

MINUTES OF MEETING

of

BOARD OF TRUSTEES

of

YOUNGSTOWN STATE UNIVERSITY

Tod Administration Building
Friday, December 19, 1986

Pursuant to Resolution YR 1987-27 and to Notices mailed on the 3rd day of December, 1986 by the Secretary to the Board to each Trustee, a copy of which precedes these Minutes (with copies to the President of the University, the President of the YSU Chapter of the OEA, to Alan R. Kretzer, Special Counsel appointed by the Attorney General of Ohio, and to the Executive Director of YSU Alumni Association a regular meeting (one-hundred and fifteenth) of the Board of Trustees of Youngstown State University convened in the Board Room in the Tod Administration Building.

Eight Trustees were present at the meeting, to-wit: Earl W. Brauning, Mrs. Elizabeth C. DeLuca, Paul M. Dutton, Dr. John F. Geletka, William J. Lyden, Mrs. Emily P. Mackall, Michael I. Monus, and Dr. Earnest Perry. Frank C. Watson was absent.

Also present were Dr. Neil D. Humphrey, President, Dr. Bernard T. Gillis, Provost, Dr. Taylor Alderman, Vice President Personnel Services, Dr. Lawrence E. Looby, Vice President for Institutional Advancement, Dr. Charles A. McBriarty, Vice President, Student Services, Edmund J. Salata, Executive Director of Facilities, Philip A. Snyder, Director University Relations, Franklin S. Bennett, Secretary to the Board of Trustees, and Patricia Martin, Secretary to the President. Also present were approximately 30 persons, including deans, members of the faculty, students and members of the news media.

Paul M. Dutton, Chairman of the Board, presided.

ITEM I - Proof of Notice of Meeting

Evidence was available to establish that due notice of the meeting had been mailed on December 3, 1986 by the Secretary, to each of the nine Trustees and to the President, and that copies had also been mailed to Dr. Stephen Hanzley,

President of the YSU chapter of OEA, to Alan R. Kretzer, Special Counsel, Thomas Thompson, President of YSU-ACE, and to Miss Patricia Tkacik, Director, YSU Alumni Association. Such evidence precedes these Minutes.

ITEM II - Minutes of Meeting Held on September 26, 1986 and Special Meeting held November 7, 1986

Copies of the drafts of the Minutes of the Meetings of the Board of Trustees held on September 26, 1986 and Special Meeting held November 7, 1986 had been mailed to each Trustee, to the President, Provost, Vice President Personnel Services, the Executive Director of Facilities, and the Special Counsel.

ITEM III - Recommendations of the President of the University

Dr. Humphrey recommended that two Resolutions be adopted by the Trustees.

1. Resolution to Ratify Faculty/Staff Appointments

After a Motion which was made by Mr. Lyden and seconded by Dr. Perry, had received the affirmative vote of each Trustee present, the Chairman declared the following Resolution duly adopted:

WHEREAS, the Policies of the Board of Trustees direct the President to appoint such employees as are necessary to effectively carry out the operation of the University; and YR 1987-30

WHEREAS, new appointments have been made subsequent to the September 26, 1986 regular meeting of the Board of Trustees; and

WHEREAS, such appointments are in accordance with the 1986-87 Budget and with the University policy on Equal Employment Opportunity.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby ratify and confirm the appointments as listed in Exhibit A attached hereto.

2. Resolution Accepting Gifts

After a Motion, which was made by Dr. Geletka and seconded by Mrs. DeLuca, had received the affirmative vote of

each Trustee present, the Chairman declared the following Resolution duly adopted:

WHEREAS, Resolution YR 1980-34 provides that the President shall compile a list of gifts to the University for each meeting of the Board of Trustees and present the list accompanied by his recommendation for action by the Board; and

YR 1987-31

WHEREAS, the President has reported that the gifts as listed in Exhibit B attached hereto are being held pending acceptance and he recommends their acceptance.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby accept these gifts on behalf of Youngstown State University and instructs the President to acknowledge such acceptance to the donors and to express our gratitude for their generosity to the University.

Dr. Humphrey pointed out that the gifts, including gifts listed on an addendum totaled \$239,941.00 in cash gifts. He also mentioned several specific gifts and stated that the Academic Affairs Committee would recommend acceptance of an additional gift later in the agenda.

Chairman Dutton mentioned specifically the gift of Mr. and Mrs. Irwin I. Kretzer in memory of their late son Harvey N. Kretzer who he pointed out was a contemporary of his at the University and brother of the University's counsel, Attorney Alan R. Kretzer.

ITEM IV - Reports of the President and Other Officers of the University

1. Dr. Gillis, Provost, reported concerning the following matter:

A. Regional Student Programming Contest.

The Youngstown State University student team placed second to Michigan State University in the regional programming contest. The teams from YSU and Michigan State were thus eligible for the national competition held in late November. This result is particularly significant in that both graduate and undergraduate students from 53 colleges and universities competed and the larger institutions clearly have a distinct advantage. The advisor to the students is Dr. Albert Klein.

B. Hotel, Motel, Restaurant Management.

President Humphrey has requested Provost Gillis and CAST to explore the feasibility of developing a major at the associate degree level in hotel, motel and restaurant management. This will be studied and a report issued when it is completed.

C. Revision of Article II, Section 3,
Board of Trustees Policies

The Graduate Faculty and Graduate Council have formulated new criteria and categories for membership on Graduate Faculty. This has been recommended for approval to the Provost by the Graduate Dean. It is further recommended by the Provost and President that this change be approved and the appropriate Article and Section of the Board of Trustees Policies changed to reflect this. A resolution will be offered by the Academic Affairs Committee of the Board on this matter.

D. Proposed Doctorate Degree and Collaboration.

The Chancellor's office had set up meetings with the provosts from Akron University, Cleveland State University, Kent State University, and Youngstown State University to discuss collaboration. The meetings have been ongoing and the Provosts are close to an initial agreement on collaboration. A report on the status of these discussions will presumably take place at the January meeting of the Ohio Board of Regents.

E. Planning of a Master of Arts
Program in Pediatric Psychology.

The prospectus for a proposed Master of Arts in Pediatric Psychology has been received by the Ohio Board of Regents. They have indicated that it will be considered when they remove the hold on programs from the four universities in northeastern Ohio pending an agreement on collaboration.

F. Approval of a Post-Master's
Degree Certification Curriculum.

Approval has been given to a two-year curriculum in Counseling at the graduate level which would satisfy the legal requirements of Counselor Licensure with Clinical Endorsement leading to a certificate. The curriculum would also be acceptable to the Board of Counselor Licensure. The curricular outline was shared with the Board of Trustees.

G. North Central Association Reaccreditation.

The reaccreditation visit of the North Central Association of Colleges and Secondary Schools, our regional accreditation body, has been set for February, 1988. In order to prepare for the visit an extensive self-study must be undertaken by all programs and service areas in the University. The time table and organization has been established and was shared with each Trustee.

H. Operational Calendar for 1987-88.

The operational calendar for the 1987-88 academic year was distributed to each Trustee for information. The dates have been reviewed extensively throughout the University for satisfaction and feasibility.

I. Faculty Awards, Honors and Publications.

Dr. Lawrence Hugenberg, professor of speech communication, has been named the "Outstanding College Teacher of 1986" by the Speech Communication Association of Ohio. Dr. Hugenberg was presented a gold plaque at the association's annual conference in Toledo this year.

Dr. Morris Slavin, Emeritus Professor of History, has had his book "The Making of an Insurrection" published by the Harvard University Press recently.

J. Consideration of a Proposed Gift.

A resolution will be presented by the Academic Affairs Committee of the Board concerning a gift of \$300,000.00 which will be of significant importance to the Williamson School of Business Administration and potential benefit to the entire region.

K. Report on Advising Needs in the College of Applied Science and Technology

The YSU administration has addressed the advising needs of the College of Applied Science and Technology which arose during the negotiations on the agreement with YSU-OEA. In addressing the needs of the College of Applied Science and Technology, Dean Richley was involved in consultations leading to actions recommended for approval by the Board of Trustees at this December meeting. Recommended are additional part-time advisors to service the peak advising periods in August, September, November, March, and May when registration occurs.

In addition, a full-time equivalent faculty position has been recommended for the Engineering Technology Department through conversion of a full-time equivalent limited-service faculty position to a full-service faculty position.

L. Presentation by the Dean of Education.

A presentation of the programs in the School of Education will be given by Dean David P. Ruggles.

2. Report of Dean David P. Ruggles.

Dr Gillis called upon and introduced Dr. David P. Ruggles, Dean of the School of Education who in turn introduced a short slide presentation prepared by the School of Education.

After the visual presentation Dr. Ruggles introduced the five Department Chairpersons:

- A. Dr. Peter A. Baldino, Chairman of the Department of Foundations of Education. Dr. Ruggles mentioned that this Department is working on a Ph D program and that the accreditation team last year recognized this Department for its expertise.
- B. Dr. Gloria D. Tribbles, Chairperson of the Department of Elementary Education. Dr. Ruggles mentioned that this Department has an experienced faculty that is active in research and publication.
- C. Dr. Randy L. Hoover, Chairman of the Department of Administration and Secondary Education. Dr. Ruggles mentioned that this Department has a rapidly increasing enrollment and offers programs in master's degrees.
- D. Dr. Jack D. Dunsing, Chairman of the Department of Special Education. Dr. Ruggles pointed out that this Department specializes in training students in a "field" setting and was involved in training teachers of the handicapped.
- E. Dr. David W. Cliness, Chairman of the Department of Counseling. Dr. Ruggles stated that this Department is involved almost exclusively in graduate programs.

Dr. Ruggles then introduced Dr. Richard A. McEwing, Assistant Dean of the School of Education, who described his two main functions of coordination of the various Departments of the School and planning.

Finally, Dr. Ruggles introduced Dr. Susan Pullman, Director of Student Teaching, who described her function of working with the various area school districts. She further commented on the excellent reputation of YSU graduates in the field and that many area school superintendents are now making a special effort to hire YSU graduates.

Chairman Dutton then congratulated Dean Ruggles on the presentation and stated that the Board of Trustees is proud of this School's accomplishments. He asked Dean Ruggles if a Ph D program would be beneficial to the School and Dean Ruggles replied that it would be of great benefit to the school and the entire geographical area. Dean Ruggles further stated that a Ph D program in Education administration would be a maturation of the entire program at YSU and an excellent source of superintendent candidates.

3. Dr. McBriarty, Vice President, Student Services, reported concerning the following matters:

A. The Student Affairs Committee last week reviewed a "Question and Answer Guide" dealing with Acquired Immune Deficiency Syndrome - AIDS. The "Guide" was developed by a University special task force appointed by President Humphrey in February, 1986.

This special task force, chaired by professor Brendan Minogue, was given the charge of:

- Gathering and maintaining up-to-date facts and information.
- Planning and implementing educational programs to university community.
- Serving as a referral source for questions and concerns.
- Recommending modifications of university procedures as new facts become available.

The Task Force has gathered information and data from available sources. Medical facts and legal implications related to AIDS were given the Task Force by the physician and attorney who serve as consultants.

The Task Force has identified two approaches to the potential problem of dealing with the AIDS issue on campus. First, a series of educational programs are being developed and implemented. These programs are designed to provide current, factual information about AIDS to members of the university community.

The second method is the publication and wide distribution of factual information about AIDS. The Question and Answer Guide you will be considering today is this publication. Upon approval it will be printed and used as a means of providing information and stimulating discussion among members of the university community.

It is anticipated that as more factual medical information is made available to the university community, many of the misunderstandings and fears associated with AIDS will be dissipated.

B. During the current year, 1986-87, YSU students receive nearly \$5 million from the federal government to help defer educational expenses. The Reauthorization act recently made law by the Congress continues the funding of most of these federal student aid programs, however, a significant number of strings have been attached. One such string is a provision that will require the University to certify ". . . that it has in operation a drug abuse prevention program that is determined by the institution to be accessible to any officer, employee, or student at the institution." This provision is to take effect next fall.

Currently YSU has no such program. Minimal planning has been done to develop any substance abuse programs for students or employees or officers. YSU is not the only state university in Ohio without such a comprehensive program. At a recent Inter-University Counsel Student Affairs Committee meeting in Columbus, none of the 12 institutions represented has a comprehensive drug abuse prevention program. Some university representatives did indicate that elements of such a program might exist and that a survey might be useful.

Therefore, a survey of the 13 state-assisted universities has been undertaken and the results will be discussed at the January IUC/SAC meeting.

Receipt of the results of this survey will be quite useful in the development of a YSU program. However, additional steps must be taken in the meantime to ensure that an operating abuse prevention program is in place in the fall.

One of the important preliminary steps is to try to define and then identify the scope of the drug abuse problem. Some preliminary findings can be reported.

1. The drug abuse problem is broadly defined to include not only the use of illegal substances such as marijuana, cocaine, heroin, etc., but

also the abuse of prescription drugs and alcohol. It might more appropriately be defined as a chemical dependency problem. Most experts conclude that chemical dependency is a health problem that requires treatment.

