



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

April 9, 1981

TO THE TRUSTEES
OF YOUNGSTOWN STATE UNIVERSITY

This notice is to advise that the next regular meeting of the Board of Trustees will be held on Saturday, April 25, 1981, in the Board Room in Tod Administration Building at 9:00 a.m.

HUGH W. MANCHESTER
Secretary to the Board of Trustees
of Youngstown State University

HWM:EVT

Copies of the above notice were mailed on April 9, 1981 to each of the nine Trustees and to the President, as listed on the reverse side of this page; and a copy was also mailed on the same date to each of the four others listed on the reverse side of this page.

Hugh W. Manchester, Secretary to the
Board of Trustees

TRUSTEES AND THE PRESIDENT

Attorney Paul M. Dutton
Mitchell, Mitchell & Reed
709 Union Bank Building
Youngstown, Ohio 44503

Dr. Thomas D. Y. Fok
Thomas Fok & Associates, Ltd.
3896 Mahoning Avenue
Youngstown, Ohio 44515

Dr. John F. Geletka, D.D.S.
5600 Mahoning Avenue
Austintown, Ohio 44515

Mr. Edgar Giddens
448 Cleveland Street
Youngstown, Ohio 44511

Mrs. Ann Isroff
11 Wildfern Drive
Youngstown, Ohio 44505

Mr. William J. Lyden, Business Mgr.
International Brotherhood of
Electrical Workers Local 64
291 McClurg Road
Youngstown, Ohio 44512

Mr. William G. Mittler, Advertising Mgr.
Youngstown Vindicator
Vindicator Square & W. Boardman
Youngstown, Ohio 44503

Mr. Fred C. Shutrump, Jr., President
Shutrump and Associates
3749 Mahoning Avenue
Youngstown, Ohio 44515

Mr. Frank C. Watson, President
Youngstown Welding and Engineering Co.
3700 Oakwood Avenue
Youngstown, Ohio 44509

Dr. John J. Coffelt, President
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44503

Dr. Thomas A. Shipka, President
YSU-OEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Theodore R. Cubbison, Esq.
Director Legal Services
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Attorney Edward A. Flask, Legal Counsel
424 City Centre One
Youngstown, Ohio 44503

Mr. Ray McElroy, President
YSU Chapter of OCSEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

MINUTES OF MEETING

of

BOARD OF TRUSTEES

of

YOUNGSTOWN STATE UNIVERSITY

Tod Administration Building
Saturday, April 25, 1981

Pursuant to Resolution YR 1981-45 and to Notices mailed on the 9th day of April, 1981, by the Secretary to the Board to each Trustee, a copy of which precedes these Minutes (with copies to the President of the University, the Presidents of the YSU Chapter of the OEA and the YSU Chapter of OCSEA, to Edward A. Flask, Special Counsel to the Attorney General of Ohio, and to the Director of Legal Services of the University) a regular meeting (seventy-eighth) of the Board of Trustees of Youngstown State University convened on Saturday, April 25, 1981 in the Board Room in the Tod Administration Building at 9:00 A.M.

Eight Trustees were present at the meeting, to-wit: Paul M. Dutton, Dr. Thomas D. Y. Fok, Dr. John F. Geletka, Edgar Giddens, Mrs. Ann L. Isroff, William J. Lyden, William G. Mittler, and Frank C. Watson. One Trustee, Fred C. Shutrump, Jr. was absent.

Also present were Dr. John J. Coffelt, President, Dr. Bernard T. Gillis, Academic Vice President, Dr. Neil D. Humphrey, Executive Vice President, Dr. Taylor Alderman, Vice President Personnel Services, Edmund J. Salata, Dean Administrative Services, Dr. Lawrence E. Looby, Associate Vice President Public Services, Phillip A. Snyder, Director University Relations, Hugh W. Manchester, Secretary to the Board of Trustees, and Patricia D. Martin, Secretary to the President. Also present were approximately 12 deans, members of the faculty and members of the news media.

Mr. Giddens, Chairman of the Board, presided.

ITEM I - Proof of Notice of Meeting.

Evidence was available to establish that due notice of the meeting had been mailed on April 9, 1981 by the Secretary to each of the nine Trustees and to the President, and that copies had also been mailed to the Presidents of the YSU chapters of OEA and OCSEA, to Edward A. Flask, Legal Counsel and to Theodore R. Cubbison, Director of Legal Services. Such evidence precedes these Minutes.

ITEM II - Minutes of Meeting Held January 31, 1981.

Copies of the draft of the Minutes of the Meeting of the Board of Trustees held on January 31, 1981 had been mailed to each Trustee, to the President, the three Vice Presidents, the Dean of Administrative Services, the State Examiner, the Special Counsel to the Attorney General and the Director of Legal Services. There being no corrections or changes suggested, the Minutes of such meeting were approved on Motion by Mr. Watson seconded by Dr. Geletka and duly carried, and were signed by the Chairman and attested by the Secretary.

ITEM III - Recommendations of the President of the University.

Dr. Coffelt recommended that three Resolutions be adopted by the Trustees:

1. Resolution to Ratify Faculty/Staff Appointments.

Dr. Coffelt announced that Dr. David P. Ruggles, who has been serving as Assistant Dean of the University's School of Education, since the Fall of 1979, has been selected to succeed Dr. Arnold J. Moore as the new Dean of the School of Education, effective July 1, 1981. Dr. Ruggles was present and was introduced to the Trustees.

Including Dr. Ruggles, a total of fourteen (14) Faculty/Staff appointments and promotions made since the January 31, 1981 meeting of the Board were reported.

After a Motion which was made by Mrs. Isroff and seconded by Mr. Watson had received the affirmative vote of each Trustee present, the Chairman declared the following Resolution adopted:

"WHEREAS, the Policies of the Board of Trustees direct the President to appoint such employees as are necessary to effectively carry out the operation of the University; and

YR 1981-46

"WHEREAS, new appointments have been made subsequent to the January 31, 1981 regular meeting of the Board of Trustees; and

"WHEREAS, such appointments are in accordance with the 1980-81 budget and with the University policy on Equal Employment Opportunity.

"NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby ratify and confirm the appointments as listed in Exhibit A attached hereto."

2. Resolution Accepting Gifts.

Gifts to the University as of April 25, 1981 detailed on Exhibit B attached hereto were reported.

It was reported that of the \$248,207.50 total gifts to the University as of April 25, 1981, shown on Exhibit B, \$240,000 had come from Youngstown Educational Foundation.

After a Motion, which was made by Dr. Geletka and seconded by Mr Dutton had received the affirmative vote of each Trustee present, the Chairman declared the following Resolution duly adopted:

"WHEREAS, Resolution YR 1980-34 provides that the President shall compile a list of gifts to the University for each meeting of the Board of Trustees and present the list accompanied by his recommendation for action by the Board; and

YR 1981-47

"WHEREAS, the President has reported that the gifts as listed in Exhibit B attached hereto are being held pending acceptance and he recommends their acceptance.

"NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby accept these gifts on behalf of Youngstown State University and instructs the President to acknowledge such acceptance to the Donors and to express our gratitude for their generosity to the University."

3. Resolution on Promotion in Academic Rank for 1981-82.

It was reported that a total of 35 promotions which had been suggested, 32 were being recommended for approval by the Trustees, and that the three not being recommended were each in various stages of appeal.

After discussion and a Motion, which was made by Mrs. Isroff and seconded by Mr. Dutton had received the affirmative vote of each Trustee present, the Chairman declared the following Resolution duly adopted:

"WHEREAS, Article 12 of the Agreement between Youngstown State University and Youngstown State University Chapter of the Ohio Education Association (YSU-OEA) provides for review of promotion applications by School/College promotion committees; and

YR 1981-48

"WHEREAS, School/College promotion committees, after careful consideration of each individual, have recommended promotion in academic rank for certain University employees; and

WHEREAS, the Academic Vice President has received and reviewed the recommendations of the School/College promotion committees, and his recommendations have been approved by the President of the University; and

WHEREAS, the costs of these recommendations will be within the funds provided for this purpose.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University ratify and approve promotions in academic rank for nine-month faculty as recommended in Exhibit C attached hereto, such promotions to become effective with 1981-82 contracts; and

BE IT FURTHER RESOLVED, that the Board of Trustees of Youngstown State University ratify and approve promotions in academic rank for academic administrators as recommended in Exhibit D attached hereto, such promotions to become effective with the 1981-82 contracts."

ITEM IV - Report of the President of the University.

Dr. Coffelt reported concerning six matters, as follows:

1. Pending Appropriations.

HB 167 which has passed in the House and is pending in the Senate, includes about \$23,600,000, the same amount as in the current year, for Youngstown State University for the year 1981-82. The President has been informed that the whole Bill is under funded and that if passed, without increased taxes, some cuts will be necessary again because of inadequate revenues. This makes budget preparation for the year 81-82 very slow and uncertain.

2. Enrollment - Spring Quarter - 1981.

14th day enrollment indicated Headcount 14,227, is up 1.5% over Spring 1980; F.T.E. 10,726, is up 1.8% over Spring 1980. Four colleges (Applied Science & Technology, Arts & Sciences, Engineering, and Fine & Performing Arts) reflect growth. The drop of 4% from winter to spring and 9.8% from fall to spring are normal; and the increase in the number and proportion of full-time students is continuing. Detail of the enrollment statistics was furnished to each Trustee.

3. Citizens Award.

The First Annual Distinguished Citizens Award Dinner, scheduled for June 19, 1981, is intended to (1) generate income in support of the YSU Alumni Association's effort to become self-supporting and (2) broaden

YSU's sphere of influence beyond the Mahoning-Shenango Valleys. Goals sought include (1) opening of new markets for placement of graduates, (2) opening new avenues for development of academic programs to meet regional needs and (3) broadening the base for corporate philanthropic support.

The first honoree selected is Mr. Harry Bolwell, Chairman of the Board of Midland-Ross Corporation, which has annual sales in excess of 900 million dollars and employs about 11,000 individuals. J. Maurice Struchen, Chairman of the Board of Society Corporation is to be Chairman of the Event and Art Model, owner of the Cleveland Browns is to be Master of Ceremonies. Trustees were asked to reserve the date.

4. The Charles B. Cushwa, Jr. Center for Industrial Development.

Such center was founded by Board action in 1978 and is funded through Youngstown Educational Foundation from an initial \$250,000 gift by Mrs. Cushwa, a matching gift by Commercial Shearing Foundation and other supporting gifts. It's purpose is to (1) assist local industry in identifying and developing new products and resources, (2) support local businesses by providing technical assistance, (3) guide exploration and development of new local enterprises and (4) provide a channel for use of University technical and academic expertise and resources in development of new businesses and industries. The University, under the terms of the grant, is obligated, with the advice of the Center's Advisory Board, to evaluate the Center's activities after three years to ascertain if the Center is moving effectively toward achieving its goals and should be continued, or whether resources should be channeled into other programs.

Copies of Lawrence E. Looby's evaluation report of April 20, 1981 to the President were furnished to each Trustee. Such report concludes that the Center has been most effective and is responsive to the residents of the community and recommends that its operations be continued by the University. Such report will be transmitted to the Center's Advisory Board, and if such Board recommends continuation, such action will be reported to Youngstown Educational Foundation.

5. Special Report on Student Concerns.

The President commented briefly concerning recent expressions of concern by students and others concerning (1) safety on campus, (2) the adequacy of parking space provided and (3) access to Student Records, and the use being made of fears being generated by the President of Student Government as a part of his strategy to maintain more conveniently located parking facilities. He asked Dr. Charles McBriarty, Associate Vice President of Student Services, to report concerning such student concerns.

Dr. McBriarty and Dean Salata described in considerable detail the safety measures on campus, which now include 23 trained Security Personnel present at times most needed, with improved equipment; and assistance by student employees equipped for intercommunication; improvements in lighting

on campus in decks recently installed and presently underway. Reported crimes involving persons have dropped from six last year to two this year and reported crimes involving property (mostly theft) have dropped from 312 to 214. Additional officers are planned for next year, and officers are often occupied overtime. Escort service has been available since 1975, women have been on the security force since 1978 and an emergency call system can be activated at many phones by dialing 3333.

Dean Salata reported that 4513 parking spaces are available on campus, of which 4097 are west of Walnut Street and 416 are east of Walnut Street. Maximum use is between 10 A.M. and 1 P.M., and hourly counts indicate that even at peak times there are at least 115 spaces not in use. Parking facilities are presently adequate and there is no need for any use of spaces east of Walnut in late afternoons or evenings. It is less than a 1/2 mile from the M-2 deck to Beeghly Center and only 55/100 mile from Walnut Street to Beeghly Center: The M-1 deck is a model for safety, with gate controls, TV screening of entrances and elevator stops, voice communication systems. Both decks are completely fenced on the lower levels, and reported thefts are declining from 24 at M-1 last year to 12 this year, and from 39 at M-2 last year to 18 this year.

The privacy laws apply to use of student records, and care is exercised to see that only proper and permitted access to such records is allowed.

6. Mrs. Isroff's service to the University.

Because this may be the last Trustee's meeting before Mrs. Isroff's term as a Trustee comes to an end, Dr. Coffelt expressed to her his own, as well as the other Trustees, deep appreciation for her nine years of service to the University, its students and the community it serves. He remarked that she has devoted hundreds of hours in serving the University, and in personal counsel with the President and members of his staff, and stated that her decisions have always placed institutional welfare first.

The President's report was accepted, by motion duly made, seconded and carried.

ITEM V - Report of the Academic Vice President.

Dr. Gillis reported concerning five matters:

1. The search for Dean of the School of Education.

Three final candidates for the position were interviewed on campus by the President, the Academic Vice President, the Search Committee members, the Chairpersons of the School of Education, the deans of all of the Colleges/Schools and the faculty of the School of Education. Following reviews by the President and Academic Vice President of comments and observations of such individuals and groups, an offer of the position was extended to Dr. David P. Ruggles, and he has accepted it.

