



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

June 15, 1984

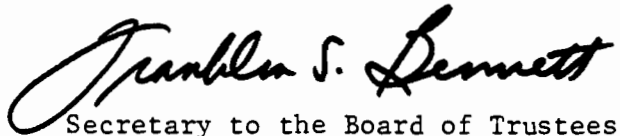
Mr. Raymond McElroy, President
YSU Chapter of OCSEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Mr. McElroy:

Enclosed for your records find a copy of the Minutes of the meeting of the Board of Trustees of Youngstown State University held April 27, 1984 and a copy of the Minutes of the Special Meeting of the Board of Trustees held May 25, 1984.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairman and attested.

Yours very truly,


Secretary to the Board of Trustees

FSB:EVT
Enc.

xc: Dr. Neil D. Humphrey
Dr. Taylor Alderman



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

June 15, 1984

Mrs. Judith Parmenter
YSU Alumni Director
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Mrs. Parmenter:

Enclosed for your records find a copy of the Minutes of the meeting of the Board of Trustees of Youngstown State University held April 27, 1984 and a copy of the Minutes of the Special Meeting of the Board of Trustees held May 25, 1984.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairman and attested.

Yours very truly,

Secretary to the Board of Trustees

FSB:EVT
Enc.

xc: Dr. Neil D. Humphrey



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

June 15, 1984

Dr. Thomas A. Shipka, President
YSU-OEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Dr. Shipka:

Enclosed for your records find a copy of the Minutes of the meeting of the Board of Trustees of Youngstown State University held April 27, 1984 and a copy of the Minutes of the Special Meeting of the Board of Trustees held May 25, 1984.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairman and attested.

Yours very truly,


Secretary to the Board of Trustees

FSB:EVT

Enc.

xc: Dr. Neil D. Humphrey
Dr. Taylor Alderman



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

May 17, 1984

CERTIFIED MAIL

TO ALL TRUSTEES OF
YOUNGSTOWN STATE UNIVERSITY

I am enclosing a copy of the Call by Dr. Neil D. Humphrey,
Acting President of the University for a Special Meeting of the Board of
Trustees to be held on:

Friday, May 25, 1984 at 5:30 P.M. in the
Board Room in Tod Administration Building.

Very truly yours,

FRANKLIN S. BENNETT
Secretary to the Board of Trustees

FSB:EVT
Enc.
Copy to:
Each Trustee (9)
Dr. Neil D. Humphrey, Acting President
Dr. Thomas A. Shipka, President
YSU-OEA
Mr. Raymond McElroy, President
YSU Chapter of OCSEA
Theodore R. Cubbison, Esq.,
Legal Services Officer
Alan R. Kretzer, Esq.,
Legal Counsel
Mrs. Judith Parmenter, Executive
Director YSU Alumni Association

EXHIBIT B

YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

OFFICE OF THE PRESIDENT

May 15, 1984

To: Board of Trustees, Youngstown State University
through Secretary Bennett

In conformity with Article II, Section 2, of the Bylaws of the Board of Trustees, and with the concurrence of the Chairman of the Board, I hereby call a Special Meeting of the Board of Trustees of Youngstown State University to be held in the Board Room, Tod Administration Building, at 5:30 PM, Friday, May 25, 1984, for the purpose of considering and acting upon the following:

- A. Executive Session Concerning Personnel Matters
- B. Report of Personnel Relations Committee
 - 1. Resolution to Ratify Faculty Promotions
 - 2. Resolution designating Acting President Humphrey as President effective May 28, 1984 (rather than July 1) due to Dr. Coffelt's acceptance of disability retirement status as of May 27, 1984.
 - 3. Resolution authorizing President Neil D. Humphrey and Controller Richard L. Glunt to sign all Youngstown State University bank checks.
 - 4. Resolution related to acceptance/non-acceptance of the Fact Finder's "Recommended Final Settlement" concerning Faculty salaries for 1984-85 and 1985-86.

I request Secretary Bennett to distribute copies of this notice in conformity with the Bylaws and previous practice.



Neil D. Humphrey
Acting President

pdm



YOUNGSTOWN STATE UNIVERSITY

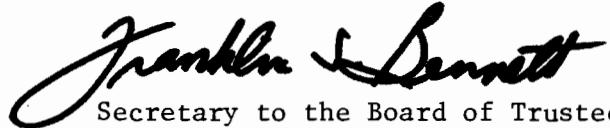
YOUNGSTOWN, OHIO 44555

June 6, 1984

TO THE TRUSTEES OF
YOUNGSTOWN STATE UNIVERSITY

Enclosed is a copy of draft of Minutes of Special
Meeting of the Board of Trustees held on May 25, 1984.

Yours very truly,


Secretary to the Board of Trustees

FSB:EVT
Enc.

Copy to:
Each of Nine Trustees
Dr. Neil D. Humphrey, President
Dr. Bernard T. Gillis, Provost
Dr. Taylor Alderman, Vice President
Personnel Services
Attorney Alan R. Kretzer, Legal Counsel
Attorney Theodore R. Cubbison, Legal
Services Officer
Mr. Fred W. Rich, State Examiner
Edmund J. Salata, Dean of Administrative
Services

A F F I D A V I T

STATE OF OHIO)
) SS:
COUNTY OF MAHONING)

FRANKLIN S. BENNETT, being first duly sworn, deposes and says that on May 17, 1984, he deposited in the United States Mail, with \$1.55 postage attached to each envelope each marked "Certified Mail-Return Receipt Requested" and addressed to the following ten persons, each envelope with P. S. Form 3811 attached thereto, bearing Certified Numbers and addresses as listed on the following list:

<u>Name and Address</u>	<u>Certified Mail Number</u>
Mr. Earl W. Brauninger, Chairman Bank One of Youngstown, N. A. 6 Federal Plaza West Youngstown, Ohio 44503	P 501 596 443
Attorney Paul M. Dutton Mitchell, Mitchell & Reed 709 Bank One Building Youngstown, Ohio 44515	P 501 596 444
Dr. John F. Geletka 3600 Mahoning Avenue Austintown, Ohio 44515	P 501 596 445
Mr. Edgar Giddens 448 Cleveland Street Youngstown, Ohio 44511	P 501 596 446
Mr. William J. Lyden, Business Manager, International Brotherhood of Electrical Workers Union Local 64 291 McClurg Road Youngstown, Ohio 44512	P 501 596 447
Mrs. Emily P. Mackall c/o Mackall Motors 995 North Market Street East Palestine, Ohio 44113	P 501 596 448

Name and AddressCertified Mail Number

Mr. William G. Mittler
4030 Hudson Drive
Youngstown, Ohio 44512

P 501 596 449

Dr. Earnest Perry
420 Oak Hill Avenue--Room 307
Youngstown, Ohio 44502

P 501 596 450

Mr. Frank C. Watson, President
Youngstown Welding & Engineering Co.
3700 Oakwood Avenue
Youngstown, Ohio 44509

P 501 596 451

Dr. Neil D. Humphrey, Acting President
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

P 501 596 452

and that he mailed five envelopes with 20 cents U. S. postage attached to each,
addressed to the following five persons at the following addresses:

Dr. Thomas Shipka, President
YSU-OEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Theodore R. Cubbison, Esq.
Legal Services Officer
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Mr. Raymond McElroy, President
YSU Chapter of OCSEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Attorney Alan R. Kretzer
Legal Counsel
1200 Wick Building
Youngstown, Ohio 44503

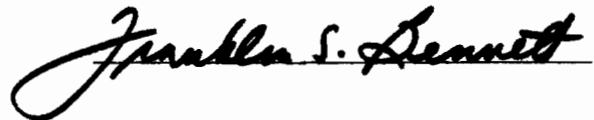
Mrs. Judith Parmenter, Executive Director
YSU Alumni Association
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Affiant says further that in each of the fifteen envelopes there was a copy of a Call dated May 15, 1984 addressed to the Board of Trustees of Youngstown State University, signed by Dr. Neil D. Humphrey, Acting President, a copy of which is attached hereto marked "EXHIBIT A" and a letter addressed to all Trustees of Youngstown State University dated May 17, 1984 and signed by

the Affiant as Secretary to the Board of Trustees, a copy of which is attached hereto marked "EXHIBIT B".

Affiant says further that attached hereto marked "EXHIBIT C" is a sheet to which is attached the ten "Return Receipts for Certified Mail" (PS Form 3800), showing the Receipt Numbers, Names and Addresses of the ten persons listed above as being addressees of Certified Mail; and that attached hereto marked "EXHIBIT D" are sheets to which are attached the ten PS Forms 3811 with dates and signatures which show the ten items of certified mail mentioned above were delivered to the addressees named, on the following dates as evidenced by signatures on such forms as follows:

<u>Certified No.</u>	<u>Addressees</u>	<u>Delivery Date</u>	<u>Signed by</u>
P 501 596 443	Earl W. Brauninger	May 21, 1984	Don White
P 501 596 444	Attorney Paul M. Dutton	May 18, 1984	E. C. Beal
P 501 596 445	Dr. John F. Geletka	May 18, 1984	Gina Sferra
P 501 596 446	Mr. Edgar Giddens	May 18, 1984	Edgar Giddens
P 501 596 447	Mr. William J. Lyden	May 18, 1984	Marsha L. Lyden
P 501 596 448	Mrs. Emily P. Mackall	May 25, 1984	R. B. Mackall
P 501 596 449	Mr. William G. Mittler	May 18, 1984	William G. Mittler
P 501 596 450	Dr. Earnest Perry	May 18, 1984	Officer J. Dawson
P 501 596 451	Mr. Frank C. Watson	May 18, 1984	John R. Agler
P 501 596 452	Dr. Neil D. Humphrey	May 18, 1984	Jeanne Moran



SWORN to before me and subscribed in my presence this 24th day of May, 1984.

EVELYN V. THOMAS, Notary Public
State of Ohio
My Commission Expires April 8, 1989


Notary Public

P 501 596 443

RECEIPT FOR CERTIFIED MAIL

NO INSURANCE COVERAGE PROVIDED—
NOT FOR INTERNATIONAL MAIL

(See Reverse)

Sent to	
Mr. Earl W. Brauninger	
Street and No. Chairman	
Bank One of Eastern Ohio,	
P.O., State and ZIP Code N. A.	
6 Federal Plaza West	
Postage Youngstown, O.	\$ 44503
Certified Fee	
Special Delivery Fee	
Restricted Delivery Fee	
Return Receipt Showing to whom and Date Delivered	
Return Receipt Showing to whom, Date, and Address of Delivery	
TOTAL Postage and Fees	\$
Postmark or Date	

PS Form 3800, Feb. 1982

P 501 596 444

RECEIPT FOR CERTIFIED MAIL

NO INSURANCE COVERAGE PROVIDED—
NOT FOR INTERNATIONAL MAIL

(See Reverse)

Sent to	
Attorney Paul M. Dutton	
Street and No. Mitchell, Mitchell	
& Reed	
P.O., State and ZIP Code	
709 Bank One Bldg.	
Postage Youngstown, O.	\$ 44503
Certified Fee	
Special Delivery Fee	
Restricted Delivery Fee	
Return Receipt Showing to whom and Date Delivered	
Return Receipt Showing to whom, Date, and Address of Delivery	
TOTAL Postage and Fees	\$
Postmark or Date	

PS Form 3800, Feb. 1982

P 501 596 445

RECEIPT FOR CERTIFIED MAIL

NO INSURANCE COVERAGE PROVIDED—
NOT FOR INTERNATIONAL MAIL

(See Reverse)

Sent to	
Dr. John F. Geletka	
Street and No.	
5600 Mahoning Avenue	
P.O., State and ZIP Code	
Austintown, Ohio 44515	
Postage	\$
Certified Fee	
Special Delivery Fee	
Restricted Delivery Fee	
Return Receipt Showing to whom and Date Delivered	
Return Receipt Showing to whom, Date, and Address of Delivery	
TOTAL Postage and Fees	\$
Postmark or Date	

PS Form 3800, Feb. 1982

P 501 596 446

RECEIPT FOR CERTIFIED MAIL

NO INSURANCE COVERAGE PROVIDED—
NOT FOR INTERNATIONAL MAIL

(See Reverse)

Sent to	
Mr. Edgar Giddens	
Street and No.	
448 Cleveland Street	
P.O., State and ZIP Code	
Youngstown, Ohio 44511	
Postage	\$
Certified Fee	
Special Delivery Fee	
Restricted Delivery Fee	
Return Receipt Showing to whom and Date Delivered	
Return Receipt Showing to whom, Date, and Address of Delivery	
TOTAL Postage and Fees	\$
Postmark or Date	