2. Numerous studies and reports reveal that chemical dependency is a significant national problem. The problem affects all socio-economic levels and begins with children as young as 10-11. A great deal of attention has recently been focused on this problem by the federal government and the media.
3. A recent national survey conducted by the University of Michigan reported the following:
 - Nearly 40% of all high school graduates have tried illegal drugs by the age of 26 or 27.
 - Roughly 30% of college students have tried cocaine by the end of their fourth year.
 - The use of cocaine by college-aged youth is increasing while the use of other illegal drugs are decreasing.
 - 57% of male college students and 34% of females reported heavy drinking bouts (5 or more drinks at least one during a two-week period surveyed).
4. A Cleveland-based cocaine hotline reports " . . . that cocaine use in northern Ohio is severe and worsening, and that cocaine is being used in a highly addictive manner."
 - Sufficient information has been uncovered to conclude that the YSU community would likely be well served by a comprehensive chemical abuse program. Elements of such a program would likely include:
 - Identification of Central Coordinating Body
 - Assessment of populations
 - Education
 - Intervention
 - Referral

- Identification of Treatment Options

It is anticipated that much of the winter quarter will be devoted to the development of a comprehensive chemical abuse prevention and treatment plan. As this plan evolves it will be communicated to the Board.

4. Mr. Salata, Director Facilities reported concerning the following matters:

A. Ward Beecher Hall, Phase II

This \$12,000,000 renovation project is nearing completion. Phase III of this project of \$1,390,000 will be receiving bids in April or May of 1987.

Other bids, including a bid for the Industrial History Museum, will be received in the spring of 1987.

B. Chilled Water Storage Project

Mosure and Syrakis Company of Youngstown in association with Mr. Robert Tamblin have been selected as project associates for this project.

C. School of Education

This \$1,104,000.00 renovation project is still awaiting a list of approved engineers from the State.

Mr. Salata reported that there are presently eleven projects under design worth in excess of \$17,000,000.00.

5. Dr. Humphrey, President of the University, reported concerning the following matters:

A. Miscellaneous Reports

Dr. Humphrey pointed out that each Trustee had received, among other reports, a complete insurance report listing all insurance policies covering the University and claims made during the year. Also included is an inventory of all University property, both land and buildings.

Dr. Humphrey also mentioned that aid provided to students during the 1985-86 year was \$13,814,000.00 compared with \$12,960,000.00 during the year 1984-85, an increase of \$854,000.00.

B. Student Housing

The University has submitted a request to the Board of Regents for approval of the RFP for student apartments in Wick Oval. On December 15, 1986 Dr. Humphrey was informed that the Chancellor will not have a position on expansion of student housing at urban campuses until February. His draft statement will be made available to us for comment before it goes to the Board of Regents.

C. Budget Picture

The YSU 1986-87 budget included \$36,128,000.00 anticipated State subsidy. On December 15, the Chancellor notified all institutions of the adjusted FY 87 subsidy distribution and YSU was to receive \$36,050,482.00. The same day William J. Shkurti, Director, Office of Budget and Management, announced that all State appropriations for FY 87 would be cut one percent. YSU will therefore receive \$35,689,977.00; this is \$438,023.00 or 1.2% less than budgeted.

Unfortunately, that wasn't the end of Mr. Shkurti's bad news. He said that the Governor would recommend a 1987-88 budget appropriation at the same level as 1986-87 and that the recommendation for 1988-89 will include a very small increase. These problems have come about because of recent income tax rate cuts and shortfalls in other revenues.

In order to accommodate the current FY 87 cut, the University will initiate a series of belt-tightening measures and utilize the unallocated reserve if necessary. The 1987-88 problem is more serious and budget planning will proceed assuming a State appropriation of \$36,050,000.00. The budget will also have to include sufficient unallocated reserves to absorb the impact of an even smaller appropriation. Earlier budget planning for 1987-88 had assumed a State subsidy of \$42,336,000.00.

Dr. Humphrey concluded that obviously the University faced some serious problems but that has been the case before. We will work through the Board's Budget and Finance Committee and face the issues as they arise, he said.

ITEM V - Reports of the Committees of the Board

1. Personnel Relations

Mr. Brauninger reported that the Committee was recommending one Resolution for adoption by the Board. He then read and moved for adoption the following Resolution:

a. Resolution to Revise Retirement Policy

WHEREAS, the Age Discrimination in Employment Act Amendments of 1986 prohibit mandatory retirement for persons other than tenured faculty in higher education or employees covered by a collective bargaining agreement which specifies mandatory retirement at age seventy; YR1987-32

THEREFORE, BE IT RESOLVED by the Board of Trustees of Youngstown State University that effective January 1, 1987, Article III, Section 4 of the Policies of the Board of Trustees of Youngstown State University be amended as specified in Exhibit C, attached hereto, to conform with applicable federal law.

The Motion was seconded by Mrs. DeLuca and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

2. Building and Property Committee

Mr. Lyden stated that the Building and Property Committee had no report.

3. Budget and Finance

Mr. Monus reported that the Budget and Finance Committee was recommending five Resolutions for adoption by the Board. He then read and moved for adoption the following Resolution:

a. Resolution to Amend the 1986-87 JAMBAR Budget

WHEREAS, additional earned income is available from the sale of advertising space in the Jambar; and YR 1987-33

WHEREAS, additional operating expenses and capital expenditures will be necessary for operation purposes and to provide for equipment for publication in the Jambar;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the amended budget for the Jambar as shown in the attached Exhibit D.

The Motion was seconded by Mr. Brauninger and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Monus next read and moved for adoption the following Resolution:

b. Resolution Concerning Transfer of Unallocated Reserve in the Educational and Associated Operations (Fund One Budget)

WHEREAS, the 1986-87 budget approved by the Board of Trustees requires that transfers from the Unallocated rEserve are subject to approval by the Board of Trustees; and YR 1987-34

WHEREAS, the increase in the number of microcomputers and associated equipment has caused a need for additional funds for the purchase of spare parts to maintain the equipment in good order; and

WHEREAS, it is deemed to be in the best interests of the University and its students to provide funds for additional academic advisors in the College of Applied Science and Technology and full-service faculty in the Engineering Technology department with a corresponding decrease in limited-service faculty; and

WHEREAS, the increased enrollment in the Summer Term, 1986, caused a need for additional expenditures for Summer School faculty; and

WHEREAS, additional funds will be needed to fund the insurance program of the University to provide prudent coverages;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize and direct the transfer of \$133,704 from the Unallocated REserve, Educational and Associated Operations (Fund One) as follows:

- \$ 6,000 to the Electronics Maintenance Service department for the purchase of spare parts and supplies for the maintenance of microcomputers and associated equipment;
- \$20,446 to the Dean's Office, College of Applied Science and Technology for the employment of part-time academic advisors and \$23,450 for the remainder of the 1986-87 academic year for the employment of a full-service faculty member;
- 23,308 to the Instruction and Departmental Research Transfer account to supplement funds for SUMmer School payments;
- \$15,000 to Maintenance and Repair of Buildings to supplement funds for property insurance.
- 5,000 to the Motor Pool department to supplement funds for motor vehicle insurance; and
- 40,500 to the General Insurance account to provide funds for the purchase of student professional liability insurance for Nursing, Allied Health, and other selected students.

The Motion was seconded by Dr. Geletka and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Monus next read and moved for adoption the following Resolution:

c. Resolution to Amend the Budget of the
Developmental Education Fund - FY 1986-87

WHEREAS, the Ohio Board of Regents YR 1987-35
has allocated additional funds to Youngs-
town State University for support of the
Developmental Education program; and

WHEREAS, there is a need for additional
monies for the purchase of equipment to
enhance the program;

NOW, THEREFORE, BE IT RESOLVED, that the
Board of Trustees of Youngstown State Uni-
versity does hereby approve the amended
budget for the Developmental Education
Fund - FY 1986-87, as shown in the at-
tached Exhibit E.

The Motion was seconded by Dr. Geletka and, after discus-
sion, received the affirmative vote of all Trustees present.
The Chairman declared the Motion carried and the Resolution
adopted.

Mr. Monus next read and moved for adoption the following
Resolution:

d. Resolution Concerning Deposit
and Investment of Funds

BE IT RESOLVED, that the Board of YR 1987-36
Trustees of Youngstown State University
does hereby approve the amendment of Sec-
tion 10, Article IX, of the Policies of
the Board of Trustees of Youngstown State
University as included in Exhibit F.

The Motion was seconded by Mrs. Mackall and, after
discussion, received the affirmative vote of all Trustees
present. The Chairman declared the Motion carried and the
Resolution adopted.

Mr. Monus next read and moved for adoption the following
Resolution:

e. Resolution Concerning the Dana Recording Series

WHEREAS, it is in the best interest YR 1987-37
of the University to provide a creative
outlet for faculty and students in the
College of Fine and Performing Arts in the
form of the production of a series of

recordings of music not previously available in recorded form; and

WHEREAS, a review of proposed production costs and projected sales income indicates that the program can be expected to become self-supporting;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize and direct that an inter-fund loan of \$17,145 be made from the Unallocated Reserve, Educational and Associated Operations budget, in support of the Dana Recording Series Project Budget, and does hereby approve the budget as shown in the attached Exhibit G.

BE IT FURTHER RESOLVED, that all proceeds from the sale of records produced shall be deposited to the Dana Recording Series Project Budget and used to repay the inter-fund loan and should such sales be insufficient to repay the loan that this Project Budget shall have first call on future unrestricted gifts received by the College of Fine and Performing Arts until such loan is repaid.

The Motion was seconded by Mr. Lyden and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

4. Student Affairs Committee

Mrs. Mackall stated that the Student Affairs Committee was recommending one Resolution for adoption by the Board. She then read and moved for adoption the following Resolution:

a. Resolution Concerning AIDS Information

WHEREAS, the Acquired Immune Deficiency Syndrome (AIDS) is a significant public health concern; and

YR 1987-38

WHEREAS, a special task force of University and community personnel was appointed in February, 1986, to develop an AIDS educational program for the campus;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby adopt the "AIDS Question and Answer Guide" attached hereto as Exhibit H.

BE IT FURTHER RESOLVED, that the University administration is directed to utilize the Special Task Force to keep abreast of medical, legal, and ethical trends that impact on AIDS so that they can be appropriately incorporated into future editions of the "AIDS Question and Answer Guide."

The Motion was seconded by Mrs. Mackall and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Dr. Humphrey thanked the Special Task Force for its excellent work.

5. Academic Affairs

Dr. Geletka stated that the Academic Affairs Committee was recommending two Resolutions for adoption by the Board. He then read and moved for adoption the following Resolution:

a. Resolution on Graduate Faculty Membership

WHEREAS, the Graduate Council YR 1987-39
has revised the categories of and criteria
for membership in the Graduate Faculty;
and

WHEREAS, the Dean of Graduate Studies has recommended them and the Provost and President concur;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the revision of Article II, Section 3 of the Board of Trustees' Policies as shown on Exhibit I attached.

The Motion was seconded by Dr. Perry and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mrs. Mackall pointed out that in the new categories of membership in the graduate faculty appears one called "members who may vote on graduate faculty matters." She then asked Dr. Sally Hotchkiss, Dean of Graduate Studies, if this would include voting to elect distinguished members of the Graduate Council?

Dr. Hotchkiss answered, "absolutely yes."

Dr. Geletka next read and moved for adoption the following Resolution:

b. Resolution Concerning Accepting a Gift

WHEREAS, Michael I. Monus has offered a gift of 6,000 shares of Phar-Mor, Inc. stock with a current market value of \$300,000 to be used to endow a Chair within the Williamson School of Business Administration concerned with entrepreneurship; YR 1987-40

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby accept the offered gift from Michael I. Monus with sincere appreciation for his generosity.

BE IT FURTHER RESOLVED, that the Board of Trustees does hereby:

1. Establish the "Monus Professor of Entrepreneurship" in the Management Department of the Williamson School of Business Administration and directs that this position be added to the department in the 1987-88 budget and be funded in part by endowment earnings and in part by regular allocation;
2. Directs the administration to work toward establishment of an academic major in entrepreneurship, provided there is sufficient student interest, within the letter and spirit of Article 9.2, Collegial Rights and Responsibilities, of the YSU/YSU-OEA Agreement;
3. Directs the administration to explore and recommend the mechanism or administrative support structure

(e.g., an academic institute) which will be most helpful to the Monus Professor of Entrepreneurship as he/she develops additional academic courses in this area;

4. Directs the administration to explore and recommend the method to be used whereby the Williamson School of Business Administration in general and the Monus Professor of Entrepreneurship in particular may further the development of entrepreneurs and cooperate with the Cushwa Center for Industrial Development in its activities; and
5. Invites the Monus family to designate two persons to serve on a Program Advisory Committee (similar to those used for other academic programs at YSU) which will be charged with assisting the Dean and faculty of Williamson School of Business Administration in furthering these objectives and counseling with the School concerning nationwide recruitment for the Monus Professor of Entrepreneurship.

