



YOUNGSTOWN STATE UNIVERSITY
YOUNGSTOWN, OHIO 44555

August 12, 1982

TO THE TRUSTEES OF
YOUNGSTOWN STATE UNIVERSITY

This notice is to advise that the next regular meeting of the Board of Trustees will be held on Saturday, August 28, 1982, in the Board Room in Tod Administration Building at noon following the Commencement Exercises.

Copies of the Agenda for the Meeting will be furnished by the President's office.

Very truly yours,

HUGH W. MANCHESTER
Secretary to the Board of Trustees
of Youngstown State University

HWM:EVT

Copies of the above notice were mailed on August 12, 1982 to each of the Nine Trustees and to the President, as listed on the reverse side of this page; and a copy was also mailed on the same date to each of the four others listed on the reverse side of this page.

Secretary to the Board of Trustees

TRUSTEES AND THE PRESIDENT

Mr. Earl W. Brauning, President
Bank One of Youngstown, N.A.
6 Federal Plaza West
Youngstown, Ohio 44503

Attorney Paul M. Dutton
Mitchell, Mitchell & Reed
709 Bank One Building
Youngstown, Ohio 44503

Dr. Thomas D. Y. Fok
Thomas Fok & Associates, Ltd.
3896 Mahoning Avenue
Youngstown, Ohio 44515

Dr. John F. Geletka, D.D.S.
5600 Mahoning Avenue
Austintown, Ohio 44515

Mr. Edgar Giddens
448 Cleveland Street
Youngstown, Ohio 44511

Mr. William J. Lyden, Business Manager
International Brotherhood of
Electrical Workers Local 64
291 McClurg Road
Youngstown, Ohio 44512

Mr. William G. Mittler, General Manager
Youngstown Vindicator
Vindicator Square & W. Boardman
Youngstown, Ohio 44503

Mrs. Emily P. Mackall
9842 State Route 170
Rogers, Ohio 44455

Mr. Frank C. Watson, President
Youngstown Welding and Engineering Co.
3700 Oakwood Avenue
Youngstown, Ohio 44509

Dr. John J. Coffelt, President
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

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Dr. Thomas A. Shipka, President
YSU-OEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Attorney Edward A. Flask, Legal Counsel
424 City Centre One
Youngstown, Ohio 44503

Mr. Ronald P. Aey, President
YSU Chapter of OCSEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Theodore R. Cubbison, Esquire
Legal Services Officer
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

MEMO TO: DR. DAVID C. GENAWAY
Librarian

FROM: HUGH W. MANCHESTER, Secretary to the
Board of Trustees

DATE: August 28, 1982

SUBJECT: Minutes of Meeting of the Board of
Trustees of Youngstown State University
held June 19, 1982

I am enclosing a xerox copy of the original
Minutes of the Board of Trustees meeting referred to above. The original
Minutes of such Meeting were approved, signed and attested at today's meet-
ing of the Board of Trustees.


H.W.M.

HWM:EVT

xc: President John J. Coffelt
Vice President Bernard T. Gillis
Vice President Taylor Alderman
Dr. Thomas Fok, Chairman of the
Board



YOUNGSTOWN STATE UNIVERSITY
YOUNGSTOWN, OHIO 44555

August 28, 1982

Dr. Thomas A. Shipka, President
YSU-OEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Dr. Shipka:

Enclosed for your records find a copy of the Minutes of the meeting of the Board of Trustees of Youngstown State University held June 19, 1982.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairman and attested.

Yours very truly,

HUGH W. MANCHESTER
Secretary to the Board of
Trustees

HWM:EVT

Enc.

xc: Dr. John J. Coffelt
Dr. Taylor Alderman



YOUNGSTOWN STATE UNIVERSITY
YOUNGSTOWN, OHIO 44555

August 28, 1982

Mr. Ronald P. Aey, President
YSU Chapter of OCSEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Mr. Aey:

Enclosed for your records find a copy of the Minutes of the meeting of the Board of Trustees of Youngstown State University held June 19, 1982.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairman and attested.

Yours very truly,

A handwritten signature in cursive script that reads "Hugh W. Manchester".

HUGH W. MANCHESTER
Secretary to the Board of
Trustees

HWM:EVT

Enc.

xc: Dr. John J. Coffelt
Dr. Taylor Alderman

MINUTES OF MEETING

of

BOARD OF TRUSTEES

of

YOUNGSTOWN STATE UNIVERSITY

Tod Administration Building
Saturday, August 28, 1982

Pursuant to Resolution YR 1982-71 and to Notices mailed on the 12th day of August, 1982, by the Secretary to the Board to each Trustee, a copy of which precedes these Minutes (with copies to the President of the University, the Presidents of the YSU Chapter of the OEA and the YSU Chapter of OCSEA, to Edward A. Flask, Special Counsel to the Attorney General of Ohio, and to the Legal Services Officer of the University) a regular meeting (eighty-fifth) of the Board of Trustees of Youngstown State University convened at noon, following commencement exercises and a luncheon, in the Board Room in the Tod Administration Building.

Seven Trustees were present at the meeting, to-wit: Paul M. Dutton, Dr. Thomas D. Y. Fok, Edgar Giddens, William J. Lyden, Emily P. Mackall, William G. Mittler and Frank C. Watson. Two Trustees were absent - Earl W. Brauninger and Dr. John F. Geletka.

Also present were Dr. John J. Coffelt, President, Dr. Bernard T. Gillis, Provost, Dr. Neil D. Humphrey, Executive Vice President, Dr. Taylor Alderman, Vice President Personnel Services, Edmund J. Salata, Dean Administrative Services, Dr. Lawrence E. Looby, Associate Vice President Public Services, Dr. Charles McBriarty, Associate Vice President Student Services, Philip A. Snyder, Director University Relations, Hugh W. Manchester, Secretary to the Board of Trustees, and Patricia D. Martin, Secretary to the President. Also present were approximately 27 deans, members of the faculty and members of the news media. Dr. Fok, Chairman of the Board, presided.

ITEM I - Proof of Notice of Meeting.

Evidence was available to establish that due notice of the meeting had been mailed on August 12, 1982 by the Secretary to each of the nine Trustees and to the President, and that copies had also been mailed to the Presidents of the YSU chapters of OEA and OCSEA, to Edward A. Flask, Legal Counsel and to Theodore R. Cubbison, Legal Services Officer. Such evidence precedes these Minutes.

ITEM II - Minutes of Meeting Held June 19, 1982

Copies of the draft of the Minutes of the Meeting of the Board of Trustees held on June 19, 1982, had been mailed to each Trustee, to the President, the three Vice Presidents, the Dean of Administrative Services, the State Examiner, the Special Counsel to the Attorney General and the Legal Services Officer. The Minutes of such meeting were approved on Motion by Mr. Watson, seconded by Mr. Lyden and duly carried, and were signed by the Chairman and attested by the Secretary.

ITEM III - Recommendations of the President of the University.

Dr. Coffelt recommended that two Resolutions be adopted by the Trustees.

1. Resolution to Ratify Faculty/Staff Appointments.

After a Motion which was made by Mr. Lyden and seconded by Mr. Giddens, had received the affirmative vote of each Trustee present, the Chairman declared the following Resolution duly adopted:

WHEREAS, the Policies of the Board of Trustees direct the President to appoint such employees as are necessary to effectively carry out the operation of the University, and

YR 1983-1

WHEREAS, new appointments have been made subsequent to the June 19, 1982 regular meeting of the Board of Trustees; and

WHEREAS, such appointments are in accordance with the 1982-83 budget and with the University policy on Equal Employment Opportunity.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby ratify and confirm the appointments as listed in Exhibit A attached hereto.

2. Resolution Accepting Gifts

After a Motion which was made by Mr. Giddens and seconded by Mr. Watson, had received the affirmative vote of each Trustee present, the Chairman declared the following Resolution duly adopted:

WHEREAS, Resolution YR 1980-34 provides that the President shall compile a list of gifts to the University for each meeting of the Board of Trustees and present the list accompanied by his recommendation for action by the Board; and

YR 1983-2

WHEREAS, the President has reported that the gifts as listed in Exhibit B attached hereto are being held pending acceptance and he recommends their acceptance.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby accept these gifts on behalf of Youngstown State University and instructs the President to acknowledge such acceptance to the donors and to express our gratitude for their generosity to the University.

ITEM IV - Report of the President of the University

Dr. Coffelt reported concerning the following matters:

1. Enrollment in Summer Term

Head count was 5,889 -94 (1.3%) below summer 1981

F.T.E. was 2,965 - 97 (2.9) below summer 1981

The major drop was in graduate education - due probably to fee increases, tightening of administrative standards and decline in external funding of workshops in graduate education. This may indicate a trend toward reduction in enrollment.

2. Concern as to duplication of courses at Warren Branch of Kent State

On August 19th President Coffelt expressed to the Chancellor of O.B.O.R. the University's concern regarding proliferation of upper division and graduate courses being offered in Trumbull County by Kent State University this fall which duplicate 19 courses being offered by YSU. He expects to press for clarification and justification for state funding of efforts which appear to be an unnecessary and costly duplication of programs already available within the area served by YSU.

3. State Revenues Uncertain

Good news is that excluding federal welfare reimbursements, state receipts in July were about \$11.1 million higher than was estimated in constructing the State appropriations for Fiscal Year 1983. However, bad news is that revenues from state sales tax were \$12.8 million below such receipts in July of 1981, and the State Treasurer expects the state's fiscal problems to become worse unless such sales tax receipts increase to prior estimated amounts.

4. Live Basketball Telecasts

Permission has been given by YSU to TCS Cable Television (of New Kensington, Pennsylvania) to telecast locally the Penn State/Temple football game on September 4. In exchange for such permission, the broadcaster has consented to telecast locally two of YSU's basketball games (with Ohio State and West Virginia) and promises to pay \$5,000 plus \$1.00 per unsold seat at YSU on September 4.

