

MINUTES OF MEETING
OF
BOARD OF TRUSTEES
OF
YOUNGSTOWN STATE UNIVERSITY

Tod Hall
Friday, June 22, 1990

Pursuant to Resolution YR 1990-44 and to Notices mailed on the eighth day of June, 1990 by the Acting Secretary to the Board to each Trustee, a copy of which precedes these Minutes (with copies to the President of the YSU Chapter of OEA; to Alan R. Kretzer, Special Counsel appointed by the Attorney General of Ohio; and to the Executive Director of YSU Alumni Association) a regular meeting (one-hundred and fortieth) of the Board of Trustees of Youngstown State University convened at 3:00 p.m. in the Board Room in Tod Hall.

Nine Trustees and one Student Trustee were present at the meeting, to-wit: Trustees Mrs. Elizabeth C. DeLuca, Mr. Edward A. Flask, Dr. John F. Geletka, Mr. Mark E. Lyden, Mrs. Emily P. Mackall, Mr. Richard P. McLaughlin, Mr. Michael I. Monus, Mr. Martin J. O'Connell, Dr. Earnest Perry, and Student Trustee Amy McFarland. Absent was Student Trustee Ralph M. Crum.

Also present were Dr. Neil D. Humphrey, President; Dr. Bernard T. Gillis, Provost; Dr. Lawrence E. Looby, Vice President-Institutional Advancement; Mr. Edmund J. Salata, Executive Director of Facilities; Mr. Joseph F. Malmisur, Executive Director of Intercollegiate Athletics; Mr. Philip A. Snyder, Director of News Service; Patricia D. Martin, Acting Secretary to the Board of Trustees; and Mrs. Rose M. Butler, Acting Secretary to the Board of Trustees. Also present were approximately 55 persons, including deans, administrators, members of the faculty, students and members of the news media.

Mrs. Emily Mackall, Chairperson of the Board, presided.

ITEM I - Proof of Notice of Meeting

Evidence was available to establish that due notice of the meeting had been mailed by the Acting Secretary to the Board on June 8, 1990, to each of the nine Trustees and the two Student Trustees, and that copies had also been mailed to Dr. John Russo, President of the YSU Chapter of OEA; to Mr. Alan R. Kretzer, Special Counsel; to Mr. Thomas Thompson, President, YSU-ACE; and to Ms. Lori Skarbinski, Executive Director of the YSU Alumni Association. Such evidence precedes these Minutes.

ITEM II - Minutes of Special Meeting Held May 4, 1990

Copies of the draft of the Minutes of the Special Meeting of the Board of Trustees held on May 4, 1990, had been mailed to each Trustee, to the President, Provost, Vice President-Personnel Services, Vice President--Student Services, Vice President--Institutional Services, the Executive Director of Facilities, the Director of Budget and Institutional Services and the Special

Counsel. The Minutes of such meeting were approved on Motion by Mr. Flask, seconded by Mr. Lyden and duly carried, and were signed by the Chairperson and attested by the Acting Secretary.

ITEM III - Recommendations of the President of the University

Dr. Humphrey recommended that two Resolutions be adopted by the Trustees.

1. Resolution to Ratify Faculty/Staff Appointments

Dr. Humphrey noted the addendum to Exhibit A of this Resolution appointing Ms. Shirley A. Carpenter as Executive Director of Personnel Services.

After a Motion which was made by Dr. Perry and seconded by Mr. O'Connell, had received the affirmative vote of each Trustee present, the Chairperson declared the following Resolution duly adopted:

WHEREAS, the Policies of the Board of Trustees direct YR 1990-49
the President to appoint such employees as are necessary
to effectively carry out the operation of the University;
and

WHEREAS, new appointments have been made subsequent to
the March 30, 1990 regular meeting of the Board of
Trustees; and

WHEREAS, such appointments are in accordance with the
1989-90 Budget and with the University policy on Equal
Employment Opportunity;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees
of Youngstown State University does hereby ratify and confirm
the appointments as listed in Exhibit A attached hereto.

2. Resolution Accepting Gifts

After a Motion which was made by Mr. McLaughlin and seconded by Dr. Perry, had received the affirmative vote of each Trustee present, the Chairperson declared the following Resolution duly adopted:

WHEREAS, Resolution YR 1980-34 provides that the YR 1990-50
President shall compile a list of gifts to the Univer-
sity for each meeting of the Board of Trustees and
present the list accompanied by his recommendation
for action by the Board; and

WHEREAS, the President has reported that the gifts as
listed in Exhibit B attached hereto are being held pending
acceptance and he recommends their acceptance;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees
of Youngstown State University does hereby accept these
gifts on behalf of Youngstown State University and

instructs the President to acknowledge such acceptance to the donors and to express our gratitude for their generosity to the University.

Dr. Humphrey noted that the gifts totaled more than \$250,000.

ITEM IV - Report of the President of the University

1. Dr. Gillis, Provost, reported concerning the following matters:

Dr. Gillis stated that three items would be advanced by the Academic Affairs Committee to the Board for approval. Dr. Gillis reported on the following informational items:

a. Distinguished Professor Awards and Watson Awards

The following faculty members have received Distinguished Professorship Awards in the areas of Teaching and Research/Scholarship:

Teaching

Dr. Dean R. Brown, Department of Mathematical & Computer Sciences
Dr. William H. Greenway, Department of English
Dr. Stephen Hanzely, Department of Physics and Astronomy
Dr. Robert E. Hopkins, Dana School of Music
Mr. Joseph J. Mistovich, Department of Allied Health

Research/Scholarship

Dr. Janet E. DeI Bene, Department of Chemistry
Dr. Steve L. Ellyson, Department of Psychology
Dr. Saul S. Friedman, Department of History
Mr. Roman V. Rudnytsky, Dana School of Music
Dr. Frank J. Tarantine, Department of Mechanical Engineering

The following faculty members have received Watson Awards:

Dr. Alfred W. Owens, II - Chairperson
Department of Speech Communication and Theatre

Dr. L. Allen Viehmeyer - Chairperson
Department of Foreign Languages and Literatures

b. Accreditations and Reaccreditations

The Association of Collegiate Business Schools and Programs Commission on Baccalaureate and Graduate Standards has adopted its standards for accreditation and will now select a representative group of institutions to process for initial accreditation.

The National League of Nursing Board of Review for Baccalaureate and Higher Education Degree Programs voted at its March 1990

meeting to grant continuing accreditation to the baccalaureate program in nursing. The next visit for reaccreditation is scheduled for the fall of 1997.

c. Approval of New Program in Telecommunication Studies

The Ohio Board of Regents approved a request from the University to offer the Bachelor of Arts in Telecommunication Studies at their meeting held on June 15, 1990. The program will provide students with an understanding of the technology, structure and function of modern telecommunication systems.

d. Consortial Ph.D. in Clinical Biomedical Sciences

A consortial arrangement has been proposed by a committee of faculty from each institution to the provosts of the Northeastern Ohio institutions consisting of the University of Akron, Kent State University, the Northeastern Ohio Universities College of Medicine and Youngstown State University. It would produce a joint Ph.D. in Clinical Biomedical Sciences. The provosts recommended upon review that the proposal be forwarded to the Ohio Board of Regents for review by the Regents Advisory Council on Graduate Studies and to serve as the necessary six-month notice of intent. After comments are received a final revision of the proposal will be made and it will be processed through each campus's internal approval procedures including the YSU Board of Trustees before submitting the final program to the Ohio Board of Regents.

e. Continued Approval of Master's Program in Mathematics

The Graduate Council, at its April 12, 1990 meeting, voted to recommend to the Graduate Dean, that the above program be approved for continuation for another five year period. The Provost has also approved.

f. Faculty Tenure and Promotions

The following faculty were granted tenure for 1990-91:

College of Applied Science and Technology

Jean Aboul-Ela Home Economics

College of Arts and Sciences

Jeffrey J. Sich	Biological Sciences
William H. Greenway	English
Virginia Monseau	English
Servio T. Becerra	Foreign Languages
Melissa T. Smith	Foreign Languages
Amos Beyan	History
John-Christian Smith	Philosophy and Religious Studies
Steve L. Ellyson	Psychology
Joyce Segreto	Psychology

William School of Business Administration

Gregory A. Claypool Accounting and Finance

School of Education
Joyce A. Feist-Willis
Bernadette Angle

Elementary Education and Reading
Special Education

William Rayen School of Engineering
None

College of Fine and Performing Arts
Tedrow L. Perkins Music

The following faculty will receive promotion in rank effective
September 15, 1990:

TO PROFESSOR:

Phillips, Virginia K.	Business Education and Technology
Russo, John B.	Business Education and Technology
Pierce, C. Allen	Criminal Justice
Wilkinson, John	English
Altinger, Joseph P.	Mathematical and Computer Sciences
Gittis, Margaret M.	Psychology
DiGiulio, Joan F.	Sociology, Anthropology, and Social Work
Parsegian, Elsa V.	Accounting and Finance
Karpak, Birsan	Management
Munro, Philip C.	Electrical Engineering
Starkey, David E.	Dana School of Music
Turk, John R.	Dana School of Music
Castronovo, Frank A.	Speech Communication and Theatre

TO ASSOCIATE PROFESSOR:

Boyd, Joan L.	Allied Health
Harris, Louis N.	Allied Health
Campbell, Cynthia	Business Education and Technology
Leipheimer, Robert E.	Biological Sciences
Petruska, Dennis A.	Economics
Usip, Ebenge E.	Economics
Greenway, William H.	English
Monseau, Virginia R.	English
Maraffa, Thomas A.	Geography
Viehe, Fred W.	History
McKean, Keith	Political Science and Social Science
White, Nancy A.	Psychology
Van Galen, Jane A.	Foundations of Education
Jalali, Jalal	Electrical Engineering
Rudnytsky, Roman V.	Dana School of Music

TO ASSISTANT PROFESSOR:

Mistovich, Joseph J.	Allied Health
Wagman, Joan S.	Health and Physical Education

g. New Chairperson Appointments and Reappointments

Newly reappointed Chairpersons for the 1990-91 AY are:

Dr. Thomas N. Dobbelstein, Department of Chemistry

Newly appointed Chairpersons for the 1990-91 AY are:

Dr. Robert J. Beebe, Department of Educational Administration

Ms. Beverly L. Gartland, Department of Sociology, Anthropology and Social Work

Dr. A. Bari Lateef, Department of Criminal Justice

Dr. James A. Tackett, Department of Accounting and Finance

h. Change in Admission Requirements for the Coordinated Program in Dietetics

The Home Economics faculty with the approval of the College of Applied Science and Technology Curriculum Committee has reviewed and approved a restricted admission policy. This has also been approved by the American Dietetics Association through their accreditation review process. In accord with Board Policy, if approved by the Dean, Provost and President, such more restrictive policies can be effective after informing the Board of them.

i. Change in Program Name

The Business Education and Technology Department in the College of Applied Science and Technology has requested a change in the name of the Secretarial Studies program. The new name suggested is Office Services and Administration. This change was processed through the University Academic Senate at its May 30, 1990 meeting. No objections were raised to this change and it is consistent and satisfactory to the Ohio Board of Regents.

j. Star Schools Proposal

The University has joined a consortium called Gateway to Electronic Learning (GEL). The consortium has requested funding from the U. S. Department of Education under their Star Schools Program. If the proposal is funded, Youngstown State University would be expected to receive \$614,767 the first year and \$495,000 the second year.

k. Faculty Publications and Honors

Provost Gillis reported on the following publications and honors:

- 1) Commendation by the membership of the College English Association to YSU and Professors Barbara H. Brothers and Bege K. Bowers for their services as editors of the Association's newsletter-magazine, The CEA Forum, and its literary journal, The Critic.

- 2) Dr. John F. Ritter was designated "Outstanding Engineering Educator" for this year by the Ohio Society of Professional Engineers.
- 3) Dr. Thomas N. Dobbelstein, Chairperson of the Department of Chemistry, has authored a laboratory manual entitled "Quantitative Chemical Analysis," published by Mohican Textbook Publishing Company.

2. Mr. Salata, Executive Director of Facilities, reported on the following matters:

a. Lyden House

The project which will provide a total of 300 student beds is 40% complete overall. 156 beds will be available for occupancy for Fall Quarter 1990 and that portion of the project is 78% complete.

b. Weller House

Renovations began on June 4, 1990 and some unexpected problems have been encountered with the ceilings and plumbing. These will cause some delays but every effort is being made to hold the Fall 1990 occupancy schedule.

c. McDonough Museum

Bids were opened on June 20, 1990 and were over estimate and budget. Preparations to rebid are in progress and Buchanan Ricciuti & Balog Architects are revising plans to bring the project within budget. Expect to rebid on or about July 24, 1990. Demolition of the motel is expected to begin the week of June 25.

3. Dr. Humphrey reported on the following matters:

President Humphrey stated that Mr. Joseph F. Malmisur, Executive Director of Intercollegiate Athletics, will make a report at the beginning of the Athletics Committee item on the Agenda and Dr. G. L. Mears, Director of the Budget and Institutional Services, will make a report before adoption of the 1990-91 Budget is considered.

a. Department Meetings

Dr. Humphrey reported that in October, 1989 he began meeting with all academic and support departments on campus. He has met with 45 departments to date and there are approximately 20 more to meet with. He attends these meetings with the cognizant principal administrative officer and a Personnel Office representative. At the end of the series of meetings he will make a complete report to the Board.

b. Strategic Plan

Dr. Humphrey reported that normally this would be the year that an updated ten-year strategic plan would be presented for the Board's consideration. However, the University is in the process of revising the concept because it is believed that a five-year plan would be much more realistic and of more interest to those involved because they would actually be working within that five-year time frame.

Two faculty members, Dr. Anne McMahon, Professor of Management in the Williamson School of Business Administration, and Dr. Alfred Owens, Chairperson of Speech Communication & Theatre in the College of Fine and Performing Arts, have been retained this summer on supplemental contracts to develop an exposure draft of a five-year strategic plan to be completed by September 15, 1990. The exposure draft will then be reviewed and commented upon by everyone interested--faculty, staff, students, individual Trustees--and then a final version will be submitted to the total Board for review and acceptance.

ITEM V - Reports of the Committees of the Board

1. Personnel Relations Committee

Mr. Monus reported that the Committee was recommending four Resolutions for adoption by the Board. He then read and moved for adoption the following Resolution:

a. Resolution Concerning Professional/Administrative Staff

WHEREAS, the Agreement between the University and the Youngstown State University Association of Professional/ Administrative Staff will expire on June 30, 1990; and YR 1990-51

WHEREAS, it is the intention of the University to continue the employment of staff members in the bargaining unit, with the exception of those who have resigned or been advised that their appointment will not be renewed for fiscal year 1990-91;

THEREFORE BE IT RESOLVED, by the Board of Trustees of Youngstown State University that the employment status of all professional/administrative staff in the bargaining unit be extended for 1990-91, consistent with the terms and provisions of the 1987-90 YSU/YSU APAS Agreement and with individual contracts of appointment, at levels of salaries identical to salaries paid in 1989-90.

The Motion was seconded by Mrs. DeLuca and received the affirmative vote of all Trustees present. The Chairperson declared the Motion carried and the Resolution adopted.

Mr. Monus then read and moved for adoption the following Resolution:

b. Resolution Concerning New Building Maintenance Supervisor Classifications

WHEREAS, the Agreement between the University and the Youngstown State University Association of Classified Employees provides that the classification plan for bargaining unit classifications be maintained, in accordance with the provisions of the Ohio Revised Code 124 and applicable rules of the Department of Administrative Services; and

YR 1990-52

WHEREAS, the University has determined, in accordance with the applicable statutes and rules, that the current classification of Building Maintenance Supervisor is inadequate and that new classifications and classification specifications are needed in the building maintenance supervision area to reflect properly the type of duties performed and different levels of responsibility; and

WHEREAS, representatives of the Youngstown State University Association of Classified Employees concur with the University's proposed changes in the building maintenance supervision area;

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of Youngstown State University does delete the Building Maintenance Supervisor classification from the classification plan and does hereby approve and adopt the new classification specifications of Building Maintenance Supervisor 1 and Building Maintenance Supervisor 2 as shown on Exhibits C and D; and

BE IT FURTHER RESOLVED, that Building Maintenance Supervisor 1 be assigned to Pay Range 7 and Building Maintenance Supervisor 2 be assigned to Pay Range 8 of Schedule A in the Youngstown State University/Youngstown State University Association of Classified Employees Agreement.

