

MINUTES OF MEETING
OF
BOARD OF TRUSTEES
OF
YOUNGSTOWN STATE UNIVERSITY

Tod Administration Building
Friday, June 24, 1988

Pursuant to Resolution YR 1988-66 and to Notices mailed on the 9th day of June, 1988 by the Secretary to the Board to each Trustee, a copy of which precedes these Minutes (with copies to the President of the University, the President of the YSU Chapter of OEA, to Alan R. Kretzer, Special Counsel appointed by the Attorney General of Ohio, and to the Executive Director of YSU Alumni Association) a regular meeting (one-hundred and twenty-fifth) of the Board of Trustees of Youngstown State University convened in the Board Room in the Tod Administration Building.

Eight Trustees were present at the meeting, to-wit: Edward A. Flask, Dr. John F. Geletka, William J. Lyden, Mrs. Emily P. Mackall, Richard P. McLaughlin, Michael I. Monus, Martin J. O'Connell and Dr. Earnest Perry. Absent was Mrs. Elizabeth C. DeLuca.

Also present were Dr. Neil D. Humphrey, President, Dr. Bernard T. Gillis, Provost, Dr. Taylor Alderman, Vice-President Personnel Services, Dr. Lawrence E. Looby, Vice-President for Institutional Advancement, Dr. Charles A. McBriarty, Vice-President, Student Services, Edmund J. Salata, Executive Director of Facilities, Philip A. Snyder, Director, News Service, Franklin S. Bennett, Secretary to the Board of Trustees, and Patricia Martin, Secretary to the President. Also present were approximately 60 persons, including deans, members of the faculty, students and members of the news media.

Dr. Earnest Perry, Chairman of the Board, presided.

ITEM I - Proof of Notice Meeting

Evidence was available to establish that due notice of the meeting had been mailed on June 9, 1988 by the Secretary, to each of the nine Trustees and to the President, and that copies had also been mailed to Dr. Paul Dalbec, President of the YSU Chapter of OEA, to Alan R. Kretzer, Special Counsel, Thomas Thompson, President YSU-ACE, and to Mrs. Patricia Tkacik Hanna, Director YSU Alumni Association. Such evidence precedes these Minutes.

ITEM II - Minutes of Meeting Held on February 5, 1988

Copies of the draft of the Minutes of the Regular Meeting of the Board of Trustees held on May 6, 1988 had been mailed to each Trustee, to the President, Provost, Vice-President Personnel Services, the Executive Director of Facilities, and the Special Counsel.

There being no additions or corrections, the minutes of the meeting were accepted as mailed.

ITEM III - Report of the President and Other Officers of the University

1. Presentation by Campus Security Department

Dr. Humphrey introduced Mr. James Miller, Executive Director Administrative Services, who briefly discussed the present status and past history of the Campus Security Department. Mr. Miller then introduced Mr. Richard Turkiewicz, Director of Campus Security who discussed in detail the make up of the Department and who likewise introduced other Campus Security personnel. Mr. Turkiewicz and the other individuals narrated a slide presentation of the Department's role and excellent services provided the University. It was pointed out that the Department presently employees 27 full-time and 62 part-time officers. Each of the employees has the legal status of a peace officer and is a graduate of the Ohio Peace Officers Academy. Each officer is also annually certified as proficient in first aid, CPR and weapons handling.

At the conclusion of the presentation Dr. Humphrey made the following statement:

"I believe that this presentation today is further evidence of the professionalism of this department.

I also believe that the concept of police services on a university campus has made a 180 degree turn from 20 years ago. Then police services were often seen as being an extension of a student disciplinary system and used to control students during the unrest accompanying the war in Viet Nam.

Today, especially on YSU's campus, police services are understood to be for the protection of the lives and property of students, faculty, staff, and visitors. We have a safe campus because of the cooperation between the police officers and the rest of the University community.

I am pleased to recommend to the Board the adoption of the Resolution to change the name of the Campus Security Department to the Youngstown State University Police Department. I believe it is an appropriate action and the department has earned the right to be identified as the University's Police Department."

After a Motion which was made by Mr. Monus and seconded by Dr. Geletka, had received the affirmative vote of each Trustee present, the Chairman declared the following Resolution duly adopted:

a. Resolution to Change a Departmental Name

WHEREAS, the Board of Trustees wishes to recognize the professionalism of the staff of the Campus Security Department and to identify more correctly the function of that department;

YR 1988-67

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby change the name of the Campus Security Department, effective July 1, 1988, to the Youngstown State University Police Department and authorizes that name to be abbreviated as YSU Police Department (or Dept.) when appropriate.

Dr. Humphrey then discussed with the Board a proposed Resolution to authorize an extension of the University's present agreement with the YSU-ACE union which will expire on June 30, 1988.

After a motion which was made by Mr. Lyden and seconded by Mr. O'Connell had received the affirmative vote of each Trustee present, the Chairman declared the following Resolution adopted:

b. Resolution to Authorize Extension of Agreement

WHEREAS, the Agreement between the University and YSU-ACE will expire on June 30, 1988;

YR 1988-68

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Youngstown State University, that the President of the University be and is hereby authorized to execute one or more extensions of said Agreement, providing that such extensions do not continue beyond August 31, 1988.

2. Dr. Gillis, Provost, reported concerning the following matters:

Dr. Gillis stated that he had only one item to report to the Board and that item was that he was recommending the appointment of Dr. David Sweetkind as Dean of the College of Fine and Performing Arts. Dr. Sweetkind is presently Dean of the College at Western State College of Colorado at Gunnison, Colorado.

3. Mr. Salata, Executive Director of Facilities, reported concerning the following matter:

a. Wick Pollock Inn

The Inn is expected to open on time early in the Fall of 1988. All furniture, fixtures and equipment have been ordered and much of it will begin to arrive in mid-July.

b. John J. McDonough Museum of Art

We expect to receive bids on this project sometime in April, 1989 and construction should be completed by December of 1989.

The dismantling of the existing radio tower should be completed by February or March of 1989.

c. Arnold D. Stambaugh Stadium Leaks (Phase I)

First bids were received on this project June 6, 1988 and were substantially over the estimates. The project was rebid and these were received June 20, 1988. These rebids are within the estimates and budget. Recommendations are being prepared in consultation with legal counsel and the State Architect.

d. Bliss Hall Renovations

This project should be completed by March or April of 1989.

ITEM IV - Recommendations of the President of the University

Dr. Humphrey recommended that two Resolutions be adopted by the Trustees.

After a Motion which was made by Dr. Geletka and seconded by Mrs. Mackall, had received the affirmative vote of each Trustee present, the Chairman declared the following Resolution duly adopted:

a. Resolution to Ratify Faculty/Staff Appointments

WHEREAS, the Policies of the Board of Trustees direct the President to appoint such employees as are necessary to effectively carry out the operation of the University; and

YR 1988-69

WHEREAS, new appointments have been made subsequent to the May 6, 1988 regular meeting of the Board of Trustees; and

WHEREAS, such appointments are in accordance with the 1987-88 Budget and with the University policy on Equal Employment Opportunity;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby ratify and confirm the appointments as listed in Exhibit A attached hereto.

b. Resolution Accepting Gifts

After a Motion, which was made by Mrs. DeLuca and seconded by Mr. Flask, had received the affirmative vote of each Trustee present, the Chairman declared the following Resolution duly adopted:

WHEREAS, Resolution YR 1980-34 provides that the President shall compile a list of gifts to the University for each meeting of the Board of Trustees and present the list accompanied by his recommendation for action by the Board; and

YR 1988-70

WHEREAS, the President has reported that the gifts as listed in Exhibit B attached hereto are being held pending acceptance and he recommends their acceptance;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby accept these gifts on behalf of Youngstown State University and instructs the President to acknowledge such acceptance to the donors and to express our gratitude for their generosity to the University.