2. Education Outreach Program.

Opportunities to work for credits toward an undergraduate degree from Youngstown State University have been offered in their own communities during the spring quarter (March 30 - June 12, 1981) to residents of Boardman, Canfield and Poland. Six courses offered included Home Economics 502 - Nutrition; Speech 652 - Business & Professional Speaking; Anthropology 602 - Introduction to Anthropology; Geology 510 - National Parks; English 616 - Introduction to Literature, Film and Drama; and Management 725 - Fundamentals of Management. The Home Economics class was offered at the Union Elementary School in Poland, and the others were offered in the Boardman Senior High School in cooperation with the Boardman Local School District's Adult Education Program. Information and a University representative were available at the Rheuban McMillan Public Library Branches in Boardman, Canfield and Poland. Expansion of the course offerings and locations is anticipated for the 1981 Fall Quarter.

3. Academic Senate Actions.

A. Career Planning and Orientation Courses have been limited to six quarter hours and use of such courses to improve quality point averages of students has also been limited. Use of such courses is intended to assist students in (1) choice of a career, (2) sources of employment information, (3) becoming aware of aspects and opportunities in various fields, (4) preparation of a vita and letters of application, (5) conduct of employment interviews, and (6) plotting of career goals throughout life.

B. Graduate Honors - minor changes in policy now make all students eligible for honors if they meet the grade point and residency (at YSU) requirements.

C. Charter and Bylaw Revision Proposals are now pending, subject to two-thirds majority vote by the entire faculty and to possible objections from the President. The President has raised some objections concerning some recommendations which may reach into non-academic areas previously restricted by action of the Board of Trustees and some ambiguities as to the intended meaning of some language which may cause problems in the future.

4. Educational Master Plan.

Previously the Academic Senate had established two ad hoc committees to deal with development of a Master Plan for Youngstown State University; one was on the formulation of goals and one was on planning. The ad hoc committee on goals had previously reported to the Senate. The ad hoc committee on planning has its report being prepared for Academic Senate consideration, under the chairmanship of Dean Bernard J. Yozwiak.

5. Announcements and Communications.

A. Copies of the Academic Calendar for 1981-82 have been furnished to each Trustee.

B. A list of Faculty Improvement Leaves for 1981-82 has been furnished to each Trustee.

C. Vice Chancellor William Coulter of OBOR has been informed of programs being developed in Labor Relations, Allied Health and Telecommunications Media.

D. Information has been furnished to the Joint Review Committee for Respiratory Therapy Education on actions taken to bring the Respiratory Therapy Program into full compliance for accreditation.

E. A copy of Dr. Gillis' testimony concerning the 1981 Ohio Higher Education Master Plan, which had been presented to the Ohio Board of Regents at a hearing in Cleveland on March 27, 1981, had been furnished to each Trustee prior to the meeting.

Dr. Gillis' report was accepted, on Motion duly made, seconded and carried.

SPECIAL REPORT CONCERNING STATUS OF ALL SPORTS COMPLEX.

About 10 A.M. the regular agenda was interrupted to hear a report by Mr. Daniel O'Horo, of the AP O'Horo Co., general contractor for the All Sports /Physical Education structure as to the current status of construction.

Mr. O'Horo reported that the main structure is now about 60% complete; 65 workers are on the job; the first of 14 raker beams has been poured and precast members to be added are in storage. One more raker beam will be poured each week. He expects completion by April of 1982, and stated that football games can be safely scheduled for the Fall of 1982, with opening ceremonies in the late Summer of 1982 if desired.

ITEM VI - Report of the Executive Vice President.

Dr. Humphrey reported concerning the following matters:

1. Financial Aid to Students.

Sources of such aid comes from the following:

A. Basic Educational Opportunity (or Pell) Grants, which range from \$176 to \$1,162 for Ohio residents and up to \$1,512 for nonresidents. YSU expects \$2,859,000 in Pell grants for 1981-82 (up \$226,466 from \$2,633,134 authorized for 1980-81). About 330 YSU students will receive Pell grants.

B. SEOG Grants (Federal) for students with exceptional need. Range \$200 to \$2,000 - 29 such grants at YSU this year, averaged \$585 each and totaled \$16,965.

C. National Direct Student Loans - In 1979-80, 277 students obtained \$135,000 in loans (average \$485). In 1980-81, loans totalling \$250,000 to 475 students (average \$526) are expected. A proposed cut of 44% in NDSL for schools in Ohio and resulting cuts in authorized levels may hurt both the students and the University; however, the effect may be to cause students to attend YSU who would otherwise attend a more expensive institution.

D. Guaranteed Student Loans (GSL) - made by banking institutions or credit unions, guaranteed by Ohio Student Loan Commission, may be up to \$2,500 per year for \$7,500 total for undergraduates and \$15,000 total for graduates and professional levels. Interest charges at 9% commence nine months after leaving college. This year 138 students borrowed a total of \$250,972, averaging \$1,818 each. Major changes in the program may add a "needs" test, entitlements for middle income families may be reduced sharply and interest rates may change to "prevailing" rates.

E. College Work Study (Federal Program) - YSU may return to this program, after a six-year absence. \$50,000 is expected for 1981-82 and \$12,500 in matching funds from YSU would be required. It would involve budgeting \$793,000 for wages in Fund One for 1981-82 and might add \$62,500 for an 8% increase for student workers is being considered.

F. Ohio Instructional Grants - \$830,914 was available to 2,494 students in 1980-81. Grants from \$100 to \$720 were available where family adjusted gross income is under \$20,000. Pending legislation may increase the top limit 25% to \$900.

G. Ohio Academic Scholarships (aka Regents Scholarship) - Awards of \$1,000 per year for each of four years at any public or independent institution in Ohio, are available to the 1,000 top high school students in Ohio. Awards are based on GPA & ACT scores. This year YSU has 64 Regents Scholarship students, of whom 17 are freshman.

H. Youngstown Educational Foundation - YEF has already comitted \$711,000 for scholarships and \$89,000 for grants in aid at YSU for 1981-82. 420 awards (of \$300 to \$1,000) are available for freshman, based on high school grades and ACT scores. 1300 scholarships (of \$150 to \$1,000) are available to sophomores, juniors and seniors based strictly on scholarship. There are 250 grants (from \$100 to \$500) available which are based upon need.

YEF also provides for other projects. Copy of a list of Restricted Funds received by YSU from YEF for thirteen different accounts during the period October 1, 1980 through March 31, 1981, showing \$424,749 receipts, \$472,572 encumberances and Fund Balances of \$398,929 was furnished to each Trustee.

2. Financial Report 9 months ended March 31, 1981.

A copy of such report had been furnished to each Trustee prior to the meeting.

Dr. Humphrey's report was accepted, by Motion duly made, seconded and carried.

ITEM VII - Report of the Vice President for Personnel Services.

