



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

April 8, 1976

TO THE TRUSTEES OF
YOUNGSTOWN STATE UNIVERSITY

This notice is to advise you that the next regular meeting of Trustees of Youngstown State University will be held on Saturday, April 24, 1976, commencing at 10:00 a.m. in the Kilcawley Art Gallery.

The President's office will advise as to the Agenda.

Hugh W. Manchester

Secretary to the Board of Trustees
of Youngstown State University

HWM MM

Copies of the above Notice were mailed on April 8, 1976 to the nine Trustees, the President, and the one news media representative listed on the reverse side of this page.

Hugh W. Manchester
By Marian M. Moorhouse

William J. Brown
The Youngstown Vindicator
Vindicator Square
Youngstown, Ohio 44503

Dr. Bertie B. Burrowes
529 North Avenue
Youngstown, Ohio 44502

Edward J. DeBartolo, Jr.
Edward J. DeBartolo Corp.
7620 Market Street
Youngstown, Ohio 44512

Carl L. Dennison
Butler, Wick & Company
6th Floor, Union Natl. Bank Bldg.
Youngstown, Ohio 44503

Dr. Thomas D. Y. Fok
Mosure, Fok & Syrakis Co. Ltd.
City Centre One Building
Youngstown, Ohio 44503

Mr. Ronald D. Clark, Bureau Chief
Beacon Journal
Columbus Bureau
21 East State Street, Room 212
Columbus, Ohio 43215

Mrs Ann L. Isroff (Chairman)
11 Wildfern Drive
Youngstown, Ohio 44505

William J. Lyden
228 Shetland Lane
Poland, Ohio 44514

John M. Newman
1010 Union Natl. Bank Bldg.
Youngstown, Ohio 44503

Fred C. Shutrump, Jr. President
United Construction Company
3749 Mahoning Avenue
Youngstown, Ohio 44515

Dr. John J. Coffelt, President
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44503



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

April 8, 1976

Mr. Ronald D. Clark
Beacon Journal
Columbus Bureau
21 East State Street, Room 212
Columbus, Ohio 43215

Dear Mr. Clark:

Enclosed is copy of a formal notice being mailed this day to the Trustees of Youngstown State University, advising of a regular meeting of such Trustees to be held on Saturday, April 24, 1976, commencing at 10:00 a.m. in the Kilcawley Art Gallery, which is located in Kilcawley Center on the campus of the University.

Yours very truly,

Hugh W. Manchester

Secretary to the Board of Trustees

HWM MM
Enclosure

Xc Dr. John J. Coffelt, President
Mrs. Ann L. Isroff, Chairman



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

April 8, 1976

Mr. Everette C. Abram
President YSU-OEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44503

Dear Mr. Abram:

Enclosed is copy of notice being mailed today,
relative to meeting of the Board of Trustees of Youngstown
State University scheduled for Saturday, April 24, 1976
at 10:00 a.m. in the Kilcawley Art Gallery.

Yours very truly,

Secretary to the Board of Trustees

HWM MM
Enclosures

Xc Dr. John J. Coffelt, President
Mrs. Ann L. Isroff, Chairman



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

April 8, 1976

Mr. John G. Ingram
1108 Mahoning National Bank Building
Youngstown, Ohio 44503

Dear Mr. Ingram:

Enclosed is copy of notice being mailed today,
relative to meeting of the Board of Trustees of Youngstown
State University scheduled for Saturday, April 24, 1976
at 10:00 a.m. in the Kilcawley Gallery.

Yours very truly,

Secretary to the Board of Trustees

HWM MM

Xc Dr. John J. Coffelt, President
Mrs. Ann L. Isroff, Chairman

TO: Richard J. Owen, Librarian
Youngstown State University

FROM: Hugh W. Manchester
Secretary to the Board of Trustees

DATE: February 14, 1976

SUBJECT: Minutes of Meeting of Board of Trustees of
Youngstown State University held on
November 22, 1975.

Per Resolution YR 1975-4 I am enclosing xerox copy of the official minutes referred to above. The original minutes were approved, signed and attested at today's meeting of the Board.

Xc President Coffelt ✓
Vice President Edgar
Vice President Alderman
Mrs. Isroff



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

February 14, 1976

Mr. Everette C. Abram, President
YSU Chapter of OEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio

Dear Mr. Abram:

Enclosed, for your records, please find copy of the Minutes of the Meeting of the Board of Trustees of Youngstown State University held on November 22, 1975. These minutes were approved at today's meeting, and have now been signed by the Chairman and attested.

Yours very truly,

Secretary to the Board of Trustees

HWM MM
Enclosure

Xc Dr. John J. Coffelt, President ✓

MINUTES OF MEETING

of

BOARD OF TRUSTEES

YOUNGSTOWN STATE UNIVERSITY

Kilcawley Center
Saturday, April 24, 1976

Pursuant to Resolution YR 1976-29, adopted at its last regular meeting, and the foregoing Notice which was mailed on April 8, 1976 to all Trustees (with copies to the President of the University, the President of the YSU Chapter of OEA, John J. Ingram, Assistant Attorney General of Ohio, and to the news representative who had requested notice), a regular meeting (forty-ninth) of the Board of Trustees of Youngstown State University convened at 10:00 a.m. on Saturday, April 24, 1976 at the Art Gallery located in Kilcawley Center.

Six Trustees were present at and throughout the meeting: Mrs. Ann L. Isroff, William J. Brown, Edward J. DeBartolo, Jr., Dr. Thomas D.Y. Fok, William J. Lyden and John M. Newman. Three Trustees, Dr. Bertie B. Burrowes, Carl L. Dennison and Fred C. Shutrump, Jr. were absent.

Also present were Dr. John J. Coffelt, President, Dr. Earl E. Edgar, Vice President for Academic Affairs, Dr. Karl E. Krill, Vice President for Administrative Affairs, Joseph S. Rook, Vice President for Financial Affairs, Dr. Taylor Alderman, Assistant Vice President for Academic Affairs, Dr. Lawrence E. Looby, Special Assistant to the President, Philip A. Snyder, Director of University Relations, John G. Ingram, Assistant Attorney General, Miss Patricia Davis, Secretary to the President; also present were about 20 Deans, members of the Faculty, Students and representatives of the News Media.

Mrs. Isroff, Chairman of the Board, presided and announced that a quorum was present.

ITEM I - Proof of Notice of Meeting

Evidence to establish that due notice of the meeting had been mailed on April 8, 1976 by the Secretary to each Trustee, to the President of the University, to Donald D. Clark, Bureau Chief of the Beacon Journal, Columbus, Ohio, to John G. Ingram, Assistant

Attorney General, and to Everette C. Abram, President, YSU-OEA, was presented and is attached to these minutes. An Agenda and supplemental materials had been furnished by the President's office to each Trustee on or about April 19, 1976, and the President had furnished a copy of the Agenda to Donald D, Clark.

ITEM II - Minutes of Meeting held February 14, 1976.

A copy of the draft of minutes of the 48th meeting of the Board of Trustees held on February 14, 1976 had been mailed on March 3, 1976 to each Trustee, the President, each Vice President, the State Examiner, and to the Assistant Attorney General. Two corrections made since March 3 were reported. There being no further corrections or additions suggested, the Chairman declared such minutes as so corrected approved, and the minutes were signed by the Chairman and attested by the Secretary.

