



An International Organization

The Association for Behavior Analysis

December 16, 1999

Stephen Graf
Youngstown State University
Department of Psychology
1 University Plaza
Youngstown OH 44555-3401

Dear Stephen Graf:

The Program Committee has accepted your proposal for a reunion at the 2000 Annual Convention of the Association for Behavior Analysis. The scheduling information is as follows:

05/28/2000 8:00 PM - 9:50 PM Lanai 160

Standard Celeration Chart Data Share.

Chair: Stephen Graf (Youngstown State University)

We are anticipating a large convention attendance. Be sure to make your hotel reservation as soon as possible by contacting the *Marriott Wardman Park Hotel* at (202) 328-2000. You should identify the name of our group as *Association for Behavior Analysis* in order to get special room discounts.

ABA will provide basic audio/visual equipment including an overhead projector and screen. If you need a slide projector for your presentation, ABA will provide this for you only if you let us know in writing in advance, otherwise we will not be able to coordinate it effectively. Mail, e-mail, or fax your request to the ABA office. If your event requires additional equipment, you may arrange for it at your own expense by contacting Jeffrey Sweeney at 202-328-2000, ext. 2517.

If there is a book that you have authored or co-authored, or that relates to your presentation, that you would like convention attendees to be able to buy, please contact John Begheny at the ABA office. Phone: (616) 387-8381. Fax: (616) 387-8354. E-mail: 76236.1312@compuserve.com. Please provide a publisher contact who can provide pricing and availability information.

Thank you for contributing to the ABA Annual Convention.

Sincerely,

Maria E. Malott, Ph.D.
Executive Director/Secretary-Treasurer

213 West Hall
Western Michigan University
1201 Oliver St.
Kalamazoo, MI 49008-5052

Telephone: (616) 387-8341/8342
Fax: (616) 387-8354
Web Site: <http://www.wmich.edu/aba>
E-Mail: 76236.1312@compuserve.com



An International Organization

The Association for Behavior Analysis

November 23, 1999

Stephen Graf
Youngstown State University; Dept. of Psychology
1 University Plaza
Youngstown OH 44555-3401

Dear Stephen Graf:

Congratulations! The Program Committee has accepted your 3-hour workshop proposal for presentation at the 2000 Annual Convention of the Association for Behavior Analysis. Attached is the scheduling information relevant to this event.

Let me remind you that workshops with fewer than five registrants will be canceled. For those workshops with more than five registrants, the payment to the instructors will be determined as follows: \$150 (base pay) + 20% of participant's workshop fee (with the exception of the five required participants) + materials fee per participant. At the 2000 Convention there will be a Continuing Education Desk in the convention registration area. Please collect a registration ticket from each participant. The number of attendees used to calculate your payment will be determined by the number of registration tickets. You should also encourage attendees to fill out the evaluation of your workshop. The evaluations should be sealed with the total number of attendees clearly marked on the outside of the envelope. An ABA volunteer will assist in your workshop. He or she will collect the registration tickets and evaluations at the end of your workshop.

We are anticipating a large convention attendance. Be sure to make your hotel reservation as soon as possible by contacting the *Marriott Wardman Park Hotel* at (202) 328-2000. You should identify the name of our group as *Association for Behavior Analysis* in order to get special room discounts.

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If there is a book that you have authored or co-authored, or that relates to your presentation, that you would like convention attendees to be able to buy, please contact John Begeny at the ABA office. Telephone: (616) 387-8381. Fax: (616) 387-8354. E-mail: 76236.1312@compuserve.com. Please provide a publisher contact who can provide pricing and availability information.

Thank you for contributing to the ABA Annual Convention.

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Workshop #31: How to Develop, Produce and Use SAFMEDS

Presented by: Stephen Graf, Ph.D.