The Motion was seconded by Mr. Lyden and received the affirmative vote of all Trustees present. The Chairperson declared the Motion carried and the Resolution adopted.

Mr. Monus then read and moved for adoption the following Resolution:

c. Resolution to Confer Emeritus Status

WHEREAS, Article III, Section 27 of the Policies of the Board of Trustees provides for the conferral of emeritus status upon faculty and Professional/

YR 1990-53

Administrative staff who retire from the University following at least ten years of meritorious service and are recommended by the President of the University;

THEREFORE, BE IT RESOLVED, by the Board of Trustees of Youngstown State University that those faculty and Professional/Administrative staff members listed on Exhibit E attached hereto are hereby granted the emeritus title designated thereon.

The motion was seconded by Mrs. DeLuca and received the affirmative vote of all Trustees present. The Chairperson declared the Motion carried and the Resolution adopted.

Mr. Monus then read and moved for adoption the following Resolution:

d. Resolution Concerning Exempt Professional/Administrative Staff

WHEREAS, all Professional/Administrative positions exempt from collective bargaining have been reviewed and a new classification system developed; and YR 1990-54

WHEREAS, the method utilized has been discussed at length with the personnel affected and with the Board's Personnel Relations Committee and appeals processed in a manner agreed upon; and

WHEREAS, the classification system as explained in Exhibit F attached is found satisfactory.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby adopt the revised classification plan for YSU Professional/Administrative personnel exempt from collective bargaining as explained in Exhibit F and authorizes its use until modified by the Board of Trustees.

The motion was seconded by Mr. McLaughlin and received the affirmative vote of all Trustees present. The Chairperson declared the Motion carried and the Resolution adopted.

2. Building and Property Committee

Mr. Flask reported that the Committee was recommending one Resolution for adoption by the Board of Trustees. He then read and moved for adoption the following Resolution:

a. Resolution Concerning Recycling Program

WHEREAS, a plan for implementing a University recycling program for white office paper and aluminum cans has been developed within the office of the Executive Director of Facilities with the YR 1990-55

assistance of an ad hoc committee consisting of faculty, staff, and students representing Student Government and Students for a Healthier Planet; and

WHEREAS, the plan presented is projected to be self-funding after payment of reasonable start-up costs; and

WHEREAS, it is believed desirable for the University to set a good example in recycling in order to protect the environment and to encourage the general public in this worthwhile endeavor;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize the administration to implement the proposed recycling program and requests all University employees and students to give full cooperation to this effort.

The Motion was seconded by Mrs. DeLuca and received the affirmative vote of all Trustees present. The Chairperson declared the Motion carried and the Resolution adopted.

Executive Session

The Chairperson recognized Mr. McLaughlin who made the following Motion:

I move that the Board vote by roll call to hold an Executive Session for the purpose of considering personnel matters.

The Motion was seconded by Mrs. DeLuca. Thereupon, the Chairperson requested the Acting Secretary to conduct a roll call vote upon the Motion, the results of which are as follows ("Yes" being in favor of the Motion):

Mrs. DeLuca	Yes	Mr. McLaughlin	Yes
Mr. Flask	Yes	Mr. Monus	Yes
Mr. Geletka	Yes	Mr. O'Connell	Yes
Mr. Lyden	Yes	Dr. Perry	Yes
Mrs. Mackall	Yes		

The Trustees then retired into Executive Session at 3:25 p.m. for fifty-five minutes.

Upon conclusion of the Executive Session, Mr. Monus announced that President Humphrey has accepted a two year extension on his employment contract and further stated that the Board would like to acknowledge that President Humphrey and the present University administration have the Board's full support.

Chairperson Mackall stated that she is pleased to reaffirm the Board's confidence in President Humphrey and the administration. She noted that there have been a number of recent successes in YSU accreditations which is an

indication of the University's continuing high academic quality. She said the Board will meet soon with the President to discuss goals and expectations for the coming year.

The Chairperson of the Board then announced that Agenda Items F.6. Public Service Committee and F.7. Athletics Committee would be considered before Item F.3. Budget and Finance Committee. There were no objections.

3. Public Services Committee

Mr. McLaughlin reported that the Committee was recommending one Resolution for adoption by the Board of Trustees. He then read and moved for adoption the following Resolution:

a. Resolution Concerning YSU Technology Development Corporation

WHEREAS, the Public Services Committee of the Board of Trustees has recommended the creation of a not-for-profit technology development corporation in cooperation with local area organizations involved in industrial development; and YR 1990-56

WHEREAS, the Public Services Committee has recommended an allocation of \$100,000 to provide start-up money for such a corporation and this amount is provided in the proposed 1990-91 Operating Budget for YSU; and

WHEREAS, the Public Services Committee has proposed the creation of a research position in the Center for Urban Studies of the University's Public Service Institute, which position is vital to the economic development activities of the area, and such position has been included in the proposed budget,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the Articles of Incorporation attached hereto as Exhibit I for the YSU Technology Development Corporation and authorizes the administration to file the Articles and proceed with establishment of the corporation.

The Motion was seconded by Dr. Perry and received the affirmative vote of all Trustees present. The Chairperson declared the Motion carried and the Resolution adopted.

4. Athletics Committee

Mr. O'Connell reported that the Committee was recommending one Resolution for adoption by the the Board of Trustees. He then read and moved for adoption the following Resolution:

a. Resolution Concerning Intercollegiate Athletics

YR 1990-57

WHEREAS, the YSU Athletics Department has studied the level of athletic competition and recommends that the tier concept be adopted; and

WHEREAS, the tier concept is a plan of directing non-revenue sports programs in terms of scholarship funding levels whereby tier one sports are funded at 100% of NCAA grant limits, tier two at up to 75% of NCAA limits, and tier three at 50% of NCAA levels; and

WHEREAS, staff, scheduling, operating budget, and geographical competition are expected to reflect the NCAA grant level; and

WHEREAS, the Athletics Department recommendations have been reviewed and approved by both the Athletics Committee (consisting of faculty, staff, students, and off-campus representatives and is advisory to the President) and the Athletics Committee of the Board of Trustees;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the utilization of the tier concept for intercollegiate athletics administration and budgeting.

BE IT FURTHER RESOLVED, that Section 14, Article IX of the Policies of the Board of Trustees of Youngstown State University is hereby amended as included on the attached Exhibit J.

After the Motion was seconded by Dr. Geletka, Dr. Humphrey called upon Mr. Joseph Malmisur, Executive Director of Intercollegiate Athletics, to comment on the proposed Resolution.

Mr. Malmisur stated that he, the Athletic Department, the University Athletics Committee and the Board of Trustees Athletics Committee all support and recommend the adoption of the Tier Concept as the level of athletic competition for YSU. He explained that the Tier Concept is a plan whereby tier one sports would be funded at 100 percent of NCAA grant limits (allowable scholarships), tier two sports up to 75 percent and tier three sports up to 50 percent. Tier one sports include football, men's and women's basketball, and volleyball; tier two, men's and women's tennis, baseball, softball and golf; and tier three, men's and women's cross country and men's and women's track and field.

At the conclusion of Mr. Malmisur's remarks all members of the Board voted in favor of the Resolution. The Chairperson declared the Motion carried and the Resolution adopted.

5. Budget and Finance Committee

Dr. Geletka reported that the Committee was recommending three Resolutions for adoption by the Board of Trustees. He then read and moved for adoption the following Resolution:

a. Resolution to Revise the Athletic Facilities Concessions Fund Budget, FY 1989-90

WHEREAS, the budget administration instructions adopted by the Board of Trustees provide that all increases in the total budget of a fund are subject to approval by the Board of Trustees; and YR 1990-58

WHEREAS, the Athletic Facilities Concessions Fund has experienced higher than projected sales and expenses; and

WHEREAS, the projections have been reviewed by appropriate University officers and are found to be reasonable.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve an increase of \$16,005 in the Athletic Facilities Concessions Fund budget as shown on the attached Exhibit G.

The Motion was seconded by Dr. Perry and received the affirmative vote of all Trustees present. The Chairperson declared the Motion carried and the Resolution adopted.

Dr. Geletka then read and moved for adoption the following Resolution:

b. Resolution Concerning 1990-91 Budget

WHEREAS, the proposed budget for 1990-91 has been reviewed in detail by the Budget and Finance Committee of the Board and all members of the Board have had opportunity for review of the proposed budget. YR 1990-59

BE IT RESOLVED, that the Board of Trustees does hereby approve the 1990-91 Budget for Youngstown State University as recommended by the Budget and Finance Committee and that approval includes:

1. The Organizational Chart included in the document with the understanding that changes proposed during the year at the level of those reporting directly to the President shall require Board approval and the President has authority to approve changes below that level;

2. Salaries for full-service faculty, all classified civil service staff, and exempt professional/administrative staff, and shall be as included in the subsidiary document "Salary Working Papers, 1990-91";
3. Salaries for professional/administrative staff represented by the YSU-APAS union shall be carried forward at the 1989-90 amounts subject to adjustment upon ratification of a collective bargaining agreement with this Union;
4. Salaries for limited service faculty at workload hour rates of \$425 for those with baccalaureates, \$525 for those with masters, and \$700 for those with doctorates;
5. Salaries for graduate assistants are budgeted as follows:
 - a. in the Biology, Chemistry, and Mathematics departments and all School of Engineering departments - \$7,500 each; \$15,000 per FTE
 - b. all other instructional departments - \$6,000 each; \$12,000 per FTE plus waiver of tuition and non-resident tuition surcharge for the academic year;
6. Wage rates of \$6 per hour for research assistants, \$4.50 per hour for students supervising other student employees as approved by the University Budget Committee and \$3.90 per hour for all other student employees through March 31, 1991, \$4.25 thereafter;
7. The authority to approve expenditures and transfers as described in the budget document, noting that absolute position control shall be in effect and each pay period either the incumbent is paid or the proportional amount for that full-time position is transferred to the Unallocated Reserve, except that the President shall have the authority to approve the transfer of monies budgeted for a position to another position which is either a temporary replacement or a new position created to recognize a change in classification;
8. Exemption of all professional/administrative positions from the overtime provisions of Section 124.18 of the Ohio Revised Code;

9. Titles of professional/administrative staff as listed in the appendix of the document;
10. Contract duration for Professional/Administrative staff who serve on multi-year contracts under the provisions of Article III, Section 17.3 of the Policies of the Board of Trustees are designated in the Salary Working Papers by years of contract, e.g., 1989-92;
11. Exemption of full service faculty positions included in Academic Challenge grants from the provisions of Article III, Section 21 of the Policies of the Board of Trustees;
and
12. Approval of the non-mandatory transfers as of June 30, 1990, and the special projects and contingency reserves for 1990-91.

BE IT FURTHER RESOLVED, that although designated University officers have authority to transfer monies from budgeted "contingency reserves" within their budgeted areas of administrative responsibility, it shall require the approval of the Board of Trustees for transfer of money from the "unallocated reserve" in any fund.

After the motion was seconded by Mr. Flask, Dr. Humphrey called upon Dr. G. L. Mears, Director of the Budget and Institutional Services, to comment on the 1990-91 Budget.

Dr. Mears reviewed with the Board in detail a document entitled "A Summary of the Operating Budget," a copy of which is included with these Minutes as Exhibit K. He stated that the proposed budget authorizes a total expenditure of \$87,235,229 an increase of 9.8% over the current year. He noted that the University expects a slight increase in student enrollment for the next year with a probable 15,000 Head Count and 11,000 FTE.

President Humphrey stated that he believes the proposed budget is a good one and will meet the University's needs. He noted that 78% of the increase of the total budget is due to increases in compensation of current faculty and staff. Some of the other significant increases include: 1) \$100,000 start-up money for the YSU Technology Development Corporation, 2) adding four new positions and transferring one position to the new Educational Administration department to open the way for approval of a doctorate in education, and 3) \$196,000 in response to an Academic Senate request that all administrative overhead costs for continuing education be provided by Fund One so that all enrollment fees can be used for program costs. Dr. Humphrey recommended the proposed budget to the Board for approval.

At the conclusion of Dr. Humphrey's comments and recommendation statements were made as follows:

Mr. McLaughlin stated that he is going to vote in favor of the proposed budget but he feels an obligation to comment on the allocation of University resources. He believes that too much money is being allocated to the Athletic Budget. He stated that he has met with the Athletic Director, Mr. Joseph Malmisur, and that these comments are no reflection upon him. He feels Mr. Malmisur and his staff are good, ambitious employees who work hard for the University and community. He stated that his objection is to what he considers an excessive proportion of the general fee going to Athletics.

He noted that the University's resources are not likely to be dramatically increased through the subsidy or the general fee income and that the University must strive to provide programs that will attract students in the technical areas, and master's and doctoral level programs to maximize subsidy resources. Some of the things that he suggested need to be done in order to achieve this objective are as follows: 1) improve academic programs, 2) expand curricula to attract more students (more diversity), 3) increase Master's programs offered, and 4) add doctoral programs. He concluded by stating he is in support of a long-term plan for a gradual and continuous upgrading of the Athletic program.

Ms. McFarland, Student Trustee, stated that she would like to thank Mr. McLaughlin for his sympathy and understanding concerning the amount of money allocated to the Athletic budget. She said that over the years many students have expressed to her their dissatisfaction with the proportion of the student general fee that goes to Athletics.

At the conclusion of these remarks all Trustees present voted in favor of the Resolution. The Chairman declared the Motion carried and the Resolution adopted.

Dr. Geletka then read and moved for adoption the following Resolution:

c. Resolution Concerning Independent Audit

WHEREAS, the Auditor of State has agreed to an independent audit of Youngstown State University for the fiscal years beginning June 30, 1985 and ending June 30, 1989; and

YR 1990-60

WHEREAS, the audit firm of Ernst & Young (formerly Ernst & Whinney) has completed the audits for the fiscal years indicated above; and

WHEREAS, the request for auditing services for fiscal years 1990 through 1992 has been reviewed by the University administration, the staff of the State Auditor, and the Budget and Finance Committee of the Board of Trustees;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby concur with the Auditor of State for awarding a contract for auditing services for the fiscal years 1990 through 1992 to KPMG Peat Marwick for a total of \$153,000 in conformity with the University's Request for Proposal #060960.

The Motion was seconded by Mr. Flask and received the affirmative vote of all Trustees present. The Chairperson declared the Motion carried and the Resolution adopted.

6. Academic Affairs Committee

Mrs. DeLuca reported that the Committee was recommending three Resolutions for adoption by the Board of Trustees. She then read and moved for adoption the following Resolution:

a. Resolution Ratifying Changes in the Bylaws of the University Academic Senate

WHEREAS, the Board of Trustees of Youngstown State University has previously approved the Charter and Bylaws of the Academic Senate by resolution, with the understanding that, in compliance with the authority and responsibilities vested in the Board by law, the Charter, Bylaws and all actions of the Academic Senate are subject to the Board's right to review and approve, or reject; and

YR 1990-61

WHEREAS, the Academic Senate has seen fit to amend its Bylaws, as attached hereto as Exhibit H; and

WHEREAS, such amendments are to expedite the workings of the Academic Senate and the President and the Provost have concurred in the above mentioned amendments;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the aforesaid amendments to the Bylaws of the Youngstown State University Academic Senate.

The Motion was seconded by Mr. O'Connell and received the affirmative vote of all Trustees present. The Chairperson declared the Motion carried and the Resolution adopted.

Mrs. DeLuca then read and moved for adoption the following Resolution:

b. Resolution to Authorize Conferral of Honorary Degree

BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize

YR 1990-62

the conferral of a Doctor of Laws (LL.D.) degree, honoris causa upon Michael Schwartz, Ph.D., with all the rights and privileges attendant thereto.

The Motion was seconded by Dr. Geletka and received the affirmative vote of all Trustees present. The Chairperson declared the Motion carried and the Resolution adopted.

Mrs. DeLuca then read and moved for adoption the following Resolution:

c. Resolution to Approve Faculty Improvement Leave for a Chairperson

WHEREAS, Article III, Section 25 of the Policies of the Board of Trustees of Youngstown State University provides for the award by the Board of Trustees of Faculty Improvement Leaves to academic department chairpersons upon the recommendation of the President; and YR 1990-63

WHEREAS, one such award has been recommended by the Provost to the President and by the President to the Board;

THEREFORE, BE IT RESOLVED, by the Board of Trustees of Youngstown State University that a Chairperson Faculty Improvement Leave for the 1990-91 academic year is hereby approved for Dr. Wade C. Driscoll, Chairperson of the Industrial Engineering Department in the William Rayen School of Engineering.

