

MINUTES OF MEETING

of

BOARD OF TRUSTEES

of

YOUNGSTOWN STATE UNIVERSITY

Tod Administration Building
Friday, October 12, 1984

Pursuant to Resolution YR 1985-21 and to Notices mailed on the 25th day of September, 1984 by the Secretary to the Board to each Trustee, a copy of which precedes these Minutes (with copies to the President of the University, the Presidents of the YSU Chapter of the OEA and the YSU Chapter of OCSEA, to Alan R. Kretzer, Special Counsel appointed by the Attorney General of Ohio, to the Legal Services Officer of the University and to the Executive Director of YSU Alumni Association) a regular meeting (one-hundredth) of the Board of Trustees of Youngstown State University convened in the Board Room in the Tod Administration Building.

Eight Trustees were present at the meeting, to-wit: Paul M. Dutton, Dr. John F. Geletka, Edgar Giddens, Earl W. Brauninger, Mrs. Emily P. Mackall, William G. Mittler, Dr. Earnest Perry and Frank C. Watson. William J. Lyden was absent.

Also present were Dr. Neil D. Humphrey, President, Dr. Bernard T. Gillis, Provost, Dr. Taylor Alderman, Vice President Personnel Services, Edmund J. Salata, Executive Director of Facilities, Dr. Lawrence E. Looby, Vice President Public Services, Dr. Charles A. McBriarty, Vice President, Student Services, Philip A. Snyder, Director University Relations, Franklin S. Bennett, Secretary to the Board of Trustees, and Patricia D. Martin, Secretary to the President. Also present were approximately 39 deans, members of the faculty, students and members of the news media.

Frank C. Watson, Chairman of the Board, presided.

ITEM I - Proof of Notice of Meeting

Evidence was available to establish that due notice of the meeting had been mailed on September 24, 1984 by the Secretary, to each of the nine Trustees and to the President, and that copies had also been mailed to the Presidents of the YSU chapters of OEA and OCSEA, to Alan R. Kretzer, Special Counsel, to Theodore R. Cubbison, Legal Services Officer and to Mrs. Judith Parmenter, Director, YSU Alumni Association. Such evidence precedes these Minutes.

ITEM II - Minutes of Meeting Held on August 24, 1984

Copies of the draft of the Minutes of the Meeting of the Board of Trustees held on August 24, 1984 had been mailed to each Trustee, to the President, Provost, Vice President Personnel Services, the Executive Director of Facilities, the State Examiner, the Special Counsel and the Legal Services Officer.

ITEM III - Recommendations of the President of the University

Dr. Humphrey recommended that two Resolutions be adopted by the Trustees.

1. Resolution to Ratify Faculty/Staff Appointments

After a Motion which was made by Dr. Perry and seconded by Mrs. Mackall, had received the affirmative vote of each Trustee present, the Chairman declared the following Resolution duly adopted:

WHEREAS, the Policies of the Board of Trustees direct the President to appoint such employees as are necessary to effectively carry out the operation of the University; and YR 1985-22

WHEREAS, new appointments have been made subsequent to the August 24, 1984 regular meeting of the Board of Trustees; and

WHEREAS, such appointments are in accordance with the 1984-85 Budget and with the University policy on Equal Employment Opportunity.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State

University does hereby ratify and confirm the appointments as listed in Exhibit A attached hereto.

2. Resolution Accepting Gifts

After a Motion, which was made by Dr. Geletka and seconded by Dr. Perry, had received the affirmative vote of each Trustee present, the Chairman declared the following Resolution duly adopted:

WHEREAS, Resolution YR 1980-34 provides that the President shall compile a list of gifts to the University for each meeting of the Board of Trustees and present the list accompanied by his recommendation for action by the Board; and YR 1985-23

WHEREAS, the President has reported that the gifts as listed in Exhibit B attached hereto are being held pending acceptance and he recommends their acceptance.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby accept these gifts on behalf of Youngstown State University and instructs the President to acknowledge such acceptance to the donors and to express our gratitude for their generosity to the University.

ITEM IV - Reports of the President and Other Officers of the University

1. Dr. Gillis, Provost, reported concerning the following matters:

A. Academic Calendar for 1985-87

The University academic calendar for 1985-87 had been widely circulated for comments in its draft form. All comments received were considered and the calendar, as distributed to the Trustees, has been adopted.

B. Conversion to a Multiple Virtual Storage (MVS) System

The need to convert from VS1 and VM as the interactive programming facility to MVS requires an addition to the

budget for the Computer Center during this fiscal year. IBM has announced that it will no longer make enhancements to VS1 and some new devices are not supported by VS1. Rather than wait until occupancy of the new Harry Meshel Hall with the attendant problems of transition to a new main-frame computer, it was deemed wise to change the system control programming over to an MVS system at this time. MVS is the "industry standard" system and the offers of support for the conversion by both IBM and Amdahl Corporations for a limited time period make it important to do it now. A proposed budget transfer will be presented to the Budget and Finance Committee of the Board of Trustees.

C. Ohio Board of Regents Actions on Generic B.S.N. Program

At a meeting of the Ohio Board of Regents held September 14, 1984, the Generic B.S.N. program, which had been submitted to them after action by Youngstown State University's Board of Trustees, was approved.