Evaluation Data of May 27, 2000

	# of Responses				
	Disagree	1	2	3	4 5
Workshop Description					
The description of the event was totally clear				2	8
The description helped me decide to enroll		1	2		7
Workshop Content					
The event content was consistent with its description		1			9
The content was at the advertised difficulty level		1			9
I would be able to apply the concepts/activities presented					10
My learning objectives for the event were addressed					10
Presenter (s)					
The presenter seemed to be knowledgeable about the topic(s) covered					10
The presenter was skillful in presenting the content of the event					10
The presenter was well organized/prepared		1			9
The presenter encouraged learner participation					10
The presenter covered the material thoroughly		1			9
Supplemental Materials					
The material was comprehensible					10
The material is likely to be useful as a future reference					10
Audio/Visual Aids					
The audio visual aids were very clear and easy to read/hear		2			8
Setting/Facilities					
The number of participants was ideal in helping me accomplish the objectives		2			8
The facilities used for this event were ideal		3			7
The length of the event was appropriate		2			8
Overall Evaluation of the Event					
Overall, the event was excellent		1			9
Comments					

Workshop #31

05/27/2000

8:00 AM - 11:00 AM

Delaware A

How to Develop, Produce and use SAFMEDS

STEPHEN GRAF (Youngstown State University)



An International Organization

The Association for Behavior Analysis

July 25, 2000

Dr. Stephen Graf
Youngstown State University
Dept. of Psychology
1 University Plaza
Youngstown, OH 44555-3401

Dear Dr. Graf:

Thank you for participating in the 2000 ABA pre-convention workshop series. Enclosed you will find payment of \$460.00. This remittance consists of a base pay \$150, all materials fees, and 20% of the registration fees beyond the first five registrants for you workshop. Our records show that your workshop, *How to Develop, Produce and use SAFMEDS*, drew 12 paid registrants.

I have also enclosed a summary of the evaluations filled out by participants in your workshop. I hope this feedback will aid you in preparing future presentations.

If you have any questions, please contact the ABA office. Thank you again.

Sincerely,

Majda M. Seuss
Continuing Education Coordinator

213 West Hall
Western Michigan University
1201 Oliver St.
Kalamazoo, MI 49008-5052

Telephone: (616) 387-8341/8342
Fax: (616) 387-8354
Web Site: <http://www.wmich.edu/aba>
E-Mail: 76236.1312@compuserve.com

Please verify your submission before it is saved.

Use the print button of the browser to print a copy of your submission.

Workshop Title:

How to Develop, Produce and Use SAFMEDS

Workshop Duration

3 Hr

Workshop Level

Introductory

Audience Size

1 - 60

Materials fee

\$ 20

A/V needs:**Workshop Description**

SAFMEDS, an acronym for "Say All Fast Minute Every Day Shuffled," represent a procedure to promote fluency in verbal behavior developed by Og Lindsley 20 years ago. Learners see information on the front of a card and attempt to say a brief response which can be found on the back. Use of the technique provides an easy way to monitor the learning of large numbers of facts and concepts. Use provides enhanced retention of material with better application to new material, as well as focused performance under pressure.

Workshop Objectives

Participants should be able to:

- Develop sets of SAFMEDS which conform to the rules provided for content areas in which the participants teach or train
- Produce SAFMEDS masters from the Microsoft Word templates provided to them as part of their materials
- Reproduce sets of SAFMEDS for students or trainees
- Implement use of SAFMEDS in various settings, structuring practice timings to interface smoothly within classroom or training sessions

Workshop activities

Activities of participants:

- Practice with conversion of different types of information to SAFMEDS
- Discussion of using the templates provided to produce SAFMEDS masters to be printed as decks on card stock
- Discussion of alternatives for making the SAFMEDS available to students, clients, or trainees
- Demonstration of how to run timings with small or large groups
- Discussion of how to incorporate SAFMEDS into larger patterns of learning

Target Audience

Participants in this workshop should either:

- have competent subject matter repertoires and be interested in promoting fluent verbal behavior in specialty areas for students, clients or employees they teach or train
- want to improve their own repertoires in a content area

Abstract

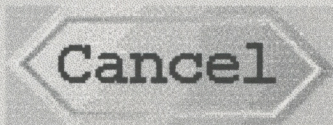
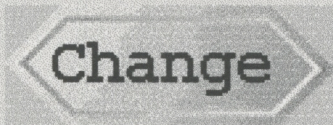
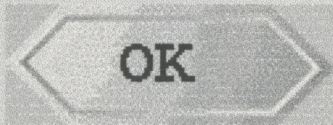
SAFMEDS, an acronym for "Say All Fast Minute Every Day Shuffled," represent a procedure to promote fluency in verbal behavior developed by Og Lindsley 20 years ago. Learners see information on the front of a card and attempt to say a brief response which can be found on the back. Use of the technique provides an easy way to monitor the learning of large numbers of facts and concepts. Use provides enhanced retention of material with better application to new material, as well as focused performance under pressure.

