or more. Salaries should not exceed or fall below the following salary range:

	<u>Minimum</u>	<u>Maximum</u>
Professor	\$15,000	No Limit
Assoc. Professor	12,000	\$17,000
Asst. Professor	9,500	14,000
Instructor	7,500	11,000

8. When projected student credit hours do not justify the retention of vacant positions, these positions shall be cancelled; otherwise they should be carried over into 1971-72 at the same salary.

#### NEW POSITIONS

9. New positions should be requested only if justified by the number of student credit hours projected for 1971, or on other special grounds which should be set forth in detail on an accompanying sheet. Institutionally the total projection of enrollments will not justify the addition of new positions since the University failed to meet its enrollment projections by 400 FTE enrollments, but did provide the positions to accommodate this number for the current year.

#### LIMITED SERVICE

10. The limited-service rate effective in the fall of 1971 will continue at \$120 per quarter hour for holders of the Bachelor degree; \$140 per quarter hour for holders of the Master's degree; and \$180 per quarter hour for holders of the Ph.D. degree. Extend data credited to limited-service faculty estimated for 1970-71 and apply salary rates. In general it is not expected

to provide an increase in the number of full-time faculty by reducing the limited-service faculty.

#### DISCUSSION OF EXAMPLES ON MODEL COPY

Examples of several different kinds of situations are described below. In general, the amount of money available for salary increases is 5 percent of the total for continuing filled positions of the Salary column noted in the 1970-71 model copy with an a. For your department show this a for such positions. The dollars so computed should be used for salary increases in the continuation of those positions. The department chairman's salary is not to be included in this base. His salary will be recommended by the Dean of his school from a 5 percent total of all department chairmen in the school concerned. Each department chairman will be informed by the Dean of his proposed salary in order that this figure may be included when the Budget sheets are submitted.

Sabbatical Leave. The position of Able, I.M., shows how to budget for a sabbatical leave. The \$15,000 salary for 1970-71 when this man was teaching must be included in the salary base to provide funds for salary increases for 1971-72, and therefore is shown with the note a. Able is recommended for an increase of \$500. With a sabbatical leave of three quarters at half pay the note under comment will show the \$15,000 total full time salary base for 1971-72 although he will receive only the \$7,750 amount of the sabbatical. Although Able will receive in cash only \$250 of the salary increase shown for his changed base salary, the other \$250 is not available for use on other positions. Otherwise it would have to be made up a year later. The University regards the commitment to Able as a firm contract once it has been approved and in the event that the sub Able line has been filled will place Able on leave without pay for the sabbatical period in the event he does not keep his part of the sabbatical contract. Able's teaching services must be covered by someone else. For this purpose the unused \$7,750 of his base salary will be used plus or minus what is needed for the replacement which is shown as a substitute position described next.

Substitute Positions, 1971-72. A substitute teacher is sought for Able. This is noted under Instructors as "sub Able, 1971-72". This indicates that it will require \$9,000 to fill a one year terminal instructorship. For this purpose this University will find it necessary to supply \$1,250 beyond the \$7,750 half salary available from Able's position. Another way of covering Able's load while he is gone would be to budget limited service faculty for this purpose. In this case there would be a saving. Institutionally it is expected that there will be enough cases where limited service faculty will be employed to carry loads of absent faculty so that the savings and overages will balance out.

Unfilled Positions in 1970-71. Two new associate professorships were authorized in 1970-71, but were not filled because suitable candidates could not be found before the year began and because the positions were frozen when enrollments did not meet estimated figures. The department, however, believes that its load for the coming year would justify the revival of one of these positions since it is in a special field which is needed in the approved graduate program. This or whatever other justification is used should be attached as a separate sheet of explanation of the proposed restoration of the position for 1971-72. It is noted that since the position was vacant in 1970-71 it is not included in the base upon which the 5 percent salary increase is prepared and that it cannot be requested in 1971-72 at a figure higher than that shown for 1970-71.

Vacancies. Associate Professor Tudor resigned in 1970-71. His position, therefore, shows no teaching load or salary for 1971-72. Nor is his salary for 1970-71 included in the base upon which salary increases are computed. However, an evaluation of the needs of the department shows that the position could be filled at a lower rank, and accordingly a new vacancy is proposed at the Assistant Professor level at \$10,500 and a note under comments indicates that this is to "Replace vacated Tudor position."

Substitute Positions, 1970-71. Assistant Professor T.L. Curtis was absent on leave without pay during 1970-71. However, since he will be continued in 1971-72 his base salary rate should be shown for 1970-71 with a note a because his is a salary to be included in the 5 percent increase on continuing positions. Assistant Professor Curtis' duties were carried in 1970-71 by a substitute instructor (King) on a terminal appointment. Sub Curtis 1970-71 (King) therefore is not entered for 1971-72 when Curtis returns.

Promotions. Curtis has been approved for promotion to Associate Professor. He should be shown for the new rank with the appropriate comment "From Assistant Professor."

New Positions. In contrast to last year when a separate sheet was used to request any new positions needed, this year any new positions requested shall be shown as such on the basic budget sheet. The model copy does not show such an example, but if used it would use the same format as that shown for the position bearing the note, "replace vacated Tudor position." The note, however, would read, "New Position." A full explanation of the justification of need should be attached.

Service In More Than One Department. Professor Jorlan renders services in more than one department. The position of salary attributable to this department should be shown together with suitable comments showing the tenths time and proportional salary attributable to the other department or departments, and the total salary. That portion of his salary attributable to this department in 1970-71 is included in the base upon which the 5 percent is computed. If this base is different in 1971-72 than in 1970-71 an adjustment upward or downward should be made with the other department's base.

Racial Distribution. In spite of our intensive effort the University has not been successful in adding black members to its faculty. It is therefore, expected that when any vacant position is filled that the department will have made an exhaustive search for black faculty in order to remedy this deficiency. These individuals need not always present the terminal degree. This same attitude will prevail in filling non-faculty positions.

\* \* \*

If a department chairman and Dean believe that the department has special problems and needs, and wish to bring these to the attention of the Budget Committee, the Committee will schedule a special hearing on the budget of that department. If the Budget Committee, after study of the request submitted by a department, finds that it does not have a complete understanding of the department's needs, the Committee will invite the chairman to attend the hearing with the Dean.

FALL-QUARTER STUDENT-CREDIT-HOURS  
BY DEPARTMENT AND SCHOOL  
1969, 1970, 1971

	1969	1970		1971	
	Actual	Dept. Estimate	Actual	Dept. Estimate	Inst. Research Estimate
Art	2,903	3,020	3,701		3,776
Biology	8,216	7,690	7,311		7,419
Chemistry	4,488	6,080	5,059		5,162
Economics	5,305	5,840	5,269		5,361
English	22,555	26,868	24,130		24,918
Languages	6,939	7,035	5,084		5,173
Geography	2,476	2,725	2,931		2,990
Geology	2,175	2,190	1,604		1,627
Health & Ph. Ed.	9,026	8,656	7,048		7,191
History	10,353	10,980	9,472		9,603
Home Economics	813	526	710		715
Mathematics	11,708	15,600	11,895		12,136
Philosophy	3,674	3,586	3,875		3,954
Physics	4,176	3,910	4,440		4,530
Political Science	12,786	8,040	11,526		11,730
Psychology	7,532	9,176	8,552		8,723
Sociology	3,202	6,916	4,107		4,190
Speech	1,112	1,536	1,539		1,570
Arts & Sciences	119,439	130,374	118,253		120,768
Accounting	6,987	8,029	7,036		7,220
Adv. & P. R.	3,720	4,740	3,648		3,743
Business Org.	11,843	13,403	12,503		12,830
Merchandising	5,986	6,963	6,139		6,299
Business Administration	28,536	33,135	29,326		30,092
Education	11,848	11,379	11,023		11,231
Chemical Engineering	681	944	648		653
Civil Engineering	1,554	1,665	1,511		1,519
Electrical Engineering	1,366	1,784	1,652		1,701
Industrial Engineering	866	1,243	901		926
Mechanical Engineering	2,699	2,470	2,557		2,593
Metallurgical Engineering	872	1,450	1,038		1,058
Engineering	8,038	9,556	8,307		8,450
Music	4,266	3,618	4,301		4,372
Business Technology	0	0	0		0
Continuing Education	0	507	78		80
Criminal Justice	1,576	1,975	1,802		1,837
Engineering Technology	749	2,350	1,349		1,381
Nursing	1,265	1,925	1,303		1,328
Secretarial Studies	2,000	2,425	2,324		2,370
Spec. Studies	1,137	1,374	989		1,001
Technical & Community College	6,727	10,556	7,845		7,997
Other	*		402		
University	178,854	198,618	179,457		182,910

Sources: 14th Day Class Enrollment Data

\*Distributed in 1969

IR - 12/70

Name and Rank	1969-1970					1970-1971					PROJECTED 1971-1972					Comments 1971-1972
	Teaching Load				Salary & FTE	Teaching Load				Salary & FTE	Teaching Load				Salary & FTE	
	Fall	Winter	Spring	Total		Fall	Winter	Spring	Total		Fall	Winter	Spring	Total		
<b>FULL SERVICE FACULTY</b>																
<b>PROFESSOR</b>																
Jones, J. L.	6 276	6 280	6 214	18 770	\$16,000* 1.0	6 290	6 300	6 250	18 840	\$17,000* 1.0	6 300	6 300	6 250	18 850	\$ 17,800* 1.0	Chairman
Able, I. M.	10 405	13 210	11 380	34 995	14,200 1.0	11 450	12 201	11 315	34 966	15,000a 1.0	-	-	-	-	7,750 -	Sabbatical Leave 3 Qtrs. 1/2 pay Total FT Salary rate \$15,500
Jorlan, K.	3 75	3 82	3 80	9 237	4,500 0.3	3 72	4 101	4 96	11 269	4,800a 0.3	3 75	4 100	5 90	12 265	4,950 0.3	.7 Beta \$11,550, Total Salary \$16,500
<b>ASSOCIATE PROFESSOR</b>																
Tudor, S.	11 420	14 361	12 410	37 1,191	11,000 1.0	12 403	12 385	12 370	36 1,158	11,800 1.0	-	-	-	-	-	Resigned 1970-1971
Smith, A.	-	-	-	-	-	12 360	13 355	12 320	37 1,035	12,000a 1.0	12 360	13 350	12 300	37 1,010	12,425 1.0	
Curtis, T. L.	15 300	15 305	12 252	42 857	10,000 1.0	On LWOP, Base Salary rate (11,000)a				(11,000)a	12 300	12 240	13 250	37 790	12,000 1.0	From Assistant Professor
Vacant (authorized 1970)	-	-	-	-	-	-	-	-	-	(15,000) (1.0)	12 360	12 360	12 320	36 1,040	15,000 1.0	Fill vacant position authorized in 1970
Vacant (authorized 1970)	-	-	-	-	-	-	-	-	-	(12,000) (1.0)	-	-	-	-	-	Discontinue position authorized in 1970
<b>ASSISTANT PROFESSOR</b>																
Corey, B. A.	6 97	8 240	6 115	20 452	4,400 0.5	6 100	8 225	6 110	20 435	4,700a 0.5	6 100	6 150	6 110	18 360	4,875 0.5	.5 Omega \$4,875 Total Salary \$9,750
Vacant (authorized 1970)	-	-	-	-	-	-	-	-	-	-	12 400	13 350	12 300	37 1,050	10,500 1.0	Replace vacant Tudor position
<b>Total Full Service "See Page 2 for Totals"</b>																
<b>Department Average per FTE Full Service</b>																
<b>LIMITED SERVICE FACULTY</b>																
<b>Total for Department</b>																
<b>Department Average per FTE Total</b>																