PS Form 3800, Feb. 1982

P 501 596 447

RECEIPT FOR CERTIFIED MAIL

NO INSURANCE COVERAGE PROVIDED—
NOT FOR INTERNATIONAL MAIL

(See Reverse)

Sent to	
Mr. William J. Lyden, Bus-	
Street and No. iness Manager	
International Brotherhood of	
P.O., State and ZIP Code	
Electrical Workers Union	
Local 64-291 McClurg Rd.	
Postage Youngstown, O.	\$ 44512
Certified Fee	
Special Delivery Fee	
Restricted Delivery Fee	
Return Receipt Showing to whom and Date Delivered	
Return Receipt Showing to whom, Date, and Address of Delivery	
TOTAL Postage and Fees	\$
Postmark or Date	

PS Form 3800, Feb. 1982

EXHIBIT

Sent to	
Mr. William G. Mittler	
Street and No.	
4030 Hudson Drive	
P.O., State and ZIP Code	
Youngstown, Ohio 44512	
Postage	\$
Certified Fee	
Special Delivery Fee	
Restricted Delivery Fee	
Return Receipt Showing to whom and Date Delivered	
Return Receipt Showing to whom, Date, and Address of Delivery	
TOTAL Postage and Fees	\$
Postmark or Date	

(See Reverse)

NO INSURANCE COVERAGE PROVIDED--
NOT FOR INTERNATIONAL MAIL

RECEIPT FOR CERTIFIED MAIL

P 501 596 449

Sent to Mrs. Emily P. Mackall	
c/o Mackall Motors	
395 N. 14th Market Street	
P.O., State and ZIP Code	
East Palestine, Ohio 44115	
Postage	\$
Certified Fee	
Special Delivery Fee	
Restricted Delivery Fee	
Return Receipt Showing to whom and Date Delivered	
Return Receipt Showing to whom, Date, and Address of Delivery	
TOTAL Postage and Fees	\$
Postmark or Date	

(See Reverse)

NO INSURANCE COVERAGE PROVIDED--
NOT FOR INTERNATIONAL MAIL

RECEIPT FOR CERTIFIED MAIL

P 501 596 448

P 501 596 452

RECEIPT FOR CERTIFIED MAIL

NO INSURANCE COVERAGE PROVIDED--
NOT FOR INTERNATIONAL MAIL

(See Reverse)

Sent to	
Dr. Neil D. Humphrey, Acting	
Street and No. President	
Youngstown State University	
P.O., State and ZIP Code 410 Wick Ave.	
Youngstown, Ohio 44555	
Postage	\$
Certified Fee	
Special Delivery Fee	
Restricted Delivery Fee	
Return Receipt Showing to whom and Date Delivered	
Return Receipt Showing to whom, Date, and Address of Delivery	
TOTAL Postage and Fees	\$
Postmark or Date	

PS Form 3800, Feb. 1982

EXHIBIT

P 501 596 451

RECEIPT FOR CERTIFIED MAIL

NO INSURANCE COVERAGE PROVIDED--
NOT FOR INTERNATIONAL MAIL

(See Reverse)

Sent to	
Mr. Frank C. Watson, President	
Street and No.	
Youngstown Welding & Engineering Co.	
P.O., State and ZIP Code	
3700 Oakwood Ave.	
Postage Youngstown, O.	\$ 44509
Certified Fee	
Special Delivery Fee	
Restricted Delivery Fee	
Return Receipt Showing to whom and Date Delivered	
Return Receipt Showing to whom, Date, and Address of Delivery	
TOTAL Postage and Fees	\$
Postmark or Date	

PS Form 3800, Feb. 1982

P 501 596 450

RECEIPT FOR CERTIFIED MAIL

NO INSURANCE COVERAGE PROVIDED--
NOT FOR INTERNATIONAL MAIL

(See Reverse)

Sent to	
Dr. Earnest Perry	
Street and No.	
420 Oak Hill Ave.-Room 307	
P.O., State and ZIP Code	
Youngstown, Ohio 44502	
Postage	\$
Certified Fee	
Special Delivery Fee	
Restricted Delivery Fee	
Return Receipt Showing to whom and Date Delivered	
Return Receipt Showing to whom, Date, and Address of Delivery	
TOTAL Postage and Fees	\$
Postmark or Date	

PS Form 3800, Feb. 1982

YSU

PS Form 3811, Jan. 1979

SENDER: Complete items 1, 2, and 3. Add your address in the "RETURN TO" space on reverse.

1. The following service is requested (check one.)
 Show to whom and date delivered.....
 Show to whom, date and address of delivery.....
 RESTRICTED DELIVERY
 Show to whom and date delivered.....
 RESTRICTED DELIVERY.
 Show to whom, date, and address of delivery.\$

(CONSULT POSTMASTER FOR FEES)

2. ARTICLE ADDRESSED TO:
 Mr. Earl W. Brauninger, Chairman
 Bank One of Eastern Ohio, N. A.
 6 Federal Plaza West, Youngstown,
 Ohio 44503

3. ARTICLE DESCRIPTION:
 REGISTERED NO. CERTIFIED NO. INSURED NO.
 P501596443

(Always obtain signature of addressee or agent)

I have received the article described above.
 SIGNATURE Addressee Authorized agent

4. DATE OF DELIVERY
 MAY 21 1984

5. ADDRESS (Complete only if requested)

6. UNABLE TO DELIVER BECAUSE: CLERK'S INITIALS 44501

RETURN RECEIPT, REGISTERED, INSURED AND CERTIFIED MAIL

YSU

PS Form 3811, Jan. 1979

SENDER: Complete items 1, 2, and 3. Add your address in the "RETURN TO" space on reverse.

1. The following service is requested (check one.)
 Show to whom and date delivered.....
 Show to whom, date and address of delivery.....
 RESTRICTED DELIVERY
 Show to whom and date delivered.....
 RESTRICTED DELIVERY.
 Show to whom, date, and address of delivery.\$

(CONSULT POSTMASTER FOR FEES)

2. ARTICLE ADDRESSED TO:
 Dr. John F. Geletka
 3600 Mahoning Avenue
 Austintown, Ohio 44515

3. ARTICLE DESCRIPTION:
 REGISTERED NO. CERTIFIED NO. INSURED NO.
 P501596445

(Always obtain signature of addressee or agent)

I have received the article described above.
 SIGNATURE Addressee Authorized agent

4. DATE OF DELIVERY
 5-18-84

5. ADDRESS (Complete only if requested)

6. UNABLE TO DELIVER BECAUSE: CLERK'S INITIALS

RETURN RECEIPT, REGISTERED, INSURED AND CERTIFIED MAIL

GPO : 1979-000-400

YSU

PS Form 3811, Jan. 1979

SENDER: Complete items 1, 2, and 3. Add your address in the "RETURN TO" space on reverse.

1. The following service is requested (check one.)
 Show to whom and date delivered.....
 Show to whom, date and address of delivery.....
 RESTRICTED DELIVERY
 Show to whom and date delivered.....
 RESTRICTED DELIVERY.
 Show to whom, date, and address of delivery.\$

(CONSULT POSTMASTER FOR FEES)

2. ARTICLE ADDRESSED TO:
 Attorney Paul M. Dutton
 Mitchell, Mitchell & Reed
 709 Bank One Bldg.
 Youngstown, Ohio 44503

3. ARTICLE DESCRIPTION:
 REGISTERED NO. CERTIFIED NO. INSURED NO.
 P501596444

(Always obtain signature of addressee or agent)

I have received the article described above.
 SIGNATURE Addressee Authorized agent

4. DATE OF DELIVERY
 5/18/84

5. ADDRESS (Complete only if requested)

6. UNABLE TO DELIVER BECAUSE: CLERK'S INITIALS

RETURN RECEIPT, REGISTERED, INSURED AND CERTIFIED MAIL

GPO : 1979-000-400

Add your address in the "RETURN TO" space on reverse.

PS Form 3811, Jan. 1979

1. The following service is requested (check one.)
 Show to whom and date delivered.....
 Show to whom, date and address of delivery.....
 RESTRICTED DELIVERY
 Show to whom and date delivered.....
 RESTRICTED DELIVERY.
 Show to whom, date, and address of delivery.\$

(CONSULT POSTMASTER FOR FEES)

2. ARTICLE ADDRESSED TO:
 Mr. Edgar Giddens
 448 Cleveland Street
 Youngstown, Ohio 44511

3. ARTICLE DESCRIPTION:
 REGISTERED NO. CERTIFIED NO. INSURED NO.
 P501596446

(Always obtain signature of addressee or agent)

I have received the article described above.
 SIGNATURE Addressee Authorized agent

4. DATE OF DELIVERY
 POSTMARK

5. ADDRESS (Complete only if requested)

6. UNABLE TO DELIVER BECAUSE: CLERK'S INITIALS

RETURN RECEIPT, REGISTERED, INSURED AND CERTIFIED MAIL

GPO : 1979-000-400

EXHIBIT B

YSU

YSU

Form 3811, Jan. 1978

SENDER: Complete items 1, 2, and 3. Add your address in the "RETURN TO" space on reverse.

1. The following service is requested (check one.)
 Show to whom and date delivered.....\$
 Show to whom, date and address of delivery.....\$
 RESTRICTED DELIVERY
 Show to whom and date delivered.....\$
 RESTRICTED DELIVERY.
 Show to whom, date, and address of delivery.\$

(CONSULT POSTMASTER FOR FEES)

2. ARTICLE ADDRESSED TO: Mr. William J. Lyden, Bus. Mgr. Inter. Brotherhood of Electrical Workers Union Local 64, 291 McClurg Road, Youngstown, Ohio

3. ARTICLE DESCRIPTION: 44512
 REGISTERED NO. CERTIFIED NO. INSURED NO.
 P501596447

(Always obtain signature of addressee or agent)

I have received the article described above.
 SIGNATURE Addressee Authorized agent
Harsha L. Lyden

4. DATE OF DELIVERY POSTMARK
 DATE OF DELIVERY POSTMARK

5. ADDRESS (Complete only if requested)

6. UNABLE TO DELIVER BECAUSE: CLERK'S INITIALS

☆GPO : 1978-300-488

Form 3811, Jan. 1978

SENDER: Complete items 1, 2, and 3. Add your address in the "RETURN TO" space on reverse.

1. The following service is requested (check one.)
 Show to whom and date delivered.....\$
 Show to whom, date and address of delivery.....\$
 RESTRICTED DELIVERY
 Show to whom and date delivered.....\$
 RESTRICTED DELIVERY.
 Show to whom, date, and address of delivery.\$

(CONSULT POSTMASTER FOR FEES)

2. ARTICLE ADDRESSED TO: Mrs. Emily P. Mackall, c/o Mackall Motors, 995 North Market Street, East Palestine, Ohio 44113

3. ARTICLE DESCRIPTION:
 REGISTERED NO. CERTIFIED NO. INSURED NO.
 P501596448

(Always obtain signature of addressee or agent)

I have received the article described above.
 SIGNATURE Addressee Authorized agent
Emily P. Mackall

4. DATE OF DELIVERY POSTMARK
 DATE OF DELIVERY POSTMARK
 5-25-84

5. ADDRESS (Complete only if requested)

6. UNABLE TO DELIVER BECAUSE: CLERK'S INITIALS

☆GPO : 1978-300-488

RETURN RECEIPT, REGISTERED, INSURED AND CERTIFIED MAIL

Form 3811, Jan. 1978

SENDER: Complete items 1, 2, and 3. Add your address in the "RETURN TO" space on reverse.

1. The following service is requested (check one.)
 Show to whom and date delivered.....\$
 Show to whom, date and address of delivery.....\$
 RESTRICTED DELIVERY
 Show to whom and date delivered.....\$
 RESTRICTED DELIVERY.
 Show to whom, date, and address of delivery.\$

(CONSULT POSTMASTER FOR FEES)

2. ARTICLE ADDRESSED TO: Mr. William G. Mittler, 4030 Hudson Drive, Youngstown, Ohio 44512

3. ARTICLE DESCRIPTION:
 REGISTERED NO. CERTIFIED NO. INSURED NO.
 P501596449

(Always obtain signature of addressee or agent)

I have received the article described above.
 SIGNATURE Addressee Authorized agent
William G. Mittler

4. DATE OF DELIVERY POSTMARK
 DATE OF DELIVERY POSTMARK
 5-18-84

5. ADDRESS (Complete only if requested)

6. UNABLE TO DELIVER BECAUSE: CLERK'S INITIALS

☆GPO : 1978-300-488

Form 3811, Jan. 1978

SENDER: Complete items 1, 2, and 3. Add your address in the "RETURN TO" space on reverse.