ITEM III

Mrs. Isroff, Chairman of the Board, requested that John G. Ingram, Assistant Attorney General, act as Secretary in the absence of the Board's Secretary, Hugh W. Manchester, who was unable to attend due to illness.

ITEM IV - Recommendations of the President of the University

(1) Resolution on Faculty/Staff Appointments

Dr. Coffelt commented upon seven recent appointments described in Exhibit A attached to these minutes. Upon recommendation of the President, and after a motion made by Dr. Fok and seconded by Mr. Lyden and the affirmative vote of each Trustee present, the Chairman declared the following resolution duly carried:

WHEREAS, the Regulations of the Board of Trustees direct the President to appoint such employees as are necessary to effectively carry out the operation of the University; and

YR 1976-30

WHEREAS, new appointments have been made subsequent to the February 14, 1976 meeting of the Board of Trustees; and

WHEREAS, such appointments are in accordance with the 1975-76 budget and with the University policy on Equal Employment Opportunity.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees hereby ratify and confirm the appointments as listed in Exhibit A attached hereto.

- (2) Resolution to rename the Technical and Community College, the College of Applied Science and Technology

Dr. Coffelt and Dr. Edgar commented that they believed this unit of the University should have a name that is more descriptive of the range and level of its instructional programs. Upon motion made by William J. Brown, seconded by Edward J. DeBartolo, Jr., and upon affirmative vote of each Trustee present, the Chairman declared the following resolution duly carried:

BE IT RESOLVED that the Technical and Community College of Youngstown State University be renamed beginning July 1, 1976, the College of Applied Science and Technology.

YR 1976-31

- (3) Dr. Coffelt commented that, as previously authorized by Board action, he had appointed a committee consisting of interested citizens to aid the University in its desire to build a stadium in its proposed Sports Complex. Dr. Coffelt reported that the committee had met on several occasions, had filed Articles of Incorporation with the Secretary of State of the State of Ohio, to incorporate as a corporation not-for-profit; has adopted Bylaws and elected officers. Dr. Coffelt reported that John G. Ingram, Assistant Attorney General, had prepared a Declaration of Intent, which Declaration has been executed by the President of the committee for the Youngstown State University Sports Complex.

Upon motion duly made and passed by the Trustees of said corporation that said Declaration of Intent is bilateral, he recommended that he be authorized to sign it on the University's behalf.

Upon motion of William G. Lyden and seconded by Thomas D. Y. Fok and the affirmative vote of each Trustee present, the Chairman declared the following resolution duly carried:

WHEREAS, the Board of Trustees' Resolution 1976-27 authorized the President to develop and initiate a program to solicit public and private gifts and donations for the development of an all sports-complex; and YR 1976-32

WHEREAS, a group of citizens has formed a corporation not-for-profit to solicit public and private funds to construct an all-sports complex; and

WHEREAS, it is desirable that both parties acknowledge and understand the ultimate responsibilities of the Board of Trustees to carry out those duties charged by law with the governance of the University; and

WHEREAS, the Committee for the Youngstown State University Sports Complex has approved a statement of Declaration of Intention clarifying the relationship of both parties in this joint venture.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Youngstown State University does hereby approve the statement of Declaration of Intention attached hereto as Exhibit B and authorize the President to sign it in the University's behalf.

(4) Dr. Thomas D. Y. FOK submitted his resignation as liaison person between the Board of Trustees and the Committee for the Youngstown State University Sports Complex, which resignation was accepted by the Chairman. The Chairman thereupon appointed Edward J. DeBartolo, Jr. to fill the vacancy created by his resignation.

ITEM V - Report of the President of the University

Dr. Coffelt reported on the following matters:

(1) Freeze on the hiring of new employees as announced by Governor James A. Rhodes. Dr. Coffelt reported that he is unaware as to whether or not this prohibition applies to state universities. He had instructed John G. Ingram, Assistant Attorney General, to contact the Attorney General's office in Columbus, to ascertain whether or not Youngstown State University is subject to this provision and report directly to him.

(2) Agreement with Butler Institute of American Art. Dr. Coffelt reported upon the five year agreement with said Institute regarding University use of lands owned by it on the

west end of its building. A copy of said agreement (marked Communication 8) is attached hereto.

(3) Enrollment. Dr. Coffelt reported that he was not in favor of putting a limit on University enrollment at this time, but had asked departments experiencing rapid growth to study the possibility of establishing enrollment ceilings. This may be necessary because of underfunding by the Ohio Legislature.

(4) Faculty Evaluation. Dr. Coffelt reported that he had received a letter from the President of the YSU Chapter of OEA objecting to the instrument to be used in faculty evaluation as provided by Item X of the Agreement. He advised said Association that to honor their request would require violation of the Agreement, and they were referred to consult with their Association leadership.

(5) Ethics Bill - Am. H.S. 1040. Dr. Coffelt reported that this Bill, which was in Conference Committee, would make the Trustees of State Universities amenable to the provisions of the present Ethics Bill. Dr. Coffelt reported that he would keep the Board advised as to any future action on this Bill.

(6) Sub H.B. 1300. Dr. Coffelt reported upon the effect of this Bill regarding the wages and reclassification of employees as provided therein, pointing out that enactment in its present form would increase budgetary requirements by at least \$50,000 and necessitate another "reclassification" of civil service positions.

ITEM VI - Report of the Vice President for Administrative Affairs

Dr. Karl E. Krill reported concerning the following matters:

(1) Enrollment for Spring Quarter. Enrollment for the Spring Quarter is 14,264, which is down the normal amount from the Winter Quarter. The full-time equivalent of 10,603 is down slightly more than normal, reflecting a modest continuing trend toward part-time study. A copy of the enrollment report is attached.

The percentage of out of state students seems to have halted its long term slide, bottoming out at 10%.

The different schools and colleges of the University increased enrollment over Spring Quarter of 1975 by amounts ranging from 5% to 24%, except for Education, with a 4% loss.

(2) Current Construction. Dr. Krill reported that the Capital Improvements Committee of the Board of Regents has recommended that the State Architect and Attorney General be urged to use the full powers of the state to press the Bliss Hall work to an early and satisfactory conclusion.

(3) New Capital Improvements Work. Dr. Krill reported that the University has recommended to the State Architect that the Youngstown firm of McLean, McGraw and Keller be engaged to proceed with the work correcting safety deficiencies and removing barriers to the physically handicapped in certain of the older buildings on campus.

(4) Property Acquisition. Dr. Krill reported that of the eight parcels necessary for the construction of the proposed parking deck, University personnel have been successful in obtaining an agreement with respect to one parcel; have filed Eminent Domain proceedings with respect to two parcels, which filings were deemed necessary to remove clouds from the chain of title; that Eminent Domain proceedings will be filed with the Court next week in order to avoid any further delay on the other remaining parcels.