The Motion was seconded by Mr. O'Connell and received the affirmative vote of all Trustees present. The Chairperson declared the Motion carried and the Resolution adopted.

7. Student Services Committee

The Student Services Committee had no report.

8. Executive Committee

Dr. Geletka reported that the Committee was recommending one Resolution for adoption by the Board of Trustees. He then read and moved for adoption the following Resolution:

a. Resolution to Appoint Secretary to the Board of Trustees

BE IT RESOLVED, that Franklin S. Bennett, Jr., be confirmed as Secretary to the Board of Trustees of Youngstown State University for the funding year beginning July 1, 1990 and ending June 30, 1991 at a stipend of \$24,000. YR 1990-64

The Motion was seconded by Mrs. DeLuca and received the affirmative vote of all Trustees present. The Chairperson declared the Motion carried and the Resolution adopted.

ITEM VI - Communications, Memorials

There were no communications or memorials.

ITEM VII - Unfinished Business

There was no unfinished business.

ITEM VIII - New Business

Chairperson Mackall thanked Ms. Amy McFarland for her service to the Board over the last two years, noting that Ms. McFarland was one of the first two Student Trustees appointed to the Board.

Chairperson Mackall also thanked and expressed appreciation to Mrs. Patricia D. Martin and Mrs. Rose M. Butler for their services as Secretary to the Board over the last year.

ITEM IX - Time and Place of Next Regular Meeting

After a Motion which was made by Mrs. DeLuca and seconded by Mr. Lyden, had received the affirmative vote of each Trustee present, the Chairperson declared the following Resolution duly adopted:

RESOLVED, that the next regular meeting of the Board of Trustees of Youngstown State University be held in the Board Room in Tod Hall on Friday, September 14, 1990, at 3:00 p.m.

YR 1990-95

The meeting was duly adjourned at 5:30 p.m.

Emily P. Mackall
Chairperson

ATTEST:

Patricia D. Martin
Secretary Pro tem

MANCHESTER, BENNETT, POWERS & ULLMAN
A LEGAL PROFESSIONAL ASSOCIATION

ATRIUM LEVEL TWO
THE COMMERCE BUILDING
YOUNGSTOWN, OHIO 44503-1641

FRANKLIN S. BENNETT
W. STEPHEN MELOY
ROBERT N. DINEEN
STEPHEN T. BOLTON
JOHN F. ZIMMERMAN, JR.
JAMES W. EHRMAN
THOMAS J. TRAVERS, JR.
TIMOTHY J. JACOB
FRANKLIN S. BENNETT, JR.
CHARLES SCOTT LANZ
MARK A. BEATRICE
JOSEPH R. YOUNG, JR.
JOSEPH M. HOUSER
JEFFREY D. HEINTZ
ROBERT J. TRAVERS
MARTHA L. BUSHEY

June 28, 1990

RECEIVED

JUN 29 1990

PRESIDENT'S
OFFICE

CURTIS A. MANCHESTER 1902-1951
JAMES E. BENNETT 1917-1964
FRANKLIN B. POWERS 1914-1960
MYRON E. ULLMAN 1923-1974

JAMES E. BENNETT, JR.
OF COUNSEL

TELEPHONE (216) 743-1171

TELECOPIER (216) 743-1190

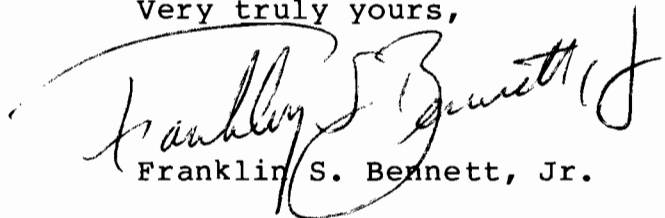
Dr. Neil D. Humphrey, President
Youngstown State University
Youngstown, Ohio 44555-0001

Re: Employment Contract - Secretary
to the Board of Trustees

Dear Dr. Humphrey:

I enclose the original and one copy of Mrs. Mackall's letter to me of June 25, 1990, each bearing my countersignature as acceptance of the terms and conditions set forth in the letter.

Very truly yours,


Franklin S. Bennett, Jr.

FBJ:jlc

Enclosures

Cc: Mrs. Emily P. Mackall



Youngstown State University / Youngstown, Ohio 44555-0001

June 25, 1990

Mr. Franklin S. Bennett, Jr.
Manchester, Bennett, Powers & Ullman
Atrium Level Two
The Commerce Building
Youngstown, OH 44503-1641

Dear Mr. Bennett:

I write on behalf of the Board of Trustees of Youngstown State University to offer you a professional services contract as Secretary to the Board of Trustees of Youngstown State University. The terms and conditions of this contract are detailed below.

Your obligations under this professional services contract will be as provided in the laws of Ohio and the Bylaws of the Board of Trustees or in any Resolution adopted by the Board, and will consist chiefly of giving notices of meetings of the Board and attending and recording the Minutes of all meetings of the Board and its several Committees. Drafts of committee and Board meetings shall be sent to each Trustee and the University's President as soon after each Board or committee meeting as practicable. At the following meeting of the subject committee or the Board, the Minutes of the previous meeting shall be subject to correction and, upon approval of the committee or Board, shall become the "official" Minutes. The signed, "official" Minutes of the Board meetings and committee meetings are to be maintained in the office of the President

You shall have other duties under this contract as the Board may prescribe which shall include but not be limited, in addition to the above, to maintaining and updating an Index to Actions of the Board of Trustees, which shall be updated as soon as practicable after each Board meeting, but in all events prior to the next regularly scheduled meeting of the Board of Trustees; submitting an annual written report of attendance of Trustees at Board meetings and Committee meetings; and drafting resolutions and preparing revisions to Bylaws or Policies.

It is understood and agreed that you are an appointee of the Board and accountable to the Board. You shall provide the Trustees a confidential, independent source of historical data and continuity in such matters as personnel/administrative relations and previous Board policies and philosophies. You shall assist newly-elected Board Chairpersons with practical and procedural advice regarding rules, protocol, and other

appropriate matters. It is further understood and agreed that in discharging your obligations under this contract that you will cooperate with the President and other officers of the University, as well as with the officers and members of the Board, in helping the Board members to promote the proper maintenance and successful continuous operation of the University.

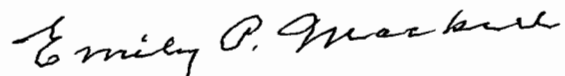
For your services you will be paid a stipend, at the rate of \$2,000.00 per month through the fiscal year ending June 30, 1991. Each fiscal year thereafter the stipend will be reviewed and determined as you and the Board's Executive Committee may agree when the Budget for the next fiscal year is being prepared for Board consideration. It is understood that the stipend shall cover the costs that you incur in fulfilling your obligations under this contract for such matters as postage, copying, typing of records and correspondence, and any special files or equipment you may need.

This contract may be terminated by either party upon 30 days prior written notice. Such notice to be by First Class U.S. Mail to the respective business address of each party.

It is understood and agreed that you are not and will not be treated as eligible for any pension, hospital insurance or other benefits to which full or part-time employees of the University may be entitled; that insofar as the income tax laws of the United State or the State of Ohio or the city of Youngstown are concerned, or any accidents in which you may be involved, you will be treated as an independent contractor and not as an employee of the Board or the University.

If these terms and conditions are agreeable to you, please so indicate by dating and signing the agreement and acceptance statement below. Please return two of the copies of this communication enclosed herewith so that one copy can be filed in the Minutes of the Board and another signed copy furnished to the President for administrative use.


Sincerely,



Emily P. Mackall
Chairperson of the
Board of Trustees

I agree to and accept this contract for professional services under the terms and conditions noted above.

June 28, 1990
DATE



SIGNATURE

YOUNGSTOWN STATE UNIVERSITY
 RESOLUTION FOR NEW APPOINTMENTS AND PROMOTIONS
 AS OF JUNE 22, 1990

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL.</u>	<u>SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
Daniel J. Borgia	Assistant Professor	Accounting and Finance	09/15/90	\$39,526	9	Renewal beyond 1990-91 contingent upon PhD completion by 3/31/91; tenure contingent upon minimum of 2 articles accepted for publication; years of service during 88-89 & 89-90 count towards tenure.
Martin Cals	Assistant Professor	Industrial Engineering	09/15/90	\$41,975	9	Renewal beyond 90-91 contingent upon PhD completion by 5/31/91.
Raymond J. Shaffer	Assistant Professor	Accounting and Finance	09/15/90	\$45,000	9	Renewal beyond 90-91 contingent upon PhD completion by 12/31/90. Replacement contract to be issued at 52,000 as Associate Professor; tenure contingent upon minimum of 3 articles accepted for publication.
Wayne E. Stanley	Assistant Football Coach	Intercollegiate Athletics	04/02/90	\$ 5,875 (12-Mo. Base: \$23,500)	12	
John P. Fehey	Director of Housing Services	Housing Services	01/02/90	\$16,522 (12-Mo. Base: \$33,300)	12	Promotion; acceptance of this assignment constitutes resignation as Coordinator of Student Activities.
William A. Sperlazza	Building Coordinator	Kilcawley Center	04/02/90	\$33,300	12	Promotion; modification of duties, increase of 5%.

YOUNGSTOWN STATE UNIVERSITY
 RESOLUTION FOR NEW APPOINTMENTS AND PROMOTIONS
 AS OF JUNE 22, 1990

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL.</u>	<u>SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
Richard A. Delisio	Coordinator of Student Activities and Training	Kilcawley Center	04/20/90	\$ 7,150 (12-Mo. Base: \$28,600)	12	Promotion; acceptance of this assignment constitutes resignation as Activities Assistant and Pub Manager.
David J. Burns	Assistant Professor	Marketing	09/15/90	\$50,000	9	Tenure contingent upon minimum of 2 articles accepted for publication.
Robert J. Beebe	Chairperson/Professor	Educational Administration	09/01/90	\$62,968	9.5	Multi-Year contract 1990--1993.
James W. Bollman	Assistant Football Coach	Intercollegiate Athletics	1989-90	N/A	12	\$1,000 bonus.
Ken Conatser	Assistant Football Coach	Intercollegiate Athletics	1989-90	N/A	12	\$1,000 bonus.
Mark Dantonio	Assistant Football Coach	Intercollegiate Athletics	1989-90	N/A	12	\$1,000 bonus.
Brian Moore	Assistant Football Coach	Intercollegiate Athletics	1989-90	N/A	12	\$1,000 bonus.
Donald J. Treadwell	Assistant Football Coach	Intercollegiate Athletics	1989-90	N/A	12	\$1,000 bonus.
Daniel J. O'Connell	Assistant Football Coach	Intercollegiate Athletics	1989-90	N/A	12	\$1,000 bonus.

YOUNGSTOWN STATE UNIVERSITY
RESOLUTION FOR NEW APPOINTMENTS AND PROMOTIONS
AS OF JUNE 22, 1990

ADDENDUM

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL.</u>	<u>SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
Shirley A. Carpenter	Executive Director of Personnel Services	Personnel Services	07/16/90	\$52,885 (12-Mo. Base for Fiscal Year 1990-91: \$55,000)	12	Multi-Year contract 1990- 1993.

Agenda Item D.1.
Exhibit A

YOUNGSTOWN STATE UNIVERSITY
GIFT LIST
AS OF JUNE 22, 1990

ANNUAL FUND CAMPAIGN

<u>CONTRIBUTOR</u>	<u>AM'T. AND/OR DESCRIPTION</u>	<u>PURPOSE OR RESTRICTION</u>
Mr. & Mrs. Anthony Airato	35	Undesignated/Matching Gift
Armstrong World Industries, Inc. (Theresa Frantz)	100	Undesignated/Matching Gift
AT&T Foundation (John F. Diegelman)	250	Undesignated/Matching Gift
Dick Cluse	20	Undesignated
Constance R. Conger	30	"
John F. Diegelman	250	Undesignated/Matching Gift
Richard & Phyllis Duesing	100	Undesignated
Bob & Roseann Fair	25	"
Julienne Gagliardi	100	"
General Electric (Wayne Roth & Robert M. Birch)	150	Undesignated/Matching Gift
GTE (Samuel Bradlyn)	75	Undesignated/Matching Gift
Harold A. Johnson	25	Undesignated
Estate of Martha Laughlin	150	"
Leonard M. Leenheer	25	Undesignated/Matching Gift
Mobile Foundation, Inc. (Christopher L. Prime)	200	Undesignated/Matching Gift
Paul M. Poldergotch	100	Undesignated
Searle (Kathy Schrode)	500	Undesignated/Matching Gift
Betty Jo Stevens	25	Undesignated

ANNUAL FUND Continued

Textron Charitable Trust (Judith Volpe)	100	Undesignated/Matching Gift
Lynne E. Gething	10	Scholarships
Donald G. Long	965	Restricted Scholarship
Mr. & Mrs. Roger Madsen	120	Scholarships/Matching Gift
Marathon Oil Company (John A. Gonda)	100	Scholarships/Matching Gift
William F. Sibley, M.D.	150	Scholarships
Mr. & Mrs. Ronald Vanatsky	50	"
Dr. & Mrs. Neil D. Humphrey	800	\$100 Athletics/\$500 President's Scholarship/ \$100 WYSU-FM/\$100 English Festival/Matching Gift
Joann E. Murphy	25	Intercollegiate Athletics
Dow Chemical U.S.A. (Conrad Balazs)	25	School of Engineering/ Matching Gift
Engineering Student Societies Counsel	348	School of Engineering
Monsanto Fund (T.S. Novak)	50	School of Engineering/ Matching Gift
Bruce A. Seidner	100	School of Engineering
Jeff Shriver	50	"
Hoechst Celanese Corp. (Jeffery Siebenaller)	200	School of Business/ Matching Gift
William M. Schmid	1,500	School of Business/ Matching Gift
Jon Janosik	25	Business Education and Technology
Ernst & Young Foundation (YSU Alumni)	700	Accounting and Finance/

ANNUAL FUND Continued

Financial Executives Institute	200	Accounting and Finance
Betty Ann Finigan	25	School of Education
General Electric (Dr. William T. Martin)	1,000	School of Education/ Matching Gift
New York Telephone (Phoebe Jane Dixon)	100	Fine & Performing Arts/ Matching Gift
Joel H. Kay	25	Alumni Association
Judge John Leskovyansky	100	"
Leon A. Beeghly Fund	2,500	WYSU-FM
Dr. Barbara Brothers/ Dr. Lawrence Haims	250	\$50 WYSU/\$200 English Dept.
Dr. & Mrs. William Bunn	50	WYSU-FM
Ohio Bell Foundation (Edgar L. Powell)	30	Sociology/Matching Gift
Eaton Corporation (James W. Fisher)	100	Counseling Department/ Matching Gift
Mr. & Mrs. Joseph C. Gallagher	500	George Wilcox Fund/in memory of George Schoenhard
Alfred & Joann Raghanti	25	"
Richard Shale	200	Betty J. Connors Fund/ Gary Green Award
Beth Kushner	25	Gary Green Award
C. Alan Stephan	50	"
United States Can Company	1,000	President's Discretionary Fund
Mr. & Mrs. Maury Young	200	President's Discretionary Fund
Thomas Gay	2,000	Candace Gay Memorial Fund

ANNUAL FUND Continued

Thomas Gay	20	Carol Gay Memorial Lecturer Fund (In memory of Pauline Houck)
Paul & Virginia Monseau	20	"
Mr. & Mrs. M. F. Murphy	20	"
Gary & Kathy Salvner	20	"
Dr. & Mrs. Lowell Satre	25	Carol Gay Memorial Lecturer Fund
Stephen & Marilyn Sniderman	20	Carol Gay Memorial Lecturer Fund (In memory of Pauline Houck)
Mr. & Mrs. C. Alan Stephan	20	"
Edward W. & Alice R. Powers Educational Fund	13,627	SCOPE Program
Edward W. & Alice R. Powers Educational Fund	13,628	"
Grocery Manufacturer Representatives of Youngstown	1,000	Grocery Manufacturers Representatives of Youngstown Endowment Fund
Sanford & Sally Hotchkiss	20	Mary B. Smith Award
Chitra Kannankote	10	"
Birsen Karpak	25	"
G. L. & Virginia Mears	10	"
Michael & Cheryl Schmidt	10	"
Melissa T. Smith	25	"
Fred & Joan Sonnett	10	"
Ohio Edison (Frank Einsiedel)	100	YSU Residence Hall/ Matching Gift
Robert J. Mazur	25	YSU Residence Hall