D. AACSB Accreditation Strategy

The Dean of Williamson School of Business Administration had proposed the creation of a separate division of Business Studies within the Williamson School of Business Administration in order to generate statistics that would meet the requirements for AACSB accreditation. Further discussions have occurred with the Deans of the College of Arts and Sciences and the College of Applied Science and Technology. Several alternatives have been presented and will be further investigated with the faculties involved.

E. Administrative Changes

Dr. Robert K. Smith has returned to a full-time faculty position in the Department of Chemistry from the Assistant Dean's position in the College of Arts and Sciences. Mr. Hugh Earnhart, Associate Professor in History, will be Acting Assistant Dean for the Fall Quarter as a search is conducted for a permanent replacement for Smith.

Dr. Gary Pielemeier has resigned from the position of Assistant Dean and MBA Director in the Williamson School of Business Administration to take a Deanship of the School of Business at Salisbury State College in Maryland. A search will be conducted immediately for a replacement.

F. Faculty Honors, Publications and Grant Awards

Recent faculty honors, publications and grant awards include:

White, John R., The Archaeology of the Austin Log House Site. Published by the Austintown Historical Society, 1984.

A Grant from Ocean Spray Cranberries, Inc. in the amount of \$24,200 to Dr. Anthony Sobota to support research on cranberry juice and urinary tract infections.

National Science Foundation (Washington, D.C.) has awarded a grant to Youngstown State University in June, 1984, in the amount of \$45,141. The project was entitled "Honors Workshop in Earth Science," and was under the direction of Dr. Ikram Khawaja, with Professor Everette C. Abram as co-director. The workshop was conducted between July 23 and August 24, 1984.

G. Revised Academic Master Plan

At its May 2, 1984 meeting, the University Academic Senate accepted a revised Academic Master Plan. A copy of the document, as edited by Provost Gillis in conformity with the Senate's motion, was presented to each member of the Board of Trustees. The document is presented to be considered by the Board of Trustees for potential action at the December 14, 1984 meeting of the Board.

H. Youngstown Hospital Association

The Administration is holding discussions with Youngstown Hospital Association administrators aimed at evaluating the effectiveness of the relationship between the nursing associate degree graduate and YHA affiliate agency. This includes the preparation of discussion papers, reports and evaluation guidelines.

I. Additional Off-Campus Course Instructional Locations

The Office of Continuing Education/Education Outreach will initiate two off-campus course instructional locations, in addition to the Boardman location. The second site will be at the Hubbard Schools and the third will be at the General Motors Assembly Plant/Fisher Body in Lordstown.

Boardman, serving Northern Columbiana and Southern Mahoning Counties, will offer 14 courses. Hubbard, serving Mahoning and Trumbull in Ohio and Mercer County in Pennsylvania, will offer six courses and the Lordstown location, serving the GM Assembly Plant and Fisher Body, will offer two courses.

These Education Outreach off-campus instructional locations provide portal or re-entry points for adults seeking to return to or enter the University for the first time. Through these locations and the Where You Live and Work Educational Information and Counseling sessions at community libraries, YSU is extending its service to individuals and business settings.

J. Dr. James P. Ronda - Pulitzer Prize Nomination

It was reported to the Board of Trustees by Dr. Gillis that Dr. James P. Ronda of the History Department has been nominated for consideration of the Pulitzer Prize. Mr. Watson made special mention of the excellence of the faculty in their achievements both in this instance and in the many other faculty honors that have been bestowed.

2. Dr. Alderman, Vice President Personnel Services, reported on the following matter:

A. State Employment Relations Board

We have received notice from the State Employment Relations Board that petitions have been filed by an organization calling itself the Youngstown State University Association of Classified Employees and that the petitions ask that this organization represent all full-time classified staff of the University. Dr. Alderman stated to the Board that he had asked the State Employment Relations Board to hold a union election since the Ohio Civil Service Employees Association currently represents the classified employees. Also, the necessary notices required by law have been posted on the campus.

3. Dr. McBriarty, Vice President Student Services, reported on the following matters:

A. Brochures for Homecoming

Brochures of the Homecoming activities were provided to each member of the Board of Trustees and Dr. McBriarty described the entire program and proposed events. He speci-

ficallly mentioned the dedication of the Bourbon Street area and invited all Trustees to attend that could make the event.

B. Evening Transportation for Students

Dr. McBriarty discussed the matter of transportation of students during evening hours and discussed various options such as the expansion of the student government escort service and possible shuttle service during evening hours. He stated that possibly the WRTA could be utilized in this matter. Dr. McBriarty further stated that the matter will come through the Student Affairs Committee back to the Board of Trustees at an appropriate time.

C. Student Retention Program

Dr. McBriarty stated that it was the intention of the administration to expand on the present Student Retention Program. He called upon Ms. Mary Ann Echols, Director - Special Student Services, who reported on the proposed Student Enrichment Center which has evolved from the Student Retention Program. Dr. Humphrey added the information concerning the name change referred to by Ms. Echols. Ms. Echols stated that the proposed program was similar to the Student Retention Program, with some modification in the intake process. She also stated that members of the faculty would become more involved in the program and that there were 18 faculty members participating at the present time. Ms. Echols further reported that 245 new freshmen are participating.

4. Mr. Salata, Executive Director of Facilities, reported concerning the following matters:

A. Harry Meshel Hall

Approximately 10%-15% of this project is completed. All of the steel erection has been completed. The bonding company representing the electrical contractor -- Yobe Electric Company -- has taken over this project since the corporation has gone into bankruptcy.

