

MINUTES OF REGULAR MEETING
OF
BOARD OF TRUSTEES
OF
YOUNGSTOWN STATE UNIVERSITY

Tod Administration Building
Wednesday, September 17, 1997

Pursuant to notice duly given, a regular meeting (the one hundred and eighty-seventh) of the Board of Trustees of Youngstown State University convened at 3:00 P.M., Wednesday, September 17, 1997, in the Board Room in Tod Administration Building.

All nine trustees were present at the meeting, to-wit: Dr. Y. T. Chiu, Chairperson of the Board, who presided, Mr. Mark E. Lyden, Mr. Martin J. O'Connell, Mr. Bruce R. Beeghly, Mrs. Ruth Z. Wilkes, Mrs. Eugenia C. Atkinson, Mr. Joseph S. Nohra, Dr. Chander M. Kohli, and Mr. Larry E. Esterly. Also present was Student Trustee AnneMarie McCollum.

Also present were: Dr. Leslie H. Cochran, President; Dr. James J. Scanlon, Provost; Dr. G. L. Mears, Executive Vice President; Dr. Cynthia A. Anderson, Vice President - Student Affairs; Mr. C. Vernon Snyder, Vice President for Development and Community Affairs; Dr. Charles A. McBriarty, Special Assistant to the President, and Franklin S. Bennett, Jr., Secretary to the Board of Trustees. Also present were approximately 40 persons, including deans, members of the faculty, students, administrators and members of the news media.

The Chairperson called the meeting to order.

ITEM I - PROOF OF NOTICE OF MEETING.

Evidence was available to establish that notice of the meeting was mailed on August 25, 1997 to each of the nine Trustees, the Student Trustee, and to the President.

ITEM II - DISPOSITION OF MINUTES FOR REGULAR MEETING HELD JUNE 27, 1997 AND SPECIAL MEETING HELD JULY 29, 1997.

Prior to the meeting, the Secretary had mailed draft copies of the minutes of the Board's regular meeting held on June 27, 1997 and the Board's special meeting held on July 29, 1997 to each Trustee, the Student Trustee, and to the President. Upon motion made by Mr. Nohra, seconded by Mrs. Atkinson, the Board unanimously adopted the minutes of the regular meeting of June 27th and the minutes of the special meeting of July 29th, as mailed.

support received in FY 1989 was \$498,666, while in FY 1997 the total external support received was \$1,362,790, a record for YSU. Dr. Cochran stated that YSU has received grant funds of more than \$1 million already in the first three months of FY 1998. Dr. Kasvinsky reviewed a pie chart indicating the University areas in which External Funding was received in FY 1997.

Dr. Kasvinsky stated that, all things considered, YSU should be receiving approximately \$5 million annually in external funding. Copies of the tables and charts used by Dr. Kasvinsky in his presentation are attached to these minutes.

4. Semester Conversion Process. Dr. Cochran introduced Dr. Janice A. Elias, Assistant Provost for Academic Planning, who described the work and report of the Semester Conversion Work Group which she chaired. The Semester Conversion Work Group is a task force formed to identify key points, issues, and processes which would be involved in a conversion from quarters to semesters. Dr. Elias stated that faculty, staff and students were represented on the Work Group.

Dr. Elias briefly outlined several of the Work Group's recommendations: (1) It is essential that all members of the University community be given the opportunity to voice their feelings and concerns about conversion; (2) Because faculty develop curriculum, they are especially important to the conversion process. Therefore, the Work Group recommends that a faculty member serve as a Transition Coordinator to assist with the planning and implementation of the conversion process; (3) Adequate time must be allowed for the planning and implementation of the conversion process. It is the Work Group's belief that the earliest that a quality conversion could be achieved would be by Fall of the year 2000; (4) Fairness to students should be a key point of the conversion process. Students should not be adversely affected by conversion. Conversion to a semester system should not result in increased annual cost to students than would have occurred under a quarter system. Conversion should not increase the amount of time necessary to earn a degree.

Dr. Elias stated that the process of changing to semesters will be labor-intensive. The Work Group believes, however, that conversion will result in significant time savings and economies in the future. Conversion to semesters should result in a less hectic pace for faculty, staff and students. Faculty teaching hours per week will be essentially the same on the semester system as on the quarter system. The conversion to semesters also allows the overall curriculum to be redesigned to improve quality. Guidelines will be necessary. The generally accepted model for conversion is the "two-thirds rule" wherein if 186 quarter hours are currently required for a degree, 121 semester hours would be required.

Dr. Elias stated that a conversion to semesters would add convenience in calendar and schedule preparations. Open communications will be important during the time of change presented by conversion to semesters. Expenses consequent to conversion must be identified, and resources allocated. In summary, Dr. Elias stated that the Work Group recommends that, if conversion is undertaken, the process be guided by principles of fairness, concern, quality, and open participation and communication.

Mr. Esterly asked about the attention given by the task force to the possibility of a drop in enrollment caused by the conversion to semesters. Dr. Elias stated that the task force reviewed information on the matter which indicates that student head count does not drop after conversion to semesters, but that there is a drop in relative student credit hours taken. Dr. Elias stated that this drop further indicates the need for sufficient time before conversion so that appropriate student advising measures can be taken. Mr. Esterly requested that Dr. Elias provide the Board with copies of the studies which the task force reviewed.

5. Institutional Goals and Objectives. Dr. Cochran distributed a document entitled, "1997-1998 Institutional Objectives & Priorities," a copy of which is attached to these minutes. Dr. Cochran stated that the administration annually reviews the University's goals and objectives. Dr. Cochran identified thirteen strategies and objectives listed in the document. The major institutional goals for the upcoming year are: (1) Completion of the \$22 million Capital Campaign, (2) Acceleration of a proactive promotional campaign of YSU, (3) Improvement of student enrollment through campus efforts, (4) Implementation of the first phase of the Electronic Campus, (5) Promotion of community development activities that provide closer linkages, (6) Establishment of YSU as a leader in the provision of applied learning experiences for all students.

ITEM IV - APPROVAL OF BOARD OF TRUSTEES COMMITTEE ASSIGNMENTS.

The Chairperson stated that the Board's By-Laws provide that the Chairperson shall appoint the Committees of the Board subject to the Board's approval. The Board had earlier been provided with a listing of the 1997-98 committee appointments (a copy of which is attached to these minutes). Upon motion made by Mr. Esterly, seconded by Mr. O'Connell, the Board unanimously approved the 1997-98 committee assignments as made by the Chairperson.

ITEM V - REPORTS OF THE COMMITTEES OF THE BOARD.

The Board considered the following committee reports and recommendations:

1. Academic Affairs Committee

Dr. Scanlon provided a "low-tech presentation on high student achievement," describing how others beyond the University have judged the effectiveness of YSU's students. Dr. Scanlon stated that YSU's students' quality shines when matched against the quality of other students in a regional, state and national context. Dr. Scanlon reported that YSU's health care graduates in dental hygiene, nursing, respiratory care, and the paramedic program historically have had the highest pass rate on licensure examinations in the state of Ohio. Undergraduates in technology typically place at or near the top of national and regional competitions. Student engineers have also placed first on two occasions in a multi-state regional scholarly paper contest in chemical engineering.

Dr. Scanlon reported that two masters degree students in History this year were among six graduate students from throughout Ohio whose scholarly projects were chosen for support by the Ohio Bicentennial Commission (the other four projects chosen were submitted by doctoral degree students). Two graduate students in criminal justice this year received the most outstanding paper award at the annual meeting of the Academy of Criminal Justice Scientists. Undergraduate students in Mathematics and Statistics this year won top awards for the quality of their presentations at the National Student Conference of the Mathematical Association of America. Dr. Scanlon stated that students in the School of Music continue to receive recognition regionally and nationally. In the vocal area, YSU students were top prize winners in the regional competition of the National Association of Teachers of Singing. As a result of the competition, five of those students were invited to study in Italy. One vocal student was selected for the national invitational McCallister Opera Award competition. That student is the youngest male singer in the nation to be invited to participate in this year's competition. In the instrumental music area, recent graduates have found permanent places in the New York Metropolitan Opera Orchestra, the Pittsburgh Symphony Orchestra, and the Maynard Ferguson Band.

Dr. Scanlon reported that a YSU major in chemistry was the only undergraduate in the country invited to present a paper to a national symposium sponsored by the University of Florida. Undergraduate students in political science have, for three years running, been selected in a national process as Fellows of the Center for the Study of the American Presidency. Undergraduate students in the College of Business Administration this year were fifth in a multi-state region, and first in Ohio, in a national advertising competition. Another undergraduate student in the College of Business Administration this year was first among 500 students in the J. C. Penney national internship competition. Finally, Dr. Scanlon reported that a new graduate of the College of

Education, now teaching in South Carolina, was recognized this year as the best first-year teacher in the United States.

Following Dr. Scanlon's report, the Chairperson recognized Mrs. Atkinson, chairperson of the Academic Affairs Committee, who stated that the committee had no matters for consideration or action by the Board.

2. Affirmative Action Committee

Mrs. Barbara C. Orton, Director of Affirmative Action and Disability Services reported on efforts to strengthen ties between the University and the community. Mrs. Orton stated that an Affirmative Action Advisory Committee, made up of University and community representatives, had been formed.

Following Mrs. Orton's report, the Chairperson recognized Mr. O'Connell, chairperson of the Affirmative Action Committee, who stated that the committee had no matters for consideration or action by the Board.

3. Budget and Finance Committee

Mr. Edward James, Interim Executive Director of Budget and Finance, briefly described the three resolutions recommended for Board action by the Budget and Finance Committee.

Following the report, the Chairperson recognized Mr. Lyden, former chairperson of the Budget and Finance Committee, who stated that the committee was recommending three resolutions for adoption by the Board. On behalf of the committee, he then moved for adoption of the following Resolution:

Resolution to Authorize Issuance of Bonds to Refinance 1989 Bonds

YR 1998-02

WHEREAS, Youngstown State University issued bonds in 1989 in the amount of \$6,720,000 to finance the construction of Lyden House; and

WHEREAS, the outstanding balance on the 1989 bond issue is \$5,600,000; and

WHEREAS, debt service payments on the 1989 bond issue were \$579,216 in Fiscal Year 1997; and

WHEREAS, bond market conditions are judged to be favorable for refinancing the 1989 bond issue, thereby achieving significant savings in the annual debt service payments.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize the actions necessary to issue bonds in an amount sufficient to refinance the outstanding balance on the 1989 bond issue and cover related issuance expenses.

BE IT ALSO RESOLVED, that should bond market conditions cease to be favorable, so that at the time of closing significant debt service savings are no longer possible, the refinancing process will be terminated.

Following discussion, the motion received the affirmative vote of all trustees present. The Chairperson declared the motion carried and the Resolution adopted.

On behalf of the committee, Mr. Lyden then moved the adoption of the following resolution:

Resolution to Amend the Intercollegiate Athletics Operating Budget, Fiscal Year 1997-98

YR 1998-03

WHEREAS, the Board of Trustees has approved the 1997-98 operating budget for Intercollegiate Athletics; and

WHEREAS, the approved budget included loge revenue based on the completed loges available at the time the budget was developed; and

WHEREAS, as a result of the loge expansion project, additional loges will be available for occupancy during the 1997 football season; and

WHEREAS, leases have been negotiated for these additional loges, thereby making additional revenue available; and

WHEREAS, there are expenses related to the completion of the loges, bond debt service, and repayment of interfund loans to be paid from the additional revenue; and

WHEREAS, the additional loge revenue will be dedicated to the debt service and repayment of interfund loans until such debts are fully repaid then will be available for general departmental uses.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve an increase in the 1997-98 Intercollegiate Athletics operating budget as shown in Exhibit A.