Name and Rank	1969-1970					1970-1971					PROJECTED 1971-1972					Comments 1971-1972
	Teaching Load				Salary & FTE	Teaching Load				Salary & FTE	Teaching Load				Salary & FTE	
	Fall	Winter	Spring	Total		Fall	Winter	Spring	Total		Fall	Winter	Spring	Total		
<b>FULL SERVICE FACULTY</b>																
<b>INSTRUCTOR</b>																
James, A. L.	-	-	-	-	-	15	14	13	42	8,000	15	15	12	42	8,500	
	-	-	-	-	-	300	280	250	830	1.0	300	280	250	830	1.0	
Johnson, C. J.	15	14	13	42	7,500	-	-	-	-	-	-	-	-	-	-	
	320	280	230	830	1.0	-	-	-	-	-	-	-	-	-	-	
Sub. Able 1971-1972	-	-	-	-	-	-	-	-	-	-	15	12	12	39	9,000	
	-	-	-	-	-	-	-	-	-	-	450	200	300	950	1.0	
Sub. Curtis 1970-1971 (King)	-	-	-	-	-	15	15	12	42	9,000	-	-	-	-	-	
	-	-	-	-	-	300	300	257	857	1.0	-	-	-	-	-	
<b>Total Full Service</b>	66	73	63	202	\$67,600	80	84	76	240	\$82,300	93	93	90	276	\$102,800	
	1,893	1,758	1,681	5,332	5.8	2,275	2,147	1,968	6,390	6.8	2,645	2,330	2,170	7,145	7.8	
<b>Department Average</b>	11.4	12.6	10.9	11.6	\$11,655	11.8	12.4	11.2	11.8	\$12,103	11.9	11.9	11.5	11.8	\$ 13,179	
<b>per FTE Full Service</b>	326	303	290	306	1.0	335	316	289	313	1.0	339	299	278	305	1.0	
<b>LIMITED SERVICE FACULTY</b>	60	45	40	145	\$18,850	55	40	40	135	\$17,550	55	40	40	135	\$ 17,550	
	1,250	930	800	2,980	3.2	1,000	900	850	2,740	3.0	1,000	900	850	2,740	3.0	
<b>Total for Department</b>	126	118	103	347	\$86,450	135	124	116	375	\$99,850	148	133	130	411	\$120,350	
	3,143	2,688	2,481	8,312	9.0	3,275	3,047	2,818	9,140	9.8	3,645	3,230	3,020	9,895	10.8	
<b>Department Average</b>	14.0	13.1	11.4	12.8	\$ 9,605	13.8	12.7	11.8	12.8	\$10,189	13.7	12.3	12.0	12.7	\$ 11,144	
<b>per FTE Total</b>	349	299	276	308	1.0	334	311	288	311	1.0	338	299	280	305	1.0	

The amount available for salary increases of continuing filled full-time positions, exclusive of the Department Chairmen, is 5 percent of those positions noted in 1970-71 with an a. This provides a base of \$55,500 of which 5 percent is \$2,775.

Correction of YR 1971-16

At the meeting of January 21, 1971, the Board adopted Resolution YR 1971-16 which identified the University as a Fair Employment Institution. Inadvertently the intended reference to sex was omitted. It is suggested, therefore, that the following Resolution will correct that error.

"BE IT RESOLVED, that Resolution YR 1971-16 be amended to include, YR 1971- the word 'sex' following the word 'color' in paragraph 3 of that action.

"The revised Resolution shall therefore read as follows:

"WHEREAS, the Youngstown State University Board of Trustees recognizes its responsibility under federal, state and local laws and executive orders relating to fair employment practices; and

"WHEREAS, the official and operational position of the University is one of complete agreement with the philosophy of equal employment opportunity,

"NOW, THEREFORE, BE IT RESOLVED, by this Board that in the operations and activities of Youngstown State University there shall be no discrimination on the basis of race, color, sex, religious belief, country of national origin, or ancestry. This policy shall apply to employment as well as all operational aspects of the University involving students, faculty, the use of University buildings and other facilities, and to the promotion or discharge of members of faculty or other employees."

Resolution Authorizing Expansion of Programs Leading to the Degree Master of Science to Include a Program in Criminal Justice

"WHEREAS this Board of Trustees under Resolution YR 1967-9, and YR 1969-19, did unanimously authorize programs of graduate study in certain fields leading to Masters degrees; and

YR 1971-

"WHEREAS, the University has developed and offered programs in the area of criminal justice leading to the Associate, Bachelor of Arts, and Bachelor of Science degrees, and these programs have grown in enrollment and met with gratifying acceptance; and

"WHEREAS, there is a great need both in the region and the State to develop competent educators in the field of criminal justice and to improve the quality of performance of criminal justice personnel at all levels and in all areas of the criminal justice process,

"BE IT RESOLVED, that the programs leading to the degree Master of Science be hereby extended to include a program in Criminal Justice."



Resolution Authorizing Expansion of Programs Leading to the  
Degree Bachelor of Engineering to Include a Curriculum in Management Engineering

A new curriculum in Management Engineering to be offered by the Department of Industrial Engineering has been developed jointly by the School of Business Administration and the School of Engineering. This curriculum, which is attached as Exhibit B, consists of existing courses in engineering, economics, business administration, and general education. In contrast with the present Industrial Engineering curriculum which is designed for students who plan careers in Industrial Engineering, Systems Analysis, or Operations Research, this curriculum provides both engineering and management training. It has been approved by the Curriculum Committee of both Schools, the University Curriculum Committee, and the Senate. The following resolution is therefore recommended:

"WHEREAS, industry for many years has been seeking individuals who YR 1971- possess skills in both engineering and business, as evidenced by the number of engineering graduates who take the MBA; and

"WHEREAS, there is need for the present day Engineer in management to be aware of the economic and ecological impact of his work, and to possess some background in psychology, economics and finance; and

"WHEREAS, there is a need for a curriculum bringing together these fields for students who plan management careers in technical industry;

"BE IT RESOLVED, that the Board of Trustees of Youngstown State University hereby authorizes expansion of programs leading to the Degree Bachelor of Engineering to include a curriculum in Management Engineering."

## MANAGEMENT ENGINEERING CURRICULUM

Exhibit B

## First Year

Math 571 Calculus I	5	Math 572 Calculus II	4	Math 673 Calculus III	5
Physics 510 General	4	Physics 602 General	3	Communications 527	4
Communications 525	4	Communications 526	4	H&PE 509 Health	3
Social Science 501	3	Humanities Elective	4	Sociology 600	5
Humanities Elective	3		<u>15</u>		<u>17</u>
	<u>19</u>				

## Second Year

Chem 515 General	4	Chem 516 General	4	MF 641 Dynamics	4
Math 674 Calculus IV	4	IE 642 Engr. Comp.	4	MF 603 Thermodynamic	4
ME 501 Drawing	3	Acctg 602	3	Acctg 603	3
CE 601 Mechanics I	4	CE 602 Mechanics II	4	Bus.Org. 624 Mdsq.	4
H&PE Activity	1				
Acctg 601	3				
	<u>19</u>		<u>15</u>		<u>16</u>

## Third Year

IE 701 Ind. Org. & Mgmt	5	Acctg 713 Cost	4	Acctg 714 Cost	4
Mdsq. 720	3	IE 800 Production	4	IE 705 Valve Engr.	4
Econ 704 Statistics I	4	Econ 705 Statistics II	3	Econ 706 Statistics 3	3
Econ 601 Principles	3	Econ 602 Principles	3	Econ 603 Principles	3
H&PE Activity	1	EE 714R Elec. Engr.	4	IF 824 Engr. Econ.	3
	<u>16</u>		<u>18</u>		<u>17</u>

## Fourth Year

IE 841 Thesis I	2	IE 842 Thesis II	2	IE 843 Thesis III	2
IE 825 Adv.Engr.Econ	3	IE 711 Methods I	3	IE 712 Methods II	3
Bus.Org. 851 Ind.Mgt	3	IE 851 Linear Prog.	4	IE 820 Qual.Control	5
Philosophy Elective	4	Bus.Org. 850 Dev.Exec	3	Bus.Org. 804 Pers.Mgt	4
IE 850 Oper. Res.	4	Econ 710 Micro	3	Bus.Org. 702 Law II	3
H&PE Activity	1	Bus.Org. 701 Law I	3		
	<u>17</u>		<u>18</u>		<u>17</u>

Humanities Electives

- To be taken in the area of Philosophy, Humanities, Literature, History & Appr. of Art & Music, Speech, or Drama.

Social Studies Electives

- To be taken in the area of Social Science, Political Science, Psychology, or Economics

Resolution Amplifying Trustee Regulations Section 19, Leave of Absence

The following is requested to amplify Trustee Regulations.

"BE IT RESOLVED, that Trustee Regulations Section 19, Leave of Absence be amplified as follows:

YR 1971-

"a. Leave without pay -

Add to line 8, after the words "may be renewed," the following: "for a second year, provided the total period of absence from the campus does not exceed two academic years of leave without pay or combination thereof with other leave. At least three academic years of full service are required following return to the campus before further absence will be approved.

"b. Sabbatical Leave -

Add at end of the first paragraph the following: "Sabbatical leave may be combined with leave without pay. Only years of service following return to the campus as a full service faculty member count towards eligibility of a future sabbatical if the absence has been a sabbatical leave or a combination of sabbatical leave and leave without pay. Should the absence have been only leave without pay the earlier years of earned eligibility towards a future sabbatical remain valid. In all cases, at least three years of full service following return to the campus are required before a further absence will be approved."