(5) The Parking Structure. The Architect has prepared several designs and discussed them with the Administration and the City Traffic Department. Reactions to the designs were obtained from the Building Committee of the Board. Subsequently, the Architect presented his accommodation to these reactions as well as an initial cost breakdown. The Architect is now seeking more cost data to facilitate the consideration of alternatives as suggested by the Administration, City Traffic Department and the Building Committee of the Board.

ITEM VII - Report of the Vice President for Financial
Affairs

Mr. Joseph S. Rook reported on the following matters:

(1) Financial Report. Mr. Rook reported that income for the period July 1, 1975 to March 31, 1976 was up \$400,000; expenses were up \$700,000. Mr. Rook further reported that it was his opinion that the University would end the year within the budget.

ITEM VIII - Report of Vice President for Academic
Affairs

Dr. Earl E. Edgar reported on the following matters:

(1) Academic Year. Dr. Edgar reported on the academic calendar for the next academic year from the Fall Quarter 1976 through Summer Quarter 1977. (See Communication #1 attached).

(2) Reorganization of Technical and Community College. Dr. Edgar reported that the Department of Special Studies has been abolished and the Study Skills course, which stresses Reading Skills offered by that Department, would be undertaken by the School of Education; also that the Department of Business Technology has been merged with the Business Education and Secretarial Studies, to be known as Business Education and Technology.

(3) New Employment Contracts for Academic Chairmen. Dr. Edgar reported that on July 1, 1976 the University will change from the existing system of issuing one 12-month contract to each Department Chairman to giving two contracts, one covering the academic year (from September 1 to June 15), the other or summer session to reflect the administrative and teaching needs of the particular department.

(4) New Medical School Admissions. The closing date for application to the second class for BS/MD Degree Phase I students was December 31, 1975. There were 139 students interested in attending the YSU program. From this list approximately 60 interviews were held, and the selection of the students completed by April 2.

The lists of top candidates and the alternatives were to be compared with those of Akron University and Kent State to see how many were accepted at all three schools. Letters were sent to all the fourteen selected at YSU on April 15. Acceptance must be acknowledged by the students by the end of April. Those not intending to join YSU would be replaced by a person from the alternate list.

(5) North Central Association Accreditation. Dr. Edgar reported that the University is preparing for an evaluation examination by the North Central Association scheduled for Spring of 1978. Preparation for the evaluation is extensive and coordination is being provided by Dr. Rand, and a contribution to the report will be requested of the Chairman of the Board of Trustees.

ITEM IX - Report of the Committees of the Board

(1) Building and Property Committee

William J. Lyden reported in the absence of the Chairman, Carl L. Dennison. Upon motion by Mr. William J. Lyden, seconded by Mr. John M. Newman and the affirmative vote of all Trustees present, the Chairman declared the following resolution duly carried:

NOW BE IT RESOLVED that the acquisition of the following properties acquired as provided under YR 1970-24 be hereby confirmed and approved: YR 1976-33

STATE FUNDS

678 Wick Avenue, City Lots Nos. 890 and 891
City of Youngstown
Purchased from: Fred King Sons Company

Custer Street (Residue) City Lot No. 9115 part
City of Youngstown
Purchased from: Allan Dreyfus

UNIVERSITY FUNDS

240-240 1/2 Adams, City Lot No. 17359
City of Youngstown
Purchased from: Albert and Erma Morocco

705 North Walnut, City Lot No. 32884
City of Youngstown
Purchased from: Thomas Nunziato

254-256 Carlton, City Lots Nos. 13358 and 13359 part
City of Youngstown
Purchased from: Louis Santangelo and Domenico Orlando

721 North Walnut, City Lot No. 16380
City of Youngstown
Purchased from: William Wainio, Jr.

407-409-411 Harrison, City Lot No. 9036
City of Youngstown
Purchased from: John and Ida Dragel

264 Willard, City Lot No. 9035
City of Youngstown
Purchased from: John and Ida Dragel

250-252 Carlton, City Lots Nos. 13359 part and 13360
City of Youngstown
Purchased from: Pearl and Ralph Sinistro,
Joan and Wendell Jones
Phyllis and William LaGuadia

228 Emerald, City Lot No. 11805
City of Youngstown
Purchased from: Nicolena Albanesi

As a matter of information the following property is pending approval of the Controlling Board, State of Ohio:

422 North Walnut, City Lot No. 9005 part
City of Youngstown
Owner: Mattie and Eddie Grier

(2) Budget and Finance Committee

The Chairman, John M. Newman, and Dr. Coffelt submitted the proposed Operating Budget for 1976-77.

Dr. Coffelt reported that the current Operating Budgets of the University include the Instructional and General Budget, five Auxiliary Enterprise Budgets and several smaller budgets funded from the General Fee Allocation.

The proposed Operating Budget for the 1976-77 fiscal year being recommended to the Board provides for expenditures of \$29,349,168, which is an increase of \$3,356,614, or 13% over the budget for the current fiscal year. Of this total 88.3% is for the Instructional and General Budget in the amount of \$25,908,257 and \$3,440,911 is for expenditures in Auxiliary Enterprise and Student Budgets.

The three major sources for income in support of the Instructional and General Budget (excluding balance forward of \$247,000 in Equipment Replacement Fund) are: 60% from State Appropriations, 36% from Student Fees, and 4% from other.

Major increases over the current budget include an average increase in salary of 13% for 353 full-service faculty; reassignment of several faculty vacancies and the addition of 5.6 positions; a salary increase averaging 15% for 493 Classified Civil Service personnel; increase in energy cost of \$190,000; increase in summer school cost of \$164,315; and equipment and furniture of \$276,758.

Dr. Coffelt reported that the proposed budget is balanced and will not necessitate an increase in student fees

at this time providing budget assumptions are correct, i.e., (1) no additional reduction in state appropriations, (2) enrollment increase of 3%, and (3) no new major salary increases imposed by legislature.

The Budget and Finance Committee has directed central administration to develop and implement a system of performance evaluation for unclassified administrative personnel. A preliminary evaluation instrument has been developed and pretested. During the next few weeks the evaluation process shall be refined and implemented. Approximately one-half of the fund established for unclassified administrative raises will be distributed across-the-board to offset inflation and approximately one-half will be distributed on the basis of individual performance.

Upon motion made by Mr. Newman, seconded by Mr. Lyden and upon affirmative vote of all Trustees present, the Chairman declared the following resolution duly carried:

WHEREAS the Budget and Finance Committee YR 1976-34
has carefully reviewed the proposed Operating Budget for 1976-77, and considers that this Budget is a fair expenditure plan within presently estimated resources of the University for that year.

THEREFORE, BE IT RESOLVED, that the University Operating Budget for 1976-77 be and is hereby approved, and that such approval includes changes of title, positions and Civil Service classifications as noted therein, and changes required by action of this Board at this meeting, subject to terms and conditions of individual contracts.

(3) Personnel Relations Committee

Mrs. Isroff reported concerning a letter received from President of YSU Chapter of the OEA dated April 20, 1976, which requested a special meeting of the Board of Trustees to discuss alleged administrative decisions claimed to violate the Agreement by

- (a) failing, in two successive departmental cases, to implement in good faith provisions of the Agreement that were actually proposed at the negotiating table by the Administrative team;
- (b) failing, in two successive departmental cases

to even act at all within the forty-five day time limits mandated by the particular Article.