Following discussion, the motion received the affirmative vote of all trustees present. The Chairperson declared the motion carried and the Resolution adopted.

On behalf of the committee, Mr. Lyden then moved the adoption of the following resolution:

Resolution to Authorize Residential Hall
Telecommunications Budget, Fiscal Year 1997-98

YR 1998-04

WHEREAS, telephone service to the Youngstown State University residence halls has previously been provided by outside vendors at substantial cost to the University and the students; and

WHEREAS, it is now feasible for the University to provide telephone service to the students living in the residence halls; and

WHEREAS, telephone service can be provided to the residence halls by the University at a savings to the students.

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize the establishment of a Residence Hall Telephone Service Fund as an auxiliary service for the purpose of providing telephone services to the students in the Youngstown State University residence halls as shown on the attached Exhibit B.

Following discussion, the motion received the affirmative vote of all trustees present. The Chairperson declared the motion carried and the Resolution adopted.

4. Building and Property Committee

Dr. Mears briefly described the two resolutions recommended for Board action by the Building and Property Committee. Dr. Cochran and Dr. Mears discussed the likelihood that problems with the public schools funding processes will result in reduced capital and operating funds to higher education.

Mr. Hyden reported that the summer was busy with construction projects on campus. Mr. Hyden reported that Beeghly Hall was well underway, and on schedule for opening in the Fall of 1998. Mr. Hyden reported that the stadium and loge expansion projects were completed but for punch-list items. Mr. Hyden stated that he is hopeful that the Stadium Club will be available for Homecoming on October 11, 1997. Mr. Hyden reported that construction documents are being prepared for the Bliss Hall renovation project, that bids should be returned by late November, and that construction should begin by the end of 1997. Mr. Hyden reported that bids have been received within budget for the Meshel Hall Enrollment Center project, and that construction should be completed in December, 1997. Dr. Cochran stated that approximately \$35 million in construction projects were underway on the YSU campus this summer.

Following Dr. Mears's report, the Chairperson recognized Mr. Esterly, chairperson of the Building and Property Committee, who stated that the committee was recommending one resolution for adoption by the Board. On behalf of the committee, he then moved for adoption of the following Resolution:

Resolution to Approve Capital Development Priorities

YR 1998-05

WHEREAS, the state of Ohio provides funding for capital projects to Youngstown State University on a biannual basis; and

WHEREAS, requests for funding for capital projects have been solicited from the University community; and

WHEREAS, the requests for capital projects have been reviewed and priorities developed for the anticipated level of funding.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the Capital Development Priorities for fiscal Years 1999-2006 as shown on the attached Exhibit C.

Following discussion, the motion received the affirmative vote of all trustees present. The Chairperson declared the motion carried and the Resolution adopted.

5. Development Committee

Mr. Vern Snyder, Executive Director - University Development, reported that giving to the Annual Fund for FY 1996-97

had decreased by approximately 9% from the previous year. Mr. Snyder stated that the Capital and Brick Campaigns undoubtedly affected Annual Fund giving this year. Mr. Snyder reported that scholarship giving remains up. Mr. Snyder reported that the Capital Campaign has received \$21.2 million in pledges to date.

Following Mr. Snyder's report, the Chairperson recognized Mr. Nohra, former chairperson of the Development Committee, who stated that the committee was recommending one resolution for adoption by the Board. On behalf of the committee, he then moved for adoption of the following Resolution:

Resolution Accepting Gifts

YR 1998-06

WHEREAS, Resolution YR 1980-34 provides that the President shall compile a list of gifts to the University for each meeting of the Board of Trustees and present the list accompanied by his recommendation for action by the Board; and

WHEREAS, the President has reported that the gifts as listed in Exhibit D attached hereto are being held pending acceptance and he recommends their acceptance.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby accept these gifts on behalf of Youngstown State University and requests that the President acknowledge the acceptance of these gifts and express our gratitude for their generosity in support of the University.

Following discussion, the motion received the affirmative vote of all trustees present. The Chairperson declared the motion carried and the Resolution adopted.

6. Intercollegiate Athletics Committee

Dr. Anderson provided a report on the National Collegiate Athletic Association athletic certification process. The certification process has three goals: (1) opening the affairs of athletics to the University community and the public, (2) setting standards for the operation of Division I athletics, and (3) imposing sanctions upon institutions which fail to conduct a self-study, or to correct problems. Dr. Anderson stated that a certification committee was formed in 1996, composed of students, alumni, and representatives from all University divisions. Dr.

Anderson reported that the beginning draft of the self-study document is being prepared.

The Chairperson recognized Dr. Chander M. Kohli, chairperson of the Intercollegiate Athletics Committee, who stated that the committee had no matters for consideration or action by the Board.

7. Personnel Relations Committee.

The Chairperson recognized Mrs. Shirley A. Carpenter, Executive Director - Human Resources, who reported that the Health Care Task Force will be meeting to review and make recommendations regarding proposals received from 14 health, life and/or dental insurance vendors. Mrs. Carpenter discussed HB 586, signed into law in 1996, which provides academic, professional and administrative employees the ability to participate in the public retirement system of their choice, or an acceptable alternative plan.

The Chairperson recognized Mr. Beeghly, chairperson of the Personnel Relations Committee, who stated that the committee was recommending one resolution for adoption by the Board. On behalf of the committee, he then moved for adoption of the following Resolution:

Resolution to Ratify Faculty/Staff Appointments

YR 1998-07

WHEREAS, the Policies of the Board of Trustees direct the President to appoint such employees as are necessary to effectively carry out the operation of the University; and

WHEREAS, new appointments have been made subsequent to the June 27, 1997, meeting of the Board of Trustees; and

WHEREAS, such appointments are in accordance with the 1997-98 Budget and with the University policy on Equal Employment Opportunity;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby ratify and confirm the appointments as listed in Exhibit E attached hereto.

Following discussion, the motion received the affirmative vote of all trustees present. The Chairperson declared the motion carried and the Resolution adopted.

8. Student Affairs Committee

Dr. Cynthia A. Anderson, Vice President for Student Affairs, introduced Ms. Tracy Knight, 1997-98 Editor of the Jambar, Ms. Hana Kilibarda, and Mr. Dan Ross, Student Government President and Vice President, respectively. Dr. Anderson provided a summary of the 1996-97 activities, and a brief report on the direction of the Student Affairs division for the 1997-98 academic year. Dr. Anderson stated that over the past year, 250,000 more pieces of mail were sent to prospective first-time freshman students than had been sent the previous year, resulting in an increase of 7%-15% in first-time applications. In the coming year, emphasis on recruitment will be continued, with increased emphasis placed on the retention of current students. The new Enrollment Center is designed to streamline the admissions and registration processes. Beginning with the 1997 Fall Quarter, a supplemental instruction program will begin to provide assistance in targeted courses.

Following Dr. Anderson's report, the Chairperson recognized Mrs. Wilkes, chairperson of the Student Affairs Committee, who stated that the committee had no matters for consideration or action by the Board.

9. Executive Committee

The Chairperson stated that the Executive Committee had no matters for consideration or action by the Board.

ITEM VI - COMMUNICATIONS, MEMORIALS

There were no communications or memorials considered by the Board.

ITEM VII - UNFINISHED BUSINESS

There was no unfinished business considered by the Board.

ITEM VIII - NEW BUSINESS

There was no new business considered by the Board.

ITEM IX - TIME AND PLACE OF UPCOMING REGULAR MEETINGS

YR 1998-08

Upon motion made by Mrs. Wilkes, seconded by Mrs. Atkinson, which received the affirmative vote of all trustees present, the trustees resolved to set the following dates and times for the next regular meetings of the Board:

3:00 P.M., on Friday, December 12, 1997

3:00 P.M., on Friday, March 13, 1998

3:00 P.M., on Friday, June 26, 1998

ITEM X - ADJOURNMENT

Upon motion duly made and seconded, the meeting was duly adjourned by unanimous vote of the trustees at approximately 4:20 P.M.

Chairperson

ATTEST:

Secretary to the Board of Trustees



YOUNGSTOWN STATE UNIVERSITY
INTERCOLLEGIATE ATHLETICS
REVENUE SOURCES

	<u>FY 1997-98 Amount</u>	<u>Adjustment</u>	<u>Revised FY 1997-98 Amount</u>
General Fee Allocation (Non-Mandatory Transfer In)	\$3,606,265	\$0	\$3,606,265
EARNED INCOME			
Football Tickets	\$579,800	\$0	\$579,800
Basketball Tickets	\$132,500	\$0	\$132,500
Women's Basketball	\$4,000	\$0	\$4,000
Guarantees	\$67,000	\$0	\$67,000
Program Sales	\$12,500	\$0	\$12,500
Concession/Vending			
Campus Vending Concessions	\$100,000	\$0	\$100,000
Campus Telephone Commissions	\$3,500	\$0	\$3,500
Royalty Commission	\$30,000	\$0	\$30,000
NCAA Revenue Sharing	\$113,632	\$0	\$113,632
Program Advertising Sales/Recognition	\$61,228	\$0	\$61,228
Radio/Television Income	\$60,550	\$0	\$60,550
Miscellaneous, N.O.C.	\$83,000	\$0	\$83,000
Scoreboard Advertising		\$0	\$0
Football	\$45,000	\$0	\$45,000
Basketball	\$24,000	\$0	\$24,000
Viewing Boxes Contributions	\$170,000	\$250,000	\$420,000
MCC Revenue	\$65,000	\$0	\$65,000
TOTAL EARNED INCOME	\$1,551,710	\$250,000	\$1,801,710
OTHER RESOURCES (Non-Mandatory Transfer In)			
Athletic Contingency	\$3,275	\$0	\$3,275
Gifts (Total from previous year)	\$190,000	\$0	\$190,000
Scholarships & Grant-in-Aid from Donors	\$38,554	\$0	\$38,554
Athletic Events Concessions	\$50,000	\$0	\$50,000
TOTAL OTHER RESOURCES	\$281,829	\$0	\$281,829
TOTAL RESOURCES	\$5,439,804	\$250,000	\$5,689,804