Dr. Humphrey pointed out that a total of \$61,055 of gifts, grants were accepted, including \$5,000 from The Williamson Fund for the Monus Chair in Entrepreneurship endowment and \$8,492 of contributions for WYSU-FM.

ITEM V - Reports of the Committees of the Board

1. Personnel Relations

Mrs. Mackall reported that the Personnel Relations Committee was recommending three Resolutions for adoption by the Board. She then read and moved for adoption the following Resolution:

a. Resolution to Confer Emeritus Status

WHEREAS, Article II, Section 27 of the Policies of the Board of Trustees provides for the conferral of emeritus status upon faculty and Professional/Administrative staff who retire from the University following at least ten years of meritorious service and are recommended by the President of the University;

YR 1988-71

THEREFORE BE IT RESOLVED by the Board of Trustees of Youngstown State University that those faculty and Professional/Administrative staff members listed on Exhibit C attached hereto are hereby granted the emeritus title designated thereon.

The Motion was seconded by Mr. McLaughlin and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mrs. Mackall next read and moved for adoption of the following Resolution:

b. Resolution Concerning Intermittent Police Officers and Dispatchers

WHEREAS, intermittent police officers and dispatchers in Campus Security are not covered by a collective bargaining agreement which provides for an increase in pay for fiscal 1988-89;

YR 1988-72

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby ratify that intermittent police officers be assigned to the pay scales established within the 1987-90 Agreement between the University and

NOPBA, with each intermittent officer being assigned to the step that provides an increase in hourly pay of no less than three percent.

BE IT FURTHER RESOLVED, that such assignments to said pay scales be effective with the beginning of the pay period that includes July 1, 1988.

The Motion was seconded by Mr. McLaughlin and after discussion received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mrs. Mackall next read and moved for adoption the following Resolution:

c. Resolution to Authorize Conferral of Honorary Degree

BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize the conferral of a Doctor of Laws (LL.D) degree, honoris causa, upon Mrs. Edward W. Powers, with all the rights and privileges attendant thereto.

YR 1988-73

The Motion was seconded by Mr. McLaughlin and, after discussion received the affirmative vote of all Trustees present. The Chairman declared the motion carried and the Resolution adopted.

2. Building and Property Committee

Mr. Lyden reported that the Building and Property Committee had no report.

3. Budget and Finance

Mr. Monus reported that the Budget and Finance Committee was recommending seven Resolutions for adoption by the Board. He then read and moved for adoption the following Resolution:

a. Resolution Concerning Endowment Fund

WHEREAS, the University's endowment fund of approximately \$1.5 million now justifies a different type of management than the short-term investments presently utilized; and

YR 1988-74

WHEREAS, the Youngstown State University Foundation monies are managed by the Foundation Board of Trustees in cooperation with the trust departments of local banks and this has resulted in steady long-term growth and reasonable annual distributed earnings;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby request the Youngstown State University Foundation Board of Trustees to accept management responsibility for the University's present endowment fund and authorizes President Humphrey to negotiate an appropriate agreement with the Foundation Board of Trustees for this purpose.

The Motion was seconded by Dr. Geletka and, after discussion received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Monus next read and moved for adoption the following Resolution:

b. Resolution to Amend Travel Regulations

WHEREAS, existing travel regulations provide for reimbursement of up to \$50 per night lodging in state for persons traveling on University business; and

YR 1988-75

WHEREAS, review of 1987-88 travel vouchers reveals that a majority of YSU travelers were unable to secure rooms for \$50 or less, and that for those paying more than \$50 the average cost was \$67 per night;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby amend Section 7.8.4 of the Travel Regulations as included in Exhibit D to provide that effective July 1, 1988, the maximum reimbursement per night for lodging will be raised from \$50 to \$70.

The Motion was seconded by Dr. Geletka and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Resolution: Mr. Monus next read and moved for adoption the following

c. A Resolution to Authorize Purchase of Excess
General Liability Insurance

YR 1988-76

WHEREAS, it is deemed necessary and prudent and in the best interests of Youngstown State University to purchase excess general liability insurance for the University, its trustees, employees, and others in the service of the University; and

WHEREAS, Youngstown State University was a founding member of the United Educators Risk Retention Group, Inc. and wishes to take advantage of the broad coverage and favorable premium rates offered by United Educators Risk Retention Group, Inc.; and

WHEREAS, the recommendation of the administration has been reviewed by the Budget and Finance Committee of the Board of Trustees;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize the purchase of excess general liability insurance in the amount of \$5,000,000 coverage in excess of \$1,000,000 at a cost of \$110,000 annual premium, plus a one-time capital contribution of \$33,000.

The Motion was seconded by Dr. Geletka and, after discussion received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Resolution: Mr. Monus next read and moved for adoption the following

d. Resolution Concerning Non-Mandatory Transfers

YR 1988-77

WHEREAS, all Special Projects authorized by the Board of Trustees in 1987 have been managed in conformity with the Board's directive; and

WHEREAS, the Budget and Finance Committee has reviewed those projects and monies available for allocation that have been identified, subject only to final closing adjustments of fiscal year 1988 accounts;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the fiscal year 1988 year-end non-mandatory transfers, recognizing that the report is based on preliminary information prior to final closing entries and, therefore, authorizes and adjustments necessary at closing, plus or minus, to occur in the Educational and Associated Operations-Fund One, Contingency Reserve Fund.

The Motion was seconded by Dr. Geletka and, after discussion received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Monus, next read and moved for adoption the following Resolution:

e. Resolution Concerning The Strategic Plan

WHEREAS, the Board of Trustees has previously adopted strategic plans covering a ten-year time frame which are intended to work in conjunction with the University's academic master plan and the University's long-range facilities development plan; and

YR 1988-78

WHEREAS, each strategic plan is intended to guide the development of annual operating budgets and reveal assumptions concerning enrollment trends, staffing patterns, and other matters in addition to restating the University's mission;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby adopt "The Strategic Plan, 1988-1998" for YSU and instructs the administration to utilize this document as a guide and tool in budgeting and in academic planning and to return to the Board in 1990 with a revised strategic plan.

The Motion was seconded by Mrs. Mackall and, after discussion received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Monus next read and moved for adoption the following Resolution:

f. Resolution Concerning 1988-89 Budget

YR 1988-79

WHEREAS, the proposed budget for 1988-89 has been reviewed in detail by the Budget and Finance committee of the Board and all members of the Board have had opportunity for review of the proposed budget.