5. Ohio Valley Conference - fees from Regional Telecasts

WTBS will televise regionally the Eastern Kentucky/Murray State football game on October 28, 1982. OV Conference will receive about \$350,000 rights fee for such telecast. The share of YSU should be about \$39,000.

6. Panel on "Quality of Post Secondary Education"

At a meeting of the National Association of State Higher Education Executive Officers, to be held in Nashville, Tennessee, October 31-November 3, 1982, Dr. Coffelt is to participate in such panel as the liaison between the AASCU and a "task force" on the above subject (of which task force Chancellor Moulton is to be the Chairman).

7. "Neon"

Copies of the 1982 Neon, which has been selected by the printer, Herff Jones, to receive its award for excellence, are available.

8. Portraits

Portraits of six individuals, Ward Beecher, Charles Cushwa, Arnold Stambaugh, Warren Williamson, Harry J. Bolwell, and Raymond J. Wean, Jr. were exhibited. These with plaques to commemorate the financial assistance given by each will be maintained as part of plans to recapture some of the history of the University.

9. Dedication

Plans for the dedication of the Stambaugh Stadium and Beede Field as parts of the All Sports Complex and for other activities and events, to be held on Saturday, September 4, 1982, were reviewed and each Trustee was encouraged to attend.

ITEM V - Report of the Provost

Dr. Gillis reported concerning eight subjects, as follows:

1. Status of Accreditation of Medical Laboratory Technician Program

The Medical Laboratory Technician-Associate Degree Program Review Committee of the National Accrediting Agency for Clinical Laboratory Sciences, at its meeting of July 15-17, 1982 has tabled the recommendation for accreditation until additional information and clarification on several items is available. A report addressing the items needing clarification is to be submitted to the Agency by December 1, 1982.

2. Engineering School Accreditation Status

The primary effort to date has been devoted to a revision of various engineering curricula to meet the quantitative criteria of accreditation. During the summer, recruiting faculty, revitalizing the laboratories, and hiring additional technicians has occurred. Preliminary versions of the report for the accrediting board will be prepared by early October to allow review by consultants. The report should be in their final format by April, 1983.

3. Williamson School of Business Administration Accreditation

The undergraduate and graduate programs for business administration of the Williamson School of Business Administration are seeking accreditation from the American Assembly of Collegiate Schools of Business. The 1982-83 academic year will be the study year. The following year will be the visitation year.

4. Progress Report on Program Review and Evaluation

The Ohio Board of Regents has issued a Progress Report on Program Review and Evaluation to the Ohio House of Representatives and Ohio Senate in response to institutional responsibilities and Board of Regents' mandate as described in Am. Sub. House Bill 694. This report is the result of eliciting responses from the Universities. Further, it is noted that the Ohio Master Plan for Higher Education of 1982 is due to be released by the Ohio Board of Regents early in September.

The various programs at Youngstown State University already undergo a series of evaluations and reviews. The most important is overall University accreditation by the North Central Association. This is performed on a ten-year cycle. Graduate and Two-Year Programs undergo an extensive review on a five-year cycle, the former internal, and the latter by the Board of Regents. State and National Accreditation bodies also periodically evaluate and review our professional programs on different cycles. These include the National Council on the Accreditation of Teacher Education, the Accreditation Board on Engineering and Technology, Inc., the National Association of Schools of Music, the American Chemical Society, the National League of Nursing, and Education Associations for each of the Allied Health Fields.

Finally, each program is reviewed at budget preparation time. In addition, a standardized format is being devised for annual use which will not be too onerous but will provide the qualitative and quantitative analysis desired.

5. Program Status

As a result of Board of Trustees action on April 25, 1981, a Labor Relations Program was approved but not acted upon by the Ohio Board of Regents.

Certain programs have been inactivated at the University. It seems clear that the Academic Senate, which approves new programs, should also terminate programs. The Academic Senate will be requested to approve the official termination of a program in Educational Media. The termination of this program will be brought to the Board of Trustees subsequent to Academic Senate action.

6. Institute for Advanced Applied Sciences and Technical Studies

Meetings with various personnel on the University's projected computer needs in technical programs, engineering, and business curricula has resulted in formation of a draft of the educational specifications on an Institute for Advanced Applied Science and Technical Studies as listed in House Bill No. 552, Line Item 030. The goal is to thrust the University into the 21st Century in its programs for students in the use of high technology, including computers, robotics, and electronic communications.

7. Academic Master Plan

Responses to suggestions for revision of the Academic Master plan draft are being given. At the same time, the revisions are being incorporated as appropriate. Due to the large number of responses and the complexity of some of the suggestions, the final document is not available.

8. Conferral of Degrees

The desirability of formally dating transcripts and diplomas four times a year without scheduling of additional graduation ceremonies requires a change in our Administrative Code. Such would prevent penalizing the students from receiving certification, or service credit in many cases. The method of implementing this is under investigation.

ITEM VI - Report of the Executive Vice President

Dr. Humphrey reported concerning three matters:

1. Audit for FY 1981-82

Such audit is now being made by Arthur Anderson and Co.

2. State Audits

Two recent state audits as to particular subjects made no findings; however, they will be referred to the Budget and Finance Committee with Staff comments.

3. Student Aid 1981-82

The total aid to students from all programs, including Federal, State, Youngstown Education Foundation and University programs, amounted to \$9,707,000 during the past year. Details will be mailed to each Trustee.

ITEM VII - Report of the Vice President - Personnel Services

1. Agreement with YSU-OEA for 1982-86

Such agreement, which was ratified by both the Board and the Faculty in June, is being printed. Copies will soon be available for distribution to Trustees.

2. Early Retirement

A new provision in the 1982-86 Agreement which provides for early retirement of certain faculty members was explained. Five of the faculty wish to participate in the program, which should be advantageous to all concerned.

3. Objections of 24 Faculty Members to payment of fees to YSU-OEA

Full-service faculty members receive annual contracts from the University. Under the provisions of Article 2.1 of the Agreement, such contracts incorporate the terms of the Agreement by reference. This year twenty-four faculty returned their annual contracts for 1982-83 with annotations which indicated in each case that the faculty member did not accept the YSU-OEA as the exclusive bargaining agent for the faculty and did not accept the provision in the Agreement that a faculty member who did not belong to the YSU-OEA is obligated to pay an agency fee to the Association.

It is the position of the Administration that faculty members may not unilaterally modify any of the terms and conditions of their employment at the University by deciding not to comply with a University policy with which they may disagree. It is thus our position that such annotations do not constitute a binding modification of the contracts involved. Each faculty member whose contract was so annotated has been advised of this position by the President.

4. Grievance by former member of Grounds Department

A former member of the Grounds Department, who was separated because of a physical disability, has filed a grievance alleging failure to treat

him in a manner similar to that used in other comparable situations, and alleging discrimination because of his union activities as chief steward for YSU-OCSEA. The University has medical evidence indicating that he is not physically able to perform the duties required of any available position. This grievance will be heard by an Arbitrator in October.

5. New Dental Insurance Programs

Copies of a report by William Mercer, Inc., fee based insurance consultants, as to recommendations concerning bids submitted for such new insurance programs, and which was reviewed by the Budget and Finance Committee and the Personnel Relations Committee prior to a decision to recommend action today by this Board, were offered to each Trustee present.

6. Appeal by Cyril Deley to Court of Appeals

The University was not advised until August 24, 1982 that Cyril Deley had filed a timely appeal to the Court of Appeals of Judge Cavalier's decision of January 6, 1982, which had sustained the decision of the State Personnel Board of Review that the dismissal of Mr. Deley was proper.

7. Reports concerning Classified Staff

Copies of two reports showing appointments and separation during April, May and June, 1982, and resignations, retirements and a disability separation during the same period were furnished to each Trustee present.

ITEM VIII - Report of the Dean of Administrative Services

Dean Salata reported concerning the status of the All Sports Complex Areas.

1. Beede Field is complete. Has been in use for several weeks.
2. Scoreboard is complete. Training in operation and maintenance has commenced.
3. Press Boxes are 98% complete and sound system is operating.
4. Concessions - Major equipment is set. Wiring continues. Four concession areas should be operating on September 4.

5. Handball courts are complete; Penguin Room will be completed later.
6. Gym is almost completed.
7. First Level - Basic contract work is complete. Completion of the Athletic Department Area and Elevator in North Tower have been authorized.
8. Landscaping is on schedule and major clean up is under way.
9. Bids will be received on September 29th in Columbus for the Parking Area north of the Stadium and for landscaping along the north line of the complex.

EXECUTIVE SESSION

The Trustees retired into an executive session at 12:50 p.m. for about 30 minutes after motion duly made, seconded and carried for the purpose of considering some matters relating to the employment of some personnel before returning to the open meeting in the Board Room.

ITEM IX - Reports of the Committees of the Board

1. Personnel Relations Committee

Mr. Watson reported that the Committee was recommending five Resolutions for adoption by the Board. He then read and moved for adoption the following Resolution:

- a. Resolution to Adjust Salaries of Faculty Who Have Completed Graduate Degrees

WHEREAS, Article 4.3 of the Agreement between Youngstown State University and the Youngstown State University Chapter of the Ohio Education Association provides for a minimum salary increase for members of the full-service faculty who complete an earned master's or doctoral degree from an accredited institution of higher education in a relevant academic field; and

WHEREAS, several full-service faculty members have completed earned master's or doctoral degrees since September 15, 1981;

THEREFORE, BE IT RESOLVED, by the Trustees of Youngstown State University that the 1982-83 9-month salaries of said faculty be adjusted to the levels specified in the list of said faculty attached hereto as Exhibit C.

The Motion was seconded by Mr. Dutton and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Watson then read and moved for adoption the following Resolution:

b. Resolution to Modify Policy on Conversion of Sick Leave

WHEREAS, Section 124.39 of the Ohio Revised Code mandates the conversion to cash payment of accrued but unused Sick Leave for employees of state-assisted Universities who retire with ten or more years of service; and YR 1983-4

WHEREAS, the Ohio Revised Code permits the Board of Trustees to establish the maximum amount of accrued but unused Sick Leave which may be converted to cash payment at the time of retirement;

THEREFORE, BE IT RESOLVED, by the Board of Trustees of Youngstown State University that Article III, Section 5 of the Policies of the Board of Trustees of Youngstown State University be and is hereby amended, as attached hereto as Exhibit D, to provide for cash conversion of one-fourth accrued but unused Sick Leave up to a maximum accrual of two hundred (200) days.

