



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

June 10, 1976

TO THE TRUSTEES OF
YOUNGSTOWN STATE UNIVERSITY

This notice is to advise you that the next regular meeting of Trustees of Youngstown State University will be held on Saturday, June 26, 1976, commencing at 10:00 a.m. in the Kilcawley Art Gallery.

The President's office will advise as to the Agenda.

Hugh W. Manchester

Secretary to the Board of Trustees
of Youngstown State University

HWM MM

Copies of the above Notice were mailed on June 10, 1976 to the nine Trustees, the President, and the one news media representative listed on the reverse side of this page.

Hugh W. Manchester

Dr. Bertie B. Burrowes
529 North Avenue
Youngstown, Ohio 44502

Edward J. DeBartolo, Jr.
Edward J. DeBartolo Corp.
7620 Market Street
Youngstown, Ohio 44512

Carl L. Dennison
Butler, Wick & Company
6th Floor, Union Natl. Bank Bldg.
Youngstown, Ohio 44503

Dr. Thomas D. Y. Fok
Mosure, Fok & Syrakis Co. Ltd.
City Centre One Building
Youngstown, Ohio 44503

Mrs. Ann L. Isroff
11 Wildfern Drive
Youngstown, Ohio 44505

Mr. Ronald D. Clark, Bureau Chief
Beacon Journal
Columbus Bureau
21 East State Street, Room 212
Columbus, Ohio 43215

William J. Lyden
228 Shetland Lane
Poland, Ohio 44514

William G. Mittler
The Youngstown Vindicator
Vindicator Square
Youngstown, Ohio 44503

John M. Newman
1910 Union Natl. Bank Bldg.
Youngstown, Ohio

Fred C. Shutrump, Jr. President
United Construction Company
3749 Mahoning Avenue
Youngstown, Ohio 44515

Dr. John J. Coffelt, President
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44503

June 10, 1976

Dr. Daniel J. O'Neill
President YSU-OEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Mr. O'Neill:

Enclosed is copy of notice being mailed today relative to meeting of the Board of Trustees of Youngstown State University scheduled for Saturday, June 26, 1976, at 10:00 a.m. in the Kilcawley Art Center.

Yours very truly,

A handwritten signature in cursive script that reads "Hugh W. Manchester".

Secretary to the Board of Trustees

HWM MM
Enclosure

Xc Dr. John J. Coffelt, President
Mrs. Ann L. Isroff, Chairman



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44503

June 10, 1976

Mr. Ronald D. Clark
Beacon Journal
Columbus Bureau
21 East State Street, Room 212
Columbus, Ohio 43215

Dear Mr. Clark:

Enclosed is copy of a formal notice being mailed this day to the Trustees of Youngstown State University, advising of a regular meeting of such Trustees to be held on Saturday, June 26, 1976, commencing at 10:00 a.m. in the Kilcawley Art Gallery, which is located in Kilcawley Center on the campus of the University.

Yours very truly,

Secretary to the Board of Trustees

HWM MM
Enclosure

Xc Dr. John J. Coffelt, President
Mrs. Ann L. Isroff, Chairman



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

June 10, 1976

Mr. John G. Ingram
1108 Mahoning National Bank Building
Youngstown, Ohio 44503

Dear Mr. Ingram:

Enclosed is copy of notice being mailed today relative to meeting of the Board of Trustees of Youngstown State University scheduled for Saturday, June 26, 1976, at 10:00 a.m. in the Kilcawley Art Gallery.

Yours very truly,

Hugh W. Manchester
Secretary to the Board of Trustees

HWM MM

Xc Dr. John J. Coffelt, President
Mrs. Ann L. Isroff, Chairman

MINUTES OF MEETING
of
BOARD OF TRUSTEES
YOUNGSTOWN STATE UNIVERSITY

Kilcawley Center
Saturday, June 26, 1976

Pursuant to Resolution YR 1976-40, adopted at its last regular meeting, and the foregoing Notice which had been mailed on June 10, 1976 to all Trustees (with copies to the President of the University, the President of the YSU Chapter of OEA, John G. Ingram, Assistant Attorney General of Ohio, and to the news representative who had requested notice), a regular meeting (fiftieth) of the Board of Trustees of Youngstown State University convened at 10:00 a.m. on Saturday, June 26, 1976 in the Art Gallery located in Kilcawley Center.

Eight Trustees were present at and throughout the meeting: Mrs. Ann L. Isroff, Edward J. DeBartolo, Jr., Carl L. Dennison, Dr. Thomas D. Y. Fok, William J. Lyden, William G. Mittler, John M. Newman and Fred C. Shutrump, Jr. One Trustee, Dr. Bertie B. Burrowes, was absent.

Also present were Dr. John J. Coffelt, President, Dr. Earl E. Edgar, Vice President for Academic Affairs, Dr. Karl E. Krill, Vice President for Administrative Affairs, Joseph S. Rook, Vice President for Financial Affairs, Dr. Taylor Alderman, Assistant Vice President for Academic Affairs, Philip A. Snyder, Director of University Relations, John G. Ingram, Assistant Attorney General, Hugh W. Manchester, Secretary to the Board of Trustees, Miss Patricia Davis, Secretary to the President; also present were about 30 Deans, members of the Faculty, Students and representatives of the News Media.