ANNUAL FUND Continued

Edward W. and Alice R. Powers
Educational Fund

50,000

\$2,000/Life Planning
Program, \$7,500/College
Night, \$3,700/Exploration
YSU, \$2,500/Parent Info.
Program, \$10,000/
Engineering Expo, \$2,000/
Counselor Seminar,
\$7,800/NTESS
\$8,500/Student Enrichment
Center Outreach, \$6,000/
Creative Conflict
Resolution at South
High School

**TOTAL ANNUAL FUND CAMPAIGN
CASH CONTRIBUTIONS**

\$94,493

WYSU-FM CONTRIBUTIONS

Mary Lou Quisenberry	\$ 25	Cynthia S. Tatalovich	\$ 50
Jay L. Rogers	30	Ursula Ahmed	30
Rev. Joseph A. Ciaiola	100	Mr. & Mrs. James J. Sweeney	30
Jailynne Cronin	3	Randall C. Jones	12
Alice H. Cooper	5	Timothy Smith	15
Dr. James P. Lalumia	50	Jailynne Cronin	3
Ardith Henderson	5	Rev. David C. Kaminsky	100
Raymond Johnson	10	Mr. & Mrs. William Mullen	30
Shirley Bartlett	40	Polish Arts Club	100
Sigma Alpha Iota	100	Alice Cooper	5
Evelyn Halpern	15	Ardith E. Henderson	5
William E. Himes	35	Mr. & Mrs. Hendley D. Hoge	30
Jack Rispoli	15	Esther & Irwin Marks	30
Raymond Johnson	10	Rad Wesley	20
Naji Kayruz	30	Helen Adamiak	10
Mary Kay Wilkens	10	Leonard Batcha	30
Margaret Haushalter	30	Anne Palik	20
Misty Sorger	10	Ruth Bauman	25
George Crites	15	Mr. & Mrs. Myron B. Groves	150
Pat Rogers	30	Mrs. William Skeath	30
Marjorie Stanley	15	Don Steele	20
Marc Stewart	50	Mr. & Mrs. Arthur Wolfcale	250
Youngstown Symphony Chorus	100	Edward Conti	100
Ramsey Halasah	30	Mr. & Mrs. David T. Boich	50

WYSU-FM Continued

Robert Allen Coe	500	Julie Cicarelli	52
Paul Farwell	30	David Frew	30
Carol & Ron Homrighausen	125	Dr. Laurence Kutler	36
Mr. & Mrs. Howard J. Imblum	15	Drs. P.S. & J.G. Leone	100
Elizabeth Osgood	35	Jill Portman	30
Herbert Pridham	100	Rev. & Mrs. Rueben Rader	15
Dr. James R. Ronda	52	Mr. Perry P. Rosenfeld	15
Dave L. Walter	100	Sieglinde Warren	50
Jonathan Willis	30	Brian Corbin	50
Jill Young	10	William Ayers	15
William Conti	50	Karen DeMatteo	30
Joyce Dengler	50	Kathy Koug1	52
Mr. & Mrs. Fred Marinucci	30	Mrs. Kenneth Richards	30
Dr. Robert Sacherman	14	Mr. & Mrs. Peter Schiavone	50
Jan Schnall	100	Dr. David T. Stephens	30
Edward Telega	30	Frank Verterano	30
Robert Vogt	25	Edward Williams	30
Mrs. Elizabeth Wrona	30	Dr. Frank Geer	50
Joe Leithold	50	Mr. & Mrs. Eric Werner	52
Janice Solmen	10	Patricia Solmen	50
Killeen Vogel	10	Mr. & Mrs. Edgar Abel	35
James Battafarano	30	Mrs. John Beeghly	150
Dr. Jane Butterworth	275	Mr. & Mrs. George O. Call	50
Brown's Drug Store	100	Florence Dingley	15
Don Driscoll	20	David M. Gildersleeve	10

WYSU-FM Continued

Dr. Theodore Grauel	120	Anna Higgins	30
Robert F. Hopkins	50	David & Polly Johnson	26
Father William Karg	50	Gerald Kessler	50
Dr. Tom Kunkel	52	Mr. Jack Martin	100
Sue Motzer	52	Mr. John Nichols	30
Phyllis Roman	30	Case Shoemaker	10
Eric Shoemaker	10	Mr. & Mrs. Laurence Sniderman	50
Dorothy Todd	52	Mr. & Mrs. Edward W. Ulrich	15
Janel Wellman	52	Dr. Richard Wilner	100
Dr. & Mrs. Eric Wingler	70	Dr. Louis Zona	50
Carol P. Good	100	Paul Mullins	30
Mr. E. L. Schlang	50	Michael J. Wherry	100
Mrs. Elizabeth Warshawski	50	Robert Slaughter	50
Mary Hamilton	20	Robert Sandy	20
Julie Dohar	10	Jenny Fitch	1
Rev. John Andrecic	150	Dorothy L. Brown	5
Shirley Bartlett	120	Daniel Boyer	30
Mr. & Mrs. R. Cornelison	50	Robert Davison	15
Mrs. Michael DePaul	60	Robert H. Donahugh	52
Mr. & Mrs. R. Donald Elser	25	Joseph Evans	15
Elizabeth Fekete	15	Leo Flauto	20
Jim Griffith	100	Richard Groucutt	50
Jane Hoyt	100	Mr. & Mrs. Maynard Jameson	25
Tom Jones	52	Mark Kessler	75
Mitchell LaPorte	15	William Leitkam	30

WYSU-FM Continued

Michael J. McCleery	30	Mr. & Mrs. Delber L. McKee	20
Matthew Manos	50	Florence Meyer	35
Michigan Hangar Company	125	Mr. & Mrs. John Muller	50
Dr. Lester W. Smith	100	Frank Stearns	30
Mr. & Mrs. Herbert Thompson	50	Joan Wagman	50
Mary Lou Weingart	10	Mr. & Mrs. Ed Zacharias	100
Marilyn Kraynanski	52	Vivian Axiotis	50
Shirley Bartlett	21	Janet Belleville	25
Roy Buchman	75	Karen Davis	52
Mercedes Golonko	10	Ray Harris	40
Lee Jacobs	100	Pauline Hruby	30
Lowell W. Johnson	15	Rosemarie Kascher	150
Floy Lawson	30	Douglas G. & Mary Jo Lewis	30
The Most Rev. Donald Locke	15	George & Nancy Ambers Massar	30
William McMaster	30	Rev. Donald Reagan	30
Dan Scudier	75	Joe Sharo	10
Nancy Stillwagon	75	Jonathan Stilwell	35
Allen Stiver	30	Edward K. Suit	50
Dr. & Mrs. C. Watanakunakorn	50	Nancy J. Zipay	26
Art Bair	60	Mrs. Gary Broderick	10
Dr. Alfonso Garcia	100	Diva Higby	15
Charles Jonesco	15	Don Miller	60
Ida R. Scheetz	25	James E. Vincent	100
Mr. Harold Zealley	20	Mr. & Mrs. William C. Baker	100
Robert E. Burns	15	Dr. & Mrs. Herschel Cooper	100

WYSU-FM Continued

Rev. Anthony Fasline	35	Mrs. Lee McQuiston	15
Sandy Parker	43	Elmer W. Weitz	35
Margaret Carl	25	Karen & Steve Chikosky	26
June Esquibel	20	Mrs. Richard Hite	20
Tom & Pat Seckler	30	Mrs. Clara Segall	30
Mrs. Earl EINHIZER	100	Frances H. Evans	30
Joe Gorman	30	Rev. Paul Graham	15
Mrs. Robert Hanahan	50	Elliot Legow	100
Andrew Mhon	50	Vince Nelson	30
Art Ondich	30	Catherine Petraglia	100
James Phillips	50	Dr. V. Sethi	50
Diane Beck	10	Kevin Bain	10
Judy Barabas	30	Jim Jacques	60
Dr. & Mrs. Chris Knight	100	Mr. W. G. Quast	100
Jill Rock	15	Mrs. Helen Mlynarski	25
Jean & Janis Tavalario	25	Mr. & Mrs. Wilson Barker	52
Helen Dickman	20	Gloria & Roger Jones	52
Jacob Michaels	100	John F. Rudge	30
Mrs. Suzanne S. Schaffer	50	Alice Cooper	5
Julian J. Senko	15	Louise P. Thomas	50
Steven Torsky	30	Paul Carpenter	15
Jeanette S. Engle	26	Kenneth M. Mc Lure	50
Christina Mays	10	Rev. James Ray	75
Janice Barendfeld	100	Rocky Bernard.	30
David Buslik	15	Ann Carsone	35

WYSU-FM Continued

Pat Foley	30	Henry Gajda	52
Andrew Kozusko	100	Jean W. McAfee	60
Mary Ann Pernotto	50	John Polanski	30
Mrs. Jeannette Polley	25	V. K. Sethi, M.D.	50
David West	15	Dorothy L. Brown	10
Ardith E. Henderson	5	Frank Krygowski	20
Frank Polofka	5	J. A. Anderson	200
George Bernardich	20	Mrs. Frank Graneto	30
Elwyn V. Jenkins	100	Rev. Monsignor John Lettau	30
Ivan Raimi	50	David M. Simpson, M. D.	35
Dr. & Mrs. Wm. Stechschulte	200	Toni Yuhasz	10
Dr. & Mrs. Joseph H. Bolotin	30	Robert Coe	500
Connie Dieterich	30	Doug & Joan Everett	100
Mary Helen Hadley	30	John Latsko	10
Susan Pullman	100	Debbie Amundsen	100
Particia & Charles Farrell	50	Betty F. Handelman	18
Dr. E. Thomas Harnish	100	Andrew Hohos	30
Marc Kirchner	50	Irene & George Loser	25
Judith Mills	20	John James Ostrowski, Jr.	25
Steve Stahara	20	Patty Swartz	52
Chris Thomas	52	Aaron Udell	100
David Wardale	50	Raymond Johnson	20
Evelyn Colon	10	Ronald P. Heiman	25
Nancy Hospodar	30	Elaine M. Shively	10
Dr. & Mrs. William Bunn	100	Dr. John Cernica	100

WYSU-FM Continued

Robert Grace	100	Dr. Emil Dickstein	30
Kathy Higgins	30	Doug James	20
Saad Sakkal, M. D.	800	Esther Szakach	50
Dr. & Mrs. Tom Touris	30	Howard T. Welser	20
Jim Kerr	10	George R. Sprogis, M. D.	15
Dr. Alfonso L. Garcia	100	Alex & Noreen Bobersky	50
Carol Conatser	30	Dr. Hyon Hwang	100
Robert F. Herring	60	Fred J. & Mary Lucy Johns	100
Brother Timothy Ciccioni	3,000	(130 boxed sets of opera albums)	
Robert A. Coe	40	(Two Compact Discs)	

TOTAL WYSU-FM CASH CONTRIBUTIONS**\$ 19,174****WYSU-FM UNDERWRITING**

First Federal Savings & Loan of Youngstown	\$ 624
Niles Iron & Metal Co.	1,300
Ernst & Young	200
Whitmer-Smith	260
Chi Chi's USA, Inc	130
Mahoning National Bank	2,600
Society Bank	1,040

TOTAL WYSU-FM UNDERWRITING**\$ 6,154**

GRANTS AND CONTRACTS

<u>Department</u>	<u>Funding Source</u>	<u>Award</u>	<u>YSU Match</u>	<u>Total</u>
Health & Phys. Ed.	NEOUCOM-AHEC	\$ 2,500	\$ 865	\$ 3,365
English	OPTIONS	3,500	2,100	5,600
Civil Engineering	Ohio Department Transportation	3,233		3,233
Biology	Nat'l. Institute of Health	39,315		39,315
CAST	Ohio Board of Regents	27,500		27,500
OTTO	Ohio Department of Development	49,000	61,487	110,487
TOTAL		<u>\$125,048</u>	<u>\$64,452</u>	<u>\$189,500</u>

OTHER CONTRIBUTIONS

<u>Contributor</u>	<u>Am't. and/or Description</u>	<u>Purpose or Restriction</u>
Smithsonian Institute	20 Schmidt Insect Boxes Valued at \$1,320	Biology
Commercial Downlink	Labor to pre-wire telephone Service in all YSU Residence Houses Total Value \$4,500	Auxiliary Services/ Residence Houses
TOTAL OTHER CONTRIBUTIONS		<u>\$ 5,820</u>

RECAP

ANNUAL FUND CAMPAIGN		\$ 94,493
WYSU-FM		
Cash	\$19,174	
Underwriting	<u>6,154</u>	25,328
GRANTS & CONTRACTS		125,048
OTHER		<u>5,820</u>
TOTAL GIFTS, GRANTS & CONTRACTS		<u><u>\$250,689</u></u>

OHIO CLASSIFICATION SPECIFICATION <i>Developed for Equal Opportunity</i>	CLASS TITLE: Building Maintenance Supervisor 1	CODE: 53131C
	MAJOR AGENCIES: Youngstown State University	JURISDICTION: YSU

FUNCTION: Under general supervision from building maintenance superintendent or other higher-level maintenance supervisor, monitors status of mechanical, electrical, etc. systems on campus; evaluates maintenance or system status; performs maintenance & repairs as necessary; performs a variety of miscellaneous tasks as they relate to the overall operation of the Physical Plant;

- PERFORMS RELATED DUTIES AS REQUIRED

RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
1	10-35	Monitors operating status of mechanical, electrical, etc. systems on campus by using the JC 85/40 Building Automation System computer; makes necessary adjustments to change operating conditions as required during the shift; uses independent judgment &/or advice of superior.	Skill in (1) mechanical, electrical, plumbing, carpentry, masonry, sheet metal painting, plastering, steam fitting, refrigeration & heating, maintenance & repair & use of associated hand &/or power tools & equipment; ability to (2) understand system of mechanical procedure (e.g., wiring, plumbing, heating, carpentry), (3) calculate fractions, decimals & percentages, (4) demonstrate dexterity & skillful use of hands, (5) operate free-standing & mainframe computers*.
2	45-55	Performs continuous, routine checks throughout the campus on lighting systems & all building areas, especially mechanical rooms; recommends improvements; responds to security requests for assistance as required.	Skill in 1; ability to 2, 3, 4, 5.
3	5-10	Assists &/or performs maintenance & set-up tasks for special events (e.g., graduation, athletic events, plays, lectures, recitals, etc.); responds to requests for assistance as needed.	Skill in 1; ability to 2, 3, 4, 5.

*Developed after employment

MINIMUM CLASS REQUIREMENTS: (including license, if any.)

Ability to calculate fractions, decimals & percentages & to read & write common vocabulary plus: two yrs. training in combination of building maintenance & building maintenance repair (i.e., electrical, plumbing, carpentry, masonry, sheet metal, painting, plastering, steam fitting, refrigeration, heating) & use of associated hand &/or power tools & equipment (or 2 yrs. exp.); or equivalent.

FORM ADM-4134	CLASS TITLE Building Maintenance Supervisor 1	CODE: 53131C	Page <u>1</u> of <u>2</u>
---------------	--	-----------------	---------------------------

Agenda Item F.1.b. Exhibit C

CLASSIFICATION
CLASSIFICATION

Developed for Equal Opportunity

CLASS TITLE:

Building Maintenance Supervisor 1

CODE:

53131C

MAJOR AGENCIES:

Youngstown State University

JURISDICTION

YSU

RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTIC
4	10-15	Performs maintenance & repairs on items including, but not limited to, steam distribution systems & makes repairs & adjustments; maintains & repairs plumbing & related equipment; maintains, tests & repairs fire alarms; makes adjustments to pneumatic controls, calibrates controls to maintain temperatures; sets up p.a. equipment; checks water chemical content for the natatorium; services custodial equipment; adjusts temperature controls on air conditioning units & steam boilers; adjusts low voltage motor control centers, control circuits, pumps, fans, etc.; services doors & locking devices; services emergency generators; etc.	Skill in 1; ability to 2, 3, 4, 5.
5	5-10	Completes shift reports; prepares reports of work performed; attends safety & training classes; as necessary, supervises maintenance personnel in performing building maintenance tasks; performs other related duties as assigned &/or required.	Skill in 1; ability to 2, 3, 4, 5, (6) prepare meaningful, concise & accurate reports, (7) knowledge of supervision*.

*Developed after employment

MINIMUM CLASS REQUIREMENTS: (including license, if any.)