Dr. Alderman's only report was a written report dated April 15, 1981, addressed to the President, which concerned the Classified Civil Service Staff of the University, being the first such quarterly report, and covered the period January 1 through March 31, 1981. A copy had been furnished to each Trustee prior to the meeting. It tabulates appointments, separations and staff turnover; indicated the individuals affected and listed the matters considered by the State Personnel Board.

Dr. Alderman's report was accepted, on Motion duly made, seconded and carried.

ITEM VIII - Report of the Dean of Administrative Services.

Dean Salata reported concerning the following seven matters:

1. Kilcawley Center Addition Phase III

Is approximately 70% complete and is scheduled for completion in September 1981.

2. Central Core Lighting Upgrade - Phase I.

Bids were received February 10, 1981 and a contract was awarded to the low bidder, Joe Dickey Electric, Inc. Total project cost is \$100,000. This project includes installation of 40 new poles with high pressure sodium fixtures, a new underground wiring and conduit, and reconstruction of existing wiring and new relays for the control system to allow for future central control. Also the direct burial cable is being replaced. Most existing poles will remain. New 20 ft. and 25 ft. high poles will be installed adjacent to the Kilcawley Residence Hall and the Kilcawley Center. The project should be completed in August of 1981. Upon completion of this project, the average lighting intensity of the central core of campus should be increased by about 40 percent.

3. Removal of Handicapped Barriers - Section 504 of the Rehabilitation Act of 1973.

Is 90% complete, and should be completed within the next 30 days.

4. Energy Conservation Grants - The National Energy Conservation Policy Act of 1978, Title III, Part I.

The grant provides funds for energy conservation measures in Bliss Hall, Maag Library, and the Engineering Science Building. Plans are being

finalized for the energy conservation modifications identified to be cost-effective and for which we have a 50% federal energy grant. The non-federal share is \$211,305 and it is not yet known whether the State of Ohio will fund the non-federal share of this program. Total estimated project cost is \$422,609.

Should the non-federal share not be otherwise funded, and should we proceed with the improvements, it may be necessary that the University allocate the difference. The annual savings to result from the improvement is estimated at \$150,000 per year.

5. Acquisition of Harrison Field.

On February 11, 1981, Youngstown City Council passed Ordinance No. 81-22 to authorize sale of Harrison Field to Youngstown State University.

On April 21, 1981, the City of Youngstown Board of Control and Youngstown State University executed the Purchase and License Agreement providing for the purchase of Harrison Field by Youngstown State University, at a cost of \$54,500 to the University in cash.

6. Land Acquisition.

Youngstown State University has acquired deeds for the following properties since the last report to the Board:

City Lot No 14247, 616 Audubon Street Purchased from Frank and Rose Tallerino	\$11,000
City Lot No. 13367, 233 Carlton Street, Purchased from James and Josephine Kennedy	12,000
City Lot No. 14257, 242 Valley Street, Purchased from Frank and Rose Tallerino	7,500
City Lot No. 9647, 435 N. Walnut Street, Purchased from Louis Rosselli	22,500
City Lot No. 12292, 501 N. Walnut Street, Purchased from Severo S. and Margarita Rodriguez . . .	18,000

7. Purchased Steam.

Steam service from Youngstown Thermal Corporation continues to be adequate with no major problems or concerns.

Dean Salata's report was accepted, on Motion duly made, seconded and carried.

EXECUTIVE SESSION

At 10:45 a.m. the Trustees retired into an executive session for the purpose of reviewing negotiations with some employees concerning their compensation and other terms and conditions of their employment. They returned to the open meeting in the Board Room to continue the regular meeting at 11:05 a.m.

ITEM IX - Reports of the Committees of the Board.

1. Personnel Relations Committee.

A. Resolution to Authorize STRS Contributions For Faculty Improvement Leave Recipients

Mr. Mittler reported that the Personnel Committee had met on April 15, 1981 and had determined to recommend that the Trustees adopt a resolution. He then read and moved for adoption of the following resolution:

"WHEREAS, since 1977 the University has had a Faculty Improvement Leave program, implemented under the provisions of Section 3345.28 of the Ohio Revised Code and Article 6 of the 1977-81 YSU/YSU-OEA Agreement; and

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WHEREAS, sixty-eight (68) members of the University faculty have received Faculty Improvement Leaves under this program since 1977; and

WHEREAS, the State Teachers Retirement System (STRS) determined in 1980 that Faculty Improvement Leave recipients could not be given full service credit for retirement purposes for a year in which the faculty member is on leave unless the employee and employer contributions were made on the entire salary the faculty member would have received if he or she had not been on leave, and the Ohio Revised Code vests the STRS Board with authority to determine service credit for STRS members; and

WHEREAS, since 1977 the University has based STRS contributions for Faculty Improvement Leave recipients upon the 80% of salary received during the leave period, rather than 100% of the salary each faculty member would have received if he or she had not been on leave; and

WHEREAS, STRS informed the University on December 31, 1980 that full service credit could be established for recipients

of three-quarter leaves by making contributions on the difference between 100% of the 9-month salary the person would have received and the total earnings on which contributions were made during the year in question (portion of salary paid on leave plus summer school teaching and other payments); and

WHEREAS, it was the intent of the University that leave recipients should suffer no loss of retirement service credit by virtue of having been on leave.

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize and direct the President of the University to take such steps as are necessary to establish full service credit for members of the faculty who are or have been on leave between September 15, 1977 and June 15, 1981, by making the employer and employee contributions as necessary to STRS on such portion of the salary for the year in which the faculty member was on leave; and

BE IT FURTHER RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize the transfer of \$27,100 from the Unallocated Reserve, University Operation (Fund One), to the STRS Leave Adjustment Fund Account, to be under the signatory control of the President of the University, to accomplish this purpose."

The Motion was seconded by Mr. Watson, and, after discussion, was carried by the affirmative vote of each Trustee present. The Chairman declared the resolution adopted.

3. Budget and Finance Committee.

Mrs. Isroff reported that the Committee had met on two occasions and had determined to recommend Board action on nine matters. She proceeded with the reading of the nine resolutions, and action was taken by the Board as follows.

A. Resolution Concerning the NEON Budget

After a Motion, which was made by Mr. Lyden and seconded by Dr. Geletka, had received the affirmative vote of each Trustee present, the Chairman declared the following Resolution duly adopted:

"WHEREAS, the 1980-81 budget for the Neon is \$50,396 and was projected based on a printing run of 3,000 books; and

YR 1981-50

WHEREAS, there are paid orders for 3,913 books and the Neon staff projects a total need for 4,300 copies; and

WHEREAS, there is an obligation to provide a copy of the Neon to each student who orders one and pays the fee.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby authorize an increase in the Neon budget of \$12,156, which is deemed sufficient to provide for the increased cost of printing and mailing the extra copies; such sum to be provided from the Reserve for Unallocated Income of the General Fee Income Fund (\$8,243 and from the Neon Mailing Charge (\$3,913); and

BE IT FURTHER RESOLVED, that the Neon budget shall be amended as shown on Exhibit E and any income from the "Neon Printing Charge" and the "Neon Mailing Charge" shall be receipts of the Neon fund and shall reduce the transfer from the Reserve for Unallocated Income to the extent that the total of these two receipts exceeds the \$3,913 estimated for the mailing charge."

