



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

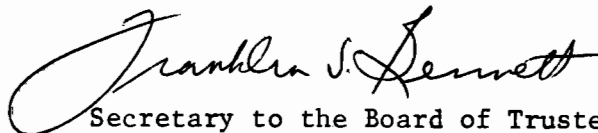
August 11, 1983

TO THE TRUSTEES OF
YOUNGSTOWN STATE UNIVERSITY

This notice is to advise that the next regular meeting of the Board of Trustees will be held at noon on Saturday, August 27, 1983, following Commencement, in the Board Room in Tod Administration Building.

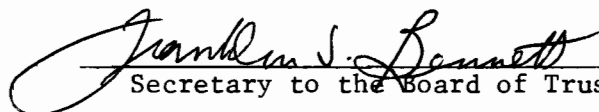
Copies of the Agenda for the meeting will be furnished by the President's office.

Very truly yours,


Secretary to the Board of Trustees

FSB:EVT

Copies of the above notice were mailed on August 11, 1983 to each of the Nine Trustees and to the President, as listed on the reverse side of this page, and a copy was also mailed on the same date to each of the five others listed on the reverse side of this page.


Secretary to the Board of Trustees

TRUSTEES AND THE PRESIDENT

Mr. Earl W. Brauninger, Chairman
Bank One of Eastern Ohio
6 Federal Plaza West
Youngstown, Ohio 44503

Attorney Paul M. Dutton
Mitchell, Mitchell & Reed
709 Bank One Bldg.
Youngstown, Ohio 44503

Dr. Thomas Fok
Thomas Fok & Associates, Ltd.
3896 Mahoning Avenue
Youngstown, Ohio 44515

Dr. John F. Geletka
5600 Mahoning Avenue
Austintown, Ohio 44515

Mr. Edgar Giddens
448 Cleveland Street
Youngstown, Ohio 44511

Mr. William J. Lyden, Business Manager
International Brotherhood of
Electrical Workers Union Local 64
291 McClurg Road
Youngstown, Ohio 44512

Mrs. Emily P. Mackall
9842 State Route 170
Rogers, Ohio 44455

Mr. William G. Mittler, General Manager
Youngstown Vindicator
Vindicator Square & West Boardman
Youngstown, Ohio 44503

Mr. Frank C. Watson, President
Youngstown Welding & Engineering Co.
Box 2451
Youngstown, Ohio 44509

Dr. John J. Coffelt, President
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dr. Thomas A. Shipka, President
YSU-OEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Attorney Alan R. Kretzer
Legal Counsel
1200 Wick Building
Youngstown, Ohio 44503

Mr. Raymond McElroy, President
YSU Chapter of OCSEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Theodore R. Cubbison, Esquire
Legal Services Officer
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Mrs. Judith Parmenter, Executive
Director-YSU Alumni Association
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

MEMO TO: DR. DAVID C. GENAWAY

LIBRARIAN

FROM: FRANKLIN S. BENNETT
Secretary to the Board of Trustees *FSB*

DATE: August 27, 1983

SUBJECT: Minutes of Meeting of the Board of
Trustees of Youngstown State
University held June 18, 1983

I am enclosing a xerox copy of the original
Minutes of the Board of Trustees meeting referred to above.

The original Minutes were approved, signed
and attested at today's meeting of the Board of Trustees.

F.S.B.

FSB:EVT

xc: President John J. Coffelt
Provost Bernard T. Gillis
Vice President Taylor Alderman
Frank C. Watson, Chairman of the Board



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

August 27, 1983

Dr. Thomas A. Shipka, President
YSU-OEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Mr. Shipka:

Enclosed for your records find a copy of the Minutes of the meeting of the Board of Trustees of Youngstown State University held June 18, 1983.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairman and attested.

Yours very truly,

Secretary to the Board of Trustees

FSB:EVT
Enc.

xc: Dr. John J. Coffelt
Dr. Taylor Alderman



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

August 27, 1983

Mr. Raymond McElroy, President
YSU Chapter of OCSEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Mr. McElroy:

Enclosed for your records find a copy of the Minutes of the meeting of the Board of Trustees of Youngstown State University held June 18, 1983.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairman and attested.

Yours very truly,

Secretary to the Board
of Trustees

FSB:EVT
Enc.

xc: Dr. John J. Coffelt
Dr. Taylor Alderman



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

August 27, 1983

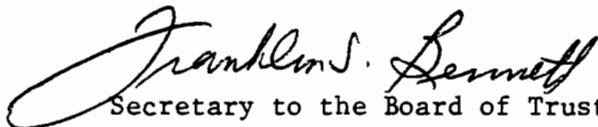
Mrs. Judith Parmenter
YSU Alumni Director
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Mrs. Parmenter:

Enclosed for your records find a copy of the Minutes of the meeting of the Board of Trustees of Youngstown State University held on June 18, 1983.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairman and attested.

Yours very truly,


Secretary to the Board of Trustees

FSB:EVT

Enc.

xc: Dr. John J. Coffelt
Dr. Taylor Alderman

MINUTES OF MEETING

of

BOARD OF TRUSTEES

of

YOUNGSTOWN STATE UNIVERSITY

Tod Administration Building
Saturday, August 27, 1983

Pursuant to Resolution YR 1983-88 and to Notices mailed on the 11th day of August, 1983 by the Secretary to the Board to each Trustee, a copy of which precedes these Minutes (with copies to the President of the University, the Presidents of the YSU Chapter of the OEA and the YSU Chapter of OCSEA, to Alan R. Kretzer, Special Counsel appointed by the Attorney General of Ohio, to the Legal Services Officer of the University and to the Executive Director of YSU Alumni Association) a regular meeting (ninety-second) of the Board of Trustees of Youngstown State University convened following Commencement Exercises in the Board Room in the Tod Administration Building.

Seven Trustees were present at the meeting, to-wit: Earl W. Brauninger, Paul M. Dutton, Dr. Thomas D. Y. Fok, Edgar Giddens, Mrs. Emily P. Mackall, William G. Mittler, and Frank C. Watson. Two Trustees were absent - Dr. John F. Geletka and William J. Lyden.

Also present were Dr. John J. Coffelt, President, Dr. Neil D. Humphrey, Executive Vice President, Dr. Bernard T. Gillis, Provost, Dr. Taylor Alderman, Vice President Personnel Services, Edmund J. Salata, Dean Administrative Services, Dr. Lawrence E. Looby, Associate Vice President Student Services, Philip A. Snyder, Director University Relations, Franklin S. Bennett, Secretary to the Board of Trustees, and Patricia D. Martin, Secretary to the President. Also present were approximately 25 deans, members of the faculty, students and members of the news media.

Frank C. Watson, Chairman of the Board, presided.

ITEM I - Proof of Notice of Meeting

Evidence was available to establish that due notice of the meeting had been mailed on August 11, 1983 by the Secretary, to each of the nine Trustees and to the President, and that copies had also been mailed to the Presidents of the YSU chapters of OEA and OCSEA, to Alan R. Kretzer, Special Counsel, to Theodore R. Cubbison, Legal Services Officer and to Mrs. Judith Parmenter, Director, YSU Alumni Association. Such evidence precedes these Minutes.

ITEM II - Minutes of Meeting Held on June 18, 1983

Copies of the draft of the Minutes of the Meeting of the Board of Trustees held on June 18, 1983 had been mailed to each Trustee, to the President, the Executive Vice President, Provost, Vice President Personnel Services, the Dean of Administrative Services, the State Examiner, the Special Counsel and the Legal Services Officer.

ITEM III - Recommendations of the President of the University

Dr. Coffelt recommended that two Resolutions be adopted by the Trustees.

1. Resolution to Ratify Faculty/Staff Appointments

After a Motion, which was made by Mr. Dutton and seconded by Mrs. Mackall, had received the affirmative vote of each Trustee present, the Chairman declared the following Resolution duly adopted:

WHEREAS, the Policies of the Board of Trustees direct the President to appoint such employees as are necessary to effectively carry out the operation of the University, and YR 1984-1

WHEREAS, new appointments have been made subsequent to the June 18, 1983 regular meeting of the Board of Trustees; and

WHEREAS, such appointments are in accordance with the 1983-84 Budget and

with the University policy on Equal Employment Opportunity.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby ratify and confirm the appointments as listed in Exhibit A attached hereto.