CLASS TITLE:

Building Maintenance Supervisor 1

CODE:

53131C

**OHIO
CLASSIFICATION
SPECIFICATION**

Developed for Equal Opportunity

CLASS TITLE: Building Maintenance Supervisor 2

CODE: 53132C

MAJOR AGENCIES: Youngstown State University

JURISDICTION: YSU

FUNCTION: Under general supervision from building maintenance superintendent or other higher-level maintenance personnel, performs &/or supervises skilled, semi-skilled & unskilled workers engaged in building maintenance, alteration, &/or repair; may instruct &/or train maintenance personnel in duty performance;

- PERFORMS RELATED DUTIES AS REQUIRED

RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
1	60-75	Performs & supervises personnel (e.g., maintenance repair workers 1, 2, 3, painters, plumbers, etc.) in the maintenance & repairs of equipment; assigns personnel to specific job duties; assists superiors in implementing the equipment maintenance program; collects data on equipment; assists superiors in forecasting equipment usage & with establishing the proper, necessary maintenance cycles to keep equipment operable; requisitions parts & materials for equipment repairs; inspects preventative maintenance work on equipment; reviews work orders; submits reports noting any discrepancies or suggested changes.	Knowledge of (1) supervision; skill in (2) electrical, plumbing, carpentry, masonry, sheet metal, painting, plastering, steam fitting, refrigeration & heating, maintenance & repair & use of associated hand &/or power tools & equipment; ability to (3) understand systems of mechanical procedures (e.g., wiring, plumbing, heating, carpentry), (4) calculates fractions, decimals & percentages, (5) demonstrate dexterity & skillfull use of hands, (6) prepare meaningful, concise & accurate reports, (7) operate free-standing & mainframe computers*.
2	10-30	Performs &/or supervises the performance of routine maintenance in more than one building; coordinates the scheduling of maintenance with other crafts; conducts inspections of buildings; requests work orders & requisitions materials as required, inspects completed work; develops & maintains working relationship with building occupants & staff; responds to requests for maintenance & solves maintenance problems.	Knowledge of 1; skill in 2, 3; ability to 3, 4, 5, 6, 7.

**Developed after employment*

MINIMUM CLASS REQUIREMENTS: (including license, if any.)

Ability to calculate fractions, decimals & percentages & to read & write common vocabulary plus: two years training in combination of building maintenance & building maintenance repair (i.e., electrical, plumbing, carpentry, masonry, sheet metal, painting, plastering, steam fitting, refrigeration, heating) & use of associated hand &/or power tools & equipment (or 2 yrs exp.); or equivalent.

CLASSIFICATION
 IFICATION
 Developed for Equal Opportunity

Building Maintenance Supervisor 2
 MAJOR AGENCIES: Youngstown State University
 CODE: 53132C
 JURISDICTION: YSU

RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
3	5-10	Assists superiors in evaluating performance of employees, counseling employees, scheduling vacation, monitoring proper completion of employee leave forms, & assuring employee compliance with University policy, procedures & safety practices.	Knowledge of 1; ability to 6.

*Developed after employment

MINIMUM CLASS REQUIREMENTS: (including license, if any.)

Emeritus Recommendations

<u>Name</u>	<u>Title</u>
Theodosius L. Demen	Professor Emeritus
Carol E. Ducey	Administrator Emeritus
Raymond W. Hurd	Professor Emeritus
Louise D. Karns	Administrator Emeritus
William Livosky	Director Emeritus
Donald E. McLennan	Professor Emeritus
A. Duane Sample	Professor Emeritus
Sara Throop	Professor Emeritus
Richard G. Weber	Administrator Emeritus

SUBJECT: A Revised Classification Plan for YSU Professional/Administrative Personnel Exempt from Collective Bargaining

EFFECTIVE DATE: July 1, 1990

SUBJECT TO: Approval by Board of Trustees on June 22, 1990

Background

All P/A positions are presently classified into 16 salary grades, numbered 15 through 30, based upon a point count system installed by the Hayes consulting group in 1977-78. Adjustment of salary for incumbents of excluded P/A positions has occurred based on what was negotiated for the P/A positions included in the Union (APAS), or based on the percentage increase granted other YSU positions, modified by merit evaluation. The revised system has been openly developed and explained to all 81 affected employees. They elected a member to an appeals committee, the President appointed a member, and those two selected the third member. The Committee's report has been followed closely in this final recommendation.

Methodology

All exempt P/A positions were evaluated (the positions, not the incumbents) and rank order of relative value to the University determined by using such criteria as the size of function, complexity of decisions, level of responsibility, difficulty, impact, experience and education required. Positions were grouped into classes (i.e., were classified) by this rank order and one or more benchmark positions determined for each class. A midpoint dollar value was determined for each class by comparing the benchmark positions to comparable positions in the eight sister IUC Ohio institutions and the 18 comprehensive universities nationwide included in the CUPA data for IIA institutions with annual budgets of \$59 million or more. (Specifically, the mean of the Ohio institutions' salaries was averaged with the mean of the CUPA data.) Pay grades were then developed for 1989-90. The 1990-91 grades were developed by increasing the midpoint 6.3%, the average increase per year for the previous five years of the CUPA positions. The resulting salary range for 1990-91 is as follows:

Pay Grade	Minimum	First Quartile	Midpoint	Third Quartile	Maximum
K	\$72,500	\$85,225	\$97,950	\$110,675	\$123,400
J	62,400	73,350	84,300	95,250	106,200
I	57,300	67,350	77,400	87,450	97,500
H	52,200	61,350	70,500	79,650	88,800
G	47,800	54,950	62,100	69,250	76,400
F	41,400	47,575	53,750	59,925	66,100
E	37,600	43,200	48,800	54,400	60,000
D	35,800	40,275	44,750	49,225	53,700
C	31,900	35,900	39,900	43,900	47,900
B	28,500	32,050	35,600	39,150	42,700

These pay grades are for 12-month, full-time positions. Nine-month employment is 75% of the pay grade value and ten-month employment is 83% of the pay grade value.

The guideline descriptors for these pay grades (B through K) are presented as Attachment A. For ease of display, all positions and incumbents are shown by classification groups below.

<u>Pay Grade</u>	<u>Position</u>	<u>Incumbent</u>	<u>Min-Max of Grade 1990-91</u>
K	Provost	Gillis	\$72,500 - \$123,400
J	Dean, Arts & Sciences Dean, Bus. Adm. Dean, Education Dean, Engineering Dean, F&PA Assoc. Provost/ Dean Grad. Studies Dean, CAST VP Institutional Advancement VP Student Services	Yozwiak Cicarelli Ruggles Sutton Sweetkind Hotchkiss Richley Looby McBriarty	62,400 - 106,200
I	VACANT		57,300 - 97,500
H	Univ. Librarian Dir. Con't. Ed. & Outreach Dir. Computer Center Exec. Dir. Facilities Exec. Dir. Finance Exec. Dir. Budget & I.S. Exec. Dir. Athletics Exec. Dir. Admin. Serv. Exec. Dir. Personnel Serv. Dir. Student Act./Aux. Serv. Dir. Enrollment Services	Genaway Loch Doctor Salata Glunt Mears Malmisur Miller VACANT Hirsch Yiannaki	52,200 - 88,800
G	Asst. to Pres./Legal Services	McCollum	47,800 - 76,400
F	Asst. Dean - CAST Asst. Dean - Arts & Sci. Asst. Dean - Education Dir. Counseling Serv. Dir. Facilities Maint.	Kohut Mapley McEwing Letchworth Mediate	41,400 - 66,100
E	Dir. WYSU-FM Dir. Classified Personnel Dir. Payroll & Fringe Ben. Dir. General Accounting Bursar Dir. Purchasing	Peterson Clouse Kane James Martindale Mineo	37,600 - 60,000

(E, continued)

	Dir. Internal Audit	Greaf	
	Dir. YSU Police	Robinson	
	Dir. Ctr. for Urban Studies	G. Peterson	
	Dir. Admissions	Kraynak	
	Dir. Scholarships/Fin. Aid	Collins	
	Dir. Investm/Accts. Pay	Beatty	
	Dir. Ctr. Human Ser. Dev.	Chordas	
	Dir. Cushwa Ctr. Ind. Dev.	Cushwa	
	Dir. Env. & Health Serv.	Perry	
	Asst. to Pres/Affirm Action	Bacon	
	Dir. Special Student Serv.	Echols	
	Dir. Student Dev. Serv.	Bleidt	
D	Dir. Media Center	Jackson	\$35,800 - \$53,700
	Assoc. Dir. Computer Ctr.	Anschuetz	
	Assoc. Dir. Computer Ctr.	Williams	
	Assoc. Dir. Computer Ctr.	Barnes	
	Assoc. Dir. Computer Ctr.	Marsico	
	Dir. Care of Grounds	Garono	
	Dir. Sp. Assign/Jant. Serv.	Dampf	
	Dir. Bookstore	Conner	
	Dir. News & Publications	Snyder	
	Dir. Career Services	Whitman	
	Assoc. Dir. Athletics/Intram.	Saternow	
	Assoc. Dir. Records	Countryman	
	Assoc. Dir. Stud. Act./Aux.	Satrum	
	Acquisitions Librarian	Jacobson	
	Tech. Serv. Librarian	Mudrak	
	Public Serv. Librarian	Wall	
	Reference Librarian	Schnuttgen	
	Systems Librarian	Leung	
	Dir. Central Services	Partridge	
	Assoc. Dir. Fac. Maint.	Aey	
	Assoc. Dir. Ath.-Bus.	Morrison	
C	Chief Engr. Power Plant	Garriel	31,900 - 47,900
	Assoc. Bursar	Fox	
	Assoc. Dir. Records	Prince	
	Dir. Elec. Maint. Serv.	Repetski	
	Assoc. Dir. Spec. Stud. Serv.	DeSalvo	
	Assoc. Dir. Admin. Serv.	Scarnecchia	
	Assoc. Dir. Health Enhancem.	Savage	
	Instit. Studies Analyst	Esterly	
	Budget Analyst	Snyder	
	Assoc. Dir. Min. Stud. Serv.	VACANT	
	Dir. Housing	Fahey	
B	Secretary to President	Butler	28,500 - 42,700
	Secretary to President	Martin	
	Personnel Assistant	Scacchetti	

**GUIDELINE DESCRIPTORS FOR SALARY GRADES ASSIGNED TO
PROFESSIONAL/ADMINISTRATIVE POSITIONS EXCLUDED FROM COLLECTIVE BARGAINING**

The following descriptors are comparative. They describe the relative characteristics of a pay grade. Some characteristics of one grade will be similar to another grade. The differences will be the relative level of responsibility. It is important to recognize that any one position within a pay grade will not include all of the listed responsibilities, nor do the examples include all of the tasks that might be included in a position.

SALARY GRADE B

POSITIONS ASSIGNED TO THIS GRADE:

Personnel Assistant
Secretary to the President

PRINCIPAL FUNCTIONAL RESPONSIBILITIES:

Responsible for processing a wide variety of administrative details including confidential documents, contracts, collecting or verifying information, scheduling activities, contacting and assisting publics both inside and outside the university. May supervise a clerical staff or oversee general office procedures.

REPORTS TO:

President or Executive Director

QUALIFICATIONS:

Associate or bachelor's degree required depending upon the function. Minimum of two to three years professional experience.

SALARY GRADE C

POSITIONS ASSIGNED TO THIS GRADE:

Director - Electronics Maintenance Services, Housing
Associate Director - Administrative Services, Records, Special Student Services, Minority Services, Health Enhancement Services
Chief Engineer - Power Plant and Distribution System
Institutional Studies Analyst, Budget Analyst

PRINCIPAL FUNCTIONAL RESPONSIBILITIES:

Responsible for specialized, financial, technical, or administrative activities. Within a financial area, it may include the collection and assembly of data, conducting studies, preparing reports relating to fiscal resources and some analysis. In technical areas, it may include the maintenance, service, or trouble-shooting of equipment, plus consultation, liaison or coordination with users and suppliers. Within administrative areas, it may include planning, monitoring and possibly supervising one or more departmental functions within the area. Some computer and programming skills may be required.

REPORTS TO:

Dean, Executive Director, Director, or Associate Director

QUALIFICATIONS:

Bachelor's or master's degree required depending upon the function. Some positions may require professional certification. Three to five years of progressively responsible work within the functional area or closely related activities is required.

SALARY GRADE D

POSITIONS ASSIGNED TO THIS GRADE:

Director - News Services and Publications, Career Services, Media Center, Grounds, Bookstore, Space Assignments and Janitorial Services, Central Services.
Associate Director - Athletics and Director of Intramurals, Athletics - Business, Computer Center, Registration, Student Activities and Auxiliary Services.
Acquisition Librarian - Public Services Librarian - Reference Librarian - Systems Librarian - Technical Services Librarian

PRINCIPAL FUNCTIONAL RESPONSIBILITIES:

Positions in this grade may be responsible for revenue producing services. There may be significant communication or representation with outside publics. Some positions might be responsible for supervising, developing, scheduling, or overseeing the care of facilities or resources. Some will provide academic support to both students and faculty. Persons in these positions might supervise both professional or clerical staff or manage one or more departments. Some positions will have signature authority.

REPORTS TO:

Vice President, Dean, Executive Director, or Librarian

QUALIFICATIONS:

A masters degree is required or an equivalent combination of a bachelors degree and professional certification or experience. Three to five years experience within the functional area or closely related activity is normally required.

SALARY GRADE E

POSITIONS ASSIGNED TO THIS GRADE:

Director - Admissions, Environmental and Health Services, Classified Personnel, Internal Audit, Purchasing, Payroll and Fringe Benefits, WYSU-FM, Police Dept., General Accounting, Investments and Accounts Payable, Scholarships and Financial Aid, Center for Human Serv. Development, Center for Urban Studies, Cushwa Center for Industrial Development, Student Developmental Services, Special Student Services
Bursar
Assistant to the President for Affirmative Action

PRINCIPAL FUNCTIONAL RESPONSIBILITIES:

Responsible for administering or directing a variety of technical functions. May have coordinating or management responsibility within a major functional area. May be responsible for allocation of university funds, have high external visibility, resolve conflicts, collaborate with faculty, students, or outside publics. May need to interpret government regulations, legal codes, or contracts. Might supervise sizeable professional and clerical staff. May have signature authority for expenditures.

REPORTS TO:

President, Vice President, Dean, Executive Director, or Director

QUALIFICATIONS:

Masters degree is required, or an equivalent combination of a bachelors degree and professional certification or experience. Some positions may require a doctorate. A minimum of five years experience within the functional area or closely related activity is required.

SALARY GRADE F

POSITIONS ASSIGNED TO THIS GRADE:

Assistant Dean - Arts & Sciences, Applied Science & Technology, Education
Director - Facilities Maintenance, Counseling Services

PRINCIPAL FUNCTIONAL RESPONSIBILITIES:

This grade includes academic administration. In administrative areas, persons in these positions manage large departments and budgets. They have signature authority for expenditures. Within a professional area, the position may require academic or professional training plus state licensure.

REPORTS TO:

A Vice President, Dean, Executive Director, or Director

QUALIFICATIONS:

Master's degree is required or an equivalent combination of a bachelor's degree and professional certification or experience. Academic and some administrative positions may require a doctorate. A minimum of five years experience within the functional area or closely related activity is required.

SALARY GRADE G

POSITIONS ASSIGNED TO THIS GRADE:

Director - Budget and Institutional Studies
Assistant to the President - Legal Services

PRINCIPAL FUNCTIONAL RESPONSIBILITIES:

Staff to the president who have major impact upon the general welfare of the university. These positions may have high visibility or significant financial effect on the university. Specific interaction with off-campus publics and governmental and regulatory bodies is often required.

REPORTS TO:

The President

QUALIFICATIONS:

May require a bachelor, masters, or doctorate degree depending upon the function. Professional certification or licensure may be required. Minimum five to eight years experience with the functional area or closely related activity is required.

SALARY GRADE H

POSITIONS ASSIGNED TO THIS GRADE:

Executive Director - Administrative Services; Athletics; Facilities; Finance; Personnel Services

University Librarian

Director - Computer Center; Continuing Education and Education Outreach; Student Activities and Auxiliary Services

PRINCIPAL FUNCTIONAL RESPONSIBILITIES:

Responsible for management and administration of departments whose size, complexity and total assets have extensive impact upon the entire university. May be responsible for a highly technical function where uniform application of university policy, procedure, or operation is necessary. Policy and performance standards may be established and evaluated.