The foundation on this project is 100% completed.

B. Ward Beecher Phase I

This project is approximately 30% completed. We expect completion late in November, 1984.

C. Ward Beecher Pase II

Mr. Salata stated that this is the large project and is approximately 2% completed. The same electrical contractor as involved in the Harry Meshel Hall project is involved in this project. Since that company is in bankruptcy, further steps are being taken to provide a substitute electrical contractor. This project is somewhat different than the Harry Meshel Hall project since the electrical contractor was not actually signed to a contract. The electrical project will probably be rebid. To keep this project going, a change order has been issued to the general contractor with approval of the State authorities.

D. School of Education

This project involves the chilled water changes and is approximately 85% completed. It is anticipated that the project will be completed by December 1, 1984.

E. Concrete Repair Project

This project is approximately 76% completed. There have been problems with the contractor and it will be closed probably within the next two to three weeks. Work not completed this year on this project will probably be carried over to next year.

5. Dr. Humphrey then called upon Dr. G. L. Meirs who discussed the enrollment report with the Board of Trustees.

Dr. Meirs described the decrease in Fall enrollment and although this is a usual event, it does have considerable meaning to the budget. Although not unexpected, administration is concerned. The decrease was in both the freshman and sophomore classes. The junior class held stable and there was a small decrease in the senior class. The decrease is usual across the state and the nontraditional students (those of older age) were down unexpectedly. Dr. Meirs described the line graph since 1969 when YSU became a state institution and noted that there were considerable changes in it during the period. There were certain large increases followed by decreases but since 1976, the enrollment has been fairly stable.

Dr. Humphrey stated that they were 513 students below the Statagic Plan or 3.3%. Dr. Humphrey further stated that the total revenue loss from the decrease of students would be \$685,000. Student fees at the University remain

the lowest in the State and room and board are the second lowest.

6. Dr. Humphrey, President of the University, reported concerning the following matters:

A. Youngstown Convocation Center

The Youngstown Convocation Center Planning Group has had two meetings and has scheduled a workshop for Monday, October 29 at 3:00 p.m. Board members are welcome to participate in that workshop. The consultants on the project are K. Anthony Hayek and Associates, Urban Design Associates, and the management firm of Coopers & Lybrand. This project will be concluded next spring.

B. Uses for the Pollock House

A special committee, chaired by Vice President Looby, has been investigating uses for the Pollock House and expects to report in time for consideration at the next Board meeting. It is interesting to note that Mr. William B. Pollock is serving as a public member of that committee. We very much appreciate his interest and involvement.

C. Transferring of Funds

Dr. Humphrey wished to comment upon a transfer of funds which the Board will consider under Budget and Finance resolutions. He reviewed the staffing of both the Campus Security Department and the Parking Services Department. He also reviewed the protocols developed for use by these staffs in their patrol responsibilities. The number of student parking service attendants has been increased to 40 and a new training program with new supervision has been put in place.

In the Security Department, the number of personnel is believed basically adequate; however, there has been only one woman police officer and Dr. Humphrey concluded that there should be a minimum of five in order that YSU have a woman officer on every shift. The two most recent vacancies have been targeted for women. Dr. Humphrey has requested sufficient money to employ two more women officers, which will bring the total to five. Since these officers must be trained, they are not immediately available to YSU full time as they go on the payroll. Dr. Humphrey also

asked for \$10,000 for women police officers on an intermittent basis prior to the full-time personnel being available.

Dr. Humphrey noted that the Student Escort Service of the Student Government is in full swing this Fall and is working effectively.

ITEM V - Reports of the Committees of the Board

1. Personnel Relations Committee

Mr. Mittler reported that the Committee was recommending two Resolutions for adoption by the Board. He then read and moved for adoption the following Resolution:

a. Resolution Concerning STRS "Pick-Up" for Faculty

WHEREAS, on May 25, 1984, the Board of Trustees of Youngstown State University ratified the Fact Finder's Recommended Final Settlement governing wages for full-service faculty for 1984-85 and 1985-86; and

WHEREAS, the settlement provided that effective June 15, 1985, the University would "pick-up" (that is, pay and assume) the cost of the faculty employee contribution to the State Teachers Retirement System (STRS), amounting to 8.75% of salary plus 8.75% of the "pick-up," for a total cost equivalence of 9.52% of salary; and

WHEREAS, the University has subsequently been advised by STRS that the University may not contribute on the faculty member's behalf the 8.75% of the 8.75% "pick-up," but may only "pick-up" 8.75% of a stated contract salary; and

WHEREAS, the May, 1984 resolution of collective bargaining negotiations rested on the good faith belief of all parties concerned that the 9.52% equivalent increase was the necessary adjustment deriving from the University's "pick-up" of the employee contribution to STRS, based upon

independent consultation with STRS by representatives of both the University and the University Chapter of the Ohio Education Association (YSU-OEA);

THEREFORE, BE IT RESOLVED, by the Board of Trustees of Youngstown State University that the President of the University is hereby authorized to execute a tentative agreement with the YSU-OEA providing for a salary increase of 9.59% of 1984-85 contract salaries for full-service faculty, to be effective June 15, 1985, to be followed by the reapplication of the STRS "Salary Reduction Pick-up" currently in place; and

BE IT FURTHER RESOLVED, that said 9.59% increase shall be in lieu of the STRS "Pick-up" for 1985-86 provided for in the May, 1984 Fact Finder's Recommended Settlement; and

BE IT FURTHER RESOLVED, that all other elements of the May, 1984 resolution of negotiations remain in place; and

BE IT FURTHER RESOLVED, that final contract language embodying the above resolution be brought back to the Board of Trustees for formal ratification following approval by the YSU-OEA.