2. Resolution Accepting Gifts

After a Motion which was made by Mr. Brauninger and seconded by Mr. Giddens, had received the affirmative vote of each Trustee present, the Chairman declared the following Resolution duly adopted:

WHEREAS, Resolution YR 1980-34 provides that the President shall compile a list of gifts to the University for each meeting of the Board of Trustees and present the list accompanied by his recommendation for action by the Board; and YR 1984-2

WHEREAS, the President has reported that the gifts as listed in Exhibit B attached hereto are being held pending acceptance and he recommends their acceptance.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby accept these gifts on behalf of Youngstown State University and instructs the President to acknowledge such acceptance to the donors and to express our gratitude for their generosity to the University.

ITEM IV - Reports of the President and Other Officers
of the University

1. Dr. Coffelt, President, reported concerning the following matters:

A. Special Counsel

The University has received notification of the appointment of Special Counsel to the Attorney General to provide

legal services to Youngstown State University for the fiscal year 1983-84. Attorney Alan R. Kretzer has been reappointed as the Board's primary counsel. In addition, Attorney Edward Flask has been reappointed for the purpose of representing the University in those legal matters pending at the time of Attorney Kretzer's appointment.

Attorney James Messenger has been appointed to serve as co-counsel on specific litigation relating to the Northern Ohio Patrolmen's Benevolent Association.

B. Constitutional Amendments

There will be two and possibly three constitutional amendments on the November ballot which will have a direct impact upon the University.

The first of these issues, if sufficient signatures are obtained, will prohibit anyone under the age of twenty-one from consuming or possessing any alcoholic beverage and will prohibit anyone from furnishing alcoholic beverages to anyone under the age twenty-one. Under existing law, nineteen and twenty year olds can legally drink so-called "high powered" beer. The legal age for all other alcoholic beverage is twenty-one. The University is presently serving beer in the Pub and approval of this amendment would probably lead to the discontinuation of serving or selling beer to all students, since the volume probably would not justify its continuance.

The second issue would require a three-fifths (3/5) vote of the General Assembly to enact any revenue raising bill, rather than a single majority. This issue does not directly impact on the University.

The third issue would repeal any changes in the tax laws of the State that were enacted in February of this year. The amendment to repeal would take effect June 30, 1984. It is estimated that repeal of these taxes would put the State budget out of balance by about 1.7 billion dollars and would probably result in a combination of spending cuts and re-enactment of some taxes. This could mean a major budget revision for the University.

2. Dr. McBriarty, Associate Vice President, reported concerning the following matters:

A. Student Retention Program

A new program to decrease the attrition rate is being initiated by Student Services. This Student Retention Program identifies 200 students who have the potential to succeed, as measured by their high school record and ACT scores, but have the characteristics of students who drop out. This intervention-type program utilizes the services of ten upper class students and five faculty members who will serve as assistants and mentors to the 200 participants throughout the year.

B. Students Serving Students

The Students Serving Students program, of individualized orientation of new students, is in its third year of operation. Selected upper class students are employed and trained to serve as Student Assistants who have responsibility for individually contacting all new students to introduce these new students to the University and to its services. This initial contact between the Student Assistants and new students is continued throughout each new student's initial year of enrollment. In 1982 a total of 97.5% of all new students attending the Fall Quarter had been contacted by a Student Assistant during the quarter or the summer preceding. As of August 11, 1983 a total of 87.8% of the students entering the University this Fall have already been contacted at least once by their Student Assistant.

C. Day Care Assistance Program

The Day Care Assistance Program is a student service initiated in the Fall of 1982. This Program takes the form of a voucher provided to enroll students who have pre-school children attending a licensed community day care center. This voucher represents a percentage of the average cost of obtaining this day care service. At the end of each quarter, the voucher is available to the student participants to help reduce the cost of their educational expenses for the subsequent quarter. During the 1982-83 academic year, an average of 56 students participated in the program each quarter and a total of 88 unduplicated students received vouchers throughout the year.

D. Residence Hall

The Kilcawley Residence Hall introduced a women's floor into the previously all-male housing unit in 1981. The continued demand for women's housing and the positive impact of the change on the entire residence hall program, has resulted in a second floor being converted to accommodate women students this Fall. It is anticipated that the hall will have 100% occupancy this Fall. The hall, currently housing the football team, will officially open on Sunday, September 18.

Mrs. Mackall inquired of Dr. McBriarty as to what criteria the Department used in determining the characteristics of students who drop out. Dr. McBriarty described several of these criteria.

3. Dean Salata reported concerning the following matters:

A. Beeghly Seating Project

The Beeghly Seating Project is 25% completed. Although it is about a week behind schedule, it should be completed by the projected date around the end of October.

B. Stambaugh Stadium Seating

The Stambaugh Stadium seating repair project was completed on Thursday, August 25, 1983. There are still a few small items to be corrected but the major part of the project has been completed.

C. North Parking Lot - Stambaugh Stadium

Construction resumed last Tuesday, August 23, 1983 on this lot and it should be completed in early October.

D. Renovation Project of the Ward Beecher Hall

The renovation project of Ward Beecher Hall has been sent to the Board of Regents for further approval and a request for authority to retain an architect has also been transmitted to the Board of Regents.

E. Chilled Water Line Project

Bids were opened August 18 on the corrections and changes in the chilled water line project.

F. High Tech Building

The High Tech Building is moving along in excellent order. The University hopes to receive bids on this Building in January of 1984.

G. Agreement Concerning Use of Stambaugh Stadium

Agreements with Cardinal Mooney and Ursuline High Schools have been signed and the negotiations with the Youngstown Board of Education for city high schools have been proceeding as scheduled for their use of the Stambaugh Stadium.

4. Dr. Humphrey, Executive Vice President, reported concerning the following matters:

A. Strategic Plan

A copy of the Strategic Plan as updated has been provided to the Trustees in their packet of information delivered for this meeting.

B. Budget

The Variance Report on the Budget has likewise been provided to the Board. This has been an interesting experience and although not provided before, has worked out with the cooperation of the Finance Department and helped considerably by the computerization of the facts involved.

C. New Buy Ohio Law

The new Buy Ohio Law is now in effect and it is possible that this may create some difficulty in the purchase of scientific equipment and property since a good many of these items are not manufactured in Ohio. There were questions from the Trustees to Dr. Humphrey concerning this new law.

D. Financial Aid Program

Dr. Humphrey then discussed the financial aid program and a resolution which will be requested from the Trustees later in the meeting.

5. Dr Gillis, Provost, reported concerning the following matters:

A. Departmental Name Changes

Two departments had requested name changes to more accurately reflect the current activity within them. The Dean, the Provost and the President concur in this request and consequently the changes are:

Secondary Education to Administration and
Secondary Education

Guidance, Counseling and Pupil Personnel
to Counseling

B. Resolutions from Academic Affairs

Several resolutions will be presented by the Academic Affairs Committee of the Board later in the meeting. They consist of the merger of the departments of Marketing and Advertising and Public Relations, an expansion of the Board's policy on Admission, an amendment to the Academic Senate's Bylaws, and establishment of a policy on Articulation with Secondary Education.

The merger of the two departments in the Williamson School of Business Administration, effective September 15, 1983, has been voted upon favorably by the faculty of both departments. It has the positive recommendation of the Dean, the Provost and the President. The combined department will be named Marketing.

Expansion of Article VIII of the Board of Trustees policies is deemed necessary because of the lack of clarity in procedure for adopting necessary changes.

The University's Academic Senate is changing its Bylaws to expedite its balloting and operations calendar.

Pursuant to an earlier resolution of the Board, the Academic Senate is recommending a policy on Articulation with Secondary Education that defines the proper college preparatory curriculum for high school students in order to gain unconditional admission to Youngstown State University.

C. Accreditations

The associate degree program in Emergency Medical Technology-Paramedic has been reaccredited by the Ohio Board of Regents until September 7, 1985.

The Accreditation Board for Engineering and Technology, Inc. will visit the University for a reaccreditation of the Rayen School of Engineering on November 13-15, 1983. The team chairman will be Dr. Dee Barker from Brigham Young University.

Dates for the American Assembly of Collegiate Schools of Business visitation have not been reconfirmed yet. The visit to accredit the programs in the Williamson School of Business Administration will take place either this Fall or in the very early 1984.

The State Board of Education visitation of all of the teacher certification programs at the University will occur on November 15-18, 1983.

A five-year review by the Ohio Board of Regents of all technical programs leading to the Associate Degree is also forthcoming with a filed report due on November 1, 1983.

D. Program Planning

An application has been sent to the Ohio Board of Nursing Education and Nurse Registration in order to begin the initial planning for a generic B.S.N. degree program.