B. Resolution Concerning Official Depository

After a Motion, which was made by Mrs. Isroff and seconded by Mr. Mittler, had received the affirmative vote of each Trustee present, the Chairman declared the following Resolution duly adopted:

"WHEREAS, Article IX, Section 10, of the Policies of the Board of Trustees of Youngstown State University provides that all University monies shall be deposited in a state or national bank which has its main office in the City of Youngstown and complies with Section 1101.01 of the Ohio Revised Code, and that the Board of Trustees shall designate such bank as the official depository for University funds for a two-year period beginning July 1 of each odd-numbered year; and

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WHEREAS, on March 24, 1981, The Dollar Savings and Trust Company, the Mahoning National Bank, the Society Bank of Eastern Ohio, and The Union National Bank were invited to submit bids in conformity with the Board of Trustees policy; and

WHEREAS, on April 9, 1981, bids were received and publicly opened and later reviewed by the Budget and Finance Committee.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby designates The Union National Bank, of Youngstown, Ohio, as the official depository for the period July 1, 1981 through June 30, 1983, and authorizes the administration to contract for services for that period in conformity with the invitation to submit bids and the actual bid submitted; and

BE IT FURTHER RESOLVED, that the official depository shall hypothecate an amount equal to the monies deposited which

are in excess of the amount insured by the Federal Deposit Insurance Corporation and the securities pledged shall be as provided in Section 135.18 of the Ohio Revised Code; and

BE IT FURTHER RESOLVED, that the Board of Trustees hereby authorizes Dr. John J. Coffelt, President, and Dr. Neil D. Humphrey, Executive Vice President, as authorized signatures on the payroll account and the operating account and authorizes Mr. J. E. Harper, Senior Claims Consultant, The Prudential Insurance Company of America, as the authorized signature on the medical insurance claims account; and

BE IT FURTHER RESOLVED, that the Board of Trustees expresses its appreciation to all the banks which responded to the invitation to bid."

C. Resolution Concerning Parking Facilities Improvements

After reading the proposed resolution, Mrs. Isroff commented that the M-2 deck when originally constructed about ten years ago, was intended as a movable structure. She then moved for adoption of the following resolution, which Motion was seconded by Mr. Watson, and after each Trustee present had voted in favor of the Motion, the Chairman declared the Resolution adopted:

"WHEREAS, the Engineering Investigation conducted by Barber & Hoffman, Inc., Consulting Engineers, reveals the need to complete extensive repairs and improvements to the 1,250-car parking facility designated M-2; and

YR 1981-52

WHEREAS, considerations of safety of persons using this parking facility justify improvement in the lighting.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby authorize the Parking Facilities Improvement Fund to be used for this purpose and notes that it has a present balance of \$229,634.

BE IT FURTHER RESOLVED, that the Board of Trustees authorizes the timely transfer to the Parking Facilities Improvement Fund of the following amounts from the accounts or funds described:

The anticipated unexpended balance of the 1980-81 Parking Facilities operating fund	\$247,000
The interest earned in fiscal year 1980-81 on Plant Fund monies, in the amount of	\$300,000

BE IT FURTHER RESOLVED, that the Board of Trustees authorizes the administration to proceed to develop plans and specifications and secure bids for the necessary repairs and improvements of the M-2 deck in accordance with the Phase One (Scheme 2) plan recommended by Barber & Hoffman, Consulting Engineers, including the restoration and upgrading of the lighting system; and authorizes such contracts to be awarded when funds are released by the Building and Property Committee of the Board of Trustees for this purpose."

D. Resolution Concerning Limited Service Faculty Budgets

After a Motion, which was made by Mrs. Isroff and seconded by Mr. Watson, has received the affirmative vote of six of the Trustees present, (all except Mr. Dutton, who abstained from voting) the Chairman declared the following Resolution duly adopted:

"WHEREAS, \$1,153,542 were budgeted in 1980-81 for 148.04 FTE Limited Service Faculty; and YR 1981-53

WHEREAS, 436.9 FTE full-time faculty were budgeted for 1980-81 and 34 FTE of these positions are vacant and the unexpended salary has reverted to the Unallocated Reserve of Fund One; and

WHEREAS, these vacant positions have left a need for faculty which has been filled by Limited Service Faculty which requires extra funding; and

WHEREAS, on January 31, 1981, in Resolution YR 1981-39, the Board of Trustees directed that the Unallocated Reserve of Fund One, University Operation, for 1980-81 not be allowed to drop below \$504,000 in order to insure a balanced budget; and

WHEREAS, after the transfers into the Unallocated reserve for the fiscal quarter ended March 31, 1981, the Unallocated Reserve totals \$1,019,459.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby approve transfer of \$249,228 from the Unallocated Reserve of University Operation (Fund One) to the Limited Service Faculty Reserve (Office of the Academic Vice President) to provide 27.8 FTE positions which will enable all teaching commitments to be funded for the balance of fiscal 1980-81.

E. Resolution Concerning Postage

After a Motion, which was made by Mrs. Isroff and seconded by Mr. Lyden, had received the affirmative vote of each Trustee present, the Chairman declared the following Resolution adopted:

"WHEREAS, postage rates were increased 20 percent effective March 23, 1981; and YR 1981-54

WHEREAS, all University Operation (Fund One) postage accounts have been reviewed and a possible shortfall of \$34,500 identified; and

WHEREAS, on January 31, 1981, in Resolution YR 1981-39, the Board of Trustees directed that the Unallocated Reserve of Fund One, University Operation, for 1980-81 not be allowed to drop below \$504,000 in order to insure a balanced budget; and

WHEREAS, after approval at this meeting of a transfer for Limited Service Faculty, there will still be \$770,231 in the Reserve.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby approve the transfer of \$34,500 from the Unallocated Reserve of University Operation (Fund One) to a Postage Reserve account from which appropriate transfers may be made by the President to various postage accounts which require supplementation."

F. Resolution Concerning Student Aid

After a Motion, which was made by Mrs. Isroff and seconded by Mr. Dutton, had received the affirmative vote of each Trustee present, the Chairman declared the following Resolution duly adopted:

"WHEREAS, the U.S. Department of Education Teacher Corps programs in the Youngstown area have been administered through the School of Education and financed by grants; and YR 1981-55

WHEREAS, a condition of these grants is that tuition cannot be charged the participants; and

WHEREAS, State of Ohio law requires that tuition must be assessed and reported whether or not collected; and

WHEREAS, on January 31, 1981, in Resolution YR 1981-39 the Board of Trustees directed that the Unallocated Re-

serve of Fund One, University Operation, for 1980-81 not to be allowed to drop below \$504,000 in order to insure a balanced budget; and

WHEREAS, after approval at this meeting of transfers for Limited Service Faculty and postage reserves, there will still be \$735,731 in the Reserve.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby approve the transfer of \$7,000 from the Unallocated Reserve of University Operation (Fund One) to the functional account Student Aid to be used for tuition to Youngstown State University Teacher Corps participants.