BE IT RESOLVED, that the Board of Trustees does hereby approve the 1988-89 Budget for Youngstown State University as recommended by the Budget and Finance Committee and that approval includes:

1. The Organizational Chart included in the document with the understanding that changes proposed during the year at the level of those reporting directly to the President shall require Board approval and the President has authority to approve changes below that level;
2. Salaries for full service faculty, extended teaching service faculty, professional/administrative staff and all classified civil service staff not represented by YSU-ACE shall be as included in the subsidiary document "Salary Working Papers, 1988-89";
3. Salaries for classified civil service staff represented by the YSU-ACE union shall be carried forward at the 1987-88 amounts subject to adjustment upon completion of a collective bargaining agreement with this Union;
4. Salaries for limited service faculty at workload hour rates of \$350 for those with baccalaureates, \$450 for those with masters, and \$600 for those with doctorates;

5. Salaries for graduate assistants at \$4,800 plus waiver of tuition and non-resident tuition surcharge for the academic year;
6. Wage rates of \$6 per hour for research assistants, \$4.25 per hour for students supervising other student employees as approved by the University Budget committee and \$3.75 per hour for all other student employees;
7. The authority to approve expenditures and transfers as described in the budget document, noting that absolute position control shall be in effect and each pay period either the incumbent is paid or the proportional amount for that full-time position is transferred to the unallocated reserve, except that the President shall have the authority to approve the transfer of monies budgeted for a position to another position which is either a temporary replacement or a new position created to recognize a change in classification;
8. Exemption of all professional/administrative positions from the overtime provisions of Section 124.18 of the Ohio Revised Code;
9. Titles of professional/administrative staff as listed in the appendix of the document;
10. Contract duration for Professional/Administrative staff who serve on multi-year contracts under the provisions of Article III, Section 17.3 of the Policies of the Board of Trustees are designated in the Salary Working Papers by years of contract, e.g., 1988-91; and
11. Exemption of full service faculty positions included in Academic Challenge grants from the provisions of Article III, Section 21 of the Policies of the Board of Trustees and understanding that such positions will be

eligible for inclusion within the Educational and Associated Operations, Fund One, budget upon termination of these grants.

BE IT FURTHER RESOLVED, that although designated University officers have authority to transfer monies from budgeted "contingency reserves" within their budgeted areas of administrative responsibility, it shall require the approval of the Board of Trustees for transfer of money from the "unallocated reserve" in any fund.

After the motion was seconded by Dr. Geletka, Dr. Humphrey called upon Dr. G. L. Mears, Director of the Budget to summarize the 1988-1989 Budget.

Dr. Mears discussed in detail the projected drop in student enrollment expected in the next ten years and stated that a 12% decline could realistically be anticipated. He felt that the demographics of the area necessitated this view and that it is imperative that the University consider this fact in its future budget calculations. In addition, Dr. Mears pointed out that funding from the State will not increase this year and that the much publicized surplus in the state's year-end figures (\$250,000,000) was minimal when compared to the nine billion dollar budget itself. He stated that this small surplus was in no way a windfall to the State of Ohio.

Dr. Mears discussed in detail the various sources of revenue and increases proposed in the 1988-1989 Budget.

At the conclusion of Dr. Mears' remarks statements were made by several of the Trustees as follows:

Mr. McLaughlin - I wish to congratulate Mr. Monus and the Committee members of the Budget and Finance Committee and Dr. Mears for the time and presentation they have made of the complete budget. My concern is with the increase in the intercollegiate athletics budget. It is obvious that the sources of income for the University are going down. The state funding is going to remain the same and from the projections we have seen today the number of students will probably be dropping also.

My concern is with the lack of input that each individual trustee has into the preparation of the budget. Budget materials are available to all trustees but something like this, in my estimation, requires a special budget procedure. Each member should be able to meet with this Committee and learn all of the items of the budget. I am going to vote no for the entire budget because of this and it would be my hope that it could be tabled so that the full Board could discuss the issue of intercollegiate athletics.

Mr. Lyden - We are short on time as far as the approval of the budget is concerned and it would be my hope that in the future an important decision such as this could be considered by the entire Board and that the entire Board sit on the Budget and Finance Committee.

Mrs. Mackall - I would hope also that the entire Board could discuss the entire budget. The athletic fees are important to the entire student body and to the Board of Trustees. I was on the Budget and Finance Committee and we did discuss it at length and what is being presented here today is a compromise.

Mr. Monus - I support the proposed budget. We have made a commitment to intercollegiate athletics. If we are going to continue with the present program it will require a certain amount of money. What we are trying to do is to bring our budget up to our program. This is a one time adjustment to the budget. It is not like we took our budget up to our competition. The budgets of our competitors are substantially higher in the field of intercollegiate athletics.

Dr. Perry - I wish to thank all Board members and all concerned with the hardship on the students that might be necessitated by this new budget. Although all members did participate in the Budget and Finance Committee through materials being available to them this is not the way to handle this matter. Perhaps it is time to think about procedural changes. The chair will take this into consideration. As Mr. Monus states, if we are going to participate on a level of athletics that we have decided upon we will have to provide the funds to substantiate this level. Perhaps we can delve into other sources of income.

Dr. Geletka - I served on the Budget and Finance Committee. I commend the University administration and the Committee for the work on this budget. This isn't something out of the blue. A five year proforma budget has been prepared and great thought given to it. This is not going off half-cocked like the University of Akron. This proposal, the five year proforma proposal, was presented to and approved unanimously by the Faculty Athletic Council.

At the conclusion of the Trustees remarks seven members of the Board voted in favor of the Resolution and Mr. McLaughlin voted No. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Monus next read and moved for adoption the following Resolution:

- g. Resolution Concerning Student Fees and Charges

WHEREAS, Ohio law provides that boards of trustees of state-assisted institutions of higher education shall supplement state subsidies by income from charges to students, including an "instructional fee" for educational and associated operational support of the institution and a "general fee" for noninstructional services, and that these two fees shall encompass all charges for services assessed uniformly to all enrolled students and shall be identified as "tuition"; and

WHEREAS, the law also provides that each board may establish special-purpose fees, service charges, and fines and that a tuition surcharge shall be paid by all students who are not residents of Ohio; and

WHEREAS, the Board of Trustees did adopt Resolution FY 1988-32 on December 18, 1987 and Resolution FY 1988-48 on February 5, 1988, which set a part of these fees, and this resolution is consistent with those Resolutions;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby establish the fees and other charges included in Exhibit E to remain in effect until changed by the Board of Trustees.

The Motion was seconded by Dr. Geletka and, after discussion received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

4. Student Affairs

Mr. McLaughlin reported that the Student Affairs Committee was recommending one Resolution for adoption by the Board. He then read and moved for adoption the following Resolution:

a. Resolution Concerning Student Members on Board of Trustees

WHEREAS, Amended House Bill No. 34 passed the General Assembly, was signed by the Governor April 25, 1988, and will become effective ninety days after the Governor signed the Bill (July 25, 1988); and

WHEREAS, that legislation enlarges the Board of Trustees of Youngstown State University to eleven members by adding two trustees who are students at the University; and

WHEREAS, the law provides that ". . . the student members shall be appointed by the Governor, with the advice and consent of the Senate, from a group of five candidates selected pursuant to a procedure adopted by the University's student governments and approved by the University's Board of Trustees"; and

WHEREAS, the YSU Student Government has submitted a "procedure" which has been reviewed by the Board's Student Affairs Committee and recommended for approval;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the procedure as attached hereto as Exhibit F and advanced by the Youngstown State University Student Government whereby five names will be advanced to the Governor for appointment of students to this Board of Trustees; and

BE IT FURTHER RESOLVED, that such names will be advanced in conformity with this procedure as soon as it is completed and the Board will seat such students as are appointed by the Governor.