Investigation of the feasibility and need of an M.S. degree in Health Services has been started in response to some initial meetings with educational administrators at the local hospitals and the Northeastern Ohio Universities College of Medicine.

E. Faculty Books

Publishing activity has increased substantially over the past decade for faculty authored books. With only known items tabulated, several books were published in the 1960's. In the 1970's, twenty-three books were published. In the 1980's thus far, twenty-five books have been published with thirteen in 1983 alone. At least seven more books are known to be in progress. These results are certainly due in part to the policies on leaves and other supportive policies of the Board of Trustees.

EXECUTIVE SESSION

The Trustees retired into an Executive Session at 12:55 p.m. for about ten minutes, after a Motion duly made, seconded and carried for the purpose of considering matters relating to the employment of personnel before returning to the open meeting in the Board Room.

ITEM V - Reports of the Committees of the Board

1. Personnel Relations Committee

Mr. Giddens reported that the Committee was recommending four Resolutions for adoption by the Board. He then read and moved for adoption the following Resolution:

a. Resolution Concerning Campus Security Staff

WHEREAS, the Board of Trustees of Youngstown State University was advised in 1982 of the desire of police officers in the Department of Campus Security to be represented for purposes of collective bargaining; and YR 1984-3

WHEREAS, the Board of Trustees in Resolution 1983-7 deferred action on said matter until such time as legislation was passed addressing various questions related to collective bargaining for police officers in Ohio; and

WHEREAS, legislation has been enacted by the General Assembly and signed into law by the Governor of the State of Ohio, to be fully effective April 1, 1984, addressing questions relevant to collective bargaining for police officers in Ohio;

THEREFORE, BE IT RESOLVED, by the Board of Trustees of Youngstown State University that the President is hereby authorized and directed to take such steps as are necessary

- 1) to conduct any election among classified Civil Service Police Officers, University Law Enforcement Officers, Radio Dispatchers, and Criminal Investigators in the Department of Campus Security to determine:
 - A) if they wish to be represented by an agent for purposes of collective bargaining negotiations, and
 - B) if the response be affirmative, by what collective bargaining agent;
- 2) to direct University representatives to meet and confer with the representatives so designated; and
- 3) to seek to reach an agreement with the designated bargaining agent, within the parameters of the Ohio Revised Code on collective bargaining and within other parameters as may be established by the Personnel Relations Committee of the Board of Trustees of Youngstown State University.

The Motion was seconded by Mr. Dutton and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Giddens next read and moved for adoption the following Resolution:

b. Resolution to Approve Policy Concerning Sexual Harassment

WHEREAS, it is the policy of Youngstown State University that sexual harassment is unacceptable behavior; YR 1984-4

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby adopt Article III, Section 29 of the Policies of the Board of Trustees of Youngstown State University appended hereto as Exhibit C.

The Motion was seconded by Mrs. Mackall and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Giddens next read and moved for adoption the following Resolution:

c. Resolution Concerning Earned Degrees

WHEREAS, Article 4.3 of the Agreement between Youngstown State University and the Youngstown State University Chapter of the Ohio Education Association provides for salary adjustments for full-service faculty who complete requirements for an earned masters or doctoral degree in a relevant academic field from an accredited institution of higher education; and YR 1984-5

WHEREAS, certain members of the faculty have completed all degree requirements for masters or doctoral degrees;

THEREFORE, BE IT RESOLVED, by the Board of Trustees of Youngstown State University that the salaries of the faculty listed on Exhibit D appended hereto are hereby modified as indicated for the 1983-84 academic year in recognition of the attainment of the degrees specified.

The Motion was seconded by Mr. Dutton and, after discussion received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Giddens next read and moved for adoption the following Resolution:

d. Resolution to Modify Administrative Increments for Department Chairpersons

WHEREAS, a review of the administrative increments of academic department chairpersons indicates that it is appropriate for said increments to be adjusted; YR 1984-6

THEREFORE BE IT RESOLVED by the Board of Trustees of Youngstown State University that the administrative increments of department chairpersons be adjusted as specified on Exhibit E attached hereto, and further that the 1983-84 salaries of department chairpersons shall consist of the administrative increment so indicated plus the chairperson's faculty salary base as listed in the 1983-84 Salary Papers of the University's Budget.

The Motion was seconded by Mr. Mittler and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

2. Building and Property Committee

Mr. Dutton stated that the Building and Property Committee had determined to recommend the adoption of three Resolutions by the Board of Trustees.

He then read and moved for adoption the following Resolution:

a. Resolution Concerning Planning For A Youngstown Convocation Center

WHEREAS, H.R. 552, 114th General Assembly, State of Ohio, appropriated \$250,000 for "Youngstown Convocation Center Planning" as part of the Youngstown State University capital improvement program; and YR 1984-7

WHEREAS, the University selected the management consulting firm of Coopers & Lybrand in cooperation with the architectural/engineering firm of Mosure and Syrakakis, Ltd. to undertake a market and management feasibility study for such a facility for a fee of \$68,000 as the next logical step in this planning effort; and

WHEREAS, the Chancellor's office of the Ohio Board of Regents returned without approval the University's request to the State Controlling Board for release of \$68,000 for this study, noting the March 14, 1983 directive from the Office of Budget and Management which would require the Board of Trustees to agree to provide the debt service for this project if it were built; and

WHEREAS, the Board of Trustees passed a resolution declining to pledge student fees to service the debt which would be created if a Youngstown Convocation Center were to be constructed but did renew its offer to be of assistance in planning such a facility should the funds be made available by the State; and

WHEREAS, the Board of Trustees of the Youngstown Revitalization Foundation has expressed support for a Convocation Center to be located between the University and the central business district and has urged that the planning concept be broad-

ened to include the integrated planning of land use, traffic and pedestrian flow, open space and physical amenities in the affected area.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby direct the Administration to further pursue the release of these planning funds for a marketing and management feasibility study and for studies concerning the interface between the University and the central business district, provided that such release can be secured without the Univeristy agreeing to pay the debt service on the resulting Convocation Center and without interfering with University projects deemed to have a higher priority: specifically, the construction of the High Tech building and the remodeling of the Ward Beecher Science Building.

The Motion was seconded by Mr. Giddens and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Dutton next read and moved for adoption the following Resolution:

- b. Resolution Concerning Purchase of Youngstown City Lot Nos. 11402, 11406 PT., 11407, 11409, 11410, 1141

WHEREAS, the University currently owns much of the property on Wick Oval; and YR 1984-8

WHEREAS, it is believed highly desirable for the University to own the property on Wick Oval and the property is believed available for sale;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize the acquisition of the subject property at its appraised value provided the owner wishes to sell;

BE IT FURTHER RESOLVED, that acquisition of this property shall be accomplished in the same manner as the Board of Trustees have previously directed to be followed in purchasing property in Smoky Hollow.

The Motion was seconded by Mr. Giddens and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Dutton next read and moved for adoption the following Resolution:

c. Resolution to Name a Building

WHEREAS, the Youngstown State University Alumni Association did request the assignment of permanent office space on campus and, following a review of several available locations did recommend its relocation to the Disciple House; and

WHEREAS, such facility has been remodeled to accommodate the programs and staff of the Association and said activities have been relocated into this building; and

WHEREAS, the Association has requested that the building be renamed to reflect the principal function now housed therein.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby direct that the University building heretofore identified as the Disciple House shall be named The Alumni House.

The Motion was seconded by Mrs. Mackall and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

3. Budget and Finance Committee

Mr. Brauninger stated that the Budget and Finance Committee had determined to recommend the adoption of seven Resolutions by the Board of Trustees.

He then read and moved for adoption the following Resolution:

a. Resolution Concerning Compliance Audit

WHEREAS, the Auditor of State has approved financial audits of Youngstown State University by independent certified public accountants and such audits are completed each year and reviewed by the Board of Trustees; and YR 1984-10

WHEREAS, the Auditor of State has recently completed a "Compliance Examination of Youngstown State University for the five-year period July 1, 1977 through June 30, 1982 and issued a Report of Examination which has been examined by the Budget and Finance Committee of this Board; and

WHEREAS, the Auditor of State's report notes that ". . . there are no findings included in the following categories: 1. Findings for Recovery; 2. Payments Contrary to Statute; 3. Adjustments Required; (and) 4. Repayment of Public Funds while under Audit"; and

WHEREAS, the report recommends that: "Interest on interim money should be specifically identified as to source and

deposited in the 'generating fund'" (instead of allocated on a predetermined formula basis); and

WHEREAS, the report notes that although the University had not submitted a record retention schedule to the State Records Administrator by June 30, 1982, but ". . . has undertaken an active program to complete record retention schedules."