G. Resolution Concerning the Management Letter Accompanying the Independent Audit for Fiscal Year 1980

After a Motion, which was made by Mrs. Isroff and seconded by Mr. Mittler, had received the affirmative vote of each Trustee present, the Chairman declared the following Resolution duly adopted:

"WHEREAS, the audit for the period July 1, 1979 through June 30, 1980 completed by Price Waterhouse & Co. included the statement that their review " . . . did not disclose any material weaknesses in internal accounting controls"; and

YR 1981-56

WHEREAS, the Price Waterhouse & Co. report included a separate "Memorandum of Recommendations" (sometimes referred to as "The Management Letter") which includes "certain recommendations, designed to strengthen internal accounting controls and promote operation efficiency . . . "; and

WHEREAS, the Budget and Finance Committee of the Board of Trustees, serving ad hoc as the Audit Committee, has reviewed the audit for fiscal year 1980 in detail with representatives of Price Waterhouse & Co. and the Auditor of State; has reviewed the Management Letter; and, has reviewed the staff response to the Management Letter.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby accept the audit for fiscal year 1980 as presented by Price Waterhouse & Co. and notes with approval the University's continuing efforts to strengthen internal accounting controls."

H. Resolution of Appreciation for Cooperation in Securing an Audit

After a Motion, which was made by Mrs. Isroff and seconded by Mr. Watson, had received the affirmative vote of each Trustee present, the Chairman declared the following Resolution duly adopted:

"WHEREAS, the Board of Trustees concludes that a combination of financial balance sheet audits completed by independent certified public accountants and compliance or voucher audits completed by staff of the Auditor of State is the most efficacious way to proceed.

YR 1981-57

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby express its appreciation to Auditor of State Thomas E. Ferguson for his efforts in instituting this new procedure and pledges its cooperation to Mr. Ferguson in his further efforts to continue and improve upon this procedure in the interests of the University and the general public.

I. Resolution Concerning Insurance Settlement

After a Motion, which was made by Mrs. Isroff and seconded by Mr. Watson, had received the affirmative vote of each Trustee present, the Chariman declared the following Resolution duly adopted:

"WHEREAS, in August, 1979, a transformer at the Central Utility Plant was damaged in the amount of \$27,500; and

YR 1981-58

WHEREAS, Dean of Administrative Services Edmund J. Salata and his staff are of the opinion that the damage was caused by lightning; however, it is difficult to prove that conclusively; and

WHEREAS, a compromise has been negotiated and recommended by the University administration whereby a payment of \$13,500, or 49% of the loss, will be made.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby authorize and direct the administration to sign the necessary "proof of loss" to collect this compromise settlement."

4. Student Affairs Committee.

Mr. Watson reported that such Committee had met on April 14, 1981 and had determined that because of many outside sources presently available to students, there is no need at this time for the University to provide another source through which assistance concerning legal problems could be obtained.

The committee had, however, acted to recommend action on two other matters, as follows:

A. Resolution to Authorize Co-educational Housing on a Trial Basis

Mr. Watson stated that the Committee had considered a full report by Dr. McBriarity on the subject. He then read, and moved for adoption, the following resolution.

"WHEREAS, Kilcawley Residence Hall is operated primarily as a male athletic dormitory, with non-athletes permitted to be housed to the extent additional rooms are available; and

YR 1981-59

WHEREAS, Youngstown State University has now fully implemented women's intercollegiate sports to provide equal opportunities as required under Title IX, Education Amendments of 1972; and

WHEREAS, the Associate Vice President for Student Services has recommended provision of co-educational housing in order to permit greater emphasis upon the educational benefits of residence hall living.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does authorize and permit the administration to offer accommodations on a trial basis for both men and women in the Kilcawley Residence Hall, effective with the 1981 Fall Term, or as soon thereafter as suitable conversions can be made to accommodate women students."

The Motion was seconded by Dr. Geletka, and after each Trustee present had voted in favor of the Motion, the Chairman declared the Resolution adopted.

B. Resolution Concerning Day Care Services

Mr. Watson reported that providing day care for children was a serious problem for many students, and that after much study by the staff and special Committees, the Student Affairs Committee was recommending that the Board attempt to meet the problem on a trial basis.

He then read, and moved for adoption, the following Resolution:

"WHEREAS, the Ad Hoc Day Care Study Committee advanced a final report and recommendations in support of providing day care services for children of Youngstown State University full-time students; and

YR 1981-60

WHEREAS, the Budget Subcommittee on the General Fee has advanced a recommendation for the allocation of the General

Fee which is insufficient to develop and operate day care services on campus.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Youngstown State University that the President be authorized to have prepared a Request for Proposal which will enable the University to contract with a private party for the provision of day care services for full-time students with children; and to enter into such an agreement on a trial basis provided the lowest and best bid is within funds authorized and budgeted for this purpose by the Board.

After the Motion had been seconded by Mrs. Isroff and had received the affirmative vote of each Trustee present, the Chairman declared such Resolution duly adopted.

5. Academic Affairs Committee.

Mr. Dutton reported that a new major in Labor Relations, leading to the degree, Bachelor of Arts, had been recommended through Mrs. Emily P. Mackall, Chairperson, Department of Economics, the Academic Vice President, the President and the Academic Affairs Committee. He then read the following Resolution, and moved for its adoption:

A. Resolution to Approve a New Major in Labor Relations

"WHEREAS, the Department of Economics has recommended the establishment of the major in Labor Relations with the degree, Bachelor of Arts; and YR 1981-61

WHEREAS, the Department of Economics has assured the Administration that no additional resources are needed; and

WHEREAS, the new major has been approved by the University Academic Affairs Committee of the Academic Senate, and the Academic Senate; and

WHEREAS, the proposed new major has received administrative review and approval.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees authorize the offering of the Bachelor of Arts degree with a major in Labor Relations at Youngstown State University effective with the Fall Quarter of 1981."

The Motion was seconded by Dr. Geletka, and after each Trustee present had voted in favor of the Motion, the Chairman declared the Resolution adopted.

ITEM X - Communications.

Copies of the following twenty-one communications had been furnished to each Trustee prior to the meeting.