Agenda Item F.3.c.
Exhibit A



**YOUNGSTOWN STATE UNIVERSITY
INTERCOLLEGIATE ATHLETICS
EXPENDITURES**

PERSONAL SERVICES	Object Code	FY 1997-98 Amount	Adjustment	Revised FY 1997-98 Amount
Salaries				
	1200	\$1,240,499	\$0	\$1,240,499
	1210	\$306,858	\$0	\$306,858
	1300	\$179,228	\$0	\$179,228
	1350	\$2,730	\$0	\$2,730
	1400	\$32,927	\$0	\$32,927
	1850	\$80,862	\$0	\$80,862
	1910	\$11,820	\$0	\$11,820
	1950	\$22,150	\$0	\$22,150
		<hr/>		<hr/>
	TOTAL SALARIES	\$1,877,074	\$0	\$1,877,074
	FRINGE BENEFITS-SUMMARY 2000	\$480,123	\$0	\$480,123
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	TOTAL PERSONAL SERVICES	\$2,357,197	\$0	\$2,357,197
OPERATING EXPENSES				
	3000	\$108,150	\$0	\$108,150
	3100	\$11,300	\$0	\$11,300
	3600	\$27,500	\$0	\$27,500
	4100	\$12,500	\$0	\$12,500
	4150	\$6,000	\$0	\$6,000
	4300	\$143,900	\$0	\$143,900
	4470	\$503,028	\$0	\$503,028
	4480	\$20,974	\$0	\$20,974
	5100	\$0	\$0	\$0
	5200	\$38,072	\$0	\$38,072
	5300	\$45,000	\$0	\$45,000
	5400	\$10,400	\$0	\$10,400
	5510	\$65,512	\$0	\$65,512
	5550	\$1,150	\$0	\$1,150
	5700	\$25,960	\$0	\$25,960
	6200	\$4,500	\$0	\$4,500
	6230	\$6,750	\$0	\$6,750
	6400	\$8,500	\$0	\$8,500
	7100	\$54,723	\$0	\$54,723
	7200	\$92,997	\$0	\$92,997
	7400	\$1,585,910	\$0	\$1,585,910
	7430	\$8,750	\$0	\$8,750
	7510	\$1,000	\$0	\$1,000
	7820	\$106,275	\$0	\$106,275
	7940	\$92,922	\$0	\$92,922
	7950	\$6,144	\$0	\$6,144
	7990	\$2,000	\$0	\$2,000
	7490	\$34,200	\$0	\$34,200
	9911	\$0	\$250,000	\$250,000
	9940	\$2,490	\$0	\$2,490
	9990	\$56,000	\$0	\$56,000
		<hr/>		<hr/>
	TOTAL OPERATING EXPENSES	\$3,082,607	\$250,000	\$3,332,607
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	TOTAL DEPARTMENTAL BUDGET	\$5,439,804	\$250,000	\$5,689,804
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YOUNGSTOWN STATE UNIVERSITY
RESIDENCE HALL TELEPHONE SERVICES BUDGET
(A008-011-5450)

REVENUE BUDGET

<u>REVENUE SOURCE</u>	<u>NAME</u>	<u>AMOUNT</u>
1510	Local Service (Residence Hall)	\$64,000
1512	Long Distance Service (Residence Hall)	67,800
1550	Vendor Sponsorships/Commissions	10,000
1503	Payphone Commission	1,200
TOTAL REVENUES		<u>\$143,000</u>

EXPENSE BUDGET

<u>OBJECT CODE</u>		
1300	Classified Full Time	\$0
1310	Classified Part Time	11,500
1350	Classified Overtime	0
1400	Student Wages	5,356
2000	Fringe Benefits	2,638
3000	Supplies	3,000
5300	Publication	1,000
5400	Advertising	1,000
5530	Access Charges	15,000
5600	Residence Hall Voice Mail	16,000
5700	Postage	1,000
6200	Maintenance, Repairs of Moveable Equip.	5,000
7950	Rentals of Equipment	32,000
9490	General Equipment	2,136
9940	Non-Mandatory Transfer.-Equip. Replacement	47,370
TOTAL EXPENSES		<u>\$143,000</u>

08/18/97
Revised by J. Scarnecchia
Support Services

Agenda Item F.3.d.
Exhibit B



CAPITAL DEVELOPMENT PRIORITIES
Executive Summary

FY 1999 - FY 2000

Bliss Hall -- Final Phase	\$2,600,000
Welcome Center	500,000
Property Acquisition/Street Closures	2,400,000
Electronic Campus Infrastructure/Technology	1,200,000
Fedor Hall -- Rehabilitation	2,500,000
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	\$9,200,000

FY 2001 - FY 2002

Engineering Science -- Final Phase	\$2,500,000
Electronic Campus Infrastructure/Technology	1,000,000
Beeghly Center	2,000,000
Campus Development	1,100,000
Cushwa Hall	1,000,000
Williamson Hall	800,000
DeBartolo Hall	800,000
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	\$9,200,000

FY 2003 - FY 2004

Electronic Campus Infrastructure/Technology	1,000,000
Student Activity Center	1,000,000
Science Building	7,200,000
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	\$9,200,000

FY 2005 - FY 2006

Electronic Campus Infrastructure/Technology	1,000,000
Science Building	8,200,000
	<hr/>
	9,200,000

8/26/97

Agenda Item F.4.b.
Exhibit C



CAPITAL PROJECTS FY 1999 - FY 2000

Bliss Hall -- Final Phase

\$ 2,600,000

This will fund the fourth phase of a rehabilitation plan that will enhance the delivery of programs of the College of Fine and Performing Arts. Required upgrading of a portion of the foundation in an earlier phase of this project is the reason for the \$300,000 increase in this final phase of the project. The project will incorporate a digital imaging laboratory, photo studio, and graphic design/computer graphics classroom for the nationally accredited program in the Department of Art. Work in the Department of Communication and Theater will provide four electronically-supported classrooms for audio/video recording/playback capability, computer aided audience response, audio production teaching, and a studio for teaching and practice, costume and scene design, and sound and light techniques. This project will not increase the operating costs for Bliss Hall nor require any additional space. This phase will complete the original program approved by the Ohio Board of Regents in 1984.

Welcome Center

\$ 500,000

The Welcome Center includes an addition of approximately 900 square feet to the south end of Dana Hall, exterior modifications to better accommodate handicapped accessibility, closing the street, and overall landscaping to articulate the entire facility with the campus core and Kilcawley Center. The facility will be equipped with interactive computer stations for each college and surveillance equipment to accommodate early and late hour accessibility. This project will provide a gateway to the campus for visitors and prospective students and their parents. The structure will maintain the same basic style as Dana Hall but will incorporate a significant amount of glass to offer a southern view of the campus core and a westerly view of the landscape flowing to Kilcawley Center.

Property Acquisition & Demolition/Street Closures **\$ 2,400,000**

The acquisition of the key properties followed by demolition of existing structures and the closing of portions of Lincoln Avenue, Spring Street, and Elm Street will enhance the pedestrian accessibility of the campus and the viability of the Campus 2000 plan. Examples of what is envisioned include the following projects. The acquisition/demolition of property adjacent to Beeghly Hall and the closure of Lincoln Avenue will connect this new College of Education facility to the campus core. The closure of Elm Street will permit the development of a pedestrian plaza north of Kilcawley Center connecting Fedor Hall, the tennis courts, and the track to the campus core. The acquisition/demolition of parcels on Custer Avenue will facilitate its closing and enhance the usability of the area south of Christmas Commons and Cafaro House.

Electronic Campus Infrastructure/Technology**\$ 1,200,000**

The Electronic Campus project is an integral part of *YSU 2000: A Vision for a Premier Metropolitan University*. This project will provide students, faculty, and staff with a gateway to local and global computer networks, enriching the teaching and learning environment. By December 1997, the fiber optic backbone will connect all campus buildings. By May 1998, intra-building copper and fiber optic cabling will connect all classrooms, laboratories, residence hall rooms, and offices to the backbone. The Electronic Campus Infrastructure/Technology project will provide the electronics to activate the network. Approximately \$700,000 will be used to purchase switches, routers, and hubs to connect approximately 3,000 computers to the network. Approximately \$500,000 will be used for network cards and software, network management software, distance learning equipment and communications links, network printing software, college-level servers, and other items to support the campus computing infrastructure.

Fedor Hall – Rehabilitation**\$ 2,500,000**

This project involves internal renovation of the former College of Education facility to accommodate several departments of the College of Arts and Sciences. The relocation of these departments will consolidate and better accommodate academic services in an efficient and centralized location. The renovation will include mechanical and electrical modifications; wall relocation; updating and refurbishing of all classrooms, laboratories, and offices; upgrading of all internal surfaces; and site improvements to better articulate this facility with the campus core.

8/27/97



EXECUTIVE SUMMARY
GIFTS
FOR THE PERIOD APRIL 1 - JUNE 30, 1997

UNIVERSITY DEVELOPMENT (SEE ATTACHMENT 1):

	NUMBER RECEIVED	TOTAL
CASH	477	\$113,318.00
NON-CASH	3	16,520.45
TOTAL	480	<u>\$129,838.45</u>

WYSU-FM (SEE ATTACHMENT 2):

	NUMBER RECEIVED	TOTAL
CASH	751	<u>\$ 40,742.83</u>
TOTAL	751	<u>\$ 40,742.83</u>

MAAG LIBRARY (SEE ATTACHMENT 3):

	NUMBER RECEIVED	TOTAL
CASH	11	\$ 1,909.91
NON-CASH	<u>3,981</u>	<u>N/A</u>
TOTAL	3,992	<u>\$ 1,909.91</u>



**YOUNGSTOWN STATE UNIVERSITY BOARD OF TRUSTEES
UNIVERSITY DEVELOPMENT GIFT LIST
FOR THE PERIOD OF APRIL 1 - JUNE 30, 1997**

DESCRIPTION	NUMBER OF GIFTS	TOTAL
Cash	477	\$113,318.00
Non-cash	<u>3</u>	<u>16,520.45</u>
Total	480	\$129,838.45

RANKING OF CASH GIFTS:

	<u>NUMBER RECEIVED</u>	<u>TOTAL</u>
\$5,000+	1	\$ 75,000.00
\$1,000 - \$4,999	9	15,536.00
\$500 - \$999	6	3,250.00
Below \$500	<u>461</u>	<u>19,532.00</u>
Total	477	\$113,318.00

CASH CONTRIBUTIONS BY RANK

\$5,000+

Edward W. & Alice R. Powers Trust

\$1,000-\$4,999

Anonymous
FMC Corporation
GE Foundation Matching Gift Center
J.C. Penney Company, Inc.
National Purchasing Managers
Association

Packard Museum Association
Dr. & Mrs. Edward J. Starinchak in
memory of Marilyn Kocinski
Warren Symphony Society, Inc.
Youngstown Rotary Club

\$500-\$999

John F. Diegelman
Thomas M. Fabek
Richard M. Magner

Mahoning Valley GM Community
Relations
The Vindicator
W. W. Grainger, Inc.

Below \$500

David & Jacquelyn Adams
Miriam J. Alexander
Todd H. Alexander
Carolyn I. Allison
Marybeth H. Alpern in memory of
Ilajean Feldmiller
John J. Ambrozy
Christine Amendola
Ameritech Matching Gift Services
Jean Anderson
William R. Anderson
Lori B. Andrews
David Angstadt
Maria E. Antonas

Katy L. Arnold
Louise A. Aurilio
Bruce E. Bable
Susan K. Bailes
Marcia K. Bailey
Pierce Bailey, Jr.
Donna Baird
Richard G. Ballard
Bank One
Michael & Margery Barthelmy
Edward & Susan Bartos
BASF Corporation
Kenneth R. Bauer
Gloria & Andrew Bayowski

Richard D. Beatty
Dr. Mary J. Beaubien in memory of
Ilajeon Feldmiller
Jolanta E. Bennett
William D. Bennett
Deborah & Herbert Benson
Michael S. Bentley
Thomas E. Bergman, Jr.
Paul & Mary Lou Bevilacqua
Jerry P. Bica
Bruce A. Billman
Frederick & Susan Birkholtz
Patricia G. Bonaquist
Robert & Mary Bonish
Frank & Catherine Borchert in honor of
Susan Borchert
Dr. Bege K. Bowers
Thomas M. Braydich
Gerald & Ginger Brest
Michael A. Briggs
Matthew R. Brooks
Eric A. Brown
Steven R. Brown
William & Karen Brown
Thomas B. Brugh
Jane Buchwalter
John & Marjorie Buckner
John & Cheryl Buoni
Ronald & Carolyn Burger
Matthew N. Byer
Randall F. Cailor
Nicholas A. Caizzo
Campbell Soup Foundation
David D. Capello
Steve & Vicky Carithers
Jalynn A. Carter
Stephaine A. Carter
Dr. James D. Cashell
Vincent & Sandra Caswell
Joseph & Beth Ceremuga
Carmen B. Chick
Janet L. Chittock
Joseph & Cynthia Christopher
Carlo & Dorothy Ciccone
Gregory A. Clark
Wade D. Clark