Dr. Geletka stated that he personally would like to thank Mr. Monus for this gift and for his confidence in the University and the Mahoning Valley.

Dr. Humphrey also thanked Mr. Monus on behalf of the entire University for the generous gift which he was sure would be an excellent challenge to the University and Williamson School.

Chairman Dutton stated that he would like to echo the statements of Dr. Geletka and Dr. Humphrey and added that this was the largest academic gift ever received by Youngstown State University.

Mrs. Mackall commented that she also would like to thank Mr. Monus and asked specifically if this gift would be used to endow a chair in the Williamson School.

Chairman Dutton replied that this was correct.

Mrs. Mackall then asked if the development of the program and the selection of the Professor of Entrepreneurship would be the responsibility of the Department of Management and Dean of the School of Business Administration as with the other management programs?

In answer to Mrs. Mackall's question Dr. Humphrey stated that he would direct the Administration to develop an academic major in entrepreneurship, provided there is sufficient student interest, within the terms of the provisions of Collegial Rights and Responsibilities of the YSU/YSU-OEA Agreement.

Dr. Humphrey also pointed out the fact that the Resolution invites the Monus family to designate two persons to serve on an advisory committee and that this was consistent with other University programs.

The Motion was seconded by Mr. Lyden and, after discussion, received the affirmative vote of all Trustees present, Mr. Monus abstaining. The Chairman declared the Motion carried and the Resolution adopted.

ITEM VI - Communications, Memorials

No formal communications or memorials were presented. A list of information had been furnished to each Trustee for information purposes prior to the meeting.

ITEM VII - Unfinished Business

There was no unfinished business.

ITEM VIII - New Business

There was no new business.

EXECUTIVE SESSION

The Trustees retired into Executive Session at 4:15 p.m. for about thirty minutes, after a motion duly made, seconded and carried for the purpose of considering matters relating to the employment of personnel before returning to the open meeting in the Board Room.

ITEM X - Time and Place of Next Regular Meeting

On motion made by Mr. Lyden, seconded by Mrs. DeLuca, which carried the affirmative vote of each Trustee present, the Chairman declared the following Resolution adopted:

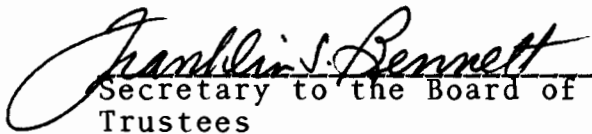
RESOLVED that the next regular meeting of the Board of Trustees of Youngstown State University be held in the Board Room in Tod Administration Building on Friday, February 27, 1987 at 3:00 p.m. YR 1987-41

The meeting was duly adjourned at 4:45 p.m.



Chairman

ATTEST:



Secretary to the Board of Trustees

YOUNGSTOWN STATE UNIVERSITY
 RESOLUTION FOR NEW APPOINTMENTS AND PROMOTIONS
 AS OF December 19, 1986

| <u>NAME</u> | <u>TITLE</u> | <u>DEPARTMENT</u> | <u>DATE OF EMPL.</u> | <u>SALARY</u> | <u>CONTRACT MONTHS</u> | <u>COMMENTS</u> |
|------------------------|---|---|----------------------|---------------|---|--|
| Foutz, Kent L. | Associate Professor | Marketing | 9/15/86 | \$38,586 | 9 | Tenure contingent upon two articles accepted in refereed professional journals. |
| Dove, Marianne K. | Assistant Professor | Foundations of Education | 9/22/86 | \$ 7,440 | Fall Quarter (9-Month Base: \$24,000) | Temporary/Terminal |
| Scarnecchia, Joseph S. | Assistant Director of Administrative Services | Administrative Services | 10/13/86 | \$18,360 | 12 (12-Month Base: \$25,500) | From Classified Civil Service position. |
| Krankota, Patricia | Grant Coordinator | Cushwa Center for Industrial Development | 10/1/86 | \$ 6,750 | 12 (\$2,250 per month) | Externally Funded through 12/31/86. |
| Dobson, Denise Walters | Adult Admissions Counselor | Admissions | 11/1/86 | \$13,530 | 12 (12-Month Base: \$20,500) | |
| Wan-Tatah, Victor F. | Assistant Professor | Philosophy and Religious Studies | 1/6/87 | \$14,750 | 9 (9-Month Base: \$25,000) | Reappointment and conferral of tenure should be undertaken only if the permanent resident status is achieved. Reappointment for 1987-88 without resident status will be permissible. |
| Petras, Pamela M. | Admissions Counselor | Admissions | 11/17/86 | \$11,021 | 12 (12-Month Base: \$17,775) | |
| Kenney, Sally A. | Academic Advisor | College of Applied Science and Technology | 11/10/86 | \$11,376 | 12 (12-Month Base: \$17,775) | |
| Van Galen, Jane | Assistant Professor | Foundations of Education | 1/5/87 | \$15,692 | 9 (9-Month Base: \$26,596) | |

Agenda Item D.1.
Exhibit A

**YOUNGSTOWN STATE UNIVERSITY
GIFT LIST
AS OF 12-19-86**

| <u>CONTRIBUTOR</u> | <u>AM'T. AND/OR DESCRIPTION</u> | <u>PURPOSE OR RESTRICTION</u> |
|-----------------------------|-------------------------------------|-----------------------------------|
| <u>ANNUAL FUND CAMPAIGN</u> | | |
| Helen J. Adamiak | \$ 15 | Undesignated |
| Pamela Alderman | 25 | " |
| Carl Alexoff | 100 | " |
| Betty J. Armbrust | 10 | " |
| Mr. & Mrs. Charles Axtmann | 100 | " |
| Alan & Sandra Baxter | 20 | " |
| Robert Becki | 25 | " |
| R. Thornton Beeghly | 1,000** | " |
| Jeffrey P. Bees | 25 | " |
| Richard Benner | 100 | " |
| Mary Ann Bennett | 5 | " |
| Tom Bergman | 25 | " |
| Robert M. Birch | 100 | " |
| Betty Birrell | 25 | " |
| Charles R. Britton | 20 | " |
| Paul Bucciarelli | 20 | " |
| Elizabeth Button | 25 | " |
| Wilma J. Cairey | 10 | " |
| John J. Carano | 25 | " |
| Kenneth E. Carey | 20 | " |
| Mr. & Mrs. Wm. Carson | 25 | " |
| Barbara D. Chapin | 50 | " |

ANNUAL FUND CAMPAIGN Continued

| | | |
|-------------------------------|-----|----------------------------------|
| John Cernica | 250 | \$125 Undesignated/\$125 WYSU-FM |
| Lee Cobourn | 25 | Undesignated |
| Mr. & Mrs. Nicholas Coiro | 10 | " |
| Richard A. Crepage | 50 | " |
| Bonnie Cruickshank | 25 | " |
| Mr. & Mrs. Wm. A. Cruickshank | 25 | " |
| Dale E. Cunningham | 25 | " |
| Robert S. Curtis | 20 | " |
| William R. Dailey | 25 | " |
| William DeFrance | 25 | Undesignated/Matching Gift |
| Mildred C. DeJane | 10 | Undesignated |
| John C. Dendiu | 25 | " |
| Albert E. DiFederico | 25 | " |
| Mr. & Mrs. Michael A. Dillon | 10 | " |
| Barbara P. Donnell | 100 | " |
| Edward L. Doria | 10 | " |
| Alex Downie, Jr. | 50 | " |
| Dr. Harry K. Edwards | 20 | " |
| Allen J. Ehas | 25 | " |
| Leonard J. Farbman | 5 | " |
| Bob Fedorchak | 25 | " |
| Jeffrey & Debra Ferezan | 10 | " |
| Joyce Fleischer | 20 | " |
| Dr. Robert J. Foldvary | 100 | " |
| Dennis J. Foreman | 10 | " |

ANNUAL FUND CAMPAIGN Continued

| | | |
|-------------------------------|-------|----------------------------|
| Kent L. Fourman | 20 | Undesignated |
| Robert A. Frondorf | 15 | " |
| Thomas S. Gabrieli | 20 | " |
| James Gaidry | 5 | " |
| Matt Giambattista | 10 | " |
| John E. Greaf | 30 | " |
| Barb & Matt Greenman | 10 | " |
| David R. Gundry | 100 | Undesignated/Matching Gift |
| Mr. & Mrs. Roger Hack | 45 | Undesignated |
| Alice Wick Hall | 200 | " |
| William H. Hamill | 10 | " |
| Robert Hendrickson | 50 | " |
| David N. Herbert | 50 | " |
| Philip R. Hickey | 50 | " |
| Marlene & Richard Hill | 300 | " |
| Dr. Philip Howren | 25 | " |
| Raymond J. Jaminet & Partners | 500** | " |
| Philip J. Janecko | 50 | " |
| Raymond J. Jaros | 30 | " |
| Donald M. Jones | 20 | " |
| Anna M. Julian | 10 | " |
| Beth Ann Komara | 25 | " |
| William G. Koziar | 50 | " |
| Mary Jane Lewis | 10 | " |
| Mr. & Mrs. Abraham Lipsick | 5 | " |

ANNUAL FUND CAMPAIGN Continued

| | | |
|--------------------------|---------|----------------------------|
| Harold O. Lowry | 15 | Undesignated |
| John Lowther | 25 | " |
| Gladys H. Mahan | 10 | " |
| Robert Mangapora | 20 | " |
| Thomas C. Martin | 25 | " |
| Samuel Marzullo | 25 | " |
| Ernest May | 100 | Undesignated/Matching Gift |
| Bill McEvoy | 20 | Undesignated |
| Marianne G. Mellinger | 100 | " |
| Genevieve V. Meshot | 25 | " |
| Andrew Mikolay | 20 | " |
| Dale L. Miller | 10 | " |
| Thomas S. Mirante III | 10 | " |
| James R. Moore | 10 | " |
| Robert E. Mort, Jr. | 25 | " |
| Dr. Thomas J. Mucci | 50 | " |
| Nathan H. Monus | 1,000** | " |
| Mary Lou Musitano | 20 | " |
| Marianne Navin | 10 | " |
| Beth Ann Nespeca | 20 | " |
| Daniel J. O'Horo | 1,000** | " |
| Joe Oleksa | 10 | " |
| James S. Olsavsky | 100 | " |
| Dr. Mary Elaine Patrinos | 25 | " |
| John Petri, Jr. | 25 | " |

ANNUAL FUND CAMPAIGN Continued

| | | |
|---|-------|-------------------------------------|
| <u>Fred Pisani</u> | 25 | Undesignated |
| Dr. & Mrs. John Popovec | 500* | " |
| Patricia L. Prince | 15 | " |
| Alfred P. Raghanti | 10 | " |
| Reliance Electric Company (James C. Struthers) | 75 | Undesignated/Matching Gift |
| Mr. & Mrs. Dominic L. Rosselli | 25 | Undesignated |
| A. C. Rossi | 10 | " |
| Mary Sauer | 5 | " |
| Marjorie Schrier | 20 | " |
| James & Kathy Schrode | 500** | Undesignated/Matching Gift |
| William A. Serjak | 35 | Undesignated/Matching Gift |
| Howard & Wendy Sheppa | 25 | Undesignated |
| Martha Shuster | 20 | " |
| Michael R. Sisk | 20 | " |
| Ralph W. Skerratt, Jr. | 300 | \$150 Undesignated/\$150 WYSU-FM |
| Nancy R. Smith | 25 | Undesignated |
| Mary Helen Snyder | 10 | " |
| Kathryn Spillman | 10 | " |
| Nancy Stacy | 25 | " |
| Betty Jo Stevens | 10 | " |
| Richard C. Stevens | 50 | " |
| Walter C. Stoner | 100 | " |
| Peter J. Storey | 15 | " |
| James C. Struthers | 25 | Undesignated/Matching Gift |

ANNUAL FUND CAMPAIGN Continued

| | | |
|-------------------------------------|-----|---|
| Florence Sturgeon | 10 | Undesignated |
| Phyllis Tear | 100 | " |
| Edward C. Thompson, Jr. | 100 | " |
| James A. Traficant, Jr. | 25 | " |
| William C. Trimbur | 20 | " |
| David Truog | 250 | " |
| Mae D. Turner | 20 | " |
| Daniel J. Uhlar | 20 | " |
| Ivan J. Vincenzini | 20 | " |
| Mr. & Mrs. Regis Visconti | 20 | " |
| William M. Volosin | 10 | " |
| Regina A. Vorac | 10 | " |
| Andrew Voytik | 15 | " |
| Stewart Wagner | 25 | " |
| Dr. & Mrs. Robert Waite | 100 | " |
| Patricia H. Weickenand | 25 | " |
| Thomas White | 25 | " |
| Theodore J. Wilson | 20 | " |
| Shirley A. Woloschak | 20 | " |
| Phyllis O. Ashley | 100 | YSU Scholarship Fund |
| AT&T Foundation (Hiram K. Baird) | 500 | YSU Scholarship Fund/ Matching Gift |
| Jim Babb | 10 | YSU Scholarship Fund |
| Richard C. Belsan | 25 | " |
| Michael E. Bestic | 50 | YSU Scholarship Fund/Basic Sciences or Pre-med |