The Motion was seconded by Mr. Lyden and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Watson next read and moved for adoption the following Resolution:

c. Resolution to Modify Administrative Increments for Department Chairpersons

WHEREAS, the "Salary Working Papers" of the 1982-83 Budget for Youngstown State University specify the 9-month salary base for academic department chairpersons for the 1982-83 academic year; and YR 1983-5

WHEREAS, it is recommended by the Personnel Relations Committee of the Board of Trustees that the administrative increment for academic department chairpersons be modified for 1982-83;

THEREFORE, BE IT RESOLVED, by the Board of Trustees of Youngstown State University that the administrative increments for academic department chairpersons for 1981-82 and 1982-83 shall be those specified on Exhibit E attached hereto; and

BE IT FURTHER RESOLVED, that the 9.5-month salaries for each department chairperson for 1982-83 shall consist of the 9-month salary established by the 1982-83 "Salary Working Papers" and the administrative increment specified on Exhibit E.

The Motion was seconded by Mrs. Mackall and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Watson then read and moved for adoption the following Resolution.

d. Resolution Concerning Definition of Year of Service for Intermittent Classified Civil Service Staff

WHEREAS, Section 124 of the Ohio Revised Code provides that intermittent classified Civil Service staff shall receive longevity pay based upon completed years of service; and

YR 1983-6

WHEREAS, no definition of a "year of service" appears in the Ohio Revised Code or in the Rules of the Department of Administrative Services;

THEREFORE, BE IT RESOLVED, by the Board of Trustees that for intermittent classified Civil Service staff a year of service shall consist of twenty-six pay periods during which an employee is on active pay status; and

BE IT FURTHER RESOLVED, that the Policies of the Board of Trustees of Youngstown State University be and is hereby amended to include a revised Article III, Section 8, attached hereto as Exhibit F.

The Motion was seconded by Mr. Giddens and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Watson read and moved for adoption the following Resolution:

e. Resolution Regarding Campus Security

WHEREAS, the President of the University has received correspondence requesting the recognition for purposes of collective bargaining be extended to an agent seeking to represent the classified Civil Service police officers of the Campus Security Department; and

YR 1983-7

WHEREAS, the Personnel Relations Committee of the Board of Trustees has reviewed said correspondence and given due consideration to said request; and

WHEREAS, the responsibilities of police officers are unique among the members of the University's classified Civil Service staff, including their responsibility to maintain order during periods of unrest, including job actions and work stoppages; and

WHEREAS, considerable resources would be required for the University to recognize a third bargaining agent to represent members of the University's staff; and

WHEREAS, state law in Ohio does not address the unique problem which arise from police officers being represented by a collective bargaining agent;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby defer action upon this matter until such time as laws are promulgated by the State of Ohio which address the unique features of collective bargaining among police officers and provide a legal and orderly framework for addressing said question; and

BE IT FURTHER RESOLVED, that the President of the University is hereby directed to designate appropriate personnel to meet and confer with the police officers in the Campus Security Department on a regular basis to review with them their concerns regarding the terms and conditions of their employment.

The Motion was seconded by Mr. Mittler and, after discussion, received the affirmative vote of six Trustees present. Mr. Lyden voted no. The Chairman declared the Motion carried and the Resolution adopted.

2. Building and Property Committee

Mr. Giddens stated that such Committee had no report.

3. Budget and Finance Committee

Mr. Dutton reported that such Committee was recommending six Resolutions for adoption by the Board of Trustees. He then read and moved for adoption the following Resolution:

a. Resolution Concerning Transfers from Unallocated Reserve

WHEREAS, in adopting the 1982-83 budget, the Board of Trustees directed that transfers from the Unallocated Reserve in University Operation -- Fund One -- requires approval of the Board; and

YR 1983-8

WHEREAS, the Unallocated Reserve is automatically increased every pay period by the amount of salary budgeted but unpaid for vacant positions; and

WHEREAS, the following transfers have been requested by appropriate Area Officers and recommended by the President.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize the following transfers totaling \$49,661 from the Unallocated Reserve in University Operation -- Fund One:

\$7,640 to the Bursar's unit of the Controller's department to provide a temporary civil service position to replace a secretary on maternity leave for six months.

\$8,000 to the budget of the Associate Vice President -- Student Services to provide wages for student help to staff Recreation Area No. 5 from 10 a.m., seven days a week from June 1 to October 31 and from April 1 to June 30, during FY 1982-83.

\$2,600 to the Maag Library budget, SOC 191, to cover the bilingual pay supplement for Mrs. Brigitta Hanzely for 1982-83 which was inadvertently omitted from the 1982-83 budget as adopted.

\$21,421 to the Admissions and Records budget to pay supplemental salary for three persons assigned "acting" positions for nine months to accommodate the absence of the Registrar while on leave without pay. (The salary saving is \$32,103; therefore, the net reduction is \$10,682.)

\$10,000 to establish a Postage Reserve, under the direction of the President, which may be used by Transfer to appropriate postage accounts determined to be underbudgeted for 1982-83.

The Motion was seconded by Mr. Lyden and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Dutton read and moved for adoption the following Resolution:

b. Resolution Concerning Casualty Property Insurance

WHEREAS, Article IV, Section 3(d) (2) of the Bylaws of the Board of Trustees of Youngstown State University provides: "All insurance shall be purchased through the President, or his designee, subject to prior approval of the Board of Trustees"; and

YR 1983-9

WHEREAS, Article IX, Section 9 of the Policies of the Board of Trustees of Youngstown State University provides: "Youngstown State University's Insurance Program should be reviewed for possible rebidding at least every three years by a professional fee-basis consulting firm whose report is submitted to the Board. Competitive bidding shall be undertaken when so directed by the Board or when required by statute, when a major change is made in coverage, or when a premium rate increase appears unjustified. Employee and student health insurance is subject to competitive bidding every five years or in keeping with the preceding requirements"; and

WHEREAS, Crain, Langner & Co. of Rocky River, Ohio, a firm of analysts and consultants on risk and insurance management has, in consultation with University administration, prepared specifications for the bidding of the casualty property insurance package of coverages for Youngstown State University; and proposals were received and opened August 12, 1982; and

WHEREAS, the various proposals have been reviewed by the University administration and Crain, Langer & Co., and a recommendation concerning award has been made to the Budget and Finance Committee of the Board of Trustees in conformity with the analysis included in Exhibit G.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize and approve the purchase of property casualty insurance and excess liability (automobile) from Marsh & McLennan Co., the purchase of boiler and machinery insurance from the Detesco Agency, and the purchase of automobile, nonowned aircraft, watercraft, and crime/fidelity insurance from Benjamin L. Agler & Co., Inc., for the three-year period September 1, 1982 through August 31, 1985, in conformity with the "Invitation for Proposals to Underwrite Various Insurable Risks for Youngstown State University," and the bids submitted in response to that invitation as opened August 12, 1982.

The Motion was seconded by Mr. Watson and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Dutton then read and moved for adoption the following Resolution:

c. Resolution Concerning Travel Term Life Insurance

WHEREAS, Article IV, Section 3(d)(2) of the Bylaws of the Board of Trustees of Youngstown State University provides: "All insurance shall be purchased through the President, or his designee, subject to prior approval of the Board of Trustees"; and

YR 1983-10

WHEREAS, Article IX, Section 9 of the Policies of the Board of Trustees of Youngstown State University provides: "Youngstown State University's Insurance Program should be reviewed for possible rebidding at least every three years by a professional fee-basis consulting firm whose report is submitted to the Board. Competitive bidding shall be undertaken when so directed by the Board or when required by statute, when a major change is made in coverage, or when a premium rate increase appears unjustified. Employee and student health insurance is subject to competitive bidding every five years or in keeping with the preceding requirements"; and

WHEREAS, the University maintains term life insurance coverage providing \$100,000 of coverage for faculty and staff who are on official University travel (in addition to the regular term life insurance coverage), underwritten by the Life Insurance Company of North America; and

WHEREAS, said policy was extended for sixty days from July 1 through September 1, 1982, and has been let for competitive bidding, resulting in bids tabulated on Exhibit H attached hereto.

THEREFORE, BE IT RESOLVED, by the Board of Trustees of Youngstown State University that the sixty-day extension of the travel term life insurance policy is hereby ratified; and

BE IT FURTHER RESOLVED, that the travel term life insurance policy is hereby awarded to American Home Assurance Company (Thomas E. Wood, Inc. of Cincinnati, Agent) for a three-year period, extending to September 1, 1985.

The Motion was seconded by Mr. Mittler and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Dutton next read and moved for adoption the following Resolution:

d. Resolution Concerning Dental Assistance Plan

YR 1983-11

WHEREAS, Article IV, Section 3(d) (2) of the Bylaws of the Board of Trustees of Youngstown State University provides: "All insurance shall be purchased through the President, or his designee, subject to prior approval of the Board of Trustees"; and

WHEREAS, Article IX, Section 9 of the Policies of the Board of Trustees of Youngstown State University provides: "Youngstown State University's Insurance Program should be reviewed for possible rebidding at least every three years by a professional fee-basis consulting firm whose report is submitted to the Board. Competitive bidding shall be undertaken when so directed by the Board or when required by statute, when a major change is made in coverage, or when a premium rate increase appears unjustified. Employee and student health insurance is subject to competitive bidding every five years or in keeping with the preceding requirements"; and

WHEREAS, the Board of Trustees on June 19, 1982 approved the adoption of a Dental Assistance Plan for all regular full-time staff and employees, to be effective September 15, 1982; and

WHEREAS, said Dental Assistance Plan has been let for bids, and the bids submitted, attached hereto as Exhibit 1, have been analyzed and reviewed by the staff of William Mercer, Inc. of Columbus, Ohio, a consulting firm which provides fee-based services to the University in matters of employee health insurance.