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby acknowledge receipt of this compliance audit, notes its favorable aspects, and directs the President to: (1) further review the method of distribution of earned income among the funds; and (2) complete the record retention schedule and file it with the State Records Administrator as early as practicable.

The Motion was seconded by Dr. Fok and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Brauninger next read and moved for adoption the following Resolution:

- b. Resolution Concerning Transfers From Unallocated Reserves - Fund One (1983-84)

WHEREAS, the Youngstown State University YR 1984-11 operating budget for 1983-84 was adopted before the State General Assembly adopted an appropriation act and the amount of state assistance had to be estimated; and

WHEREAS, the estimate used for state assistance was less than now appears probable; however, there remains the possibility of Executive rescission if the income

tax increase is repealed or for some other reason the State's finances do not materialize as anticipated and other YSU estimated revenues may not be realized as budgeted; and

WHEREAS, there is at least reason for optimism sufficient to release significant amounts from the Unallocated Reserve provided true need is demonstrated.

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize the transfer of \$275,230 from the Unallocated Reserve in University Operation--Fund One to the following accounts or purposes:

- (A) \$43,450 to the various faculty travel accounts in order to provide \$300 per FTE faculty position budgeted instead of \$200 as originally budgeted. (Note: this was anticipated in the budget resolution contingent upon sufficient funds being available.).
- (B) \$80,415 to supplement academic department supply accounts in the schools and colleges as determined by the Deans and the Provost within the following intent: (1) \$12,900 to College of Applied Science and Technology; (2) \$35,315 to College of Arts and Sciences; (3) \$6,350 to Williamson School of Business Administration; (4) \$7,050 to School of Education; (5) \$12,400 to Rayen School of Engineering; and (6) \$6,400 to College of Fine and Performing Arts.

- (C) \$4,100 to Student Services, Classified Part-time, and related Fringe Benefits account, to provide salaries for nurses to serve while the regular budgeted nurse in the Student Health Service office is on extended sick leave.
- (D) \$4,200 to replenish the Associate Vice President-Student Services' Contingency Reserve to replace money transferred to the Financial Aid Department to enable that department to employ a temporary replacement for classified employee on maternity leave.
- (E) \$4,065 to the various academic departments to provide for Departmental chairperson Administrative Increments in excess of the estimated figure used in the adopted budget.
- (F) \$54,000 to the Provost's transfer account to provide for Faculty Overload payments.
- (G) \$30,000 to the Provost's transfer account to provide for additional Limited Service Faculty as required during the year.
- (H) \$5,000 to the Library supply account; \$5,000 to the Computer Center supply account; \$4,000 to the Purchasing Department supply account; and \$6,000 to the Admissions & Records supply/postage accounts.
- (I) \$25,000 to supplement the Other Student Aid account in Fund One in order to provide increased opportunities for students not eligible to receive other forms of assistance.

- (J) \$10,000 to the General Insurance account for Nursing and Allied Health students if legislative authority is secured.

The Motion was seconded by Mr. Dutton and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Brauninger next read and moved for adoption the following Resolution:

- c. Resolution to Supplement Funding of Federal Student Financial Aid Programs

WHEREAS, the non-mandatory transfers pre- YR 1984-12 patory to closing the FY 1983 books were approved by the Board of Trustees in June; and

WHEREAS, two Federal programs providing employment and financial aid to students will require a larger matching amount than was provided earlier.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize the transfer of \$25,000 from the University Operation - Fund One, Contingency Reserve Fund as follows:

\$18,000 to "YSU Match: Federal Work-Study Program," and

\$ 7,000 to the "YSU Match: National Direct Student Loan Program."

The Motion was seconded by Mr. Mittler and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Brauninger next read and moved for adoption the following Resolution:

d. Resolution to Amend 1983-84 Developmental Education Budget

WHEREAS, the 1983-84 Youngstown State YR 1984-13 University budget adopted by the Board of Trustees in June provided for a Developmental Education budget of \$170,894 and such budget anticipated a State appropriation of \$49,050 and a non-mandatory transfer of \$121,844 and a zero balance forward; and

WHEREAS, the Ohio Board of Regents on July 21, 1983 informed all State institutions of their Developmental Education appropriations and the Youngstown State University share is \$40,141 or \$8,909 less than anticipated; and

WHEREAS, in addition, anticipated demands upon this budget area for services are higher than expected,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize the transfer of \$18,909 from the University Operation - Fund One, Contingency Reserve Fund to the Developmental Education Fund and authorizes the 1983-84 budget for that fund to be increased \$10,000 to a total of \$180,894 and Standard Object Code 320, Instructional Supplies, be increased \$10,000 to a total of \$12,350 as detailed in Exhibit F.

The Motion was seconded by Mr. Dutton and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Brauninger next read and moved for adoption the following Resolution:

e. Resolution Concerning 1984-85 Budget Planning

WHEREAS, the Board of Trustees of Youngs- YR 1984-14 town State University has consistently set tuition as low as practicable consistent with quality programs of instruction in order to assure maximum access to educational programs for all residents of this University's defined service area; and

WHEREAS, the University has, by prudent budgeting achieved and retained financial stability; and

WHEREAS, the State appropriation for 1983-84 is now understood to be \$27,334,000 and is understood to be \$28,852,000 for 1984-85.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby renew its pledge to the students and residents of this area that every effort will be made to keep the University accessible and instructs the administration to initiate budget planning for 1984-85 with the objective that there be no increase in either the Instructional Fee or the General Fee.

BE IT FURTHER RESOLVED, that it shall be understood that this objective will not be attainable if there is significant recision of the appropriation due to State economic difficulties or if the enrollment in 1983-84 should be significantly lower than has been projected.

The Motion was seconded by Mr. Giddens and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Brauninger next read and moved for adoption the following Resolution:

f. Resolution Concerning Proposed Legislation

WHEREAS, students in Nursing, Home Eco- YR 1984-15
nomics and Allied Health must be covered
by liability insurance while being trained
ed in clinical facilities; and

WHEREAS, State law does not allow public
monies to be spent for liability insur-
ance except where specifically enumerat-
ed; and

WHEREAS, State law allows liability in-
surance to be purchased to cover student
teachers and their supervisors and YSU
secures this coverage; and

WHEREAS, State law allows universities
which operate their own clinical facili-
ties to purchase liability insurance and
NEOUCOM, Ohio University, and Wright
State University are specifically allowed
to secure such coverage where clinical
instruction is provided in non-owned fa-
cilities; and

WHEREAS, to remain consistent with the
practice of not charging special labora-
tory or course fees, the University wish-
es to pay this expense rather than as-
sessing students registered for these
courses; and

WHEREAS, the University can secure this
coverage more economically than when pur-
chased individually.

NOW, THEREFORE, BE IT RESOLVED, that the
Board of Trustees of Youngstown State
University does hereby direct the Presi-
dent to seek legislation which will au-
thorize YSU to make this expenditure.

The Motion was seconded by Mr. Mittler and, after dis-
cussion, received the affirmative vote of all Trustees pre-
sent. The Chairman declared the Motion carried and the Res-
olution adopted.

Mr. Brauninger next read and moved for adoption the following Resolution:

g. Resolution Concerning Kilcawley Center Equipment

WHEREAS, the Board of Trustees has established a special project reserve for replacement of Kilcawley Center equipment; and

WHEREAS, expenditure of such money requires approval of the Board of Trustees after review by the Budget and Finance Committee.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the expenditure of up to \$32,400 from the Kilcawley Center Equipment fund for the following equipment (prices estimated and total is controlling, not separate amounts):

Video Equipment	\$20,000
Film projectors	4,500
Amplification System	4,000
Chairs	<u>3,900</u>
Total	\$32,400

The Motion was seconded by Dr. Fok, and after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

4. Student Affairs Committee

Mr. Mittler stated that there was no report from the Student Affairs Committee.

5. Academic Affairs Committee

Mrs. Mackall stated that the Academic Affairs Committee had determined to recommend the adoption of four Resolutions by the Board of Trustees.

She then read and moved for adoption the following Resolution:

a. Resolution Concerning Merger of Two Departments

WHEREAS, the Dean of the Williamson School of Business Administration and the faculty members of the two departments of Marketing and Advertising and Public Relations have expressed their desire to merge the two above departments effective September 15, 1983; and YR 1984-17

WHEREAS, the Provost and President concur in this action to form one department to be named Marketing of the two departments;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the merger of the two departments of Marketing, and Advertising and Public Relations into one department, Marketing, effective September 15, 1983.