Mrs. Isroff, Chairman of the Board, presided and announced that a quorum was present.

ITEM I - Proof of Notice of Meeting

Evidence to establish that due notice of the meeting had been mailed on June 10, 1976 by the Secretary to each Trustee, to the President of the University, to Donald D. Clark, Bureau Chief of the Beacon Journal, Columbus, Ohio, to John G. Ingram

Assistant Attorney General, and to Daniel J. O'Neill, President YSU-OEA, was presented and is attached to these minutes. An Agenda and supplemental materials had been furnished by the President's office to each Trustee on or about June 21, 1976.

ITEM II - Minutes of Meeting held April 24, 1976

A copy of the draft of minutes of the 49th meeting of the Board of Trustees held on April 24, 1976 had been mailed on May 28, 1976 to each Trustee, to the President, each Vice President, the State Examiner, and to the Assistant Attorney General. There being no corrections or additions the minutes were approved upon motion made by Mr. Newman, seconded by Mr. Shutrump and duly carried, and the minutes were signed by the Chairman and attested by Mr. Ingram, who had acted for the Secretary on April 24, 1976.

ITEM III - Installation of new Member of the Board

Mrs. Isroff welcomed William G. Mittler, who had been appointed by Governor James A. Rhodes to a nine-year term commencing as of May 2, 1976, and expiring May 1, 1985, as a new member of the Board of Trustees, and at her request an oath of office was administered to Mr. Mittler by John G. Ingram, Assistant Attorney General, he being a duly qualified Notary Public.

ITEM IV - Recommendations of the President of the University

(1) Resolution on Faculty/Staff Appointments

Dr. Coffelt stated that nine persons had been added to the Faculty and Staff of the University since April 24, 1976 and at his request Dr. Edgar commented concerning the qualifications of Dr. George E. Sutton, who will be the Dean of the School of Engineering, with a courtesy rank of Professor, commencing July 1, 1976. Upon motion by Mr. Shutrump, seconded by Mr. DeBartolo, and after the affirmative vote of all Trustees present, the Chairman declared the following resolution duly carried:

WHEREAS, the Regulations of the Board of Trustees YR 1976-41 direct the President to appoint such employees as are necessary to effectively carry out the operation of the University; and

WHEREAS, new appointments have been made subsequent to the April 24, 1976 meeting of the Board of Trustees; and

WHEREAS, such appointments are in accordance with the 1975-76 budget and with the University policy on Equal Employment Opportunity.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees hereby ratify and confirm the appointments as listed in Exhibit A attached hereto.

(2) Resolution to Finalize Implementation of Amended Substitute House Bill 155

At the President's request, Mr. Rook explained the method of handling appeals concerning reclassification of qualified employees pursuant to Amended Substitute House Bill 155, and stated that the total annual increase in costs may amount to about \$700,000.

Upon motion by Mr. Lyden, seconded by Mr. Dennison, and after the affirmative vote of all Trustees present, the Chairman declared the following resolution duly carried:

WHEREAS, Lewie E. Stephens, Consultant, has YR 1976-42 reviewed appeals made to the University Personnel Office by Youngstown State University Classified employees relative to the provisions of Amended Substitute House Bill 155; and

WHEREAS, the Consultant's review disclosed that of one hundred forty-seven (147) appeals, eighty-eight (88) should be assigned to classifications in higher pay ranges; and

WHEREAS, the Consultant also recommended that eleven (11) positions should be reassigned to classifications in higher pay ranges as a result of the review of positions of employees who did not appeal; and

WHEREAS, the cost to pay for the changes from January 4, 1976 to June 5, 1976 would be \$26,939.78, and the cost for all of the 1975-76 fiscal year would be \$32,448.00, and for a full fiscal year would be \$64,896.00.

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby accept the recommendations of the Consultant, approve appropriations necessary to make appropriate budgetary changes, and authorize the administration to implement the Consultant's recommendations.

(3) Resolution on Continuance of Individualized Curriculum Program

Dr. Edgar commented concerning the experience with the individualized curriculum program which had been authorized on a trial basis for three years by Resolution YR 1973-31, and stated that the Academic Senate took action on April 2, 1976 to recommend continuance of such program.

Upon motion by Dr. Fok, seconded by Mr. Newman, and after the affirmative vote of all Trustees present, the Chairman declared the following resolution duly carried:

BE IT RESOLVED, that Youngstown State University is authorized to continue to offer an individualized Curriculum Program. YR 1976-43

(4) Resolution on Fee for Early Childhood Practicum in Elementary Education

At the President's request, Dr. Edgar explained that as part of a graduate course entitled Elementary Education 914, which covered Early Childhood Practicum, the students received training in teaching early elementary pupils, and that it was standard practice in similar programs at other universities in Ohio to charge a fee to the parents of each elementary student who received such training.