The Motion was seconded by Dr. Geletka and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Mittler next read and moved for adoption the following Resolution:

b. Resolution Concerning Earned Degrees

WHEREAS, Article 4.3 of the Agreement YR 1985-25 between Youngstown State University and the Youngstown State University Chapter of the Ohio Education Association provides for salary adjustments for full-service faculty who complete requirements for an earned masters or doctoral degree

in a relevant academic field from an accredited institution of higher education; and

WHEREAS, certain members of the faculty completed all degree requirements for masters or doctoral degrees prior to September 15, 1984;

THEREFORE, BE IT RESOLVED, by the Board of Trustees of Youngstown State University that the salaries of the faculty listed on Exhibit C appended hereto are hereby modified as indicated for the 1984-85 academic year in recognition of the attainment of the degrees specified.

The Motion was seconded by Mr. Giddens and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

2. Building and Property Committee

Mr. Giddens reported that the Building and Property Committee was recommending one Resolution for adoption by the Board. He then read and moved for adoption the following Resolution:

a. Resolution Concerning University Property

WHEREAS, H.B. No. 798, 115th General Assembly, authorized the sale of the residential property at 1010 Colonial Drive, formerly the YSU President's residence; and

WHEREAS, the procedure prescribed by statute has been followed and a bid for \$180,000 was made by Mark E. Lyden; and

WHEREAS, this matter has been reviewed by the University's administration and the Board's Building and Property Committee and it is concluded that this bid is sufficiently close to the appraised value of the property and that it is in the best

interest of the University that it be accepted.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Youngstown State University that the Director of Administrative Services for the State of Ohio be informed that this Board recommends acceptance of Mr. Lyden's bid of \$180,000 for the residential property located at 1010 Colonial Drive, Liberty Township, Trumbull County, Ohio.

The Motion was seconded by Dr. Perry and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

3. Budget and Finance Committee

Mr. Brauninger reported that the Budget and Finance Committee was recommending three Resolutions for adoption by the Board. He then read and moved for adoption the following Resolution:

- a. Resolution Concerning a Transfer to the Computer Center From the Unallocated Reserve - University Operation Budget

WHEREAS, in adopting the 1984-85 budget, YR 1985-27 the Board of Trustees directed that transfers from the Unallocated Reserve in University Operation -- Fund One require approval of the Board; and

WHEREAS, the Computer Center staff, after extensive study, has recommended that a major change in the computer operating software system be made due to the obsolescence of the present operating system; and

WHEREAS, partial funding to acquire the needed MVS operating software can be made available by reallocation of Computer Center funds.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State

University does hereby approve the transfer of \$26,700 from the Unallocated Reserve -- Fund One to the Computer Center budget for the purpose of supporting the acquisition and installation of a MVS operating system and the necessary software support packages.

The Motion was seconded by Mrs. Mackall and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Brauninger then read and moved for adoption the following Resolution:

b. Resolution Concerning Transfers From the Unallocated Reserve - University Operation Budget

WHEREAS, in adopting the 1984-85 budget, YR 1985-28 the Board of Trustees directed that transfers from the Unallocated Reserve in the University Operation -- Fund One budget require approval of the Board; and

WHEREAS, there is a demonstrated need for intermittent clerical assistance in the Purchasing department due to an increased volume of purchases and the reassignment of personnel; and

WHEREAS, by court order, Mr. Cyril Deley has been reinstated with full payment of back salary and fringe benefits, less income and benefits received during the period of separation, and the salary has been paid but the fringe benefits have not been budgeted; and

WHEREAS, there is a need for additional publications used by the Scholarships and Financial Aid department and the Admissions department to inform students concerning availability of financial aid and scholarships.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State

University does hereby approve the transfer of \$17,988 from the Unallocated Reserve -- Fund One as follows:

\$6,900 to the Purchasing department for the purpose of funding payment of salaries and fringe benefits for an intermittent secretary;

\$8,388 to the Motor Pool department for the purpose of funding the payment of fringe benefits as ordered by the court; and

\$2,700 to Publications (03682-530) for printing and design costs for brochures related to scholarships and financial aid.

The Motion was seconded by Mr. Giddens and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Brauning next read and moved for adoption the following Resolution:

- c. Resolution Concerning a Transfer to Campus Security Department From the Unallocated Reserve - University Operation Budget

WHEREAS, the Campus Security Department YR 1985-29 has a total staff of 27 employees (Director, five Sergeants, 17 Police Officers, three Dispatchers, and one Stenographer); and

WHEREAS, it is desirable to have at least one woman Police Officer on each shift and five officers are required to staff each position on a 24-hour seven-day a week shift; and

WHEREAS, there are presently only three women Police Officers in the Department, two of whom are new; and

WHEREAS, the staff of 27 has been considered basically adequate for the mission of the department.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the transfer of \$38,052 from the Unallocated Reserve -- Fund One to the Campus Security Department budget as follows:

\$28,052 for salaries and benefits for two new Police Officer 1 positions for the period October 15, 1984 to June 30, 1985, with the restriction that women shall be employed in these positions and the understanding that upon the resignations or retirements of the first two male Police Officers, the positions shall be subject to review before replacement; and

\$10,000 to supplement the Classified Part-time budget in order to employ extra women intermittent Police Officers until the full-time women Officers are fully trained and ready for duty.