The Motion was seconded by Mr. Giddens and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mrs. Mackall next read and moved for adoption the following Resolution:

b. Resolution to Amend Article VIII of the Policies

WHEREAS, there is a need to clarify the procedure for setting admissions criteria to both the University and to specific curricula within the University; and YR 1984-18

WHEREAS, the Provost and the President recommend expansion of Article VIII of the Policies of the Board of Trustees of Youngstown State University to accomplish this;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby amend Article VIII of Policies of the Board of Trustees of Youngstown State University in accord with Exhibit G attached hereto.

The Motion was seconded by Mr. Mittler and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mrs. Mackall next read and moved for adoption the following Resolution:

c. Resolution Ratifying Changes in the Bylaws of the Academic Senate

WHEREAS, the Board of Trustees of Youngstown State University has previously approved the Charter and Bylaws of the Academic Senate by resolution, with the understanding that, in compliance with the authority and responsibilities vested in the Board by law, the Charter, Bylaws and all actions of the Academic Senate are subject to the Board's right to review and approve, or reject; and

WHEREAS, the Academic Senate has seen fit to amend its Bylaws 3 and 4 as attached hereto as Exhibit H; and

WHEREAS, such amendments are to expedite the workings of the Academic Senate and the President and Provost have concurred in the above mentioned amendments;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby ratify, accept and approve the aforesaid changes and amendments to the Bylaws of the Youngstown State University Academic Senate.

The Motion was seconded by Mr. Giddens and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mrs. Mackall next read and moved for adoption the following Resolution:

d. Resolution Concerning Policies on Articulation with Secondary Education

WHEREAS, the Board of Trustees of Youngs- YR 1984-20
town State University has previously expressed its support (Resolution YR 1982-16) for the recommendations of the Commission on Articulation Between Secondary Education and Ohio Colleges and their implementation; and

WHEREAS, the Board of Trustees establishes under its Policies, Article VIII, Section 1, requirements for admission to the University; and

WHEREAS, the University Academic Senate has approved a policy for "unconditional admission," which delineates the proper college preparatory curriculum to be followed by students at the secondary education level, for such admissions status; and

WHEREAS, the Provost and the President concur in this recommendation and request its implementation;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby accept and approve of the criteria for "unconditional admission" as shown in Exhibit I as attached hereto for implementation in the manner recommended by the commission on Articulation Between Secondary Education and Ohio Colleges.

The Motion was seconded by Dr. Fok and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

6. Public Service Committee

Mrs. Mackall stated that the Public Service Committee had no report.

ITEM VI - Communications, Memorials

Dr. Coffelt reported that there were no communications or memorials other than those furnished to each Trustee prior to the meeting.

ITEM VII - Unfinished Business

There was no unfinished business.

ITEM VIII - New Business

1. Resignation of Dr. John F. Geletka as Trustee of the Northeastern Ohio Universities College of Medicine

Mr. Watson reported to the Board that because of professional commitments and time restrictions, Dr. John F. Geletka had tendered his resignation as the Board appointee to the Board of Trustees of Northeastern Ohio Universities College of Medicine. Mr. Watson further stated that Dr. Geletka had been appointed to a term of six years on that Board, said term to expire on May 1, 1985.

Whereupon, Mr. Dutton moved for the adoption of the following Resolution:

a. Resolution to Fill Vacancy on the Board of Trustees of the Northeastern Ohio Universities College of Medicine

WHEREAS, Section 3350.10 of the Ohio Revised Code provides that a member of the Board of Trustees of Youngstown State University shall be appointed by that YR 1984-21

Board to a term of six years on the Board of Trustees of the Northeastern Ohio Universities College of Medicine; and

WHEREAS, by Resolution YR 1979-32 Dr. John F. Geletka was appointed to a term of six years on the Board of Trustees of the College of Medicine, said term to expire on May 1, 1985; and

WHEREAS, Dr. Geletka has requested that his resignation from the College of Medicine Board of Trustees be accepted; and

WHEREAS, said statute creating the government of the College of Medicine provides that vacancies shall be filled for the unexpired term in the manner provided for in the original appointment.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby accept the resignation of Dr. John F. Geletka from the Board of Trustees of the Northeastern Ohio Universities College of Medicine and does concurrently appoint Mrs. Emily P. Mackall to fill the unexpired term created by said resignation, effective August 27, 1983.

The Motion was seconded by Mr. Mittler and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

2. Appointment of Acting President

Mr. Watson then stated that President John Coffelt has requested, upon the advice of his physician, a temporary medical leave of absence in order to undertake an intensive medical and physical rehabilitation program.

Dr. Fok then moved for the adoption of the following Resolution:

a. Resolution to Appoint Acting President

YR 1984-22

WHEREAS, President John Coffelt has requested, upon the advice of his physician, a temporary medical leave of absence in order to undertake an intensive medical and physical rehabilitation program;

WHEREAS, under the sick leave policy of the Board of Trustees there is sufficient accumulated time to cover the medical leave requested.

NOW, THEREFORE, BE IT RESOLVED, that effective September 1, 1983 President John Coffelt, with the full concurrence and support of the Board of Trustees of Youngstown State University is hereby granted an indefinite medical leave; however, said leave shall not exceed the amount of his accumulated sick leave; and

BE IT FURTHER RESOLVED, that during his medical leave, Dr. Neil Humphrey, Executive Vice President, shall serve as Acting President with full authority and responsibility of that office until Dr. Coffelt's return, however, such appointment shall not exceed Dr. Coffelt's accumulated sick leave.

The Motion was seconded by Mr. Giddens and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

3. Appointment of Trustees to Committees

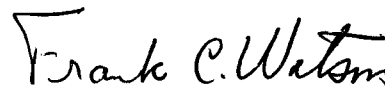
Mr. Watson announced the appointments of the various Trustees to the Committees for the forthcoming year as detailed in Exhibit J.

ITEM IX - Time and Place of Next Regular Meeting

There being no further business, on Motion made by Mr. Giddens, seconded by Mr. Brauninger, which was carried by the affirmative vote of each Trustee present, the Chairman declared the following Resolution adopted:

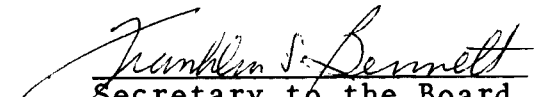
"RESOLVED that the next regular meeting YR 1984-23
of the Board of Trustees of Youngstown
State University be held in the Board
Room in Tod Administration Building on
Friday, November 18, 1983, at 3:00 p.m."

The meeting was duly adjourned at 2:10 p.m.



Chairman

ATTEST:


Secretary to the Board
of Trustees

YOUNGSTOWN STATE UNIVERSITY
 RESOLUTION FOR NEW APPOINTMENTS AND PROMOTIONS
 AS OF August 27, 1983

Agenda Item
D.I.
Exhibit A

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL.</u>	<u>ANNUAL SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
Gilmartin-Zena, Patricia	Instructor	Sociology, Anthropology and Social Work	9-15-83	\$16,000	9	Contingent upon receipt of Ph.D.
Boehm, Janet M.	Instructor	Allied Health	6-20-83	\$19,000	9	
James, Richard D.	Instructor	Speech Communication and Theatre	9-15-83	\$18,000	9	
DeFrance, Carolyn M.	Director, Summer Express	Developmental Education	6-15 to 8-31-83	\$ 5,000	2.5	Temporary.
Lohrasbi, Abbas	Instructor	Engineering Technology	9-15-83	\$20,000	9	Contingent upon INS authorization.
Varma, Raj N.	Assistant Professor	Home Economics	9-15-83	\$21,500	9	
Kim, Hyun W.	Assistant Professor	Mechanical Engineering	9-15-83	\$26,483	9	
Dobson, Charles W.	Assistant Professor	Psychology	9-15-83	\$18,000	9	
Mitchell, Maureen M.	Instructor	Nursing	9-15-83	\$18,000	9	
Hoover, Randy L.	Instructor	Secondary Education	9-15-83	\$18,000	9	Temporary/Terminal
McMahon, Anne M.	Associate Professor	Management	9-15-83	\$31,296	9	Temporary/Terminal
Mehri, Hojjat	Associate Professor	Industrial Engineering	9-15-83	\$32,000	9	Contingent upon INS authorization.
Zohoori, Ali R.	Instructor	Speech Communication and Theatre	9-15-83	\$19,025	9	Temporary/Terminal
Gaydos, Richard J.	Instructor	Engineering Technology	9-15-83	\$19,000	9	Contingent upon completion of master's degree.
Clare, Albert F.	Assistant Director	Computer Center	7-18-83	\$29,615 (Base: \$30,800)	12	