William and Margaret Clark in memory
of Ilajeon Feldmiller
Robert and Jane Clevenger in memory of
Ilajeon Feldmiller
Shawna L. Cline
Cochran Grange #2030 in memory of
Ilajeon Feldmiller
Albert & Georgeann Colella
Jeffrey & Joellen Collier
Leanne Collins
Comsat Corporation
Kenneth D. Conatser
Thomas M. Conroy
Consumers Water Company
Jacklyn Conti
Thomas P. Cornelius, CPA
Ilona E. Costello
Richard & Carol Craven
Thomas C. Creese, IV
Richard A. Crepage
Jerry & Jacqueline Crittenden
Patricia C. Cronin
CSX Corporation
Georgianna M. D'Andrea
June A. Davies
Dallis G. Dawson
Don & Teresa Dean
Clifford & JoAnn Dech
Pat & Lynnette DeChellis
Lisa L. DeFuria
John & Carol Deichler
John T. Del Garbino
Ralph & Josephine Delio
Mary Louise Detwiler
Jamie & Lisa Devore
Bonnie & Richard Dewberry
Larry & Jane Dickey
John & Mary DiLuigi
Andrew & Mary Dimitriou
Albert L. Donadio, Jr.
John and Kathleen Doneyko
Charleston & Darla Dunlap
Richard & Mary Durbin
Paul M. Dykes
Dina M. Eberth
Gary & Linda Eckelberger
David J. Edling

Andrea F. Ellis
Emerson Electric Company
Claudia L. Engelis
Kent Englehardt & Beth Hargreaves
Mary A. Fabian
Edward V. Fabrizio
Robert L. Fair
Guy J. Falzetta
James & Mary Farina
David T. Feranchak
Randall & Germaine Ferguson
Anthony M. Ferlaino, Jr.
Shirley A. Ferrand
Jeffrey & Deborah Filimon
Edward D. Fill
Michael J. Fink
Margaret M. Fisher
Patricia A. Fletcher
Ford Motor Company Fund
Teresa E. Frantz
Gerald G. Frederick
Mary I. French
Joan Fuhrman in memory of Ilajean
Feldmiller
John F. Fularz
Kathleen V. Funtulis
Thomas & Martha Furey
Steve & Jane Furgas
Kurt R. Gabram
Leo & Karen Gallagher
Michelle A. Gallagher
Robert & Katherina Garcar
Patricia D. Garick
Frederick & Patricia Gault
Paula J. Geidner
Michele M. Gentilcore
Rosemary Geynet in memory of Ilajean
Feldmiller
Daniel & Martha Ghilani
William R. Glaser
Debbie K. Gleason
Ronald R. Goodell
Connie L. Gorby
Regina A. Graham
David & Victoria Graora
Daniel A. Gregan
Alan F. Greggo

Daniel Grieco, Jr.
Mahlon Griffith, Jr.
Jeff Groat
J. Richard Grohovsky, II
Judith Gross
GTE Foundation
William R. Habay
Herbert H. Hadley, Jr.
Dawn M. Hamilton
Lucille Hancock
George F. Handel
Marie & Edward Handel
Harding Band Parents Booster Club
David J. Hart
Judie J. Hartley
Robert N. Haseley
Harvey H. Haynam, Jr.
Howard & Frances Heinl
George & Vickie Heller
Robert G. Helwig, M.D.
Ronald A. Hepp
James H. Herschel
John F. Herubin
Elizabeth G. Hickson
Eva Hill
Lisa J. Hill
Vicki A. Hockensmith
Diane J. Hodgson
Hoechst Marion Roussel
Robert W. Honneffer
Michael R. Hostal
Richard A. Huber
John E. Hurst
Kathleen R. Hurtuk
Wallace & Lillian Huziak
Industrial Risk Insurers
John & Vivian Jacobs
Stanley H. Jaffee
Michael & Dawnelle Jager
Elizabeth A. Janecko
Dean & Christine Jickess
Eva Joanou
Robert & Janis Johnson
Anthony Jones
James & Nancy Jones
Lawrence J. Jones
Richard H. Jones

Roy E. Jones
Paul & Therese Kasnic
Ray & Carole Kavinsky
Joe P. Kerr
Key Corporation Bank
Dr. William & Penelope Kincaid
John Klacik, Sr.
Mildred E. Klapack
Earl L. Kleckner
Gerianne Klepfer
John & Denise Knapik
John S. Kolacz
Karen Kolenich
Carolyn L. Korenic
Marly A. Kosinski
Dr. Kathleen M. Koughl
Robert & Teena Kovach
William J. Kovass
Fredrick C. Krolopp
Dr. James J. Krumpak, III, in memory of
 Geoffrey Paxton
Paula A. Kubik
Deborah Kusnic
Randall & Amy Kyte
Richard & Rosemary LaCivita
Virginia B. Ladig
Lance LaFollette
Mary Jane Laforet
Gary & Patricia Lallo
Debbie LaMarca
Natalie S. Lane
Ronald & Katherine Lautzenheiser
Joseph A. Lazich, Sr.
Marie R. Lebo
Leonard M. Leenheer
LeTourneau, Inc.
Alice H. Lipsick
Paul A. Listopad
Cathleen M. Litke
Michael W. Livosky
Donald A. Locher
Nancy J. Locke
Mary A. Lord in memory of Ilajean
 Feldmiller
Marie A. Lorubbio
Beverly I. Lunn
Regis Luther

Brian & Joni Macala
Barbara J. Mansky
Daniel W. Marks
Richard & Kimberly Marsico
James & Mary Martin
Laurie L. Martuscello
John R. Matakovich
Atty. J. Randolph McCabe
Jeff & Janet McCauslin
Michael G. McCord & Family in
 memory of Donald E. McCord
William E. McDermott, Jr.
Dennis J. McDonagh, M.D.
McDonnell Douglas Foundation
Matthew J. McDonough
Isabel & Elizabeth McFate in memory of
 Ilajean Feldmiller
Ann F. McGeary
Richard H. McGregor
Ron & Loretta McKay
Tina M. Medved
James H. Meissner
Jennifer M. Miklos
Misty D. Miller
William & Donna Miller
William & Sharyn Milligan
Mary E. Missos
Scott L. Moff
Monsanto Fund Matching Gift Center
Oliver R. Montgomery, Sr.
David & Laurie Moore
Helen N. Morris
Thomas & Kathleen Mumaw
Daniel J. Murphy
Michael F. Murphy, Jr.
Micheal & Janet Murray
Russell & Kathie Nalepa
Laurie M. Nasci
Gary R. Naylor
Kami L. Nemcik
Rose M. Nephew, Ph.D.
Dominic & Candace Nespeca
Craig M. Newmeyer
Joseph & Betty Nohra in memory of
 Y.T. Chiu, Sr.
Northern Trust Company
Norton Company Foundation

Keith E. Nutter
Joan E. Oblinger
Grace & Paul O'Connor
Ohio Edison Company
Eldon P. O'Neil
Jennifer Ott
Pamela A. Palumbo
Sharyl Ann Pancallo
Esther R. Pandolph
George & Connie Panno
Linda M. Papagna
Mary Ann Papas
Phil Pappas
Dana R. Parker
Thomas J. Parsons
Eddie V. Patrick
Michael J. Patrick
Marcella & David Patton
George P. Pavlich
Mary C. Pavlick
Mark A. Pawcio
Marla M. Penza
Margaret M. Peters
Eric & Paula Peterson
Dr. Gil Peterson
Dr. Paul & Julie Peterson
Vincent E. Peterson
Michael J. Petrucci
Elizabeth M. Phillips
John & Michele Polando
Angela Pollock
Edward E. Poplava
Robert J. Popovec
Michael D. Portilla
Roy J. Pratt, III
Fred J. Primavera
Peter Prokop
George and Patricia Ptasick in memory
of Ilajean Feldmiller
Joseph S. Quaranta
John B. Quintana
Steve P. Ragalyi
Rae L. Raisbeck
Ralph P. Ramanna, Jr.
Lindsay W. Randall
Thomas G. Raseta
Raytheon Company

Janet L. Regan
Michael C. Rekestis
Kathleen A. Reiser
John & Nida Rentas
Joseph E. Retort
Herbert J. Rickard
Margaret S. Ridgeway in memory of
Ilajean Feldmiller
John F. Ritter
Roseann C. Rivalsky
David M. Roberts
Rosemary B. Roman
Jean A. Romeo
Denis A. Ross
Harry E. Ross
Alese A. Rotella
Robert T. Rowney
Marie J. Rubino
Patricia A. Rush
Linda G. Russo
Susan & John Russo
Dr. Gary & Kathy Salvner
Charles P. Sammarone
Mary Jo Sammartino
Sara Lee Foundation
Margaret J. Sauline
Ted & Lisa Schmidt
John & Patricia Schnell
Richard P. Schook
Joe & Patty Schroeder
Patricia A. Schultz
Atty. Martin & Joan Schwebel
Linda A. Scott
Molly S. Seals
Elizabeth J. Secrest
Shell Oil Company
Mary Sheppard in honor of Dr. & Mrs.
Leonard Spiegel's wedding
Richard & Christine Shepas
Mary E. Shoup
Thomas J. Simpson
Amy L. Sittner
Gladys Smiley
Drena L. Smith
Michael A. Smith
William D. Soccorsy
Kathy M. Solarek

Daniel P. Soroka
Steve J. Sotlar, Jr
John H. Spadone
Joseph & Mary Kay Stabl
Sonja Stambaugh-Latimer
Col. Thomas R. Stanton, USA Ret.
Star Enterprise Matching Gift Program
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Lynne A. Stoll
Robert L. Stoops
Roselynn & William Stoy
Ms. Mary Sturgeon
William E. Sudimack
W. Michael & Mary Sunderman
Joseph A. Sylvester
Pauline F. Szary
Dr. Ronald & Pamela Tabak
Mike R. Tapp
Diane L. Taylor
Robert L. Taylor
Sandra E. Teague
Paul Terry, V
John & Eleanor Tesner
John H. Thomas
Robert E. Thomas
Robert F. Thomas
Kenton A. Thompson
Paul B. Thompson
William B. Thompson
Dr. Stephanie A. Tingley
Gary & Jennifer Tkac
Dolores H. Tralick
Renee Tucci
John & Kay Tudhope
Robert & Lynn Tucker
Frank L. Tuscano
Eduardo Ugarte
United Technologies Corporation
Larry Urban
Helen M. Urda
Daniel A. Valentine

Daniel & Cecilia Van Dam
Lawrence & Carolyn Varner
Michael D. Vasilchek
Andrew F. Verbosky, Jr.
Angelo R. Vitullo
Dale J. Voitus
Jeffrey R. Walker
William & Linda Walker
2nd Lt. David A. Ware
Richard & Margaret Watkins
David & Linda Watters
Alan R. Webber
Dr. Warren R. Webster, Sr.
David & Cheri Weigand
Galen & Nola Weingart
H. J. & Peg Weymer, in memory of
Ilajeon Feldmiller
Helen Wheland
Whirlpool Foundation
Laura L. White, RN
Catherine Wigley
Alan L. Williams
William L. Williams
Glenn A. Willis
James & Suzanne Wimer
Dr. Pongdet & Christine Wipasuramonton
William Wolf
Michael & Laura Wolfe
W. Dallas & Velma Woodall
Dorothee Irey Wright
John & Marilyn Yensick
George H. Young, Ph.D.
Phoebe Zehnder