The Motion was seconded by Mr. Flask and, after discussion received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

5. Academic Affairs

Mrs. DeLuca reported that the Academic Affairs Committee had no report.

6. Public Services

Dr. Geletka reported that the Public Services Committee had no report.

ITEM VI - Communications, Memorials

No formal communications or memorials were presented. A list of information had been furnished to each Trustee for information purposes prior to the meeting.

ITEM VII - Unfinished Business

There was no unfinished business.

ITEM VIII - New Business

There was no new business.

ITEM IX - Election of Officers

Mr. Lyden reported for the Nominating Committee that the Committee wished to nominate the following to serve for the next year, as Officers of the Board:

Dr. Earnest Perry as Chairman
Mrs. Emily Mackall as Vice Chairperson

There were no other nominations, and after a Motion made by Mr. Lyden, seconded by Mr. Monus and carried the affirmative vote of all Trustees present, the Chairman declared the following Resolution adopted:

"RESOLVED, that the nominations be closed and that Dr. Earnest Perry be elected Chairman of the Board and that Mrs. Emily Mackall be elected Vice Chairperson of the Board, each to serve for the ensuing year and until their successors are elected and qualified."

YR 1988-82

Dr. Perry thanked the members of the Board for their showing of confidence in him.

ITEM X - Suggested Dates for Regular Meetings 1988-89

Dr. Humphrey suggested the following dates for regular meetings in the next fiscal year:

| | |
|----------------------------|-----------|
| Friday, September 30, 1988 | 3:00 p.m. |
| Friday, December 16, 1988 | 3:00 p.m. |
| Friday, March 31, 1989 | 3:00 p.m. |
| Friday, June 30, 1989 | 3:00 p.m. |

ITEM XI - Time and Place of Next Regular Meeting

There being no further business, on Motion made by Mrs. Mackall, seconded by Mr. McLaughlin, which was carried by the affirmative vote of each Trustee present, the Chairman declared the following Resolution adopted:

RESOLVED, that the next regular meeting of the Board of Trustees of Youngstown State University be held in the Board Room in Tod Administration Building on Friday, September 30, 1988 at 3:00 p.m.

YR 1988-83

EXECUTIVE SESSION

The Trustees retired into Executive Session at 4:30 p.m. for about one hour, after a motion duly made by Dr. Geletka, seconded by Mr. O'Connell and carried for the purpose of considering matters relating to the employment of personnel before returning to the open meeting in the Board Room.


The Secretary called the role of Trustees on the motion to retire into Executive Session and the vote was as follows:

| | | | |
|----------------|-----|--------------|-----|
| Mr. Flask | Yes | Dr. Geletka | Yes |
| Mr. Lyden | Yes | Mrs. Mackall | Yes |
| Mr. McLaughlin | Yes | Mr. Monus | Yes |
| Mr. O'Connell | Yes | Dr. Perry | Yes |

The meeting was duly adjourned at 5:30 p.m.


Chairman

ATTEST:


Secretary to the Board of Trustees

YOUNGSTOWN STATE UNIVERSITY
 RESOLUTION FOR NEW APPOINTMENTS AND PROMOTIONS
 AS OF June 24, 1988

| <u>NAME</u> | <u>TITLE</u> | <u>DEPARTMENT</u> | <u>DATE OF EMPL.</u> | <u>SALARY</u> | <u>CONTRACT MONTHS</u> | <u>COMMENTS</u> |
|-----------------------------------|--|---------------------------------------|----------------------|---------------|---------------------------------|--|
| R. Bruce Mattingly | Assistant Professor | Mathematical and Computer Sciences | 9/15/88 | \$26,000 | 9 | Salary differential of \$4,000 depending upon completion of PhD by 9/15/88. |
| John E. Sarkissian | Assistant Professor | Foreign Languages | 9/15/88 | \$25,000 | 9 | |
| Johanna K. Krontiris- Litowitz | Assistant Professor | Biological Sciences | 9/15/88 | \$26,000 | 9 | |
| Annette M. Castor | Program Coordinator/- Temporary | Kilcawley Center | 6/22/88 | \$11,990 | 12 (12-Month Base: \$21,800) | Temporary replacement for Haug through 1/6/89 or until Haug's return. |
| L. Gail Pastoria | Assistant Professor | Accounting and Finance | 9/15/88 | \$35,000 | 9 | Temporary/Terminal; Contingent upon MS in Accounting by 9/15/88. |
| Diana Gould | Coordinator of Early Advisement and Registration | Admissions | 7/1/88 | \$18,200 | 12 | |
| Helen M. Savage | Assistant Professor | Accounting and Finance | 9/15/88 | \$40,000 | 9 | Temporary/Terminal. |
| Jose A. Gonzalez | Associate Professor | Accounting and Finance | 9/15/88 | \$50,000 | 9 | Tenure contingent upon 3 articles accepted for publica- tion in refereed journals and accept- able to AACSB stand- ards. |

YOUNGSTOWN STATE UNIVERSITY
 RESOLUTION FOR NEW APPOINTMENTS AND PROMOTIONS
 AS OF June 24, 1988

| <u>NAME</u> | <u>TITLE</u> | <u>DEPARTMENT</u> | <u>DATE OF EMPL.</u> | <u>SALARY</u> | <u>CONTRACT MONTHS</u> | <u>COMMENTS</u> |
|------------------------|--------------|---|----------------------|---------------|---------------------------------|----------------------|
| David Sweetkind | Dean | College of Fine and Performing Arts | 7/18/88 | \$57,720 | 12 (12-Month Base: \$60,000) | Three-year contract. |
| Charles B. Cushwa, III | Director | Cushwa Center for Industrial Development | 7/1/88 | \$42,400 | 12 | |

**YOUNGSTOWN STATE UNIVERSITY
GIFT LIST
AS OF 6-24-88**

| <u>CONTRIBUTOR</u> <u>ANNUAL FUND CAMPAIGN</u> | <u>AM'T. AND/OR</u> <u>DESCRIPTION</u> | <u>PURPOSE OR</u> <u>RESTRICTION</u> |
|---|---|---|
| Bechtel Foundation (Robert V. Galbreath) | \$ 250 | Undesignated/Matching Gift |
| Mrs. M. Ethel Brown | 20 | Undesignated |
| Sean Burke | 150 | " |
| William Thomas Carnie | 100 | " |
| Equicor, Inc. (Sandra L. Orr) | 100 | Undesignated/Matching Gift |
| Vivian A. Evans | 50 | Undesignated |
| Lynn E. Gething | 25 | " |
| Ohio Edison (Anthony Gorant) | 100 | Undesignated/Matching Gift |
| Rockwell International (Russell P. Campbell) | 25 | Undesignated/Matching Gift |
| Joseph W. Toti | 100 | Undesignated |
| Keith Eichhorn | 100 | Scholarship to the School of Engineering |
| Eileen Bacha | 50 | Carol Gay Memorial Lecturer Fund |
| Janet O. Collier | 50 | " |
| T. Geoffrey Gay & Susan Bean | 40 | Carol Gay Memorial Lecturer Fund in memory of Mr. Alvin Spiegel |
| Friends of Kenmore B. Drake | 2,226 | Kenmore B. Drake Memorial Award |
| Margaret F. Long | 1,675 | Restricted Scholarship |
| Dr. Alfred P. Raghanti | 25 | George M. Wilcox Fund |