The two revised Regulations will then read as follows:

a. Leave without pay--Leave without pay may be granted when the faculty member and the University agree that the leave will add to the individual's professional competence and subsequent value to the University, and when the department can make temporary arrangements to carry on the functions ordinarily performed by the individual during the period of leave. Leave without pay may be granted when necessary for reasons of health, or occasionally for personal reasons. Leave without pay will normally not exceed one fiscal year, but it may be renewed for a second year, provided the total period of absence from the campus does not exceed two academic years of leave without pay or combination thereof with other leave. At least three academic years of full service are required following return to the campus before further absence will be approved. If leave without pay is granted, the University agrees to reemploy subject to the same condition which would have prevailed had the person not taken leave. The individual granted leave without pay agrees to and is expected to return to the institution on the completion of leave. In general; applications for leave without pay should be made in time to be included in the annual budget. Short term or emergency leave without pay applications may be considered as special cases.

b. Sabbatical leave--Full Service Faculty members and administrative officers who have served continuously for six years or longer at this University may, upon the recommendation of the President, be granted leave of absence with part pay for a period of not to exceed one year for purposes of advanced studies, securing appropriate industrial or professional experiences, pursuing research or other approved purposes. The number of faculty members to whom leave of absence with part pay may be granted in any fiscal year shall not exceed five percent of the number of persons on the full-service faculty payroll for that year. No faculty member or administrative officer will be granted leave of absence at part pay who does not agree to return to service of the institution for a period of at least two years following the expiration of the period of leave; or who, on failing to return to the institution or to remain in service for the time specified, does not agree to refund to the University the amount paid to him on leave in proportion to the time which he failed to serve. Applications for leave of absence with part pay should be made in writing with the program and purpose of the leave clearly stated and submitted by January 1 prior to the year proposed in order that they may be considered when the annual budget is prepared. Any requests for such leave after the budget has been prepared will place the burden of justification upon the individual with the probability that it will be acted upon unfavorably. Sabbatical leave may be combined with leave without pay. Only years of service following return to the campus as a full service faculty member count towards eligibility of a future sabbatical if the absence has been a sabbatical leave or a combination of sabbatical leave and leave without pay. Should the absence have been only leave without pay the earlier years or earned eligibility towards a future sabbatical remain valid. In all cases, at least three years of full service following return to the campus are required before a further absence will be approved.

During a period when a faculty member is on such leave he does not accumulate either sick leave or annual leave. Leave of absence with part pay may be taken only during periods of regular employment. A 9 month faculty member would be eligible for a sabbatical for one, two or three quarters. The fact that a faculty member may have had supplementary summer employment does not affect his status as a 9 month faculty member. No leave at part pay will be awarded 9 month faculty members for the summer quarter or for services rendered during the summer quarter.

Faculty members who have rendered two full academic years of service are entitled to request one quarter at half pay. Those who have rendered four full academic years of service are entitled to request two quarters at half pay. Those who have rendered six full academic years of service are entitled to request one full year at half pay. Twelve month employees have proportional benefits. Alternatively, faculty members who have rendered four academic years of service are entitled to request one quarter at full pay.

Such leave is not granted as a reward for past services, but is regarded in the context of mutual benefit to the University and the faculty member as a preparation for future responsibilities. Since leave at part pay is intended to provide opportunity for the individual to experience a new environment, it will not be awarded to persons who wish to remain in the Youngstown area for their sabbatical period, nor will such leave be approved for persons engaging in paid employment during the period, except that faculty pursuing courses of graduate or post doctoral work may accept appointments as fellows, graduate assistants, graduate research assistants, etc. In the event that the remuneration for such services when combined with the leave exceeds the amount budgeted for the individual faculty member's salary had he remained the University's contribution will be reduced by that amount.

Resolution Governing Administration of Academic Records

After study, it appears that regulations governing the release of student academic records should be adopted by the University. Such regulations should be consistent with guidelines endorsed by the Association of American Collegiate Registrars and Admissions Officers, the National Association of Women's Deans and Counselors, the National Association of Student Personnel Administrators, and others, and should fit the particular conditions and policies of Youngstown State University. We therefore submit the following Resolution for your approval.

"WHEREAS, Youngstown State University recognizes its obligation to protect the welfare of its students by maintaining responsible custody and confidentiality of the student records, YR 1971-

*permanent academic*

BE IT RESOLVED that University regulations governing the release of academic information about students shall be consistent with the following policies:

1. Student academic records shall be maintained under conditions which ~~guarantee~~ their confidentiality. *are designed to protect*
2. A student shall be entitled to inspect his academic record and to receive an explanation of his academic record under conditions which will prevent its alteration or mutilation, and is entitled to an official transcript upon the payment of appropriate fees.
3. Faculty and administrative officers of the University who have a legitimate interest in the material and demonstrate a need to know shall be permitted to examine the academic record of any student.
4. Parents, or guardians, legally responsible for the support of an unemancipated minor shall have the right to receive a copy of the student's academic record.
5. Properly identified representatives from federal or state agencies may be given information pertaining to student records within the limits permitted by state and federal statutes.
6. Requests for transcripts or other academic information from other educational institutions may be honored as a matter of institutional courtesy.

7. Disclosure to other individuals and organizations normally shall be limited to matters of public records, and

BE IT FURTHER RESOLVED, that only academic information shall appear as a part of the transcript, and that non-academic records shall be separately maintained."

Resolution Establishing the George M. Wilcox Curriculum  
Materials Center in the School of Education

Enclosed is a letter and a folder from Alfred P. Raghanti, Past President and Director of Kappa Delta Pi, who, with approval by the University, seeks to establish a memorial to George M. Wilcox who served as Dean of the College and in numerous other capacities in the Department of Education for 1933 to 1957. Dean Wilcox was a force for good and an inspiration to students. Because it is important that recognitions naming laboratories, buildings, or units of the University be official actions of the Board of Trustees, I bring this proposal to you now with recommendation for approval.

"WHEREAS, George Milo Wilcox did serve this University with distinction and honor from 1933-1957, and was a leader in the field of Education, and YR 1971-

WHEREAS, it is the wish of his many friends and admirers to recognize and perpetuate his good works in a meaningful memorial relating to his professional field,

BE IT RESOLVED, that there be established at Youngstown State University in the School of Education 'The George M. Wilcox Curriculum Material Center' as a fitting tribute to this great man."

GEORGE M. WILCOX EDUCATIONAL FOUNDATION  
ALFRED P. RAGHANTI  
123 MELROSE AVENUE  
YOUNGSTOWN, OHIO 44512

DOCTOR J. PUGSLEY, PRESIDENT  
YOUNGSTOWN STATE UNIVERSITY  
YOUNGSTOWN, OHIO

RECEIVED MARCH 14, 1971

OFFICE

DEAR DR. PUGSLEY,

IT IS WITH PROFOUND GRATITUDE FOR YOUR WONDERFUL SPIRIT OF THOUGHTFULNESS IN PERMITTING ETA XI CHAPTER OF KAPPA DELTA PI TO ESTABLISH "THE GEORGE M. WILCOX CURRICULUM MATERIAL CENTER" IN THE EDUCATION BUILDING OF YOUNGSTOWN STATE UNIVERSITY (WHEREBY THE UNIVERSITY AND ETA XI CHAPTER OF KATP HONORS THIS GREAT EDUCATOR) THAT I COME TO GIVE YOU THANKS.

IN THE SPIRIT OF OUR MOTION TO DO THIS "GOOD-WORK" WE ALSO ACKNOWLEDGE THAT FROM OUR FUND RAISING PROJECT OR INTEREST FROM THE GEORGE M. WILCOX EDUCATIONAL FOUNDATION FUND OR BOTH WE WILL ENDEAVOR TO SUPPORT THE "CENTER" YEARLY AND TO BE ABLE TO DO THIS IN A BIGGER WAY AS WE CONTINUE OUR GROWTH.

AFTER MEETING YOU AND EXCHANGING LETTERS I FELT CONFIDENT THAT YOU WOULD SUPPORT OUR CAUSE AND MAKE OUR DREAM A REALITY. FROM THIS TRUST MY FAITH IN YOU NEVER WAVERED, BUT I KNEW I WOULD HAVE TO BE PATIENT TO ALLOW THE PROPER OPPORTUNITY TO PRESENT ITSELF. WITHOUT YOUR SINCERITY AND SUPPORT OUR CAUSE WOULD BE LOST.

I AM ALSO MOST GRATEFUL TO DEAN ROBINSON AND HIS STAFF FOR SENSING THIS SPIRIT TO HONOR THE FOUNDER, WHO ESTABLISHED THE EDUCATION DEPARTMENT SO SOLIDLY, AS HE ALSO FOUNDED KATP ON CAMPUS.

AFTER THE FIRST OF APRIL WE WOULD LIKE TO TURN OVER TO YOU AND DEAN ROBINSON THE \$4000<sup>00</sup> AND THE GEORGE MILO WILCOX PAINTING INFORMALLY TO ESTABLISH "THE GEORGE M. WILCOX CURRICULUM MATERIAL CENTER" AND AT A LATER DATE TO HAVE A MORE FORMAL



AFFAIR; THUS PERMITTING THE WILCOX FAMILY TO COME FROM MANY DISTANT PLACES IN BETTER WEATHER.

WE ALSO EXPERIENCE A GREAT SENSE OF PLEASURE AND HIGH INTEREST IN KNOWING WE CAN RECOGNIZE AND ASSIST THE KETTERING INDIVIDUAL GUIDED EDUCATION PROGRAM THROUGH THE "CENTER" FOR WE KNOW HOW KEEN DEAN ROBINSON'S FEELINGS ARE ABOUT THIS PROJECT AND WE NOT ONLY WHOLEHEARTEDLY SUPPORT IT; BUT WISH IT SUCCESS, THROUGH MANY STRESSES, BEYOND YOUR WILDEST DREAMS AND EXPECTATIONS.

HOPING YOU CAN FIND A FEW MOMENTS IN YOUR BUSY SCHEDULE WHEN WE CAN ALSO HAVE RUTH WILCOX, THELMA WILDPRET (PRESIDENT OF KATT) DORTHY HEYM (COUNCILOR) AND A FEW OTHERS WHO MAY WISH TO BE PRESENT TO ESTABLISH THE "CENTER" VERY INFORMALLY WE AWAIT ANXIOUSLY.

THANKING YOU AGAIN AND EXPRESSING HOW KEENLY AND SUPPORTIVELY I HAVE BEEN WATCHING YOUR PROGRESS AT THE UNIVERSITY AND IN OUR COMMUNITY I WISH YOU GOOD HEALTH, HAPPINESS AND SUCCESS IN EVERYTHING, AS I REMAIN MOST GRATEFUL and

C. C. THELMA WILDPRET - PRESIDENT  
DORTHY HEYM - COUNCILOR  
RUTH WILCOX  
DEAN ROBINSON  
BILL ABEY - ABEY STUDIOS

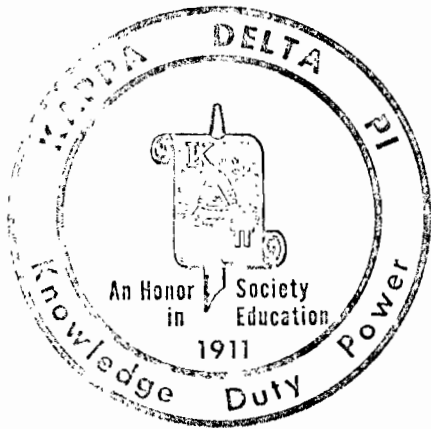
Most Respectfully  
Alfred Rophant  
DIRECTOR

## "THE GRAND MAN"

DR. GEORGE MILO WILCOX

ETA XI Chapter

of



Encouragement

Enrichment and

Enlightenment

and

## "THE GRAND PLAN"

## YOUR GREAT CONTRIBUTION

All progress springs from thought and action. What our country and our community are today is directly traceable to the vision and achievements of devoted men and women who came before us.