The Motion was seconded by Mr. Dutton and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

4. Student Affairs Committee

Mr. Dutton reported that the Student Affairs Committee was recommending one Resolution for adoption by the Board. He then read and moved for adoption the following Resolution:

a. Resolution Establishing a Center

WHEREAS, several important activities intended to improve student retention

YR 1985-30

have been administered as part of the Student Retention Program of the Office of the Vice President, Student Services; and

WHEREAS, it is desired to give increased emphasis to these activities and to further improve the frequency of YSU students successfully completing their academic programs.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize the placement of the student retention activities within the Student Enrichment Center which shall be a sub-unit of the Special Student Services unit of the Office of the Vice President, Student Services.

The Motion was seconded by Dr. Perry and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

5. Academic Affairs Committee

Mr. Giddens stated that the Academic Affairs Committee had no report.

6. Public Services Committee

Dr. Geletka reported that the Committee was recommending three Resolutions for adoption by the Board. He then read and moved for adoption the following Resolution:

a. Resolution Concerning Transmission Tower

WHEREAS, Youngstown State University has a radio transmission tower for the purpose of broadcasting WYSU-FM and WYSU-SCA; and YR 1985-31

WHEREAS, the Ohio Department of Administrative Services has equipment located on the tower and desires to place additional equipment on the tower for the

purpose of implementing a statewide microwave interconnection for use and maintenance of voice and data transmission equipment.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize the President to enter into an agreement with the Department of Administrative Services permitting the department to use the YSU tower subject to such terms and conditions as will protect the University's use of the tower and related property.

The Motion was seconded by Mrs. Mackall and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Dr. Geletka next read and moved for adoption the following Resolution:

b. Resolution Concerning the United States Swimming Club

WHEREAS, there is community interest in YR 1985-32 establishment of a United States Swimming Club in the Youngstown-Warren area; and

WHEREAS, Youngstown State University has an Olympic-size swimming pool; and

WHEREAS, authorization to use the pool would expose hundreds of area swimmers to the resources of Youngstown State University and would improve the development of competitive swimming and the recruitment of the swimmers to the University.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize the President to enter into an agreement for use of the Beeghly Pool by the local United States Swimming Club at such time of day as it is assured that regular Uni-

versity functions will not be disadvantaged and for a fee of not less than \$1,000 per Academic Quarter.

The Motion was seconded by Mr. Mittler and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Dr. Geletka next read and moved for adoption the following Resolution:

c. Resolution Honoring J. Phillip Richley

WHEREAS, J. Phillip Richley, a graduate YR 1985-33 of Youngstown State University, has brought distinction to himself and the University through his unselfish service to the community and his Alma Mater; and

WHEREAS, J. Phillip Richley has given generously of his time and energy to Youngstown State University as President of the YSU Alumni Association during 1984-85.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby express its appreciation to J. Phillip Richley for his outstanding leadership and dedicated public service while serving as President of Youngstown State University Alumni Association.

The Motion was seconded by Dr. Perry and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

ITEM VI - Communications, Memorials

No formal communications or memorials were presented. A list of information had been furnished to each Trustee for information purposes prior to the meeting.

ITEM VII - Unfinished Business

Dr. Humprey discussed with the Board a document provided each Board member entitled: "POLICIES FOR THE FORENSIC RESEARCH LABORATORY."

It was pointed out that the Board had passed a Resolution at its last meeting of August 24, 1984 establishing a Forensic Research Laboratory and that policies were presented in connection with that Resolution.

The document, attached hereto and marked Exhibit D, was ordered received and reviewed by the Board but no formal action was taken thereon.

ITEM VIII - Suggested Dates for Regular Meetings 1984-85

Dr. Humphrey suggested the following dates for regular meetings in the next fiscal year.

Friday, December 14, 1984
Friday, February 8, 1985
Friday, April 12, 1985
Friday, June 7, 1985

ITEM IX - Time and Place of Next Regular Meeting

There being no further business, on Motion made by Mr. Dutton, seconded by Mr. Mittler, which was carried by the affirmative vote of each Trustee present, the Chairman declared the following Resolution adopted:

"RESOLVED that the next regular meeting YR 1985-34 of the Board of Trustees of Youngstown State University be held at 3:00 p.m. in the Board Room in Tod Administration Building on Friday, December 14, 1984."

The meeting was duly adjourned at 4:00 p.m.