The Board at this point went into executive session to discuss the requests, returning to the Art Gallery for the Board's formal session and upon motion by Dr. Fok, seconded by Mr. Newman and passed by a majority of the Trustees present, one Trustee being opposed, the Chairman declared the following resolution duly carried:

WHEREAS the President of the YSU Chapter of the OEA, in a letter dated April 20, 1976 has requested that the Board of Trustees set a special meeting to discuss the matters raised in this letter; and YR 1976-35

WHEREAS the Board of Trustees is desirous of implementing the request.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University hereby refers to the Personnel Relations Committee of the Board, the request of the YSU Chapter of OEA with the special instruction that said Committee is to report to the full Board.

(4) Resolution Adopting Employees Overload Policy.

Upon motion of William J. Brown, seconded by Dr. Fok and the affirmative vote of each Trustee present, the Chairman declared the following resolution duly carried:

WHEREAS, on occasion it is appropriate to have employees perform services above and beyond their normal scope of duties; and YR 1976-36

WHEREAS, it is appropriate to pay employees for these additional services.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University hereby adopts a University Policy on Supplementary Payment to Employees for Teaching and Consulting as set forth in Exhibit C attached hereto.

(5) Resolution on Promotion in Academic Rank for 1976-77.

Upon motion of William J. Brown, seconded by John M. Newman and the affirmative vote of each Trustee present, the Chairman declared the following resolution duly carried:

WHEREAS, Article XI of the Agreement between YR 1976-37 Youngstown State University and Youngstown State University Chapter of the Ohio Education Association (YSU-OEA) provides that recommendation for promotion in academic rank be reviewed by the Vice President for Academic Affairs for submission to the Board of Trustees; and

WHEREAS, School/College promotion committees, after careful consideration of each individual, has recommended promotion in academic rank for certain University employees; and

WHEREAS, the Vice President for Academic Affairs has received, reviewed, and approved the recommendations of the School/College promotion committees; and

WHEREAS, the costs of these recommendations will be within the funds provided for this purpose.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University ratify and approve promotions in academic rank as recommended in Exhibit D attached hereto, such promotions to become effective with 1976-77 contracts.

ITEM X - Communications

Eleven communications had been submitted with the Agenda for the meeting, as follows:

Final Calendar for the 1976-77 Academic Year	1
Letter from Carlin-Black Company, dated February 19, 1976, regarding Group Insurance Bidding	2
Letter of Vice President Edgar, dated March 4, 1976, to Dean Paraska regarding	

Special Studies Department and the Department of Business Technology	3
Letter of Mr. John T. Smith and Mr. Frank Leseganich, AFL-CIO, dated March 12, 1976, regarding Albert J. Shipka Memorial Scholarship Fund	4
Letter of Vice President Krill to Mr. Carl Bentz, State Architect, dated March 23, 1976 regarding Cost of Roof Repairs on the Technical and Community College Building	5
Decision of the Ohio Supreme Court regarding State ex rel. Sigall v. Aetna Cleaning Contractors	6
Letter of Mr. Donald L. Huber, Ohio Board of Regents, dated March 31, 1976, to Mr. Richard L. Krabach, Director, Ohio Department of Administrative Services, regarding Bliss Hall construction delays	7
Agreement between Youngstown State University and the Butler Institute of American Art	8
The Committee for Youngstown State University Sports Complex - Articles of Incorporation and Membership	9
Letter of Vice President Krill, dated April 5, 1976, to Mr. Willard E. Baldwin, First Christian Church	10
Correspondence to Academic Department Chairman regarding 1976-77 Employment Contracts	11

ITEM XI - New Business.

Resolution to Authorize Purchase of Insurance

John M. Newman, Chairman of the Insurance Committee, reported that Carlin-Black Company, the consulting firm engaged to write specifications regarding the purchase of insurance, has evaluated the bids which were received on April 5, 1976 and upon motion of Mr. Brown, seconded by Mr. DeBartolo and the affirmative vote of four Trustees present (Mr. Newman having stated for the record that he would refrain from voting because

he was a member of the Board of Trustees of the Blue Cross of Southwestern Ohio and the representation of his law firm of said company) the Chairman declared the following resolution duly carried:

WHEREAS, at the June 21, 1975 meeting of the Board, Resolution 1975-56 approved the engagement of a professional insurance consulting firm on a fee basis to provide services to the University to draft specifications, review bids and prepare recommendations for awards on group life, accidental death and dismemberment, surgical-medical, major medical coverages and hospital expense coverage for University employees and their dependents; and YR 1976-38

WHEREAS, Carlin-Black Company, the consulting firm engaged for these purposes, has written the specifications, evaluated the bids which were received on April 5, 1976, and has made their final recommendation, a copy of which is on file in the office of the Vice President for Financial Affairs and available for public inspection; and

WHEREAS, their recommendations have been reviewed jointly by the administration and Chairman of the Board of Trustees' Committee on Budget and Finance, and are recommended to the Board for approval.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby accept such recommendation and authorize the President or his designee to purchase the insurance programs effective June 1, 1976, covering the following risks with the companies as indicated, and at the rates as delineated in the Consultant's report.

Group Life - Equitable Life Assurance Society
of the U.S.
Accidental Death and Dismemberment - Equitable
Life Assurance Society of the U.S.
Surgical-Medical - Equitable Life Assurance
Society of the U.S.
Major-Medical (Plan A) - Equitable Life Assurance
Society of the U.S.

Hospital Expense - Hospital Care Corporation
(Blue Cross of Southwestern Ohio)

ITEM XII - Resolution regarding Tenure of William J.
Brown of Board of Trustees

Dr. Coffelt reported that the term of William J. Brown as a member of the Board of Trustees would expire on April 30, 1976; that Mr. Brown was one of the original nine Trustees appointed by the Governor of the State of Ohio in 1967.

Upon motion made by John M. Newman, seconded by William J. Lyden and the affirmative vote of all Trustees present, the Chairman declared the following resolution duly carried:

WHEREAS, William J. Brown was one of the original of the nine persons first appointed in 1967 as Trustees of Youngstown State University, and his term of office is about to expire; and

YR 1976-39

WHEREAS, prior to the creation of Youngstown State University he had served for many years as a Trustee of its predecessor, The Youngstown University; and

WHEREAS, he has served both institutions with distinction, having taken an active part in giving wise counsel and advice concerning the development of the building programs, improvement of relations with the faculty and staff and students, as well as the promotion of the University's relations with the public and other organizations and institutions.

NOW, THEREFORE, BE IT RESOLVED that the members of this Board express to him their appreciation for his helpful assistance and advice and for the good services rendered by him over many years in determining the policies deemed to be for the best interests of the students, faculty and staff, and community with which they are involved.

ITEM XIII - Appointment of Nominating Committee

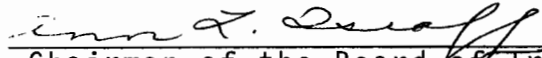
Mrs. Isroff appointed as members of the Nominating Committee John M. Newman, Chairman, and Dr. Bertie B. Burrowes.