THEREFORE, BE IT RESOLVED, by the Board of Trustees of Youngstown State University that the University's Dental Assistance Plan is hereby awarded to Blue Shield (Ohio Medical Indemnity Mutual Corporation) for a period of two years, until September 14, 1984.

The Motion was seconded by Mr. Watson and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Dutton next read and moved for adoption the following Resolution:

e. Resolution Concerning Establishment of Equipment Replacement Reserve

WHEREAS, the administration of Youngstown State University has recommended establishment of an Equipment Replacement Reserve in a manner consistent with the methodology recommended by the Ohio Board of Regents for other institutions of higher education; and

YR 1983-12

WHEREAS, the rationale and general policy statement for such a reserve is set forth in Exhibit J attached hereto.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the establishment of the Equipment Replacement Reserve as described in Exhibit J attached hereto and directs that appropriate detailed procedures be developed and promulgated for operation of this reserve consistent with this statement; and

BE IT FURTHER RESOLVED, that Article IX of the Policies of the Board of Trustees of Youngstown State University is amended as shown in Exhibit K.

The Motion was seconded by Mr. Giddens and in the discussion which followed, Dr. Coffelt stated that establishing such a Replacement Reserve was a major step and would provide a method for the orderly replacement of equipment worth approximately nineteen million dollars. After discussion, each Trustee present voted in favor of the Motion and the Chairman declared the Motion carried and the Resolution adopted.

Mr. Dutton then read and moved for adoption the following Resolution:

f. Resolution Concerning Non-mandatory Transfers

WHEREAS, the Special Projects have been managed during fiscal year 1981-82 in conformity with Resolution YR 1982-11, Resolution YR 1982-27, and Resolution YR 1982-55; and

YR 1983-13

WHEREAS, the review of activity in those projects during FY 1982 has been completed and monies available for allocation have been identified, subject only to final closing adjustments of FY 1982 accounts; and

WHEREAS, the Budget and Finance Committee of the Board of Trustees has reviewed the administration's report and recommends approval;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby:

1. Approve the fiscal year 1982 year-end transfers, allocations, and projects identified in the document titled "Non-Mandatory Transfers as of June 30, 1982, and Special Projects and Contingency Reserves for 1982-83";
2. Approve the specific expenditures included in the "Special Projects Supplement" and the expenditure authority noted in the document; and
3. Recognize that the report is based on preliminary information prior to final closing entries in the FY 1982 books and, therefore, authorize any adjustments, plus or minus, necessary at closing to occur in the University Operation (Fund One) Contingency Reserve Fund.

BE IT FURTHER RESOLVED, that the Board of Trustees does also hereby approve the allocation of certain gift money in the manner specified in the referenced document.

The Motion was seconded by Mr. Lyden and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

4. Student Affairs Committee

Mr. Mittler stated that such Committee had no report.

5. Academic Affairs Committee

It was stated that such Committee had no report.

ITEM X - Communications

No formal communications were presented. A list of eleven items of information which had been furnished to each Trustee for informational purposes, prior to the meeting, is as follows:

Enrollment Summary, Summer 1982	1
Pending Litigation in Court and Matters before Boards and/or Commissions	2
Statements for legal services rendered by Board's legal counsel and Fisher, Wayland, Cooper & Leader	3
Correspondence with Ohio Board of Regents regarding Program Review Responsibilities Under Am. Sub. H.B. 694	4
Letter of President Coffelt to Chancellor Moulton, dated August 19, 1982, regarding upper-division and graduate course offerings at Kent State Trumbull Campus	5
Memorandum of Commissioner Jim Delany, Ohio Valley Conference dated August 16, 1982, regarding 1982 NCAA Basketball Tournament Reserve	6
Correspondence regarding Turner Broadcasting's intentions to televise the Eastern Kentucky at Tennessee Tech football game on November 4, 1982	7
Letter of Associate Professor John P. Donnelly, Marquette University, to President Coffelt, dated August 1, 1982, regarding Dana Chorale Concert in Rome	8
Letter regarding selection of the NEON to receive the 1982 Herff Jones Showcase Award	9
Campus Security, Monthly Activity Report -- June, July, 1982	10
Letter of Mr. Edward DeCarlo, Traffic Coordinator, City of Youngstown, to Mr. Richard Turkiewicz, Director of Campus Security, dated August 9, 1982, regarding traffic control in the University area during Youngstown State's home games	11

ITEM XI - Unfinished Business

Mr. Mittler, Chairman of the Ad Hoc Committee on Intercollegiate Athletics (which included Mr. Dutton, Dr. Geletka and Dr. Fok), reported that such Committee was recommending a change in the Policies of the Board of Trustees which would place more emphasis on the University's athletic programs. He then read and moved for adoption the following Resolution:

Resolution on the Intercollegiate Athletic Program

YR 1983-14

WHEREAS, intercollegiate athletics is both a University extracurricular activity and a public service which has become increasingly important to the communities which comprise the service area of Northeastern Ohio and Western Pennsylvania; and

WHEREAS, construction of on-campus athletic facilities designed for a wide range of men's and women's sports encourages spectator participation commanding increasingly greater attention and interest; and

WHEREAS, the purpose of intercollegiate athletics at Youngstown State University is to serve as an extracurricular educational activity for the student body and to respond to the public interest from the service area; and

WHEREAS, the Board of Trustees believes it to be in the best interest of the University to develop an intercollegiate athletic program which encourages highly competitive scheduling of athletic events with those institutions whose standards of performance are generally recognized to be of regional or national prominence as well as within its conference affiliation.

NOW, THEREFORE, BE IT RESOLVED, that to achieve those goals and purposes the Board of Trustees of Youngstown State University does hereby amend Section 14, Article IX, of the Policies of the Board of Trustees of Youngstown State University as set forth in Exhibit L.

BE IT FURTHER RESOLVED, that the President is hereby directed to initiate such procedural and funding changes in the intercollegiate athletic program as are deemed reasonably necessary to achieve the Board's goals and objectives.

The Motion was seconded by Mr. Dutton.

At this point, the Chairman recognized Miss Cynthia Beckes, President of the Student Government at YSU, who had previously, by letter to the Chairman, requested an opportunity to speak to the matter at the meeting of Trustees. She expressed concern over the proposal to achieve "regional prominence" in the levels of athletic competition, concern about costs which may be involved to students and expressed an intention to have students vote on the matter during the fall quarter.

Upon a vote being taken, each Trustee present voted in favor of the Motion. The Chairman then declared the Motion carried and the Resolution adopted.

ITEM XII - New Business

Appointment of Committees

Dr. Fok announced the appointment of standing committees of the Board and representatives for the year 1982-83 and furnished lists of such appointments. A copy of such list is attached, marked Exhibit M.

ITEM XIII - Time and Place of Next Regular Meeting

There being no further business, on Motion made by Mr. Lyden, seconded by Mr. Giddens, which was carried by the affirmative vote of each Trustee present, the Chairman declared the following Resolution adopted:

"RESOLVED that the next regular meeting of the Board
of Trustees of Youngstown State University be held in
the Board Room in Tod Administration building on Fri-
day, October 29, 1982, at 3 p.m."

YR 1983-15

The meeting was duly adjourned at 2:15 p.m.



CHAIRMAN

ATTEST:



Secretary to the Board of
Trustees

YOUNGSTOWN STATE UNIVERSITY
RESOLUTION FOR NEW APPOINTMENTS AND PROMOTIONS
AS OF August 28, 1982

Agenda Item D.1.
Exhibit A

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL.</u>	<u>ANNUAL SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
Block, James M.	Instructor	Business Education and Technology	September 15, 1982	\$17,000	9	Consideration for tenure contingent upon completion of Ph.D.
Politzer, Lawrence M.	Instructor	Engineering Technology	September 15, 1982	\$19,000	9	
Gaydos, Richard J.	Instructor	Engineering Technology	September 15, 1982	\$16,330	9	Second temporary/terminal.
Maskulka, James M.	Assistant Professor	Marketing	September 15, 1982	\$25,500	9	Temporary/terminal.
Warren, Homer B.	Instructor	Marketing	September 15, 1982	\$21,105	9	No tenure unless completion of DBA.
Drucker, Sally Ann	Instructor	English	September 15, 1982	\$16,000	9	\$1,250 salary differential depending upon completion of Ph.D. by 9/15/82; contingent upon receipt of official transcripts by 9/15/82; renewal beyond 82-83 contingent upon completion of Ph.D.
Rice, Michael T.	Head Basketball Coach	Intercollegiate Athletics	July 1, 1982	\$33,500	12	Three-year contract.
Wilson, Dawn K.	Coordinator of Housing	Student Services	August 1, 1982	\$15,526 (12-Month Base:\$16,390)	12	
Hsiao, Ten-Chuan	Assistant Professor	Engineering Technology	September 15, 1982	\$20,000	9	Contingent upon INS clearance and Ph.D. completion by 9/15/82.
Bauer, R. Rice	Assistant Basketball Coach	Intercollegiate Athletics	July 1, 1982	\$21,660	12	
Walker, Richard L.	Instructor	Health and Physical Education	September 15, 1982	\$16,500	9	

1

YOUNGSTOWN STATE UNIVERSITY
RESOLUTION FOR NEW APPOINTMENTS AND PROMOTIONS
AS OF August 28, 1982

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL.</u>	<u>ANNUAL SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
Shanabarger, Jane L.	Instructor	Speech, Communication and Theatre	September 15, 1982	\$15,330	9	Renewal; regular basis.
Culler, James A.	Assistant Professor	Civil Engineering	September 15, 1982	\$24,780	9	Renewal; regular basis.
Pullman, Howard B.	Assistant Professor	Accounting and Finance	September 15, 1982	\$26,550	9	Terminal
Elias, Thomas I.	Assistant Professor	Mechanical Engineering	September 15, 1982	\$25,108	9	
Slivinske, Lee R.	Instructor	Sociology, Anthropology and Social Work	September 15, 1982	\$18,000	9	
Weinstein, Miriam M.	Assistant Professor	Management	September 15, 1982	\$25,505	9	Renewal contingent upon Ph.D. completion.
Mosca, Nancy W.	Instructor	Nursing	September 15, 1982	\$18,250	9	Contingent upon completion of M.S. by 9/14/82.
Zupanich, James C.	Instructor	Engineering Technology	September 15, 1982	\$20,390	9	Renewal; regular basis.
Welding, John C.	Instructor	Economics	September 15, 1982	\$20,000	9	\$625 salary differential depending upon completion of Ph.D. by 9/15/82.
Vendemia, William G.	Instructor	Business Education and Technology	September 15, 1982	\$16,000	9	Consideration for tenure contingent upon completion of Ph.D.
Kohut, James M.	Instructor	Business Education and Technology	September 15, 1982	\$17,000	9	Consideration for tenure contingent upon completion of Ph.D.