REPORTS TO:

The President, the Provost, a Vice President, or the Associate Provost

QUALIFICATIONS:

A doctorate may be required by some functions. A masters degree is usually required; however, in some positions a combination of a bachelors degree and professional certification or experience may be considered equivalent. A minimum of eight years experience in administrative roles within the functional area or closely related activity is required.

SALARY GRADE I

Intermediate salary grade as determined by the market. Currently there are no positions occupying this grade.

SALARY GRADE J

POSITIONS ASSIGNED TO THIS GRADE:

**Vice President - Student Services; Institutional Advancement
Dean**

Associate Provost and Dean of Graduate Studies

PRINCIPAL FUNCTIONAL RESPONSIBILITIES:

Responsible for executive level management of administrative functions at the level of a school or college or has responsibility for a wide variety of functions with major impact upon the entire university. Administrative control and fiscal responsibility is exercised over multiple units for which overall direction is given, policy is made, and results evaluated.

REPORTS TO:

The President or the Provost

QUALIFICATIONS:

Doctorate and a minimum of ten years of higher education experience is required. Private sector experience may be considered comparable in some positions.

SALARY GRADE K

POSITIONS ASSIGNED TO THIS GRADE:

Provost

PRINCIPAL FUNCTIONAL RESPONSIBILITIES:

Responsible for policy development and administration of all instructional and research activities of the university.

REPORTS TO:

The President

QUALIFICATIONS:

Doctorate and a minimum of ten years of higher education experience in administrative roles.

YOUNGSTOWN STATE UNIVERSITY
Athletic Facilities Concessions Fund
Revised Budget, FY 1989-90

	Standard Object Code	1989-90 Approved		Adjustments		1989-90 Revised	
		FTE	Amount	FTE	Amount	FTE	Amount
Personal Services							
Salaries:							
Prof./Admin. Part-time	121	0.09	\$1,800			0.09	\$1,800
Student Wages	140			0.31	\$2,480	0.31	\$2,480
Occasional Services	195		\$3,240		\$480		\$3,720
Total Salaries		0.09	\$5,040	0.31	\$2,960	0.40	\$8,000
Fringe Benefits	200		\$450				\$450
Total Personal Services		0.09	\$5,490	0.31	\$2,960	0.40	\$8,450
Operating Expenses							
Supplies	300		\$800		\$2,700		\$3,500
Advertising	540				\$45		\$45
Maintenance & Repairs	620		\$200		\$800		\$1,000
Miscellaneous, N.O.C.	799		\$2,000		\$2,000		\$4,000
Miscellaneous Merchandise	890		\$3,500		\$7,500		\$11,000
Total Operating Expenses			\$6,500		\$13,045		\$19,545
Total Departmental Budget		0.09	\$11,990	0.31	\$16,005	0.40	\$27,995
Resources:							
Sales			\$14,400		\$19,600		\$34,000
Expenditures			\$11,990		\$16,005		\$27,995
Excess of Revenue over Expenditures			\$2,410		\$3,595		\$6,005
Use of Excess Revenue:							
Non-mandatory Transfer to Intercollegiate Athletics			(\$2,410)		(\$3,595)		(\$6,005)
Balance as of June 30, 1990			\$0		\$0		\$0

BYLAWS OF THE CHARTER
OF THE
ACADEMIC SENATE

BYLAW 3 ELECTION OF FACULTY SENATORS

Section 5. Organizational Meeting of the Senate

The duties and responsibilities of all senators shall begin with a meeting scheduled for the ~~first~~ SECOND Wednesday in October, which shall be called by the Chair of the Senate, or, if unavailable, by ~~the Chair~~ A MEMBER of the Executive Committee. The first order of business for this meeting shall be the nomination of the Chair of the Senate and nomination of the members of the Charter and Bylaws Committee.

BYLAW 4 OTHER ELECTIONS

Section 1. Chair of the Senate.

- (a) All Senate members shall be eligible for election as Chair of the Senate.
- (b) ~~Candidates for this office shall be nominated at the organizational meeting of the Senate.~~ FORMS FOR NOMINATING CANDIDATES FOR THIS OFFICE WILL BE SENT TO ALL SENATORS ON THE FIRST WORK DAY OF THE ACADEMIC YEAR AND RETURNED BY THE FIRST WEDNESDAY OF OCTOBER. IN ADDITION, NOMINATIONS MAY BE MADE FROM THE FLOOR AT THE ORGANIZATIONAL MEETING. ALL NOMINATIONS MUST BE CONFIRMED. The Elections and Balloting Committee shall conduct a secret mail ballot, and shall announce the results not later than seven calendar days prior to the scheduled November Senate meeting.

BYLAW 6 APPOINTED CHARTERED COMMITTEES

Section 2. Appointed Chartered Committees and Standing Subcommittees.
Composition of and Charges to:

- (g) Student Academic Affairs Committee

- (2) The committee shall be responsible for making recommendations to the Academic Senate as to policy related to the academic sector of student affairs. This responsibility shall include the making of recommendations concerned with general University undergraduate admission policy; registration policy; academic advisement policy; and, policy regarding violations of the regulations governing student academic honesty.

THE COMMITTEE SHALL BE RESPONSIBLE FOR HEARING APPEALS OF THE STUDENT GRIEVANCES SUBCOMMITTEE ACTIONS WHEN THERE ARE ALLEGATIONS OF PROCEDURAL VIOLATIONS AND RETURNING THE CASE TO THE STUDENT GRIEVANCES SUBCOMMITTEE FOR REHEARING WHEN THE STUDENT ACADEMIC AFFAIRS COMMITTEE DETERMINES THERE WERE PROCEDURAL VIOLATIONS. IF THE STUDENT ACADEMIC AFFAIRS COMMITTEE DETERMINES THERE WERE PROCEDURAL VIOLATIONS A SECOND TIME, THE STUDENT ACADEMIC AFFAIRS COMMITTEE WILL HEAR THE CASE AND RENDER THE FINAL VERDICT.

(g-i) Student Academic Grievances Subcommittee

- (2) The subcommittee shall hear and determine cases involving undergraduate students accused of academic dishonesty as well as undergraduate student academic grievances. The subcommittee shall hold hearings that follow due process procedures that will be developed by the Vice President--Student Services and approved by the Academic Senate; and shall have the power to issue disciplinary sanctions. The subcommittee shall have the power to mandate a grade change only in the cases of academic dishonesty or when the instructor materially deviates from the grading scale or weight distribution indicated on the course syllabus to the detriment of an individual student or the entire class. The subcommittee shall have the power to mandate a grade change after holding a due process hearing and after consulting with the affected department.

H. A STUDENT OR INSTRUCTOR MAY APPEAL TO THE STUDENT ACADEMIC AFFAIRS COMMITTEE ONLY ALLEGATIONS OF PROCEDURAL VIOLATIONS.

ARTICLES OF INCORPORATION
OF
YSU TECHNOLOGY DEVELOPMENT CORPORATION

The undersigned, James E. McCollum desiring to form a not for profit corporation under Sections 1702.01 et seq., Revised Code of Ohio, does hereby certify:

FIRST: The name of said corporation shall be **YSU TECHNOLOGY DEVELOPMENT CORPORATION.**

SECOND: The place in Ohio where the principal office of the corporation is to be located is Youngstown State University
Youngstown, Ohio (Mahoning County).

THIRD: The purposes for which such corporation is formed are:

- A) To aid in initiating research and development of and for new products or processes that may enter the market and create jobs in the regional economy; to provide flexibility in employing YSU faculty talent, and to work closer with regional entrepreneurs and manufacturing firms; and to provide a motivating force in stimulating market oriented research and development.
- B) To receive and maintain real or personal property, or both, and, subject to the restrictions and limitations hereinafter set forth, to use and apply

the whole or any part of the income therefrom and the principal thereof exclusively for social service, charitable, religious, scientific, literary, or educational purposes either directly or by contributions to organizations that qualify as exempt organizations under Section 501(c)(3) of the Internal Revenue Code and its Regulations as they now exist or as they may hereafter be amended.

- C) No part of the net earnings of the Corporation shall inure to the benefit of, or be distributable to, any Trustee, member or officer of the Corporation or any other private individual (except that reasonable compensation may be paid for services rendered to or on behalf of the corporation affecting one or more of its purposes), and no Trustee member or Officer of the Corporation, or any private individual shall be entitled to share in the distribution of any of the corporate assets on dissolution of the Corporation. No substantial part of the activities of the Corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publication or distribution of statements) any political campaign on behalf of any candidate for public office;

- D) The Corporation shall not act in a way which would subject it to any taxes imposed by Sections 4941, 4942, 4943, 4944 and/or 4945 of the Internal Revenue Code of 1986, or the corresponding provisions of any subsequent federal tax laws.
- E) Notwithstanding any other provision of these Articles of Incorporation, the corporation shall not conduct or carry on any activities not permitted to be conducted or carried on by an organization exempt from taxation under Section 501(c)(3) of the Internal Revenue Code and its Regulations as they now exist or as they may hereafter be amended, or by an organization, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code and Regulations as they now exist or as they may hereafter be amended.

FOURTH: A) There shall be nine (9) Trustees of the Corporation, all of whom shall concurrently serve as members. The University members shall be appointed by the Board of Trustees and may be either members of the University's Board of Trustees or employees of the University. The non-University members shall be appointed in their representative capacity and in the event of the death, termination of employment or change in the incumbency of that position, the successor to office shall automatically succeed to the position of Trustee-member of this corporation.

- B) There shall be four trustees selected by the YSU Board of Trustees for three-year terms as follows:
- Mark E. Lyden, Member, YSU Board of Trustees
- Lawrence E. Looby, Vice President--Institutional Advancement and Coordinator of Public Service Institute
- Jack D. Bakos, Chair, Civil Engineering
- Howard D. Mettee, Professor, Chemistry
- C) The non-University members shall be:
1. Pamela D. Stanley, Executive Director, Regional Growth Alliance
 - 2. Donald L. French, Executive Director, Mahoning Valley Economic Development Corporation (MVEDC)
 3. Arnold Clebone, President, Mid America Resource Corp. (MARC)
 4. _____, appointed by the Warren Area Chamber of Commerce Board of Directors
 5. William J. Bresnahan, President of Hynes Industries, appointed by the Youngstown Area Chamber of Commerce Board of Directors

FIFTH: Upon the liquidation or dissolution of the Corporation, whether voluntary or involuntary, the Board of Trustees shall, after paying or making provisions for the payment of all of the liabilities of the Corporation, dispose of all of the assets of the Corporation exclusively for the purposes of the Corporation in such manner, or to such organization or organizations organized and operated exclusively for social service, charitable, educational, religious, or scientific purposes as shall at the time qualify as an exempt organization or organizations under

Section 501(c)(3) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue Law), as the Board of Trustees shall determine. No trustee, member or officer shall be entitled to any distribution or division of such property or assets. Any of such assets not so disposed of shall be disposed of by the Senior Judge of the Court of Common Pleas of Mahoning County, Ohio, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes as set forth above.

IN WITNESS WHEREOF, the undersigned Incorporator has hereunto subscribed his name this ____ day of _____, 1990.

James E. McCollum

ORIGINAL APPOINTMENT OF AGENT

KNOW ALL MEN BY THESE PRESENTS, that Richard L. Glunt, a natural person and resident of said County, being the County in which the principal office of the YSU TECHNOLOGY DEVELOPMENT CORPORATION is located, is hereby appointed as the person on whom process, tax notices and demands against may be served.

INCORPORATOR James E. McCollum

* * * *

MAHONING COUNTY, OHIO

YSU TECHNOLOGY DEVELOPMENT CORPORATION

I hereby accept the appointment as the representative of your corporation upon whom process, tax notices or demands may be served.

Richard L. Glunt

Policies of the Board of Trustees of Youngstown State University

Section 14. Intercollegiate Athletic Teams

- 14.1 The University shall maintain existing major revenue producing intercollegiate athletic teams in basketball and football at a level defined by the National Collegiate Athletic Association as Division I and Division IAA status, respectively; and, shall develop such programs in accordance with this policy objective to achieve levels of competitive regional prominence. The University shall also maintain such other non-revenue producing intercollegiate athletic teams and shall develop the same to such levels of competitive proficiency as deemed necessary in the best interests of the University;
- 14.2 The University shall establish and administer personnel practices which attract and maintain competent, qualified and experienced athletic coaching and/or administrative personnel;
- 14.3 The University shall maintain a program of student-athletic recruitment which reflects the degree of competitive prominence which the University aspires to achieve in accordance with existing divisional classification levels of the National Collegiate Athletic Association; and
- 14.4 The University shall furnish suitable facilities and equipment and provide such other support in furtherance of this policy objective as it deems reasonably necessary.
- 14.5 All of the above shall be accomplished within a framework that recognizes the University's commitment to the NCAA's principles of fair play and amateur athletic competition, the physical welfare of our student-athletes, the academic success of our student-athletes, and the clear linkage of our intercollegiate athletic program to the educational mission of the University.
- 14.6 THE TIER SYSTEM OF FUNDING FOR ALL THE ACTIVE SPORTS PROGRAM AT YOUNGSTOWN STATE UNIVERSITY SHALL BE AS FOLLOWS: TIER I SPORTS ARE TO BE FUNDED AT 100% OF NCAA GRANT-IN-AID LIMITATIONS; TIER II UP TO 75% OF NCAA MAXIMUMS; AND TIER III SPORTS UP TO 50% OF NCAA ALLOWABLE SCHOLARSHIPS. PROGRAM GOALS AND IMPROVEMENTS WITHIN EACH SPORT IN TERMS OF STAFFING, SCHEDULING, AND OPERATING BUDGETS SHALL REFLECT THEIR RESPECTIVE SCHOLARSHIP LEVEL SUPPORT.

YOUNGSTOWN STATE UNIVERSITY

A SUMMARY OF THE OPERATING BUDGET



Fiscal Year 1990-91

EXHIBIT *K*

Table 1
YOUNGSTOWN STATE UNIVERSITY

Educational and General Fund Group
Comparison of 1989-90 and 1990-91 Budgets

Fund number	Fund Name	Adjusted 1989-90 Budget	1990-91 Budget	Difference	
				Amount	%
1	Educational & Associated Operations	\$66,088,075	\$72,116,000	\$6,027,925	9.12
2	Continuing Education	471,903	381,116	(90,787)	-19.24
700	Cushwa Ctr. For Indust. Devel.	217,794	211,977	(5,817)	-2.67
700	Urban Demonstration Program	35,665	42,331	6,666	18.69
700	Center for Human Services Devel.	86,000	93,109	7,109	8.27
700	Center for Engineering Services	37,057	37,057	0	0.00
750	Monus Professor of Entrepreneurship	25,000	25,000	0	0.00
700	Forensic Research Laboratory	10,390	12,500	2,110	20.31
	Selective Excellence Programs:				
	Round II				
700	Research Challenge - Bio., Chem., and Engineering	20,000	0	(20,000)	-100.00
	Round III				
700	Academic Challenge - English	126,028	b	(126,028)	-100.00
700	Academic Challenge - Marketing	56,806	b	(56,806)	-100.00
700	Academic Challenge - Music	106,235	b	(106,235)	-100.00
700	Research Challenge - Sickle Cell Anemia	12,112	20,925	8,813	72.76
700	Research Challenge - Adult Resp Distress	3,248	8,315	5,067	156.00
700	Research Challenge - Chemiluminescence	12,054	26,110	14,056	116.61
	Research Challenge - Infrared Specto	10,065	22,519	12,454	123.74
700	Productivity Challenge - C.A.S.T.	27,500	54,736	27,236	99.04
700	Corporation for Public Broadcasting	50,000	80,947	30,947	61.89
700	Substance Abuse Prevention	1,500	0	(1,500)	-100.00

FUNDS RECEIVING SUPPORT FROM THE GENERAL FEE

4	Career Services*	\$333,924	\$342,513	\$8,589	2.57
5	Jambar*	137,918	145,817	7,899	5.73
6	Neon*	74,099	76,394	2,295	3.10
7	University Theatre*	117,854	120,555	2,701	2.29
8	Student Government	145,837	147,528	1,691	1.16
9	Intramural Recreation*	102,966	110,733	7,767	7.54
10	Miscellaneous Non-Instr. Activities	75,465	82,884	7,419	9.83
11	Club Sports	2,000	4,000	2,000	100.00
12	Day Care Services	54,070	54,097	27	0.05
13	Student Activities	93,326	91,860	(1,466)	-1.57
14	Counseling & Health Enhancement Serv*	278,246	371,365	93,119	33.47
15	Scholarships & Financial Aids*	553,580	614,983	61,403	11.09
16	Health Enhancement Services	92,589	c	(92,589)	-100.00
20	Intercollegiate Athletics*	3,089,492	3,550,081	460,589	14.91
21	Kilcawley Center*	1,495,713	1,499,701	3,988	0.27
37	WYSU/FM*	319,985	331,145	11,160	3.49
17	Student Residence Development	200,000	320,000	120,000	60.00
25	Student Support Programs	a	183,966	183,966	

AUXILIARY ENTERPRISES NOT RECEIVING GENERAL FEE SUPPORT

22	Bookstore	\$2,850,000	\$2,850,000	\$0	0.00
23	Housing Services	692,000	1,664,180	972,180	140.49
24	Parking Services	1,150,000	1,200,000	50,000	4.35
19	Athletic Facilities - Rentals	127,100	152,515	25,415	20.00
	Athletic Facilities - Concessions	0	96,000	96,000	
	Summer Sports Camps:				
	Football	45,000	50,000	5,000	11.11
	Men's Basketball	35,000	30,000	(5,000)	-14.29
	Women's Basketball	10,000	12,000	2,000	20.00
		<u>\$79,473,596</u>	<u>\$87,234,959</u>	<u>\$7,761,363</u>	<u>9.77</u>

* Have income sources in addition to General Fee Allocation.

a. Included in Fund One in FY 1989-90.

b. Included in Fund One in FY 1990-91.

c. Merged with Counseling Services in 1990-91.