EXHIBIT
A

YOUNGSTOWN STATE UNIVERSITY
 RESOLUTION FOR NEW APPOINTMENTS AND PROMOTIONS
 AS OF August 27, 1983

Agenda Item
D.I.
Exhibit A

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL.</u>	<u>ANNUAL SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
Rienerth, Sharon L.	Assistant Catalog Librarian	Maag Library	8-15-83	\$13,216 (Base: \$14,940)	12	
Crist, Michael R.	Instructor	Dana School of Music	9-15-83	\$16,000	9	
Moroose, J. Vincent II	Assistant Professor	Engineering Technology	9-15-83	\$22,140	9	Temporary/Terminal
Rakestraw, Thomas L., Jr.	Assistant Professor	Management	9-15-83	\$24,640	9	Temporary/Terminal
Constantinou, Stavros T.	Assistant Professor	Geography	9-15-83	\$18,000	9	Temporary/Terminal
Peterson, Robert W.	Fine Arts Producer/ Announcer	Telecommunications	8-8-83	\$15,534 (Base: \$17,185)	12	
Kushner, Beth A.	Research Coordinator	Office of the Associate Provost	9-15-83	\$15,922 (Base: \$20,000)	12	
Wright, Barbara L.	Chairperson	Health and Physical Education	9-1-83	\$30,420	9.5	Replaces Dr. Ringer
Driscoll, Wade C.	Chairperson	Industrial Engineering	9-1-83	\$34,999	9.5	Replaces Mr. Sorokach
Burden, Richard	Chairperson	Mathematical and Computer Sciences	9-1-83	\$34,997	9.5	Replaces Dr. Brown
Owens, Alfred W.	Chairperson	Speech Communication and Theatre	9-1-83	\$23,024	9.5	Replaces Dr. O'Neill
Bogges, Violet	Acting Chairperson	Business Education and Technology	9-1-83	\$34,850	9.5	Replaces Mrs. Phillips (on leave)

EXHIBIT A

YOUNGSTOWN STATE UNIVERSITY
RESOLUTION ACCEPTING GIFTS
as of August 27, 1983

<u>DONOR</u>	<u>AM'T AND/OR DESCRIPTION</u>	<u>RESTRICTION OR PURPOSE OF GIFT</u>
Financial Executive Institute	\$ 100	Accounting & Finance Dept., Williamson School of Bus. Admin.
Lysle & Ina Shields	8,000	Student Loan Fund
Reliance Electric Co.	1,000	School of Engineering
PPG Industires	2,000	Chemistry Department
Yankee Oil & Gas Co.	1,000	YSU Scholarship Fund
Procter & Gamble Fund (Matching Gift)	200	Unrestricted
Penguin Club	12,726	Intercollegiate Athletics
G.K. Technologies Foundation (Matching Gift)	100	Unrestricted
Bequest of Ching-Chi Chen	90	YSU Scholarship Fund
870 Investment Club	430.21	Williamson School of Business Administration
Robert Yeager	4 Slingerland Supreme Pedal Timpani Drums Valued at \$7,000	Dana School of Music
Youngstown State University Foundation	1,000,000	Undergraduate Scholarships
"	105,000	Graduate Scholarships
"	100,000	Cushwa Center
"	25,000	Administrative Improvement Program
"	10,000	Eynon Beyer Memorial Chair in Metallurgy

Agenda Item D.2.
Exhibit B

EXHIBIT B

<u>DONOR</u>	<u>AM'T AND/OR DESCRIPTION</u>	<u>RESTRICTION OR PURPOSE OF GIFT</u>
Youngstown State University Foundation	\$ 10,000	Emergency Loan Fund
"	6,000	Williamson Symposium
"	1,500	Mahoning County Mental Health Lectures
"	215	Boals Record Collection Fund
"	500	Earl E. Edgar Memorial Scholarship
"	300	Nicholas Paraska Scholarship
"	50	Charles A. Borawski Memorial Art Award
James R. Ball (Matching Gift)	500	Accounting and Finance Department
American International Karate Association	Cyro Freeze Ice Pack Valued at \$1,600	Intercollegiate Athletics
Dr. Edwin R. Brody	Spencer Microscope Valued at \$200	Biological Sciences Department
Gary G. Gadzia	20	WYSU
Craig M. Slater, M.D.	250	"
Albert H. Ellis	10	"
Bernard Bonnot	100	"
Mrs. Cary F. Yelin	100	"
Alice H. Cooper	15	"

Agenda Item D.2.
Exhibit B

EXHIBIT B

<u>DONOR</u>	<u>AM'T AND/OR DESCRIPTION</u>	<u>RESTRICTION OR PURPOSE OF GIFT</u>
Ardith Henderson	\$ 15	WYSU
Paul Farwell	40	"
Mary F. McNicholas	35	"
Sophia Monro	20	"
Laurence Soges	25	"
Dan N. Olson	50	"
Karen Chikosky	10	"
Daniel Scudier	50	"
Sam White	25	"
Rev. & Mrs. William Brewster	100	"
J. J. Cafaro	500	"
Mrs. Bobbie Kunin	35	"
Rebecca Rogers	25	"
Mrs. D. W. Smith	60	"
Mr. and Mrs. William Snyder	20	"
Mrs. Robert E. Harley	12	"
Westinghouse Electric Fund	160	"
Richard A. Williams	25	"
Henry Knapp	35	"
YSU FOUNDATION	\$1,258,565.00	
WYSU	1,737.00	
ALL OTHER	26,146.21 18,146.21	
TOTAL	\$1,286,448.21 \$1,278,448.21	
NONCASH	\$ 8,800.00	

Agenda Item D.2.
Exhibit B

EXHIBIT B

ARTICLE III, SECTION 29

POLICIES OF THE BOARD OF TRUSTEES OF YOUNGSTOWN STATE UNIVERSITY

SECTION 29. SEXUAL HARASSMENT

IT IS THE POLICY OF YOUNGSTOWN STATE UNIVERSITY THAT NO MEMBER OF THE UNIVERSITY COMMUNITY SHALL SEXUALLY HARASS ANOTHER. ANY EMPLOYEE OR STUDENT WILL BE SUBJECT TO DISCIPLINARY ACTION FOR VIOLATION OF THIS POLICY.

UNWELCOME SEXUAL ADVANCES, REQUESTS FOR SEXUAL FAVORS, AND OTHER VERBAL OR PHYSICAL CONDUCT OF A SEXUAL NATURE CONSTITUTE SEXUAL HARASSMENT WHEN:

1. SUBMISSION TO SUCH CONDUCT IS MADE EITHER EXPLICITLY OR IMPLICITLY A TERM OR CONDITION OF AN INDIVIDUAL'S EMPLOYMENT OR EDUCATION,
2. SUBMISSION TO OR REJECTION OF SUCH CONDUCT BY AN INDIVIDUAL IS USED AS THE BASIS FOR ACADEMIC OR EMPLOYMENT DECISIONS AFFECTING THAT INDIVIDUAL,
3. SUCH CONDUCT HAS THE PURPOSE OR EFFECT OF SUBSTANTIALLY INTERFERING WITH AN INDIVIDUAL'S ACADEMIC OR PROFESSIONAL PERFORMANCE OR CREATING AN INTIMIDATING, HOSTILE OR OFFENSIVE EMPLOYMENT, EDUCATION, OR LIVING ENVIRONMENT.

THE PRESIDENT SHALL DESIGNATE PERSONS RESPONSIBLE FOR THE ADMINISTRATION OF THIS POLICY AND SHALL DEVELOP AND DISSEMINATE INFORMATION CONCERNING PROCEDURES AVAILABLE TO INDIVIDUALS WHO BELIEVE THEY HAVE SUFFERED SEXUAL HARASSMENT.

Agenda Item F.1.b.
Exhibit C

EXHIBIT C

DEANS, DIRECTORS, DEPARTMENT CHAIRPERSONS, AND DEPARTMENT HEADS ARE
DIRECTED TO TAKE APPROPRIATE STEPS TO DISSEMINATE THIS POLICY STATEMENT
AND TO INFORM STUDENTS AND EMPLOYEES OF PROCEDURES FOR LODGING COMPLAINTS.