YOUNGSTOWN STATE UNIVERSITY
 RESOLUTION FOR NEW APPOINTMENTS AND PROMOTIONS
 AS OF August 28, 1982

Agenda Item D.1.
 Exhibit A

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL.</u>	<u>ANNUAL SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
Casey, Maureen L.	Admissions Counselor	Admissions and Records	September 1, 1982	\$12,240	9	Temporary reassignment from Clerical Specialist for 9/1/82-5/31/82.
Mediate, Rocco	Manager	Maintenance and Repair of Buildings	July 15, 1982	\$28,719 (12-Month Base: \$29,749)	12	Promotion.

YOUNGSTOWN STATE UNIVERSITY
 RESOLUTION ACCEPTING GIFTS
 as of August 28, 1982

<u>DONOR</u>	<u>AM'T AND/OR DESCRIPTION</u>	<u>RESTRICTION OR PURPOSE OF GIFT</u>
Penquin Club	Penguin Mascot Costume	
Babcock & Wilcox	\$ 2,000.00	Scholarships-Rayen School of Engineering
Youngstown Educational Foundation	67,000.00	Cushwa Center
Youngstown Educational Foundation	10,000.00	Eynon Beyer Memorial Chair
Mr. James R. Ball	250.00	Williamson School of Business Administration
Bethlehem Steel Corp.	250.00	Rayen School of Engineering
Bethlehem Steel Corp.	2,500.00	Unrestricted
Mrs. D. W. Smith	100.00	WYSU
Mr. Paul Kalinchak	10.00	"
Ms. Jean McAfee	20.00	"
Mr. Thomas J. Sennett Sr.	10.00	"
Mr. Homer S. Taylor	25.00	"
Mr. Elmer W. Weitz	20.00	"
Mr. Peter A. Baldino Jr.	100.00	"
Mr. Elliot P. Legow	36.00	"
Ms. Karen Chikosky	10.00	"
Mr. Laurence J. Soges	25.00	"
Mr. Robert Summers	20.00	"
Dr. Isadore Mendel	100.00	"
Mr. Dan Olson	50.00	"
Mr. J. Hunter Le Sueur	25.00	"
Mr. Edward A. Zacharias	100.00	"
Ms. Carol M. Ross	20.00	"
Mrs. Evelyn Carlin	30.00	"

Agenda Item D.2.
Exhibit B

<u>Name</u>	<u>Department</u>	<u>Rank</u>	<u>Degree</u>	<u>Salary</u>	<u>Salary Adjustment</u>	<u>Adjusted Salary (9-Months)</u>
Charlebois, Maureen	Allied Health	Instructor	M. Ed., Kent State University August 21, 1982	\$15,680	\$ 1,000	\$16,680
Harig, Laurie S.	Allied Health	Instructor	M.S. Tech. Ed., The University of Akron Spring 1982	15,630	625	16,255
Harris, Louis N.	Allied Health	Instructor	Master's degree; University of Pittsburgh	\$16,719	1,000	19,719
(Contingent upon completion of degree requirements by September 15, 1982)						
Lalumia, James P.	Speech, Communication and Theatre	Instructor	Ph.D., Kent State University May 8, 1982	17,883	1,250	19,133
Martindale, Carolyn	English	Assistant Professor	M.A., Kent State University December 19, 1981	22,080	625	22,705
McCarthy, Patricia	Nursing	Assistant Professor	Ph.D., University of Pittsburgh April 1982	20,879	2,000	22,879

Adjusted
1982-83
Salary

ARTICLE III, SECTION 5

POLICIES OF THE BOARD OF TRUSTEES OF YOUNGSTOWN STATE UNIVERSITY

Section 5. Sick Leave

All unclassified civil service employees of the University shall earn one and one-quarter days of sick leave for each calendar month of service. Sick leave may be accumulated without limit.

Classified civil service employees shall earn 4.6 hours of sick leave for each completed 80 hours of service. Sick leave for classified civil service employees may be accumulated without limit.

All full-time employees of Youngstown State University at the time of retirement who have completed ten (10) or more years of active service with the University or a combination of ten (10) or more years of active service with the University together with other State of Ohio units as specified by law, shall receive payment based on the employee's rate of pay at retirement for one-fourth of the employee's accrued, but unused, sick leave at retirement, up to a maximum accrual of ~~one-hundred-and-eighty (180)~~ TWO HUNDRED (200) days. The maximum payment shall be one-fourth of ~~180-days-(45-days)~~ 200 DAYS (50 DAYS). Upon accepting such payment, all sick leave credit accrued up to that time shall be eliminated. Such payment shall be made only once to an employee. An employee who returns to University service or any other State service after retiring may accrue and use sick leave as before, but may not convert the unused sick leave at the time of second retirement. Sick leave conversion does not apply to any termination or separation other than retirement.

CHAIRPERSONS' INCREMENTS
BY DEPARTMENT

<u>DEPARTMENT</u>	<u>1981-82 INCREMENT</u>	<u>1982-83 INCREMENT (plus \$130)</u>
Allied Health	\$ 2,565	\$ 2,695
Business Ed. & Tech.	3,110	3,240
Criminal Justice	2,463	2,593
Engineering Tech.	3,082	3,212
Home Economics	1,866	1,996
Nursing	2,220	2,350
Biological Sciences	2,385	2,515
Chemistry	2,230	2,360
Economics	1,951	2,081
English	2,825	2,955
Foreign Languages	1,663	1,793
Geography	1,600	1,730
Geology	1,709	1,839
Health & P.E.	2,275	2,405
History	1,950	2,080
Mathematics	2,868	2,998
Philosophy	1,600	1,730
Physics	1,852	1,982
Political Science	1,893	2,023
Psychology	2,074	2,204
Zoology	2,133	2,263
Accounting	2,703	2,833
Advertising	1,662	1,792
Management	3,004	3,134
Marketing	2,073	2,203
Elem. Education	2,498	2,628
Foundations of Ed.	1,600	1,730
Guidance & Counseling	1,678	1,808
Sec. Education	2,445	2,575
Special Education	1,676	1,806
Chemical Engr.	2,075	2,205
Civil Engr.	1,943	2,073
Electrical Engr.	2,186	2,316
Industrial Engr.	1,629	1,759
Mechanical Engr.	2,214	2,344
Art	2,235	2,365
Music	3,033	3,163
Speech	1,918	2,048
TOTAL	\$82,886	\$87,826
AVERAGE	\$ 2,181	\$ 2,311

ARTICLE III, SECTION 8, POLICIES OF THE BOARD OF TRUSTEES OF
YOUNGSTOWN STATE UNIVERSITY

Section 8. Classified Civil Service Employees

Full-time employees of Youngstown State University, except students and those engaged in teaching, administration or research, shall be appointed under a classified civil service system. The responsibility for administration of civil service laws and regulations as they relate to University employees in the classified civil service shall be assigned by the Board of Trustees through the President to the Vice President—Personnel Services. The University shall make such revisions as may be required to conform to statutory enactments, revisions in Board policy and administrative regulations.

The Vice President—Personnel Services shall serve as the appointing authority for the classified civil service employees of Youngstown State University pursuant to Chapter 124 of the Ohio Revised Code subject at all times to the authority of the President to appoint and remove. Periodic reports shall be made to the Board of Trustees through the President of discretionary actions taken under this policy.

FOR INTERMITTENT CLASSIFIED CIVIL SERVICE EMPLOYEES, A YEAR OF
SERVICE FOR PURPOSES OF DEFINING ELIGIBILITY FOR LONGEVITY PAY SHALL CONSIST
OF TWENTY-SIX PAY PERIODS DURING WHICH THE EMPLOYEE WAS ON ACTIVE PAY STATUS.

CRAIN, LANGNER & Co.

ANALYSTS AND CONSULTANTS
RISK AND INSURANCE MANAGEMENT
SHORE WEST BUILDING
20575 CENTER RIDGE ROAD
ROCKY RIVER, OHIO 44116

DAVID A. LANGNER, C.P.C.U.
C.L.U. ASSOCIATE

WM. H. ELLIOTT, JR., C.P.C.U.

MARY LOU KIRK

ROBERT M. FINAN, C.P.C.U.

August 18, 1982

Dr. Neil D. Humphrey
Executive Vice President
Youngstown State University
Youngstown, OH 44555

Re: Property/Liability Insurance Proposals

Dear Dr. Humphrey:

A review has been made and a comparison exhibit prepared illustrating the salient points of coverage and costs of proposals for property/liability coverage for Youngstown State University effective September 1, 1982. Six insurance organizations representing 17 insurance companies submitted proposals; namely, Raymond M. Bokesch of Agler Insurance Agency, John B. Booth of Frank B. Hall & Co. of Ohio, Inc., Marsh & McLennan Inc., Robert C. Sandhoff of The McElroy Minister Company, L. L. Solis of Bates & Company, and Andrew A. Detesco, Jr. of The Detesco Agency.

The interest shown by the insurance community is most gratifying and the competitiveness of the proposals will inure to the University for some time to come. The cost differential between current proposals and the current insurance program can be attributed partly to a soft market and partly to an increased deductible on property insurance.