Total Cash Contributions: \$113,318.00

NON-CASH CONTRIBUTIONS

Dr. Kenneth & Dawn Kuhn	\$833.76	Eye exams & glasses for athletes
Leslie v. Szirmay	\$15,400.00	Six violins and one viola to Dana School of Music
Trolio's	\$286.69	T-shirts for Girls Softball Alumni Game

Total Non-Cash Contributions: \$16,520.45



YOUNGSTOWN STATE UNIVERSITY BOARD OF TRUSTEES
WYSU-FM GIFT LIST
FOR THE PERIOD OF APRIL 1 - JUNE 30, 1997

<u>DESCRIPTION</u>	<u>NUMBER OF GIFTS</u>	<u>TOTAL</u>
Cash	751	<u>\$40,742.83</u>
Total	751	<u>\$40,742.83</u>

RANKING OF CASH GIFTS:

	<u>NUMBER RECEIVED</u>	<u>TOTAL</u>
Below \$500	<u>751</u>	<u>\$40,742.83</u>
Total	751	<u>\$40,742.83</u>

Below \$500

Ms. Evaline E. Abram-Diroll
Rev. Kathryn T. Adams
Mrs. Martha I. Aiken
Ms. Amy Alduino
Mr. & Mrs. John A. Alduino
Mr. Christopher T. Allen
Mr. & Mrs. Gary Alphonsi
Mr. & Mrs. Kenneth M. Altiero
Mr. William Ambert
American Institute of Architects
Ms. Michelle Ampy
Atty. & Mrs. C. John Amstutz
Ms. Connie Andrews
Mr. & Mrs. John J. Angelilli
Angles, Shapes & Surf
Ms. April K. Antell
Ms. Nancy Aorst-Smith
Mr. Millard Arbutina
Mr. & Mrs. Vincent Arduin
Ms. Gail A. Arneson
Mr. William Augur
Ms. Claudia L. Axelson
Mr. Stephen. Bacak
Mr. Ralph E. Bacon
Mrs. Marilyn J. Badger
Mr. & Mrs. Raymond Bagdassarian
Mr. Arthur R. Bair
Ms. Carol Baird
Dr. Peter A. Baldino
Ms. Lisa Balsam
Sr. Julia Baluch
Mrs. Virginia L. Bandy
Mr. & Mrs. Paul W. Bar
Ms. Karen A. Barr
Ms. Shirley A. Bartlett
Mr. William W. Bartley
Mr. Leonard E. Batcha
Mr. James D. Battafarano
Mr. & Mrs. Carl Bauman
Ms. Patricia A. Baumgarner
Mr. Lloyd F. Bayer, Jr.
Mr. Jack Becker
Dr. Karen Becker
Mrs. John D. Beeghly
Ms. Nancy Bellotta
Mr. Phillip Bellotta
Mr. & Mrs. Edwin J. Benedict
Mrs. Elizabeth A. Bernard
Mr. Rocco J. Bernard
Mrs. Jacqueline M. Bibo
Mr. & Mrs. Edward J. Bidek
Mr. & Mrs. Patrick F. Biggs
Mr. & Mrs. Kenneth F. Black
Mr. & Mrs. Harold E. Blackann
Dr. Robert R. Bloomquist
Judge & Mrs. William T. Bodoh
Mr. Justin K. Boehm
Mr. Doug Bogdan
Mr. Jeff Boggs
Dr. & Mrs. Joseph H. Bolotin
Mr. Jonathan Bonchak
Mr. Thomas J. Booher
Ms. Dorcas Borton
Mr. Douglas L. Bowman
Mrs. Rebecca L. Braun
Ms. Carol Bretz
Rev. & Mrs. William Brewster
Mr. & Mrs. Al Bright
Ms. Cynthia A. Brincat
Ms. Mary Brincko
Ms. Ruth E. Broad
Mr. Lawrence A. Brooks
Mrs. Leah P. Brooks
Dr. & Mrs. Dean R. Brown
Ms. Dorothy L. Brown
Ms. Leslie A. Brown
Ms. Maureen Tighe Brown
Ms. Theresa Brown
Mr. J. Robert Bruya
Dr. Alice Budge
Dr. & Mrs. William H. Bunn
Mr. James H. Burch
Mr. & Mrs. Theodore E. Burke
Mr. & Mrs. Thomas G. Bury
Dr. Jane F. Butterworth
Mr. & Mrs. Greg R. Cadman
Mr. Paul Caezzuto
Ms. Thelma Caggiano

Ms. Elaine C. Cale
Mrs. Norma Cale
Mr. & Mrs. Robert W. Callahan
Mr. David Campana
Cape's Performance Center, Inc.
Ms. Catherine A. Cardwell
Mr. & Mrs. Charles T. Carl
Mr. Paul J. Carpenter
Ms. Ruth G. Cartwright
Mr. John Casey
Ms. Adrienne Cerimele
Mr. C. J. Cerimele
Dr. John N. Cernica
Ms. Angela Y. Chang
Dr. Harold Chevlen
Ms. Joan Chisler
Ms. Dorothy H. Clark
Mr. & Mrs. John R. Clark
Mr. Tyler Clark
Mr. & Mrs. Michael Clayman
Ms. Dorothy M. Clemens
Mr. Brad S. Clepper
Mr. Closet
Mr. David Clum
Mrs. Alma S. Cockman
Ms. Ann Cohen
Mr. James Collier
Mr. & Mrs. Robert Concilus
Continental Films, Mr. Amin Chaudhri
Mrs. Marti M. Cook
Mrs. Alice H. Cooper
Copeland Oaks Friends of Music Hour
Mr. James Corbe
Mr. Thomas P. Corcoran
Mr. & Mrs. Bill H. Countryman
Mr. Daniel E. Cox
Mr. Joshua Cretella
Miss Rachael Cretella
Mr. George R. Crites
Mrs. Brenda M. Crouse
Mr. Paul L. Crowe
Ms. Dorothy Crowl
Mr. Henry D. Crum
Ms. Rhea E. Crump
Mr. & Mrs. Timothy Cuff
Mr. Michael J. Cummings

Mr. & Mrs. David E. Dale
Ms. Rebecca Dale
Dr. Charles Darling
Dr. & Mrs. Oscar G. Darlington
Ms. Ruth A. Davis
Mr. & Mrs. David Dawson
Mrs. Evelyn Dearing
Mrs. Margaret E. Deatherage
Dr. Donna M. Deblasio
Mr. Bob Dedow
Ms. Kathryn Dejak
Ms. Judy DeJulia
Mr. Joseph D. Delullo
Ms. Karen Dematteo
Mr. Jim Dempsey
Mr. David Dennis
Ms. Marilyn DeSalvo
Dr. Thomas N. Detesco
Mr. & Mrs. Mark Dewalt
Mr. & Mrs. Dave Dexter
Ms. Diana Dickson-Sowry
Mr. James M. Diffley
Mr. Ronald A. Ditullio
Mr. James Dixon
Dr. & Mrs. Les S. Domonkos
Mr. & Mrs. Steve Z. Domonkos
Ms. Rebecca J. Dougan
Mr. Andrew Douglas
Ms. Marguarite E. Dourm
Mr. & Mrs. Dale G. Dowler
Ms. Pauline Downey
Mr. & Mrs. Alex Downie
Ms. Diane L. Drapcho
Mr. Art Druschel
Mr. James A. Dudash
Mrs. Cheryl A. Duffy
Mr. & Mrs. Jack. Dunbar
Mrs. Sarah L. Duncan
Mr. James A. Dunlap
Mr. & Mrs. Fred Dunlea
Mr. Bill Dunmire & Staff
Mr. Robert Dyer
Ms. Annelies R. Dziadzka
Mrs. Jennifer Easton
Echo Lanes, Inc.
Dr. Joseph C. Edwards

Mr. Samuel K. Edwards
Atty. & Mrs. James W. Ehrman
Mr. Al A. Eibel
Mrs. Martha A. Eicher
Rev. Thomas Eisweirth
Mr. Robert C. Ellenberger
Mr. Daniel H. Emanuele
Mr. & Mrs. Louis R. Epstein
Dr. Jim Esperon
Ms. June E. Esquibel
Mr. & Mrs. Joseph H. Evans
Mr. William T. Evans
Ms. Ethel E. Ewing
Mr. Patrick Fagan
Mr. David A. Fantauzzi
Mr. Mark Farran
Mr. Paul M. Farwell
Rev. Anthony Fasline
Mr. Kevin Feeney
Mrs. Elizabeth M. Fekete
Mrs. Judy Fiedler
Mr. & Mrs. Dennis C. Finneran
Ms. Emily Fisher
Dr. & Mrs. Robert E. Fisher
Ms. Eva Fitzgerald
Mr. Mark Fitzsimons
Ms. Patricia Fleming
Mr. Stephen R. Flora
Mr. Richard G. Fogo
Ms. Margaret Ford
Mr. & Mrs. Augustine A. Fornataro
Mrs. Elizabeth A. Foster
Dr. Alan J. Frank
Mr. Jack Frankenburg
Mr. & Mrs. Dean Fredrickson
Mr. Richard Friedberg
Mrs. Elizabeth Frivaldi
Ms. Maggie Fry
Mrs. Richard Fuller
Ms. Carol A. Fulton
Ms. Trisha L. Garibaldi
Mr. & Mrs. Rod Garver
Mr. Mark E. Gasser
Dr. & Mrs. Sanford F. Gaylord
Ms. Kathleen Geiger
Mrs. Virginia A. Geiger

Mr. & Mrs. David C. Genaway
Mr. Fred George
Mr. & Mrs. Glen M. George
Mr. & Mrs. Irwin N. Gertzog
Ms. Juanita Gillis
Mr. John P. Ginatos
Mr. Robert G. Girts
Mr. & Mrs. Eric Gonano
Mr. Kenneth Good
Mr. & Mrs. William A. Good
Mr. Addison Goodell
Mr. & Mrs. William P. Gorman
Mr. Edward W. Gough
Ms. Karen Gozur
Dr. Ron Gracilla
Mr. & Mrs. William D. Graebing
Ms. Sherry Grant
Mrs. Ruthann Gray
Great Lakes Festival Ballet
Mr. Joseph Green
Ms. Kimberly A. Green
Mrs. Tomar Green
Ms. Louise Greenwald
Mrs. Marcella L. Grenga
Mr. E. Jim Gribus
Mr. & Mrs. Richard Groucutt
Mrs. Christine J. Guesman
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Mr. Richard J. Gurska
Mr. Russell Haehn
Mr. & Mrs. Robert Hagan
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Mrs. Joan H. Hall
Mr. Michael Halliday
Mr. & Mrs. Mark M. Hanahan
Mr. & Mrs. George R. Hancin
Mr. & Mrs. Edward D. Handel
Ms. Betty F. Handelman
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Mr. James F. Hanna
Dr. Stephen Hanzely
Mr. & Mrs. James Watson Hardy
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Ms. Colleen Harris