ANNUAL FUND CAMPAIGN Continued

| | | |
|----------------------------|-----|--|
| Homer J. Birch | 50 | YSU Scholarship Fund |
| Cpt. Michael E. Bistricea | 150 | " |
| Linda Bradley | 50 | " |
| William J. Breckenridge | 10 | " |
| Cynthia K. Bruno | 50 | " |
| David B. Carle | 15 | " |
| Harry J. Clark | 100 | Scholarship to Engineering |
| Victoria B. Conrad | 25 | YSU Scholarship Fund |
| T. C. Creese IV | 20 | " |
| Donald E. Culp | 25 | " |
| Eleanor Donnan | 10 | " |
| Jack G. Feldstein | 25 | " |
| Mr. & Mrs. Patrick B. Finn | 50 | " |
| William J. Fitzsimons | 200 | " |
| Samuel A. Frasco | 20 | " |
| Eileen M. Galvin | 20 | " |
| Lynne Gething | 10 | " |
| Susan Gilliland | 40 | " |
| Bradley D. Grow, Jr. | 20 | " |
| Elene Gusch | 10 | " |
| Mr. & Mrs. Stephen Hanzely | 100 | \$50 YSU Scholarship Fund/ \$50 WYSU-FM |
| Kathy I. Hartley | 50 | YSU Scholarship Fund |
| Terry & Jini Hawk | 25 | " |
| Charles P. Hernan | 10 | " |
| Theresa Trucksis Hickey | 25 | " |

ANNUAL FUND CAMPAIGN Continued

| | | |
|-------------------------------|---------|--|
| <u>Eva Osa Jeffries</u> | 25 | YSU Scholarship Fund |
| Thomas A. Joseph | 100 | " |
| Ann M. Kohut | 25 | YSU Scholarship Fund/Matching Gift |
| Mark E. Kundus | 50 | YSU Scholarship Fund |
| Leonard M. Leenheer | 25 | YSU Scholarship Fund/Matching Gift |
| Mary Ann Lowry | 20 | YSU Scholarship Fund |
| Dr. Alfred S. Mangie | 100 | " |
| Paul Meese | 25 | " |
| Shirley Minnozzi | 15 | " |
| Phi Kappa Tau | 500* | E. Mark Evans Scholarship Fund to Phi Kappa Tau Member |
| John R. Prelock | 50 | YSU Scholarship Fund/Matching Gift |
| Edward & Anastasia Przelomski | 100 | YSU Scholarship Fund |
| Pat Ranalli | 10 | " |
| Irene L. Ray | 25 | " |
| Atty. Bert Rigelhaupt | 1,000** | YSU Scholarship Fund In memory of Judge Sidney Rigelhaupt |
| Dean E. Robb | 25 | YSU Scholarship Fund |
| Mr. & Mrs. Frederick Romeo | 25 | " |
| Eddie L. & Patricia Sampson | 100 | " |
| Mr. & Mrs. August Selak | 25 | " |
| Joanne Shickley | 5 | " |
| Mr. & Mrs. Joseph G. Simko | 10 | " |
| John J. Stephens | 100 | " |

ANNUAL FUND CAMPAIGN Continued

| | | |
|-----------------------------|----------|---|
| <u>John E. Tudhope</u> | 50 | YSU Scholarship Fund/ Matching Gift |
| Thomas P. Voitius | 20 | YSU Scholarship Fund |
| Michael J. Weingart | 25 | \$10 YSU Scholarship Fund/ \$15 YSU Alumni Association |
| Laura B. Boich | 25 | Athletics/Football |
| David Carson | 25 | Athletics |
| Pete "Figo" Carvella | 150 | " |
| Phillip F. Gaston | 25 | " |
| Mr. & Mrs. James Grunenwald | 10 | " |
| Stephen R. Millosin | 20 | Athletics/School of Business |
| Perry J. Pogany | 10 | Athletics |
| Fred J. Quatro | 100 | " |
| Donna J. Terzak | 25 | " |
| William & Diane Bennett | 20 | WYSU-FM |
| George C. Bowles | 100 | " |
| Ida M. Callan | 100 | " |
| Catherine L. Carlson | 25 | " |
| Gary R. Coupland | 25 | " |
| A. W. Fogoros | 15 | " |
| GAR Foundation | 10,000** | WYSU-FM reading services for the blind and reading impaired |
| Richard W. Gates | 25 | WYSU-FM/Matching Gift |
| Mr. & Mrs. Myron B. Groves | 100 | WYSU-FM |
| Paul C. Kistler | 20 | " |
| Ronald A. Knight | 50 | " |

ANNUAL FUND CAMPAIGN Continued

| | | |
|-----------------------------|-----|---|
| Edmund R. Kobus | 25 | WYSU-FM |
| Diane Lee | 3 | " |
| Elyn Summers | 5 | " |
| Lois M. Tamplin | 25 | " |
| Mr. & Mrs. R. Scott Truslow | 40 | " |
| YSU--OEA | 100 | " |
| Jane Cunningham | 50 | YSU Alumni Association |
| Betty G. Edwards | 15 | " |
| Mary G. Enterline | 50 | YSU Alumni Association In memory of S. Walter Enterline |
| Alice Hoffman | 5 | YSU Alumni Association |
| William Klucher | 20 | " |
| Mrs. Paul Knauff | 25 | YSU Alumni Association In memory of Paul Knauff |
| Steven F. Leko | 25 | YSU Alumni Association |
| Diane K. Martin | 25 | " |
| Lois Montgomery | 10 | " |
| Atty. Joseph P. Morgan | 100 | " |
| Linda Pettis | 20 | " |
| Edwin L. Schwartz | 50 | " |
| Philip A. Smaldino | 25 | " |
| Martin R. Fallat, Jr. | 20 | College of Applied Science & Technology |
| Josephine Kurek | 10 | " |
| Salim & Annette El-Hayek | 50 | College of Arts & Sciences |
| Elaine Marie Hoffman | 25 | " |

ANNUAL FUND CAMPAIGN Continued

| | | |
|------------------------------|---------|-----------------------------------|
| Dr. Saul Lerner | 36 | College of Arts & Sciences |
| Michael T. Ramos | 10 | " |
| John R. Ray | 25 | " |
| Eugenia Staron | 10 | " |
| Dr. Kenneth H. White | 50 | " |
| Dr. & Mrs. Bernard Yozwiak | 500* | " |
| Hedy Brales | 10 | School of Business |
| Nick Diorio | 10 | " |
| Thomas L. Inman | 50 | " |
| David Mosti | 20 | School of Business |
| Nathan Nateware | 25 | " |
| Paul M. O'Connor | 50 | " |
| Daniel J. Pissini | 20 | " |
| Mattie Pearl Bell | 25 | School of Education |
| John and Carol Carney | 25 | " |
| Sandra L. Ketchem | 10 | " |
| Dr. & Mrs. Wm. T. Martin | 1,000** | School of Education/Matching Gift |
| Eva McCartney | 15 | School of Education |
| Anne Peck | 20 | " |
| Christine A. Rohde | 25 | " |
| Mr. & Mrs. Franklin Sturgeon | 25 | " |
| Dorothy Summers | 5 | " |
| Lawrence J. Cernoch | 50 | School of Engineering |
| Dominic A. Dannessa | 15 | " |
| Robert T. DeHoff | 50 | " |

ANNUAL FUND CAMPAIGN Continued

| | | |
|--------------------------|----------|--|
| Mr. & Mrs. John Gayetsky | 10 | School of Engineering |
| Daniel Grieco, Jr. | 25 | " |
| Donna R. Hemberger | 15 | " |
| James Olsavsky | 10 | " |
| Joseph & Ann Owen | 10 | " |
| Joseph & Donna Parsons | 35 | " |
| David Pasquinelli | 30 | " |
| Robert A. Patrizi | 15 | " |
| Matthew Schneider | 50 | " |
| David B. Simons | 50 | " |
| Joseph P. Smail | 40 | " |
| George R. Sandor | 30 | Chemical Engineering/Business Administration |
| Mary Jane Jones | 20 | Dana School of Music |
| Dr. Timothy J. Lyons | 500* | Dana Recording Project |
| Phoebe Jane Dixon | 100 | College of Fine & Performing Arts |
| K. Anthony Hayek, A.I.A. | 1,000** | Undesignated |
| Virginia O'Hara | 20 | Nursing |
| Janet L. Regan | 25 | " |
| Karen Sekanick | 25 | " |
| Rose Freeman | 100 | Foreign Language Dept. |
| Howard Mlakar | 50 | Student Loans |
| Delta Kappa Gamma-Mu | 270 | Mary B. Smith Award |
| George B. Woodman | 25 | Library |
| The Hine Memorial Fund | 14,850** | Dental Outreach Program |

YSU ANNUAL FUND Continued

| | | |
|-------------------------------|----------|---|
| Mary S. & Neil D. Humphrey | 1,000** | \$500 President's Scholarship \$250 Athletics/\$250 WYSU-FM |
| Patricia L. Krankota | 25 | Cushwa Center for Industrial Development |
| Mr. & Mrs. Irwin I. Kretzer | 25,000** | Harvey Neal Kretzer Memorial Scholarship Fund |
| Daniel P. Daniluk | 150 | Geology |
| Alfred & Suzanne Fleming | 25 | Public Service Institute |
| George E. Letchworth | 75 | Counseling Services |
| Thomas P. Racich | 50 | " |
| Michael A. Rigo | 2,000** | To establish the Michael A. Rigo Scholarship Fund and the Mary P. Rigo Scholarship Fund |
| Dr. & Mrs. Bernard T. Gillis | 500* | Provost's Discretionary Fund |
| Mr. & Mrs. Alfred P. Raghanti | 25 | George Milo Wilcox Education Fund |

**TOTAL ANNUAL FUND CAMPAIGN
CASH CONTRIBUTIONS****\$ 73,804****Pledges**

| | | |
|----------------------------------|-------|-------------------------------------|
| Dr. Bernadette Angle | 100 | School of Education Scholarships |
| Cpt. Michael E. Bistricea | 50 | YSU Scholarship Fund |
| Donald W. Byo | 500* | Dana School of Music |
| Daniel P. Daniluk | 150 | Geology |
| Daniel Grieco, Jr. | 25 | School of Engineering |
| Raymond J. Jaminet & Partners | 500** | Undesignated |
| Lawrence & Nona Looby | 500* | " |
| Mr. & Mrs. Tom Martindale | 500* | YSU Scholarship Fund |
| Mr. & Mrs. James D. Miller | 600* | Undesignated |

ANNUAL FUND CAMPAIGN Continued

| | | |
|-----------------------------|---------|---------------------------|
| Mosure & Syrakis Company | 1,000** | " |
| Tom & Pam Palumbo | 100 | " |
| Yvonne A. Petrella | 100 | School of Business |
| John Petri, Jr. | 75 | Undesignated |
| Edmund Salata | 500* | " |
| Robert J. Sinkovich | 100 | Athletic Scholarship |
| William A. Snyder | 120 | 50% Athletics/50% WYSU-FM |
| Dr. & Mrs. George E. Sutton | 600* | School of Engineering |

**TOTAL ANNUAL FUND
CAMPAIGN PLEDGES** \$ 5,520

* Denotes President's Associates
** Denotes Trustees' Council

OTHER CONTRIBUTIONS

| | | |
|--------------------------------|---|--|
| Bank One of Eastern Ohio | \$ 3,700 | Scholastic Art Awards/ Fine & Performing Arts |
| Warren P. Williamson, Jr. Fund | 5,000 | Skeggs Lecture Series |
| Dow Chemical Co. Foundation | 2,000 | Chemical Engineering |
| Gloria J. Bayowski | 25 | Carol Gay Memorial English Festival Fund |
| Daniel Canter | Seven suits valued at \$525 | Fine & Performing Arts/ Theatre/Costumes |
| Sansei Marketing & Sales | Denon Compact Discs/value \$17 each | WYSU-FM/to receive one disc per month effective 9/86 |
| Sporicidin International | 200 Rodac Plates valued at \$250 | Dental Hygiene Clinic |