Today we build upon the foundations of this heritage, and the progress which tomorrow will record depends upon the clarity of vision and the measure of our achievement.

It is in no small part the result of our debt to past generations that we owe it to ourselves and to those who will take our places tomorrow to build and create now and to do it well . . . for "Time and Delay." "Tomorrows are conceived today."

Some who are still students or unemployed will wish to be as generous as possible while others may give a day, week, month or even longer commitments over a year's period or even longer.

Besides cash, you may wish to consider the foundation in your wills, gifts, insurance programs, etc.

Your donations will be deductible under Federal Income Tax laws up to 20% of your gross income.

All contributions will be logged in a publication to be kept in the Kappa Delta Pi section of the education office—while in later years all contributions of \$100.00 and up will be listed as "Grateful To" or in "Memory Of" for the various projects let out under the foundation name.

May the lives of devoted men and women who have contributed to the foundation be remembered in special and profound ways.

## THE GREAT MAN

DOCTOR GEORGE MILO WILCOX

It has been truly said that, while no man's life is without significance, some individuals tower above the multitude in their influence upon others. When this influence is for good we find the ultimate measure of a man's worth, but people fortunate enough to possess this quality are rare and greatly to be cherished. Such a person was the late Dr. George M. Wilcox. "Goodness" emanated from his very presence. Not only was he "good" in himself but he possessed the Christ-like power of seeing the goodness in others and bringing it out in its full force!

Complete and absolute self-possession was the very essence of his existence. In many years of intimate association with him, I never saw him exhibit anger or irritability. He could and did on occasion express righteous indignation when patent injustices came to his attention, and he knew how to apply corrective measures to misbehavior; but he never censured the person with the deed. The soul of integrity, himself, he inspired a similar reaction in others.

For completeness, still another dimension must be added to his picture, that of professional competence in the highest degree. A competence born of extraordinary intellect and his conscientious devotion to responsibility.

Truly the lives of those of us fortunate enough to have passed within the aura of his influence have been enriched and strengthened. We miss him sorely but realize that we are better merely having known him!

Many of you will think of the meaning he held for you. He was truly an extraordinary and grand man.

by Dr. Joseph A. Swartz'ape

## THE GREAT PLAN

THE GEORGE M. WILCOX FOUNDATION FOR  
EDUCATIONAL DEVELOPMENT AND RESEARCH

The Foundation will be controlled by a Board of  
Directors From The ETA Xi Chapter  
of KAPPA DELTA PI

In many meetings of committees, executives, past presidents and counselors "A Grand Plan" for "A Grand Man" has been materializing.

An overwhelming sense that this is the year to make the concerted effort to get the project underway has settled comfortably and with optimism over our ranks.

It is still possible to rely on the support and interest of the many fine people who were fortunately associated with Dr. Wilcox; they will contribute personally and financially to such a project. The students attending the university now and in a few years to come will not have had this never-to-be-lost-of-an-opportunity; so the Plan must be immediate, honest and identifying—something they will be proud to be a part of, thus, the project must be truly worthwhile and of a permanent nature—a living, working, on-going memorial financed by a self-perpetuating fund. The name of the "Memorial" will be grandiose enough; so it restricts to the educational field (primary to post-graduate) but not limit too greatly the area or scope (things and thoughts) of worthy projects.

Obviously such a project takes big time and big planning and big money. The figure of \$50,000.00 for a starter was mentioned and perhaps over the next few years a very powerful foundation (the George M. Wilcox Foundation) will add knowledge, duty and a year for good; making this year's theme one of attainment, enrichment and encouragement to our members and to imaginative and creative education who will seek our aid.

It is not intended that this project be financed totally by Kappa Delta Pi, for there were thousands of friends and we plan to enlist the aid of individuals who are interested in a perpetual memorial to Doctor Wilcox as well as the obvious need for an organization which will support the search and development that enriches education.

It is hoped that you will be able to help us to support the project.

NOTES

1966-1967

Officers

Alfred P. Raghanti .....	President
Carol Ramsey .....	1st Vice President
Janet Smart .....	2nd Vice President
Florence Amon .....	3rd Vice President
Floris Smith .....	Recording Secretary
Dorothy Summers .....	Corresponding Secretary
Elyn Summers .....	Treasurer
Ruth Forsythe .....	Historian
Nancy Krainock .....	Editor
Marlene Bezak .....	Co Editor
Frank Yurcek .....	Auditor
Mary E. Jewett .....	Counselor
Margaret Braden .....	Associate Counselor

George M. Wilcox Foundation Committee

Florence Amon—Chairman

Margaret Braden	Dr. W. A. Shipman
Mary E. Jewett	Dr. Joseph Swartz
Marge Mansell	Ruth Wilcox
Robert Pegues	Thelma Wildpret

Past Presidents

Samuel A. Lorce .....	1952-1954
Elwyn H. Evans .....	1954-1955
Eileen Russo .....	1955-1956
Rand Becker .....	1956-1957
Olive Ruth McCann .....	1957-1958
Peggy Kruest (Yeaton) .....	1958-1960
Josephine Beckett .....	1960-1961
Eva McCartney .....	1961-1962
Wilma Kistner (Terle) .....	1962-1963
Frances Garcia .....	1963-1964
Nancy Kubina .....	1964-1965
Nancy Lloyd .....	1965-1966

Advisors

Dr. George M. Wilcox .....	1952-1955
Dr. Joseph P. Swartz .....	1956-1958
Athens B. Reese .....	1959
Dr. George M. Wilcox .....	1960-1962
Dr. W. A. Shipman .....	1963-1964
Dr. Marvin W. Crisp .....	1965
Mary E. Jewett .....	1966-1967
Margaret Braden .....	Associate Advisor since 1966

Encouragement

Enrichment and

Enlightenment



e) Report of the President of the University

1. The Ohio Regents Recommendations on Capital Improvements for the Next Three Bienniums.

The recommendations of the Ohio Board of Regents for capital improvements at Youngstown State University during the next three bienniums are as follows:

1971-73

Central Utilities Plant and Distribution . . . . .	\$5,400,000
Renovation and Land . . . . .	1,000,000

1973-75

Renovation and Land . . . . .	1,000,000
Classroom, faculty office building . . . . .	6,000,000
Central Services Building . . . . .	750,000

1975-77

Renovation and Land . . . . .	1,000,000
Science Building addition . . . . .	8,000,000

These figures represent 10 percent of the total for the 12 state universities in 1971-73, 12 percent in 1973-75, and 15 percent in 1975-77. Enclosed is the complete report as Exhibit C.

2. University Senate Actions

The University Senate delegated the comprehensive proposal for constitutional revision in the mail ballot. It is now considering a separate proposal to modify the constitution to provide for student voting members. If the results of this vote are available in time to be considered at this meeting I shall bring them to you with my recommendations. The Constitutional change prepared is as follows:

ARTICLE III. Section 2. Members b)

"Student members with the right to vote shall be elected by each undergraduate school or college. There shall be two each elected from the School of Business Administration, the School of Education, and the College of Arts and Sciences, and one each elected from the School of Engineering, the Technical and Community College, and the School of Music. The Chairman of Student Council and the President of Student Government shall be ex-officio voting members. Student members shall be full-time undergraduate students eligible for election to Student Government."

Subcommittees of the Senate have been engaged for the past year in a review of regulations governing faculty rights, responsibilities, privileges and procedures. There is need for the establishment by the Board of Trustees of a more formalized grievance procedure, but it seems best to receive the Senate recommendations before bringing any recommendations to you.

### 3. The Ruling of the Fifth District Court

You have received a copy of the ruling of the Fifth District Court relating to the request for a Preliminary Injunction filed by Dr. Poddar. Our attorney, Mr. Cubbison, felt that an appeal by the University should result in a reversal of this ruling. However, the University and the Trustees being involved in the suit concluded that appeal should not be made in view of the lengthy period required for appeal, the excessive demands on time on the part of members of the University who already have had their energies depleted because of this case, and the belief that even though an appeal might be successful it would not be long before the University of its own volition probably will a) provide written reasons if requested, to probationary faculty in cases of non-retention and b) establish an appeals procedure for probationary faculty.

The University therefore, will supply to Dr. Poddar written reasons for its action not to continue employment, and will call on the Senate Executive Committee to serve as the body to receive his appeal. A transcript by a qualified court reporter will be kept.

### 4. Report on Educational Television

You will recall that when the Educational Television Network of the State of Ohio proposed the Alliance station, both Youngstown State University and the University of Akron proposed that a low powered station at each of those two locations would provide better service at lower cost. The Alliance station was regarded by Kent State University as being the best choice and the channel sought by Kent in its application was the Youngstown Channel 45. After considerable controversy Youngstown State University filed for Channel 45. Eventually the three Universities agreed to formulate a consortium with equal membership from the three Universities, and Youngstown State University at the request of the Ohio Board of Regents and the State Educational Television Network Commission withdrew its application for Channel 45 in favor of the Commission which would reassign the Channel to the consortium. The Ohio Regents then included Alliance operating costs and line costs on an equal basis for each School in its budget proposals to the Legislature.

When the ETV Commission attempted to obtain land for the tower, local citizens of Alliance objected. Land has not been obtained yet, and the proposed location for the station has been moved further East near Salem. According to the University of Akron, the newly proposed location will provide a substandard signal in Akron. The University of Akron therefore, has now announced that it will seek to put its own Station on the air using Channel 49. It has not indicated that it would withdraw from the consortium, but there would not appear to be a reasonable justification for it to participate in two outlets. Nor according to the statements made by the Chancellor at the Regents' meeting, would there be expectancy that the State would provide operating funds for the Akron station. At the present moment the entire situation is in a state of flux. If Youngstown were to reapply for Channel 45 it could block the so called Alliance outlet completely.

In my opinion this University has entered in good faith into a commitment which demonstrates its desire to cooperate with the ETC Commission and its sister Universities in the public interest. I do not believe we should take any immediate action on the matter. The ETV Commission is holding a meeting in Columbus on April 20th on the matter, and because of this Trustee meeting I could not attend. Therefore I have sent Vice President Coffelt and Mr. Grcevich as our representatives and a report will be sent to you concerning the outcome of that meeting. At the present moment I am inclined to believe that the situation contains more favorable factors for YSU than before. I am also of the opinion that within 5 to 10 years the biggest thrust in Educational Television will come from Cable TV.

April 20, 1971, Agenda Item 377

Exhibit C

# OHIO BOARD OF REGENTS

68 East Broad Street, Room 770

Columbus, Ohio 43215

614-469-2575

John D. Millett, Chancellor

RECEIVED

MAR 18 1971

PRESIDENT'S OFFICE

*VP Education*  
*VP Research*  
*put in copy in the agenda*  
*for next meeting*  
 John Marshall Briley, Chairman  
 Robert F. Doolittle, Vice Chairman  
 Maceo Richard Clarke, Secretary  
 Charles M. Barrett  
 Paul E. Belcher  
 Edward E. Davis  
 Jacob O. Kamm  
 Robert Lazarus, Sr.  
 George J. Tankersley

*ad*

March 17, 1971

*Approved as carried -*  
*at Ohio Board of Regents*  
*mtg March 19, 1971.*  
*awp*

## MEMORANDUM FOR PRESIDENTS OF STATE-ASSISTED INSTITUTIONS OF HIGHER EDUCATION

SUBJECT: Capital Plan for 1971-73

The Department of Finance has given us a March 19 deadline for presentation of a capital improvement program for 1971-73. In addition, the available appropriation in the Governor's budget for debt service limits the size of this capital improvement program to 150 million dollars.