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Mrs. Margaret B. Haushalter
Mr. John Hazy
Ms. Donna Hazzard
Mr. Emerson F. Heald
Mr. Robert Heath
Mr. & Mrs. Richard C. Heberling
Ms. Mary Hedberg
Mr. Jeffrey M. Hedrich
Mr. Ronald T. Heiman
Mr. & Mrs. John D. Heiser
Mr. Harold Henderson
Mr. Francis J. Hensler
Mr. & Mrs. Lawrence Heselov
Ms. Susan Hewins
Mr. Gerald Hodge
Mrs. Barbara J. Hoffmaster
Mr. John Holcomb
Mr. A. W. Holdford
Mr. Kurt A. Holko
Mr. Garry A. Hollingsworth
Ms. Martha Holonko
Mrs. Carol L. Homrighausen
Mrs. Patricia A. Hoover
Dr. Robert E. Hopkins
Mr. Tom Horne
Ms. Nola K. Horvath
Mr. Matthew G. Hough
Ms. Cissy Hubbard
Mrs. Harlene E. Huffstetler
Mr. Jim T. Hummer
Mr. Vern. Hurajt
Ms. Christine Hutson
Dr. & Mrs. Hyon S. Hwang
Mr. Charles J. Hyde
Mr. & Mrs. Eugene R. Ierace
Mr. Neal Irwin
Mr. Floyd E. Jackson
Mr. & Mrs. Douglas C. Jenkins
Ms. Janie S. Jenkins
Mr. Arthur L. Jensen
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Non-Cash Gifts	<u>3,981</u>	<u>N/A</u>
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**YOUNGSTOWN STATE UNIVERSITY
RESOLUTION FOR NEW APPOINTMENTS, PROMOTIONS AND OTHER PERSONNEL ACTIONS
AS OF August 27, 1997**

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL</u>	<u>SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
Ms. April Antell	Anouncer/Producer	WYSU-FM	07/01/97	\$ 10,403 .50 FTE	12 Mo.	Rehire:07/01/97- 06/30/98
Ms. Jamie Backus	Director of the Paula and Anthony Rich Center	Dean's Office--College of Education	07/01/97	7,500 .25 FTE	9 Mo.	Contract extension: 07/01/97-03/31/98
Dr. George Beelen	Governmental Relations Liaison	Office of the President	07/01/97	23,954 .50 FTE	10 Mo.	Rehire:07/01/97- 07/31/97;09/01/97- 11/30/97;01/01/98- 06/30/98
Dr. Margaret Biggs	Program Coordinator, The Scottish Rite Learning Center	Teacher Education	07/01/97	16,666 .50 FTE	12 Mo.	Rehire:07/01/97- 06/30/98
Ms. Gay Birnbaum	Academic Advisor	Dean's Office--College of Business Administration	07/01/97	19,176 .75 FTE	12 Mo.	Rehire:07/01/97- 06/30/98
Ms. Kathleen Bouquet	Staff Auditor	Internal Audit	07/01/97	7,468 .50 FTE	6 Mo.	Rehire:07/01/97- 12/31/97
Ms. Lisa Campbell	Academic Advisor	Dean's Office--College of Arts & Sciences	07/01/97	16,135 .65 FTE	12 Mo.	Rehire:07/01/97- 06/30/98
Ms. Susan Carfolo	Assistant Athletic Academic Counselor	Intercollegiate Athletics	09/15/97	8,000 .44 FTE	9 Mo.	New hire:09/15/97- 06/15/98
Ms. Norma Jean Carney	Program Manager-- Metropolitan College	University Outreach	07/15/97	15,080 .50 FTE	11.5 Mo.	New hire:07/15/97- 06/30/98
Ms. JoLynn V. Carney	Assistant Professor	Counseling	09/15/97	38,000	9 Mo.	New hire
Ms. Maureen L. Casey	Program Manager-- Metropolitan College	University Outreach	07/15/97	15,080 .50 FTE	11.5 Mo.	Rehire:07/15/97- 06/30/98
Mr. Clarence Catekrell	Assistant Coach, Men's & Women's Cross Country & Track & Field	Intercollegiate Athletics	09/01/97	12,500 .65 FTE	10 Mo.	Rehire:09/01/97- 06/30/98
Mr. Mark Coffman	Assistant Coach, Men's Basketball	Intercollegiate Athletics	07/01/97	34,000	12 Mo.	New hire

YOUNGSTOWN STATE UNIVERSITY
RESOLUTION FOR NEW APPOINTMENTS, PROMOTIONS AND OTHER PERSONNEL ACTIONS
AS OF August 26, 1997

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL</u>	<u>SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
Mr. William Croft	Assistant to the Senior Woman Administrator	Intercollegiate Athletics	09/01/97	7,930 .487 FTE	9 Mo.	Rehire:09/01/97-05/31/98
Ms. Phyllis J. DeFioro-Golden	Instructor	Nursing	09/15/97	35,360	9 Mo.	Rehire (temporary)
Ms. Annette El-Hayek	Coordinator of the English Language Institute	Center for International Studies & Programs	07/01/97	2,169 .55 FTE	2 Mo.	Contract extension:07/01/97-09/06/97
Mr. Rocco Gasparro	Sports Information Director	Intercollegiate Athletics	07/28/97	27,962 Base:\$30,000	12 Mo.	New hire
Mr. Nicholas Gavolas	Assistant Coach, Women's Diving	Intercollegiate Athletics	09/01/97	6,000 .40 FTE	10 Mo.	Rehire:09/01/97-06/30/98
Ms. Diana Gould	Associate to the Vice President for Student Affairs	Office of the Vice President for Student Affairs	07/01/97	29,350 .50 FTE	12 Mo.	Full-time to part-time, 07/01/97-06/30/98
Mr. Arthur Gray	Manager, Concessions	Intercollegiate Athletics	07/01/97	10,154 .386 FTE	12 Mo.	Rehire:07/01/97-06/30/98
Mr. Gary Grzesk	Assistant Coach, Men's Basketball	Intercollegiate Athletics	09/01/97	14,400 .75 FTE	10 Mo.	Rehire:09/01/97-06/30/98
Ms. Martha Hyden	Assistant Athletic Academic Counselor	Intercollegiate Athletics	09/01/97	3,200 .1846 FTE	10 Mo.	Rehire:09/01/97-06/30/98
Ms. Sandra J. Inskeep	Instructor	Nursing	09/15/97	31,869	9 Mo.	Rehire (temporary)
Ms. Andrea Jackson	Assistant Coach, Volleyball	Intercollegiate Athletics	08/01/97	4,300 .25 FTE	9 Mo.	Rehire:08/01/97-04/30/98
Mr. Brian Jenkins	Assistant Football Coach	Intercollegiate Athletics	08/01/97	6,000 33 FTE	10 Mo.	Rehire:08/01/97-05/31/98
Mr. Tony Joy	Coordinator of Golf and Head Men's Golf Coach	Intercollegiate Athletics	07/01/97	17,200 .75 FTE	12 Mo.	Rehire:07/01/97-06/30/98
Ms. Lisa Kos	Financial Aid Counselor--Federal Programs	Financial Aid and Scholarships	07/01/97	24,000	12 Mo.	New Hire

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RESOLUTION FOR NEW APPOINTMENTS, PROMOTIONS AND OTHER PERSONNEL ACTIONS
AS OF August 26, 1997

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL</u>	<u>SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
Ms. Jeanette Kosiorek	Academic Advisor	Dean's Office--College of Engineering & Technology	07/01/97	13,355 .50 FTE	12 Mo.	Rehire:07/01/97-06/30/98
Ms. Linda Krieger	Academic Advisor	Dean's Office--College of Health and Human Services	07/01/97	17,017 .50 FTE	12 Mo.	Rehire:07/01/97-06/30/98
Ms. Karla Krodell	Grants Analyst	Center for Human Services Development	07/01/97	3,940 .50 FTE	3 Mo.	Rehire:07/01/97-09/30/97
Mr. Richard J. Krueger	Assistant Professor	Art	09/15/97	35,000	9 Mo.	New hire
Ms. Maria Lame	Academic Advisor	Dean's Office--College of Arts & Sciences	07/01/97	25,631 .80 FTE	12 Mo.	Rehire:07/01/97-06/30/98
Ms. Nancy Crum Landgraaf	Assistant Professor	Physical Therapy	06/01/97	2,462 9Mo.Base: \$48,000	9 Mo.	New hire
Ms. Susan A. Lisko	Instructor	Nursing	09/15/97	32,760	9 Mo.	Rehire (temporary)
Mr. Matthew J. List	Program Assistant	College of Engineering & Technology	07/14/97	2,285 .60 FTE	2 Mo.	New hire:07/14/97-09/12/97
Mr. Richard W. Love	Coordinator of Athletic Marketing and Promotions	Intercollegiate Athletics	07/14/97	32,027 Base:\$33,000	12 Mo.	New hire
Ms. Monica A. Masters	Administrative Assistant	McDonough Museum of Art	07/03/97	12,568 .60 FTE	12 Mo.	New hire:07/03/97-06/30/98
Mr. Nickiforos Mastorides	Cheerleader Coach	Intercollegiate Athletics	08/01/97	4,300 .23 FTE	10 Mo.	Rehire:08/01/97-05/31/98
Ms. Patricia McAllen	Instructor	Nursing	09/15/97	35,360	9 Mo.	Rehire (temporary)
Ms. Michele McMillen	Head Coach, Men's and Women's Tennis	Intercollegiate Athletics	08/06/97	17,148 .75 FTE	11 Mo.	New hire:08/06/97-06/30/98
Mr. Anthony Morelli	Assistant to the Head Trainer	Intercollegiate Athletics	07/01/97	11,815 .50 FTE	12 Mo.	Rehire:07/01/97-06/30/98
Ms. Jodie A. Morocco	Research Assistant	Affirmative Action and Disability Services	07/09/97	2,344 .50 FTE	3 Mo.	New hire:07/09/97-09/30/97

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RESOLUTION FOR NEW APPOINTMENTS, PROMOTIONS AND OTHER PERSONNEL ACTIONS
AS OF August 26, 1997

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL</u>	<u>SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
Mr. James Morrison	Assistant to the Executive Director of Intercollegiate Athletics	Intercollegiate Athletics	08/01/97	20,000 .5242 FTE	10 Mo.	Rehire:08/01/97-05/31/98
Ms. Mary Ellen Munroe	Academic Advisor	Criminal Justice	07/01/97	5,040 .2458 FTE	12 Mo.	Rehire:07/01/97-06/30/98
Mr. Joseph Nudo	Academic Advisor	Dean's Office--College of Health & Human Services	08/25/97	5,397 .26 FTE	10 Mo.	Rehire:08/25/97-06/30/98
Ms. Marilyn O'Bruba	Assistant Athletic Academic Counselor	Intercollegiate Athletics	09/01/97	17,530 .75 FTE	10 Mo.	Rehire:09/01/97-06/30/98
Ms. Valerie Marie O'Dell	Instructor	Nursing	09/15/97	32,760	9 Mo.	Rehire (temporary)
Ms. Rozen Patterson-Iymor	Academic Advisor	Dean's Office--College of Education	08/01/97	12,000 .49 FTE	11 Mo.	New hire:08/01/97-06/30/98
Mr. Richard Popovich	Announcer/Producer	WYSU-FM	07/01/97	7,282 .35 FTE	12 Mo.	Rehire:07/01/97-06/30/98
Mr. Michael Priefer	Assistant Football Coach	Intercollegiate Athletics	07/01/97	16,000 .75 FTE	12 Mo.	Rehire:07/01/97-06/30/98
Mr. George Ritz	Marketing Assistant--Basketball	Intercollegiate Athletics	09/01/97	6,500 .2629 FTE	10 Mo.	Rehire:09/01/97-06/30/97
Mr. Eric Ruyle	Coordinator for Jazz Camp	Dana School of Music	07/01/97	529 .225 FTE	1 Mo.	Rehire:07/01/97-07/29/97
Mr. Terry Samuels	Assistant Athletic Academic Counselor	Intercollegiate Athletics	09/01/97	12,135 .54 FTE	10 Mo.	Rehire:09/01/97-06/30/98
Mr. William Schilling	Costume Assistant	Communication & Theater	07/01/97	15,158 .50 FTE	12 Mo.	Rehire:07/01/97-06/30/98
Ms. Kathleen Schreengost	Teaching Assistant, Paula & Anthony Rich Center	Dean's Office--College of Education	06/18/97	1,500 .62 FTE	2 Mo.	New hire:06/18/97-08/12/97