ANNUAL FUND Continued

| | | |
|--|--------------|---|
| Ernst & Whinney Foundation (YSU Alumni Employed by E & W) | 1,000 | School of Business-Accounting Department/Matching Gift |
| Dennis Tinkler | 50 | School of Engineering |
| Gary E. Uitto | 100 | School of Engineering/ Matching Gift |
| New York Telephone Company (Phoebe Jane Dixon) | 100 | College of Fine & Performing Arts/Matching Gift |
| Women's History Committee of Trumbull County | 100 | Student Support Programs- Women's Resource Center |
| Debra Scarvel | 350 | Youngstown Educational Foundation |
| The Williamson Fund | <u>5,000</u> | YSU Monus Chair |

**TOTAL ANNUAL FUND CAMPAIGN
CASH CONTRIBUTIONS****\$11,786****WYSU-FM CONTRIBUTIONS**

| | | | |
|-----------------------------|-----|--------------------------|-----|
| Mr. & Mrs. Donald J. Durr | 30 | Mrs. John Beeghly | 100 |
| Robert P. Gourley | 30 | Olive H. Blough | 30 |
| First Presbyterian Church | 100 | Annette Canacci | 10 |
| John Powell | 10 | Bijon Ronaghy | 10 |
| Mr. & Mrs. Eric Wingler | 50 | Dr. Lorraine Baird Lange | 70 |
| David M. Gildersleeve | 30 | C. Alan Stephan | 10 |
| Mr. & Mrs. Albert Guerrieri | 30 | David W. Dickey | 10 |
| Dorothy Brown | 30 | Ivis Boyer | 30 |
| Elizabeth H. Stewart | 30 | Frank Mumpfer | 30 |
| Clyde Morris | 50 | Evelyn Gossick | 50 |
| Joseph M. Fabry, Jr. | 10 | R. David Wardale | 100 |
| Mr. & Mrs. Steven Keister | 100 | Arthur Wolfcale | 100 |
| Pauline Hurby | 30 | Fred Marinucci | 30 |
| H. G. Heinaman | 30 | Elizabeth Osgood | 30 |
| Mary E. Gresham | 10 | Brian Brennan | 10 |
| Brian Corbin | 50 | Rod MacDonald | 125 |

WYSU-FM, Continued

| | | | |
|--------------------------------|-----|----------------------------|-----|
| Dallis Dawson | 10 | Chris Sherman | 10 |
| Susan Siciliano | 10 | Dan Baker | 10 |
| Jesse Chen | 30 | Robert F. Herring | 50 |
| Joseph A. Kunicki | 10 | Mr. & Mrs. Ronald Krauss | 20 |
| James R. Case | 30 | A. Prentice Van Iderstine | 30 |
| Nola K. Horvath | 30 | Sarah L. Duncan | 20 |
| Judge Elwyn V. Jenkins | 100 | Jack Restka | 50 |
| Mary B. Loud | 50 | Franklin Bennett | 100 |
| Rev. Reuben Rader | 30 | Mrs. Thorn Pendleton | 300 |
| Ohio Bell/Matching Gift | 25 | Virginia Pugh | 50 |
| Western Reserve Communications | 52 | Henry C. Vanderhoeven | 30 |
| Jack Rispoli | 30 | Mary Helen Hadley | 30 |
| Mr. & Mrs. David T. Boich | 30 | Tania M. Pshsniak | 10 |
| Julie Dohar | 10 | Brenda Irwin | 20 |
| Mr. & Mrs. William McMaster | 30 | Sister Elizabeth Staudt | 15 |
| Jesse Massaro | 10 | Edna Baxter | 50 |
| Atty. & Mrs. John Amstutz | 50 | Richard Judy | 30 |
| Edward K. Suit | 30 | Noel Carroll | 50 |
| Dr. & Mrs. Alan Gittis | 30 | John C. Peterson | 100 |
| Helen Adamiak | 10 | Mr. & Mrs. Kirtley Judd | 30 |
| Len Schaiper | 30 | Dr. & Mrs. Stephen Hanzely | 50 |
| Sim Hardy | 15 | Ardith Henderson | 5 |
| Robert E. Hopkins | 30 | Mr./Mrs. Robert Kamenitsa | 50 |
| Rocelia Knisely | 10 | Barbara Law | 100 |
| William Leitkam | 50 | Steven Schildcrout | 30 |
| Louise P. Thomas | 30 | Bill Vestrand | 10 |
| P. E. Banks | 30 | James Battafarano | 30 |
| R. E. Cale | 30 | Dorothy Clark | 20 |
| Mrs. A. E. Cockman | 30 | Alice Cooper | 5 |
| Karen Davis | 50 | Linda Evan | 50 |
| Juanita Gillis | 100 | Gene Hammer | 30 |
| Frankie Harbol | 30 | Fred Hartenstein | 30 |
| Mr. & Mrs. William Hrusovsky | 30 | Raymond Johnson | 10 |

WYSU-FM, Continued

| | | | |
|------------------------------|-----|---------------------------|-----|
| Dr. Robert Katula | 50 | Elliott Legow | 50 |
| Marvin Levy | 50 | Harriet S. Marsh | 30 |
| Albert Melfo | 10 | Florence Meyer | 35 |
| Mr. & Mrs. William D. Moore | 30 | Eugene O'Meara | 30 |
| Wendell Orr | 30 | Mr. & Mrs. John Sopko | 50 |
| Mr. & Mrs. Tomm | 30 | Margaret A. Tuta | 30 |
| John B. Veach, Jr. | 50 | James Vincent | 50 |
| Dr. & Mrs. C. Watanakunakorn | 100 | Mr. & Mrs. Edgar Abel | 30 |
| Herman Carach | 30 | Paul Farwell | 50 |
| Margaret C. Horvath | 30 | H. W. Kritzer | 50 |
| Barbara Mansky | 15 | James Morrison | 50 |
| Sister Mary Rose Mullin | 5 | Hildegard Schnuttgen | 30 |
| Anthony Yereb | 10 | Lawrence J. Frost | 50 |
| James R. Petuch | 10 | Dr. & Mrs. John Rudge | 30 |
| Rev. Arthur V. Swinehart | 30 | Shirley Bartlett | 20 |
| Father Philip Conley | 30 | William Conti | 40 |
| Pat Davis | 30 | George Kessler | 120 |
| Sid Marlin | 30 | Chuck Popa | 30 |
| David Robinson | 30 | Ellen Robinson | 10 |
| David C. West | 30 | Alfonso Garcia | 100 |
| Alfonso Garcia | 60 | Ken Davis | 30 |
| Judith W. Dawson | 30 | Sam D'Angelo | 30 |
| Mr. & Mrs. Earl Adams | 50 | Mr. & Mrs. Richard Pencis | 30 |
| Jackie Bibo | 35 | Mr./Mrs. Ron Homrighausen | 100 |
| Mr. & Mrs. John Kamuf | 10 | Betty Middleton | 30 |
| Art Ondich | 30 | Eugenia M. Sheehan | 30 |
| Dr. Peter Sotus | 30 | Mr. & Mrs. William Baker | 100 |
| Rocky Bernard | 30 | Paul Blair | 30 |
| Alex Bobersky | 50 | Everett Bostrom | 30 |
| Don Byo | 50 | Robert Coe | 200 |
| Constance Conger | 30 | Robert Doyle | 5 |
| Coletta Hardy | 30 | Dr. & Mrs. Hawkins | 30 |
| Dr. Bill Hulsopple | 50 | Isadore Mendel | 100 |