The specifications provided were substantially adhered to by all proposers granting broad coverage with premiums payable on an annual basis. It is recommended that a choice be made between accepting the entire proposal of Marsh & McLennan augmented by a crime policy purchased from Frank B. Hall & Co. at an annual cost of approximately \$79,000, or accepting the property insurance proposal through Marsh & McLennan with the automobile, watercraft, aircraft non-ownership and crime purchased from Frank B. Hall & Co. at an annual cost of approximately \$76,000.

Agenda Item J.3.b.
Exhibit G



Dr. Neil D. Humphrey
August 18, 1982
Page 2

The property insurance coverage through Marsh & McLennan is offered by the Philadelphia Manufacturers Insurance Company, one of the Factory Mutual Companies. Through property conservation engineering services and selection of superior constructed facilities, the Factory Mutuals have been able to provide low cost insurance for almost 150 years. The University should benefit through broader coverage, quality engineering service and lower cost as one of their insureds.

We will be happy to review the completed insurance policies upon their receipt.

A handwritten signature in cursive script, reading "David A. Langman". The signature is written in dark ink and is centered on the page.

Agenda Item J.3.b.
Exhibit G

YOUNGSTOWN STATE UNIVERSITY - ANALYSIS OF PROPERTY/LIABILITY INSURANCE PROPOSALS

AUGUST 1982

AGENT	INSURANCE COMPANY	1	11	11	14	V	VI	VII	VIII
Benjamin L. Agler & Co., Inc.	Benjamin L. Agler & Co., Inc.	Benjamin L. Agler & Co., Inc.	Benjamin L. Agler & Co.	John Booth	Maryland Casualty, U.S. Fire, Lumpsums, INA, Southeast Aviation, Fireman's Fund	Marsh & McLennan	McElroy & Minister	Bates & Co. (AUTO ONLY)	Detasco Agency (BY 0
Raymond M. Bokesch	Raymond M. Bokesch	Raymond M. Bokesch	Raymond M. Bokesch	John Booth	Reliance Ins. Co., Philadelphia	Reliance Ins. Co., Philadelphia	McElroy & Minister	Indiana Ins.	Royal
Hartford	Continental	CNA	CNA	John Booth	Mfg., Northfield Ins. Co., Northstar	Mfg., Northfield Ins. Co., Northstar	Northbrook		

AUTO LIABILITY	\$1,000,000 CSL	\$1,000,000 CSL	N/A	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$500,000 or \$1,000,000
MEDICAL PAYMENTS	3,000	5,000	"	5,000	5,000	5,000	5,000	5,000	5,000
UNINSURED MOTORISTS	\$50,000/100,000	\$50,000/100,000	"	100,000	\$50,000/100,000	\$50,000/100,000	\$50,000/100,000	\$50,000/100,000	YES
AUTO FELLOW EMPLOYEE	YES	NO	"	YES	NO	NO	YES	YES	YES
AUTO CONTRACTUAL	NO	NO	"	YES	NO	N/A	N/A	N/A	YES
EXCESS LIABILITY	\$5,000,000	\$5,000,000	"	\$5,000,000	\$5,000,000	\$5,000,000	\$5,000,000	\$5,000,000	YES
NON-OWNED WATERCRAFT	\$500,000 CSL - \$500 DED.	NO	"	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	YES
NON-OWNED AIRCRAFT	\$1,000,000 CSL - 10 seat limit	NO	"	NO	NO	NO	NO	NO	YES
NON-OWNED & HIRED AUTO	YES	NO	"	YES	NO	NO	YES	YES	YES
AUTO PHYSICAL DEDUCTIBLES	\$250 COMP & COLL	\$250 COMP & COLL	"	\$250 COMP & COLL	\$250 COMP & COLL	\$250 COMP & COLL	\$250 COMP & COLL	\$250 COMP & COLL	\$250 COMP & COLL
BLANKET BUILDINGS & CONTENTS	\$178,413,000	\$178,413,000	"	\$178,413,000	\$178,413,000	\$186,251,000	\$189,596,434	\$189,596,434	YES
REPLACEMENT COST	YES	YES	"	YES	YES	YES	YES	YES	YES
COINSURANCE	100% AGREED AMOUNT	100% AGREED AMOUNT	"	100% AGREED AMOUNT	100% AGREED AMOUNT	100% AGREED AMOUNT	100% AGREED AMOUNT	100% AGREED AMOUNT	100% AGREED AMOUNT
PERILS	"ALL RISK"	"ALL RISK"	"	"ALL RISK"	"ALL RISK"	"ALL RISK"	"ALL RISK"	"ALL RISK"	"ALL RISK"
DEDUCTIBLE	\$25,000	\$25,000	"	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
FLOOD/EARTHQUAKE	\$5,000,000	\$5,000,000	"	\$5,000,000	\$5,000,000	\$5,000,000	\$5,000,000	\$5,000,000	YES
DEDUCTIBLE	NO	NO	"	NO	NO	NO	NO	NO	NO
UNDERGROUND PROPERTY	\$100,000	\$100,000	"	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	NO
TRANSIT	\$500,000	\$500,000	"	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	NO
EXTRA EXPENSE	"ALL RISK" \$75 DED	"ALL RISK" \$50 DED	"	"ALL RISK" \$50 DED	"ALL RISK" \$50 DED	"ALL RISK" \$50 DED	"ALL RISK" \$50 DED	"ALL RISK" \$50 DED	"ALL RISK" \$50 DED
GAINED WATERCRAFT	\$2,885,903	\$2,885,903	"	\$2,885,903	\$2,885,903	\$2,885,903	\$2,885,903	\$2,885,903	INCLUDED
PORTABLE EQUIPMENT	\$250	\$250	"	\$250	\$250	\$250	\$250	\$250	INCLUDED
DEDUCTIBLE	\$21,162,416	\$21,162,416	"	\$21,162,416	\$21,162,416	\$21,162,416	\$21,162,416	\$21,162,416	INCLUDED
VALUABLE PAPERS	\$250	\$250	"	\$250	\$250	\$250	\$250	\$250	INCLUDED
DEDUCTIBLE	\$4,000	\$4,000	"	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	INCLUDED
FINE ARTS	\$21,018	\$250	"	\$250	\$250	\$250	\$250	\$250	INCLUDED
DEDUCTIBLE	\$250	\$250	"	\$250	\$250	\$250	\$250	\$250	INCLUDED
CRIME	\$1,000,000 BLANKET	\$1,000,000 BLANKET	"	\$1,000,000 BLANKET	\$1,000,000 BLANKET	\$1,000,000 BLANKET	\$1,000,000 BLANKET	\$1,000,000 BLANKET	N/A
BOILER & MACHINERY	\$5,000,000	\$5,000,000	"	\$5,000,000	\$5,000,000	\$5,000,000	\$5,000,000	\$5,000,000	INCLUDED
DEDUCTIBLE	2,500	2,500	"	2,500	2,500	2,500	2,500	2,500	2,500
FORM	Comprehensive	Comprehensive	"	Comprehensive	Comprehensive	Comprehensive	Comprehensive	Comprehensive	Comprehensive
CANCELLATION NOTICE	90 days	90 days	"	90 days	90 days	90 days	90 days	90 days	90 days
OVERLAP ENDORSEMENT	YES-Property/NO-Liability	NO	"	NO	YES B&M	YES B&M	YES B&M	YES B&M	YES

ANNUAL COST:

AUTO LIABILITY, MEDICAL PAYMENTS & UNINSURED MOTORISTS	\$ 18,599	\$ 7,502	N/A	\$ 13,278	\$ 16,482	\$ 9,398	\$ 9,151
EXCESS LIABILITY	4,050	N/A	N/A	1,700	2,200	N/A	N/A
AUTO PHYSICAL DAMAGE	5,545	3,416	"	1,000	650	80,038	10,000
NON-OWNED AIRCRAFT	630	N/A	"	38,000	7,018	10,000	10,000
BUILDING & CONTENTS	67,797	72,430	"	5,352	7,018	10,000	10,000
FLOOD/EARTHQUAKE	605	19,094	"	428	300	N/A	N/A
EXTRA EXPENSE	605	912	"	300	300	15,677	N/A
WATERCRAFT	605	50	"	4,620	10,500	10,500	10,500
MISCELLANEOUS EQUIPMENT	7,420	3,377	"	10,500	10,500	10,500	10,500
VALUABLE PAPERS	18,106	14,485	"	10	10	8,880	8,880
FINE ARTS	293	2,805	"	2,457	7,161	7,200	7,200
CRIME	1,630	8,200	"	8,653	8,653	8,880	8,880
BOILER & MACHINERY	8,800	8,531	"	8,531	8,531	8,880	8,880
TOTAL:	\$133,860	\$137,567	"	\$ 97,526	\$ 85,451	\$ 127,005	\$ 127,005

OPTIONS:

PROPERTY DEDUCTIBLES \$ 1,000 ADD	\$ 12,814	\$ 4,200	6,780	900	700	45,021	1,300
50,000 DED	2,644	7,348		2,400	1,600	2,000	2,000
100,000 DED	3,568						
\$ 2,000,000 UMBRELLA (TOTAL) DED	8,921						
10,000,000 ADD	3,850						

EXHIBIT G

INTER-OFFICE CORRESPONDENCE

TO Dr. Neil D. Humphrey, Executive Vice President DATE 8/17/82

FROM James S. Mineo, Assistant Director
of Purchasing

Handwritten initials

RECEIVED

AUG 17 1982

SUBJECT Travel Accident Insurance

V.P.-PERSONNEL SERVICES

In response to Youngstown State University quotation number 72082-1 JDM, the following is submitted as a bid tabulation sheet. Thirty-six (36) Request for Quotations were sent out, and only those that responded are listed here.