TOTAL-OTHER CONTRIBUTIONS \$ 10,725

WYSU-FM CONTRIBUTIONS

| | | | |
|----------------------------|-----|--------------------------|-----|
| Cecilia Abel | 30 | Donald Alber | 25 |
| Richard Ames, Jr. | 25 | Anonymous | 20 |
| Shirley Bartlett | 30 | Steve Bartolec | 20 |
| Rocco Bernard | 30 | Jacqueline Bibo | 100 |
| Raymond Biswanger, Jr. | 20 | Mr. & Mrs. Charles Black | 25 |
| Jane Botu | 10 | Dorothy L Brown | 25 |
| Dr. & Mrs. Wm. Bunn | 100 | Warren Burr | 100 |
| R. Cale | 50 | Emily S. Call | 30 |
| Dr. Robert Carr | 50 | Marilyn Chuey | 30 |
| Alma S. Cockman | 10 | Robert Coe | 75 |
| Mrs. J. L. Collens | 100 | Ruth A. Creed | 25 |
| Mrs. Frederick Coombs, Jr. | 60 | C. J. Cronenwett | 10 |
| L. E. Deimel, Jr. | 15 | David Dickey | 10 |
| Nancy Diehl | 30 | James Donalies | 50 |
| Sally Duncan | 30 | Marilyn Durr | 30 |
| Edie's Bridal Shop | 20 | Helen Estabrook | 40 |
| Al Eibel | 50 | Dr. Doug Faires | 300 |
| Dewey Fasnacht, Jr. | 10 | Landis Feather | 30 |
| Roy W. Force | 20 | William Foster | 50 |
| Atty. Mark Gervelis | 75 | David Gildersleeve | 50 |
| Dr. Ron Gould | 30 | Fran Greenberg | 100 |
| Dr. & Mrs. Thomas Harnish | 100 | Mrs. Jack Harris | 25 |
| Ardith Henderson | 5 | Mrs. Martin Hersh | 30 |
| Andrew Hohos | 50 | Raymond Johnson | 10 |
| Eleanor Jones | 50 | Gerald Kessler | 52 |

WYSU-FM Continued

| | | | |
|--------------------------|-----|-------------------|-----|
| <u>Charles Ketcham</u> | 50 | Fred King, Jr. | 25 |
| Kirk Kupensky | 10 | Jane Lamb | 100 |
| Mrs. Wm. Lightbody | 10 | Mr. Charles Long | 25 |
| Andrew Mahon | 30 | Generva Mann | 50 |
| John Manton | 50 | Jesse Massaro | 10 |
| Violet Mathews | 5 | Margaret McKee | 15 |
| Chris McNamara | 10 | William McKee | 100 |
| Dr. Isadore Mendel | 100 | Florence Meyer | 30 |
| Ken Mokros | 25 | Clyde Morris | 50 |
| Robert Munn | 25 | Mrs. Frank Offutt | 50 |
| Lilija Pencis | 15 | John Peterson | 60 |
| Jack Rispoli | 25 | Patricia Rudolph | 40 |
| Margaret Sandy | 12 | Arnold Satz | 50 |
| Gina Saulino | 10 | Gertrude Schafer | 15 |
| Margaret Sells | 30 | Olga Senedak | 20 |
| Thomas Sennett, Sr. | 10 | John Shaw | 30 |
| Mrs. D. W. Smith | 20 | Dorothy Smith | 20 |
| Melissa Smith | 30 | Robert Soman | 20 |
| John Sopko | 50 | Marjorie Stanley | 10 |
| Sister Elizabeth Staudt | 30 | Edward Suit | 100 |
| Rev. Arthur Swineheart | 20 | Steven Torsky | 30 |
| Mrs. Ralph Towers | 75 | Irwin Urling | 25 |
| A. Prentice VanIderstine | 30 | John Veneskey | 10 |
| Samuel White | 50 | Dr. Eric Wingler | 50 |
| A. D. Wolfcale | 25 | Dr. Milton Yarmy | 30 |

WYSU-FM Continued

| | | | |
|------------------------|-----|----------------------|----|
| Esther Alexandrowicz | 30 | Dr. Leonard Barretta | 50 |
| Robert Baumgartner | 50 | Mrs. Terry Buss | 10 |
| Michael Byce | 20 | Leslie Chain | 30 |
| Stephen Chikosky | 25 | Bruce Clayton | 30 |
| Elwyn Jenkins | 60 | Kermit Johns | 25 |
| T. Gregory Naples | 30 | Yliane Mandel | 10 |
| Sheldon Peskin | 30 | Roy Scholl | 25 |
| Mrs. D. W. Smith | 20 | Sonja Wagner | 10 |
| Dr. Don Bowman | 100 | Alice Cooper | 5 |
| Ardith Henderson | 5 | Dennis Kimmel | 10 |
| Mr. & Mrs. John Moyer | 100 | Werner Schultz | 30 |
| Mr. & Mrs. Dan Scudier | 60 | Marianne Speicher | 75 |
| Nancy Stillwagon | 50 | James Stipetich | 20 |

TOTAL WYSU-FM CONTRIBUTIONS **\$ 4,884**

WYSU-FM UNDERWRITING

| | |
|---------------------------------------|--------------|
| Community Mutual | \$ 8,000 |
| Bank One of Eastern Ohio | 3,120 |
| Butler Wick & Company | 1,300 |
| M. A. Young Foundation | 260 |
| The Moonraker Restaurant | 1,300 |
| Robert F. Moore & Charles Houck II | 40 |
| Commercial Shearing Foundation | <u>1,690</u> |

**TOTAL WYSU-FM
UNDERWRITING** **\$ 15,710**

GRANTS AND CONTRACTS

| <u>YSU Department</u> | <u>Funding Source</u> | <u>Agency Amount</u> | <u>YSU Match</u> | <u>Total Grant</u> |
|--|--------------------------------|------------------------|------------------------|-------------------------|
| Urban Studies | Mahoning Cty. | \$ 5,000 | 0 | \$ 5,000 |
| English | Ohio Board of Regents | 10,214 | 0 | 10,214 |
| School of Education | Danforth Foundation | 4,000 | 0 | 4,000 |
| Biology | Revlon Health Care | 4,857 | 0 | 4,857 |
| Criminal Justice | St. Elizabeth Hospital | 3,000 | 0 | 3,000 |
| Urban Studies | Chamber of Comm. | 2,500 | 0 | 2,500 |
| Administration | Ohio Department of Development | 13,000 | 72,033 | 85,033 |
| Urban Studies | Yo. Vindicator | 2,000 | 0 | 2,000 |
| Geology | Gund Foundation | 2,500 | 0 | 2,500 |
| Allied Health Home Economics Nursing | Area Health Education Center | 28,315 | 10,436 | 38,751 |
| Foundations of Education | St. Elizabeth Hospital | 1,850 | 0 | 1,850 |
| TOTAL - GRANTS & CONTRACTS | | <u>\$77,236</u> | <u>\$82,469</u> | <u>\$159,705</u> |

RECAP**Annual Fund**

| | | |
|---------|--------------|-----------|
| Cash | \$ 73,804 | |
| Pledges | <u>5,520</u> | \$ 79,324 |

Other Contributions

| | | |
|-----------------|------------|--------|
| Cash | 10,725 | |
| Equipment, etc. | <u>843</u> | 11,568 |

WYSU-FM

| | | |
|--------------|---------------|--------|
| Cash | 4,884 | |
| Underwriting | <u>15,710</u> | 20,594 |

Grants & Contracts

| | | |
|---|--------------------------|--|
| | 77,236 | |
| TOTAL - ALL GIFTS, GRANTS, CONTRACTS | <u>\$ 188,722</u> | |

A GIFT OF PROPERTY

Mrs. C. Hungerford of Akron, Ohio, representing herself and several cousins, has offered the University a gift of property. The lots, bounded by Market and Essex Streets, are located on the City's south side in proximity of the downtown area.

The Public Services Committee of the Board of Trustees recommends acceptance of this property after a complete title search has been conducted and it has been determined that the property is clear and free of liens and/or assessments.

ADDENDUM

YOUNGSTOWN STATE UNIVERSITY
GIFT LIST
AS OF 12-19-86

| <u>CONTRIBUTOR</u> | <u>AM'T. AND/OR</u> <u>DESCRIPTION</u> | <u>PURPOSE OR</u> <u>RESTRICTION</u> |
|---|---|--|
| <u>ANNUAL FUND CAMPAIGN</u> | | |
| Tauro Brothers Trucking | \$ 11,200** | To establish the Louis D. Tauro Scholarship Fund |
| Wilbert and Mildred Morrison Charitable Foundation | 25,000 | Undesignated/In honor of Dorothy D. Misciskia and Lynette Misciskia |
| TOTAL ANNUAL FUND CONTRIBUTIONS | <u>\$ 36,200</u> | |
| ** Denotes Trustees' Council | | |
| <u>OTHER</u> | | |
| Estate of Ina W. Shields | \$ 15,019 | Lysle M. & Ina W. Shields Student Services Loan Fund (administered through YSUF) |
| TOTAL-OTHER CONTRIBUTIONS | <u>\$ 15,019</u> | |
| Balance Forward (Agenda Item D.2.) | <u>188,722</u> | |
| TOTAL-ALL GIFTS, GRANTS, CONTRACTS | <u>\$239,941</u> | |

Section 4. Retirement

The mandatory retirement age for ~~all-unclassified-administrative staff-personnel-in-the-University,-exclusive-of-faculty-members represented-by-the-Youngstown-State-University-Chapter-of-the-Ohio Education-Association,~~ ACADEMIC DEPARTMENT CHAIRPERSONS shall be seventy (70) years of age. ~~An-employee~~ A DEPARTMENT CHAIRPERSON shall be permitted to serve until the end of the fiscal year during which he or she reaches the age of seventy (70).

YOUNGSTOWN STATE UNIVERSITY
Proposed Revisions to Jambar Budget
Fiscal Year 1986-87

| <u>PERSONAL SERVICES</u> | Standard Object Code | Budget | Adjust. | Revised Budget |
|----------------------------------|----------------------------|------------------|-----------------|-------------------|
| CS Classified P-T/Temporary | 131 | \$ 12136 | - | \$ 12136 |
| Student Wages | 140 | 8902 | 2278 | 11180 |
| Student Stipends | 185 | 400 | - | 400 |
| Total Salaries | | \$ 21438 | \$ 2278 | \$ 23716 |
| Fringe Benefits | 200 | 1914 | 23 | 1937 |
| Total Personal Services | | \$ 23352 | \$ 2301 | \$ 25653 |
| <u>OPERATING EXPENSES</u> | | | | |
| Office Supplies | 310 | \$ 2300 | \$ 2400 | \$ 4700 |
| Instructional Supplies | 320 | 3355 | 200 | 3555 |
| Miscellaneous Supplies | 390 | 4600 | 500 | 5100 |
| Travel | 410 | 1100 | 125 | 1225 |
| Subscriptions, Books, Reports | 510 | 1000 | 200 | 1200 |
| Dues & Memberships | 520 | 125 | - | 125 |
| Publication of University Mat. | 530 | 45000 | 500 | 45500 |
| Telephone-local | 550 | 0 | - | 0 |
| Telephone-Long Distance | 551 | 1000 | - | 1000 |
| Postage, Freight, UPS Charges | 570 | 1500 | 300 | 1800 |
| Maint. & REpairs-Moveable Equip. | 620 | 8459 | - | 8459 |
| Student Aid-Stipends | 741 | 19008 | - | 19008 |
| Office Machines | 946 | 0 | 12986 | 12986 |
| Total Operating Expenses | | \$ 87447 | \$ 17211 | \$ 104658 |
| Total Departmental Budget | | <u>\$ 110799</u> | <u>\$ 19512</u> | <u>\$ 130311</u> |
| <u>INCOME</u> | | | | |
| General Fee Allocation | | \$ 55311 | \$ - | \$ 55311 |
| Other | | 55488 | 19512 | 75000 |
| Total | | <u>\$ 110799</u> | <u>\$ 19512</u> | <u>\$ 130311</u> |

YOUNGSTOWN STATE UNIVERSITY
 Developmental Education Fund
 Fiscal Year 1986-87

| PERSONAL SERVICES | Standard Object Code | Budget | Adjustment | Revised Budget |
|--------------------------|----------------------------|----------|------------|-------------------|
| Salaries: | | | | |
| Prof./Admin., Full Time | 120 | \$ 21100 | -0- | \$ 21100 |
| Civil Service-Classified | 130 | 0 | -0- | 0 |
| Total Salaries | | \$ 21100 | -0- | \$ 21100 |
| Fringe Benefits | 200 | 5275 | -0- | 5275 |
| Total Personal Services | | \$ 26375 | -0- | \$ 26375 |

OPERATING EXPENSES

| | | | |
|---------------------------|----------|---------|----------|
| General Equipment | \$ 40625 | \$ 1279 | \$ 41904 |
| Total Operating Expenses | \$ 40625 | \$ 1279 | \$ 41904 |
| Total Departmental Budget | \$ 67000 | \$ 1279 | \$ 68279 |

RESOURCES

| | | | |
|---------------------|----------|---------|----------|
| Balance Forward | \$ 19000 | -0- | \$ 19000 |
| State Appropriation | 48000 | 1279 | 49279 |
| Total Resources | \$ 67000 | \$ 1279 | \$ 68279 |

**POLICIES OF THE BOARD OF TRUSTEES OF
YOUNGSTOWN STATE UNIVERSITY**

Section 10. Policy on Deposit and Investment of University Funds

10.1 Definitions

The following definitions shall apply to terms used in this policy:

- a. "Official Depository" means a banking institution which is designated by the Board of Trustees of Youngstown State University to receive, hold or invest University monies.
- b. "Monies Payable to the University" means all monies coming lawfully into the possession or custody of the University.
- c. "Local Banking Institution" means any state or national bank that has ~~its main~~ AN office in the City of Youngstown and complies ~~in all other respects~~ with Section 1101.01 of the Ohio Revised Code.