WYSU-FM, Continued

| | | | |
|----------------------------|-------|---------------------------|-----|
| Sister Rose Monica | 30 | Dr. Robert Sacherman | 100 |
| W. Binkley | 20 | Robert Wilson | 100 |
| Dr. Irwin Cohen | 30 | Mr. & Mrs. Richard Fulton | 30 |
| Sidney Greenberg | 50 | Mary Hamilton | 30 |
| Kristi Hayden | 10 | Ben Cliness | 10 |
| Mr. & Mrs. Howard Imblum | 20 | Barbara Krauss | 50 |
| Charlotte Malkin | 15 | Dr. C. Allen Pierce | 50 |
| Arthur Piscitelli | 20 | Sue Olson | 30 |
| Mr. & Mrs. Gary Sexton | 30 | Mr. & Mrs. C. J. Strouss | 100 |
| Mary E. Patton | 30 | Edward R. Zacharias | 100 |
| Helen & Walter Bender Fdn. | 1,000 | Steven Torsky | 30 |

TOTAL WYSU-FM CASH CONTRIBUTIONS

\$8,492

OTHER CONTRIBUTIONS

| | | |
|------------------------|---|--------------------------|
| Mosure & Syrakis Co. | Memory Terminal Value-\$195 Video Terminal Value-\$475 Decwriter III Value-\$825 | School of Engineering |
| Healthco International | Doctors Stool Value-\$425 | Allied Health Department |

TOTAL OTHER CONTRIBUTIONS

\$1,920

GRANTS AND CONTRACTS

| <u>YSU DEPARTMENT</u> | <u>FUNDING SOURCE</u> | <u>AGENCY AMOUNT</u> | <u>YSU MATCH</u> | <u>TOTAL</u> |
|----------------------------|-------------------------------|----------------------|------------------|--------------|
| Human Services Development | Mahoning County 648 Board | \$ 6,082 | -0- | \$ 6,082 |
| Human Services Development | Trumbull County 648 Board | 7,390 | -0- | 7,390 |
| Human Services Development | Youngstown Area United Way | 2,485 | -0- | 2,485 |

GRANTS AND CONTRACTS, Continued

| <u>YSU DEPARTMENT</u> | <u>FUNDING SOURCE</u> | <u>AGENCY AMOUNT</u> | <u>YSU MATCH</u> | <u>TOTAL</u> |
|-------------------------------------|---|------------------------|-----------------------|------------------------|
| Foreign Languages | Internat'l. Institute Fdn. of Youngstown | 2,500 | -0- | \$ 2,500 |
| Urban Studies | Trumbull Metropolitan Housing Authority | 8,625 | -0- | 8,625 |
| Human Services Development | OBOR Urban Univ. Prgm. Cleveland State | <u>11,775</u> | <u>4,659</u> | <u>16,434</u> |
| TOTAL GRANTS & CONTRACTS | | <u>\$38,857</u> | <u>\$4,659</u> | <u>\$43,516</u> |

RECAP

| | |
|--|------------------------|
| ANNUAL FUND | \$11,786 |
| WYSU-FM | 8,492 |
| OTHER CONTRIBUTIONS | 1,920 |
| GRANTS & CONTRACTS | <u>38,857</u> |
| TOTAL - ALL GIFTS, GRANTS & CONTRACTS | <u>\$61,055</u> |

EXHIBIT _: Faculty and Staff Receiving Emeritus Status in 1988

| <u>NAME</u> | <u>TITLE</u> |
|---------------------|------------------------------------|
| Bernice M. Brownlee | Administrator Emeritus |
| Philip F. Chuey | Professor Emeritus |
| Robert L. Dove | Administrator Emeritus |
| Jean M. Kelty | Professor Emeritus |
| Charles L. Reid | Professor Emeritus |
| Juanita A. Roderick | Professor Emeritus |
| James A. Scriven | Administrator Emeritus |
| Frank J. Seibold | Professor and Chairperson Emeritus |
| Mary Lou Wedekind | Professor Emeritus |

Section 7.8 - Meals and Lodging

- 7.8.1 Reimbursement for meals is authorized as follows:
- A. \$4 for breakfast if departure is 7:00 A.M. or prior and return to home or headquarters is 10:00 A.M. or later.
 - B. \$5 for lunch if departure is 11:30 A.M. or prior and return to home or headquarters is 1:30 P.M. or later.
 - C. \$11 for dinner if departure is 5:00 P.M. or prior and return to home or headquarters is 7:00 P.M. or later.
 - D. \$20 per diem for full days of travel, deemed to be 7:00 A.M. to 7:00 P.M.
- 7.8.2 Reasonable meal expenses in excess of the above amounts are authorized if the meal is an integral part of the conference. Justification for these expenses as contained in the conference brochure or printed materials must accompany the Travel Voucher.
- 7.8.3 Receipts are not required for meals.
- 7.8.4 Up to \$50-\$70 will be reimbursed for in-state lodging. Actual and reasonable cost of out-of-state lodging will be reimbursed. Reimbursement will be made for automatic telephone charges. Reimbursement is authorized for lodging in non-commercial, private dwellings to the amount of \$25 per calendar day. Itemized receipts must be included with the Travel Voucher. The single room rate is to be used except when two approved travelers share a double room, in which case one-half of the double room rate will be paid each traveler. Single room rate must be indicated on the lodging receipt.
- 7.8.5 No reimbursement shall be made for the cost of entertainment, gratuities, or alcoholic beverages. No travel reimbursement shall be allowed for "retreats," "training sessions," "seminars," or meetings by whatever name which are intended primarily for YSU employees. Such meetings shall be held on campus or in the immediate vicinity of Youngstown without use of travel monies.
- 7.8.6 When traveling by automobile, the traveler shall not be paid for lodging or meals enroute in excess of that which would have been paid had airline transportation been used. Whether driving or flying, if the conference or meeting starts before 1:00 P.M., or if the airline schedules require, the necessary meals and lodging will be paid for the day before the meeting starts. If the conference ends after 3:00 P.M., or if airline schedules require, a dinner and lodging that evening and the necessary meals the next day will be paid. No more time should be spent on travel status than is necessary.
- 7.8.7 See section 7.4 "Special Items for Consideration" for exceptions.