YOUNGSTOWN STATE UNIVERSITY
RESOLUTION FOR NEW APPOINTMENTS, PROMOTIONS AND OTHER PERSONNEL ACTIONS
AS OF August 26, 1997

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL</u>	<u>SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
Ms. Roseann Schwartz	Head Coach, Women's Golf	Intercollegiate Athletics	09/01/97	10,600 .66 FTE	10 Mo.	Rehire:09/01/97- 06/30/98
Sr. Patricia Slater	Housing Assistant	Housing Services	07/01/97	3,030 .15 FTE	12 Mo.	Rehire:07/01/97- 06/30/98
Ms. Laura Smith	Teaching Assistant Paula & Anthony Rich Center	Dean's Office--College of Education	06/18/97	1,500 .62 FTE	2 Mo.	New hire:06/18/97- 8/12/97
Ms. Norma Stefanik	Research Associate/Urban Designer	Center for Urban Studies	07/01/97	2,500 Base:\$30,000	1 Mo.	New hire:07/01/97- 07/30/97 (temporary); externally funded
Ms. Angela Steffy	Precollege Enrichment Program Assistant and Coordinator of SCOPE	Student Life	07/01/97	8,700 .50 FTE	6 Mo.	Rehire:07/01/97- 12/31/97
Mr. Robert Stoops	Assistant Football Coach	Intercollegiate Athletics	08/01/97	9,000 .5561 FTE	11 Mo.	Rehire:08/01/97- 06/30/98
Mr. Edward Strauss	Assistant Coach, Women's Volleyball and Video Coach	Intercollegiate Athletics	08/01/97	14,800 .50 FTE	11 Mo.	Rehire:08/01/97- 06/30/98
Ms. Andrea Voitius	Coordinator of the English Language Institute	Center for International Studies & Programs	07/01/97	2,564 .65 FTE	2 Mo.	Contract extension: 07/01/97-09/06/97
Ms. Nancy Wagner	Instructor	Nursing	09/05/97	29,702	9 Mo.	Rehire (temporary)
Ms. Mary Lou Weingart	Academic Advisor	Dean's Office--College of Fine and Performing Arts	07/01/97	19,235 .75 FTE	12 Mo.	Rehire:07/01/97- 06/30/98
Mr. Brian Wright	Assistant Football Coach	Intercollegiate Athletics	08/01/97	6,000 .33 FTE	10 Mo.	New hire:08/01/97- 05/31/98
Mr. Bradley Zeigler	Assistant Coach, Baseball	Intercollegiate Athletics	10/01/97	5,350 .476 FTE	9 Mo.	Rehire:10/01/97- 06/30/98
Mr. Thomas Zocolo	Broadcast Engineer	WYSU-FM	07/01/97	3,851 .1351 FTE	12 Mo.	Rehire:07/01/97-06/30/98



Youngstown State University
Office of Career Services
(330) 742-3515

IntroducingCareernet

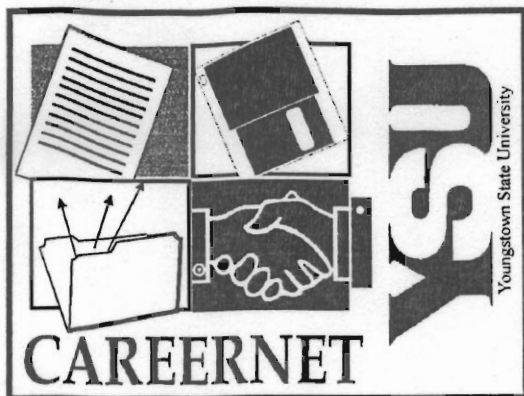
Providing a connection to professional opportunity has been a central goal of the Office of Career Services since the office was created. Over the years, a range of services has been created, revised and expanded in order to promote this goal. Beginning July 1, 1997 Career Services will implement a new, state-of-the-art service that advances professional connection into the twenty-first century - **Careernet**.

Careernet is a totally integrated career center information management system. Based on powerful database technology in conjunction with scanning and imaging technology YSU students and alumni can be promoted to the employment community with maximum effectiveness. Candidates will be able to have their qualifications, experience, career preferences and specialized skills presented to employers. Additionally, Careernet will be able to "reach out and touch" registered candidates via telephone.

Providing maximum opportunity to students and alumni requires maximum service to employers. Careernet offers powerful, efficient and immediate service to the employment community. Resume referral, long a preference of employers, will become completely automated. The time required to get qualified candidates' resumes into the hands of an employer will go from four to five working days to a matter of hours. Building recruiting schedules for employers will no longer take several weeks. Employers will be able to schedule a recruiting date, qualified students will be individually contacted and on-campus interviews occur, all within three to four days.

What will it take for students and alumni to be a part of Careernet? Each candidate will be given their own 3½ inch diskette especially formatted for YSU students and alumni. The diskette may be used on any IBM compatible computer. By following the on-screen instructions, candidates may register their academic status, career preferences, specialized skills sets, level of career-related experience and readiness for internships or professional positions. Data from the diskette will be uploaded into a Career Services computer. Additionally, candidates will have a copy of their personal professional resume scanned into the system. This image may then be mailed, faxed or electronically sent to employers.

Careernet offers the perfect match of technology, service and opportunity



Careernet is coming to YSU!

Careernet is an automated system that connects you with the hundreds of local, regional and national employers seeking YSU students and alumni. It is simple, flexible, comprehensive and available to you at **no cost!**

For many years Career Services has been forwarding candidates' resumes to employers seeking qualified employees. **Careernet** builds on this tradition and incorporates improved service and convenience for both employers and candidates.

What will **Careernet** do for you?

- **Careernet** allows you to detail your academic qualifications, your professional experience, specialized skills and career goals for referral to employers.
- **Careernet** electronically captures your resume eliminating the need for expensive, inconvenient multiple paper copies.
- **Careernet** enables you to participate in on-campus recruiting.
- **Careernet** makes it possible for you to be notified of programs by direct mail and enables you to receive up-to-the-minute contact via telephone about new opportunities directly relevant to you.

How do you register with **Careernet**?

1. Pick up a **Careernet** disk in Career Services. All the information necessary to register is contained on the 3.5" diskette. It will run on any PC with 640 K of memory. A list of YSU computer lab locations is available in Career Services.
2. Complete the disk and return it with a draft copy of your professional resume. Your registration information will be immediately entered into our database and your resume will be reviewed by a professional staff member. After any suggested changes have been made to your resume, bring a clean copy (white paper, single sided, no more than two sheets) to Career Services. It will be scanned into the system and attached to your registration information.
3. Keep us up to date with any changes by editing your disk and returning it to Career Services for re-entry into the database.

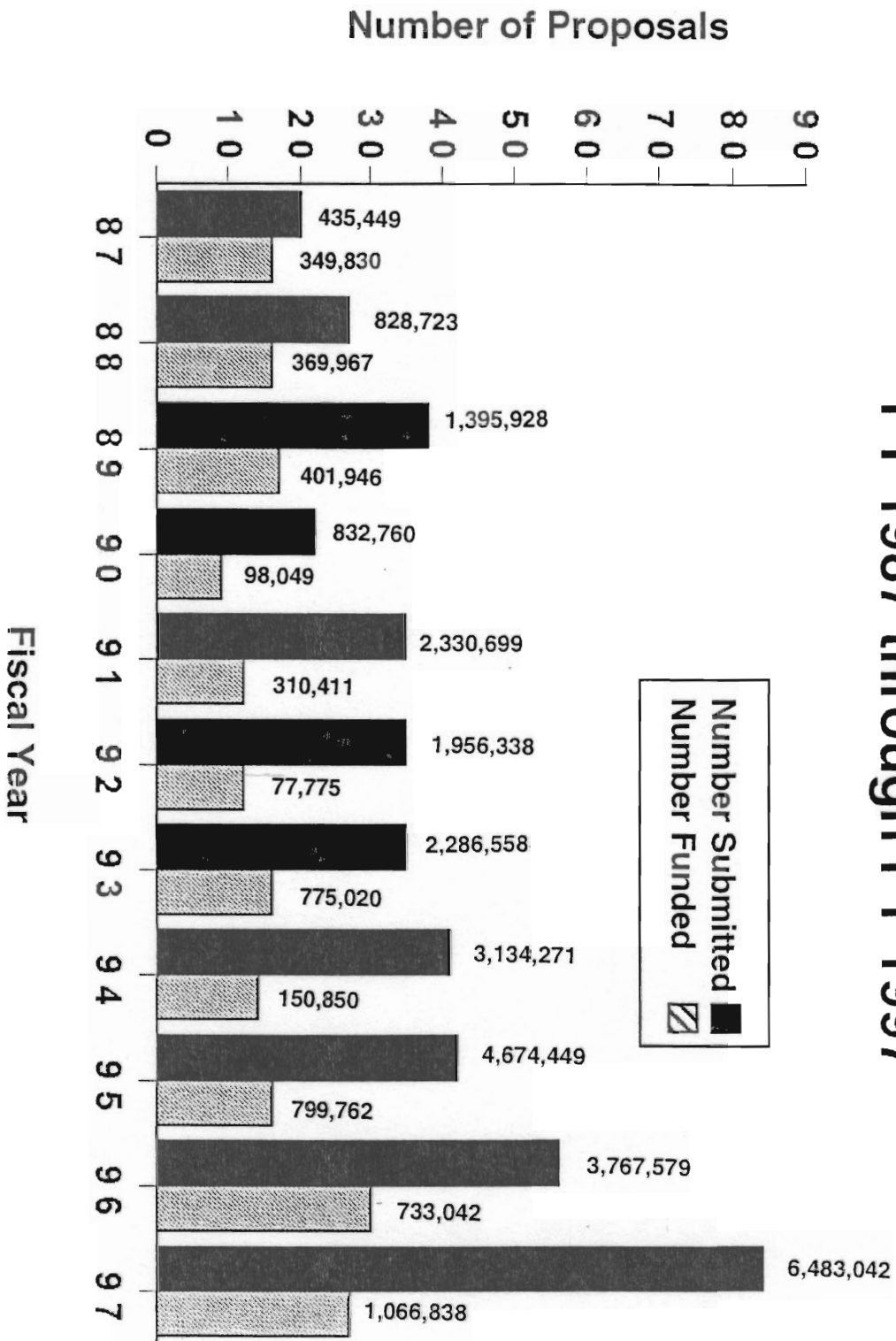
Proposal Submission Summary - Academic

FY 1987 through FY 1997

Fiscal Year	Number Submitted	Number Funded	Success Rate	Amount Requested	Amount Funded	Percent Funded
87	20	16	80.0%	\$ 435,449	\$ 349,830	80.3%
88	27	16	59.3%	828,723	369,967	44.6%
89	36	17	44.7%	1,395,928	401,946	28.8%
90	22	9	40.9%	832,760	98,049	11.8%
91	35	12	34.3%	2,330,699	310,411	13.3%
92	35	12	34.3%	1,956,338	77,775	4.0%
93	35	16	45.7%	2,286,558	775,020	33.9%
94	41	14	34.15	3,134,271	150,850	4.8%
95	42	16	38.1%	4,674,449	799,762	17.1%
96	56	30	53.6%	3,767,579	733,042	19.5%
97	84	27	32.1%	6,483,042	1,066,838	16.5%