1. The following service is requested (check one.)
 Show to whom and date delivered.....\$
 Show to whom, date and address of delivery.....\$
 RESTRICTED DELIVERY
 Show to whom and date delivered.....\$
 RESTRICTED DELIVERY.
 Show to whom, date, and address of delivery.\$

(CONSULT POSTMASTER FOR FEES)

2. ARTICLE ADDRESSED TO: Dr. Earnest Perry, 420 Oak Hill Avenue--Room 307, Youngstown, Ohio 44502

3. ARTICLE DESCRIPTION:
 REGISTERED NO. CERTIFIED NO. INSURED NO.
 P501596450

(Always obtain signature of addressee or agent)

I have received the article described above.
 SIGNATURE Addressee Authorized agent
Dr. Earnest Perry

4. DATE OF DELIVERY POSTMARK
 DATE OF DELIVERY POSTMARK
 5-18-84

5. ADDRESS (Complete only if requested)

6. UNABLE TO DELIVER BECAUSE: CLERK'S INITIALS

☆GPO : 1978-300-488

RETURN RECEIPT, REGISTERED, INSURED AND CERTIFIED MAIL

EXHIBIT D

YSU

YSU

Form 3811, Jan. 1978

REGISTERED, INSURED AND CERTIFIED MAIL

SENDER: Complete items 1, 2, and 3. Add your address in the "RETURN TO" space on reverse.

1. The following service is requested (check one.)

- Show to whom and date delivered.....¢
- Show to whom, date and address of delivery.....¢
- RESTRICTED DELIVERY Show to whom and date delivered.....¢
- RESTRICTED DELIVERY. Show to whom, date, and address of delivery.\$_____

(CONSULT POSTMASTER FOR FEES)

2. ARTICLE ADDRESSED TO:
Mr. Frank C. Watson, President
Youngstown Welding & Engineering Co.
3700 Oakwood Avenue, Youngstown, Ohio

3. ARTICLE DESCRIPTION: 44509

REGISTERED NO.	CERTIFIED NO.	INSURED NO.
	P501596451	

(Always obtain signature of addressee or agent)

I have received the article described above.
SIGNATURE Addressee Authorized agent

4. DATE OF DELIVERY
MAY 18 1984

5. ADDRESS (Complete only if requested)

6. UNABLE TO DELIVER BECAUSE: CLERK'S INITIALS

★GPO : 1979-500-488

Form 3811, Jan. 1978

REGISTERED, INSURED AND CERTIFIED MAIL

SENDER: Complete items 1, 2, and 3. Add your address in the "RETURN TO" space on reverse.

1. The following service is requested (check one.)

- Show to whom and date delivered.....¢
- Show to whom, date and address of delivery.....¢
- RESTRICTED DELIVERY Show to whom and date delivered.....¢
- RESTRICTED DELIVERY. Show to whom, date, and address of delivery.\$_____

(CONSULT POSTMASTER FOR FEES)

2. ARTICLE ADDRESSED TO:
Dr. Neil D. Humphrey, Acting
President-Youngstown State Uni-
versity-410 Wick Avenue
Youngstown, Ohio 44555

3. ARTICLE DESCRIPTION: Youngstown, Ohio 44555

REGISTERED NO.	CERTIFIED NO.	INSURED NO.
	P501596452	

(Always obtain signature of addressee or agent)

I have received the article described above.
SIGNATURE Addressee Authorized agent

4. DATE OF DELIVERY
5-18-84

5. ADDRESS (Complete only if requested)

6. UNABLE TO DELIVER BECAUSE: CLERK'S INITIALS

★GPO : 1979-500-488

EXHIBIT D

MINUTES OF MEETING

of

BOARD OF TRUSTEES

of

YOUNGSTOWN STATE UNIVERSITY

Tod Administration Building
Friday, June 15, 1984

Pursuant to Resolution YR 1984-81 and to Notices mailed on the 30th day of May, 1984 by the Secretary to the Board to each Trustee, a copy of which precedes these Minutes (with copies to the President of the University, the Presidents of the YSU Chapter of the OEA and the YSU Chapter of OCSEA, to Alan R. Kretzer, Special Counsel appointed by the Attorney General of Ohio, to the Legal Services Officer of the University and to the Executive Director of YSU Alumni Association) a regular meeting (ninety-eighth) of the Board of Trustees of Youngstown State University convened in the Board Room in the Tod Administration Building.

All nine Trustees were present at the meeting, to-wit: Earl W. Brauninger, Paul M. Dutton, Dr. John F. Geletka, Edgar Giddens, William J. Lyden, Mrs. Emily P. Mackall, William G. Mittler, Dr. Earnest Perry and Frank C. Watson.

Also present were Dr. Neil D. Humphrey, President, Dr. Bernard T. Gillis, Provost, Dr. Taylor Alderman, Vice President Personnel Services, Edmund J. Salata, Dean Administrative Services, Dr. Lawrence E. Looby, Associate Vice President Public Services, Dr. Charles A. McBriarty, Associate Vice President, Student Services, Philip A. Snyder, Director University Relations, Franklin S. Bennett, Secretary to the Board of Trustees, and Patricia D. Martin, Secretary to the President. Also present were approximately 35 deans, members of the faculty, students and members of the news media.

Frank C. Watson, Chairman of the Board, presided.

ITEM I - Proof of Notice of Meeting

Evidence was available to establish that due notice of the meeting had been mailed on May 30, 1984 by the Secretary, to each of the nine Trustees and to the President, and that copies had also been mailed to the Presidents of the YSU chapters of OEA and OCSEA, to Alan R. Kretzer, Special Counsel, to Theodore R. Cubbison, Legal Services Officer and to Mrs. Judith Parmenter, Director, YSU Alumni Association. Such evidence precedes these Minutes.

ITEM II - Minutes of Meeting Held on April 27, 1984 and
Special Meeting Held on May 25, 1984

Copies of the draft of the Minutes of the Meeting of the Board of Trustees held on April 27, 1984 and Minutes of the Special Meeting of the Board of Trustees held on May 25, 1984 had been mailed to each Trustee, to the President, Provost, Vice President Personnel Services, the Dean of Administrative Services, the State Examiner, the Special Counsel and the Legal Services Officer.

ITEM III - Recommendations of the President of the University

Dr. Humphrey recommended that six Resolutions be adopted by the Trustees.

1. Resolution to Ratify Faculty/Staff Appointments

After a Motion which was made by Mr. Dutton and seconded by Mrs. Mackall, had received the affirmative vote of each Trustee present, the Chairman declared the following Resolution duly adopted:

WHEREAS, the Policies of the Board of Trustees direct the President to appoint such employees as are necessary to effectively carry out the operation of the University; and YR 1984-82

WHEREAS, new appointments have been made subsequent to the April 27, 1984 regular meeting of the Board of Trustees; and

WHEREAS, such appointments are in accordance with the 1983-84 Budget and with the University policy on Equal Employment Opportunity.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby ratify and confirm the appointments as listed in Exhibit A attached hereto.

2. Resolution Accepting Gifts

After a Motion, which was made by Mr. Brauninger and seconded by Mr. Mittler, had received the affirmative vote of each Trustee present, the Chairman declared the following Resolution duly adopted:

WHEREAS, Resolution YR 1980-34 provides that the President shall compile a list of gifts to the University for each meeting of the Board of Trustees and present the list accompanied by his recommendation for action by the Board; and YR 1984-83

WHEREAS, the President has reported that the gifts as listed in Exhibit B attached hereto are being held pending acceptance and he recommends their acceptance.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby accept these gifts on behalf of Youngstown State University and instructs the President to acknowledge such acceptance to the donors and to express our gratitude for their generosity to the University.

3. Resolution Concerning Modification of the Strategic Plan

After a Motion, which was made by Mr. Lyden and seconded by Dr. Geletka, had received the affirmative vote of each Trustee present, the Chairman declared the following Resolution duly adopted:

WHEREAS, on June 18, 1983, the Board of Trustees of Youngstown State University recognized the Youngstown State University Academic Master Plan as the principal basis for a continuing cycle of academic planning and adopted The Youngstown State University Strategic Plan: 1983-1993 as YR 1984-84

the basic set of assumptions to be used for subsequent planning purposes; and

WHEREAS, the Board of Trustees also directed the administration to review the Strategic Plan and consider all suggested modifications of its assumptions, including the logical and evidential bases of such suggestion, and return to the Board of Trustees in 1984 and every second year thereafter with such recommended modifications of the Strategic Plan as are deemed appropriate.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby adopt The Youngstown State University Strategic Plan: 1984-1994 as the basic set of assumptions to be used for subsequent planning and budgeting purposes and directs the President to submit to the Board of Trustees a Strategic Plan for the 1986-1996 period in 1986.

4. Resolution to Amend the Policies

After a Motion, which was made by Mr. Lyden and seconded by Mr. Giddens, had received the affirmative vote of each Trustee present, the Chairman declared the following Resolution duly adopted:

WHEREAS, the Board of Trustees of Youngstown State University did appoint Dr. Neil D. Humphrey as President of Youngstown State University effective June 1, 1984; and YR 1984-85

WHEREAS, it was concluded by the Board of Trustees that the Office of the Executive Vice President be abolished and the administration of the University be reorganized.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the reorganization of the administration of the

University effective July 1, 1984 by deletion of Article I. Administration of the University, of the Policies of the Board of Trustees of Youngstown State University and substitution of a new Article I. Administration of the University attached hereto as Exhibit C.

Dr. Humphrey explained that the Resolution to Amend Policies of the University basically realigned four or five positions and did away with the position of Executive Vice President which he had previously held. The other changes were dropping the word "associate" from the titles of Dr. Looby and Dr. McBriarty and changing the title of Dean Salata to Executive Director of Facilities with a few changes in his duties.

Dr. Humphrey then introduced Mr. Richard Glunt, Controller of the University, to the Board and asked him to stand and be recognized. Also introduced was Mr. James Miller, Executive Director of Administrative Services as of July 1.

5. Resolution to Authorize Conferral of an Honorary Degree

After a Motion, which was made by Dr. Geletka and seconded by Mr. Dutton, had received the affirmative vote of each Trustee present, the Chairman declared the following Resolution duly adopted:

WHEREAS, Edward J. DeBartolo graduated YR 1984-86 from the University of Notre Dame and became a registered civil engineer; and

WHEREAS, he founded a national real estate development firm that designs, builds, owns and operates more shopping centers and enclosed regional malls than any other builder in the world; and

WHEREAS, Mr. DeBartolo has given generously of his time and financial support to humanitarian causes and people in distress and through hard work and personal ingenuity has contributed to the American tradition of success.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State

University does hereby authorize and direct the granting and conferral of the degree Doctor of Business, honoris causa, upon Edward J. DeBartolo, with all of the rights and privileges attendant thereto.

BE IT FURTHER RESOLVED, that the Board of Trustees expresses its appreciation for his professional expertise, superior leadership, and dedicated public service to the greater community and surrounding region; and further that a copy of this Resolution be furnished to Mr. DeBartolo.

6. Resolution Concerning Insurance

After a Motion, which was made by Mr. Giddens and seconded by Mr. Brauninger, had received the affirmative vote of each Trustee present, the Chairman declared the following Resolution duly adopted:

WHEREAS, in conformity with Board of Trustees' policy, the Student Accident and Sickness Insurance policy and the Student Professional Malpractice Insurance policy have been submitted to competitive bid and the results of those bids are detailed on Exhibit D. YR 1984-87

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby concur in:

- (1) the award of the Student Accident and Sickness Insurance to the low bidder, Student Plans, Inc., for \$138 per student per year effective September 26, 1984, with a renewal option; and
- (2) the award of the Student Professional Malpractice Insurance to the low bidder, The St. Paul Property & Liability Insurance Company (represented by the Pipino Insurance Agency), for the premium of \$2,789 per year.

ITEM IV - Reports of the President and Other Officers of
the University

1. Dr. Humphrey, President of the University, reported concerning the following matter:

Dr. Humphrey pointed out that all visitors and others present at the meeting had been given copies of the Agenda with Resolutions attached.

2. Dr. Gillis, Provost, reported concerning the following matters:

A. NCATE Reaccreditation Visit

The School of Education has requested a postponement of the reaccreditation visit of the National Council for Accreditation of Teacher Education originally scheduled for the 1984-85 academic year. The visit is suggested as more appropriate when the School of Education is back in its normal quarters during 1985-86.

B. Council for Accreditation of Counseling

The Department of Counseling has been permitted by the Provost to apply for accreditation with the Council for Accreditation of Counseling and Related Educational Programs. A report has been submitted for the Council to consider.