Chairman

ATTEST:


Secretary to the Board
of Trustees

YOUNGSTOWN STATE UNIVERSITY
 RESOLUTION FOR NEW APPOINTMENTS AND PROMOTIONS
 AS OF October 12, 1984

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL.</u>	<u>SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
Griffis, James E.	Instructor	Marketing Department	9/15/84	\$22,500	9	Temporary/Terminal.
Erickson, Barbara A.	Assistant Professor	Nursing Department	9/15/84	\$24,000	9	
DeFrance, Carolyn M.	Coordinator of Reading Laboratory	Developmental Education: Dean's Office, School of Education	9/17/84	\$ 9,966	12 (12-Month Base: \$17,160)	Temporary replacement for Sonnett while on LWOP.
Varma, Valsa	Research Librarian	Maag Library	10/1/84	\$14,990	9 (9-Month Base: \$15,800)	
Foster, Sandra W.	Counselor	Counseling and Health Services	9/17/84	\$	12 (12-Month Base: \$18,600)	Continuance of temporary appointment.
Umble, James C.	Instructor	Dana School of Music	9/15/84	\$17,000	9	Temporary/ Terminal.
Jalali, Jalal	Assistant Professor	Electrical Engineering Department	9/15/84	\$29,000	9	Temporary/ Terminal.
Craig, Roan M.	Instructor	Business Education and Technology Department	9/15/84	\$18,000	9	Temporary/ Terminal.
Maskulka, James M.	Assistant Professor	Marketing Department	9/15/84	\$29,371	9	Terminal; if DBA requirements completed by 12/1/84; renewal for 1985-86 will be regular appointment.
Patrick, John J.	Assistant Professor	History Department	9/17/84	\$20,000	9	Temporary/ Terminal.
Burden, Annette M.	Instructor	Mathematical and Computer Sciences Department	9/17/84	\$17,550	9	Temporary/Terminal.
Edelstein, Marilyn	Instructor	English Department	9/15/84	\$18,900	9	

Exhibit A

YOUNGSTOWN STATE UNIVERSITY
 RESOLUTION FOR NEW APPOINTMENTS AND PROMOTIONS
 AS OF October 12, 1984

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL.</u>	<u>SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
Haynes, Vernon F.	Assistant Professor	Psychology Department	9/15/84	\$19,400	9	
Riley, Teresa	Assistant Professor	Economics Department	9/15/84	\$21,000	9	
McNierney, Donna J.	Assistant Professor	Administration and Secondary Education Department	9/15/84	\$19,000	9	
Hoover, Randy L.	Assistant Professor	Administration and Secondary Education Department	9/15/84	\$19,000	9	
Patrick, Thelma E.	Instructor	Nursing Department	9/15/84	\$20,520	9	
Smith, Lester W.	Associate Professor	Mechanical Engineering Department	9/15/84	\$36,779	9	Temporary/Terminal.
Pollock, Gary J.	Instructor	Political Science and Social Science	9/15/84	\$19,170	9	Temporary/Terminal.
Green, Judith A.	Counseling Psychologist Trainee	Counseling and Health Services	9/04/84	\$18,272	12 (12-Month Base: \$22,200)	Reassignment from Vocational Counselor.
Cherian, David	Instructor	Marketing Department	9/15/84	\$21,500	9	Temporary/Terminal.
Bacon, Barbara C.	Director	Affirmative Action	9/04/84	\$21,812	12 (12-Month Base: \$26,500)	
Cook, Carol A.	Coordinator	Career Services	10/1/84	\$15,544	12 (12-Month Base: \$20,725)	Reassignment from Admissions.
Iyer, Muralidharan	Instructor	Engineering Technology Department	9/15/84	\$18,000	9	Temporary/Terminal.
Gill-Wigal, Janet	Assistant Professor	Counseling Department	9/15/84	\$20,500	9	

Exhibit A

**YOUNGSTOWN STATE UNIVERSITY
RESOLUTION ACCEPTING GIFTS
as of October 12, 1984**

<u>DONOR</u>	<u>AM'T AND/OR DESCRIPTION</u>	<u>RESTRICTION OR PURPOSE OF GIFT</u>
Associates for Growth	\$ 1,000	Ohio Seaway-South Model Fund
YSU Foundation	2,200	YSU Mental Health Lectures
Alan R. Kretzer	100	Edward J. DeBartolo Endowment Fund
Eaton Corporation	470	Scholarship Fund
William B. LaPlace	25	Deloitte, Haskins, & Sells, Alumni Scholarship Fund
The Standard Oil Company	5,000	Chemical Engineering
The Standard Oil Company	5,000	Mechanical Engineering
Joe Santagata	10	Intercollegiate Athletics
Litco International	1 Multimeter valued at \$439; 1 Oscilloscope valued at \$2,355	School of Engineering
Conover Woodcraft Specialties	Western Union Model 33 Teletype	Physics & Astronomy
Alice Cooper	10	WYSU
Firestone	100	"
Penzoil Company	30	"

Agenda Item D.2.
Exhibit B

<u>DONOR</u>	<u>AM'T AND/OR DESCRIPTION</u>	<u>RESTRICTION OR PURPOSE OF GIFT</u>
Mrs. D. W. Smith	\$ 40	WYSU
Fred S. Ullom	20	"
Ardith E. Henderson	10	"
Stephen R. Chikosky	5	"
Roy S. Schmidt	30	"
C. John Armstrong	35	"
Mr. & Mrs. Frank Farragher	20	"
Werner Schultz	30	"
Dorothy L. Brown	10	"

WYSU	\$ 340
YSU Foundation	2,200
Other	11,605
Non-Cash	2,794
Total - All Gifts	<u>\$ 16,939</u>

FACULTY COMPLETING EARNED DEGREES PRIOR TO SEPTEMBER 15, 1984

<u>Name</u>	<u>Department</u>	<u>Degree & University</u>	<u>Salary Increment</u>	<u>Adjusted 1984-85 Salary (9-Months)</u>
Dannessa, Maria E.	Allied Health Department	Master of Science; University of Akron	\$1,250	\$20,199
Taylor, John W.	Speech Communication and Theatre Department	PhD in Mass Communication; Ohio University	\$1,250	\$21,797

**POLICIES FOR THE
FORENSIC RESEARCH LABORATORY**

1. Purpose and Activities

A. Conduct basic research.

1. Biosocial basis of socially proscribed behavior.

a. To determine the relationship of biological and individual characteristics (personality traits) to criminal behavior.

b. Use of computers and other equipment to monitor and test subjects.