EXHIBIT C

Agenda Item F.1.b.
Exhibit C

FACULTY COMPLETING EARNED DEGREES SINCE SEPTEMBER 15, 1982

<u>Name</u>	<u>Department</u>	<u>Degree & University</u>	<u>Salary Increment</u>	Adjusted 1983-84 Salary (9-Months)
Corbe', Herve'	Foreign Languages	Ph.D., Pennsylvania State University	\$1,250	\$20,022
McKean, Keith	Political Science & Social Science	M.A., Kent State University	\$ 625	\$24,400
Owens, Audrey R.	Nursing	Ed.D., University of Akron	\$2,000	\$21,942

CHAIRPERSONS' INCREMENTS
BY DEPARTMENT

<u>DEPARTMENT</u>	<u>1982-83 INCREMENT</u>	<u>1983-84 INCREMENT (plus \$150)</u>
Allied Health	\$ 2,695	\$ 2,845
Business Ed. & Tech.	3,240	3,390
Criminal Justice	2,593	2,743
Engineering Tech.	3,212	3,362
Home Economics	1,996	2,146
Nursing	2,350	2,500
Biological Sciences	2,515	2,665
Chemistry	2,360	2,510
Economics	2,081	2,231
English	2,955	3,105
Foreign Languages	1,793	1,943
Geography	1,730	1,880
Geology	1,839	1,989
Health & P.E.	2,405	2,555
History	2,080	2,230
Mathematics	2,998	3,148
Philosophy	1,730	1,880
Physics	1,982	2,132
Political Science	2,023	2,173
Psychology	2,204	2,354
Sociology	2,263	2,413
Accounting	2,833	2,983
Advertising	1,792	-0-
Management	3,134	3,284
Marketing	2,203	2,660
Elem. Education	2,628	2,778
Foundations of Ed.	1,730	1,880
Guidance & Counseling	1,808	1,958
Sec. Education	2,575	2,725
Special Education	1,806	1,956
Chemical Engr.	2,205	2,355
Civil Engr.	2,073	2,223
Electrical Engr.	2,316	2,466
Industrial Engr.	1,759	1,909
Mechanical Engr.	2,254	2,404
Art	2,365	2,515
Music	3,163	3,313
Speech	<u>2,048</u>	<u>2,198</u>
TOTAL	87,736	91,801
AVERAGE	2,309	2,481

Agenda Item F.1.d.
Exhibit E

EXHIBIT E

**1983-84 BUDGET REVISION
DEVELOPMENTAL EDUCATION**

<u>Resources of Fund</u>	<u>FTE</u>	<u>Adopted Budget</u>	<u>Proposed Revision</u>	<u>Difference</u>
Balance Forward		\$ -0-	\$ -0-	\$
State Appropriation		49,050	40,141	(8,909)
Non-Mandatory Transfer		121,844	140,753	18,909
Total Resources		\$170,894	\$180,894	\$10,000

Personal Services

Salaries:

Limited Service Faculty	.74	\$ 7,350	\$ 7,350	
Prof./Admin.-Full Time	4.00	77,700	77,700	
Civil Service-Classified	1.00	14,053	14,053	
Student Wages	5.05	35,195	35,195	
Total Salaries	10.79	\$134,298	\$134,298	

Fringe Benefits		\$ 25,206	\$ 25,206	
Total Personal Services	10.79	\$159,504	\$159,504	

Operating Expenses

Office Supplies		\$ 700	\$ 700	\$
Instructional Supplies		2,350	12,350	10,000
Travel		1,000	1,000	
Subscriptions, Books, Reports		150	150	
Publ. of University Materials		600	600	
Public Rel. & Advertising		200	200	
Telephone-Local		2,018	2,018	
Telephone-Long Distance		152	152	
Postage, Freight, UPS Charges		400	400	
Maintenance Contracts		220	220	
Maintenance & Repairs-Movable Equip.		600	600	
Furniture & Furnishings		300	300	
General Equipment		2,700	2,700	
Total Operating Expenses		\$ 11,390	\$ 21,390	\$10,000

TOTAL DEPARTMENTAL BUDGET	10.79	\$170,894	\$180,894	\$10,000
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EXHIBIT F

Agenda Item F.3.d.
Exhibit F.

YOUNGSTOWN STATE UNIVERSITY, BOARD OF TRUSTEES POLICIES

ARTICLE VIII.
UNDERGRADUATE ADMISSION, RETENTION, GRADUATION, TUITION AND FEES

Section 1. RULES FOR UNDERGRADUATE ADMISSION, RETENTION AND GRADUATION

- 1.1 THE BOARD OF TRUSTEES SHALL ESTABLISH APPROPRIATE RULES AND REGULATIONS GOVERNING THE REQUIREMENTS FOR UNDERGRADUATE ADMISSION TO, RETENTION IN AND GRADUATION FROM THE UNIVERSITY. RECOMMENDATIONS CONCERNING SUCH RULES AND REGULATIONS SHALL BE REFERRED TO THE BOARD OF TRUSTEES AFTER REVIEW AND RECOMMENDATION BY THE ACADEMIC SENATE, THE PROVOST, AND THE PRESIDENT.
- 1.2 SCHOOLS AND COLLEGES MAY RECOMMEND REQUIREMENTS FOR ADMISSION TO, RETENTION IN, AND GRADUATION FROM SPECIFIC UNDERGRADUATE CURRICULA WHICH MAY BE MORE SELECTIVE THAN THE REQUIREMENTS FOR THOSE OF THE UNIVERSITY. SUCH REQUIREMENTS MAY ARISE FROM THE NECESSITY TO FULFILL ACCREDITATION STANDARDS OR DUE TO LIMITATIONS IN FACILITIES OR RESOURCES. THESE RECOMMENDATIONS SHALL BE REPORTED TO THE BOARD OF TRUSTEES AFTER REVIEW AND APPROVAL BY THE FACULTY OF THE COGNIZANT SCHOOL OR COLLEGE, ITS DEAN, THE PROVOST, AND THE PRESIDENT.

Section 1.2. Rules for Assessing Tuition and Fees

The University shall establish, subject to the approval of the Board of Trustees, appropriate rules and regulations governing the requirements for admission to the University.

- 2.1 Residence, for assessing tuition and fee charges, shall be determined at the time of admission or readmission by the Director of Admissions based on regulations established by the Board of Trustees. University residency requirements shall be identical with Ohio residency requirements as set by the Ohio Board of Regents RG-1-02 adopted on June 20, 1968 by the Ohio Board of Regents and as that rule may be later modified by that Board. Appeals for a change in classification may be made to the Residence Classification Board.
- 2.2 Students shall be charged tuition and/or fees in accordance with the schedules adopted by the Board of Trustees from time to time.
- 2.3 Any student who willfully falsifies evidence of his residency status shall be subject to disciplinary action AND shall pay THE non-resident tuition SURCHARGE and shall be subject to a penalty of \$25.00 for each offense.
- 2.4 It is the policy of the University to provide remission of instructional fees to its employees and their eligible dependents. For employees who are members of a collective bargaining unit which is represented in formal negotiations by a collective bargaining agent, the policy of the Board of Trustees regarding instruction fee

Agenda Item F.5.b.
Exhibit G

remission shall be incorporated in the collective bargaining agreement in effect between the bargaining agent and the University. For employees who are not members of a collective bargaining unit, the following policy shall apply.

2.5 When enrolling as students of the University, dependent children and spouses of the full-service employees of the University shall be granted remission of the Instructional Fees and the non-resident tuition surcharge. Such benefits will be continued only to the end of the current academic term when the full-service employee resigns or is terminated for reason other than retirement or death. In case of retirement or death of the full-service employees, eligibility for benefits is continued for dependent children until age twenty-two (22) and for unremarried spouses.

2.6 Full-service employees and former employees on retirement status are themselves eligible to enroll as students and to receive remission of the Instructional Fees and the non-resident tuition surcharge for such courses, provided that the time such courses are taken shall not interfere with the normal working hours of the employed individual. For all full-time classified Civil Service employees who are not members of a recognized collective bargaining unit, the University shall extend the maximum fee remission granted under any bargaining Agreement covering classified Civil Service employees at the University. For unclassified administrative staff, remission shall be granted for up to six (6) credit hours during any quarter. These individuals may take additional credit hours per quarter if they pay the appropriate fees. Limited-service faculty are eligible for remission of the instructional fee in accordance with the provisions of Article III of the Policies of the Board of Trustees.

Section 2.3. Refunds of Tuition and Fees

In the event a student withdraws from the University, tuition and fees, except application fees, are refundable within a period of time as specified by the current University catalogue, or as modified by action of the Board.

Students dismissed from the University or withdrawing at the request of the University are not entitled to any refund of fees.