C. Reaccreditation of Respiratory Therapy Program

On May 24-25, 1984, an on-site survey to re-evaluate the Respiratory Therapy educational program for continued accreditation was conducted. A satisfactory exit report was received.

D. Faculty Promotions in Rank

President Humphrey recently modified the University's hiring practices to appoint at the rank of Assistant Professor or higher all faculty who hold an earned doctorate at the time of appointment. Accordingly, three faculty who fall into that category are being promoted to the rank of Assistant Professor. They are Dr. Vivian Carver, Department of Health and Physical Education; Dr. Patricia Gilmar-tin-Zena, Department of Sociology, Anthropology and Social Work; and Dr. Mary Anne Pitman, of the Foundations of Educa-

tion Department. Both the Personnel Committee and the Academic Affairs Committee of the Board have considered approval of this action through resolution to be presented.

E. Chairpersons Faculty Improvement Leave

Dr. Lawrence E. Cummings has been recommended to the President for receipt of a Chairpersons Faculty Improvement Leave for the 1984-85 academic year. A resolution has been recommended.

F. Research Professorships for 1984-85 AY Awarded

In accord with the YSU/YSU-OEA Agreement, twelve faculty members have been awarded a Research Professorship for the 1984-85 academic year. These faculty members are as follows:

1. Lorraine Baird, English
"The Writing of Articles for Which Research is Complete"
2. Janet E. Del Bene, Chemistry
"Molecular Orbital Study of Hydrogen Bonding, H⁺ and Li⁺ Association"
3. Leslie S. Domonkos, History
"Robert M. Hutchins of the University of Chicago: In Pursuit of the Ideal University"
4. Gary F. Fry, Sociology/Anthropology/Social Work
"Prehistoric Diet and Disease at Lakeside Shelter, Utah"
5. Charles G. Gebelein, Chemistry
"Controlled Release of Anti-Cancer Drugs"
6. William D. Jenkins, History
"Steel Valley Klan: The Ku Klux Klan in the Mahoning Valley, 1922-26"
7. Muhammad Latif, Electrical Engineering
"Characterization of VLSI Devices from Physical Data"
8. Pietro J. Pascale, Foundations of Education
"A Survey of Drug Use/Abuse in the Adult Population of Northeast Ohio Using Loglinear Analyses"

9. James P. Ronda, History
"Astoria and Empire: The Making of an American West"
10. Raj N. Varma, Home Economics
"Nutritional Intervention in the Management of the Sickel Cell Anemia Patient"
11. Joseph Waldron, Criminal Justice
"Computerized Personality Testing"
12. John R. White, Sociology/Anthropology/Social Work
"Prehistoric Excavations and Analysis of Data from the Back 40 Serpent Effigies of Southwestern Ohio"

G. Distinguished Professorship and Watson Awards

Ten Distinguished Professorship Awards were conferred at Honors Convocation ceremonies on May 8, 1984. The awardees, who each received a check for \$1,250, were as follows:

- Dr. Barbara H. Brothers - Department of English
- Dr. Leslie S. Domonkos - Department of History
- Mr. Robert E. Fleming - Dana School of Music
- Dr. Carol Gay - Department of English
- Dr. Irfan A. Khan - Department of Civil Engineering
- Dr. Friedrich W. Koknat - Department of Chemistry
- Dr. Yih Wu Liu - Department of Economics
- Dr. Gratia H. Murphy - Department of English
- Dr. Thomas A. Shipka - Department of Philosophy and Religious Studies
- Dr. Donald E. Vogel - Dana School of Music

In addition, at those ceremonies two Watson Awards were given to chairpersons who had provided significant administrative service over a period of years. The awardees were:

- Dr. Mary J. Beaubien - Department of Home Economics
- Dr. Barbara H. Brothers - Department of English

H. University Academic Senate Charter and Bylaw Changes

The University Academic Senate has approved changes in its Charter and Bylaws affecting challenges to its actions by the President or by a faculty member, publication of its

proceedings, composition of Student Academic Affairs Committee, and roll call votes. A resolution will be presented.

I. Emeritus Status

The following professors and administrators have been recommended for emeritus status:

Dr. Paul E. Beckman, Jr. - Emeritus Professor of Psychology
Dr. Marvin W. Chrisp - Emeritus Professor of Elementary Education
Dr. Phillip J. Hahn - Emeritus Professor of Economics
Dr. John L. Kearns - Emeritus Professor of Industrial Engineering
Dr. Raymond J. Shuster - Emeritus Professor of Management
Dr. Agnes M. Smith - Emeritus Professor of History
Dr. John J. Coffelt - President Emeritus
Mr. Gale Mills - Administrator Emeritus

A resolution will be presented.

J. Evaluation and Continuation of Certain Masters Programs

Upon the recommendation of the Graduate Council, and the Dean of Graduate School, the Provost has approved the continuation of the Master's programs in Civil Engineering and Mechanical Engineering for a five-year period. Continuation of the Master's program in Materials Science for a two-year period was granted subject to continued monitoring.

K. Faculty Honors, Publications and Grant Awards

Recent faculty honors and publications include:

The U.S. Small Business Administration Certificate of Appreciation was presented to Dr. Edwin T. Deiderick.

Robert Rollin is one of four composers selected for a \$32,000 National Endowment Consortium Commissioning Project.

New faculty publications:

The French Revolution in Miniature
by Dr. Morris Slavin
Princeton University Press, Princeton, NJ, 1984.

The OBERAMMERGAU Passion Play
A Lance Against Civilization
by Saul S. Friedman
Southern Illinois University Press
Carbondale & Edwardsville, IL, 1984.

L. AACSB Accreditation Report on the Business Administration Programs

By letter dated May 2, 1984, the American Assembly of Collegiate Schools of Business notified the University that the Initial Accreditation Committee had recommended and that the Executive Committee of the Accreditation Council had concurred, that Youngstown State University could not be accredited for its baccalaureate and masters degrees at present time. Further, the disconformities cannot be remedied with a one-year period. An Attachment for correspondence and an explanation supplied by the Dean, H. Robert Dodge, was supplied to each Trustee. An outline of potential actions will be developed for consideration by the Board of Trustees in time for the August Meeting.

M. Faculty Teaching Overload

A list of faculty teaching overload for the academic year 1983-84 was supplied to each Trustee in keeping with earlier requests for the same from the Board.

3. Dean Salata, Dean Administrative Services, reported concerning the following matters:

Dean Salata stated that he wished to report on the following \$30,000,000 worth of capital projects:

A. Ward Beecher Hall Renovations, Phase I. Renovations should be completed in 1984.

B. Ward Beecher Hall Renovations, Phase II. Renovations estimated at \$9,950,000. Bids should be opened next week with completion scheduled for 1986.

C. High Tech Building. Construction has been estimated at \$15,000,000 and is awaiting execution of contracts with completion scheduled for 1985.

D. Beeghly Chilled Water Tie-In. Construction estimated at \$1,240,000 is underway with completion scheduled for later this year.

E. Telephone Replacement System. Replacement estimated at \$1,600,000. Release of funds presently under consideration by Board of Regents.

F. Convocation Center - Planning. This grant for planning only is presently being reviewed by the State Department of Administrative Services. A contract has been submitted with K. Anthony Hayek and Associates.

ITEM V - Reports of the Committees of the Board

1. Personnel Relations Committee

Mr. Dutton reported that the Committee was recommending two Resolutions for adoption by the Board. He then read and moved for adoption the following Resolution:

a. Resolution to Approve Employment Contract

WHEREAS, Dr. Neil D. Humphrey has been Yr 1984-88 appointed President of Youngstown State University by the Board of Trustees; and

WHEREAS, the Board of Trustees believes it advisable to incorporate the terms and conditions of his employment into a single document entitled "Employment Contract," copies of which have been furnished to each Trustee and to Dr. Humphrey.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Youngstown State University, that such Employment Contract is hereby authorized and approved, and that the Chairman of this Board and the Secretary to this Board are hereby authorized to execute and deliver such Employment Contract for and on behalf of the Board of Trustees of Youngstown State University.

The Motion was seconded by Mr. Mittler and, after discussion, received the affirmative vote of all Trustees pre-

*See front packet
of this notebook
for copy of
Contract pdm*

sent. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Dutton next read and moved for adoption the following Resolution:

b. Resolution to Ratify Faculty Promotions

WHEREAS, the University has modified YR 1984-89 its hiring practices to appoint at the rank of Assistant Professor or higher all faculty who hold an earned doctorate at the time of appointment; and

WHEREAS, certain current faculty members hold an earned doctorate, are Instructors, and were appointed at the rank of Instructor with earned doctorate in hand; and

WHEREAS, equitable treatment of faculty suggests the promotion of these current faculty members, and each has been recommended for promotion by the cognizant department chairperson, dean, and Provost;

THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby authorize and ratify the promotion to the rank of Assistant Professor, effective September 15, 1984, of those Instructors listed on Exhibit E appended hereto.

The Motion was seconded by Mrs. Mackall and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

2. Building and Property Committee

Mr. Lyden stated that the Building and Property Committee had determined to recommend the adoption of two Resolutions by the Board of Trustees.

Mr. Lyden next read and moved for adoption the following Resolution:

a. Resolution to Name a Building

WHEREAS, Harry Meshel has served in the Ohio State Senate since 1971 and has effectively represented the 33rd district and the interests of Northeastern Ohio and the entire area served by Youngstown State University; and YR 1984-90

WHEREAS, Senator Meshel's efforts were a major factor in the allocation of \$15 million to construct and equip a building at Youngstown State University for use by the Computer Center and the academic programs teaching computer science and technology; and

WHEREAS, the students of Youngstown State University and the community in general will benefit substantially from this new facility; and

WHEREAS, the Board of Trustees of Youngstown State University desires to honor Senator Meshel and appropriately recognize his effective efforts on behalf of many Youngstown State University projects and programs.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby designate as HARRY MESHEL HALL the building to be constructed on Wick Avenue, known during the planning stage as the "High Tech" building or the "Institution for Advanced Applied Science and Technical Studies."

The Motion was seconded by Dr. Perry and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Lyden next read and moved for adoption the following Resolution:

b. Resolution Concerning Kilcawley Center Equipment

WHEREAS, the Board of Trustees has established a special project reserve for replacement of Kilcawley Center equipment; and YR 1984-91

WHEREAS, expenditure of such money has been reviewed and recommended by the Building and Property Committee.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the expenditure of up to \$41,500 from the Kilcawley Center Equipment fund for the following equipment (prices are estimated and total is controlling, not separate amounts):

Ceiling tile	-	\$20,000
Chairs	-	8,000
CRT terminals	-	6,000
Ice machine	-	3,500
Tables	-	3,000
Drapery	-	1,000
		<u>\$41,500</u>

The Motion was seconded by Dr. Geletka and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

3. Budget and Finance Committee

Mr. Giddens stated that the Budget and Finance Committee had determined to recommend the adoption of two Resolutions by the Board of Trustees.

He then read and moved for adoption the following Resolution:

a. Resolution Concerning 1984-85 Budget

WHEREAS, the Youngstown State University Budget for 1984-85 includes the following funds: YR 1984-92

Fund Number

Fund Name

EDUCATIONAL AND GENERAL FUND GROUP

<u>Fund Number</u>	<u>Fund Name</u>
1	University Operation (Instruction and General)
2	Continuing Education
3	Developmental Education
30	Cushwa Center for Industrial Development
31	NEOUCOM Liaison
32	Teacher Education Redesign
33	Telecommunications - NETO
34	Telecommunications - Corp. for Public Broadcasting
35	Urban Demonstration Program
	Sub-group: Student Activities Supported by General Fee
4	Career Services
5	Jambar
6	Neon
7	University Theatre
8	Student Government
9	Intramural Recreation
10	Miscellaneous Noninstructional Student Activities
11	Club Sports
12	Day Care Services
	AUXILIARY ENTERPRISES FUND GROUP
20	Intercollegiate Athletics
21	Kilcawley Center
22	Bookstore
23	Kilcawley Residence Hall
24	Parking Services
25	Sports Medicine
26	Stambaugh Sports Complex
27	Family Entertainment Series

AND WHEREAS, the projected revenues and proposed expenditures for each fund for 1984-85 have been reviewed in detail by the Budget and Finance Committee of the Board;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby approve the

1984-85 Budget for Youngstown State University and that such approval includes:

1. The Organizational Chart as included in the budget document (and it shall be understood that such chart shall require Board approval should changes be desired at the level of those reporting directly to the President; however, the President shall have the authority to approve changes below that level);
2. Salaries for 1984-85 for all full-time positions, as included in the "Salary Working Papers, 1984-85," except only that Civil Service salaries may be adjusted as classifications are changed or as required by state legislation;
3. Nine-month salary minima and maxima for 1984-85 for faculty included in the bargaining unit, as follows:

<u>Rank</u>	<u>Minimum</u>	<u>Maximum</u>
Professor	\$25,925	\$43,035
Assoc. Professor	22,156	36,779
Assist. Professor	18,938	31,437
Instructor	16,180	26,859

4. Each continuing faculty member of bargaining unit shall receive a salary increase of 8 percent subject to the salary maxima specified above;
5. Salaries for Limited Service Faculty at the per workload hour rate of \$300 for those with baccalaureates, \$325 for those with masters, and \$360 for those with doctorates;
6. Graduate Assistants' salaries at \$4,125 per academic year in all academic disciplines;
7. Hourly wage rates of \$3.35 per hour for all student employment; and

8. The authority to approve expenditures and make transfers within the budget shall be as described in the budget document, noting especially the following items of control:
 - A. Absolute position control shall in effect and each pay period either the incumbent is paid or the proportional amount intended for that full-time, regular position for the pay period, is transferred to the Unallocated Reserve; and
 - B. It shall require the approval of the Board of Trustees for transfer of money from the Unallocated Reserve in any fund; and
9. All Professional/Administrative positions are exempt from the overtime compensation provisions of Section 124.18 of the Ohio Revised Code.