ITEM XIV - Time and Place of Next Regular Meeting

The following resolution made by Mr. Newman, seconded by Dr. Fok received the affirmative vote of all Trustees and was declared by the Chairman as duly carried:

RESOLVED, that the next regular meeting of the Board of Trustees of Youngstown State University be held on Saturday, June 26, 1976, at 10:00 a.m. in Kilcawley Center, Room to be announced by the President. YR 1976-40

There being no further business to come before the meeting, the same was duly adjourned at 12:23 a.m. upon motion by Dr. Fok.


Chairman of the Board of Trustees

ATTEST:


Acting Secretary of the
Board of Trustees

Youngstown State University
 Resolution for New Appointments
 since February 14, 1976

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPLOYMENT</u>	<u>ANNUAL SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
Erickson, Barbara Ann	Assistant Professor	Nursing	September 15, 1976	\$14,500	9	
Galat, Joseph	Assistant Football Coach	Athletics	March 15, 1976	\$16,000	12	
Hanisko, R. Jerry	Assistant Director	Career Planning and Placement	April 15, 1976	\$10,200	12	
Jacobs, Stanley	Associate Professor	Accounting & Finance	September 15, 1976	\$18,500	9	
Kish, Kenneth	Assistant Football Coach	Athletics	April 19, 1976	\$11,600	12	
McCarthy, Patricia A.	Instructor	Nursing	September 15, 1976	\$12,500	9	
Snozek, Dorothy	Chairperson	Elementary Education	July 15, 1976	\$19,650	9	Associate Professor

Agenda Item D.1.
 Exhibit A

DECLARATION OF INTENT

THIS DECLARATION OF INTENT executed this 2nd day of APRIL, 1976, by and between the Board of Trustees of Youngstown State University, hereinafter referred to as "University" and The Committee for The Youngstown State University Sport Complex, hereinafter referred to as "Committee".

W I T N E S S E T H:

WHEREAS, the University is desirous of building a stadium on lands presently owned by it, to be financed from funds realized from donations and subscriptions; and

WHEREAS, the University has appointed the initial members of the Committee, which Committee has incorporated as a corporation not-for-profit under the General Corporation Act of Ohio, which Committee shall solicit funds from the general public to raise sufficient monies for the construction of said stadium.

NOW, THEREFORE, the parties being desirous of setting forth their intention and responsibilities agree as follows:

I. The Committee agrees as follows:

1. The Committee shall cause to be made a feasibility study to determine the amount of funds that can reasonably be obtained from a subscription drive for the construction of the contemplated stadium. The cost of said study shall be paid for by the University at a cost not to exceed Ten Thousand Dollars (\$10,000.00).

2. After completion of the feasibility study, the Committee shall take whatever measures it deems necessary to publicize its endeavor, including the employment of professional fundraisers, to accomplish its objective.

3. Committee agrees that upon completion of its fund drive, it will transfer the monies to the University with the specific understanding that the monies so raised will be used to construct a stadium upon the site approved by the Board of Trustees of the University at its regular meeting held on February 14, 1976, which stadium will be built by the University with advice and consultation from Committee or, the monies so raised will be expended by the Committee to construct a stadium for the University as per plans and specifications approved by the University.

II. The University agrees as follows:

1. Committee shall be permitted to use the University name, insignia and its facilities in any campaign conducted to raise funds for the construction of said stadium.

2. The University agrees to refrain from any unreasonable interference with the Committee in the conduct of its campaign to raise funds. Should, however, any questions arise regarding

the campaign and/or of the Committee's relationship with the University, these questions shall be resolved by the chairperson of the University and the President of the Committee.

3. The University agrees to pay a reasonable sum for the services of the professional fund raising agency employed by the Committee, the exact amount of said payment shall be subject to approval of the Board of Trustees of the University.

Both parties acknowledge that the University was created by the General Assembly of the State of Ohio, specifically Ohio Revised Code Section 3356.01, and as such is a political subdivision of the State of Ohio and is operated by its Board of Trustees, which Board is charged by law with the governance of the University, and is prohibited from unlawfully delegating its authority. It is the intention of both parties to comply with this prohibition during the period of their relationship.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands at YOUNGSTOWN, OHIO, as of the date first above written.

BOARD OF TRUSTEES/YOUNGSTOWN STATE UNIVERSITY

By: _____
President

THE COMMITTEE FOR THE YOUNGSTOWN STATE
UNIVERSITY SPORT COMPLEX

By: _____

AGREEMENT

Certain lands contiguous to The Butler Institute of American Art building on the west end of that building belonging to the Institute have been landscaped by Youngstown State University in accordance with University master landscaping plan, at University expense, in return for permission to have access to the property. Its use is currently aesthetic and, by mutual agreement, can become a sculpture garden and/or rest area (benches). It is mutually agreed that when and if the Board of Trustees of the Institute determines that it shall use this land for building expansion, written notice will be given to the University thirty (30) days prior to beginning of actual work. Notification of intent will be given to the University at least sixty (60) days prior to construction. Before construction begins the University may salvage trees, shrubs and other planting materials from the construction site.

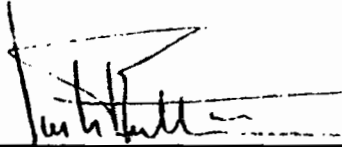
The Institute agrees:

To furnish electricity for night lights as a security measure for this area.

The University agrees:

To maintain the property as to planting and mowing, replacement of lights when necessary and proper use of signs and property.

This Agreement entered into on April 1, 1976 shall continue in effect through March 31, 1981, and may be renewed subject to the agreement of both parties.



Director, Butler Institute of American Art



President, Youngstown State University

April 1 1976

Date

FALL QUARTER 1976

Sept. 16	Thurs.	1000	Faculty Meeting
Sept. 20	Mon.	0800	Classes begin
Sept. 25	Sat.	1100	Last day to add a class
Sept. 27	Mon.	1700	Last day to apply for Fall Quarter Graduation
Oct. 30	Sat.	1100	Last day for withdrawing with a W
Nov. 11	Thurs.		Legal Holiday--University Closed
Nov. 24	Wed.	2300	Thanksgiving Academic Break Begins
Nov. 29	Mon.	0800	Thanksgiving Academic Break Ends
Dec. 6	Mon.	0800	Final Examinations Begin
Dec. 11	Sat.	1430	Final Examinations End
Dec. 24	Fri.		Christmas Holiday--University Closed
Dec. 31	Fri.		Legal Holiday--University Closed

WINTER QUARTER 1977

Jan. 3	Mon.	0800	Classes begin
Jan. 8	Sat.	1100	Last day to add a class
Jan. 10	Mon.	1700	Last day to apply for Winter Quarter Graduation
Jan. 17	Mon.		Legal Holiday--University Closed
Feb. 12	Sat.	1100	Last day for withdrawing with a W
Feb. 21	Mon.		Legal Holiday--University Closed
Mar. 14	Mon.	0800	Final Examinations Begin
Mar. 19	Sat.	1430	Final Examinations End
Mar. 26	Sat.	1000	Winter Commencement