Upon motion by Mr. Newman, seconded by Mr. Dennison, and after the affirmative vote of all Trustees present, the Chairman declared the following resolution duly carried:

BE IT RESOLVED that a fee of \$25 per academic quarter be charged to any elementary pupil enrolled in the University's School of Education Early Childhood Practicum. The fee must be paid prior to the pupil's enrollment in the program and is considered non-refundable unless the pupil is withdrawn due to illness in which case a doctor's certificate must be presented to the University Bursar who will be responsible for making a prorated refund in accordance with the University withdrawal and refund policies. YR 1976-44

In cases where the elementary pupil's parent or guardian is receiving some form of welfare assistance and the University Bursar is provided with documented evidence of

such, the fee charge would be \$10 per academic term for enrollment in the Early Childhood Practicum, subject to the same withdrawal stipulations.

(5) Resolution to Approve Major in Psychology Leading to Bachelor of Science Degree

Submitted with the Agenda as Exhibit B was a summary of the requirements for a B.S. degree to be made available to students majoring in Psychology. It was recommended that such B.S. degree covering requirements in Psychology be made available at Youngstown State University.

Upon motion by Mr. Lyden, seconded by Mr. Shutrump, and after the affirmative vote of all Trustees present, the Chairman declared the following resolution duly carried:

BE IT RESOLVED, that the B.S. degree requirements in Psychology, as set forth in Exhibit B, are hereby authorized. YR 1976-45

(6) Resolution to Reaffirm Conferral of an Honorary Degree

Upon motion by Mr. Newman, seconded by Mr. Shutrump, and after the affirmative vote of all Trustees present, the Chairman declared the following resolution duly carried:

WHEREAS, Dr. John N. McCann had devoted many years of service to Youngstown University as a member of the Board of Trustees; and YR 1976-46

WHEREAS, Dr. John N. McCann became the first Chairman of the Board of Trustees of Youngstown State University upon its admission into the Ohio System of higher education; and

WHEREAS, Dr. John N. McCann served with distinction as a member of Youngstown State University's Board of Trustees from 1967 to 1972; and

WHEREAS, Dr. John N. McCann has dedicated his life to medical education by serving on numerous local, state and national level committees; and

WHEREAS, Dr. John N. McCann has been committed to improving the delivery of health care to all the citizens of Youngstown and the State of Ohio.

NOW, THEREFORE, BE IT RESOLVED, that the Honorary Degree, Doctor of Medical Arts, be conferred upon Dr. J. N. McCann.

(7) Resolution to Authorize Purchase of Comprehensive Risk Insurance

Mr. Rook commented in considerable detail concerning the procedures involved in preparing specifications and soliciting bids for Comprehensive Risk Insurance. An analysis and comparison of the bids as prepared by the Purchasing Department had been submitted as Communication #12. He stated that although approximately 57 insurance companies and agencies had requested specifications, only two thorough bids had been received. After some questions concerning steam boiler insurance and miscellaneous equipment insurance had been answered, upon motion by Mr. Newman, seconded by Mr. Fok, and after the affirmative vote of all Trustees present, the Chairman declared the following resolution duly carried:

WHEREAS, quotations for the Comprehensive (Liability) Insurance Program were invited by Youngstown State University on the basis of formal, detailed bid specifications that were distributed starting March 15, 1976 to fifty-seven insurance companies, agents or brokers; and YR 1976-47

WHEREAS, at the bid opening on April 28, 1976, two companies responded with total package quotations (Aetna for Agler Agency and Buckeye Union for six agents) and one company (Gluck Insurance) responded with a boiler quotation only; and

WHEREAS, Aetna Insurance Company submitted the lowest total annual premium cost meeting the requirements of the specifications; and

WHEREAS, Aetna Insurance Company was the only bidder to include a nuclear hazards quotation in their package; and

WHEREAS, Aetna Insurance Company was the only bidder to indicate that coverage for leased equipment would be available subject to specific underwriting information; and

WHEREAS, Paragraph (e) (2) of the Bylaws of the Board of Trustees, Article IV, Section 3, states

that "all insurance shall be purchased through the President, or his designee, subject to prior approval of the Board of Trustees."

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University approve the awarding of the Comprehensive (Liability) Insurance Program to the low package bidder, Aetna Insurance Company, represented by the Agler Insurance Agency.

(8) Resolution on Change in Academic Rank

Dr. Coffelt commented upon the proposed promotions of Dr. William O. Swan from Academic Professor to Full Professor, and of Dr. George Letchworth from Assistant Professor to Associate Professor, and recommended that such promotions be approved.

Upon motion by Mr. DeBartolo, seconded by Mr. Lyden, and after the affirmative vote of all Trustees present, the Chairman declared the following resolution duly carried:

WHEREAS, academic administrators who hold earned academic rank at Youngstown State University qualify for promotion in faculty rank; and YR 1976-48

WHEREAS, school/college promotion committees have recommended promotion in academic rank for two academic administrators; and

WHEREAS, the Administration concurs in the recommendation.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University ratify and approve the following promotions to become effective with the 1976-77 contracts: Dr. William O. Swan--From Associate Professor to Full Professor; Dr. George Letchworth--From Assistant Professor to Associate Professor.

BE IT FURTHER RESOLVED, that the salary increase normally accompanying promotion in academic rank shall be added to the individual's faculty base salary.

ITEM V - Report of the President of the University

Dr. Coffelt reported concerning the following subjects:

(1) The evaluation of Administrative Personnel is proceeding in a satisfactory manner. It is proposed that Department Chairmen be evaluated annually.