Dr. Humphrey called upon Dr. G. L. Mears, Director of Budget and Institutional studies to discuss the proposed Budget in detail.

Dr. Mears stated that the Budget consisted of 26 separate funds and totalled almost \$57,000,000. Of this amount, over \$47,700,000 was the main operating fund of the University - Fund One. The increase in the total Budget would be \$4,100,000 or 7.7% and the increase in the Fund One would be 8.5%. Dr. Mears discussed further the separate allocations within the various funds and mentioned specifically the increase of approximately 19% in Operations necessitated by anticipated utility increases and by the fact that the Sports Complex, which had been previously budgeted separately, was henceforth to be folded into the actual 1984-85 Budget. He further pointed out the increases in fringe benefits would include a 23% increase in Blue Cross coverage and a 19% increase in the coverage provided by Prudential Insurance Co.

The Budget was prepared under a tuition freeze determined by the Board of Trustees at its last meeting.

The Motion was seconded by Mrs. Mackall and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Giddens next read and moved for adoption the following Resolution:

b. Resolution Concerning Fees and Other Charges

WHEREAS, Ohio law provides that Boards of Trustees of state-assisted institutions of higher education shall supplement state subsidies by income from charges to students ". . . including an instructional fee for educational and associated operational support of the institution and a general fee for noninstructional services . . ." and ". . . the instructional fee and the general fee shall encompass all charges for services assessed uniformly to all enrolled students . . ."; and YR 1984-93

WHEREAS, Ohio law provides that "Each board may also establish special purpose fees, service charges, and fines as required; such special purpose fees and service charges shall be for services or benefits furnished individual students or specific categories of students and shall not be applied uniformly to all enrolled students."; and

WHEREAS, Ohio law provides that "A tuition surcharge is to be paid by all students who are not residents of Ohio."; and

WHEREAS, Ohio law provides that "Each state-assisted institution of higher education in its statement of charges to students shall separately identify the instructional fee, the general fee, the tuition charge, and the tuition surcharge."; and

WHEREAS, 1984-85 budget planning has proceeded sufficiently that revenues can be projected and the need for student fees established.

NOW, THEREFORE, BE IT RESOLVED, that the combination of the instructional fee and the general fee shall be identified as "tuition" and the following rates for tuition, nonresident tuition surcharge, special purpose fees, service charges, and fines shall be effective starting Fall Quarter, 1984, and all rates shall remain in effect until changed by the Board of Trustees.

TUITION

Instructional Fee (Including Audit)

Part-time undergraduate student, 1 to 11 credits	\$ 32 per credit
Full-time undergraduate student, 12 to 16 credits	\$ 375 per quarter
Undergraduate credits in excess of 16 credits per quarter	\$ 32 per credit
Graduate Students, all credits	\$ 37 per credit

General Fee

Part-time student, 1 to 11 credits	\$ 6 per credit
Full-time student, 12 credits or more	\$ 70 per quarter

NONRESIDENT TUITION SURCHARGE

Part-time student, 1 to 11 credits	\$ 27 per credit
Full-time student, 12 to 16 credits	\$ 325 per quarter
Credits in excess of 16 credits per quarter	\$ 27 per credit

SPECIAL PURPOSE FEES, SERVICE
CHARGES AND FINES

Performance Music Fee - Tuition plus	\$ 14 per credit
International Student Fee	\$ 65 per quarter
Application Fee (undergraduate only)	\$ 20

Change of Registration Fee	\$	6
Credit by Examination Fee	\$	20 per course
Graduation Fee	\$	25
Matriculation Fee (Graduate School)	\$	20
Proficiency Examination Fee	\$	10
Transcript Fee	\$	3 per copy
Student Locker Rental	\$	3 per academic yr.
Thesis Binding Charge	\$	10
Health and Physical Education Locker and Towel Charge:		
Student registered for H&PE course		No Charge
All others authorized to use facilities	\$	5 per quarter
Lock Replacement Charge	\$	3
Towel Replacement Charge	\$	2
Health and Physical Education Activity Charge:		
Variable to cover cost in specified courses		
Charge set by and paid to vendor.		
Diploma Mailing Charge (Not assessed those attending Commencement)	\$	5
Registration Withdrawal Fee	\$	10
Diploma Replacement Charge	\$	20
ID Replacement Charge	\$	5
ID Validation Sticker Replacement Charge	\$	3
Late Registration Fee	\$	30
Late Payment Fee	\$	15
Returned Check or Credit Card Fee	\$	12

Library Fines:

- (1) Overdue book: \$.10 per day to maximum of \$5 plus cost of book replacement, including a \$10 processing charge.
- (2) Overdue reserve book: \$.55 per day to a maximum of \$5 plus cost of book replacement, including a \$10 processing charge.
- (3) Unauthorized removal of closed reserve book: \$.55 per day to maximum of \$5 plus cost of book replacement, including a \$10 processing charge, plus \$5.

Child Development Laboratory Charge	\$ 25 per quarter
Elementary Education Reading Specialist Charge	\$ 50 per quarter
Early Childhood Practicum Charge	\$ 25 per quarter
Dental Hygiene Clinic Charge	\$ 5 per treatment
ROTC Activity Fee	\$ 4 per quarter
Military Equipment Deposit	\$ 10
Parking Permit Charge	\$ 20 per quarter
Per entrance without permit	\$ 1
Residence Hall	
Academic Year:	
Room and Board	\$2,190 academic year
(Payable \$730 per Quarter except that an extra \$100 is charged the first Quarter of residency and the Spring Quarter is reduced by \$100. If a resident does not stay through the Spring Quarter, the \$100 is forfeited.)	
Residence Hall Improvement Fee (applicable to all residents)	\$ 75 academic year
Security Deposit (paid first Quarter of occupancy)	\$ 50
Single Room Surcharge	\$ 80 per quarter
Summer Session:	
Room - per five-week session	\$ 115
Security Deposit	\$ 50
Single Room Surcharge - per five-week session	\$ 15
Voluntary Board Plan for Students Not Living in Kilcawley Residence Hall:	
Academic Year:	
Five-Day Plan	\$ 349 per quarter
Seven-Day Plan	\$ 409 per quarter
Intramural Team Deposit	\$ 10
Intramural Team Protest Charge	\$ 5
Neon Mailing Charge	\$ 10
Neon Printing Charge (if not	

registered Winter Quarter nor graduating during academic year)	\$ 20
Nonstudent Library Card Deposit	\$ 25
Library Carrel Key Deposit	\$ 10
Parking Violation Fine (Class I - all violations except those in Class II) (Fine doubled if not paid within 10 days of issuance of ticket.)	\$ 5
Parking Violation Fine (Class II) Parking in a Handicap Zone without proper permit. Parking at a No Parking sign, Tow Away Zone, Loading Zone, Official Use Only sign, Fire Lane, or in the Campus Core area. (Fine doubled if not paid within 10 days of issuance of ticket.)	\$ 13

BE IT FURTHER RESOLVED, that the President of Youngstown State University or his designee shall have the authority to approve:

1. fees of noncredit courses, institutes, and workshops and for preparatory training at the Dana School of Music, all offered or coordinated through the Department of Continuing Education.
2. ticket prices for admission of the public to intercollegiate athletic games and to student music or dramatic productions;
3. service charges for loans to students;
4. charges for use of University facilities by non-University groups or organizations; and,
5. a special fee for an "Executive Sequence--Masters of Business Administration" program if such program is established. It shall be understood that such a fee, if authorized,

shall be placed in a special fund which shall provide for all related costs of the program and that the budget for such fund shall be subject to approval in the same manner as are other University operating budgets; and

BE IT FURTHER RESOLVED, that in all cases the revenue generated by such fees and charges shall be expended in conformity with appropriately approved budgets. It shall be understood that: (a) prices of books and other items for sale in the Bookstore, Kilcawley Center, and through vending machines shall be established in conformity with good business practices by the managers of those units; (b) charges for unreturned or damaged equipment checked out to a student shall be established by the cognizant department head to cover the depreciated value of the equipment; (c) for such charges as noted in (a) and (b) above the approval of neither the President nor the the Board of Trustees shall be required; and (d) the President or his designee shall have the authority to designate parking facilities by location or by time which may be utilized either without charge or for a returned charge.

BE IT FURTHER RESOLVED, that fines which are authorized in this resolution may be assessed against nonstudents who are authorized to use University services as well as against students; and, the rates detailed in this resolution shall replace the rates adopted in Resolution YR 1983-76 and in any other resolution in conflict, and it shall continue to be the policy of this Board to review and adopt all fees, service charges, and fines annually, usually in the spring, in order that students and others are informed as to rates for the coming year and budgets may be finalized; and

BE IT FURTHER RESOLVED, that if a student is permitted to withdraw from the University or if a student reduces his or her academic load, a refund of the tuition (i.e. the instructional fee and the general fee), of the nonresident tuition surcharge, the performance music fee, and the international student fee, where applicable, shall be made in conformity with the following schedule; however, for those withdrawing from the University, the registration withdrawal fee shall be assessed and paid and the student identification card shall be surrendered before the refund is paid.

<u>DATE OF ACCEPTANCE BY BURSAR</u>	<u>ACADEMIC QUARTER</u>	<u>SUMMER SESSION</u>
1st - 6th day	75% of fee	50% of fee
7th - 12th day	50% of fee	No refund
13th - 18th day	25% of fee	No refund
19th day and thereafter	No refund	No refund

Beginning the first day of each academic term excluding Sundays.

The Motion was seconded by Mr. Mittler and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

4. Student Affairs Committee

Dr. Geletka stated that the Student Affairs Committee had no report.

5. Academic Affairs Committee

Mrs. Mackall stated that the Academic Affairs Committee had determined to recommend the adoption of three Resolutions by the Board of Trustees.

She then read and moved for adoption the following Resolution:

a. Resolution to Approve a Faculty Improvement Leave for a Chairperson

WHEREAS, Article III, Section 25, Policies of the Board of Trustees of Youngstown State University provides for the award by the Board of Trustees of a Faculty Improvement Leave to an academic department chairperson upon the recommendation of the President; and YR 1984-94

WHEREAS, such award has been recommended by the Provost to the President and by the President to the Board.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Youngstown State University that a Faculty Improvement Leave for the 1984-85 academic year is hereby approved for Dr. Lawrence E. Cummings, Chairperson of the Department of Criminal Justice in the College of Applied Science and Technology.

The Motion was seconded by Mr. Giddens, and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mrs. Mackall then read and moved for adoption the following Resolution:

b. Resolution Ratifying Changes in the Bylaws of the Academic Senate

WHEREAS, the Board of Trustees of Youngstown State University has previously approved the Charter and Bylaws of the Academic Senate by resolution, with the understanding that, in compliance with the authority and responsibilities vested in the Board by law, the Charter, Bylaws and all actions of the Academic Senate are subject to the Board's right to review and approve, or reject; and YR 1984-95

WHEREAS, the Academic Senate has seen fit to amend its Charter, Article 5 and change and append Bylaws 5, 6, and 10 hereto as Exhibit F; and

WHEREAS, such amendments are to expedite the workings of the Academic Senate and the President and Provost have concurred in the above-mentioned amendments;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby ratify, accept and approve the aforesaid changes, additions, and amendments to the Charter and Bylaws of the Youngstown State University Academic Senate.