SPRING QUARTER 1977

Mar. 28	Mon.	0800	Classes begin
Apr. 2	Sat.	1100	Last day to add a class
Apr. 4	Mon.	1700	Last day to apply for Spring Quarter Graduation
May 7	Sat.	1100	Last day for withdrawing with a W
May 30	Mon.		Legal Holiday--University Closed
June 6	Mon.	0800	Final Examinations Begin
June 11	Sat.	1430	Final Examinations End
June 18	Sat.	1000	Spring Quarter Commencement

SUMMER QUARTER 1977

June 16	Thurs.	0800	Classes Begin--Entire Summer Quarter and First Term
June 20	Mon.	1800	Last day to add a class--First Term
June 22	Wed.	1700	Last day to add a class--Entire Summer Quarter
June 27	Mon.	1800	Last day to apply for Summer Quarter Graduation
July 4	Mon.		Legal Holiday--University Closed
July 7	Thurs.	1700	Last day for withdrawing with a W--First Term Classes
July 21	Thurs.	2200	First Term Ends (Final Examinations for First Term Classes are given during Last Scheduled Class Period)
July 23	Sat.	0800	Second Term Begins
July 27	Wed.	1700	Last day to add a class--Second Term
July 28	Thurs.	1700	Last day for withdrawing with a W--Entire Summer Quarter Classes
Aug. 12	Fri.	1700	Last day for withdrawing with a W--Second Term Classes
Aug. 26	Fri.	2200	Final Examinations End--Entire Summer Quarter Classes (Final Examinations given during Last Scheduled Class Period)
Aug. 26	Fri.	2200	Final Examinations End--Second Term Classes (Final Examinations given during Last Scheduled Class Period)
Aug. 26	Fri.	2200	Second Term and Entire Summer Quarter End
Aug. 27	Sat.	1000	Summer Commencement

**YOUNGSTOWN STATE UNIVERSITY
PLANNING OFFICE**

Enrollment Report Spring 1976
(quarter) (year)

Date 4-19-76

**SUMMARY OF HEAD-COUNT STATISTICS
(14th day)**

	1975			1976			%
	Men	Women	Total	Men	Women	Total	
Arts and Sciences	1657	1211	2868	1747	1262	3009	104.9
Business Administration	1887	344	2231	1969	494	2463	110.4
Education	447	1046	1493	462	970	1432	95.9
Engineering	688	24	712	803	38	841	118.1
Fine & Performing Arts	307	288	595	354	349	703	118.2
Tech. & Community College	1696	1823	3519	1918	2182	4100	116.5
Graduate	828	558	1386	943	773	1716	123.8
<hr/>							
Freshmen	2152	1844	3996	2525	2197	4722	118.2
Sophomore	1558	1115	2673	1751	1285	3036	113.6
Junior	1363	869	2232	1334	901	2235	100.1
Senior	1609	908	2517	1643	912	2555	101.5
Undergraduate Total	6682	4736	11418	7253	5295	12548	109.9
Graduate	828	558	1386	943	773	1716	123.8
University Total	7510	5294	12804	8196	6068	14264	111.4
Full-Time-Equivalent	----- 9703.6			----- 10603.1			109.3

RESIDENCY AND STUDENT LOAD

	1975			1976			%
	Ohio	N-Ohio	Total	Ohio	N-Ohio	Total	
Full-Time	6973	892	7865	7752	901	8653	110.0
Part-Time	4540	399	4939	5218	393	5611	113.6
Total	11513	1291	12804	12970	1294	14264	111.4
%	89.9%	10.1%	100.0%	90.0%	9.1%	100.0%	

CREDIT-HOUR PRODUCTION

	1975			1976			%	
	Subsidy Model	Ohio	N-Ohio	Total	Subsidy Model	Ohio		N-Ohio
General Studies		42473	4532	47005	I	20751	1695	22446
					II	15222	1477	16699
					III	10601	886	11487
Technical		9160	1065	10225	I	4691	450	5141
					II	411	49	460
					III	5978	451	6429
Baccalaureate	General	58933	7775	66708	I	52092	6340	58432
	Professional	12814	1799	14613	II	14831	1359	16190
					III	11084	1779	12863
Masters		6097	906	7003	I	5335	689	6024
					II	1905	309	2214
					III	446	215	661
University Total		129477	16077	145554		143347	15699	159046
%		89.0%	11.0%	100.0%		90.1%	9.9%	100.0%

	Fall 1974	Winter 1975	Spring 1975	Fall 1975	Winter 1976	Spring 1976
Head-Count	13917	13111	12804	15573	14871	14264
FTE	10563.9	10128.1	9703.6	11682.3	11316.2	10603.1
FTE % HC	75.9%	77.2%	75.8%	75.0%	76.1%	74.3%

UNIVERSITY POLICIES ON SUPPLEMENTARY PAYMENT
TO EMPLOYEES FOR TEACHING AND CONSULTING

The University recognizes that on occasion it is appropriate to have employees perform services above and beyond their normal scope of duties; and to pay employees for these additional services. It is the general policy of the University, however, that the formal assignment of employees to additional duties for supplementary compensation will not be approved as a routine matter or on a regular basis; rather, such assignments will be utilized to enable the University to deal with short-range staffing problems involving unusual circumstances, unanticipated difficulties, or situations in which normal staffing practices will not suffice. Supplementary payments to an employee during any fiscal year may not exceed the lesser of 20% of his/her base salary or \$4,000. Supplementary payment to persons so employed is authorized under the conditions stipulated by the following policies:

A. OVERLOAD TEACHING POLICY FOR ADMINISTRATIVE EMPLOYEES¹

An administrative employee at Youngstown State University is eligible to teach a regular academic course in addition to his or her normal working assignments, subject to the following provisions:

1. Assignment of administrative employees to overload teaching shall be based solely upon the academic needs of the University.
2. No employee may be required to teach on an overload basis.
3. No administrative employee may be assigned to teach a regular academic course on an overload basis if such assignment jeopardizes the employment of a full-service faculty member.
4. No administrative employee shall receive payment for any course taught during normal working hours (ordinarily, 8:00 a.m. to 4:50 p.m., Mondays through Fridays); administrative employees may teach during these hours without overload pay, as part of their regular work assignments, with the written approval of the vice president in whose area they are employed.

¹For the purposes of this policy, an administrative employee is defined as a University employee who is not a member of the faculty bargaining unit as defined by the YSU/YSU-OEA Agreement.

5. The assignment of an administrative employee to an overload teaching assignment must be recommended by the department chairperson and must be approved by the academic dean, the Vice President for Academic Affairs, and the vice president in whose area the administrator is employed. Final approval, in writing, must be secured prior to the overload assignment.
6. Administrators who are responsible for scheduling courses and assigning faculty to those courses are not eligible for supplementary payment for overload teaching; normally this restriction applies to academic deans and departmental chairpersons. Exceptions to this rule may be made by the Vice President for Academic Affairs.
7. No administrative employee may teach more than one course per quarter on an overload basis.
8. Prior to the assignment of an administrative employee to an overload teaching assignment, the employee's supervisor shall certify that to the best of his or her knowledge the teaching assignment will in no way interfere with the administrator's primary responsibilities.
9. Administrative employees shall be paid for overload teaching per quarter hour, based on the highest earned degree held, as follows: Bachelor's degree, \$145; Master's degree, \$165; Doctoral degree, \$205.