(2) House Bill 355 which has been passed by the House and Senate and which will permit establishment of student fees to finance a Group Legal Services Program has not yet been approved by the Governor. If such legislation becomes law, implementation and study of the needs will be made.

(3) Possible Budget problems may be encountered in the 1976-77 year not only because of problems of the State in raising finances, but also because an unanticipated increase in freshmen enrollment may be experienced. The general expectation is that following one more year of increased enrollment, there will be an extended drop in enrollment because of a lowering of college age population. No increased finances from the State are expected.

(4) The University will cooperate with the City of Youngstown in its attempts to have the City's bond rating improved.

Upon motion by Mr. Lyden, seconded by Dr. Fok and carried by the unanimous vote of all Trustees present, the President's report was accepted. YR 1976-49

ITEM VI - Report of the Vice President for Academic Affairs

Dr. Edgar reported concerning the following two matters:

(1) The two-year Dental Hygiene Program to be offered in the College of Applied Science and Technology has been given "Accreditation Eligible" status by the American Dental Association. This means that students can be admitted to the Program and upon graduation will be eligible to take examinations for licensing in various states. The first class of students will commence studies in the Fall Quarter 1976 and the Accrediting Agency will make another visit at about the time the first class is to graduate. The Dental Hygiene Advisory Committee, chaired by Dr. John G. Eletha, is due much credit.

(2) A grant of \$500,000 has been made by the Department of Health, Education & Welfare to Youngstown State University and

the Youngstown Public Schools to fund another Teacher Corps Program. Major emphasis in such programs is upon new designs and new teaching technics for teaching in the public schools. Four interns will be involved in this year's program at North High School and will earn master's degrees in secondary education through a program which stresses diagnostic and prescriptive measures in reading and learning disabilities

On motion made by Mr. Shutrump, seconded by Mr. Newman and carried by the unanimous vote of all Trustees present, the report of the Vice President for Academic Affairs was accepted. YR 1976-50

ITEM VII - Report of the Vice President for Administrative Affairs

Dr. Krill reported concerning the following matters:

(1) The Ohio Board of Regents is recommending procedural changes involving capital improvements which would eliminate many of the approximately 75 time consuming steps between initial planning and final construction of a capital improvement, and which it is hoped would save approximately \$30,000,000 per year for the State.

(2) Replacing of the roof on the Technical and Community College Building has not yet been started, although the State Architect requested the contractor to replace the roof by letter dated April 13, 1976. The State Architect is handicapped in encountering claims of the contractor that the roof failure is not due to its fault. The University is inconvenienced by the delay and its inability to occupy the top floor. More than 25 leaks are presently visible and redecoration and replacement of ceiling tiles cannot be commenced until the roof is rebuilt. The University cannot afford to take part in any financial settlements which may be involved.

On motion made by Mr. Newman, seconded by Mr. Dennison and carried by the unanimous vote of all Trustees present, the report of the Vice President for Administrative Affairs was accepted. YR 1976-51

ITEM VIII - Report of the Vice President for Financial Affairs

Mr. Rook reported that preparation of year-end adjusting and closing entries and of year-end reports will commence shortly after June 30 and should be completed for both the State Auditor and the Ohio Board of Regents in August, prior to the due dates involved.

It is expected that actual income will be somewhat higher than anticipated, because of increased enrollment, and that expenditures will be approximately as originally budgeted. Because of changes in negotiated faculty pay structure and mandated increases for qualified civil service employees, fringe benefit charges over a 13 month period will be involved.

University operations for the 1975-76 fiscal year should be within the approved budget.

The Financial Affairs Staff is preparing to follow changes in the accounting system as required in the new University Manual recently issued by the Auditor of the State of Ohio. Such changes are effective July 1, 1976 and will be reflected in the first quarter report for the next fiscal year.

Statement of Income and Expenditures for the 11 month period ending May 31, 1976 had been submitted with the Agenda.

On motion made by Mr. DeBartolo, seconded by Dr. Fok and carried by the unanimous vote of all Trustees present, the report of the Vice President for Financial Affairs was accepted. YR 1976-52

ITEM IX - Report of the Committees of the Board

(1) Building and Property Committee

(a) Resolution on naming Basketball Court in Beeghly Health and Physical Education Center

Mr. Dennison moved for adoption the following resolution:

WHEREAS, Dominic L. Rosselli has devoted more than 32 years of his lifetime as head basketball coach at Youngstown State University, has been the baseball coach for 22 years, and has served as an assistant football coach, intramural director, and Assistant Professor in the Department of Health and Physical Education; and YR 1976-53

WHEREAS, Coach Rosselli has attained numerous distinctions during his tenure as coach, including twelve post-season basketball tournament appearances; three Ohio NAIA championships; two post-season baseball tournaments; first recipient of the Sportsmanship Award from the Tri-State Officials Association; National Italian Coach of the Year Award; Ohio Collegiate Coach of the Year in basketball in 1957, and again in 1964; and

WHEREAS, while serving as the YSU head coach his teams have won over 500 basketball games and he now ranks 12th among coaches in the nation with 500 or more victories; and

WHEREAS, Dom Rosselli has continuously and repeatedly demonstrated his ability to train and produce winning teams, and to develop in his players a spirit of loyalty to the University, dedication to the sport, teamwork and sportsmanship both on and off the court; and

WHEREAS, Dom Rosselli's statute in the community, the state, and the nation has brought honor and recognition to Youngstown State University.