The Motion was seconded by Dr. Geletka and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mrs. Mackall next read and moved for adoption the following Resolution:

c. Resolution to Confer Emeritus Status

WHEREAS, Article III, Section 27 of the YR 1984-96 Board of Trustees provides for conferral of emeritus status upon faculty and professional/administrative staff who retire from the University following at least ten years of meritorious service and are recommended by the President of the University.

THEREFORE, BE IT RESOLVED, by the Board of Trustees of Youngstown State University that those faculty and professional/administrative staff members listed on Exhibit G attached hereto are hereby granted the emeritus title designated on Exhibit G.

The Motion was seconded by Dr. Geletka and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

6. Public Services Committee

Mr. Mittler stated that the Public Services Committee had no report.

ITEM VI - Communications, Memorials

No formal communications or memorials were presented. A list of information had been furnished to each Trustee for information purposes prior to the meeting.

ITEM VII - Unfinished Business

No unfinished business was presented.

ITEM VIII - New Business

Mr. Watson requested the Secretary to read the following Resolution of Appreciation:

Resolution of Appreciation

WHEREAS, Dr. Thomas D. Y. Fok has for YR 1984-97
nine years devoted his time and talent as
a Trustee of Youngstown State University,
to its students, faculty and staff; and

WHEREAS, for two years he served as
Chairman of the Board of Trustees and
also as Vice Chairman of said Board and
has served on many of the Standing Com-
mittees of this Board; and in addition to
participating in the deliberations at
many meetings, has also devoted much ad-
ditional time and effort to the everyday
problems of the University in many and
varied ways; and

WHEREAS, he formerly served as a member
of the Faculty of the William Rayen
School of Engineering of the University
and as the first Director of the Computer
Center.

NOW, THEREFORE, BE IT RESOLVED, that the
members of the Board of Trustees of
Youngstown State University express their
appreciation for his time, assistance,
dedication and advice, his constant pur-

pose to promote the welfare and best interests of the students, faculty and staff of the University as well as the general community served by the University; and further that a copy of this resolution be furnished to him.

After the Resolution was read by Mr. Bennett, a Motion was made by Mr. Dutton and seconded by Mr. Giddens and received the affirmative vote of each Trustee present. The Chairman declared the Resolution duly adopted.

ITEM IX - Election of Officers

Mr. Mittler reported for the Nominating Committee that the Committee wished to nominate the following to serve for the next year, as Officers of the Board:

Frank C. Watson as Chairman
Paul M. Dutton as Vice Chairman

There were no other nominations, and after a Motion made by Mr. Lyden, seconded by Mr. Brauninger and carried the affirmative vote of all Trustees present, the Chairman declared the following Resolution adopted:

"RESOLVED that the nominations be closed and that Frank C. Watson be elected Chairman of the Board and that Paul M. Dutton be elected Vice Chairman of the Board, each to serve for the ensuing year and until their successors are elected and qualified."

ITEM X - Suggested Dates for Regular Meetings 1984-85

Dr. Humphrey suggested the following dates for regular meetings in the next fiscal year:

Friday, August 24, 1984
Friday, October 12, 1984
Friday, December 14, 1984
Friday, February 8, 1985
Friday, April 12, 1985
Friday, June 7, 1985

ITEM XI - Time and Place of Next Regular Meeting

There being no further business, on Motion made by Mr. Lyden, seconded by Dr. Geletka, which was carried by the affirmative vote of each Trustee present, the Chairman declared the following Resolution adopted:

"RESOLVED that the next regular meeting YR 1984-98 of the Board of Trustees of Youngstown State University be held in the Board Room in Tod Administration Building on Friday, August 24, 1984.

The meeting was duly adjourned at 2:45 p.m.

Frank C. Watson
Chairman

ATTEST:

Franklin S. Bennett
Secretary to the Board
of Trustees

YOUNGSTOWN STATE UNIVERSITY
 RESOLUTION FOR NEW APPOINTMENTS AND PROMOTIONS
 AS OF June 15, 1984

Agenda Item D.1.
Exhibit A

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL.</u>	<u>SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
Petruska, Dennis A.	Assistant Professor	Economics Department	9/15/84	\$23,000	9	Salary differential of \$1250 depending upon completion of PhD by 9/15/84.
Rigney, John P.	Intramural Coordinator	Intercollegiate Athletics Department	9/1/84	\$15,000	9	Renewal to permanent position.
Middlekauff, Bryon D.	Instructor	Geography Department	9/15/84	\$18,750	9	Salary differential of \$1250 depending upon completion of PhD by 9/15/84; if PhD received, replacement contract needed at Asst. rank.
Luke, Malen G.	Assistant Football Coach	Intercollegiate Athletics Department	5/14/84	\$11,481	12 (12-Month Base:\$15,000)	February 15-- February 14 cycle.
Esterly, Donna J.	Institutional Studies Analyst	Budget and Institutional Studies Department	5/21/84	\$ 2,262	12 (12-Month Base:\$19,600)	Appointed from Classified Civil Service.
Marsico, Richard J.	Assistant Director	Computer Center	6/6/84	\$ 2,118	12 (12-Month Base:\$30,600)	Promoted from Classified Civil Service.
Kaleel, Elyse M.	Instructor	Allied Health Department	9/15/84	\$16,630	9	
Burge, Bruce	Assistant to Athletic Director/Marketing	Intercollegiate Athletics Department	7/1/84	\$17,000	12	Renewal to permanent position.
Pressly, Thomas R.	Instructor	Accounting and Finance Department	9/15/84	\$22,425	9	Temporary/Terminal.
Holbrook, Thomas A.	Assistant Professor	English Department	9/15/84	\$22,000	9	Contingent upon receipt of PhD by 9/15/84.

**YOUNGSTOWN STATE UNIVERSITY
RESOLUTION ACCEPTING GIFTS
AS OF JUNE 15, 1984**

<u>NAME OF DONOR</u>	<u>AM'T. AND/OR DESCRIPTION</u>	<u>RESTRICTION OR PURPOSE OF GIFT</u>
Reactive Metals Corp.	\$1,000	YSU Scholarships
Penn-Ohio Section of A.I.M.E.	750	YSU Scholarships
PPG Industries	2,000	YSU Scholarships
Public Accountant Society of Ohio-Youngstown Chapter	200	Dean Miller Scholarship Fund
Alfred Raghanti	25	School of Education Wilcox Curriculum Center
Kappa Delta Pi	200	School of Education Wilcox Curriculum Center
Harold Segall, M.D.	300	Candace Gay Memorial Awards Fund
Richard H. Warren	50	Mathematical & Computer Science
Eastern Ohio Chapter of the Ohio Society of Enrolled Agents	200	YSU Scholarships
James M. Delaney	30	Accounting & Finance
Raymond Martin	25	Deloitte, Haskins & Sells Scholarship Fund
Daryl Hatch	25	"
Michael Stoneking	25	"
Marilyn Gagen	25	"

Allyn Adams	25	Deloitte, Haskins & Sells Scholarship Fund
Francis E. Ilcin	25	"
Elizabeth L. Swanson	10	David Dyer Memorial Fund
Financial Executive Institute	100	Accounting & Finance
Terrance Marinko	50	Accounting & Finance
Arthur Andersen & Co.	825	Accounting & Finance
Peoples Savings Bank	750	Art Department
Massullo, Riberi, & Agnone M.D., Inc.	Xerox Copier Value, \$3,000	Unrestricted
Shenango Valley Osteopathic Hospital	Medical Equip.: Air Compressor IL Diluter IL Flame Phatometer	CAST - Allied Health
Edna Norris	Magnovox Radio Phono Combination Panasonic Radio & Record Collection	WYSU
Audio Arts Co.	Bang & Olufsen Phono Cartridges Value, \$250 each	WYSU
Alice H. Cooper	\$ 5	WYSU
Ardith Henderson	5	"
Joseply Darling	2	"
Rev. Bernard Bonnot	100	"
Roy A. Schmidt	25	"
Mr. & Mrs. Ed Abel	20	"
Shirley A. Bartlett	35	"

Atty. Franklin S. Bennett	25	WYSU
Marilyn Biles	60	"
Alice Cooper	5	"
Douglas Faires	250	"
David Gildersleeve	25	"
Carol Guglielm	25	"
Florence Meyer	20	"
Mrs. Herbert Osgood	20	"
Mary Louise Schwing	35	"
Robert Tornello, M.D.	100	"
Mr. & Mrs. Arthur Wolfcale, Jr.	50	"
Edward Zacharias	100	"
William Himes	50	"
Philip Snyder	30	"
John Manton	50	"
Don Maxwell	20	"
Lorrayne Y. Baird-Lang	25	"
C. J. Amstutz	25	"
Dorothy Berry	50	"
Mr. & Mrs. George Call	40	"
Dr. Robert Carr	20	"
Bessie Defendeifer	25	"
Mr. & Mrs. Michael DePaul	30	"
Peggy Sue Fleming	20	"
Irene M. Furlong	35	"
Dr. & Mrs. Ronald Gould	35	"
John R. Joelken	25	"
Thomas King	30	"
Alma V. Ladd	10	"
Mary & Robert Lounsbury	25	"
Colleen McGarry	52	"
Vernon M. Mook	35	"
James Morrison	20	"
Fred Oppermann	25	"

Anne Palik	20	WYSU
Suzanne Rinderknecht	30	"
Mr. & Mrs. Richard Sagebeer	20	"
Robert Slaughter	20	"
Harold M. State	25	"
Donald G. Stitt, M.D.	25	"
Robert Van Nuys	60	"
Inge Vermeire	52	"
Elmer W. Weitz	25	"
George Western	25	"
Marie D. Zarabsky	50	"
Richard Ames	20	"
Francis Bartolic	100	"
Mr. & Mrs. Sebert Brewer	50	"
Dorothy L. Brown	5	"
Mr. & Mrs. Ross Clem	25	"
Marilyn Durr	50	"
Lydia Floyd	50	"
Dorothy Kirkbride	35	"
Paul C. Kistler	35	"
Barbara & Arthur Lodge	100	"
Jean H. McCullough, Jr.	25	"
Isadore Mendel, M.D.	250	"
Marian A. Neidel	25	"
C. Richard Nelson	10	"
Michael Pelini	20	"
Jack Rispoli	25	"
Mrs. Bernard M. Schneider	50	"
Mrs. D.W. Smith	20	"
Henry C. Vanderhoeven	25	"
James E. Vincent	35	"
Mary Zacharias	100	"
Harriett Marsh	20	"
Helen Adamiak	20	"

Esther M. Alexandrowicz	35	WYSU
Lena Adovasio	15	"
Ralph & Toni Beard	25	"
Patricia Z. Brugler	20	"
Frances Colabine	25	"
Mr. & Mrs. Sidney Greenberg	25	"
Geraldine Houck	20	"
Jack Kridler	35	"
Mary Frances McNicholas	35	"
Mary Marcu	100	"
Donald J. Matzger	50	"
Dan N. Olson	50	"
Pnina Rabinowitz	10	"
Frederick R. Robsel	25	"
Steve Shildcrout	20	"
Homer L. Shaw	20	"
John D. Sopko	25	"
Marianne Speicher	25	"
A. Prentice Van Iderstine	25	"
Sy & Pearl Ulicny	100	"
Robert J. Vogt	20	"
Margaret B. White	20	"
Mr. & Mrs. Leon Blank	35	"
Howard R. Jones	20	"
Harry Moresky	15	"
Mrs. Frank Offutt	100	"
Dr. & Mrs. Lawrence Pass	20	"
Thomas W. Pfahles	20	"
Orpha Towers	100	"
Ed Walsh & Kirsten Peterson	35	"
Kathryn Willis Wolfe	20	"
Mr. & Mrs. Eric J. Wingler	35	"
James & Maxine Houck	25	"

J.J. Kays	10	WYSU
Janet E. McMahon	20	"
Dennis Reynolds	20	"
James R. Sherwood	10	"
Arlington G. Kuklinca, M.D.	250	"
Robert G. Seddig	25	"
Mrs. Robert Starbuck	35	"
Carol A. Fulton	25	"
Anne Darling	25	"
Alfonso Garcia	100	"
Ardith Henderson	5	"
Marvin Levy	50	"
Harry T. Bell	15	"
Constance Conger	35	"
Mr. & Mrs. R.H. Detwiler	15	"
Alan & Margaret Gittis	25	"
Anna Higgins	24	"
D.E. Lewis	25	"
Carol Schultz	30	"
Fred Blue	20	"
Carol & Ronald Homringhausen	52	"
Ronald Mandel	20	"
Rev. Donald F. Alber	25	"
Mrs. John Beeghly	25	"
Noreen Benedict	20	"
David Colella	25	"
Lois Frost	35	"
Mrs. Richard Hite	20	"
Ray Johnson	25	"
Ramona Kolacz	20	"
Donald Kurtz	20	"
I. Davis Ley	20	"
John M. MacIntosh	25	"
Grace McCandless	25	"