2. Seek out federal, state and local money to fund research conducted by faculty and students.

B. Establish a laboratory.

1. Provide forensic psychological services to courts, prosecutors, defense attorneys, and correctional personnel for fees paid to the University including:

a. Provide forensic diagnosis in individual cases where there is mutual interest, i.e. Case is of interest for research and for applied purposes requested by professional clients.

b. Provide psychological consultation for jury selection, eye witness testimony, and selection and cross examination of mental health expert witnesses.

c. Provide lectures and workshops on computers in criminal justice, and forensic psychology including diagnosis and treatment of offenders in conjunction with the Department of Continuing Education.

d. As an exception, personnel who work in the FRL stipulate that 50% of all royalties from publications and any other commercial products developed in the FRL will be assigned to YSU for use in the FRL to further research activities.

C. Assist in the education and training of undergraduate, graduate, and post graduate students through FRL projects and employment opportunities.

II. Personnel and Staffing

A. Under the Dean of CAST for administration

B. Directorship

1. The directorship is assumed under usual duties as a university professor.

2. A one course reduction in teaching load for the Director will be granted during the Fall, Winter, and Spring quarters for the first two years as approved by the Dean of CAST on a quarterly basis.

C. Professional staff

1. Pursue federal and other grant funding to bring post doctoral students and researchers to the campus for the duration of grant periods. Anticipated would be:

a. One post doctoral forensic psychologist.

b. One post doctoral physiologist or physiological psychologist.

D. Student assistants

1. One of the Department of Criminal Justice's graduate research assistants will be assigned to the FRL each year.

2. Additional graduate and undergraduate students will be employed through University procedures when money becomes available from grants, special projects, or funds available in the FRL University account.

a. Projected funding for at least two additional graduate students is anticipated within three years through FRL funds, or sooner, if grant money is available.

b. One of these students would be an undergraduate or a graduate student in electrical engineering or systems analysis.

c. Projected employment of at least two undergraduates for 10 to 15 hours per week to assist with research is anticipated.

III. Fee Structure

A. All fees will have the recommendation of the Dean of CAST and the approval of the Provost.

1. Professional to professional consultations will be conducted at usual and customary rates for services provided by a forensic psychologist, paid to the University.

2. All other services will be negotiated with the professional client or agency and a written bid, recommended by the Dean of CAST and approved by the Provost, will be submitted to the client.

3. All billing and receipt of funds will be through the University Bursar's unit, Controller's department.

4. FRL revenues and expenses will be recorded in a separate fund that carries over from year to year.

B. All grants and ongoing contracts will follow the usual University procedures.

IV. Facilities and Equipment

A. FRL will be housed in Cushwa Hall or other appropriate space.

B. The Department of Criminal Justice's existing office equipment, computers and polygraph equipment will be made available for FRL use on a priority basis as determined by the Chairman of the Department of Criminal Justice.

C. For the first year, the Lab will have access to office supplies and telephone lines.

D. The Director may bring some of his personal equipment into the FRL.

1. All personal equipment will be inventoried with a list to the Dean.

2. The Director will keep evidence of insurance on file with the Dean.

3. The University is not liable for any loss, theft, or damage to personal equipment.

4. The Director will maintain his equipment at his own expense.

E. FRL equipment and supplies will be maintained on the FRL inventory.

1. In the event the Lab is terminated, all equipment, supplies, and other materials purchased with Lab funds or acquired under the name of the Laboratory (except the Director's personal equipment) become the sole property of the University and will be placed on the Dean of CAST's inventory.

2. In the event the Lab is terminated all royalty arrangements in the University's name (for use in the Lab) must be assigned to the University with no restrictions as to use.

V. Review and Evaluation

A review and report on the activities, revenues, and expenditures of the Laboratory will be prepared by April 15, 1986.

An evaluation of the results by the University will determine continuity of the Laboratory and policies under which the Director will operate if continued beyond June 30, 1986.

Summary

A. This is a proposal to establish a Forensic Research Laboratory to be used for research and teaching. The Laboratory is projected to become self-sustaining through applied and theoretical activities.

B. The following is requested from the University.

1. Use of existing offices and furnishings.
2. Use of Criminal Justice computer and polygraph equipment.
3. Use of telephone and supplies for one year.
4. One course per quarter release time during the Fall, Winter, and Spring quarters for two years approved on a quarterly basis by the Dean of CAST.
5. Accounting mechanisms that recognize funds paid into and out of the Laboratory.