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby express its appreciation to Dominic Louis Rosselli for his outstanding performance as teacher and coach and for his contribution to the University and to the lives of those who have played for him; and

BE IT FURTHER RESOLVED, that the basketball court located in the Beeghly Health and Physical Education Center hereafter be named the Dominic L. Rosselli Basketball Court; and

BE IT FURTHER RESOLVED, that a plaque, sign or other suitable method of identifying the Dominic L. Rosselli Basketball Court be placed in a conspicuous location in order to make known to all who use the facility, the grateful appreciation of the University, the students and his many, many friends.

The motion was seconded by Mr. Newman, received the affirmative vote of all Trustees present and was declared duly carried by the Chairman.

Mr. Rosselli was present and was recognized by the Chairman, whereupon he expressed his appreciation to the Board of Trustees and thanked in particular Presidents Howard B. Jones, Albert L. Pugsley and John J. Coffelt, for their co-operation and assistance to him throughout 32 years at Youngstown State University.

Following Mr. Rosselli's remarks, and at the request of the Chairman, the Trustees of the University retired into executive session for the declared purpose of discussing matters involved in acquisition of lands and collective bargaining. Upon their return to the room the open meeting continued.

(b) Resolution Confirming Acquisition of
Certain Properties as Provided Under
YR 1970-24

Mr. Dennison, Chairman of the Building and Property Committee reported the acquisition of one property on Wade Street and moved for adoption the following resolution:

BE IT RESOLVED, that the acquisition of the following properties acquired as provided under YR 1970-24, be hereby confirmed and approved. YR 1976-54

UNIVERSITY FUNDS

105 Wade Street, City Lot No. 9013
City of Youngstown
Purchased from: LaVerne L. Streb and Ann M. Streb

The motion was seconded by Mr. Shutrump and after receiving the affirmative vote of each Trustee present, the Chairman declared that the motion was duly carried.

(2) Budget and Finance Committee

(a) Mr. Newman reported that the Budget and Finance Committee had met on June 11 to consider several matters pertaining to the 1976-77 Operating Budget. The budgets approved by the Board of Trustees at its April 24, 1976 meeting had included several reserves for salary increases which had not then been finalized. Since the April meeting of the Board raises for all non-classified administrative employees had been recommended and reviewed by the Budget and Finance Committee and found to be within the reserve funds set aside for that purpose.

Mr. Newman moved for adoption the following resolution:

WHEREAS, the Budget and Finance Committee of the Board of Trustees directed the President YR 1976-55

to recommend raises for certain non-classified administrative employees on the basis of a performance evaluation system; and

WHEREAS, the President implemented such a system efficiently and effectively, this Board goes on record as fully endorsing this system and urges its continuance with such modifications as deemed necessary by the President; and

WHEREAS, the previously approved 1976-77 Educational and General Operating Budget contains a reserve for non-classified administrative raises to be allocated upon the implementation of such performance evaluation system; and

WHEREAS, the Administration has developed and initiated such a system; and

WHEREAS, the President has recommended 1976-77 salaries based upon said performance evaluation system which are within the amount of funds reserved for this purpose.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Youngstown State University does hereby approve individual administrative salaries for the 1976-77 Fiscal Year as recommended to it by the Budget and Finance Committee; and

BE IT FURTHER RESOLVED, that the Administration be directed to develop salary ranges, with minima and maxima for unclassified administrative positions.

The motion was seconded by Mr. Shutrump and after receiving the affirmative vote of each Trustee present, the Chairman declared the same was duly carried.

(b) Resolution to Authorize the Establishment of a Development Reserve Fund for Consulting Fees - All-Sports Complex

Mr. Newman stated that following Board authorization the administration had proceeded with plans to develop an All-Sports Complex and to enter into an agreement with the Committee for Youngstown State University Sports Complex to solicit contributions and donations for such purpose. Such Committee conducted a feasibility study which showed strong community support for a proposed All-Sports Complex. The Committee has entered

into a contract with fund-raising consultants to assist in organizing and conducting a successful fund-raising campaign. The Budget and Finance Committee has approved and recommends a resolution which would authorize the establishment of a reserve fund to underwrite the cost of fund-raising consultants selected by the Committee for the Youngstown State University Sports Complex. It was understood by the Committee that the University is to be fully reimbursed for such costs before any other liabilities are incurred by the Committee.

Mr. Newman moved for adoption the following resolution:

WHEREAS, at its meeting on February 14, 1976 YR 1976-56 the Board of Trustees authorized the Administration to proceed with preparation of plans to develop an All-Sports Complex; and

WHEREAS, the Board of Trustees has entered into an agreement with the Committee for the Youngstown State University Sports Complex in which it agreed to advance funds for payment of the services of professional fund-raising consultants; and

WHEREAS, the Committee for the Youngstown State University Sports Complex has entered into agreement to reimburse Youngstown State University for all costs associated with the employment of such professional fund-raising consultants.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize the establishment of a development reserve fund, not to exceed \$240,000, to be known as "Consulting Fees - All-Sports Complex," sufficient to pay all costs associated with the employment of fund-raising consultants selected by the Committee for the Youngstown State University Sports Complex.