It will be necessary for the Board of Regents to take action on this capital improvement program at its meeting on March 19. For your information I am sending you herewith the recommendations which I shall be presenting to the Board for approval.

I regret the very short notice about this whole matter but I have had no choice under the circumstances.

*JDM*

JOHN D. MILLETT  
CHANCELLOR



3/16/71

OHIO BOARD OF REGENTS  
Capital Plan for the Six Years  
July 1, 1971 to June 30, 1977

SUMMARY

<u>New Projects</u>	<u>1971-73</u>	<u>1973-75</u>	<u>1975-77</u>	<u>Six Year Total</u>
State Universities	\$ 60,775,000	\$ 76,825,000	\$ 57,225,000	\$194,825,000
Two-Year Instituttions	74,440,000	58,000,000	68,500,000	200,940,000
Other	<u>15,500,000</u>	<u>6,200,000</u>	<u>2,500,000</u>	<u>24,200,000</u>
Total New Projects	\$150,715,000	\$141,025,000	\$128,225,000	\$419,965,000
<u>Improvements Fund Restorations</u>	<u>3,106,322</u>	<u>-0-</u>	<u>-0-</u>	<u>3,106,322</u>
Grand Total	\$153,821,322	\$141,025,000	\$128,225,000	\$423,071,322

57  
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	<u>1971-73</u>	<u>1973-75</u>	<u>1975-77</u>
<u>Universities</u>			
University of Akron			
Humanities - Social Science Building	3,400,000		
Music, Speech & Theater Arts		4,500,000	
Utilities and Renovation	1,000,000	1,000,000	1,000,000
Total	4,400,000	5,500,000	1,000,000
Bowling Green State University			
Utilities and Renovation	1,500,000	1,000,000	1,000,000
Fine Arts Complex		5,000,000	
Total	1,500,000	6,000,000	1,000,000
Central State University			
Performing Arts, Phase II	2,000,000		
Library and Commuter Center		4,000,000	
Teacher Education Building			2,000,000
Utilities and Renovation	1,000,000	500,000	500,000
Total	3,000,000	4,500,000	2,500,000
University of Cincinnati			
Medical Complex	7,000,000		
Library, Phase I	10,000,000		
Design, Architecture and Art			3,000,000
Utilities and Renovation	1,000,000	1,500,000	1,500,000
Total	18,000,000	1,500,000	4,500,000
Cleveland State University			
Land	5,000,000	3,000,000	3,000,000
Completion of Library Extension	500,000		
Utilities and Renovation	1,000,000	500,000	500,000
Science and Engineering Center		9,000,000	
Academic Building			6,000,000
Total	6,500,000	12,500,000	9,500,000
Kent State University			
Utilities and Renovation	1,000,000	1,200,000	1,200,000
Health and Physical Education		4,000,000	
School of Nursing Building			700,000
Total	1,000,000	5,200,000	1,900,000

	<u>1971-73</u>	<u>1973-75</u>	<u>1975-77</u>
Miami University			
Utilities and Renovation	<del>1,000,000</del> <del>500,000</del>	1,200,000	1,200,000
Architecture Building			2,000,000
Total	<u>-500,000</u>	<u>1,200,000</u>	<u>3,200,000</u>
Ohio University			
Hocking River Assessment	675,000	675,000	675,000
Utilities and Renovation	1,000,000	1,200,000	1,200,000
Bio-Science Building		4,000,000	
Total	<u>1,675,000</u>	<u>5,875,000</u>	<u>1,875,000</u>
Ohio State University			
Social and Behavioral Science Bldg.			5,000,000
Main Library Addition	4,000,000		
University College - Phases IV and V	4,800,000	4,500,000	
Agronomy and Agricultural Engineering	5,000,000		
Utilities and Renovation	1,500,000	2,500,000	2,500,000
Creative Arts Building		5,000,000	
Completion of Agricultural College Campus		5,000,000	
Veterinary Medical Sciences Teaching Facility			8,000,000
Total	<u>15,300,000</u>	<u>17,000,000</u>	<u>15,500,000</u>
University of Toledo			
Utilities and Renovation	1,500,000	1,000,000	1,000,000
Classroom - Faculty Office Building		4,800,000	
Central Services Building			750,000
Total	<u>1,500,000</u>	<u>5,800,000</u>	<u>1,750,000</u>
Wright State University			
Utilities and Renovation	<del>250,000</del> <del>1,000,000</del>	1,000,000	500,000
Completion of Creative Arts Center		3,000,000	
Academic Building <i>Building</i>	<del>2,000,000</del>		5,000,000
Total	<u>-1,000,000</u> <u>2,850,000</u>	<u>4,000,000</u>	<u>5,500,000</u>
Youngstown State University			
Central Utilities Plant and Distribution	5,400,000		
Renovation and Land	1,000,000	1,000,000	1,000,000
Classroom - Faculty Office Building		6,000,000	
Central Services Building		750,000	
Science Building Addition			8,000,000
Total	<u>6,400,000</u>	<u>7,750,000</u>	<u>9,000,000</u>

	<u>1971-73</u>	<u>1973-75</u>	<u>1975-77</u>
Total - Universities	\$60,775,000	\$76,825,000	\$57,225,000
<u>Two-year Education</u>			
University Main Campuses			
University of Akron, Community & Technical College			4,500,000
University of Toledo, Community & Technical College	3,700,000		
Community Colleges			
Cuyahoga Community College, Parma Campus, Phase II	8,000,000	8,000,000	
Lakeland Community Colleges	3,400,000	2,000,000	2,000,000
Lorain County Community College	4,500,000		3,500,000
Sinclair Community College	3,600,000	500,000	6,000,000
Cuyahoga - Geauga	4,000,000		
University General and Technical Colleges			
Ashtabula			4,000,000
Chillicothe			1,500,000
Clermont		3,500,000	
Hamilton		4,000,000	
Lancaster	2,000,000		3,000,000
Trumbull	2,000,000	5,000,000	
Tuscarawas			2,500,000
Walters	4,000,000	5,000,000	5,000,000
Wayne		4,000,000	
University General Colleges and Adjacent Technical Colleges			
Lima	4,000,000		3,000,000
Mansfield	4,000,000		3,000,000
Marion	2,500,000		3,000,000

	<u>1971-73</u>	<u>1973-75</u>	<u>1975-77</u>
Educational Television Network Commission Equipment	<u>500,000</u>	<u>500,000</u>	<u>500,000</u>
Total - Other	15,500,000	6,200,000	2,500,000
Total - All New Projects	150,715,000	141,025,000	128,225,000

Improvements Fund Restorations

Central State University 255-018 Administration Building	367,200		
Miami University 285-013 Improvements, Equipment & Contingencies	16,700		
Ohio University 300-018 Improvements, Equipment & Contingencies	89,700		
Ohio State University 315-061 Undergraduate Library	1,659,122		
315-067 University College, Phase III	969,600		
Ohio Agricultural R. & D. Center 320-001 Impr., Equip. & Cont.	<u>4,000</u>		
Total - Improvements Fund Restorations	<u>3,106,322</u>		
GRAND TOTAL	<u>153,821,322</u>	<u>141,025,000</u>	<u>128,225,000</u>
	+ 1,850,000		
	<u>155,671,322</u>		

	<u>1971-73</u>	<u>1973-75</u>	<u>1975-77</u>
Newark	2,500,000		2,500,000
Portsmouth		1,500,000	
Stark	3,000,000	4,000,000	5,000,000
Western Ohio (Piqua-Celina Campuses)	4,000,000		3,500,000
Zanesville	3,000,000		2,000,000
 Technical Colleges			
Clark County	2,500,000		5,000,000
Columbus	10,000,000	10,000,000	5,000,000
Hocking (Tri-County)	3,500,000		3,000,000
Maumee (Penta County)	240,000	5,000,000	
Northwest (Four County)		3,000,000	
Vanguard		2,500,000	
<i>Jefferson</i>	150,000		
Other			
Agricultural Technical Institute			1,500,000
Total - Two Year Education	74,440,000	58,000,000	68,500,000
 <u>Other</u>			
Medical College of Ohio at Toledo			
Library	6,000,000		
Utilities and Renovation	575,000	500,000	500,000
Lucas County Hospital Complex	3,025,000	2,700,000	
Science Facility, Phase II	<u>4,400,000</u>		
Total	14,000,000	3,200,000	500,000
Ohio Agricultural R. & D. Center			
Utilities and Renovation	1,000,000	1,000,000	500,000
Dairy Research Center		1,500,000	
Research Facilities			<u>1,000,000</u>
Total	1,000,000	2,500,000	1,500,000

Capital Improvement Needs in 1980  
Based on Enrollment Goals in Ohio Board of Regents' Master Plan, 1971

2/18/71

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
	Estimated Total F.T.E. 1980	Estimated Daytime F.T.E. 1980	Assignable Area Per Daytime F.T.E.	Assignable Area Needed Fall, 1980 (2 x 3)	Assignable Area Available Fall, 1969	Assignable Area Funded but not Built in Fall, 1969	Total Assignable Area Available (5 + 6)	Obsolete Assignable Area	Net Assignable Area Available (7 - 8)	Shortage or (overage) of Assignable Area (4 - 9)	% of Increase Needed Over Area Available
<u>Universities (Excluding Medical)</u>											
Univ. of Akron	20,000	15,500	75	1,162,500	659,000	288,000	947,000	31,000	916,000	246,500	27%
Bowling Green State Univ.	15,000	14,000	75	1,050,000	898,000	138,000	1,036,000	-0-	1,036,000	14,000	1%
Central State Univ.	5,000	4,900	75	367,500	308,000	70,000	378,000	41,000	337,000	30,500	9%
Univ. of Cincinnati	28,000	24,000	85	2,040,000	1,418,000	365,000	1,783,000	72,000	1,711,000	329,000	19%
Cleveland State Univ.	20,000	16,000	75	1,200,000	399,000	843,000	1,242,000	-0-	1,242,000	(42,000)	
Kent State Univ.	20,000	18,000	75	1,350,000	1,053,000	340,000	1,393,000	-0-	1,393,000	(43,000)	
Miami University	12,800	12,500	75	937,500	1,005,000	165,000	1,170,000	42,000	1,128,000	(190,500)	
Ohio University	20,000	19,700	75	1,477,500	1,266,000	257,000	1,523,000	18,000	1,505,000	(27,500)	
Ohio State University	39,400	38,000	90	3,420,000	3,327,000	530,000	3,857,000	127,000	3,730,000	(310,000)	
Univ. of Toledo	19,000	16,200	75	1,215,000	763,000	270,000	1,033,000	-0-	1,033,000	182,000	18%
Wright State Univ.	12,200	9,800	75	735,000	287,000	293,000	580,000	-0-	580,000	155,000	27%
Youngstown State Univ.	15,500	12,400	75	930,000	374,000	303,000	677,000	-0-	677,000	253,000	38%
Total-Universities	233,500	207,000									
<u>Community Colleges</u>											
Mahoning	20,000	14,000	75	1,050,000	522,000	300,000	822,000	187,000	635,000	415,000	65%
Cleveland	5,000	4,000	75	300,000	-0-	170,000	170,000	-0-	170,000	130,000	76%
Franklin	5,000	4,000	75	300,000	149,000	30,000	179,000	-0-	179,000	121,000	68%
Sinclair	9,000	6,000	75	450,000	-0-	279,000	279,000	-0-	279,000	171,000	61%
Total-Community Colleges	39,000	28,000									
<u>University General and Technical Colleges</u>											
Cabell	2,500	2,150	75	161,250	69,000	30,000	99,000	-0-	99,000	62,250	63%
Wilcox	1,500	1,300	75	97,500	56,000	16,000	72,000	-0-	72,000	25,500	35%

University of Cincinnati, Medical Sciences (except Nursing and Pharmacy) excluded from enrollment and space.