B. PAYMENT TO UNIVERSITY EMPLOYEES SERVING AS CONSULTANTS

In the administration of grants and contracts the University regularly secures the services of consultants, experts who provide professional services for the accomplishment of specific tasks, and who receive payment for these services based upon their credentials and the nature of the work performed. Normally, consultants are not full-service faculty members or administrators employed by the University, but on occasion it may be appropriate to hire an employee of the University as a consultant.

The University employee who serves as a consultant on a University grant or project will normally be compensated by an appropriate reduction in his or her workload. Occasionally, however, it may be impossible to release the employee from a portion of his or her normal duties, and in such instances an overload payment for consulting work may be authorized.

However, no employee of Youngstown State University may receive supplementary payment through the University for work as a consultant without the written, prior approval of the Vice President for Academic Affairs and the vice president in whose area the person is employed. The request for approval should contain the following information:

1. a justification for selecting this individual rather than a consultant from off campus, including the credentials of the individual which justify hiring him or her in this role;
2. a detailed description of the services to be performed by the individual, including the amount of time required for the assignment;
3. the amount of money to be paid to the individual, and the method of determining the amount;
4. a statement from the individual's department chairperson, dean, or immediate supervisor indicating that the consultancy has his or her approval and will in no way interfere with the performance of the employee's regular duties.

Any individual who secures the services of a Youngstown State University employee for consultancy work to be paid through the University, without securing written approval in advance from the Vice President for Academic Affairs, shall have incurred a personal liability for which the University will not be responsible.

RECOMMENDED PROMOTIONS - FACULTY
1976-77

PROMOTION:

DEPARTMENT:

Associate to Full Professor

- | | |
|----------------------|---------------------------------|
| 1. BLUE, Frederick | History |
| 2. CRUM, Ralph G. | Engineering Technology |
| 3. CURRAN, A. Ranger | Management |
| 4. DEL BENE, Janet | Chemistry |
| 5. KELTY, Jean | English |
| 6. PHILIPP, Joan | Health & Physical Education |
| 7. REID, Charles | Philosophy |
| 8. SHENG, Henry P. | Chemical Engineering & Mat. Sc. |
| 9. SOBOTA, Anthony | Biology |
| 10. SOLAK, Marilyn | Secondary Education |
| 11. VAN NORMAN, John | Chemistry |

Assistant to Associate

- | | |
|-------------------------|-----------------------------|
| 1. ABRAM, Everett | Geology |
| 2. BEELEN, George | History |
| 3. BOGGESS, Violet F. | Bus. Education & Technology |
| 4. BURDEN, Richard | Mathematics |
| 5. DALE, James | Political Science |
| 6. DEIDERICK, E. Terry | Marketing |
| 7. ESTERLY, Larry | Political Science |
| 8. FRY, Gary | Sociology and Anthropology |
| 9. GRIM, John L. | Accounting and Finance |
| 10. HAILSTORK, Adolphus | Music |
| 11. HOUCK, James | English |
| 12. JUNASZ, Elaine | Art |

Rec. Promotions-1976-77
March 17, 1976

13. KNAUF, Leland	Mathematics
14. LARGENT, Edward	Music
15. LATEEF, Abdul Bari	Criminal Justice
16. LUCAS, James	Art
17. MASAKI, Mark	Psychology
18. PASCALE, Pietro J.	Foundations of Education
19. REEDER, James	Chemistry
20. RITTER, John	Civil Engineering
21. SCHNEIDER, Eugene	Accounting and Finance
22. SCOTT, Dorothy M.	Elementary Education
23. WHIPKEY, Nell	Mathematics
24. WHITE, John	Sociology

RECOMMENDED PROMOTIONS - ACADEMIC ADMINISTRATION

Associate to Full Professor

1. KRISHNAN, Rama

Department

Management

Assistant to Associate Professor

1. BRIGHT, Alfred L.

Art



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

May 28, 1976

Trustees of
Youngstown State University

Gentlemen:

Enclosed is draft of minutes of the Meeting of
Trustees held April 24, 1976.

Yours very truly,

Hugh W. Manchester

Secretary to the Board of Trustees
of Youngstown State University

HWM MM
Enclosure

These minutes mailed to the following on May 28, 1976:

William J. Brown
Dr. Bertie B. Burrowes
Edward J. DeBartolo, Jr.
Carl L. Dennison
Thomas D. Y. Fok
Mrs. Ann L. Isroff
William J. Lyden
John M. Newman
Fred C. Shutrump, Jr.

Dr. John J. Coffelt, President
Dr. Earl E. Edgar, Vice President
for Academic Affairs
Dr. Karl E. Krill, Vice President
for Administrative Affairs
Mr. Joseph S. Rook, Vice President
for Financial Affairs
Mr. Hershel Rickard, University
State Examiner
Mr. John G. Ingram, Assistant
to the Attorney General of Ohio

Hugh W. Manchester



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

April 30, 1976

Secretary to the Board of Trustees of
Youngstown State University

Pursuant to Section 2 of Article II of the Bylaws, I am requesting that a Special Meeting of the Trustees be convened at 4:00 p.m. on Friday, May 7, 1976, in the Art Gallery in Kilcawley Center, to consider and act upon recommendations of the Personnel Committee relative to the matters raised in Everette Abram's communication of April 20, 1976 to the Chairman of the Board and all Trustees.

Please issue notices immediately in accordance with the Regulations.

Ann D. Doroff

Chairman of the Board

STATE OF OHIO)
)
COUNTY OF MAHONING)

AFFIDAVIT

HUGH W. MANCHESTER, being first duly sworn, deposes and says that he is Secretary to the Board of Trustees of Youngstown State University; that on the 30th day of April, 1976 he caused to be mailed to each of the Trustees of Youngstown State University, a true copy of the Notice and Call for Special Meeting dated April 30, 1976, and signed by Hugh W. Manchester as Secretary to the Board of Trustees of Youngstown State University, a copy of which Notice is hereto attached; that proper United States Postage in the amount of \$0.73 was affixed to each envelope in which such Notices were enclosed; that such envelopes were addressed to each of the following addressees, by Certified Mail, numbered as set opposite such names and addresses, and that the Certified Mail Receipts of the addressees are hereto attached:

William J. Brown The Youngstown Vindicator Vindicator Square Youngstown, Ohio 44503	743450
Dr. Bertie B. Burrowes 529 North Avenue Youngstown, Ohio 44502	743451
Edward J. DeBartolo, Jr. Edward J. DeBartolo Corp. 7620 Market Street Youngstown, Ohio 44512	743452
Carl L. Dennison Butler, Wick & Company 6th Floor, Union Natl. Bank Bldg. Youngstown, Ohio 44503	743453
Dr. Thomas D. Y. Fok Mosure, Fok & Syrakis Co. Ltd. City Centre One Building Youngstown, Ohio 44503	743454
Mrs. Ann L. Isroff 11 Wildfern Drive Youngstown, Ohio 44505	743455

William J. Lyden 743456
International Brotherhood of Electrical
Workers Local Union No. 64
291 McClurg Road
Youngstown, Ohio 44512

John M. Newman 743457
1010 Union Natl. Bank Bldg.
Youngstown, Ohio 44503

Fred C. Shutrump, Jr. 743458
United Construction Company
3749 Mahoning Avenue
Youngstown, Ohio 44515

ALSO TO:

Dr. John J. Coffelt, President 743459
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Everette C. Abram 743460
President YSU-OEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

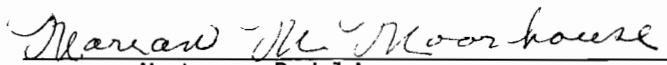
John G. Ingram 743461
Asst. Attorney General of the
State of Ohio
1108 Mahoning Natl. Bank Bldg.
Youngstown, Ohio 44503

Ronald D. Clark 743462
Beacon Journal
Columbus Bureau
21 East State Street, Room 212
Columbus, Ohio 43215



5th

Sworn to before me and subscribed in my presence this
day of May, 1976.