<u>AGENT</u>	<u>INSURANCE COMPANY</u>	<u>AMOUNT(3 Year)</u>
✓ Thomas E. Wood	American Home Assurance	\$1,378.08
Frank B. Hall	Life Insurance Co. of N.A.	3,050.00
	St. Paul Fire & Marine	3,094.00
	Lumbermans Mutual	3,387.50
	Hartford	3,688.00
	Home Insurance Co.	4,050.00
	Continental (Buckeye)	4,133.00
	Continental Casualty Co.	5,805.00
Agler Insurance	St. Paul Fire & Marine	3,094.00
Cailor-Fithiar	St. Paul Fire & Marine	3,094.00
	Travelers	5,168.00
Detesco Agency	St. Paul Fire & Marine	3,094.00
Marsh & McLennan	Continental Insurance	3,375.00
Vic Buck Agency	Travelers	5,168.00
Carroon & Black	State Mutual Life Assurance	6,300.00
Ohio Casualty	Ohio Casualty Insurance	12,636.00

cc: Dr. Taylor Alderman
 James D. Miller
 File

Agenda Item J.3.c.
 Exhibit H

YOUNGSTOWN STATE UNIVERSITY
COMPARISON OF CONVENTIONALLY INSURED RATES AND ANNUAL PREMIUM

Insurer	Faculty & Administrative Staff			Classified Employees			Annual Premium	Ranking
	Employee Rate	Dependent Rate	Monthly Premium	Employee Rate	Dependent Rate	Monthly Premium		
Aetna	\$ 11.19	\$ 23.99	\$ 17,781.36	\$ 8.58	\$ 16.87	\$ 8,669.82	\$ 317,414.16	8
Blue Shield	7.97	17.11	12,675.34	7.97	17.11	8,459.34	253,616.16	1
Canada Life	9.70	17.65	13,969.85	9.70	17.65	9,400.50	280,444.20	4
Deita Dental	8.58	17.59	13,264.71	8.58	17.59	8,872.86	265,650.84	2
Conn. General	13.24	24.58	19,292.42	13.24	24.58	12,969.00	387,137.04	9
Metropolitan	12.55	21.13	17,291.42	9.19	17.40	9,097.44	316,666.32	7
Mutual of Omaha	9.80	20.40	15,292.60	8.95	18.63	9,334.86	295,529.52	5
Prudential	16.27	31.97	24,517.58	9.67	17.39	9,313.50	405,972.96	10
Sun Life	9.79	19.00	14,643.95	8.77	15.23	8,293.98	275,255.16	3
Travelers	10.35	18.73	14,858.82	10.46	18.94	10,110.84	299,635.92	6

YOUNGSTOWN STATE UNIVERSITY
EQUIPMENT REPLACEMENT RESERVE

Rationale

In October, 1980, the Chancellor of the Ohio Board of Regents directed Ohio community and technical colleges to establish equipment replacement reserves and prescribed a methodology. Although the directive was not applicable to Youngstown State University, the University Budget Committee and the Budget and Finance Committee of the University's Board of Trustees agreed that the technique had merit; and they agreed that after appropriate modification, it should be utilized at YSU starting in 1982-83.

The essence of the YSU plan is to have a mechanism whereby existing movable equipment and furniture can be replaced on a predetermined schedule before it is either worn out or the cost of repairs is unacceptably high. Such a plan requires detailed information concerning the inventory of existing equipment, a funding method, and a procedure whereby annually the scheduled decision to replace equipment is validated and money made available. By following an approved plan, the University will have the advantage of keeping equipment functional; and budgeting will be facilitated by allowing predetermined, relatively equal amounts to be allocated each year for replacement of existing equipment.

General Policy

The following explanation shall, when approved by the Board of Trustees, constitute basic policy for establishment of the Equipment Re-

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Exhibit J

placement Reserve. A detailed procedure consistent with this policy shall be developed and put into effect subject to approval of the President.

1. The Equipment Replacement Reserve is limited to departments budgeted in University Operation, Fund One.
2. All equipment and furnishings are identified within one of the following eight classifications which are assumed to have the life expectancies noted:

<u>Type</u>	<u>Life Expectancy</u>
Instructional Equipment	12 Years
Classroom & Laboratory Furnishings	20 Years
Audio-Visual Equipment	8 Years
Office Machines (excludes typewriters)	8 Years
Office Furnishings	20 Years
Automotive Equipment	5 Years
Maintenance Equipment	8 Years
Electronic Data Processing Equipment	5 Years

3. With the assistance of department chairmen, each piece of equipment was identified as to original price and year of purchase. The expected year of replacement was identified using the life expectancy noted above (a longer time could be used, shorter times had to be justified). An assumed cost of replacement was developed for each item using the original cost inflated by 10 percent a year except as follows: classroom and laboratory furnishings

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and office furnishings, 7 percent; audio-visual equipment, 12 percent; office machines, 5 percent, except calculators, 1 percent.

4. All items (approximately 8,000) were entered into a computer program and a 20-year replacement schedule developed. See Schedule A. The assumed cost for each year by equipment class and the total for the 20-year period for equipment in the inventory as of May, 1982, is displayed.
5. A depreciation schedule was developed. See Schedule B. The planned expenditures are high -- too high to be accommodated without good planning. Data Processing Equipment will be further reviewed and a determination made as to whether all data processing equipment should continue to be included or, perhaps, at least the Computer mainframe separately provided. For now, however, all existing movable equipment in University Operation, Fund One, remains in the schedule with the exception of non-instructional typewriters. Typewriters were excluded because a plan for periodic replacement of non-instructional typewriters was already in place and functioning satisfactorily. It may be advisable to integrate the two plans later.
6. The equipment replacement schedule and the depreciation schedule will both be modified annually to accommodate new equipment purchased, to delete equipment which has been replaced, and to add a new 20th year.

7. The Equipment Replacement Reserve will be invested in the same manner as other YSU funds. On a quarterly basis the Reserve fund will receive the income earned. It will also receive the proceeds from the sale of all used equipment from Fund One.
8. The "Annual Contribution" (see Schedule B) to the Reserve will consist of the earned interest, the proceeds of sale of used equipment, and, in 1983-84 and thereafter, a single budgeted amount included in each year's University Operation, Fund One budget. That budgeted amount will be transferred to the Reserve each July, or as soon thereafter as cash flow considerations will permit.
9. The detailed procedure to be developed for expenditure of the Equipment Replacement Reserve shall include the following:
 - A. Each January a list of equipment items scheduled for replacement the next fiscal year will be distributed to cognizant department heads.
 - B. Each department head will review the list of scheduled replacements and for each item certify that it should be replaced during the coming year or provide a revised estimate of useable life. If a different replacement date is indicated, the data file will be revised and, at the appropriate time, the item will again appear on the list of scheduled replacements.

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- C. If the item is certified for replacement, it will be included on an "Equipment Replacement Reserve Authorized Expenditure" list. This list will be reviewed by the cognizant Area Officer and forwarded with recommendation to the University Budget Committee. The list recommended by the University Budget Committee shall be given to the President and, if approved, transmitted to the Purchasing Department. The University Budget Committee may recommend that items be deleted, in which case the using department will be given additional opportunity through the Area Officer to make its case before a final ruling by the President.
- D. Provision shall be made for review and recommendation by the Campus Development Office of all furniture items before consideration by the University Budget Committee.
- E. Using departments shall be notified concerning composition of the Authorized Expenditure list and may present a purchase requisition any time during the first nine months of the fiscal year; however, the authorization will expire if a purchase requisition has not been received by the Purchasing Department by March 31. Requisi-

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tions must include the inventory tag number of the item being replaced and that item will be surrendered to the Purchasing Department as soon as the new equipment is delivered and in service. Items which have been included on the Authorized Expenditure list but not requisitioned by March 31 may be requested for addition to the subsequent year's Authorized Expenditure list.

- F. Provision shall be made for substitution of new items of equipment which serve the same purpose as equipment being replaced (e.g. one mini-computer for several calculators).
- G. Consideration of the "Equipment Replacement Reserve Authorized Expenditure" list shall be coordinated with, but separate from, the annual operating budget.

SCHEDULE A
 YOUNGSTOWN STATE UNIVERSITY
 EQUIPMENT REPLACEMENT RESERVE FUND
 ESTIMATED COST OF REPLACEMENT
 BY EQUIPMENT CLASSES, 1982-83 to 2001-02

YEAR	INSTRUCTIONAL EQUIPMENT	CLASSROOM AND LAB FURNISHINGS	AUDIO-VISUAL EQUIPMENT	OFFICE MACHINES	OFFICE FURNISHINGS	AUTOMOTIVE EQUIPMENT	MAINTENANCE EQUIPMENT	PROCESSING EQUIPMENT	TOTAL
1982-83	\$ 545,473	\$ 10,331	\$ 188,036	\$ 164,466	\$ 23,902	\$ 57,628	\$ 24,305	\$ 279,525	\$ 1,293,666
1983-84	247,106	9,971	54,776	51,690	4,522	36,820	28,766	150,540	584,191
1984-85	300,617	8,208	77,932	85,462	3,788	47,557	31,787	549,387	1,104,738
1985-86	251,558	780	147,494	114,890	47,727	50,754	21,037	2,391,782	3,026,022
1986-87	958,439	15,762	144,799	210,306	106,634	44,676	74,181	153,489	1,708,286
1987-88	412,588	2,889	158,049	14,324	21,458	1,453	36,111	11,296	658,168
1988-89	181,014	4,145	136,039	4,702	40,200	31,305	28,536	24,237	450,178
1989-90	201,916	40,246	258,612	57,279	30,118	70,679	27,941	50,981	737,772
1990-91	150,954	-0-	52,534	2,327	5,594	60,392	8,705	-0-	280,506
1991-92	2,256,267	98,151	235,691	83,057	144,999	9,645	102,486	113,912	3,044,208
1992-93	3,301	1,228	13,462	813	13,012	2,976	21,033	-0-	55,825
1993-94	1,304,501	35,177	99,997	4,788	28,449	50,499	34,049	2,337	1,559,797
1994-95	113,673	45,536	9,482	-0-	37,022	-0-	15,147	-0-	220,860
1995-96	183,465	12,096	1,059	21,696	16,391	-0-	14,351	-0-	249,058
1996-97	1,280,833	183,332	33,289	-0-	150,371	3,353	46,792	137,652	1,835,622
1997-98	60,447	3,113	2,266	-0-	148,665	6,270	3,394	-0-	224,155
1998-99	9,850	11,828	-0-	-0-	143,165	2,506	-0-	-0-	167,349
1999-2000	20,684	2,891	-0-	-0-	19,092	3,885	2,484	-0-	49,036
2000-01	-0-	-0-	-0-	-0-	7,905	3,949	3,301	-0-	15,155
2001-02	1,376,633	623,440	13,771	4,045	565,288	-0-	5,661	2,762	2,591,600
TOTALS	\$ 9,859,319	\$ 1,109,124	\$ 1,627,288	\$ 819,845	\$ 1,558,302	\$ 484,347	\$ 530,067	\$ 3,867,900	\$ 19,856,192