BUDGET SUMMARY AND HIGHLIGHTS

"Education and General" budgets and Auxiliary Enterprises budgets total \$87,234,959 for 1990-91 at Youngstown State University compared to \$79,473,596 budgeted for 1989-90. This is an increase of \$7,761,363 or 9.77 percent. Table 1 is a listing of all funds which comprise the total budget.

Staffing

Youngstown State University will continue to be a major employer in the Mahoning Valley area. A total of almost 1,518 full-time equivalent jobs are budgeted in Fund One in 1990-91 with more than 1,772 full-time equivalent jobs in all budgets. (See Table 2.) This is an increase of more than 45 full-time positions when compared to the previous year. Among the increases are 11 new full-service faculty positions, 8 new full-time professional/administrative positions, and 11 new full-time classified positions.

Enrollment

Enrollment for Fall quarter, 1990 (Table 3) is expected to continue the trend of small increases seen in each of the two previous years. Enrollment for Fall quarter is expected to be 15,000 headcount (10,972 full-time equivalent). This is an increase from Fall, 1989 of 136 students or approximately one percent.

The projected increase in enrollment is at least partially attributable to the Early Advising and Registration Program that recently completed the second year of operation and a newly invigorated recruitment program. The Early Advising and Registration program is designed to encourage new high school seniors to make a commitment to the University prior to high school graduation. The recruitment program has expanded its recruitment area

to include western New York state, the greater Pittsburgh area as well as a larger part of western Pennsylvania, and the major metropolitan areas of Ohio beyond the Mahoning Valley.

EDUCATIONAL AND ASSOCIATED OPERATIONS - FUND ONE

Educational and Associated Operations - Fund One, totals \$72,116,000 and is \$6,027,925 or 9.12 percent more than the adjusted budget for 1989-90. This budget accounts for 82.8 percent of all YSU budgeted funds.

Changes of note in the Fund One budget for 1990-91 include:

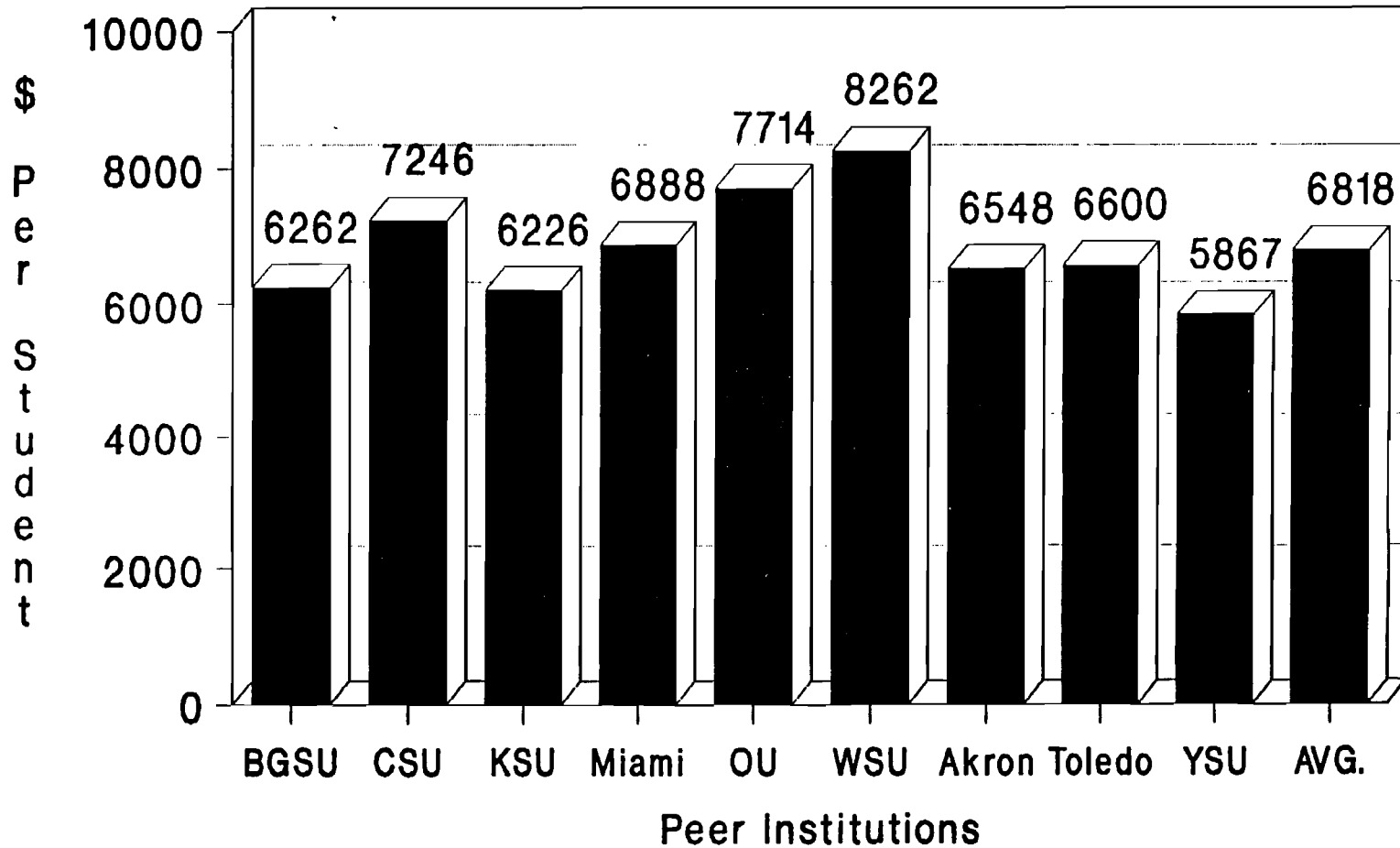
- a. the Academic Challenge, Round III, program budgets, totaling \$409,262 have been moved to Fund One in order to facilitate the operation of the programs and to make the best use of the funds available.
- b. The 1990-91 Fund One budget includes funding for new initiatives to promote research. Funding in the amount of \$34,500 is being budgeted for the purpose of: (1) providing support to faculty who wish to prepare proposals for external funding of research projects; and (2) resources to support research projects that are of joint interest to individual faculty members and the Public Service Institute and are approved by the Institute.
- c. Funding for start-up money (\$100,000) is being provided to assist in the start-up costs of the new YSU Technology Development Corporation. The Corporation will be a not-for-profit entity to aid in initiating research and development projects that will result in products and processes that will enter the market place in a reasonable period of time and create jobs in the regional economy.
- d. The Educational Administration department in the school of Education will begin operation with the new budget year. The Educational Administration department will seek

FIGURE 1

YOUNGSTOWN STATE UNIVERSITY

I & G Expenditures Per FTE Student

Peer Institutions, FY 1989



■ Dollars

Source: OBOR Basic Data Series,
1989, Tables 2 and 10

approval, from the Ohio Board of Regents, to offer a doctoral degree designed to further the qualifications of elementary and secondary school administrators. A chairperson has been appointed and recruitment for additional faculty will soon start.

Revenue

Table 4 details the revenue projected for Fund One in 1990-91 and provides a comparison with previous years. Budgeted revenue from all sources is expected to increase to \$72,116,000 or \$6,027,925 (9.12%) from the adjusted FY 1989-90 budgeted amount. The largest revenue sources, student fees and charges and state appropriations, are expected to increase by 11.3 percent and 6.3 percent, respectively. Combined, student fees and charges and state appropriations account for 93 percent of the budgeted funds.

It will be necessary to make use of funds from the Contingency Reserve fund in the amount of \$1,655,000. This not desirable, but is a necessity if the University is to pursue any new initiatives or is to avoid significant reductions in current programs and activities.

Figure I illustrates the reason for the proposed use of Contingency reserve funds. While Figure I is a display of expenditures per full-time equivalent student (FTE), it also is a mirror of resources available per FTE student. In Fiscal Year 1989, the most recent year for which state-wide data is available, YSU spent less per student for Instructional and General purposes than did any of the eight peer universities. A simple calculation indicates that if resources to support expenditures at the same level as the state average expenditure per student had been available, an additional \$9,990,000 would have been available. This is far more than the combined amount of the Contingency Reserve funds proposed to be used and the fund balance brought forward.

Expenditure By Function

Instruction and Departmental Research expenditures are budgeted to increase by \$3,711,060 to \$43,971,341. This is the largest category of expenditures by function and accounts for almost 61 percent of the Fund One budget. The largest increase in terms of percentage of increase is in Research which increased by 36 percent in support of the new initiatives in this area.

Expenditure By Object

In common with all higher education institutions, compensation costs for employees constitute the largest portion of the the FY 1990-91 budget at Youngstown State University. For the next fiscal year, compensation costs will make up almost \$61 million dollars or 84.4 percent of the Fund One budget. Compensation for faculty will exceed \$32 million (44 percent of the budget) while compensation for all other employees will be over \$28 million or 40 percent of the budget.

Academic year salaries for full service faculty and for Extended Teaching Service faculty were adjusted in accordance with the collective bargaining Agreement. Salaries for Professional /Administrative staff represented by YSU-APAS will be adjusted when a collective bargaining agreement is concluded between the University and APAS. Salaries for Professional/Administrative staff not represented by YSU-APAS have been increased by an average of 7.8 percent based on merit. Salaries for YSU Police department staff represented by NOPBA are budgeted at the rates provided for in the collective bargaining Agreement. When all categories of compensation are included, the total compensation for all employees is budgeted at \$60,894,618 or an increase of \$5,090,937. This is 84.5 percent of the Fund One budget.

Funding for capital equipment purchases for instructional purposes will be provided by using funds appropriated for this

purpose by the State Assembly and routed to the universities through the Ohio Board of Regents.

Personnel

The number of full-time faculty positions will increase by 10.5 FTE to 474.20 FTE for 1990-91 and includes positions funded by the Academic Challenge funds. In addition, several limited service and classified positions are funded by the use of Academic Challenge funds. The "Extended Teaching Service" positions will remain steady at 4.29 FTE. Also, 157.54 FTE Limited Service faculty positions are budgeted. Summer School faculty has been increased slightly to 56.91 FTE.

The number of full-time Professional/Administrative positions budgeted in Fund One will increase by 6.4 FTE to 119.85 FTE and the number of full-time Classified Civil Service positions will be increased by 11.0 FTE to 416.5 FTE. The increases in the professional/administrative staff and the classified civil service staff are largely due to the movement of the Academic Challenge, Round III budgets into Fund One, support for the YSU Technology Development Corporation, and the movement of staff positions in Continuing Education to the Fund One Budget. Hourly wage positions including student wages supervisors will increase slightly to 173.47 FTE. The total of 1517.97 FTE budgeted positions in Fund One is an increase of 34.16 FTE. University-wide, a total of 1772.03 FTE positions have been budgeted in FY 1990-91.

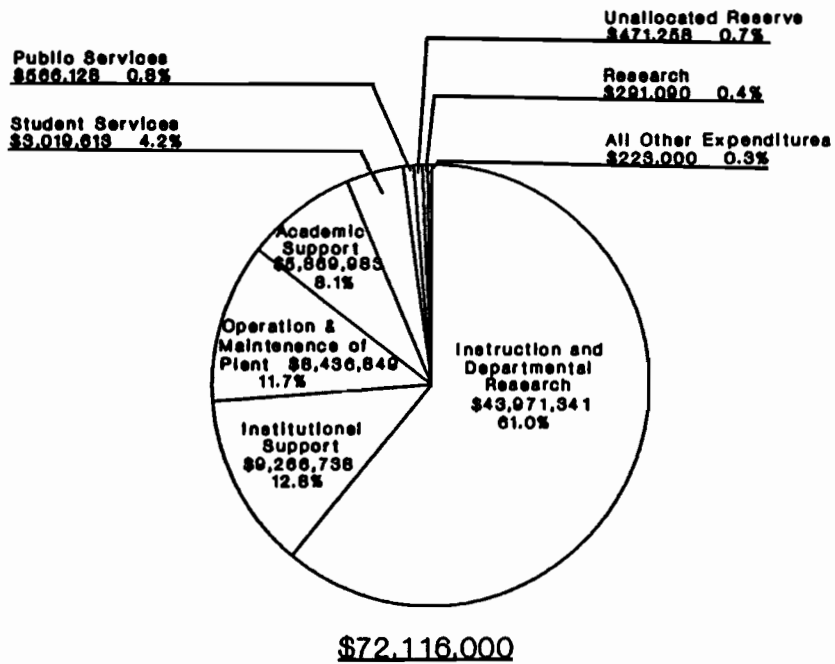
Table 2
YOUNGSTOWN STATE UNIVERSITY

Summary of Budgeted Positions, All Funding Sources
FY 1989-90 and FY 1990-91

Employee Group	Fund One		General Fee Fund Group		Auxiliary Enterprises		Challenge Programs		All Other Funding Sources		Total	
	1989-90	1990-91	1989-90	1990-91	1989-90	1990-91	1989-90	1990-91	1989-90	1990-91	1989-90	1990-91
Full Service Faculty:												
Professor	194.20	206.20							0.04	0.00	194.24	206.20
Associate Professor	118.50	120.00									118.50	120.00
Assistant Professor	124.00	118.00									124.00	118.00
Instructor	23.00	30.00					4.00				27.00	30.00
Subtotal - Faculty	459.70	474.20	0.00	0.00	0.00	0.00	4.00	0.00	0.04	0.00	463.74	474.20
Extend. Teach. Serv. Fac.	4.29	4.29									4.29	4.29
Summer School Faculty	55.39	56.91									55.39	56.91
Limited Service Faculty	158.93	157.54					0.10		0.00	0.27	159.03	157.81
Continuing Educ. Faculty									4.14	4.14	4.14	4.14
Graduate Assistants	52.83	52.30	0.00	1.00					0.50		53.33	53.30
Academic Dept. Chairpersons	18.50	19.00									18.50	19.00
Academic Deans	10.00	10.00									10.00	10.00
Prof./Admin. Staff:												
Full-time	113.45	119.85	54.80	56.80	4.90	6.90			7.40	5.00	180.55	188.55
Part-time	13.76	12.91	11.77	15.74	0.93	0.50	0.50	0.75	0.50		27.46	29.90
Classified Staff:												
Full-time	405.60	416.50	31.63	32.13	20.00	22.00			4.40	2.00	461.63	472.63
Part-time	18.21	21.00	0.50	1.00	2.81	3.21					21.52	25.21
Subtotal - Staff	850.96	870.30	98.7	106.67	28.64	32.61	0.6	0.75	16.94	11.41	995.84	1021.74
Student Employees:												
Hourly Wages Employees	168.67	165.48	45.44	49.21	40.68	44.14	0.96	3.28	1.93	1.29	257.68	263.40
Student Wages Supervisors			2.26	2.34	1.50	1.50					3.76	3.84
Research Assistants	4.48	7.99					1.36	0.86			5.84	8.85
Subtotal - Student Employee	173.15	173.47	47.70	51.55	42.18	45.64	2.32	4.14	1.93	1.29	267.28	276.09
Total	1483.81	1517.97	146.40	158.22	70.82	78.25	6.92	4.89	18.91	12.70	1726.86	1772.03