BE IT FURTHER RESOLVED, that the President or his designee is hereby authorized to approve payment of fees and expenses associated with such fund-raising program from such funds.

BE IT FURTHER UNDERSTOOD that the University will be recompensed by the Committee for the Youngstown State University Sports Complex for any such expenditures before any other liabilities are incurred by them.

The motion was seconded by Mr. Shutrump and after receiving the affirmative vote of each Trustee present was declared duly carried by the Chairman.

(c) Resolution to Authorize Purchase of Athletic Insurance

Mr. Newman stated that the Budget and Finance Committee had reviewed the evaluation of Athletic Insurance bids received by the Purchasing and Athletic Departments of the University. The lowest bid which met the minimum specifications was \$7,530.70 from Babb-Mathes, Inc., which included a \$100 deductible clause. Previous University experience indicated that the University could expect expenses of \$2,000 to cover the first \$100 involved in each injury. The alternate bid from the First Agency which included no deductible was \$7,956.35. The Committee determined to recommend award of the insurance coverage to the First Agency as being the lowest and best bidder.

Mr. Newman moved for adoption the following resolution:

WHEREAS, the present underwriter, Babb-Mathes, YR 1976-57 Inc., has indicated they will not renew Athletic Insurance upon termination of each of the current sports coverages; and

WHEREAS, quotations for Athletic Insurance Coverage were requested from nine (9) vendors specializing in athletic coverage; and

WHEREAS, at the bid opening on June 3, 1976 the four vendors responding with quotations were Donald Terry, Babb-Mathes, Inc., McElroy-Minister Company and The First Agency; and

WHEREAS, the First Agency submitted the lowest and best bid; and

WHEREAS, Paragraph (e) (2) of the Bylaws of the Board of Trustees, Article IV, Section 3, states that "all insurance shall be purchased through the President, or his designee, subject to prior approval of the Board of Trustees."

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Youngstown State University hereby approves the awarding of Athletic Insurance coverage to the lowest and best bidder, the First Agency.

The motion was seconded by Mr. DeBartolo and after all Trustees present had voted affirmatively, the Chairman declared the resolution duly carried.

(d) Resolution to Authorize Expenditure of Operating Funds to Remodel Area for Dental Hygiene Technology Laboratory

Mr. Newman reported that Dr. Coffelt had stated that the design and specifications for a Dental Hygiene Laboratory were completed, the bids have been evaluated, and construction contracts are ready to award as soon as funds are made available. The Budget and Finance Committee recommended that \$81,000.00 be set aside from unexpended 1975-76 funds for construction for a Dental Hygiene Laboratory.

Mr. Newman moved for adoption the following resolution:

WHEREAS, this Board approved on January 26, YR 1976-58 1974 (YR 1974-17) a two-year program in Dental Hygiene Technology, leading to the Associate Degree in Applied Science; and

WHEREAS, the Ohio Board of Regents approved this new degree program, Associate of Applied Science in Dental Hygiene Technology, on March 15, 1974 (YR 1974-87); and

WHEREAS, space has been made available for a laboratory for Dental Hygiene Technology; and

WHEREAS, design and specifications for this laboratory have been completed and construction may begin immediately.

NOW, THEREFORE, BE IT RESOLVED, that the sum of \$81,000.00 shall be designated for this purpose from unexpended, unencumbered funds in the 1975-76 Instructional and General Operating Budget.

The motion was seconded by Mr. Dennison and after each Trustee present had voted affirmatively, the Chairman declared the motion duly carried.

(3) Personnel Relations Committee

Resolution on Governance and Administration

Mr. Shutrump reported concerning action taken by the Personnel Committee at its meeting held on June 2, 1976 concerning the matters referred to it by the Board's resolution 1976-35.

Mr. Shutrump moved for adoption the following resolution:

WHEREAS, the April 20, 1976 request of YSU-OEA YR 1976-59 (Executive Committee) for a special meeting of the Board of Trustees to explore three administrative decisions which it alleged were violative of its Agreement with the University was referred to the Personnel Relations Committee of the Board by Resolution 1976-35 adopted on April 24, 1976; and

WHEREAS, after several meetings of such Committee and prior to any formal report being submitted, the matters in question were discussed by the administration and the OEA officers and by agreement were reviewed briefly by Dr. Thomas Mannix, a member of the Education Faculty at City University of New York who made certain recommendations to the administration without having conducted any formal hearing thereon; and

WHEREAS, the Personnel Relations Committee has reported that the President is acting substantially in accordance with the recommendations made and that a special meeting of the Board is not now needed.

NOW, THEREFORE, the Board of Trustees of Youngstown State University does hereby express its complete confidence in the President of this University and his administrative decisions and expresses its conviction that the particular decisions complained of are administrative in character, involve matters of governance which are the sole prerogative of the President and

the administration, are not violative of the Agreement and are not reviewable under it. The Board further reaffirms its policy covering procedures for presentation of items to be considered at its meetings as set forth in its Bylaws and its intent that the courtesy and good faith which was extended to the YSU-OEA Chapter in this particular instance shall not be interpreted as setting any precedent for future requests which may hereafter be made by YSU-OEA or future requests which may hereafter be made by any other organization or individual as respects University affairs.