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 Exhibit J

SCHEDULE B
YOUNGSTOWN STATE UNIVERSITY
EQUIPMENT REPLACEMENT RESERVE DEPRECIATION SCHEDULE

YEAR	BEGINNING BALANCE	ANNUAL CONTRIBUTION	PROJECTED EXPENDITURES	NET TRANSFER TO (FROM) RESERVE	ENDING BALANCE
1982-83	\$ -0-	\$ 1,293,666	\$ 1,293,666	\$ -0-	\$ -0-
1983-84	-0-	1,605,810	584,191	1,021,619	1,021,619
1984-85	1,021,619	1,605,810	1,104,738	501,072	1,522,691
1985-86	1,522,691	1,605,810	3,026,022	(1,420,212)	102,479
1986-87	102,479	1,605,810	1,708,286	(102,476)	3
1987-88	3	1,034,167	658,168	375,999	376,002
1988-89	376,002	1,034,167	450,178	583,989	959,991
1989-90	959,991	1,034,167	737,772	296,395	1,256,386
1990-91	1,256,386	1,034,167	280,506	753,661	2,010,047
1991-92	2,010,047	1,034,167	3,044,208	(2,010,041)	6
1992-93	6	807,808	55,825	751,983	751,989
1993-94	751,989	807,808	1,559,797	(751,989)	-0-
1994-95	-0-	768,514	220,860	547,654	547,654
1995-96	547,654	768,514	249,058	519,456	1,067,110
1996-97	1,067,110	768,514	1,835,622	(1,067,108)	2
1997-98	2	609,459	224,155	385,304	385,306
1998-99	385,306	609,459	167,349	442,110	827,416
1999-00	827,416	609,459	49,036	560,423	1,387,839
2000-01	1,387,839	609,459	15,155	594,304	1,982,143
2001-02	1,982,143	609,457	2,591,600	(1,982,139)	-0-
		\$ 19,856,192	\$ 19,856,192	\$ -0-	

An amendment to the Policies of the Board of Trustees of Youngstown State University

Article IX. Miscellaneous

Section 16. EQUIPMENT REPLACEMENT RESERVE

AN EQUIPMENT REPLACEMENT RESERVE IS ESTABLISHED FOR DEPARTMENTS BUDGETED IN UNIVERSITY OPERATION, FUND ONE. ALL EQUIPMENT AND FURNISHINGS SHALL BE IDENTIFIED BY CLASSIFICATION, LIFE EXPECTANCIES, AND A PRESUMED REPLACEMENT COST IDENTIFIED. A REPLACEMENT SCHEDULE AND A DEPRECIATION SCHEDULE SHALL BE DEVELOPED FOR A TWENTY-YEAR PERIOD. EACH SCHEDULE SHALL BE MODIFIED ANNUALLY TO ACCOMMODATE NEW EQUIPMENT PURCHASED, TO DELETE EQUIPMENT WHICH HAS BEEN REPLACED AND TO ADD A NEW TWENTIETH YEAR.

THE EQUIPMENT REPLACEMENT RESERVE SHALL BE INVESTED IN THE SAME MANNER AS OTHER UNIVERSITY FUNDS AND SHALL EACH QUARTER RECEIVE THE INCOME EARNED. THE FUND SHALL ALSO RECEIVE THE PROCEEDS FROM THE SALE OF ALL USED EQUIPMENT FROM FUND ONE. THE ANNUAL OPERATING BUDGET OF THE UNIVERSITY SHALL INCLUDE A SINGLE AMOUNT AS A PAYMENT TO THE EQUIPMENT REPLACEMENT RESERVE WHICH SHALL BE SUFFICIENT, WHEN THE PRESENT BALANCE OF THE RESERVE AND THE ANNUAL PROJECTED INTEREST EARNINGS ARE CALCULATED, TO PROVIDE THE "ANNUAL CONTRIBUTION" TO THE RESERVE AS DETERMINED ON THE DEPRECIATION SCHEDULE.

A DETAILED PROCEDURE CONSISTENT WITH THIS POLICY AND THE RESOLUTION AND EXHIBITS DISPLAYED WHEN IT WAS ADOPTED SHALL BE PROMULGATED BY THE PRESIDENT. IT SHALL INCLUDE, BUT NOT BE LIMITED TO: (1) PROVISION FOR ANNUAL DISTRIBUTION TO DEPARTMENT HEADS OF A LIST OF EQUIPMENT ITEMS SCHEDULED FOR REPLACEMENT; (2) CERTIFICATION BY DEPARTMENT HEADS THAT EQUIPMENT SHOULD BE REPLACED THAT YEAR OR REPLACEMENT POSTPONED; (3) REVIEW AND RECOMMENDATION CONCERNING SUCH CERTIFICATIONS BY COGNIZANT AREA OFFICERS AND THE UNIVERSITY BUDGET COMMITTEE; (4) A FINAL RULING BY THE PRESIDENT; (5) DISPOSITION BY THE PURCHASING DEPARTMENT OF ALL USED EQUIPMENT REPLACED BY THIS METHOD; AND (6) PROVISION FOR SUBSTITUTION OF NEW ITEMS OF EQUIPMENT WHICH, THROUGH TECHNOLOGICAL ADVANCES, SERVE THE SAME PURPOSE AS THE EQUIPMENT BEING REPLACED.

CONSIDERATION OF AUTHORIZED EXPENDITURES FROM THE EQUIPMENT REPLACEMENT RESERVE SHALL BE COORDINATED WITH, BUT SEPARATE FROM THE ANNUAL OPERATING BUDGET.

Agenda Item J.3.e.
Exhibit K

Section 14. Ohio Valley Conference

The Board of Trustees does hereby authorize pursuant to its Resolution YR-1980-29, the University to become a member of the Ohio Valley Conference. It further authorizes the President to execute any and all documents and/or agreements which he may deem advisable in connection with becoming a member of the said Association. The payment of any and all costs in connection with said membership is hereby authorized.

- 14.1 THE UNIVERSITY SHALL MAINTAIN EXISTING MAJOR REVENUE PRODUCING INTERCOLLEGIATE ATHLETIC TEAMS IN BASKETBALL AND FOOTBALL AT A LEVEL DEFINED BY THE NATIONAL COLLEGIATE ATHLETIC ASSOCIATION AS DIVISION I AND DIVISION IAA STATUS, RESPECTIVELY; AND, SHALL DEVELOP SUCH PROGRAMS IN ACCORDANCE WITH THIS POLICY OBJECTIVE TO ACHIEVE LEVELS OF COMPETITIVE REGIONAL PROMINENCE. THE UNIVERSITY SHALL ALSO MAINTAIN SUCH OTHER NON-REVENUE PRODUCING INTERCOLLEGIATE ATHLETIC TEAMS AND SHALL DEVELOP THE SAME TO SUCH LEVELS OF COMPETITIVE PROFICIENCY AS DEEMED NECESSARY IN THE BEST INTERESTS OF THE UNIVERSITY;
- 14.2 THE UNIVERSITY SHALL ESTABLISH AND ADMINISTER PERSONNEL PRACTICES WHICH ATTRACT AND MAINTAIN COMPETENT, QUALIFIED AND EXPERIENCED ATHLETIC COACHING AND/OR ADMINISTRATIVE PERSONNEL;
- 14.3 THE UNIVERSITY SHALL MAINTAIN A PROGRAM OF STUDENT-ATHLETIC RECRUITMENT WHICH REFLECTS THE DEGREE OF COMPETITIVE PROMINENCE WHICH THE UNIVERSITY ASPIRES TO ACHIEVE IN ACCORDANCE WITH EXISTING DIVISIONAL CLASSIFICATION LEVELS OF THE NATIONAL COLLEGIATE ATHLETIC ASSOCIATION; AND
- 14.4 THE UNIVERSITY SHALL FURNISH SUITABLE FACILITIES AND EQUIPMENT AND PROVIDE SUCH OTHER SUPPORT IN FURTHERANCE OF THIS POLICY OBJECTIVE AS IS DEEMED REASONABLY NECESSARY.

YOUNGSTOWN STATE UNIVERSITY
BOARD OF TRUSTEES
COMMITTEES AND REPRESENTATIVES

1982-83

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Mrs. Emily P. Mackall
Dr. John F. Geletka

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Attorney Paul M. Dutton
Mr. Earl W. Brauning

BUILDING AND PROPERTY

Attorney Paul M. Dutton, Chairman
Mr. William J. Lyden
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^aYSU HOUSING COMMISSION

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Alternate - Mr. Frank C. Watson

^bNORTHEASTERN OHIO UNIVERSITIES
COLLEGE OF MEDICINE

Dr. John F. Geletka

^cALL-SPORTS COMPLEX

Mr. William J. Lyden

^dSKEGGS FOUNDATION

Mr. William G. Mittler

^dSCHERMER TRUST

Mrs. Ann Isroff

^aby Statute

^belected by Board

^cappointed by Chairman

^dappointed by President

EXHIBIT M

Note: Article III. Board of Trustees Bylaws - Officers and Organization.
Section 9.A. Board Committees reads as follows:

"The Chairman of the Board and the President of the University shall be ex-officio members of all Board Committees. Whereas the Chairman shall have power to vote, the President shall not have power to vote, unless otherwise provided by law."