Notary Public

MARIAN M. MOORHOUSE, Notary Public
MAHONING & TRUMBULL COUNTIES
My Commission Expires July 17, 1978



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

April 30, 1976

TO THE TRUSTEES OF
YOUNGSTOWN STATE UNIVERSITY

At the request of Mrs. Isroff, Chairman of the Board, a Special Meeting of the Trustees of Youngstown State University will be held at 4:00 p.m. on Friday, May 7, 1976, in the Art Gallery in Kilcawley Center, on the University Campus.

The purpose of the meeting is to consider and act upon recommendations of the Personnel Committee of the Board of Trustees made relative to the matters raised in the communication from Everette Abram, President, YSU-OEA, addressed to the Chairman of the Board and to all Board members under date of April 20, 1976.

Hugh W. Manchester

Secretary to the Board of Trustees
of Youngstown State University

HWM MM

CERTIFIED MAIL
RETURN RECEIPT REQUESTED



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44503

April 30, 1976

Mr. John G. Ingram
1108 Mahoning National Bank Bldg.
Youngstown, Ohio 44503

Dear Mr. Ingram:

Enclosed is copy of Notice of Special Meeting of
The Board of Trustees of Youngstown State University, which
is being called for May 7, at the request of Mrs. Isroff,
Chairman of the Board.

Yours very truly,

Hugh W. Manchester

Secretary to the Board of Trustees
of Youngstown State University

HWM MM
Enclosure
Xc Dr. John Coffelt, President
Mrs. Ann L. Isroff

CERTIFIED MAIL
RETURN RECEIPT REQUESTED



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44503

April 30, 1976

Mr. Ronald D. Clark
Beacon Journal
Columbus Bureau
21 East State Street, Room 212
Columbus, Ohio 43215

Dear Mr. Clark:

Enclosed is copy of Notice of Special Meeting of the Board of Trustees of Youngstown State University, which is being called for May 7, at the request of Mrs. Isroff, Chairman of the Board.

Yours very truly,

Hugh W. Manchester

Secretary to the Board of Trustees
of Youngstown State University

HWM MM
Enclosure
Xc Dr. John J. Coffelt, President
Mrs. Ann L. Isroff

CERTIFIED MAIL
RETURN RECEIPT REQUESTED



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44503

April 30, 1976

Mr. Everette C. Abram
President, YSU-OEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44503

Dear Mr. Abram:

Enclosed is copy of Notice of Special Meeting of the Board of Trustees of Youngstown State University, which is being called for May 7, at the request of Mrs. Isroff, Chairman of the Board.

Yours very truly,

Hugh W. Manchester

Secretary to the Board of Trustees
of Youngstown State University

HWM MM
Enclosure
Xc Dr. John J. Coffelt, President
Mrs. Ann L. Isroff

CERTIFIED MAIL
RETURN RECEIPT REQUESTED



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44503

May 6, 1976

To the Trustees of Youngstown State University

Dr. John J. Coffelt, President
Youngstown State University

Everette C. Abram, President
YSU-OEA

John G. Ingram
Assistant Attorney General

Ronald D. Clark
Beacon Journal
Columbus, Ohio

This is to confirm telephone calls being made to each of you and to advise that the special meeting of Trustees of Youngstown State University, which was scheduled to be held at 4:00 p.m. on Friday, May 7, 1976, in the Art Gallery of Kilcawley Center, will not be held. The Personnel Relations Committee of the Board is still considering the subject matter involved.

Hugh W. Manchester

Secretary to the Board of Trustees
of Youngstown State University

HWM MM

Copies of the above communication were mailed on May 6, 1976 to the 13 persons listed on the reverse side of this page.

Hugh W. Manchester

William J. Brown
The Youngstown Vindicator
Vindicator Square
Youngstown, Ohio 44503

Dr. Bertie B. Burrowes
529 North Avenue
Youngstown, Ohio 44502

Edward J. DeBartolo, Jr.
Edward J. DeBartolo Corp.
7620 Market Street
Youngstown, Ohio 44512

Carl L. Dennison
Butler, Wick & Company
6th Floor, Union Natl. Bank Bldg.
Youngstown, Ohio 44503

Dr. Thomas D. Y. Fok
Mosure, Fok & Syrakis Co. Ltd.
City Centre One Building
Youngstown, Ohio 44503

Mrs. Ann L. Isroff
11 Wildfern Drive
Youngstown, Ohio 44505

William J. Lyden
International Brotherhood of
Electrical Workers Local Union 64
291 McClurg Road
Youngstown, Ohio 44512

John M. Newman
1010 Union Natl. Bank Bldg.
Youngstown, Ohio 44503

Fred C. Shutrump, Jr.
United Construction Company
3749 Mahoning Avenue
Youngstown, Ohio 44515

Dr. John J. Coffelt, President
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Everette C. Abram, President
YSU-OEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Mr. John G. Ingram
Assistant Attorney General
1108 Mahoning Natl. Bank Bldg.
Youngstown, Ohio 44503

Ronald D. Clark
Beacon Journal
Columbus Bureau
21 East State Street
Room 212
Columbus, Ohio 43215

May 7, 1976

This is to certify that the undersigned appeared at the Art Gallery at Kilcawley Center at 4:00 p.m. on Friday, May 7, 1976, for the purpose of ascertaining whether or not anyone appeared to attend a Special Meeting of the Board of Trustees which had been called on April 30, 1976 for such time and place; that no person appeared to attend such meeting.


Secretary to the Board of Trustees
of Youngstown State University

OATH OF OFFICE

I, William G. Mittler, promise and swear to support the Constitution of the United States and the Constitution of the State of Ohio, and to faithfully discharge the duties of the Office of Member,

Youngstown State University, Board of Trustees,

to which I have been appointed for a term as designated by the Governor.

This I shall do as I shall answer unto God.

William G. Mittler

STATE OF OHIO

County of Mahoning, ss:

Personally sworn to before me, a Notary Public in and for said County, and subscribed to in my presence this 27th day of

May, 1976.

Helen I. Kopsco

HELEN I. KOPSCO, Notary Public
Mahoning & Trumbull Counties, Ohio
My Commission Expires Dec 26 1978