STUDENT FEES AND CHARGES

| <u>TUITION</u> | <u>1987-88</u> | <u>1988-89</u> |
|---|------------------|----------------|
| Instructional Fee | | |
| Part-time undergraduate, 1-11 credits | \$ 36 per credit | \$ 40* |
| Full-time undergraduate, 12-16 credits | 425 per quarter | 470* |
| Undergraduate credits in excess of 16 per quarter | 36 per credit | 40* |
| Graduate students | 41 per credit | 45* |
| General Fee | | |
| Students registering for 1-11 credits | 10 per credit | 11* |
| Students registering for 12 or more credits | 115 per quarter | 130* |
| <u>NONRESIDENT TUITION SURCHARGE</u> | | |
| Students registering for 1-11 credits | 31 per credit | 32* |
| Students registering for 12-16 credits | 360 per quarter | 375* |
| Students registering for more than 16 credits | 31 per credit | 32* |
| <u>SPECIAL PURPOSE FEES, SERVICE CHARGES AND FINES</u> | | |
| Performance Music Fee (plus tuition) | 14 per credit | 14 |
| International Student Fee | 65 per quarter | -0- |
| Undergraduate Application Fee | 20 | 20 |
| Graduate Student Application Fee | -0- | 30 |
| Credit by Examination Fee | 20 per course | 20 |
| Graduation Fee | 25 | 25 |
| Graduate School Matriculation Fee | 20 | -0- |
| Proficiency Examination Fee | 10 per course | 10 |
| Transcript Fee | 3 per copy | 3 |
| Student Locker Rental | 5 academic year | 5 |
| Thesis Binding Charge | 10 | 10 |
| Health & Physical Education Locker & Towel Charge | | |
| Student registered for H&PE Course | -0- | -0- |
| All others authorized use | 10 per quarter | 10 |
| Locker Replacement Charge | 5 | 5 |
| Towel Replacement Charge | 3 | 5 |
| Health & Physical Education Activity Charge--variable to cover cost in course; charge set by and paid independent vendor. | | |
| Diploma Mailing Charge | 5 | 5 |
| (not assessed those attending commencement) | | |
| Registration Withdrawal Fee | 10 | 10 |
| Diploma Replacement Charge | 30 | 30 |
| Career Services Credentials Fee | 2 | 2 |
| I.D. Replacement Charge | 5 | 5 |
| I.D. Validation Sticker Replacement Charge | 3 | 3 |
| Late Registration Fee | 30 | 30 |
| Late Payment Fee | 15 | 15 |
| Returned Check or Credit Card Fee | 12 | 12 |

1987-88

1988-89

Library Fines:

- (1) Overdue book: \$.10 per day to maximum of \$5, plus cost of book replacement, including a \$10 processing charge.
- (2) Overdue reserve book: \$.55 per day to a maximum of \$5, plus cost of book replacement including a \$10 processing charge.
- (3) Unauthorized removal of closed reserve book: \$.55 per day to a maximum of \$5, plus cost of book replacement, including a \$10 processing charge, plus \$5.

| | | |
|---|---------------------|---------|
| Child Development Laboratory Charge | \$ 25 per quarter | \$ 25 |
| Elementary Education Reading Specialist Charge | 25 per quarter | 25 |
| Early Childhood Practicum Charge | 25 per quarter | 25 |
| Dental Hygiene Clinic | -0- | -0- |
| ROTC Activity Fee | 4 per quarter | 4 |
| Quantity Foods Luncheon | 5 | 5 |
| Parking Permit Charge | 25 per quarter | 25 |
| per day without permit | 1 | 1 |
| Kilcawley Residence Hall | | |
| Room and Board | 2,550 academic year | 2,700** |
| (1988-89: payable \$900 per quarter, except that an extra \$100 is collected the first quarter of residency and the Spring Quarter is reduced by \$100. If a resident does not stay through the Spring Quarter the \$100 is forfeited.) | | |
| Residence Hall Security Deposit (paid first quarter) | 50 | 50** |
| Single Room Surcharge | 100 | 100** |
| Residence Hall Summer Session | | |
| Room, per five-week session | 150 | 170** |
| Single Room Surcharge, per five-week session | 25 | 25** |
| Security Deposit | 50 | 50** |
| Voluntary Board Plan (Students not rooming in Kilcawley) | | |
| Nineteen-meal Plan - per week | 474 per quarter | 500 |
| Fifteen-meal Plan - per week | 402 per quarter | 425 |
| Ten-meal Plan - per week | 350 per quarter | 370 |
| Five-meal Plan - per week | 196 per quarter | 210 |
| Intramural Team Deposit | 10 | 10 |
| Intramural Team Protest Charge | 5 | 5 |
| Neon (prepaid student charge) | 10 | 10 |
| Neon (nonstudent/non-prepaid charge) | 20 | 20 |
| Nonstudent Library Card. Issued only to members of the YSU Alumni Association or "Friends of the Maag Library | -0- | -0- |
| Library Carrel Key Deposit | 10 | 10 |

| | <u>1987-88</u> | <u>1988-89</u> |
|--|----------------|----------------|
| Parking Violation Fines | | |
| Class I - All violations except those in Class II (Fine doubled if not paid within 10 days of issuance of ticket.) | \$ 5 | \$ 5 |
| Class II - Parking in a Handicap Zone without proper permit. Parking at a No Parking sign, Tow Away Zone, Loading Zone, Official Use Only sign, Fire Lane, or in the Campus Core area. (Fine doubled if not paid within 10 days of issuance of ticket.) | 13 | 13 |

The President of Youngstown State University or his designee shall have the authority to approve:

1. fees of noncredit courses, institutes, and workshops offered or coordinated through the Department of Continuing Education;
2. ticket prices for admission of the public to intercollegiate athletic games and to student music or dramatic productions;
3. service charges for loans to students;
4. charges for use of University facilities by non-University groups or organizations; and,
5. a special fee for an "Executive Sequence--Masters of Business Administration" program if such a program is established. It shall be understood that such a fee, if authorized, shall be placed in a special fund which shall provide for all related costs of the program and that the budget for such a fund shall be subject to approval in the same manner as are other University operating budgets.

In all cases, the revenue generated by such fees and charges shall be expended in conformity with appropriately approved budgets. It shall be understood that: (a) prices of books and other items for sale in the Bookstore, Kilcawley Center, and through vending machines shall be established in conformity with good business practices by the managers of those units; (b) charges for unreturned or damaged equipment checked out to a student shall be established by the cognizant department head to cover the depreciated value of the equipment and a penalty charge to cover processing costs; (c) for such charges as noted in (a) and (b) above, the approval of neither the President nor the Board of Trustees shall be required; and (d) the President or his designees shall have the authority to designate parking facilities by location or by time which may be utilized either without charge or for a reduced charge.

Fines which are authorized in this resolution may be assessed against nonstudents who are authorized to use University services as well as against students; and, the rates detailed in this resolution shall replace the rates adopted in Resolution YR 1987-67 and in any other resolution in conflict; and it shall continue to be the policy of this Board to review and adopt all fees, service charges, and fines annually, usually in the spring, in order that students and others are informed as to rates for the coming year and budgets may be finalized.