10.2 Deposit of University Funds

It shall be the policy of the University that all monies payable to the University shall be deposited in the local banking institution ~~(any state or National bank that has its main office in the City of Youngstown and complies in all other respects with Section 1101.01 of the Ohio Revised Code)~~ designated by the Board of Trustees as the official depository for University funds. The bank so designated for the period beginning July 1, ~~1975~~ 1987, and ending June 30, ~~1977~~ 1990, and each ~~two~~ THREE years thereafter, shall pledge as security for such deposits, securities of aggregate market value equal to the excess of the amount of University monies so deposited, over and above the amount insured by the Federal Deposit Insurance Corporation.

The ~~Executive Vice-President~~ CONTROLLER, or his designee, shall determine the amount of such monies not needed for immediate use. He shall be authorized to use these monies to purchase Repurchase Agreements that mature within thirty days and are backed by pledges of the United States Government or its agencies. All other funds available for investing for a period of thirty days or longer shall be invested in accordance with the Board's policy on the investment of University Funds.

10.3 Investment of University OPERATING Funds

The policy of the University shall be to purchase investments which yield the highest rate of return within specified time limits. Investments shall be purchased through designated local banking institutions except that Repurchase Agreements may be secured through a Columbus bank for the specific purpose of facilitating monthly wire transfers of state appropriations. Types of investments to be purchased shall be restricted to United States Government Securities, Federal Agencies Securities, and Time Certificates of Deposit.

~~The local banking institution that has been designated as the University's official depository shall select a representative to act as a financial advisor to the University. He will recommend which of the three types of investments would probably give the highest rate of return.~~ If a Time Certificate of Deposit shall yield a higher return than a Federal Agency or United States Government Security, bids shall be obtained on an informal basis from local banking institutions. The bank offering the highest interest rate shall be awarded the purchase. This bank must pledge securities equal to the amount of the Time Certificate of Deposit over and above the amount insured by the Federal Deposit Insurance Corporation.

A monthly report shall be prepared by the ~~Executive Vice President~~ CONTROLLER for the President and the Budget and Finance Committee of the Board to include information on cash balances and investments of the University by type and bank, and other times as may be directed by the President.

10.4 Savings Account

The ~~Executive Vice~~ President may authorize the establishment of a savings account at the banking institution designated the official depository and the authority to move money between the savings account and other authorized accounts is vested in the Controller or Assistant Controller.

10.5 ENDOWMENT FUNDS

10.5.1 THE DEFINITION OF AN ENDOWMENT FUND IS THAT ADOPTED BY THE NATIONAL COMMITTEE ON STANDARD REPORTS FOR INSTITUTIONS OF HIGHER EDUCATION: "AN ENDOWMENT FUND IS A FUND, THE PRINCIPAL OF WHICH SHALL BE MAINTAINED INVIOLEATE, THE INCOME OF WHICH ALONE MAY BE USED."

10.5.2 THE DEFINITION OF A FUND IS THAT ADOPTED BY THE NATIONAL COMMITTEE ON MUNICIPAL ACCOUNTING: "A FUND SHALL BE DEFINED AS A SUM OF MONEY OR OTHER RESOURCES SET ASIDE FOR THE PURPOSE OF CARRYING OUT SPECIFIC ACTIVITIES OR ATTAINING CERTAIN OBJECTIVES IN ACCORDANCE WITH SPECIAL REGULATIONS, RESTRICTIONS OR LIMITATIONS AND CONSTITUTING AN INDEPENDENT FISCAL AND ACCOUNTING ENTITY."

10.5.3 THE UNIVERSITY MAY ENTER INTO SUCH MANAGING AGENCY AGREEMENTS WITH TRUST DEPARTMENTS OF YOUNGTOWN AREA BANKS AS BELIEVED PRUDENT FOR THE APPROPRIATE CUSTODY AND INVESTMENT OF ENDOWMENT MONIES. IN INVESTMENT OF ENDOWMENT MONIES, THE CONSERVATION OF THE PRINCIPAL OF THE FUND WILL BE THE PRIMARY CONSIDERATION. LONG-TERM TOTAL RETURN WILL BE THE MEASUREMENT OF INVESTMENT PERFORMANCE. TOTAL RETURN IS DEFINED AS INCOME FROM DIVIDENDS AND INTEREST, PLUS CAPITAL GAINS OR LOSS, WHETHER REALIZED OR UNREALIZED.

10.5.4 THE ENDOWMENT FUND WILL BE OPERATED IN ACCORDANCE WITH A "SHARE VALUE" METHOD, SIMILAR TO AN OPEN-END INVESTMENT TRUST. UNLESS OTHERWISE PROVIDED BY THE DONOR, ALL ASSETS WILL BE INVESTED USING THIS METHOD. THE FOLLOWING PROCEDURES ARE APPLICABLE:

- (a) INCOME IS DISTRIBUTED QUARTERLY. INCOME HELD BY THE AGENT UNTIL DISTRIBUTION IS INVESTED IN U.S. TREASURY BILLS, CERTIFICATES OF DEPOSIT, REPURCHASE AGREEMENTS, OR OTHER INTEREST-BEARING ACCOUNTS.
- (b) THE SHARES VALUATION OF THE POOL IS DETERMINED EACH JUNE 30.
- (c) NEW ENDOWMENTS OR ADDITIONS TO THE CORPUS OF EXISTING ENDOWMENTS ARE ACCEPTED INTO THE INVESTMENT POOL ONLY AT THE DATE OF A QUARTERLY DISTRIBUTION OF INCOME. NEW ENDOWMENTS PURCHASE THE PERCENTAGE SHARE OF THE POOL AT THE RATE SET BY THE MOST RECENT EVALUATION. NEW ENDOWMENTS, OR INCREASES IN CORPUS, OF \$25,000 OR MORE WILL BE ACCOUNTED FOR SEPARATELY AND RECEIVE PRORATED INTEREST UNTIL THE START OF THE NEXT QUARTER.

10.6 THE POLICY STATEMENT IN 10.5 APPLIES TO ENDOWMENTS AND TO "FUNDS FUNCTIONING AS ENDOWMENTS," AS DESIGNATED BY THE BOARD OF TRUSTEES, PROVIDED SUCH DESIGNATION IS PRESUMED TO BE LONG-TERM AND REQUIRING BOARD ACTION TO CHANGE. THE PROVISIONS OF 10.3 SHALL APPLY TO OPERATING FUNDS TEMPORARILY SERVING AS "FUNDS FUNCTIONING AS ENDOWMENTS."

10.7 THE DOCUMENT ENTITLED "INVESTMENT POLICY, OBJECTIVES AND GUIDELINES FOR ENDOWMENT FUNDS," DATED DECEMBER, 1986, SHALL BE UTILIZED BY THE UNIVERSITY'S ADMINISTRATION. SHOULD THE DOCUMENT BE AMENDED OR CHANGED, A COPY OF THE NEW VERSION SHALL BE CIRCULATED TO THE BOARD AND ITS SECRETARY WITHIN TEN DAYS.

Youngstown State University
Investment Policy, Objectives and Guidelines for Endowment Funds
December, 1986

Philosophy

The responsibility of the trustees is to establish broad guidelines for the endowment, select investment managers, and determine or approve asset allocation. The investment managers are responsible for optimizing the return on the assets within the guidelines that have been established. Unless specifically desired or approved, extreme positions or variations in an individual manager's style are not consistent with these objectives.

The endowment fund is a permanent fund with disciplined investment objectives and consistent management strategies that can accommodate any relevant, reasonable, or probable events.

The careful management of endowment assets is designed to ensure a total return (yield plus capital appreciation) necessary at least to preserve and, it is hoped, enhance (in real dollar terms) the principal of the endowment fund, and at the same time provide a dependable source of income for current operations.

The purpose of equity investments is to provide current income, growth of income, and appreciation of principal. The purpose of fixed income investments is to provide a predictable and dependable source of income and to reduce portfolio volatility. The fixed income and equity portions of the investment portfolio are to be diversified in order to provide reasonable assurance that investment in either a single security or a class of securities can not have an excessive impact on the total portfolio.

Other than indicated in this statement, investment managers are to have complete investment discretion with the expectation that funds will be invested with care, skill, prudence, and diligence.

General Investment Objectives and Guidelines

The return objective is to earn an average annual total real rate of return (adjusted for inflation) of five to six percent, as measured over a three-year to five-year market period, and at the same time to outperform selected weighted market indices.

Equity Investment

Investments in a particular industry or company are to be based

upon a demonstrable analysis of prospects for above-average return over a three-year to five-year period. Emphasis is to be placed on capital appreciation and growth of earnings.

Investments are to be made primarily in well established, quality companies whose securities enjoy marketability adequate for the portfolio. Quality is not synonymous with size or recognition. For example, equity investments in high-quality, well-established, smaller companies (capitalized, for instance, at between \$50 million and \$250 million) can be superior vehicles for preservation and enhancement of capital.

At the time of investment no manager is to invest more than five percent of the net assets of the fund in securities of organizations with less than a three-year operating record. A manager is to concentrate no more than 20 percent of the market value of the fund in any single industry and no more than five percent in any single company without prior approval of the Budget and Finance Committee or its designee(s) at the time of investment.

Investments in equity (or debt issues) of smaller or small emerging companies may be made within the overall guidelines expressed in this statement. These investments (as distinguished

from gifts made to the institution) may not be made in letter stock or unregistered or privately placed securities without prior approval of the Budget and Finance Committee or its designee(s).

Fixed Income Securities

The structure of the bond portfolio and the selection of individual securities are matters of investment management discretion, developed primarily in response to changing market relationships, interest rate forecasts, and economic circumstances.

The portfolio is to be comprised of high quality issues carrying Moody's ratings of A and above or the equivalent unless approved by the Budget and Finance Committee or its designee(s).

Call protection is to be emphasized to assure stable and current income.

General

As a general guideline that applies to all assets managed, transactions are to be entered into on the basis of "best execution,"

which normally means best realized price. Commissions may be paid for investment services rendered to the institution upon the approval of the Budget and Finance Committee's designee(s).

Investor Responsibility

The board recognizes its role as a "responsible" investor. While the primary purpose of managing the endowment is to maximize return on the assets within an appropriate level of risk, companies in the portfolio that might cause concern to the institution are to be reviewed by the Budget and Finance Committee. In exercising its responsibility, the Committee may:

- . Vote properly drafted proxies, or instruct the manager to vote proxies that relate to social responsibility issues.
- . Communicate directly with management,
- . Recommend other actions to the board.

Investment Managers

The University may allocate funds to individual managers and

from time to time may withdraw funds from or reallocate funds between managers. Each manager's performance is to be compared regularly with the performance of equity and fixed income market indices, with mutual funds having similar objectives, with other funds managed by "peer group" managers (for example, with similar styles and objectives), and with other endowment funds.

Over a three to five-year period equity managers are to be expected to achieve an average total rate of return that exceeds the Standard & Poor's 500 rate of return by 1-1/2 to 2 percent compounded annually, net of fees. Fixed income managers are to be expected to achieve an average total rate of return 1 to 1-1/2 percent compounded annually higher than the rate of return on the Shearson/Lehman Corporate and Government Composite Index.

Custodial responsibility for all securities is to be determined by the Budget and Finance Committee or its designee(s).

Investment managers are responsible for frequent and open communication with the university officials on all significant matters pertaining to the assets managed. Objective evaluations of investment managers are to be made periodically.

The Budget and Finance Committee is to meet as often as

necessary with the investment managers. The frequency of meetings is to be determined in part by the performance evaluation results compared to predetermined objectives and manager characteristics. The committee is to meet with each manager at least once a year.

Spending Policy Guideline Statement

The objectives of the University are: (a) to ensure a total return necessary to at least preserve and, it is hoped, enhance in real dollar terms the principal of the endowment fund; (b) to provide a dependable source of funds for current operations; and (c) to provide for financial equilibrium (increasing funds available for current purposes at a rate equal to other major institutional revenue sources).

These objectives provide both a comprehensive concept of financial responsibility and a delicate sensitivity to preserving educational quality by appropriately balancing present institution resource needs with those of the future.

Endowment spending policy reflects the blending of these objectives and the balancing of the present and the future. The policy is based on an understanding and development of defined needs

of an institution and reflects appropriate financial responsibility in the best interest of the institution.