W. Terry Patrick	35	WYSU
Stephen Svecz	20	"
Mrs. Don Synnestvedt	25	"
Theresa B. Whitfield	25	"
James Battafarano	25	"
Rocky Bernard	20	"
Ted Dingler	20	"
Dolores Hall	25	"
Ronald Heiman	25	"
Jesse Massaro	15	"
Atty. James R. McQueen	65	"
Gretchen Mettler	52	"
Rev. Ruben Rader	20	"
Lowell Satre	20	"
Roy Schall	25	"
Steve Stahara	5	"
Martin Stolpe	25	"
Dr. Edward Truitt	30	"
Lowell Wellman	20	"
Claudia & Herve Corbe	25	"
Richard Ruhlman	23	"
Karl Soller	30	"
Michael Byce	10	"
Raymond Courtney	50	"
Jim Driscoll	25	"
Steve Hanzely	10	"
Loree Harley	15	"
Michael Klasovsky	100	"
Dr. & Mrs. Frank Krautter	50	"
Barbara Law	100	"
L.T. Nickel	20	"
James Patrick	50	"
Atty. Mike Rosenberg	250	"
David F. Russell	100	"

Dr. & Mrs. Thomas Harnish	100	WYSU
Mr. & Mrs. L.C. Alexander	25	"
Dave Baily	35	"
Mr. & Mrs. Steve Chikosky	5	"
Jon Greene	50	"
Don Kollar	20	"
Joni & Philip Parker	20	"
Rabbi David Powers	50	"
W. G. Quast	50	"
Fred Schweitzer	60	"
Esther Szakach	25	"
Marcia Werning	20	"
Samuel White	50	"
Andrew Mahon	25	"
L. C. Alexander, Jr.	25	"

TOTAL GIFTS:

WYSU	\$ 7,217
All Other	6,640
	<u>\$13,857</u>

ARTICLE I. ADMINISTRATION OF THE UNIVERSITY

Section 1. Principal Administrative Officers

The principal administrative officers of the University shall be the President, the Provost, the Vice President-Personnel Services, the Vice President-Student Services, and the Vice President-Public Services. These officers shall have the authority and responsibility stated in these policies.

The duties of the Executive Director of Facilities, the Controller, the Executive Director of Administrative Services, the Associate Provost and Dean of Graduate Studies, the deans of the schools and colleges, and the academic department chairperson are also described in this article. The duties of all administrative staff not provided in this article shall be determined by the President or his designee or shall be included in a different article of these policies.

Section 2. President

The President shall be appointed by the Board of Trustees and shall hold office at the discretion of the Board. He shall hold a professional/administrative appointment subject to the stated terms of a contract of employment.

The President shall be the chief executive officer of the University, subject to the policy direction of the Board of Trustees. He shall foster and promote instruction, scholarship, research, and public service as the mission of the University. He shall be responsible for implementation of the Board's by-laws, policies, and other actions adopted by resolution or motion. He shall be the official spokesman for the University. He shall attend all meetings of the Board and its committees and may address the Board upon all subjects concerning the University.

The President shall be a member of the University faculty and shall convene and preside at meetings of the University faculty. He shall be an ex-officio member of each school or college faculty and may call meetings of such faculties and preside at such meetings.

The President shall recommend to the Board of Trustees for its approval the creation, abolition, or alteration of divisions, departments, centers, or other units of the University and the creation or discontinuance of faculty and staff positions. He shall determine the workweek and establish employee compensation. He may authorize partial or full reimbursement to new faculty and staff for moving expenses.

The President shall appoint and fix the term of all University boards, committees, and councils except where otherwise provided by Board policy. He shall appoint two Principal Administrative Officers to serve as members of the Board of Trustees of the Skeggs Foundation.

The President shall preside at all commencements and other public academic occasions unless he has specifically delegated this responsibility to another officer. He shall sign all diplomas and certificates of completion of study which bear the University seal and he shall confer all degrees authorized to be granted by the Board of Trustees.

The President shall recommend to the Board of Trustees the adoption of all operating and capital budgets. The annual operating budget shall be accompanied by a table of organization. He shall provide the Board reports concerning the University and shall recommend strategic operating and facility plans.

The President shall develop and implement strategies for expanding the public service mission of the University, for coordinating legislative relations, and cultivating financial support from alumni, area business and industrial interests, and from foundations.

The President may rent or lease facilities or equipment deemed necessary for operation of the University. He may also rent University facilities or equipment to others in the interest of the public good; provided, however, that the lease of University facilities or equipment for periods of longer than one week shall require approval of the Board of Trustees.

The President may pay dues and service charges to professional and other organizations on behalf of the University. He may pay consultant and professional fees, including legal counsel, within limits prescribed by law or Board policy.

The President may close the University in cases of emergencies which present a danger to students, personnel, or property. He may appoint police officers with duties as prescribed in ORC 3345.04.

The President may, except as noted below, delegate his authority as appropriate; however, he cannot delegate his responsibility. He may exercise the authority of any subordinate officer. He is authorized to execute all contracts for the University on behalf of the Board of Trustees, and such authority shall not be exercised by any other officer or employee unless expressly permitted by these policies. The President shall be the appointing authority for all personnel (i.e. make initial appointments, promotions, and dismissals) and may delegate such authority to the Provost or Vice President-Personnel Services provided he informs the Board of such acts of delegation. New appointments of Principal Administrative Officers, as defined in Section 1 of this Article, the Executive Director of Facilities, the Controller, the Executive Director of Administrative Services, the Associate Provost and Dean of Graduate Studies, and of deans of schools or colleges, shall be approved in advance by the Board of Trustees. All other appointments except classified civil service positions and limited service faculty shall be reported to the Board for ratification at its next regular meeting.

The "Office of the President" shall include those units with staff functions which assist the President in administration of the University: Budget and Institutional Studies, Internal Audit, Affirmative Action in Employment and Purchasing, and Legal Services.

The President shall designate an Acting President whenever he intends to be absent from the University for two working days or more. The person so designated shall have authority to act on the President's behalf.

Section 3. Provost

The Provost shall be employed by the Board upon recommendation of the President and shall serve at the discretion of the President. He shall hold a professional/administrative appointment subject to the stated terms of a contract of employment.

The Provost is the principal academic officer of the University and reports to the President. He shall be responsible for supervision of all instructional activities and faculty matters in conformity with the policies of the Board or directives of the President. He shall be a member of the University faculty and an ex-officio member of each school or college faculty. He may call meetings of the University faculty, and school or college faculties and preside at such meetings. He shall be responsible for leadership in maintenance of academic standards; development and coordination of instructional, scholarship, and research activities; and selection, promotion, professional development, tenure, and termination of faculty members. He shall serve as liaison officer to the Northeastern Ohio Universities College of Medicine.

The Associate Provost and Dean of Graduate Studies, the deans of the schools and colleges, the Assistant Provost for Academic Services, the University Librarian and such other persons as the President shall specify shall be included in the Provost's area of responsibilities.

The Provost shall attend all meetings of the Board of Trustees and of the Academic Affairs Committee of the Board and may attend meetings of other committees of the Board except when otherwise requested by the President or the Chairman of the Board.

Section 4. Vice President-Personnel Services

The Vice President-Personnel Services shall be employed by the Board upon recommendation of the President and shall serve at the discretion of the President. He shall hold a professional/administrative appointment subject to the stated terms of a contract of employment.

The Vice President-Personnel Services is the personnel officer for all University personnel except student employees and is the appointing authority for all classified civil service personnel. He shall provide leadership in the development and implementation of University personnel policies, administer performance evaluation systems, be responsible for payroll preparation,

negotiate and administer collectively bargained employment contracts, and perform such other duties as may be assigned by the President.

Section 5. Vice President-Student Services

The Vice President-Student Services shall be employed by the Board upon recommendation of the President and shall serve at the discretion of the President. He shall hold a professional/administrative appointment subject to the stated terms of a contract of employment.

The Vice President-Student Services is responsible to the President for those activities which foster and promote student activities other than instruction, including but not limited to: student extra-curricular and social activities, student organizations, new student orientation, research and activities to improve student retention, health care services, activities and operation of Kilcawley Center, student housing and dining services, student employment and career planning and placement for students and alumni, bookstore, international student services, the Counseling and Testing Center, and the Financial Aids Department.

The Vice President-Student Services shall have the authority and responsibility for enforcement of rules and regulations governing student conduct on property owned by or under the control of the University, as promulgated by the President. He shall assist Student Government and Student Council in their programs and shall be the channel of communication between these organizations and the University administration.

Section 6. Vice President-Public Services

The Vice President-Public Services shall be employed by the Board upon recommendation of the President and shall serve at the discretion of the President. He shall hold a professional/administrative appointment subject to the stated terms of a contract of employment.

The Vice President-Public Services is responsible to the President for those activities which are primarily public service in nature, including but not limited to: Intercollegiate Athletics, the Department of University Relations, the Department of Telecommunications, the Center for Urban Studies, and the Cushwa Center for Industrial Development. He shall serve as liaison with the Northeastern Educational Television of Ohio, Inc. (NETO), and the Youngstown State University Alumni Association. He shall assist the President in the development of financial support and in legislative relations.

Section 7. Executive Director of Facilities

The Executive Director of Facilities shall be employed by the Board upon recommendation of the President and shall serve at the discretion of the President. He shall hold a professional/administrative appointment subject to the stated terms of a contract of employment.

The Executive Director of Facilities shall be responsible to the President for administration of the University's physical plant, its operation and maintenance. He shall oversee facility planning and construction and do all things necessary within approved budgets to preserve and maintain the buildings, grounds, and facilities in an excellent state of repair. He shall also have such other duties as may be assigned by the President.

Section 8. Controller

The Controller shall be employed by the Board upon the recommendation of the President and shall serve at the discretion of the President. He shall hold a professional/administrative appointment subject to the stated terms of a contract of employment.

The Controller shall be responsible to the President for the proper accounting and reporting of all University funds, payment of all obligations except payroll, collection of all accounts receivable, and investment of University funds. The Controller shall issue all bank checks upon the University's accounts, which checks shall be countersigned by the President, and shall serve as "Chief Fiscal Officer" when such designation is required.

Section 9. Executive Director of Administrative Services

The Executive Director of Administrative Services shall be employed by the Board upon recommendation of the President and shall serve at the discretion of the President. He shall hold a professional/administrative appointment subject to the stated terms of a contract of employment.

The Executive Director of Administrative Services shall be responsible to the President for administration of the Campus Security Department, Purchasing Department, Parking Services, and centralized printing, mail handling, supplies, and telephone service. He shall have such other duties as may be assigned by the President.

Section 10. Associate Provost and Dean of Graduate Studies

The Associate Provost and Dean of Graduate Studies shall be employed by the Board upon the recommendation of the Provost and the President and shall serve at the discretion of the Provost. He shall hold a professional/administrative appointment subject to the stated terms of a contract of employment.

The Associate Provost and Dean of Graduate Studies shall be administrative head of the Graduate School and, with the involvement and cooperation of the deans of the undergraduate schools and colleges, shall be responsible for supervision of the Graduate School in conformity with the policies and rules established by the Board of Trustees, the President, the Provost, and the Graduate School faculty.

The Associate Provost and Dean of Graduate Studies shall have the duty to: encourage development and maintenance of quality programs of graduate study; identify faculty qualified to teach graduate courses; administer procedures concerning admission to the Graduate School, prerequisites and requirements for graduate study, and the recruitment, counseling and registration (in cooperation with the Registrar) of graduate students; assure that candidates for graduate degrees are approved by the faculty as qualified for such degrees; supervise the graduate assistantship, fellowship, and scholarship programs; stimulate and coordinate research grant and contract proposals; develop an appropriate committee structure for the Graduate School; and perform such other duties as assigned by the Provost.

Section 11. Deans of the Schools and Colleges

The Dean of a school or college shall be appointed by the Board upon recommendation of the Provost and the President and shall serve at the discretion of the Provost. Each Dean shall hold a professional/administrative appointment subject to the stated terms of a contract of employment.

Each Dean shall be administrative head of his respective school or college and be responsible for promotion and supervision of all its interests in conformity with the policies and rules established by the Board of Trustees, the President, the Provost, the Graduate School faculty, the faculty of the particular school or college, and the University faculty as appropriate. He may call meetings of the school or college faculty and preside at such meetings.