Letter of Thomas E. Ferguson, Auditor of State, to Board of Trustees, dated April 1, 1981, regarding Price Waterhouse & Co. Audit	1
Correspondence regarding revised FTE Estimates, FY 1982 and FY 1983	2
Correspondence regarding sale of stock	3
City Ordinance regarding Harrison Field	4
Correspondence regarding minority set aside plans for fiscal 1980-81, in compliance with House Bill No. 584	5
Letter of President Coffelt to Mr. Hugh Frost, dated February 19, 1981, regarding candidacy for position of Mayor of the City of Youngstown	6
Correspondence regarding spaces for housing the YSU Alumni Association	7
Pending Litigation Report	8
Letter of President Coffelt to Attorney Flash, dated April 13, 1981, regarding Official Depository	9
Statement of Legal Services rendered by Board's Legal Counsel, September 16, 1980 through February 6, 1981	10
Letter of United States Department of Education, Office for Civil Rights-Region V, dated April 2, 1981, regarding sex discrimination complaint filed by Elaine D. Snethkamp	11
Monthly Security Reports	12
Letter of Dr. Thomas Fok to Mr. Ray Nakley, Jr., dated April 8, 1981, regarding status of parking and security at Youngstown State University	13
Correspondence regarding adjunct faculty organization	14
Faculty Improvement Leaves, 1981-82	15
Proposal for new degree program in Labor Relations	16
1981-82 Final Academic Calendar	17
Memorandum of Vice President Humphrey, dated February 10, 1981, regarding undergraduate application practices	18

Testimony of Vice President Gillis on 1981 Board of Regents
Master Plan 19

Memorandum of President Coffelt, dated February 10, 1981,
regarding retirement service credit for recipients of Faculty
Improvement Leaves 20

Quarterly Report: Classified Civil Service Staff 21

ITEM XI - Unfinished Business.

There was no unfinished business.

ITEM XII - New Business.

Mr. Giddens announced the appointment of a Nominating Committee to report at the June meeting of the Board; such Committee to include William J. Lyden, Chairman, Fred C. Shutrump, Jr. and William G. Mittler.

ITEM XIII - Time and Place of Next Regular Meeting.

There being no further business, on Motion made by Mr. Lyden, seconded by Mr. Mittler, which was carried by the affirmative vote of each Trustee present, the Chairman declared the following Resolution adopted:

"RESOLVED that the next regular meeting of the Board of Trustees of Youngstown State University be held in the Board Room in Tod Administration Building on Saturday, June 20, 1981, at noon." Yr 1981-62

The meeting was duly adjourned at 11:40 a.m.


CHAIRMAN

ATTEST:


Secretary to the Board of Trustees

YOUNGSTOWN STATE UNIVERSITY
RESOLUTION FOR NEW APPOINTMENTS AND PROMOTIONS
AS OF April 25, 1981

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL.</u>	<u>ANNUAL SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
Itts, Elizabeth	Administrative Assistant	Associate Vice Pres- ident--Public Services	February 18, 1981	\$ 5,901 (12-Mon.Base:\$16,150)	12	Temporary Replacement for Barbara Scott.
Duda, Joseph M.	Academic Advisor	College of Applied Science and Technology	February 16, 1981	\$ 5,126 (12-Mon.Base:\$13,741)	12	
Hill, Sherri L.	Coordinator of Craft Center and Art Gallery	Kilcawley Center	April 1, 1981	\$ 3,375 (12-Mon.Base:\$13,500)	12	
Colella, David	Instructor	Mathematical and Computer Sciences	September 15, 1981	\$16,388 with Ph.D. \$15,763 without Ph.D.	9	Salary differential of \$625 pending completion of Ph.D.
Pariseau, Michael A.	Assistant Football Coach	Intercollegiate Athletics	March 25, 1981	\$ 4,431 (12-Mon.Base:\$16,457)	12	New contract pattern-- (12-month; Feb.14-Feb.15)
Kuite, Marsha	Instructor	Nursing Department	March 23, 1981	\$ 4,129 (9-Mon.Base:\$13,200)	9	Temporary/Terminal.
Barbaro, Allen Wayne	Instructor	Allied Health Depart- ment	March 30, 1981	\$ 4,078 (9-Mon.Base:\$14,200)	9	
Guglielm, Carolann R.	Fine Arts Coordinator/ Announcer	Telecommunications	April 1, 1981	\$ 3,375 (12-Mon.Base:\$13,500)	12	Transferred from classi- fied Civil Service.
Foxman, Michael J.	Staff Auditor	Audits and Systems	April 6, 1981	\$ 3,587 (12-Mon.Base:\$15,040)	12	
Hutcheson, June	Clerical Assistant, Teacher Education Redesign Grant, Project 419	School of Education	April 6, 1981	\$ 2,385 (12-Mon.Base:\$10,000)	12	Externally funded; 4/6/81--6/30/81; Temporary/Terminal.
Hoare, Donna	Media Curriculum Specialist, Teacher Education Redesign Grant, Project 419	School of Education	April 6, 1981	\$ 3,338 (12-Mon.Base:\$14,000)	12	Externally funded; 4/6/81--6/30/81.

Agenda Item D.1.
Exhibit A

YOUNGSTOWN STATE UNIVERSITY
 RESOLUTION FOR NEW APPOINTMENTS AND PROMOTIONS
 AS OF April 25, 1981

Agenda Item D.1.
Exhibit A

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL.</u>	<u>ANNUAL SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
Thomas, Mary Place	Inservice Coordinator, Teacher Education Redesign Grant, Project 419	School of Education	April 6, 1981	\$ 4,292 (12-Mon.Base:\$18,000)	12	Externally funded; 4/6/81--6/30/81.
Skurich, Michael J.	Architect	Campus Development	May 11, 1981	\$ 3,344 (12-Mon.Base:\$23,500)	12	
Ruggles, David P.	Dean	School of Education	July 1, 1981	\$41,000	12	Assistant Dean since 11/1/79.

(AMENDMENT to Exhibit A of Resolution to Ratify Faculty/Staff Appointments)

YOUNGSTOWN STATE UNIVERSITY

RESOLUTION ACCEPTING GIFTS

as of April 25, 1981

<u>DONOR</u>	<u>AMOUNT (AND/OR DESCRIPTION)</u>	<u>RESTRICTIONS OR PURPOSE OF GIFT</u>
Boardman Poland Junior Women's League	\$ 100.00	College of F & PA for Outstanding senior
Diamond Shamrock	1,500.00	Chemical Engineering Department - Scholarship grant
Dow Chemical	1,500.00	Chemical Engineering Department
Reactive Metals, Inc.	Electrostatic Copier Value - \$300 - \$400	Business Education & Technology Department
The Peoples Bank of Ashtabula	500.00	Art Department
Commercial Shearing Foundation	150.00	English Festival Awards
William H. Axelson, Inc.	20.00	"
Poulakos Bakery, Inc.	25.00	"
The Edward J. DeBartolo Corp.	50.00	"
GF Business Equipment, Inc.	60.00	"
The General Electric Foundation	400.00	Alumni Association (Matching Gift)
A. D. Stambaugh Annuity Trust	1,473.53	All-Sports Complex
The Vindicator Printing Co.	500.00	Vindicator Honor Award
Youngstown Educational Foundation	50.00	Charles A. Borawski Memorial Art Award
Terry Buss	1,500.00	YSU sponsorship of special issue, <u>Journal of Health and Human Resources Administration</u>
Youngstown Educational Foundation	240,000.00	Undergraduate Scholarships
Donald Smith	20.00	WYSU-FM
Mr. and Mrs. Albert Kindler	10.00	"

<u>DONOR</u>	<u>AMOUNT (AND/OR DESCRIPTION)</u>	<u>RESTRICTIONS OR PURPOSE OF GIFT</u>
Laurence Soges	\$25.00	WYSU-FM
Mrs. D. W. Smith	20.00	"
Mr. William McMaster	4.00	"