The spending policy guideline includes several important concepts. It relates endowment income spending to the long term investment return objectives of maximizing total return on the endowment. It also utilizes market value considerations only for the purpose of determining prudent spending limits. The guideline ensures, to the degree possible, that the amount taken from the endowment will increase in a modest and controlled way each year. Finally, it relates spending to total return and to inflation as expressed by the following formula:

Endowment Spending is equal to or less than Total
Return minus Inflation or expressed another way

Total Return (TROR) is equal to or greater than
Endowment Spending plus Inflation.

The amount of endowment return available for current spending (distribution) during a fiscal year is to be determined on the basis of the number of units (or shares) as of the preceding December 31. The distribution per unit of the current year will be increased by the average projected percentage increase in the institutional budget

(inflation index) for the succeeding year.

However, the anticipated distribution per unit is not to exceed 5.5 percent of the average market value per unit for the last 12 quarters unless reviewed and approved by the Budget and Finance Committee.

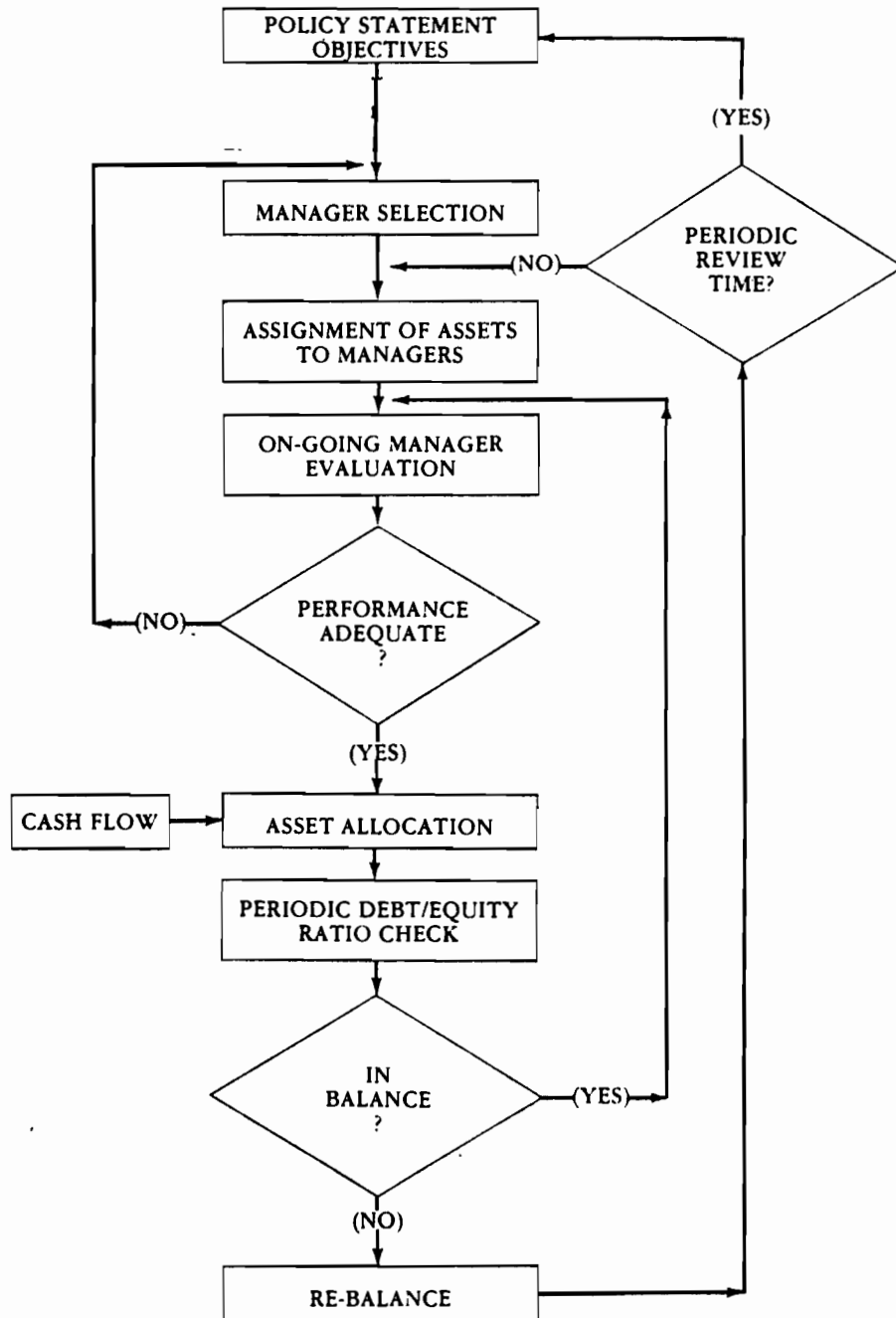
On the other hand, if the proposed distribution per unit falls below 4.5 percent of the average market value for the latest 12 quarters, the Budget and Finance Committee should review the situation and agree on a decision.

Additional distributions may be made for new shares during the fiscal year. New funds purchasing units prior to the mid-point of the fiscal year will be entitled to receive one-half the annual distribution per unit. Funds purchasing units after the mid-point of the fiscal year will not be entitled to receive a distribution during the current fiscal year.

Investment Management Responsibility

Chart 1 provides an example of program discipline related to policy review, debt/equity parameters, asset allocation, and performance measurement. The diagram shows the comprehensive investment management responsibility process of the Budget and Finance Committee of the Board of Trustees.

CHART 1
*Diagram Showing the Comprehensive
 Investment Management Responsibility Process*



YOUNGSTOWN STATE UNIVERSITY
 Dana Recording Series
 Project Budget

| | SOC | Amount |
|-------------------------------------|-----|-------------------|
| Supplies | 300 | \$ 3000 |
| Publication of university materials | 530 | 2000 |
| Postage, freight, U.P.S. | 570 | 1800 |
| Independent contractor | 720 | 10770 |
| Rental - materials | 796 | 870 |
| Miscellaneous - other | 799 | 100 |
| Total | | \$ 18540 ===== |
| Funding sources: | | |
| Balance forward | | \$ 395 |
| Interfund loan | | 17145 |
| Unrestricted gifts | | 1000 |
| | | \$ 18540 ===== |

YOUNGSTOWN STATE UNIVERSITY
Position Concerning
Acquired Immune Deficiency Syndrome (AIDS)

The spread of Acquired Immune Deficiency Syndrome (AIDS*) is a serious public health problem in the United States. The medical, social, legal, and ethical issues associated with AIDS affect colleges and universities as well as society as a whole.

Youngstown State University issued a preliminary approach statement in January, 1986, in response to the AIDS epidemic. This statement issued by President Neil D. Humphrey circulated broadly across campus. The following general principles were articulated in the statement.

AIDS is a medical problem that has psychological ramifications.

AIDS affects individuals most severely, but also victims' family, friends, colleagues and associates.

Current available facts indicate that AIDS is not transmitted by "casual" contact.

AIDS is a relatively recent phenomenon, which has attracted a great deal of media attention but a portion of the information generated by the media is not based upon the most current medical facts.

AIDS can be acquired by any person regardless of sex, age, or sexual preference.

A special task force on AIDS was appointed by President Humphrey in February, 1986. Chaired by Dr. Brendan Minogue, Professor of Philosophy, the Task Force was given the following responsibilities:

1. To gather and maintain up-to-date facts and information on the subject.
2. To plan and implement AIDS education programs that can be presented to the University community. Such programs might include workshops, panel discussions, printed materials, etc.
3. When requested, to refer AIDS victims and others to resources that can respond to their questions and concerns or to help them deal with any emotional implications.

* The term AIDS, where appropriate, includes ARC and other conditions due to infection by the human immunodeficiency virus (HIV).

4. To recommend modifications of the preliminary procedures as new facts and information becomes available.

The Task Force will continue to study available medical, social, legal, and ethical factors. A medical practitioner and an attorney serve as consultants to the Task Force. Two methods of addressing the AIDS issue on this campus have been developed.

First, educational programs will be developed, monitored, and updated. These programs will be designed to provide information to all members of the University community about AIDS and related matters. The facts, myths, and prevention of AIDS are the primary issues to be addressed in these educational programs. It is hoped that these educational programs will decrease the fears and the undeserved reactions associated with the disease.

The second method of addressing the AIDS issue developed by the Task Force is through the publication of information, procedures, and guidelines. A question and answer format was chosen as the best way to communicate this information.

Members of the Task Force include:

Joan Boyd, Assistant Professor, Allied Health
Alice Hill, CCM Free Clinic
Carolyn Kolesar, Classified Personnel
Alan Kretzer, Attorney, (consultant)
George Letchworth, Counseling Services
Loretta Liptak, Associate Professor, Health and Physical Education
Charles McBriarty, Student Services
Daniel Mack, Junior, Arts & Sciences
Brendan Minogue, Professor, Philosophy and Religious Studies (Chair)
David G. Smith, Sophomore, Arts & Sciences
Chatrchai Watanakunakorn, M.D., (consultant)
Stevana Wilson, Student Health Services

YOUNGSTOWN STATE UNIVERSITY
ACQUIRED IMMUNE DEFICIENCY SYNDROME (AIDS)*
QUESTION AND ANSWER GUIDE

The principal philosophy of this Question and Answer Guide is that discrimination against individuals who have AIDS, who are thought to have AIDS, or who are identified as a member of a high risk group cannot be tolerated in a University setting; each situation or concern will be addressed confidentially, on a case-by-case basis, as determined by the medical facts involved.

The Task Force cautions that answers given do not offer detailed rules; rather, they present a framework for developing specific, well-reasoned responses to individual cases. These responses are based on recommendations issued by agencies such as the U.S. Public Health Service, the Center for Disease Control, and the Ohio Department of Health. As these recommendations are modified or expanded, the Task Force will review and appropriately revise this Question and Answer Guide.

STUDENT CONCERNS

1. What will be done within the University if students suspect they have AIDS?

Those students uncertain of their medical condition will be encouraged to get a detailed medical evaluation. The Student Health Service (200 Beeghly) or Counseling Services (3046 Jones) can refer students to any physician who is familiar with AIDS for a confidential medical evaluation. The Counseling Service will be available to students having personal or emotional concerns regarding AIDS. The services provided by both Student Health and Counseling Services are provided without cost to the student on a confidential basis.

2. How will complaints of discrimination or harassment against students who have AIDS or those thought to have AIDS be handled?

Complaints may appropriately be referred to a faculty member, department chair, academic dean, or Student Services (203 Tod). Any conflict or harassment initially will be responded to by informal means. Counseling and education will be provided to the individuals involved. However, if the conflict or harassment continues, such conduct will be dealt with as stipulated in the Code of Students Rights, Responsibilities and Conduct, or by other necessary administrative action. Sections 503 and 504 of the Federal Rehabilitation Act prohibit discrimination against handicapped individuals, and it appears that this definition includes persons with AIDS and ARC as well as those with positive HIV test results.

* The term AIDS, where appropriate, includes ARC and other conditions due to infection by the human immunodeficiency virus (HIV).

YOUNGSTOWN STATE UNIVERSITY
ACQUIRED IMMUNE DEFICIENCY SYNDROME (AIDS)*
QUESTION AND ANSWER GUIDE

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- * The term AIDS, where appropriate, includes ARC and other conditions due to infection by the human immunodeficiency virus (HIV).

3. What will be the response to students who wish to change class schedules because a person in their class has AIDS?

Medical evidence does not support the claim that AIDS is easily transmitted. Casual contact does not result in AIDS. A student who has AIDS can attend class, as long as it is permitted by the student's physician. The fact that a classmate has AIDS, is thought to have AIDS, or is in an AIDS risk group in and of itself will not be considered a legitimate reason for dropping a course, requesting a section reassignment, or making other changes in a student's academic program. The first response to any claim of this nature will be to provide information to those involved by referral to the Student Health Service (200 Beeghly) or Counseling Services (3046 Jones).

Medical evidence reveals that an AIDS victim is at greater risk than the general population. AIDS victims have a greater susceptibility to diseases than does the general population.

4. What are the provisions of the University's student health insurance program that relate to AIDS?

An optional insurance policy is available to all students which does not exclude the treatment of AIDS. The student health insurance has an exclusion for any pre-existing condition. Specific questions about this insurance coverage should be directed to the Student Health Services office (200 Beeghly).

5. What will happen if a student living in the University residence hall is diagnosed as having AIDS?

If a residence hall student has AIDS, counseling will be provided to help the student to deal with the non-medical aspects of the condition. If the student with AIDS prefers, the residence hall staff will assist in a referral to other appropriate counseling and/or medical agencies. Referrals will be made on a confidential basis.

Although medical evidence indicates that casual contact does not result in AIDS, as appropriate, on a case-by-case basis, consideration will be given to room transfer requests of a residence hall student with AIDS. Medical evidence reveals that an AIDS victim is at greater risk than the general population. AIDS victims have a greater susceptibility to diseases than does the general population. However, as with any other medical problem, this type of action will not be supported as a means of isolating students with AIDS.