Ohio State University, Agriculture and Medical Sciences (except Nursing and Pharmacy) excluded from enrollments and space.

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
	Estimated Total F.T.E. 1980	Estimated Daytime F.T.E. 1980	Assignable Area Per Daytime F.T.E.	Assignable Area Needed Fall, 1980 (2 x 3)	Assignable Area Available Fall, 1969	Assignable Area Funded but not Built in Fall, 1969	Total Assignable Area Available (5 + 6)	Obsolete Assignable Area	Net Assignable Area Available (7 - 8)	Shortage or (overage) of Assignable Area (4 - 9)	% of Increase Needed Over Are Available
<u>University General and Technical Colleges</u>											
Vermont	1,500	1,250	75	93,750	-0-	45,000	45,000	-0-	45,000	48,750	108%
Columbia	1,500	1,250	75	93,750	43,000	36,000	79,000	-0-	79,000	14,750	19%
Irelands	1,500	1,350	75	101,250	55,000	35,000	90,000	-0-	90,000	11,250	13%
Mauga	1,000	850	75	63,750	-0-	-0-	-0-	-0-	-0-	63,750	
Hamilton	2,500	2,250	75	168,750	69,000	31,000	100,000	-0-	100,000	68,750	69%
Canaster	2,000	1,800	75	135,000	63,000	-0-	63,000	-0-	63,000	72,000	114%
Addletown	2,500	2,100	75	157,500	129,000	13,000	142,000	-0-	142,000	15,500	11%
Sumbull	4,500	3,800	75	285,000	-0-	56,000	56,000	-0-	56,000	229,000	409%
Muscarawas	1,500	1,350	75	101,250	53,000	-0-	53,000	-0-	53,000	48,250	91%
Alters	4,500	4,050	75	303,750	62,000	-0-	62,000	-0-	62,000	241,750	390%
Wayne	2,500	2,150	75	161,250	-0-	45,000	45,000	-0-	45,000	116,250	258%
Total	29,500										
<u>University General Colleges and Adjacent Technical Colleges</u>											
Belmont	1,600	1,400	75	105,000	60,000	31,000	91,000	-0-	91,000	14,000	15%
Delima	3,500	3,050	75	228,750	68,000	21,000	89,000	-0-	89,000	139,750	157%
Wansfield	3,500	3,050	75	228,750	71,000	23,000	94,000	-0-	94,000	134,750	143%
Warion	2,000	1,800	75	135,000	45,000	-0-	45,000	-0-	45,000	90,000	200%
Swark	2,000	1,750	75	131,250	60,000	-0-	60,000	-0-	60,000	71,250	119%
Portsmouth	2,000	1,750	75	131,250	68,000	33,000	101,000	-0-	101,000	30,250	30%
Stark	5,500	4,600	75	345,000	61,000	102,000	163,000	-0-	163,000	182,000	112%
Winesville	2,200	1,800	75	135,000	87,000	15,000	102,000	-0-	102,000	33,000	32%
Total	22,300										
<u>University General Colleges</u>											
Western Ohio (Celina)	1,000	900	75	67,500	14,000	36,000	50,000	-0-	50,000	17,500	35%



	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
	Estimated Total F.T.E. 1980	Estimated Daytime F.T.E. 1980	Assignable Area Per Daytime F.T.E.	Assignable Area Needed Fall, 1980 (2 x 3)	Assignable Area Available Fall, 1969	Assignable Area Funded but not Built in Fall, 1969	Total Assignable Area Available (5 + 6)	Obsolete Assignable Area	Net Assignable Area. Available (7 - 8)	Shortage or (overage) of Assignable Area (4 - 9)	% of Increase Needed Over Area Available
<u>al Colleges</u>											
Innati	5,000	4,000	75	300,000	-0-	243,000	243,000	-0-	243,000	57,000	23%
County	4,500	3,800	75	285,000	54,000	31,000	85,000	-0-	85,000	200,000	235%
abus	10,000	8,000	75	600,000	93,000	26,000	119,000	-0-	119,000	481,000	404%
ing (Tri-County)	1,800	1,600	75	120,000	24,000	-0-	24,000	-0-	24,000	96,000	400%
erson County	1,500	1,250	75	93,750	62,000	15,000	77,000	-0-	77,000	16,750	22%
ee (Penta County)	3,500	3,000	75	225,000	-0-	60,000	60,000	-0-	60,000	165,000	275%
i-Darke-Shelby	1,600	1,400	75	105,000	-0-	-0-	-0-	-0-	-0-	105,000	
west (Four County)	1,800	1,500	75	112,500	-0-	46,000	46,000	-0-	46,000	66,500	145%
ard	1,500	1,250	75	93,750	-0-	45,000	45,000	-0-	45,000	48,750	108%
ington	500	400	75	30,000	-0-	22,000	22,000	-0-	22,000	8,000	23%
otal	<u>31,700</u>										
cultural Technical Inst.	1,000	950	75	71,250	-0-	45,000	45,000	-0-	45,000	26,250	58%
College Of Applied Science	1,000	900	75	67,500	102,000	-0-	102,000	-0-	102,000	(34,500)	--

April 20, 1971, Agenda Item e)7)a

YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44503

OFFICE OF THE PRESIDENT

March 23, 1971

Mrs. Harry K. Graebing  
495 Madera Avenue  
Youngstown, Ohio 44504

Dear Mrs. Graebing:

In behalf of Youngstown State University and the Board of Trustees, I wish to express our deep appreciation for your check of \$5,000 to establish a scholarship fund or other forms of financial assistance for deserving women students who may be enrolled in the Dana School of Music. I have sent your check to our Financial Officer, Vice President Rook, with the request that suitable investment be made of the principal in order that the income may be available for this purpose, and secondly in order that he may instruct the Office of Financial Aids and Awards of the Youngstown State University to prepare suitable catalog description for the announcement of the award. All of us are most appreciative of your interest in the University and its students. It is a particularly meaningful gift that you have made.

Cordially,

  
A. L. Pugsley

ALP:mwb  
cc: Vice President Rook  
Mr. John Wales  
Mr. Phil Snyder



# YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44503

April 12, 1971

The following descriptions of scholarships resulting from endowments established by Mrs. Harry K. Graebing have been submitted for inclusion in the 1971-72 Youngstown State University Catalog. This meets with Mrs. Graebing's approval.

The Harry K. Graebing Athletic Scholarship. This scholarship was established in 1969 by Mildred N. Graebing in memory of her husband, Harry K. Graebing. The income from an endowment of \$15,000 makes possible annual awards to deserving Ohio or Pennsylvania student participants in University athletics.

The Nellie P. Nick Music Scholarship. This scholarship was established in 1971 by Mildred N. Graebing in memory of her mother, Nellie P. Nick, in recognition of her 100th birthday anniversary. The income from an endowment of \$5,000 makes possible annual awards to deserving women students who are enrolled in the Dana School of Music.

YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44503

OFFICE OF THE PRESIDENT

March 23, 1971

Mrs. Harry K. Graebing  
495 Madera Avenue  
Youngstown, Ohio 44504

Dear Mrs. Graebing:

In behalf of Youngstown State University and the Board of Trustees, I wish to express our deep appreciation for your check of \$5,000 to establish a scholarship fund or other forms of financial assistance for deserving women students who may be enrolled in the Dana School of Music. I have sent your check to our Financial Officer, Vice President Rook, with the request that suitable investment be made of the principal in order that the income may be available for this purpose, and secondly in order that he may instruct the Office of Financial Aids and Awards of the Youngstown State University to prepare suitable catalog description for the announcement of the award. All of us are most appreciative of your interest in the University and its students. It is a particularly meaningful gift that you have made.

Cordially,

*A. L. Pugsley*  
A. L. Pugsley

ALP:mwb  
cc: Vice President Rook  
Mr. John Wales  
Mr. Phil Snyder

Resolution Confirming Acquisition of Certain  
Properties as Provided under YR 1970-24

The following Resolution is proposed in order to meet the requirements set forth in YR 1970-24:

"NOW BE IT RESOLVED, that the acquisition of the properties as provided under YR 1970-24 be hereby confirmed and approved."

427 North Walnut Street, City Lot #9644, City of Youngstown,  
Purchased from Rosina C. Mondura

The following properties are pending approval by the Controlling Board, State of Ohio:

27 West Scott Street, City Lot #910, City of Youngstown  
Owner: Vincent DeBucci

218-220 Grant Street, City Lot #1810, City of Youngstown  
Owner: Amos Linton

Walnut Street (Vacant), City Lot #32, City of Youngstown  
Owner: Morris Lerner

234-236 Grant Street, City Lot #975, City of Youngstown  
Owner: Eugene Tareshawty

662 Elm Street, City Lot #1811, City of Youngstown  
Owner: Eliseo Tareshawty

Grant Street (Vacant), City Lot #973, City of Youngstown  
Owner: Tillie Kozik



# YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44503

Budget and Finance Committee

Board of Trustees

MINUTES

The Meeting was held Wednesday, April 14, 1971, 12:00 Noon, Room #4, Youngstown, Ohio

Present: Dr. Bertie B. Burrows  
President A. L. Pugsley  
Robert E. Williams  
William J. Brown  
Carl L. Dennison  
Vice President E. E. Edgar  
Vice President J. S. Rook

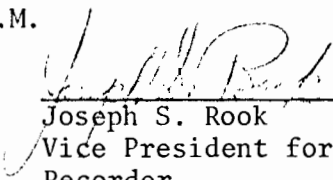
The meeting was opened by Dr. Pugsley who informed the committee concerning the budgeting procedures used in developing the annual budget of the University. He also commented on the current developments in the State Legislature and the Board of Regents in reference to the proposed subsidies to be anticipated for the next biennium.

It was noted that the budget as presented is a balance budget with the same income from state subsidy as now being received. Student fees are being increased from \$120 to \$150/per quarter and General Fee from \$30 to \$40/per quarter. The expenditures for salaries increased an average 5%. Additional expenditure increases are noted in the comments and summaries included in the budget presented.