The motion was seconded by Mr. Newman and received the affirmative vote of seven of the Trustees present at the meeting. Mr. Lyden stated that he was opposed and asked to be recorded as voting "nay". Thereupon the Chairman declared the resolution duly carried.

ITEM X - Communications

The following communications had been submitted with the Agenda:

Memo of President Coffelt to Administrative Professional Personnel, dated May 13, 1976, regarding Performance Evaluation	1
Correspondence from American Dental Association to President Coffelt, dated May 13, 1976, regarding accreditation of proposed YSU Dental Hygiene Program	2
Letter of President Coffelt to Mr. William B. Pollock, III, dated May 21, 1976, regarding Pollock House	3
Oath of Office, Mr. William G. Mittler	4
Correspondence regarding contract changes for department chairmen	5
House Bill 335 regarding student fee to be used to finance a group legal services program	6
Various correspondence regarding Smoky Hollow	7

Memo of President Coffelt to Dr. Swan dated June 9, 1976, confirming authorization to select an arbitrator for Grievance No. 59 8

Contract for costs of fund-raising consultants for All-Sports Complex and Agreement between YSU and The Committee for YSU Sports-Complex 9

Correspondence regarding S.E.I.U. Local 627 10

Secretary's Report regarding attendance of Trustees at Board Meetings for the year ending June 15, 1976 11

Report of Analysis and Recommendations for Comprehensive Insurance Program Bids 12

Report of Analysis and Recommendations for Athletic Insurance Bids 13

Letter of Vice President Edgar, dated June 11, 1976, establishing a committee to recommend the procedure and guidelines for the evaluation of academic chairpersons 14

ITEM XI - Unfinished Business

Mrs. Isroff recognized Linda Motosko and William Edward Brown, who had just graduated and who had served as members of the Student Affairs Committee during the preceding year and expressed the Board's appreciation to them for their participation in the deliberations of the Student Affairs Committee.

Mrs. Isroff also commented concerning four meetings to be held during the coming year by the Association of Governing Boards.

ITEM XII - Election of Officers

Mr. Newman reported for the Nominating Committee, which included himself as Chairman, and Dr. Burrowes; that the Committee wished to nominate as officers of the Board to serve for the year 1976-77 the following:

Chairman	Carl L. Dennison
Vice Chairman	Ann L. Isroff

There being no further nominations and after a motion was made by Mr. Newman, seconded by Mr. Shutrump and received the affirmative vote of each Trustee present, the Chairman declared the following resolution duly adopted.

RESOLVED that the nominations be closed and that Carl L. Dennison be elected as Chairman of the Board and that Ann L. Isroff be elected as Vice Chairman of the Board, to serve for the ensuing year and until their successors are elected and qualified. YR 1976-60

Thereupon Mr. Dennison took the chair.

Mr. Newman then moved for adoption the following resolution:

RESOLVED that the Trustees of Youngstown State University express to Ann L. Isroff and enter upon their permanent records, their appreciation for her dedication to the best interests of this University, its students, faculty and staff; for the sacrifices of time and energy which she has made in their behalf during the past two years during which she has served as Chairman of the Board; for the thoughtful and wise leadership which she has furnished in helping to determine the many matters of policy which must be determined in continuing and improving the successful operations of the University, and their pleasure that she will continue to serve as a Trustee with them in the future. YR 1976-61

The motion was seconded by Dr. Fok and after receiving the affirmative vote of each Trustee present, was declared duly carried by the Chairman.

ITEM XIII - Appointment of Committees

Mr. Dennison next announced the appointment of the following persons to Committees of the Board of Trustees:

BUDGET AND FINANCE COMMITTEE
Fred C. Shutrump, Jr. Chairman
Ann L. Isroff
Dr. Bertie B. Burrowes

PERSONNEL RELATIONS COMMITTEE

John M. Newman, Chairman
William G. Mittler
Fred C. Shutrump, Jr.

BUILDING AND PROPERTY COMMITTEE

William J. Lyden, Chairman
John M. Newman
Dr. Thomas D. Y. Fok

STUDENT AFFAIRS COMMITTEE

Dr. Thomas D. Y. Fok, Chairman
Dr. Bertie B. Burrowes
Edward J. DeBartolo, Jr.
Cynthia Jukich (Chairperson Kilcawley Center Board)
George Glaros (President, Student Government)

INTERUNIVERSITY COUNCIL

Ann L. Isroff

Y.S.U. HOUSING COMMITTEE

Carl L. Dennison (Chairman of the Board)
Dr. John J. Coffelt (President of the University)
Joseph R. Rook (Vice President for Financial Affairs)

ITEM XIV - Dates for Regular Meetings 1976-77

It was suggested that the dates for the regular meetings for the Year 1976-77 be as follows:

Saturday, August 28, 1976

Saturday, November 20, 1976

Saturday, February 12, 1977

Saturday, April 23, 1977

Saturday, June 18, 1977

Upon motion made by Mr. Newman, seconded by Dr. Fok and carried by affirmative vote of each Trustee present, the following resolution was declared duly adopted:

RESOLVED that the next regular meeting of the YR 1976-62 Board of Trustees of Youngstown State University be held on Saturday, August 28, 1976, following the summer commencement.