C. In return, there is a commitment to:

1. Structure and define Lab policy.
2. Place personal equipment in the Lab for its use.

3. Commit all fees generated by the Lab and 50% of all royalties from commercial products developed in the Lab to fund the activities of the Lab.

4. Provide a research and teaching laboratory for students.

D. If the Lab is terminated, all equipment, supplies, and royalties obtained by the Lab remain the University's property, excepting the Director's personal equipment.



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

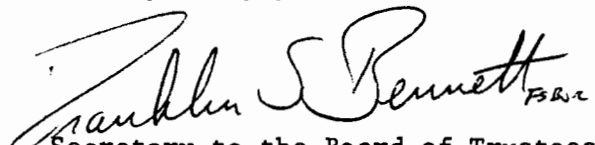
September 25, 1984

TO THE TRUSTEES OF
YOUNGSTOWN STATE UNIVERSITY

This notice is to advise that the next regular meeting of the Board of Trustees will be held at 3:00 P.M. on Friday, October 12, 1984, in the Board Room in Tod Administration Building.

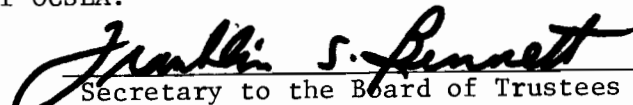
Copies of the Agenda for the meeting will be furnished by the President's office.

Very truly yours,


Secretary to the Board of Trustees

FSB:EVT

Copies of the above notice were mailed on September 25, 1984 to each of the Nine Trustees and the President, as listed on the reverse side of this page, and a copy was also mailed on the same date to each of the four others listed on the reverse side of this page and to the YSU Chapter of OCSEA.


Secretary to the Board of Trustees

TRUSTEES AND THE PRESIDENT

Mr. Earl W. Brauninger, Chairman and CEO
Bank One of Eastern Ohio, N. A.
P. O. Box 300
Youngstown, Ohio 44503

Attorney Paul M. Dutton
Mitchell, Mitchell & Reed
709 Bank One Bldg.
Youngstown, Ohio 44503

Dr. John F. Geletka
5600 Mahoning Avenue
Austintown, Ohio 44515

Mr. Edgar Giddens
448 Cleveland Street
Youngstown, Ohio 44511

Mr. William J. Lyden, Business Manager
International Brotherhood of Electrical
Workers Union Local 64
291 McClurg Road
Youngstown, Ohio 44512

Dr. Thomas A. Shipka, President
YSU-OEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

YSU Chapter of OCSEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Mrs. Judith Pielemeier, Executive
Director-YSU Alumni Association
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Mrs. Emily P. Mackall
9842 State Route 170
Rogers, Ohio 44455

Mr. William G. Mittler
4030 Hudson Drive
Youngstown, Ohio 44512

Dr. Earnest Perry
420 Oak Hill Avenue-Room 307
Youngstown, Ohio 44502

Mr. Frank C. Watson, President
Youngstown Welding & Engineering Co.
Box 2461
Youngstown, Ohio 44509

Dr. Neil D. Humphrey, President
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Attorney Alan R. Kretzer
Legal Counsel
1200 Wick Building
Youngstown, Ohio 44503

Theodore R. Cubbison, Esquire
Legal Services Officer
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

MEMO TO: DR. DAVID C. GENAWAY

Librarian

FROM: FRANKLIN S. BENNETT
Secretary to the Board of Trustees

FSB

DATE: December 14, 1984

SUBJECT: Minutes of Meeting of the Board
of Trustees of Youngstown State
University held October 12, 1984

I am enclosing a xerox copy of the original Minutes of the Board of Trustees meeting referred to above.

The original Minutes were approved, signed and attested at today's meeting of the Board of Trustees.

F.S.B.

XC: Dr. Neil D. Humphrey, President
Dr. Bernard T. Gillis, Provost
Frank C. Watson, Chairman of the Board



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

December 14, 1984

Dr. Thomas A. Shipka, President
YSU-OEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Dr. Shipka:

Enclosed for your records find a copy of the Minutes of the meeting of the Board of Trustees of Youngstown State University held October 12, 1984.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairman and attested.

Yours very truly,

Secretary to the Board of Trustees

FSB:EVT

Enc.

xc: Dr. Neil D. Humphrey
Dr. Taylor Alderman



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

December 14, 1984

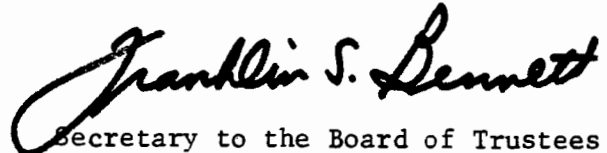
YSU Chapter of OCSEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Gentlemen:

Enclosed for your records find a copy of the Minutes of the meeting of the Board of Trustees of Youngstown State University held October 12, 1984.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairman and attested.

Yours very truly,


Secretary to the Board of Trustees

FSB:EVT
Enc.

xc: Dr. Neil D. Humphrey
Dr. Taylor Alderman



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

December 14, 1984

Youngstown State University Alumni
Association
410 Wick Avenue
Youngstown, Ohio 44555

Gentlemen:

Enclosed for your records find a copy of the Minutes of the meeting of the Board of Trustees of Youngstown State University held October 12, 1984.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairman and attested.

Yours very truly,

Secretary to the Board of Trustees

FSB:EVT

Enc.

xc: Dr. Neil D. Humphrey