If a student is permitted to withdraw from the University or if a student reduces his or her academic load, a refund of the tuition (i.e., the instructional fee and the general fee), of the nonresident tuition surcharge, and the performance music fee, where applicable, shall be made in conformity with the following schedule; however, for those withdrawing from the University, the registration withdrawal fee shall be assessed and paid and the student identification card shall be surrendered before the refund is paid.

| <u>DATE OF ACCEPTANCE BY BURSAR</u> | <u>ACADEMIC QUARTER</u> | <u>SUMMER SESSION</u> |
|---|-----------------------------|---------------------------|
| 1st - 6th day | 75% of fee | 50% of fee |
| 7th - 12th day | 50% of fee | No refund |
| 13th - 18th day | 25% of fee | No refund |
| 19th day and thereafter | No refund | No refund |
| (Beginning the first day of each academic term excluding Sundays) | | |

* Adopted by Board of Trustees December 18, 1987, to be effective Summer Quarter, 1988.

** Adopted by Board of Trustees February 5, 1988, to be effective Fiscal Year, 1988-89.

Qualifications:

1. Must have completed 24 quarter hours at this university.
2. At the time of nomination, nominees must be able to complete a full term (2 years).
3. Nominees must have and maintain good academic standing and be full time students at YSU.

Selection:

Selection of nominees shall be held at the first meeting of the newly elected legislative branch (no later than 5 days after the Spring elections) convened by a faculty or administrative advisor. The faculty or administrative advisor shall preside over the meeting.

1. By virtue of his/her position the President of Student Government will automatically be nominated.
2. Other nominations will be made from the floor.
3. Nominees will be selected by a majority vote. If more than 4 persons are being considered, each legislator may vote for no more than 4 of the candidates requesting up to 1 vote for each candidate. If fewer than 4 do not receive a majority on the first ballot, a second ballot will be conducted. This process will continue with no additional nominees and each legislator having 1 vote for each remaining candidate. If after 3 ballots 4 persons have not received a majority, that nominee having the lowest number of votes will be eliminated and another vote taken. This process will continue until 4 nominees receive a majority.

In the event of a tie resulting in more than 4 nominees, the vote shall be retaken twice; unless resolved after three votes, a 5 - minute recess shall be declared.

Following this recess, the voting will continue. If the nominees have not been filled by the third vote after the recess, the nominees will be determined by lot.



4. Nominees must submit along with their resume a 500 - word essay entitled, " The purpose of A Board of Trustees on College Campuses" to the Vice-President of Student Services within 5 days.

Replacement of Student Trustee:

1. In the event of a vacancy of a Student Trustee, the legislative branch of student government shall convene and hold elections for the nomination of five names to be submitted for the Governor to appoint one to fulfill the unexpired term.



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

September 16, 1988

TO THE TRUSTEES OF
YOUNGSTOWN STATE UNIVERSITY

Enclosed is a copy of draft of Minutes of the meeting of the Board of Trustees held June 24, 1988 together with a copy of draft of Minutes of special meetings held August 1, 1988 and August 9, 1988.

Very truly yours,

Secretary to the Board of
Trustees

FSB:jlc

Copies to:

Each of Nine Trustees
Dr. Neil D. Humphrey, President
Dr. Bernard T. Gillis, Provost
Dr. Taylor Alderman, Vice President
Personnel Services
Mr. Edmund J. Salata, Executive
Director of Facilities
Attorney Alan R. Kretzer, Legal
Counsel



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

September 15, 1988

TO THE TRUSTEES OF
YOUNGSTOWN STATE UNIVERSITY

This notice is to advise that the next regular meeting of the Board of Trustees will be held at 3:00 P.M. on Friday, September 30, 1988 in the Board Room in Tod Administration Building.

Copies of the Agenda for the meeting will be furnished by the President's office.

Very truly yours

Franklin S. Bennett
Secretary to the Board of Trustees

FSB:jlc

Copies of the above notice were mailed on September 15, 1988 to each of the nine Trustees and to the President, as listed on the reverse side of this page, and a copy was also mailed on the same date to each of the four others listed on the reverse side of this page.

Franklin S. Bennett
Secretary to the Board of Trustees

TRUSTEES AND THE PRESIDENT

Mrs. Elizabeth C. DeLuca
2968 Heatherbrae Drive
Poland, Ohio 44514

Attorney Edward A. Flask
Flask & Policy Attorneys at Law
424 City Centre One
P.O. Box 837
Youngstown, Ohio 44501

Dr. John F. Geletka
5121 Mahoning Avenue
Youngstown, Ohio 44515

Mr. William J. Lyden, Business Manager
I.B.E.W., Local 64
291 McClurg Road
Youngstown, Ohio 44512

Mrs. Emily P. Mackall
9842 State Route 170
Rogers, Ohio 44455

Attorney Richard P. McLaughlin
McLaughlin, McNally & Carlin
City Centre One Building
Youngstown, Ohio 44503

Mr. Michael I. Monus, President
PharMor, Inc.
20 Federal Plaza
P.O. Box 400
Youngstown, Ohio 44501

Mr. Martin J. O'Connell, Business Manager
Plumbers, Steamfitters Local Union No. 87
Southwoods Center, Suite 322
7655 Market Street
Youngstown, Ohio 44512

Dr. Earnest Perry
1320 Belmont Avenue - Suite #2
Youngstown, Ohio 44504

Dr. Neil D. Humphrey, President
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

* * * * *

Dr. Paul Dalbec, President
YSU-OEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Attorney Alan R. Kretzer
Legal Counsel
1200 Wick Building
Youngstown, Ohio 44501

Mrs. Patricia Tkacik Hanna
Executive Director
YSU Alumni Association
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Mr. Thomas Thompson, President
YSU-ACE
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

MEMO TO: DR. DAVID A. GENAWAY, Librarian

FROM: FRANKLIN S. BENNETT, Secretary to
the Board of Trustees

JSB

DATE: September 30, 1988

RE: Minutes of Regular Meeting of the
Board of Trustees held June 24,
1988

I am enclosing a xerox copy of the original
Minutes of the Board of Trustees meeting referred to above.

The original Minutes were approved, signed
and attested at today's meeting of the Board of Trustees.

F.S.B.

xc: Dr. Neil D. Humphrey, President
Dr. Bernard T. Gillis, Provost
Dr. Earnest Perry, Chairman of the Board



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

September 30, 1988

Dr. Paul Dalbec, President
YSU-OEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Dr. Dalbec:

Enclosed for your records find a copy of the Minutes of the regular meeting of the Board of Trustees held June 24, 1988.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairman and attested.

Very truly yours,

Franklin S. Bennett
Secretary to the Board of Trustees

FSB:jlc

Enclosure

Copy to: Dr. Neil D. Humphrey
Dr. Taylor Alderman



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

September 30, 1988

Mr. Thomas Thompson, President
YSU-ACE
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Mr. Thompson:

Enclosed for your records find a copy of the Minutes of the regular meeting of the Board of Trustees held June 24, 1988.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairman and attested.

Very truly yours,

Franklin S. Bennett
Secretary to the Board of Trustees

FSB:jlc

Enclosure

Xerox copy to: Dr. Neil D. Humphrey
Dr. Taylor Alderman



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

September 30, 1988

Mrs. Patricia Tkacik Hanna, Director
YSU Alumni Association
410 Wick Avenue
Youngstown, Ohio 44555

Dear Mrs. Hanna:

Enclosed for your records find a copy of the Minutes of the regular meeting of the Board of Trustees held June 24, 1988.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairman and attested.

Very truly yours,

Franklin S. Bennett
Secretary to the Board of Trustees

FSB:jlc

Enclosure

copy to: Dr. Neil D. Humphrey