There being no further business to come before the meeting, the same was duly adjourned upon motion made by Mr. Mittler at 12:45 p.m.

Carl L. Harrison

Chairman of the Board of Trustees

ATTEST:

Hugh W. Manchester
Secretary to the Board of Trustees

Youngstown State University
 Resolution for New Appointments
 Since April 24, 1976

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPLOYMENT</u>	<u>ANNUAL SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
DiGiulio, Joan F.	Assistant Professor	Sociology & Anthropology	September 15, 1976	\$14,000	9	
Fahey, M. Kevin	Assistant Director	Kilcawley Center	August 2, 1976	\$15,000	12	
Mason, John B.	Assistant Professor	English	September 15, 1976	\$12,500	9	
Mines, Helen M.	Instructor	Health & Physical Education	September 15, 1976	\$14,000	9	Temporary Appointment
Rogers, Philip E.	Director	Classified Civil Service Personnel	July 1, 1976	\$20,436	12	Promotion
Smith, Frank W.	Assistant Professor	Accounting & Finance	September 15, 1976	\$15,500	9	
Soller, Hilary Ann	Instructor	Allied Health	September 15, 1976	\$10,200	9	

Agenda Item E.1.
 Exhibit A

Youngstown State University
Resolution For New Appointments
Since April 24, 1976

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPLOYMENT</u>	<u>ANNUAL SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
Sutton, George E.	Dean	School of Engineering	July 1, 1976	\$35,000	12	Courtesy Rank of Professor
Yemma, John J.	Chairman	Allied Health	April 15, 1976	\$20,507	9.5	Associate Professor Biological Sciences

Agenda Item E.1.
Exhibit A

Requirements for Major in Psychology¹

All specified University requirements for graduation.

	<u>Bachelor of Arts</u>	<u>Bachelor of Science</u>
Psychology	48	64
Minor	21	21 (in natural science, math or engineering)
English	8	8
H. & P.E.	6	6
Humanities	14	14
Soc. Studies	20	20
Science/Math (12 in science)	16	9 ² hrs. in math (plus 12 hrs. in science if minor is engineering)
Foreign Language	8 (see catalog)	4 (see catalog)
Electives	45	40 or 28 depending on Minor
	<u>186</u> qtr. hrs.	<u>186</u> qtr. hrs.

Psychology (Bachelor of Arts) 48 hrs.

- (a) 601, 613 (quantitative methods)
615, 723 (statistics)

plus (b) 32 hrs. in courses designated as applicable to major
Minor--Not specified

Psychology (Bachelor of Science) 64 hrs.

- (a) 601, 613 (quantitative), 615, 723 (statistics I), 724 (statistics II), 800 and 828. 28 q.h.
- (b) Two of the series Psychology 760, 761, 762, 765. 8 q.h.
- (c) Four of the following courses:
Psychology 700, 734, 735, 760*, 761*, 762*, 765*, 803, 833, 860. 16 q.h.
- (d) Three of the following courses:
Psychology 702, 709, 712, 716, 740, 755, 756, 757, 770, 790, 802, 820, 841, 845, 870 12 q.h.

(*) A candidate for the B.S. degree must complete two courses from (b), above but may take additional courses in this series (Psychology 760, 761, 762, 765) which may then be used toward completion of (c), above.

Minor--

A minor of at least 21 quarter hours in one of the Natural Sciences (Biology, Chemistry, Physics and Astronomy, Geology) or Mathematics (including Computer Science) or, for this purpose, any department in the School of Engineering. Providing, however, that the 21 quarter hours in the Natural Sciences or Mathematics must be accumulated from courses which are applicable to the major in that department; and, if from the School of Engineering, the candidate for the B.S. degree must also complete the Science/Mathematics requirement for the A.B. degree in the College of Arts and Sciences.

¹Students who are interested in pursuing graduate work in experimental, biophysiological, psychopharmacological or related research areas in psychology should fulfill the B.S. requirements.

²Mathematics 550, Introduction to Calculus, or equivalent and Computer Science 600, Introduction to Programming or equivalent.



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

July 8, 1976

Trustees of
Youngstown State University

Enclosed is draft of minutes of the Meeting of
Trustees held on June 26, 1976.

Yours very truly,

Secretary to the Board of Trustees
of Youngstown State University

HWM MM
Enclosure

These minutes mailed to the following on July 8, 1976:

Dr. Bertie B. Burrowes
Edward J. DeBartolo, Jr.
Carl L. Dennison
Dr. Thomas D. Y. Fok
Mrs. Ann L. Isroff
William J. Lyden
William G. Mittler
John M. Newman
Fred C. Shutrump, Jr.

Dr. John J. Ingram, President
Dr. Earl E. Edgar, Vice President
for Academic Affairs
Dr. Karl E. Krill, Vice President
for Administrative Affairs
Mr. Joseph S. Rook, Vice President
for Financial Affairs
Mr. Hershel Rickard, University
State Examiner
Mr. John G. Ingram, Assistant
Attorney General