Decisions in all situations involving a student who has a health problem are made on a case-by-case determination by the appropriate administrative staff member. Action taken will be based on the medical facts of each case and with concern for confidentiality and the best interest of all parties involved.

Counseling is available for roommates, other residents, and if requested their parents, to help them understand AIDS and what it means.

6. What if a student in the University residence hall suspects that a roommate or other resident has AIDS?

Appropriate counseling will be provided in the same manner as with other issues or concerns that may arise among residence hall students. If after counseling other conflicts still exist which cannot be resolved constructively by the parties involved, consideration will be given to a room reassignment in accordance with established residence hall procedures.

Again, it is stressed that casual contact, such as normally occurs with a roommate, does not transmit the HIV virus or cause AIDS, and these concerns are best addressed through greater education and counseling on a case-by-case basis. Medical evidence reveals that an AIDS victim is at greater risk than the general population. AIDS victims have a greater susceptibility to diseases than does the general population.

7. Will students be routinely tested for the HIV antibody?

No! The Center for Disease Control guidelines do not recommend such routine testing.

The HIV antibody test was developed to screen blood. It is not a test for AIDS. In fact, most people with a positive HIV test result probably will not develop AIDS. Further, among a general population, the percentage of false positive results may be very high.

FACULTY/STAFF CONCERNS

1. What will be done if an instructor has, or is suspected of having AIDS?

Appropriate information will be provided in the same manner as with other health issues. Incidents will be handled on a case-by-case basis and may include appropriate referral for a confidential medical evaluation.

The concern that an instructor or graduate assistant has AIDS would be treated in a confidential manner and appropriate counseling would be provided. Casual contact does not cause AIDS; therefore, as long as the instructor can teach and function in an academic setting, no reason exists for student schedule changes or changes in the instructor's work assignments.

Medical evidence reveals that an AIDS victim is at greater risk than the general population. AIDS victims have a greater susceptibility to diseases than does the general population.

If an instructor has AIDS, it will be treated as any other chronic illness; e.g., if unable to teach a class, arrangements will be made for others to teach the class. The University has guidelines on medical disability; any full-time instructor totally unable to carry out assigned duties can be placed on disability leave. Instructors may receive guidelines for medical disability from Personnel Services (223 Tod).

2. What will be the response to concerns by an employee that a co-worker or supervisor has AIDS?

Unless medically justified, and in accordance with the University's personnel procedures, no transfers or changes in working conditions will be made because an employee has AIDS or because of concerns about a co-worker having AIDS. It must be stressed that casual contact, such as occurs in an office setting, does not cause AIDS. The University Counseling (3046 Jones) and Health Services (200 Beeghly) are available to employees who have questions and concerns regarding AIDS.

3. What if an employee in food service has, or is suspected of having AIDS?

The various food service providers within the University are required to follow the Center for Disease Control (CDC) recommendations of "exercising care in the handling of food." The CDC guidelines do recognize the need for special training and precautions in this area. All employees in food service work should follow existing recommended standards and practices of good personal hygiene and food sanitation and should promptly seek medical assistance when injured. Employees known to be infected with HIV virus need not be restricted from work unless evidence of other infections or illnesses is present. The University Counseling (3046 Jones) and Health Services (200 Beeghly) are available to employees who have questions and concerns regarding AIDS.

4. What precautions should be taken by employees engaged in cleaning activities?

Employees working in areas where exposure to body fluids or blood spill is likely are required to take precautions as are recommended by the Center for Disease Control and Ohio Department of Health.

The University Counseling (3046 Jones) and Health Services (200 Beeghly) are available to employees who have questions or concerns regarding AIDS. However, such concern is not legitimate grounds for changes in work assignments.

5. Are medical and personnel records confidential?

Medical records are confidential and may be released only with the employee's consent. Medical information provided by an employee or secured by the University is placed in the employee's medical file, which is used to resolve medical and/or disability problems regarding the employee.

An employee's official personnel file is a record which contains no medical information. Information about AIDS would not be found in this file. The official personnel files are subject to public disclosure under state law.

All personnel who handle records are instructed on the confidentiality of these records. It is a violation of University regulations for employees to improperly release information from personnel or medical files. The University will not release confidential or medical information except as required by law.

6. What are the provisions of employee health and life insurance policies, including disability and survivorship provisions?

There is no provision in any of the University's current employee insurance policies specifically regarding AIDS; it is treated as any other chronic illness. For further information contact the Employee Benefits Coordinator (301 Tod).

7. What are the chances of acquiring AIDS in any of the University operated clinics?

All personnel in the Allied Health and Nursing Department clinics are required to follow their professional guidelines as well as those from the Center for Disease Control, and the Ohio Department of Health. Close supervision of all students is maintained in all clinics, and laboratories. To the extent that these guidelines are adhered to there is virtually no risk to either patients, faculty, or students.

8. Will employees be routinely tested for the HIV antibody?

No! The Center for Disease Control guidelines do not recommend such routine testing.

The HIV antibody test was developed to screen blood. It is not a test for AIDS. In fact, most people with a positive HIV test result probably will not develop AIDS. Further, among a general population, the percentage of false positive results may be very high.

FOR ADDITIONAL INFORMATION CONTACT:

STUDENT HEALTH SERVICES, 200 Beeghly

COUNSELING SERVICES, 3046 Jones

AIDS TASK FORCE, Chair, Brendan Minogue (401 DeBartolo), or
Charles McBriarty (203 Tod)

HOTLINES

U.S. PUBLIC HEALTH SERVICE 1-800-447-AIDS

NATIONAL GAY TASK FORCE 1-800-221-7044

OHIO DEPARTMENT OF HEALTH 1-800-332-AIDS

VPSS 12/12/86

Section 3. The Graduate Faculty

The Graduate Faculty shall consist of the President of the University, the Provost, the Associate Provost and Dean of Graduate Studies, the Deans of the degree-granting colleges or schools, and other faculty members qualified to teach graduate courses as determined by the Associate Provost and Dean of Graduate Studies and the Graduate Faculty.

The Graduate Faculty shall meet at stated times or upon the call of the President, the Provost, or the Associate Provost and Dean of Graduate Studies. It shall recommend standards for admission to graduate work, standards and requirements for the various graduate degrees, and rules and procedures to give uniformity to the quality of graduate instruction throughout the University. It shall encourage the development and improvement of graduate work and research.

~~There are two types of membership on the Graduate Faculty:--senior members who may teach graduate courses (i.e., 200 and 1000 level courses), direct master's theses, serve on master's examination committees, are voting members of the Graduate Faculty and serve on the Graduate Council and other Graduate Faculty Committees; and associate members who may teach designated courses carrying graduate credit upon the specific approval of the Associate Provost and Dean of Graduate Studies and upon the recommendation of the faculty member's department head, and, on occasion, serve on master's examination committees with the approval of the Associate Provost and Dean of Graduate Studies.--The Associate Provost and Dean of Graduate Studies should be consulted for more detailed criteria regarding senior membership on the Graduate Faculty.~~

THERE ARE THREE TYPES OF MEMBERSHIP ON THE GRADUATE FACULTY: AFFILIATED MEMBERS WHO MAY TEACH GRADUATE COURSES, SERVE ON GRADUATE THESIS AND EXAMINATION COMMITTEES, AND, WITH APPROVAL OF THE GRADUATE DEAN, MAY SERVE UP TO TWO YEARS AS A "DESIGNATED SPECIAL ADVISOR" OF THESIS WORK; MEMBERS, WHO MAY PERFORM ALL THE ACTIVITIES PERMITTED TO AFFILIATED MEMBERS AND MAY, IN ADDITION, VOTE ON GRADUATE FACULTY MATTERS, SERVE ON GRADUATE FACULTY COMMITTEES, AND CHAIR GRADUATE THESIS AND EXAMINATION COMMITTEES; AND DISTINGUISHED MEMBERS, WHO HOLD ALL THE RIGHTS, PRIVILEGES, AND RESPONSIBILITIES GRANTED TO MEMBERS AND WHO ARE ELIGIBLE FOR ELECTION TO GRADUATE COUNCIL.



YOUNGSTOWN STATE UNIVERSITY
YOUNGSTOWN, OHIO 44555

February 16, 1987

TO THE TRUSTEES OF
YOUNGSTOWN STATE UNIVERSITY

Enclosed is a copy of draft of Minutes of the meeting of Trustees held December 19, 1986.

Very truly yours,

Franklin S. Bennett

Secretary to the Board of Trustees

FSB:EVT
Enc.

copy to:

Each of Nine Trustees
Dr. Neil D. Humphrey, President
Dr. Bernard T. Gillis, Provost
Dr. Taylor Alderman, Vice President
Personnel Services
Mr. Edmund J. Salata, Executive
Director of Facilities
Attorney Alan R. Kretzer, Legal
Counsel



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

December 3, 1986

TO THE TRUSTEES OF
YOUNGSTOWN STATE UNIVERSITY

This notice is to advise that the next regular meeting of the Board of Trustees will be held at 3:00 P.M. on Friday, December 19, 1986 in the Board Room in Tod Administration Building.

Copies of the Agenda for the meeting will be furnished by the President's office.

Very truly yours,

Franklin S. Bennett
Secretary to the Board of Trustees

FSB:JLC

Copies of the above notice were mailed on December 3, 1986 to each of the nine Trustees and to the President, as listed on the reverse side of this page, and a copy was also mailed on the same date to each of the four others listed on the reverse side of this page.

Franklin S. Bennett
Secretary to the Board of Trustees

TRUSTEES AND THE PRESIDENT

Mr. Earl W. Brauninger
237 Warner Road
Hubbard, Ohio 44425

Mrs. Elizabeth C. DeLuca
2968 Heatherbrae Drive
Poland, Ohio 44514

Attorney Paul M. Dutton
Mitchell, Mitchell & Reed
709 Bank One Bldg.
Youngstown, Ohio 44503

Dr. John F. Geletka
5121 Mahoning Avenue
Austintown, Ohio 44515

Mr. William J. Lyden, Business Manager
International Brotherhood of Electrical
Workers Union Local 64
291 McClurg Road
Youngstown, Ohio 44512

Mrs. Emily P. Mackall
9842 State Route 170
Rogers, Ohio 44455

Mr. Michael I. Monus, President
PharMor, Inc.
375 Victoria - P. O. Box 1588
Youngstown, Ohio 44501

Dr. Earnest Perry
1320 Belmont Avenue-Suite 2
Youngstown, Ohio 44504

Mr. Frank C. Watson, President
Youngstown Welding & Engineering Co.
Box 2461
Youngstown, Ohio 44509

Dr. Neil D. Humphrey, President
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dr. Stephen Hanzely, President
YSU-OEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Attorney Alan R. Kretzer
Legal Counsel
1200 Wick Building
Youngstown, Ohio 44501

Mrs. Patricia Tkacik Hanna, Executive Director
YSU Alumni Association
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Mr. Thomas Thompson, President
YSU-ACE
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

MEMO TO: DR. DAVID A. GENAWAY, Librarian

FROM: FRANKLIN S. BENNETT, Secretary to
the Board of Trustees

DATE: February 27, 1987

RE: Minutes of Regular Meeting of the
Board of Trustees held December 19,
1986

I am enclosing a xerox copy of the original
Minutes of the Board of Trustees meeting referred to above.

The original Minutes were approved, signed
and attested at today's meeting of the Board of Trustees.

F.S.B.

xc: Dr. Neil D. Humphrey, President
Dr. Bernard T. Gillis, Provost
Paul M. Dutton, Chairman of the Board



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

February 27, 1987

Dr. Stephen Hanzely, President
YSU-OEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Dr. Hanzely:

Enclosed for your records find a copy of the Minutes of the regular meeting of the Board of Trustees held December 19, 1986.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairman and attested.

Very truly yours,

A handwritten signature in cursive script that reads "Franklin S. Bennett".

Secretary to the Board of Trustees

FSB:EVT

Enc.

Copy to: Dr. Neil D. Humphrey
Dr. Taylor Alderman



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

February 27, 1987

Mr. Thomas Thompson, President
YSU-ACE
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Mr. Thompson:

Enclosed for your records find a copy of the Minutes of the regular meeting of the Board of Trustees held December 19, 1986.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairman and attested.

Yours very truly,

A handwritten signature in cursive script that reads "Franklin S. Bennett".

Secretary to the Board of Trustees

FSB:EVT
Enc.

xerox copy to: Dr. Neil D. Humphrey
Dr. Taylor Alderman



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

February 27, 1987

Mrs. Patricia Tkacik Hanna, Director
YSU Alumni Association
410 Wick Avenue
Youngstown, Ohio 44555

Dear Mrs. Hanna:

Enclosed for your records find a copy of the Minutes of the regular meeting of the Board of Trustees held December 19, 1986.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairman and attested.

Very truly yours,

Secretary to the Board of Trustees

FSB:EVT

Enc.

copy to: Dr. Neil D. Humphrey