A motion was made by Mr. William Brown to adopt the operating budget for 1971-72 as submitted and proposed to the committee and recommended its approval to the Board of Trustees. The motion was seconded by Mr. Robert Williams. The motion carried.

Mr. Robert Williams, Chairman of the Budget and Finance Committee, expressed his appreciation to Dr. Pugsley for the preparation and development of the Budget.

The meeting was adjourned at 2:00 P.M.

  
\_\_\_\_\_  
Joseph S. Rook  
Vice President for Financial Affairs  
Recorder

April 20, 1971, Agenda Item f)2)a

*Pres. Pugsley*  
*Board agenda*  
*Carl*

MINUTES OF MEETING

of

BOARD OF TRUSTEES BUILDING COMMITTEE

YOUNGSTOWN STATE UNIVERSITY

Kilcawley Student Center, Buckeye Roomm 6:00 p.m., Wednesday, February 17, 1971

Trustees present were Mr. Carl Dennison, Mr. William J. Brown, Dr. B. B. Burrowes, and Mr. Clarence Strouss. University officials present were President A. L. Pugsley, and Vice Presidents John J. Coffelt and Earl E. Edgar. Mr. Alex Brailas and Mr. Frank Lawyer of Caudill Rowlett Scott of Houston, Texas, and Mr. Robert Hanahan of Hanahan-Strollo & Associates of Youngstown were also present.

The meeting was called to consider the architects' proposed plans for the Fine Arts Building. The Caudill Rowlett Scott representatives showed a series of slides, first, presenting the major requirements the plans were to fulfill; then, schematic arrangements of spaces devoted to the departments of drama, music, and the arts; and, finally, detailed plans, floor by floor, of the proposed building, including pictures of the model of the building. The committee also examined drawings of the plan for each floor of the proposed structure.

Following a question period and discussion, Mr. Clarence Strouss moved, seconded by Mr. Brown, that the architects' plans for the Fine Arts Building be approved. Motion carried unanimously.

*Earl E. Edgar*  
March 1, 1971

MINUTES OF MEETING

of

BOARD OF TRUSTEES BUILDING COMMITTEE  
YOUNGSTOWN STATE UNIVERSITY

Youngstown Club, 12:00 noon, Wednesday, April 7, 1971.

Trustees present were Mr. Carl Dennison, Mr. B. Burrowes, Mr. Clarence Strouss. University officials present were President A. L. Pugsley, and Vice Presidents John J. Coffelt and Earl E. Edgar. Mr. Phillip Cardo of Schmidt and Associates was also present.

On behalf of Schmidt and Associates, Mr. Cardo presented and discussed the schedule and schematics for the utility plant and distribution system to be built for the University. It was pointed out that the presentation did not include the elevations for structure for the plant (to be developed by an architectural consultant hired by Schmidt and Associates with the concurrence of the University), services to peripheral buildings, and refinement of the finances involved.

After questions from the Building Committee of the Board of Trustees of the University, Mr. Dennison proposed, and Mr. Strouss seconded, a motion to accept the schematics for the utility plant and distribution system, with special notation that final approval of preliminaries are contingent upon further review of building elevations, plans to provide service to all permanent buildings, and work estimates. Motion passed.

The Building Committee also inquired about progress on air conditioning various structures on the campus. Dr. Coffelt reported that the work had been completed, and payments made, for the Library, Jones Hall, and Elm Street School Building, but that work had not been satisfactorily completed for the Ward Beecher Science Building. Mr. Dennison indicated that all work should be completed satisfactorily before contractors are paid. Dr. Coffelt pointed out that the University is in the process of clarifying procedures concerning responsibility and authority for accepting work contracted for by the University; and also that the situation was complicated by the fact that contracts are between the contractor and the state architects, not the University.



MINUTES OF MEETING  
of  
BOARD OF TRUSTEES  
YOUNGSTOWN STATE UNIVERSITY

Pollock House, 10:00 a.m. Tuesday, April 20, 1971

Pursuant to action previously taken and the foregoing Notice, which was mailed by the Secretary to all Trustees on March 30, 1971, the twentieth meeting of the Board of Trustees of Youngstown State University convened at 10:00 a.m. on Tuesday, April 20, 1971, at Pollock House. A copy of the Notice for such meeting and of the agenda to be submitted at the meeting, as prepared by the President's office and delivered to all Trustees on or about April 15, 1971 is attached to these minutes.

Trustees present included Dr. Bertie B. Burrowes, Chairman, Carl L. Dennison, Elton W. Luckhart, Dr. John N. McCann, John M. Newman, Clarence J. Strouss, Jr., and Robert E. Williams. Trustees William J. Brown and Raymond J. Wean, Jr. were absent.

Other persons present included Dr. Albert L. Pugsley, President, Dr. Earl E. Edgar, Vice President for Academic Affairs, Joseph S. Rook, Vice President for Financial Affairs, Philip A. Snyder, Director of University Relations, Hugh W. Manchester, Secretary to the Board of Trustees, and Marian Webster, Secretary to the President. Also present were Guy Solomon of the University Relations Department, Jane Lamb representing the Youngstown Vindicator, and Pete Wilms representing the Jambar.

ITEM I - Proof of Notice of Meeting

Evidence was presented that due notice of the meeting had been mailed by the Secretary on March 30, 1971 to each Trustee and that copies of the agenda and supplemental data had been furnished to each Trustee on or about April 15, 1971.

ITEM II - Minutes of the Meeting of January 21, 1971

A copy of the minutes of the meeting of Trustees held on January 21, 1971 had been furnished to each Trustee. There being no additions or corrections to be made to such minutes, the same were approved upon motion by Dr. McCann, seconded by Mr. Strouss and duly carried, and such minutes were signed by the Chairman and attested by the Secretary.

ITEM III

Dr. Burrowes, the Chairman, expressed to Dr. Albert L. Pugsley, the congratulations of himself and the Board upon his recent election as president of the North Central Association of Colleges and Secondary Schools.

ITEM IV - Approval of the Operating Budget for 1971-1972

Copies of the proposed budget for 1971-1972 as recommended by the President and approved by the Finance Committee had been furnished to each Trustee with the agenda for the meeting, along with the comments concerning the budget contained in Agenda Item d)1, and the data contained in Exhibit A attached, as a part of Agenda Item d)1. Dr. Pugsley commented upon the uncertainties which arose because the state appropriations for the next biennium are not yet known. He reported that under the State Budgets recommended by the Regents there would be approximately Two Million Dollars more for operations than would be the case if the Governor's recommendations are followed, and he discussed in some depth the uncertainties which arise because of the two Budget proposals pending before the General Assembly.

Mr. Williams reported that the Budget and Finance Committee had met and gone over the Budget in considerable detail; that the President and administrative staff were to be commended for their work in preparing the Budget; that the increases in salaries contained therein were prudent and that the Budget incorporated proper increased costs to be expected.

Mr. Williams moved for adoption the following resolution:

"WHEREAS the Finance Committee has carefully reviewed the proposed Operating Budget for 1971-72, and considers that this Budget is a fair expenditure plan for the presently estimated resources of the University for that year, YR 1971-21

BE IT RESOLVED that the Operating Budget for 1971-72 be approved and that such approval includes the changes of title, positions and Civil Service classifications as noted therein, and the changes required by action of the Board at this meeting."

The motion was seconded by Mr. Strouss and all Trustees present voted in favor of the resolution, which was declared un-animously adopted by the Chairman.

ITEM V - Correction of Resolution YR 1971-16

Dr. Pugsley pointed out that the word "sex" had inadvertently been omitted in the adoption of Resolution YR 1971-16 and that the omission should be corrected. Upon motion made by Mr. Luckhart, seconded by Mr. Strouss and carried by the unanimous vote of all Trustees present, the following resolution was declared duly adopted in replacement of YR 1971-16.

"BE IT RESOLVED, that Resolution YR 1971-16 YR 1971-22 be amended to include the word 'sex' following the word 'color' in paragraph 3 of that action.

The revised Resolution shall therefore read as follows:

WHEREAS, the Youngstown State University Board of Trustees recognizes its responsibility under federal, state and local laws and executive orders relating to fair employment practices; and

WHEREAS, the official and operational position of the University is one of complete agreement with the philosophy of equal employment opportunity.

NOW, THEREFORE, BE IT RESOLVED by this Board that in the operations and activities of Youngstown State University there shall be no discrimination on the basis of race, color, sex, religious belief, country of national origin, or ancestry. This policy shall apply to employment as well as all operational aspects of the University involving students, faculty, the use of University buildings and other facilities, and to the promotion or discharge of members of faculty or other employees."

ITEM VI - Resolution Authorizing Expansion of Programs Leading to the Degree Master of Science to include a Program in Criminal Justice.

Each Trustee present was furnished with a copy of a 74 page "Proposal for a Graduate Program leading to the Degree Master of Science in Criminal Justice", which is proposed for submission to the Ohio Board of Regents in June of 1971. The proposal was discussed in detail by Dr. Pugsley and the Trustees present, and upon motion made by Mr. Strouss, seconded by Mr. Newman and carried by the affirmative vote of all Trustees present, the following resolution was declared duly adopted:

"WHEREAS this Board of Trustees under Resolution YR 1971-23  
YR 1969-19, did unanimously authorize programs  
of graduate study in certain fields leading to  
Masters Degrees; and

WHEREAS, the University has developed and offered  
programs in the area of criminal justice leading  
to the Associate, Bachelor of Arts, and Bachelor  
of Science degrees, and these programs have grown  
in enrollment and met with gratifying acceptance;  
and

WHEREAS there is a great need both in the region  
and the State to develop competent educators in  
the field of criminal justice and to improve  
the quality of performance of criminal justice  
personnel at all levels and in all areas of the  
criminal justice process,

BE IT RESOLVED, that the programs leading to the  
degree Master of Science be hereby extended to  
include a program in Criminal Justice."

ITEM VII - Resolution Authorizing Expansion of Programs  
leading to the Degree Bachelor of Engineering  
to include a Curriculum in Management Engineering

In addition to the data contained in Agenda Item d)4  
and Exhibit B attached thereto, Dr. Pugsley pointed out that a  
new combination of existing courses would meet a need which has  
existed for some time to provide engineering students with  
some training in management.

Upon motion made by Mr. Williams, seconded by Mr. Strouss  
and carried by the unanimous vote of all Trustees present, the  
following resolution was declared duly adopted:

"WHEREAS, industry for many years has been seek- YR 1971-24  
ing individuals who possess skills in both en-  
gineering and business, as evidenced by the  
number of engineering graduates who take the  
MBA; and

WHEREAS, there is need for the present day En-  
gineer in management to be aware of the economic  
and ecological impact of his work, and to possess  
some background in psychology, economics and  
finance; and

WHEREAS, there is a need for a curriculum bringing together these fields for students who plan management careers in technical industry;

BE IT RESOLVED that the Board of Trustees of Youngstown State University hereby authorizes expansion of programs leading to the Degree Bachelor of Engineering to include a curriculum in Management Engineering."