The Dean shall have the duty for each school or college to: recommend appointment, salary, promotion, tenure, and dismissal of faculty members after consultation with the cognizant department chairperson and faculty; insure the rendering of the service by faculty as contracted; report annually on the extramural employment of full-service faculty; promote the general welfare of the faculty and students; supervise the curricula, courses, and methods of instruction and strive to improve them; direct the attention of the faculty to trends and changes of educational thought and practice; develop and formulate policies for improvement of the school or college for consideration of that faculty and the Academic Senate as appropriate; counsel with students; act upon student admissions and registrations; administer rules and regulations concerning the academic progress, promotion, and discipline of students; coordinate with the Associate Provost and Dean of Graduate Studies programs of instruction and research on the graduate level; approve the schedule of courses and examinations as prepared by the Registrar; transmit to the Provost recommendations concerning budget as developed in conference with department chairpersons; take reasonable precautions for the safekeeping of all records, supplies, and equipment; appoint school or college committees; administer academic policies, rules and regulations; and perform such other duties as assigned by the Provost.

Section 12. Academic Department Chairpersons

Academic Department Chairpersons shall be appointed in conformity with the current collectively bargained contract applicable to full-service faculty. They shall serve at the discretion of the President and shall be responsible for

the administration of the department in conformity with and subject to the direction of the cognizant dean and the Provost.

Section 13. Affirmative Action in Employment and Purchasing

It is the policy of the Board of Trustees that all applicable Federal and State laws concerning affirmative action, equal opportunity, and minority set asides be followed to the letter and spirit of those laws. The President shall have the authority and responsibility to assure compliance with this policy statement.



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

RECEIVED

JUN 05 1984

President's Office

DATE: June 5, 1984

TO: Neil D. Humphrey
President

FROM: James D. Miller *JDM*
Director of Purchasing

SUBJECT: Student Accident & Sickness Insurance
(Effective 9/26/84 - Renewal Option)

In compliance with Article IX., Section 9. of the Policies of the YSU Board of Trustees, bids for Student Accident & Sickness Insurance were solicited on May 22, 1984. Bids were requested from fifty-five (55) companies with three (3) responses.

The bids were opened in the Purchasing Department on June 4, 1984. Bid results are as follows:

	<u>Per Student/Minimum</u>
Highham-Whitridge, Inc. (current carrier)	\$155
G-M Underwriters	\$168
Student Plans, Inc.	\$138

After review and evaluation of the bids, the bid from Student Plans, Inc. was considered to be the lowest and the best. Their proposal was not only the lowest in cost, but their coverage comparable to the next low bid. Therefore, Student Plans, Inc. is recommended to receive the award for Student Accident & Sickness Insurance.

JDM/mw

Agenda Item D.6.
Exhibit D



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

RECEIVED

JUN 05 1984

President's Office

DATE: June 5, 1984

TO: Neil D. Humphrey
President

FROM: James D. Miller *JDM*
Director of Purchasing

SUBJECT: Student Professional Malpractice Insurance
(3-Yr. Term, effective 9/26/84)

In compliance with Article IX., Section 9. of the Policies of the YSU Board of Trustees, bids for Student Professional Malpractice Insurance were solicited on April 9, 1984. Bids were requested from fifty-four (54) companies with eight (8) responses.

The bids were opened in the Purchasing Department on May 9, 1984. Bid results are as follows:

The St. Paul Property & Liability Insurance Company (representing eight (8) agents)	\$2,789
Thomas E. Wood, Inc.	\$6,400
Charles C. Rudibaugh Agency	\$7,510
McKenrick-Community Agency, Inc.	\$8,000
Bates & Company	\$7,130
Milton L. Dudley Agency (current carrier)	Per Application
Markel Services, Inc.	\$4,000
Pipino Insurance Agency, Inc.	\$4,800

The bid, in the amount of \$2,789, from The St. Paul Property and Liability Insurance Company was offered on behalf of eight (8) insurance agents, Pipino among them. To select an agent-of-record among these eight (8) agents, a drawing was scheduled. The individuals involved were invited to attend the selection process, during which the Pipino Insurance Agency was chosen. Therefore, the Pipino Agency is recommended to receive the award for Student Professional Malpractice Insurance.

JDM/mw

Agenda Item D.6.
Exhibit D

**ADDITIONAL RECOMMENDED ACADEMIC PROMOTIONS
FOR THE 1984-85 ACADEMIC YEAR**

To Assistant Professor

CARVER, Vivian
GILMARTIN-ZENA, Patricia
PITMAN, Mary Anne

Department

Health and Physical Education
Sociology, Anthropology and Social Work
Foundations of Education

AMENDMENTS TO ACADEMIC SENATE CHARTER & BYLAWS
Passed by Charter & Bylaws Committee - May 2, 1984

CHARTER - Article V. Section 1. CHALLENGE OF A SENATE ACTION

- (a) ~~His--challenge~~ **THE PRESIDENT'S CHALLENGE**, along with the reasons for the challenge, ~~shall~~ **MUST** be given to the Executive Committee in writing within ~~twenty-eight~~ **NINETEEN CALENDAR** days of the ~~date-of~~ Senate meeting at which the action was taken.

CHARTER - Article V. Section 2.

- (a) A member of the faculty wishing to challenge an action of the Senate must, in writing, present the challenge along with ~~his~~ **THE** reasons to the Executive Committee within ~~twenty-eight~~ **NINETEEN CALENDAR** days ~~from-the-date~~ of the Senate meeting at which the action was taken. The challenge must be supported by the signatures of at least forty faculty members with no more than half of that number from any one college.

BYLAW 5. Section 2.

- (Add) **ALL PROCEEDINGS OF THE SENATE SHALL BE PUBLISHED WITHIN SEVEN CALENDAR DAYS AFTER THE SENATE MEETING AND DISTRIBUTED IN THE SAME MANNER AS THE AGENDA.**

BYLAW 6. Section 2. (g) STUDENT ACADEMIC AFFAIRS COMMITTEE

- (1) The committee shall be composed of ~~six~~ **EIGHT** faculty members, with representation from each undergraduate college/school of the university; six undergraduate students, with representation from each college/school of the university; two representatives from administration; and, ex officio, as liaison member, the chairman of the committee's standing subcommittee.

BYLAW 10. Section 7. (NEW)

A ROLL CALL VOTE MAY BE ORDERED BY A VOTE OF ONE FIFTH OF THE TOTAL MEMBERSHIP OF THE SENATE. THE PROCEDURE TO BE FOLLOWED WILL BE AS SPECIFIED IN ROBERT'S RULES OF ORDER.

Faculty and Staff Receiving Emeritus Status

<u>Name</u>	<u>Emeritus Title</u>
Paul E. Beckman, Jr.	Professor Emeritus
Marvin W. Chrisp	Professor Emeritus
Philip J. Hahn	Professor Emeritus
John L. Kearns	Professor Emeritus
Raymond J. Shuster	Professor Emeritus
Agnes M. Smith	Professor Emeritus
John J. Coffelt	President Emeritus
Gale Mills	Administrator Emeritus



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

June 27, 1984

TO THE TRUSTEES OF
YOUNGSTOWN STATE UNIVERSITY

Enclosed is a copy of draft of Minutes of the meeting
of the Board of Trustees held on June 15, 1984.

Yours very truly,

Secretary to the Board of Trustees

FSB:EVT

Enc.

Copy to:

Each of Nine Trustees

Dr. Neil D. Humphrey, President

Dr. Bernard T. Gillis, Provost

Dr. Taylor Alderman, Vice President
Personnel Services

Edmund J. Salata, Executive Director of
Facilities

Attorney Alan R. Kretzer, Legal Counsel

Attorney Theodore R. Cubbison, Legal
Services Officer

Mr. Fred W. Rich, State Examiner



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

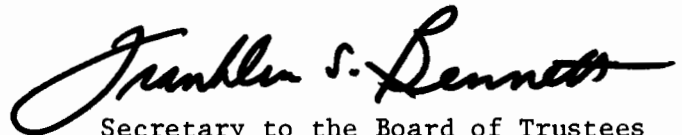
May 30, 1984

TO THE TRUSTEES OF
YOUNGSTOWN STATE UNIVERSITY

This notice is to advise that the next regular meeting of the Board of Trustees will be held at 1:30 P.M. on Friday, June 15, 1984 in the Board Room in Tod Administration Building.


Copies of the Agenda for the meeting will be furnished by the President's office.

Very truly yours,


Secretary to the Board of Trustees

FSB:EVT

Copies of the above notice were mailed on May 30, 1984 to each of the Nine Trustees and to the President, as listed on the reverse side of this page, and a copy was also mailed on the same date to each of the five others listed on the reverse side of this page.


Secretary to the Board of Trustees

TRUSTEES AND THE PRESIDENT

Mr. Earl W. Brauninger, Chairman
Bank One of Eastern Ohio, N. A.
6 Federal Plaza West
Youngstown, Ohio 44503

Attorney Paul M. Dutton
Mitchell, Mitchell & Reed
709 Bank One Bldg.
Youngstown, Ohio 44503

Dr. John F. Geletka
5600 Mahoning Avenue
Austintown, Ohio 44515

Mr. Edgar Giddens
448 Cleveland Street
Youngstown, Ohio 44511

Mr. William J. Lyden, Business Manager
International Brotherhood of Electrical
Workers Union Local 64
291 McClurg Road
Youngstown, Ohio 44512

Mrs. Emily P. Mackall
9842 State Route 170
Rogers, Ohio 44455

Mr. William G. Mittler
4030 Hudson Drive
Youngstown, Ohio 44512

Dr. Earnest Perry
420 Oak Hill Avenue--Room 307
Youngstown, Ohio 44502

Mr. Frank C. Watson, President
Youngstown Welding & Engineering Co.
Box 2451
Youngstown, Ohio 44509

Dr. Neil D. Humphrey, President
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

- - - - -

Dr. Thomas A. Shipka, President
YSU-OEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Attorney Alan R. Kretzer
Legal Counsel
1200 Wick Building
Youngstown, Ohio 44503

Mr. Raymond McElroy, President
YSU Chapter of OCSEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Theodore R. Cubbison, Esquire
Legal Services Officer
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Mrs. Judith Parmenter, Executive
Director-YSU Alumni Association
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

MEMO TO: DR. DAVID C. GENAWAY

LIBRARIAN

FROM: FRANKLIN S. BENNETT
SECRETARY TO THE BOARD OF TRUSTEES

JSB

DATE: August 24, 1984

SUBJECT: Minutes of Meeting of the Board
of Trustees of Youngstown State
University held June 15, 1984

I am enclosing a xerox copy of the
original Minutes of the Board of Trustees referred to above.

The original Minutes were approved,
signed and attested at today's meeting of the Board of Trustees.

F.S.B.

XC:

Dr. Neil D. Humphrey, President
Dr. Bernard T. Gillis, Provost
Frank C. Watson, Chairman of the Board



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

August 24, 1984

Dr. Thomas A. Shipka, President
YSU-OEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Dr. Shipka:

Enclosed for your records find a copy of the Minutes of the meeting of the Board of Trustees of Youngstown State University held June 15, 1984.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairman and attested.

Yours very truly,

Franklin S. Bennett
Secretary to the Board of Trustees

FSB:EVT

Enc.

xc: Dr. Neil D. Humphrey
Dr. Taylor Alderman



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

August 24, 1984

Mr. Raymond McElroy, President
YSU Chapter of OCSEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Mr. McElroy:

Enclosed for your records find a copy of the Minutes of the meeting of the Board of Trustees of Youngstown State University held June 15, 1984.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairman and attested.

Yours very truly,

Franklin S. Bennett
Secretary to the Board of Trustees

FSB:EVT

Enc.

xc: Dr. Neil D. Humphrey
Dr. Taylor Alderman



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

August 24, 1984

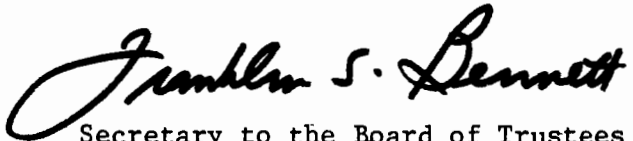
Mrs. Judith Pielemeier
YSU Alumni Director
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Mrs. Pielemeier:

Enclosed for your records find a copy of the Minutes of the meeting of the Board of Trustees of Youngstown State University held June 15, 1984.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairman and attested.

Yours very truly,


Secretary to the Board of Trustees

FSB:EVT

Enc.

xc: Dr. Neil D. Humphrey
Dr. Taylor Alderman