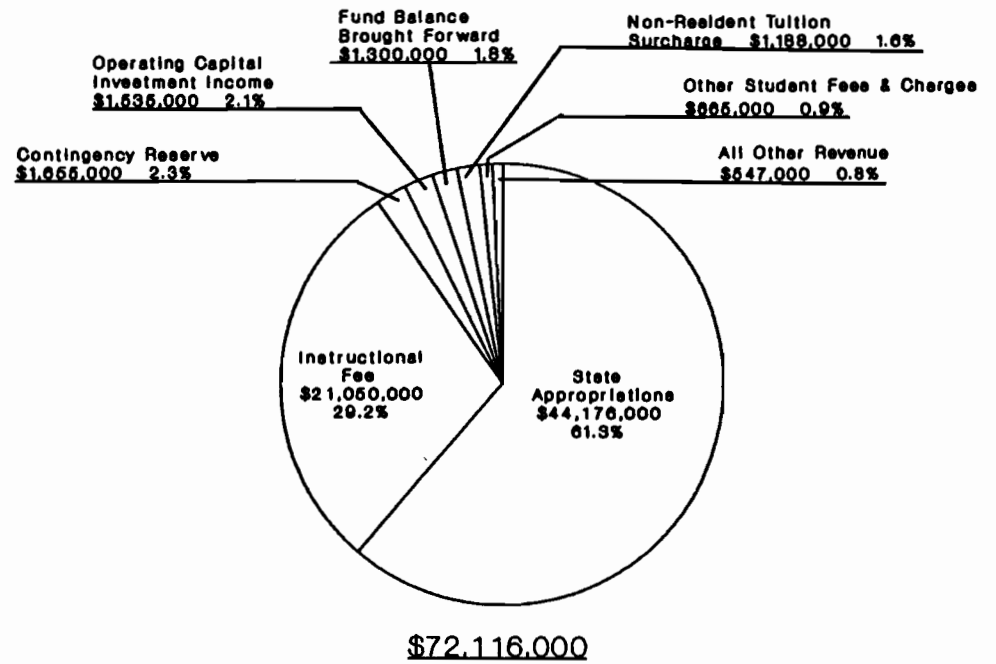
**FIGURE 2
YOUNGSTOWN STATE UNIVERSITY**

EXPENDITURES BY FUNCTIONAL CLASSIFICATION, FUND ONE, 1990-91*



*See Table 8 for details

**SUMMARY OF REVENUE SOURCES
FUND ONE, 1990-91***



*See Table 4 for details

**Table 3
YOUNGSTOWN STATE UNIVERSITY**

**Enrollment Summary for 1990-91
Compared to Previous Years**

School or College	Actual Headcount				Projected 1990-91
	1986-87	1987-88	1988-89	1989-90	
College of Applied Science and Technology	4,569	4,204	4,034	3,945	3,981
College of Arts & Sciences	4,520	4,464	4,515	4,486	4,527
School of Business Admin.	1,725	1,648	1,643	1,764	1,780
School of Education	1,350	1,598	1,785	1,915	1,933
School of Engineering	833	794	742	694	700
College of Fine and Performing Arts	814	813	819	843	851
Graduate School	1,204	1,154	1,172	1,217	1,228
Total Headcount	15,015	14,675	14,710	14,864	15,000

Full-time Equivalent Students Instructed - Fall Quarter

School or College	Actual 1989-90			Projected 1990-91		
	Under- graduate	Graduate	Total	Under- graduate	Graduate	Total
College of Applied Science and Technology	1,201	12	1,213	1,205	12	1,217
College of Arts & Sciences	6,683	88	6,771	6,705	91	6,796
School of Business Admin.	984	73	1,057	986	75	1,061
School of Education	537	177	714	539	183	722
School of Engineering	322	15	337	323	16	339
College of Fine and Performing Arts	816	18	834	818	19	837
Total FTE	10,543	383	10,926	10,578	396	10,972

Note: FTE totals may not be equal to sum of individual lines due to rounding.

Table 4
YOUNGSTOWN STATE UNIVERSITY

Educational and Associated Operations, (Fund One), Revenue
1988-89 Budgeted and Actual, 1989-90 Budgeted and Projected Actual,
and Projected 1990-91

Income Source	FY Adjusted 1988-89 Budget	FY 1988-89 Actual	FY Adjusted 1989-90 Budget	Projected FY 1989-90 Actual	FY 1990-91 Projected
Instructional Fee	\$17,800,000	\$18,344,713	\$18,750,000	\$19,849,446	\$21,050,000 a
Non-resident Tuition Surcharge	1,185,000	1,131,480	1,135,000	1,187,507	1,188,000
Performance Music Fee	41,000	36,468	37,000	36,057	37,000
Executive MBA Program Service Charge	0	0	90,075	46,425	52,000
Application Fee	105,000	162,492	110,000	130,000	115,000
Change of Registration Fee	150,000	147,052	150,000	149,841	150,000
Credit by Examination Fee	2,000	1,582	2,000	2,000	2,000
Graduation Fee	51,000	49,405	50,000	52,421	50,000
Application Fee (Graduate School)	0	32,705	7,000	35,000	9,000
Matriculation Fee (Graduate School)	13,000	0	0	0	0
Subtotal - Tuition & Fees	\$19,347,000	\$19,905,897	\$20,331,075	\$21,488,697	\$22,653,000
Service Charges:					
Early Advis. & Regist. Program Fee	\$0	\$3,820	\$4,000	\$1,685	\$4,000
Transcript Fee	51,000	48,750	45,000	50,800	46,000
Thesis Binding Charge	1,000 *	1,000 *	1,000 *	1,036 *	1,000 *
H & PE Lock and Towel Charge	3,000	5,964	5,400	5,415	6,000
Diploma Mailing Charge	0 *	0 *	0 *	0 *	0 *
Registration Withdrawal Fee	59,000	58,338	55,000	59,940	57,000
Subtotal - Service Charges	\$113,000	\$116,872	\$109,400	\$117,840	\$113,000
Replacement Charges:					
Diploma Replacement	\$500 *	\$413 *	\$0 *	\$201 *	\$0 *
H & PE Lock & Towel Replacement	1,000 *	1,112 *	1,000 *	835 *	1,000 *
I.D. Replacement	5,000 *	6,182 *	5,000 *	5,830 *	5,000 *
Subtotal - Replacement Charges	\$6,500 *	\$7,707 *	\$6,000 *	\$6,866 *	\$6,000 *
Fines and Penalty Assessments					
Late Registration fee	\$44,000	\$51,218	\$50,000	\$53,250	\$50,000
Late Payment Fee	50,000	69,165	57,000	77,000	57,000
Returned Check or Credit Card Fee	2,000	3,077	2,000	1,938	2,000
Library Fines	28,000	35,213	25,000	38,775	28,000
Subtotal - Fines and Penalties	\$124,000	\$158,673	\$134,000	\$170,963	\$137,000
Subtotal - Tuition, Fees, & Charges	\$19,584,000	\$20,181,442	\$20,574,475	\$21,777,500	\$22,903,000
State Appropriations:					
Instructional Subsidy	\$37,400,000	\$38,379,376	\$40,512,000	\$41,272,957	\$42,760,000
Teacher Education Redesign	280,000	235,332	170,000	75,000	170,000
Developmental Education	45,000	56,825	45,000	52,111	45,000

Table 4
YOUNGSTOWN STATE UNIVERSITY

Educational and Associated Operations, (Fund One), Revenue
1988-89 Budgeted and Actual, 1989-90 Budgeted and Projected Actual,
and Projected 1990-91

Income Source	FY Adjusted 1988-89 Budget	FY 1988-89 Actual	FY Adjusted 1989-90 Budget	Projected FY 1989-90 Actual	FY 1990-91 Projected
Academic Challenge	c	0	826,000	800,348	1,201,000
Subtotal - State Appropriations	\$37,725,000	\$38,671,533	\$41,553,000	\$42,200,416	\$44,176,000
Sales & Services of Educational Activities:					
Child Development Laboratory Charge	\$0	\$0	\$1,200	\$0	\$0
Elem. Ed. Reading Specialist Charge	0	525	500	375	0
Early Childhood Practicum Charge	0	1,106	0	325	1,000
Dental Hygiene Clinic Charge	0	0	0	0	0
Computer Time Charge	20,000	2,859	13,000	3,293	4,000
Quantity Food Luncheons	2,000	2,195	3,000	3,000	3,000
Microbiology Lab. Testing Fee	c	0	55,000	25,518	55,000
Subtotal - Sales & Services	\$22,000	\$6,685	\$72,700	\$32,511	\$63,000
Non-mandatory Transfers from:					
Fund One Contingency	\$1,121,000	\$1,121,000	\$458,300	\$410,300	\$1,655,000
Teacher Education Redesign	65,000	65,000	0	0	0
Academic Challenge Unallocated Reserve	c	0	125,000	125,000	205,000
Library Books Reserve	159,000	159,000	341,000	341,000	0
Other	0	0	0	48,000	0
	\$1,345,000	\$1,345,000	\$924,300	\$924,300	\$1,860,000
Other Sources:					
Operating Capital Investment Income	\$1,200,000	\$1,463,158	\$1,400,000	\$1,535,170	\$1,535,000
Indirect Expense Recovery	45,000	78,313	100,000	48,775	100,000
Facility Rental	0	3,449	2,600	3,026	2,000
Cash Discount on Purchases	13,000	10,384	11,000	12,474	11,000
Miscellaneous, W.O.C.	95,000	137,331	120,000	45,962	136,000
W.E.O.U.C.O.M.	30,000	30,000	30,000	30,000	30,000
Subtotal - Other Sources	\$1,383,000	\$1,722,635	\$1,663,600	\$1,675,407	\$1,814,000
Fund Balance Brought Forward	\$1,300,000	\$1,300,000	\$1,300,000	\$1,300,000	\$1,300,000
TOTAL FUND ONE REVENUE	\$61,359,000	\$63,227,295	\$66,088,075	\$67,910,134	\$72,116,000

- a. Assumes Headcount = 15,000 and Instr. Fee Rate = \$46/550.
b. Discontinued, effective Summer, 1988.
c. Not part of Fund One prior to FY 1989-90.
* Not included in totals.

Table 5

YOUNGSTOWN STATE UNIVERSITY

Educational and Associated Operations (Fund One)
 Comparison By Functional Classification of Expenditures
 1989-90 and 1990-91

Functional Classification	1989-90 Budget	1990-91 Budget	Increase or Decrease	
			\$	%
Instruction & Departmental Research	\$40,260,281	\$43,971,341	\$3,711,060	9.22
Research	\$213,560	\$291,090	\$77,530	36.30
Public Services	\$507,622	\$566,128	\$58,506	11.53
Academic Support	\$5,562,118	\$5,869,983	\$307,865	5.54
Student Services	\$2,960,904	\$3,019,613	\$58,709	1.98
Institutional Support	\$8,481,437	\$9,266,738	\$785,301	9.26
Operation & Maintenance of Plant	\$7,979,153	\$8,436,849	\$457,696	5.74
Student Aid	\$35,000	\$35,000	\$0	0.00
Reserve for Temporary Employees	\$88,000	\$88,000	\$0	0.00
Nonmandatory Transfer To: YSU Technology Development Corp.	\$0	\$100,000	\$100,000	
Unallocated Réserve	\$0	\$471,258	\$471,258	
TOTAL	\$66,088,075	\$72,116,000	\$6,027,925	9.12

Table 6

YOUNGSTOWN STATE UNIVERSITY
Educational and Associated Operations (Fund One)
Comparison of Expenditures by Object
1989-90 Compared to 1990-91

	FY 1989-90		FY 1990-91		Difference	
	BUDGET	%	BUDGET	%	AMOUNT	%
PERSONAL SERVICES						
Fac. Sal.-Acad. Year:						
Professor	\$11,216,153	16.97	\$12,551,510	17.40	\$1,335,357	11.91
Assoc. Professor	5,094,618	7.71	5,436,651	7.54	342,033	6.71
Asst. Professor	4,033,144	6.10	4,075,072	5.65	41,928	1.04
Instructor	684,382	1.04	884,835	1.23	200,453	29.29
Subtotal	\$21,028,297	31.82	\$22,948,068	31.82	1,919,771	9.13
Fac. Sal.-Summer School	\$2,334,825	3.53	\$2,534,739	3.51	\$199,914	8.56
Fac. Sal.-Overload	63,500	0.10	100,602	0.14	37,102	58.43
Faculty-Extended Teach. Serv.	224,900	0.34	242,376	0.34	17,476	7.77
Faculty - Grant Proposal Preparation	0	0.00	10,000	0.01	10,000	
Faculty - Public Service Projects	0	0.00	20,000	0.03	20,000	
Faculty-Fringe Benefits	5,829,355	8.82	6,368,723	8.83	539,368	9.25
TOTAL FACULTY COMPENSATION	\$29,480,877	44.61	\$32,224,508	44.68	\$2,743,631	9.31
Lim. Serv. Fac. Salaries	\$3,168,600	4.79	\$3,308,100	4.59	\$139,500	4.40
Graduate Assistants	626,625	0.95	675,625	0.94	49,000	7.82
Acad.Dept.Chair.Supp.	158,946	0.24	161,162	0.22	2,216	1.39
Prof./Admin. Full-Time	4,908,636	7.43	5,245,403	7.27	336,767	6.86
Prof./Admin. Part-Time	316,117	0.48	332,939	0.46	16,822	5.32
Classified Full-Time	10,007,176	15.14	10,861,888	15.06	854,712	8.54
Classified P-T/Temp.	289,350	0.44	369,333	0.51	79,983	27.64
Classified Overtime Sal.	198,225	0.30	215,530	0.30	17,305	8.73
Wages	1,364,765	2.07	1,376,871	1.91	12,106	0.89
Research Assistants	55,900	0.08	99,750	0.14	43,850	78.44
Stipends	107,760	0.16	121,460	0.17	13,700	12.71
Supplementary Salaries	34,411	0.05	40,211	0.06	5,800	16.86
Occasional Service Payment	5,000	0.01	5,000	0.01	0	0.00
Fringe Benefits	5,081,293	7.69	5,856,838	8.12	775,545	15.26
TOTAL STAFF COMPENSATION	\$26,322,804	39.83	\$28,670,110	39.76	\$2,347,306	8.92
TOTAL PERSONAL SERVICES	\$55,803,681	84.44	\$60,894,618	84.44	\$5,090,937	9.12
SUPPLIES	\$1,328,760	2.01	\$1,395,052	1.93	\$66,292	4.99
TRAVEL AND RELATED EXPENSES	574,341	0.87	585,821	0.81	11,480	2.00
INFORMATION & COMMUNICATION	725,587	1.10	735,400	1.02	9,813	1.35
MAINT., REPAIRS, UTILITIES, & OTHER OCCUPANCY EXPENSES	4,349,197	6.58	4,552,406	6.31	203,209	4.67
MISCELLANEOUS						
Compt. & Other Equip. Rental	617,420	0.93	570,509	0.79	(46,911)	-7.60
Miscellaneous-Not Otherwise Classified	1,185,894	1.79	1,222,516	1.70	36,622	3.09
EQUIPMENT						
Library Acquisitions	960,000	1.45	1,050,000	1.46	90,000	9.38
Other	362,495	0.55	357,320	0.50	(5,175)	-1.43
RESERVE FOR TEMPORARY EMPLOYEES	88,000	0.13	88,000	0.12	0	0.00
NONMANDATORY TRANSFER TO:						
YSU Technology Development Corp.	0	0.00	100,000	0.14	100,000	
AREA CONTINGENCY ACCOUNTS AND UNALLOCATED RESERVE	92,700	0.14	564,358	0.78	471,658	508.80
	\$10,284,394	15.56	\$11,221,382	15.56	\$936,988	9.11
TOTAL	\$66,088,075	100.00	\$72,116,000	100.00	\$6,027,925	9.12



Youngstown State University / Youngstown, Ohio 44555-0001

June 29, 1990

TO: Board of Trustees
Dr. Neil D. Humphrey, President

FROM: Patricia D. Martin *Patricia D. Martin*
Secretary Pro tem, Board of Trustees

Enclosed is a copy of draft Minutes of the meeting of the Board of Trustees held on June 22, 1990.

Enclosure

cc: President Humphrey
Provost Gillis
Attorney Kretzer