ITEM VIII - Resolution Amplifying Trustee Regulations Section 19, Leave of Absence

Dr. Pugsley commented concerning problems which had arisen in construing the provisions of Section 19 of the Regulations as they might be applied to some requests for leave without pay, or sabbatical leave, and by Agenda Item d)5 recommended amplification of Section 19 of the Regulations, which should help to minimize the problems of construction which are likely to arise in connection with future requests for leaves.

Upon motion by Mr. Dennison, seconded by Mr. Newman and carried by unanimous vote of all Trustees present, the following resolution was declared duly adopted:

"BE IT RESOLVED, that Trustee Regulations Section 19, Leave of Absence, be amplified as follows: YR 1971-25

a. Leave without pay -

Add to line 8, after the words "may be renewed," the following: "for a second year, provided the total period of absence from the campus does not exceed two academic years of leave without pay or combination thereof with other leave. At least three academic years of full service are required following return to the campus before further absence will be approved."

b. Sabbatical Leave -

Add at end of the first paragraph the following: "Sabbatical leave may be combined with leave without pay. Only years of service following return to the campus as a full service faculty member count towards eligibility of a future sabbatical if the absence has been a sabbatical leave or a combination of sabbatical leave and leave without pay. Should the absence have been only leave without pay the earlier years of earned eligibility towards a future sabbatical remain valid. In all cases, at least three years of full service following return to the campus are required before a further absence will be approved."

ITEM IX - Resolution Governing Administration of  
Academic Records

Dr. Pugsley reported that after study it appeared that regulations to govern the release of student academic records should be adopted by the University. He recommended that such regulations should be consistent with guidelines endorsed by the Association of American Collegiate Registrars and Admissions Officers, the National Association of Women's Deans and Counselors, the National Association of Student Personnel Administrators, and others, and should fit the particular conditions and policies of Youngstown State University. He submitted a proposed resolution in Agenda Item d)6, which was carefully examined and discussed. After some proposed changes in the phraseology of the resolution proposed, Mr. Strouss moved for adoption the following resolution:

"WHEREAS, Youngstown State University recognizes its obligation to protect the welfare of its students by maintaining responsible custody and confidentiality of student permanent academic records. YR 1971-26

BE IT RESOLVED that University regulations governing the release of academic information about students shall be consistent with the following policies:

1. Student academic records shall be maintained under conditions which are designed to protect their confidentiality.
2. A student shall be entitled to inspect his academic record and to receive an explanation of his academic record under conditions which will prevent its alteration or mutilation, and is entitled to an official transcript upon the payment of appropriate fees.
3. Faculty and administrative officers of the University who have a legitimate interest in the material and demonstrate a need to know shall be permitted to examine the academic record of any student.
4. Parents, or guardians, legally responsible for the support of an unemancipated minor shall have the right to receive a copy of the student's academic record.

5. Properly identified representatives from federal or state agencies may be given information pertaining to student records within the limits permitted by state and federal statutes.
6. Requests for transcripts or other academic information from other educational institutions may be honored as a matter of institutional courtesy.
7. Disclosure to other individuals and organizations normally shall be limited to matters of public records; and

BE IT FURTHER RESOLVED, that only academic information shall appear as a part of the transcript, and that non-academic records shall be separately maintained."

ITEM X - Resolution Establishing the George M. Wilcox Curriculum Materials Center in the School of Education.

By the data submitted with Agenda Item d)7 the President recommended for approval the establishment of a Curriculum Materials Center in the School of Education as a memorial to George M. Wilcox, deceased, who had served the Department of Education for a period of twenty-four years as a force for good and an inspiration to students.

By motion by Mr. Newman, seconded by Mr. Williams and carried by the affirmative vote of all Trustees present, the following resolution was declared duly adopted:

"WHEREAS, George Milo Wilcox did serve this University YR 1971-27 with distinction and honor from 1933-1957, and was a leader in the field of Education; and

WHEREAS it is the wish of his many friends and admirers to recognize and perpetuate his good works in a meaningful memorial relating to his professional field,

BE IT RESOLVED, that there be established at Youngstown State University in the School of Education 'The George M. Wilcox Curriculum Material Center' as a fitting tribute to this great man."

ITEM XI - Reports of the President and other Officers

1. The Ohio Regents Recommendations on Capital Improvements for the next Three Bienniums.

By Agenda Item e)1 and Exhibit C (9 pages) attached thereto, Dr. Pugsley reported that the Ohio Board of Regents is recommending for capital improvements at Youngstown State University during the next three bienniums the following amounts:

1971-73	
Central Utilities Plant and Distribution	\$5,400,000
Renovation and Land	1,000,000
1973-75	
Renovation and Land	1,000,000
Classroom, faculty office building	6,000,000
Central Services Building	750,000
1975-77	
Renovation and Land	1,000,000
Science Building Addition	8,000,000

2. University Senate Actions

By Agenda Item e)2 Dr. Pugsley reported that a proposal to amend the constitution governing the University Senate to permit student members the right to vote had been defeated by only one vote less than the two-thirds necessary to amend the constitution.

3. Ruling of the District Court for the Northern District of Ohio in the injunction proceeding commenced by Dr. Bhagwati P. K. Poddar.

In addition to the report contained in Agenda Item e)3 Dr. Pugsley reported that written reasons for the University's action not to continue the employment of Dr. Poddar were being furnished to Dr. Poddar this day, and that should he wish to appeal the administration will propose that the Executive Committee of the Senate serve as the body to receive and consider any such appeal, and that a representative of the American Arbitration Association be asked to conduct any hearings to be held on the matter by the Executive Committee of the Senate.

Dr. Pugsley also reported that he had just received word from the Attorney General that he was designating



John G. Ingram as a Special Assistant to act for him in connection with matters involving Youngstown State University.

After some discussion, Mr. Newman moved for adoption the following resolution, to wit:

"RESOLVED that the President take steps to request that the Attorney General make arrangements which will permit the appointment or employment of Attorney Theodore R. Cubbison, who has been representing the University and is familiar with the action commenced by Dr. Poddar, to act as co-counsel with John G. Ingram in connection with any and all further proceedings which involve the complaint made by Dr. Poddar." YR 1971-28

The motion was seconded by Mr. Luckhart and carried by the unanimous vote of all Trustees present.

4. Report on Educational Television

The report of the President on the present status of an educational television program which would use Channel 45 is contained in Agenda Item e)4.

5. Change in date for Spring Commencement to June 19, 1971

Dr. Pugsley reported that the time for the Spring Commencement which had been scheduled for Wednesday, June 16, was being changed to Saturday, June 19, 1971, at 10:00 o'clock a.m. at Stambaugh Auditorium.

6. Dr. Edgar, Vice President for Academic Affairs, reported:

- a) That the Ohio Board of Regents had approved the proposed child care curriculum and that the North Central Association had accredited the proposed programs for Master of Arts degree in Economics and a Master of Business Administration program. He also reported that the North Central Association had approved a modification of the graduate teaching programs in the field of Education which would add reading courses to the programs for Elementary and Secondary School training.
- b) An enrollment report for the spring quarter of 1971 which indicates a full time equivalent count

of 10,579 students (as compared to 10,317 one year ago) was submitted, and a copy of such enrollment report is attached to these minutes.

7. Joseph S. Rook, Vice President for Financial Affairs reported concerning a recent gift of \$5,000 by Mrs. Harry K. Graebing to establish a scholarship fund for women students in the Dana School of Music, and that an appropriate acknowledgment had been made by the President of such gift.

He also presented and commented upon a Statement of Income and Expenditures of the Current and General Fund for the period July 1, 1970 to March, 1970, and the Schedule of Investments and Savings Accounts as at March 31, 1971. Copies of such financial reports are attached to these minutes. Mr. Rook expects that the current year will end in the black.

#### ITEM XII - Committee Reports

1. Finance Committee.

It was reported that the Control Board of the State of Ohio had approved the acquisition of seven properties.

In order to meet the requirements set forth in YR 1970-24 Mr. Williams moved for adoption the following resolution:

"Resolved that the acquisition of the following seven properties, to wit:

YR 1971-29

27 West Scott Street, City Lot #910, City of Youngstown  
Owner: Vincent DeBucci

218-220 Grant Street, City Lot #1810, City of Youngstown  
Owner: Amos Linton

Walnut Street (Vacant), City Lot #32, City of Youngstown  
Owner: Morris Lerner

234-236 Grant Street, City Lot #975, City  
of Youngstown  
Owner: Eugene Tareshawty

662 Elm Street, City Lot #1811, City of  
Youngstown  
Owner: Eliseo Tareshawty

Grant Street (vacant), City Lot #973, City  
of Youngstown  
Owner: Tillie Hozik

427 North Walnut Street, City Lot #9644, City  
of Youngstown  
Purchased from Rosina C. Mondura

as authorized by YR 1970-24 be and the same are hereby  
ratified, confirmed and approved."

The motion was seconded by Mr. Luckhart and was carried  
by unanimous vote of all Trustees present.

2. Building Committee

Mr. Dennison reported that the Building Committee on  
February 17, 1971 had met with representatives of  
Caudill Rowlett Scott and with Robert Hanahan of  
Hanahan-Strollo & Associates, and had approved the  
Architects' plans for the proposed Fine Arts Build-  
ing.

He also reported that the Committee had met on  
April 7, 1971 with Mr. Phillip Cardo of Schmidt  
and Associates, President Pugsley, and Vice  
Presidents Coffelt and Edgar, and had approved  
the schematics proposed for the utility plant  
and distribution system. Copies of the minutes  
of the Building Committee's two meetings men-  
tioned have been submitted with the agenda for  
the meeting.

ITEM XIII - New Business

Chairman Burrowes announced the appointment of Dr.  
McCann, Mr. Newman and Mr. Strouss as the members of a No-  
minating Committee to submit nominations for officers of the  
Board at the next meeting.

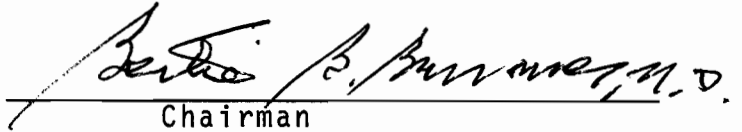
Mr. Luckhart indicated that this was probably his  
last meeting as a member of the Board and he expressed his

appreciation for the splendid job which Dr. Pugsley is doing for the University and community.

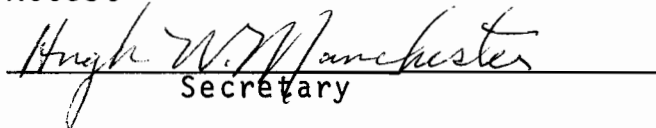
ITEM XIV - Next Meeting

After some discussion it was determined that the next meeting of the Board should be held on the afternoon of Saturday, June 19, 1971, at 1:30 p.m., following the commencement, at a place to be determined by the President and incorporated in the Notice for the meeting.

Upon motion duly made, seconded and unanimously carried, the meeting was adjourned at 11:45 a.m.

  
Chairman

Attest

  
Secretary