Correspondence Instructor Information

Stephen Graf
Youngstown State University
Department of Psychology
1 University Plaza
Youngstown OH 44555-3401 USA
Phone: 330-757-8341 Fax: not applicable
Email : zerobros@aol.com

First Instructor's Information:

Stephen Graf
Youngstown State University
Department of Psychology
1 University Plaza
Youngstown OH 44555-3401 USA



A. Cover Page

1. Format and Duration:

- Reunion: 120'

2. Title:

Standard Celeration Chart Data Share

3. Chair:

- Name: STEPHEN GRAF
- Affiliation: Youngstown State University
- Address: Dept. of Psychology, 1 University Plaza, Youngstown, OH 44555-3401 USA

4. Discussant: not applicable

5. Authors: not applicable

6. Presentations: not applicable

7. Program Area:

- TBA

8. Data-based or Other: Data-based

9. Corresponding Author:

- Name: STEPHEN GRAF
- Preferred Mailing Address: Department of Psychology
Youngstown State University
1 University Plaza
Youngstown, OH 44555-3401 USA
- E-mail: Zerobros@aol.com
- Phone: (330) 757-8341
- Fax: not available

10. Academic Level (Workshop only): not applicable

11. Materials fee (Workshop only): not applicable

12. Purpose (for Business Meeting only): not applicable

13. Access (for Business Meeting only): not applicable

14. Schedule Preference (for Business Meeting only): not applicable

15. Conflicts (for Business Meeting only): not applicable

16. Audience Size: 100 or more

17. Assurance.

- If my proposed presentation is accepted, I agree to deliver the presentation, or arrange for it to be delivered, at the 2000 ABA Convention as scheduled by the Program Committee.

D. Workshop Special Instructions

1. Primary Instructor:

- Current vita: Stephen A. Graf, Ph.D.

Employment:

Professor, Department of Psychology; 1970-1999
Youngstown State University

Texts Authored:

- Monitoring behavior: an introduction to general psychology (5th edition). Used in sections of Psychology 560, Youngstown State University, 1993-99.
- Monitoring relationships: psychology of marriage and family (4th edition). Used in sections of Psychology 707, Youngstown State University, 1994-99.

Workshops Presented:

- "How to develop, produce and use SAFMEDS". Pre-conference Institute, Association for Behavior Analysis, Atlanta, GA, May 1994; Washington, D.C., May 1995; San Francisco, CA, May 1996, Chicago, IL, May 1997; Orlando, FL, May 1998; Autumn Retreat, Ohio State University, October 1995; Precision Teaching Conference, Seattle, WA, October, 1996

2. Description Page

• Topic:

SAFMEDS, an acronym for "Say All Fast Minute Every Day Shuffled", represent a procedure to promote fluency in verbal behavior developed by Ogden Lindsley some 20 years ago. Learners see information on the front of a card and attempt to say a brief appropriate response which can be found on the back. The use of the technique by Precision Teachers has provided an easy way to monitor learning large numbers of facts and concepts. Enhanced retention of material, endurance of behavior, ease of application to new material, and objective performance standards have been reported by users and practitioners.

• Training Objectives:

Participants should be able to:

- Develop sets of SAFMEDS for content areas in which they teach or train which conform to the rules provided and explained in the workshop.
- Produce SAFMEDS masters from the Macintosh-based template for Microsoft Word provided to them as part of their materials.
- Reproduce sets of SAFMEDS for students or trainees.
- Implement use of SAFMEDS in various settings, structuring practice timings to interface smoothly within classroom or training sessions

• Activities of Participants:

- Practice with conversion of different types of information to SAFMEDS
- Discussion of using the templates provided to produce SAFMEDS masters on the Macintosh to be printed as decks on card stock
- Discussion of alternatives for making the SAFMEDS available to students, clients, or trainees
- Demonstration of how to run timings with small or large groups
- Discussion of how to incorporate SAFMEDS into larger patterns of learning

• Target Audience:

Participants in this workshop should either

- have competent subject matter repertoires and be interested in promoting fluent verbal behavior in specialty areas for students, clients or employees they teach or train
- want to improve their own repertoires in a content area

D. Workshop Special Instructions

1. Qualifications

Current vita for: Stephen Graf, Ph.D.

Employment:

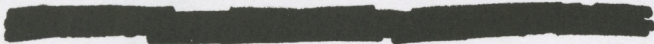
Professor, Department of Psychology; 1970-1999
Youngstown State University, Youngstown, Ohio

Texts Authored:

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