In exceptional cases, such as physician's request, induction into military service, change in work shifts or transfer of employment, a student may have his fees revised in proportion to the number of weeks in attendance. Official withdrawal is necessary and must be supported by evidence validating such changes.

Section 2.4. Fee Remission for Continuing Education Courses

Members of the full-time Professional/Administrative staff shall be entitled to fee remission once annually for a course offered by the Department of Continuing Education. Fee remission shall not apply to materials charges, facilities charges, or other non-instructional

charges, and shall be provided when spaces are available above the minimum paid enrollment level identified by the Department of Continuing Education to permit offering the course.

AMENDMENTS TO ACADEMIC SENATE CHARTER & BYLAWS

Passed by Charter & Bylaws Committee - January 19, 1983

BYLAW 3. Section 5. Organizational Meeting of the Senate

The duties and responsibilities of all senators shall begin with a meeting scheduled for the first Wednesday in October, which shall be called by the Chairman of the Senate, or, if unavailable, by the Chairman of the Executive Committee. The first order of business for this meeting shall be the nomination ~~and election~~ of the Chairman of the Senate and nomination of the members of the Charter and Bylaws Committee.

BYLAW 4. Section 1. Chairman (and Vice Chairman) of the Senate

- (b) Candidates for these offices shall be nominated ~~and elected~~ at the organizational meeting of the Senate. THE ELECTIONS AND BALLOTING COMMITTEE SHALL CONDUCT A SECRET MAIL BALLOT, AND SHALL ANNOUNCE THE RESULTS NOT LATER THAN SEVEN CALENDAR DAYS PRIOR TO THE SCHEDULED NOVEMBER SENATE MEETING. ~~The person receiving the highest number of votes shall be Chairman and the person receiving the second highest number of votes shall be Vice Chairman.~~
- (c) Successful candidates shall have a majority of valid votes cast. The term of office for the chairman shall be for one year beginning SEVEN CALENDAR DAYS PRIOR TO THE SCHEDULED NOVEMBER MEETING ~~with the organizational meeting.~~

Agenda Item F.5.c.
Exhibit H

Policy on Articulation with Secondary Education

Youngstown State University
(as adopted by the Academic Senate, 13 July 1983)

Those students graduating from high school after September, 1985, desiring to pursue a baccalaureate program at Youngstown State University will be granted admission on an unconditional basis upon satisfactory completion of a course of study at the secondary level that includes the following courses:

4 units of English; with emphasis on composition¹

3 units of Mathematics; specifically Algebra I and II, and Plane Geometry

3 units of Science; including at least one unit of Biology, Chemistry, Earth Science, or Physics. One unit should be a laboratory course; and

2 units of Social Science; specifically including one unit of U.S. History and one-half unit of U.S. Government

OR

2 units of Science; including at least one unit of Biology, Chemistry, Earth Science, or Physics. One unit should be a laboratory course; and

3 units of Social Science; specifically including one unit of U.S. History and one-half unit of U.S. Government

2 units of one foreign language

1 unit of Fine and Performing Arts; specifically from the areas of music, art, or drama

Admission to certain programs may require specific levels of performance in the above areas.

Ohio residents who have graduated from high school without completing all of the above program will be admitted on the condition that their course of study includes prescribed courses aimed at correcting any deficiencies. Non-Ohio residents admitted, but without completing all of the above program, will likewise be expected to correct any deficiencies. A student admitted with deficiencies should realize that such courses will not count as credit toward fulfilling the baccalaureate requirements.

Rationale for the Recommendation

The above requirements are made in order that a student desiring to pursue a course of study leading to the baccalaureate degree at this university may be alerted to the preparation deemed desirable and necessary to increase his/her likelihood of success in such pursuit.

¹All students, regardless of their status at admission, are required to take the English Placement Test before enrolling in composition courses. Although students with four years of English are not considered deficient in English, they, nevertheless, must meet entrance requirements for English 550 as measured by the EPT or take the appropriate courses designed to develop those skills necessary for entrance into English 550. If students with only 3 units successfully test into English 550 at the time of entrance, their deficiency in English will be removed.

Procedure for Overcoming Deficiencies

Deficiencies must be compensated for within the first 90 q.h. at Youngstown State University. Compensation is achieved by successfully completing appropriate courses taken from a designated list of courses. None of these designated courses will count toward the degree requirements for the baccalaureate degree.

Implementation

While a student is in the process of correcting his/her deficiencies in order to attain unconditional status, the following procedures and guidelines will be in effect:

1. Advisors' signatures will be required on all advisement and add/drop forms.
2. The student must register for at least one course aimed at removing a deficiency each quarter until reaching unconditional status.
3. The student is expected to achieve unconditional status within the first 90 q.h. No upper division courses, except those aimed at removing deficiencies, can be taken until unconditional status is achieved.

Addendum

The academic senate is requested to establish an ad hoc committee to investigate the possible burdens or disparate effects that may be created because of the institution of this policy.

Agenda Item F.5.d.
Exhibit I

EXHIBIT I

YOUNGSTOWN STATE UNIVERSITY
BOARD OF TRUSTEES
COMMITTEES AND REPRESENTATIVES

1983-84

^cSTANDING COMMITTEES

ACADEMIC AFFAIRS

Mrs. Emily P. Mackall, Chairman
Dr. Thomas Fok
Dr. John F. Geletka

BUDGET AND FINANCE

Mr. Edgar Giddens, Chairman
Dr. Thomas Fok
Mrs. Emily P. Mackall

BUILDING AND PROPERTY

Mr. William J. Lyden, Chairman
Mr. Earl W. Brauningner
Attorney Paul M. Dutton

PERSONNEL RELATIONS

Attorney Paul M. Dutton, Chairman
Mr. Earl W. Brauningner
Mr. William G. Mittler

STUDENT AFFAIRS

Dr. John F. Geletka, Chairman
Mr. William J. Lyden
Mr. Edgar Giddens
Mr. Walt R. Avdey - Student Member
Ms. Rhonda D. Kline - Student Member

PUBLIC SERVICES

Mr. William G. Mittler, Chairman
Dr. Thomas Fok
Mr. William J. Lyden

REPRESENTATIVES

^aYSU HOUSING COMMISSION

Dr. John J. Coffelt
Dr. Neil D. Humphrey
Mr. Frank C. Watson

^bYSU ALUMNI BOARD

Dr. Thomas Fok
Mr. Ray Perkins

^cCUSHWA INSTITUTE FOR INDUSTRIAL DEVELOPMENT

Mr. Frank C. Watson

^cINTER-UNIVERSITY COUNCIL

Mr. Frank C. Watson

^bNORTHEASTERN OHIO UNIVERSITIES COLLEGE OF MEDICINE

Mrs. Emily P. Mackall
Dr. Y. T. Chiu

^cALL-SPORTS COMPLEX

Mr. William J. Lyden

^dSKEGGS FOUNDATION

Mr. William G. Mittler

^dSCHERMER TRUST

Mrs. Emily P. Mackall

^a by Statute

^b elected by Board

^c appointed by Chairman

^d appointed by President

Note: Article III. Board of Trustees Bylaws - Officers and Organization.
Section 9.A. Board Committees reads as follows:

"The Chairman of the Board and the President of the University shall be ex-officio members of all Board Committees. Whereas the Chairman shall have power to vote, the President shall not have power to vote, unless otherwise provided by law."

EXHIBIT J



YOUNGSTOWN STATE UNIVERSITY

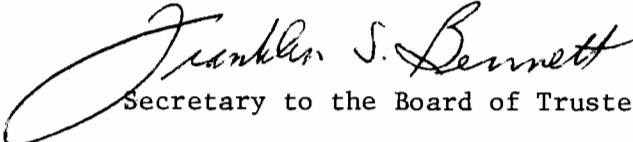
YOUNGSTOWN, OHIO 44555

September 7, 1983

TO THE TRUSTEES OF
YOUNGSTOWN STATE UNIVERSITY

Enclosed is a copy of draft of Minutes of the Meeting of
the Board of Trustees held on August 27, 1983.

Yours very truly,


Secretary to the Board of Trustees

FSB:EVT
Enc.

Copy to:
Each of Nine Trustees
Dr. Neil D. Humphrey, Acting President
Dr. Bernard T. Gillis, Provost
Dr. Taylor Alderman Vice President Personnel Services
Edmund J. Salata, Dean of Administrative Services
Attorney Alan R. Kretzer, Legal Counsel
Attorney Theodore R. Cubbison, Legal Services Officer
Mr. Fred W. Rich, State Examiner