RECOMMENDED ACADEMIC PROMOTIONS FOR 1981-82 ACADEMIC YEAR

To Professor

<u>To Professor</u>	<u>Department</u>
BARGER, Samuel F.	Mathematical & Computer Sciences
COCHRAN, William R.	Physics and Astronomy
FRY, Gary F.	Sociology, Anthropology and Social Work
HOPKINS, Lois M.	Music
JONES, Richard W.	Chemical and Metallurgical Engineering
MEHRA, Jagdish C.	Economics
MUNTEAN, Alexander J.	Sociology, Anthropology and Social Work
PELLEGRINI, Esotto	Music
RAO, K.R.M.	Management
RICHARDS, Ronald J.	Guidance, Counselling and Pupil Personnel
SCHILDCROUT, Steven M.	Chemistry
SHIPKA, Thomas A.	Philosophy and Religious Studies
SMITH, Francis W.	Chemistry
SZIRMAY, Leslie V.	Chemical and Metallurgical Engineering
YINGST, Ralph E.	Chemistry

To Associate Professor

BARNA, Luba	Foreign Languages
BRADY, Donald L.	Marketing
CASTRONOVO, Frank A.	Speech Communication and Theatre
CHUEY, Carl F.	Biological Sciences
HORVATH, Margaret M.	Home Economics
KENNEDY, Dorothy M.	Nursing
KOUGL, Kathleen M.	Speech Communication and Theatre
SEBESTYEN, Mary A.	Business Education and Technology
TURK, John R.	Music

To Assistant Professor

*CONSER, James A.	Criminal Justice
FINNEY, Michael	English
GROSS, Inez G.	Accounting and Finance
HUMBERTSON, Patricia	Geography
MASON, Susan S.	English
MINCEY, Daryl W.	Chemistry
*MINES, Helen E.	Health & Physical Education
SHALE, Richard	English

*Simultaneously granted tenure

RECOMMENDED ADMINISTRATIVE PROMOTIONS
IN ACADEMIC RANK

1981-1982

To Professor

DOBBELSTEIN, Thomas N., - Department of Chemistry

KHAWAJA, Ikram, - Department of Geology

To Associate Professor

PHILLIPS, Virginia K.- Department of Business Education
and Technology

TRIBBLE, Gloria D.- Department of Elementary Education

NEON FUND

	<u>1980-81</u> <u>Budget</u>	<u>Add</u>	<u>1980-81</u> <u>Revised</u> <u>Budget</u>
<u>INCOME</u>			
General Fee Allocation	\$ 50,396	\$	\$ 50,396
Neon Printing Charge			*
Transfer - Reserve for Unallocated Income		8,243	
Neon Mailing Charge		3,913	3,913
Total Income	<u>\$ 50,396</u>	<u>\$ 12,156</u>	<u>\$ 62,552</u>

EXPENDITURES

	SOC			
Office Supplies	310	\$ 550	\$	\$ 550
Photo Supplies	330	3,567		3,567
Travel - Official Bus.	410/411	700		700
Printing	530	38,875	12,156	51,031
Advertising	540	250		250
Telephone - Local	550	280		280
Telephone - Long Distance	551	75		75
Postage	570	125		125
Student Stipends	740	4,674		4,674
Equipment - Photography	900	1,300		1,300
Total Expenses		<u>\$ 50,396</u>	<u>\$ 12,156</u>	<u>\$ 62,552</u>

* Cannot be estimated at this time

MEMO TO: DR. DAVID C. GENAWAY
Librarian

FROM: HUGH W. MANCHESTER, Secretary to
the Board of Trustees

DATE: April 25, 1981

SUBJECT: Minutes of Meeting of Board of
Trustees of Youngstown State
University held on January 31,
1981

I am enclosing a xerox copy of the official
Minutes of the Board of Trustees meeting referred to above. The original
Minutes of such Meeting were approved, signed and attested at today's meeting
of the Board of Trustees.

H.W.M.

HWM:EVT
Enc.

xc: President Coffelt
Vice President Gillis
Vice President Alderman
Edgar Giddens, Chairman of
the Board



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

April 25, 1981

Dr. Thomas A. Shipka, President
YSU-OEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Dr. Shipka:

Enclosed for your records find a copy of the Minutes of the Meeting of the Board of Trustees of Youngstown State University which was held on January 31, 1981.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairman and attested.

Yours very truly,

HWM:EVT
Enc.
xc: Dr. John J. Coffelt

HUGH W. MANCHESTER
Secretary to the Board of Trustees



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

April 25, 1981

Mr. Ronald P. Aey, President
YSU Chapter of OCSEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Mr. Aey:

Enclosed for your records find a copy of the Minutes of the Meeting of the Board of Trustees of Youngstown State University which was held on January 31, 1981.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairman and attested.

Yours very truly,

HWM:EVT
Enc.
xc: Dr. John J. Coffelt

HUGH W. MANCHESTER
Secretary to the Board of Trustees

STATE OF OHIO
Executive Department

OFFICE OF THE GOVERNOR

Columbus

I, James A. Rhodes, Governor of the State of Ohio, do hereby appoint Earl W. Brauninger, (Republican), Hubbard, Trumbull County, Ohio, as a Member, Trustee, Youngstown State University, for a term beginning May 2, 1981 and ending at the close of business, May 1, 1990, vice Ann L. Isroff, whose term expired.

IN WITNESS WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the State of Ohio to be affixed at Columbus, this 8th day of May, in the year of our Lord, one thousand nine hundred and eighty-one.

J. Rhodes

Governor

OATH OF OFFICE

I, Earl W. Brauning Promise and swear to support the Constitution of the United States and the Constitution of the State of Ohio, and to faithfully discharge the duties of the Office of Member, Trustee, Youngstown State University

to which I have been appointed by Governor James A. Rhodes for the term designated. This I shall do as I shall answer unto God.

Earl W. Brauning

STATE OF OHIO

County of MAHONING, ss:

Personally sworn to before me, a Notary Public in and for said County, and subscribed to in my presence this 13 day of MAY, 1981.

DIX H. FISHER, Notary Public
State of Ohio
My Commission Expires March 14, 1986

Dix H. Fisher



YOUNGSTOWN STATE UNIVERSITY
YOUNGSTOWN, OHIO 44555

May 22, 1981

TO THE TRUSTEES OF
YOUNGSTOWN STATE UNIVERSITY

Enclosed is copy of draft of Minutes of the Board Meeting
held on April 25, 1981.

Yours very truly,

HUGH W. MANCHESTER
Secretary to the Board of Trustees

HWM:EVT
Enc.

Copy to:
Each of Nine Trustees

Dr. John J. Coffelt, President
Dr. Bernard T. Gillis, Academic Vice President
Dr. Neil D. Humphrey, Executive Vice President
Dr. Taylor Alderman, Vice President Personnel
Services
Edmund J. Salata, Dean Administrative Services
Attorney Edward A. Flask, Legal Counsel
Attorney Theodore R. Cubbison, Director Legal
Services
Mr. Fred W. Rich, State Examiner