Academic Proposals Submitted

FY 1987 through FY 1997



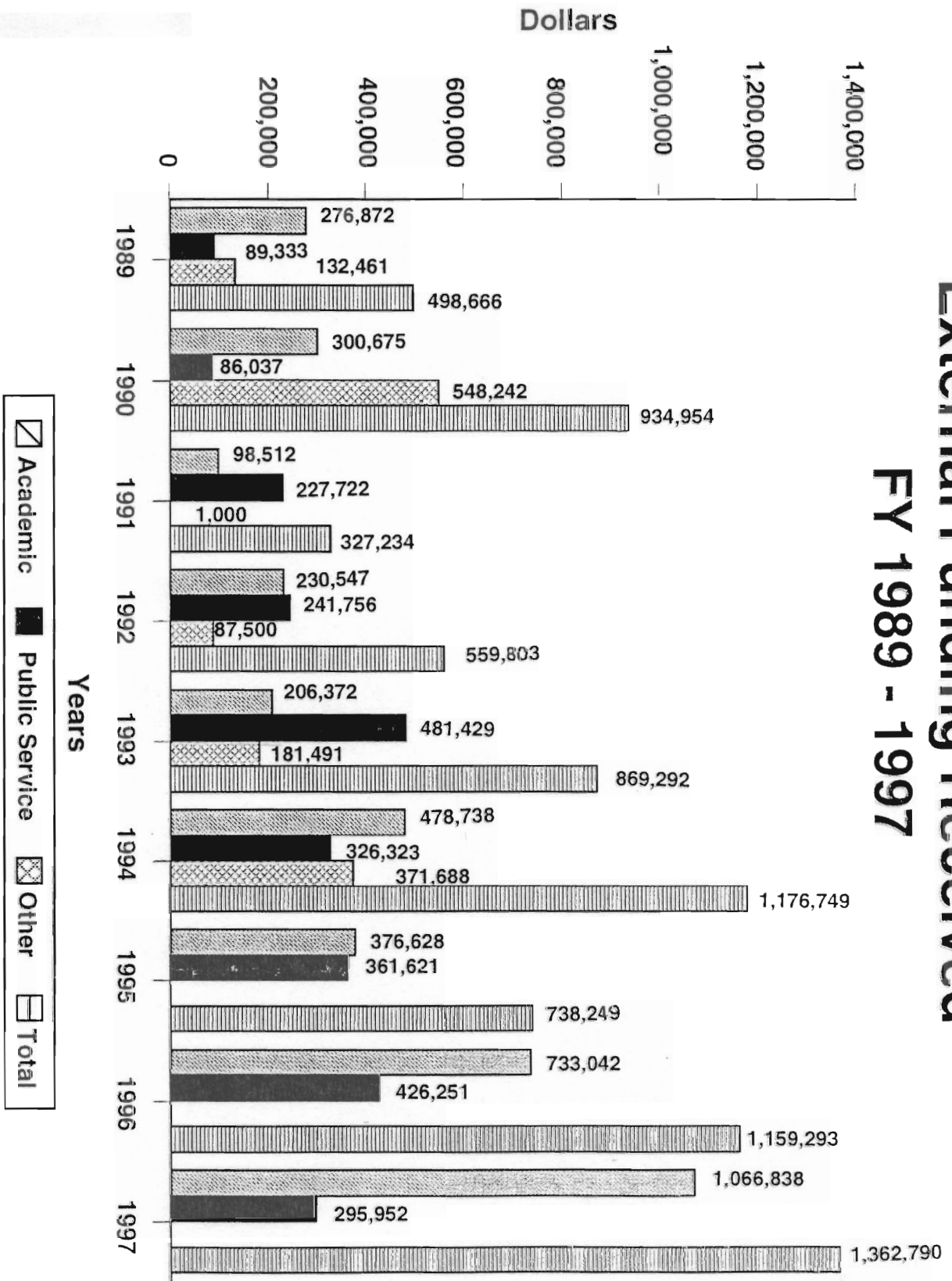
Extramural Support Summary

FY 1989 through FY 1997

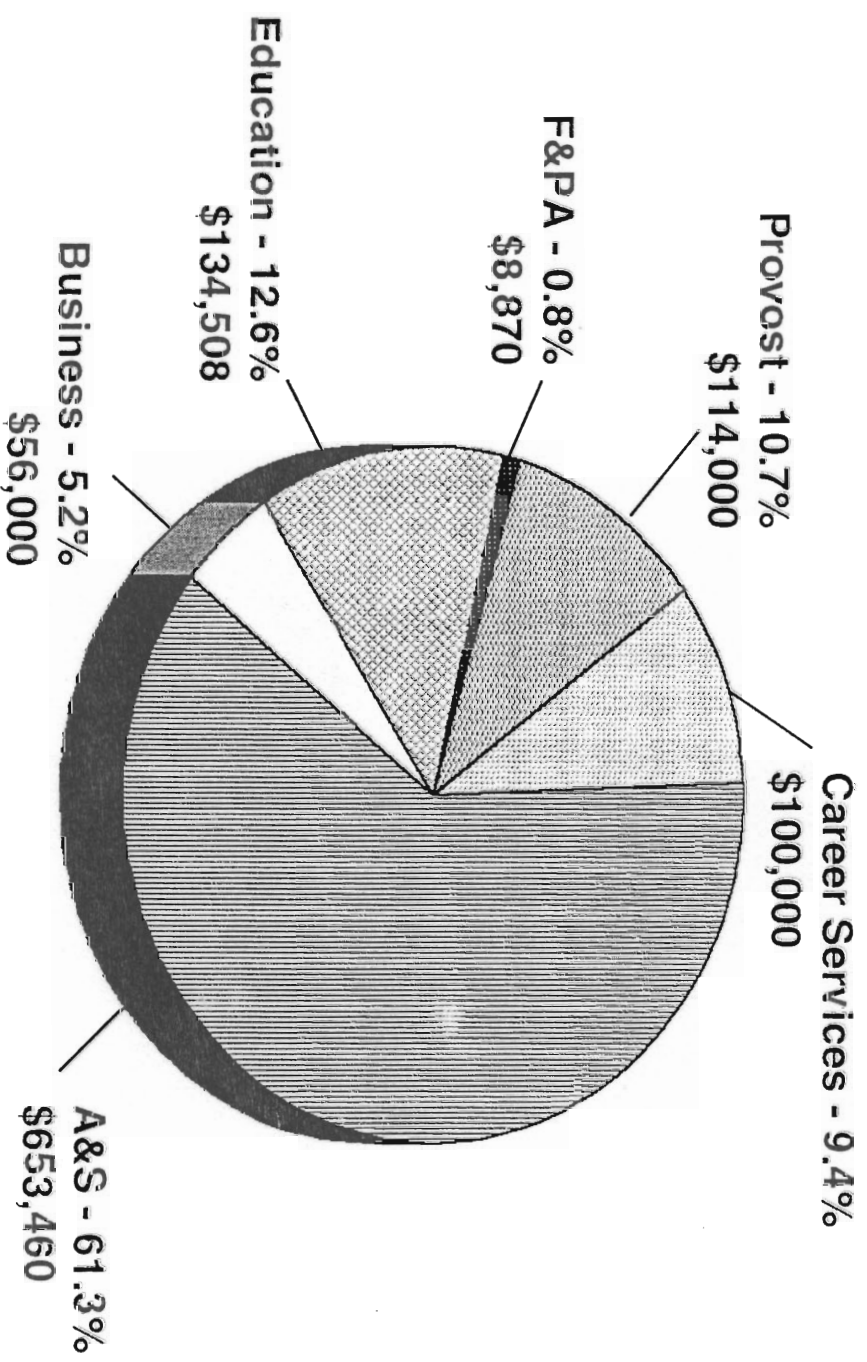
Year	Academic	Public Service	Other	Total
1989	\$ 276,872	\$ 89,333	\$ 132,461	\$ 498,666
1990	300,675	86,037	548,242	934,954
1991	98,512	227,722	1,000	327,234
1992	230,547	241,756	87,500	559,803
1993	206,372	481,429	181,491	869,292
1994	478,738	326,323	371,688	1,176,749
1995	376,628	361,621	0	738,249
1996	733,042	426,251	0	1,159,293
1997	1,066,838	295,952	0	1,362,790

NOTE: Figures represent grants awarded during the fiscal year in which the grant was received and the account established. This report SHOULD NOT be confused with proposal submissions by fiscal year.

External Funding Received FY 1989 - 1997



External Funding Received - FY 1997





Youngstown State University

1997-1998 INSTITUTIONAL OBJECTIVES & PRIORITIES

YSU 2000: A Vision for a Premier Metropolitan University identified thirteen strategies designed to aggressively move the University into the 21st Century. Each year the President identifies a selected few priorities. Each Division assesses progress made toward the achievement of these strategies and then identifies objectives and priorities for the upcoming year based upon these strategies. The following is a listing of these goals, objectives, and priorities for 1997-1998.

MAJOR INSTITUTIONAL GOALS

- Complete the \$22 million Capital Campaign.
- Accelerate a proactive promotion of YSU.
- Improve student enrollment through campus efforts.
- Implement the first phase of the Electronic Campus.
- Promote community development activities that provide closer linkages.
- Establish YSU as a leader in the provision of applied learning experiences (co-ops, interns, etc.) for all students.

STRATEGY ONE: ENHANCE COMMUNITY LEADERSHIP AND PARTNERSHIP

- Build the Metropolitan College initiative at Southwoods, Austintown Plaza, Eastwood Mall, and at worksites in the Mahoning Valley.
- Continue to build partnerships with area schools.
- Extend participation in the "Core Communities" initiative on the North Side of Youngstown.
- Expand the connection with Youngstown City and Mahoning County schools in Tech Prep.
- Develop further linkage with area professionals in offering continuing education.
- Expand the number of applied learning opportunities for students in co-ops, internships, and professional development opportunities for faculty with local business, industry, and government.
- Broaden the connections with the colleges in the public-private Academic Alliance.
- Develop partnerships with community colleges.
- Explore collaboration in delivery of degrees and other educational services with other universities in Northeast Ohio.
- Plan and implement a YSU Spring Art Fair.
- Encourage and facilitate the development of additional college-based special events.
- Expand and enhance outreach through greater utilization of WYSU-FM.
- Expand the awareness of Public Service Institute through extended marketing efforts.
- Develop a YSU Public Service "Hotline."

STRATEGY TWO: EXPAND COMMITMENT TO DIVERSITY

- Participate actively in efforts to recruit and retain minority students.
- Continue to recruit full-service faculty through national searches and limited-service faculty through area searches that include diversified pools of applicants.
- Build on the initiative begun through the Association of American Colleges and Universities project on "Cultural Pluralism."

- Move the "Workplace Diversity" project to the next level on campus and in connection with partners in the community.
- Continue appropriate revision of curricula to incorporate diversity matters as appropriate.
- Cooperate with the Office of Affirmative Action in the development of materials and activities focused on diversity.

STRATEGY THREE: EXPAND INTERNATIONAL ACTIVITIES

- Implement graduate programs internationally (such as graduate programs in business administration and economics with Changchun Taxation Institute in China).
- Continue to develop working relationships with universities in Asia, Africa, Europe (especially Eastern Europe), and Latin America.
- Expand international recruitment and enrollment at both the undergraduate and graduate levels.
- Increase enrollment in the English Language Institute.
- Develop connections in the international area with the members of the Academic Alliance.

STRATEGY FOUR: PROMOTE COLLEGIALITY

- Develop more specific means for cross-disciplinary and cross-college collaboration in teaching, scholarship, and public service.
- Refine existing structures (Deans' Advisory Councils, Provost's Advisory Committee, Academic Advisory Council, *etc.*) to strengthen participatory decision-making and general communication.
- Continue to develop and strengthen the connections between all divisions in the University.

STRATEGY FIVE: INTEGRATE TEACHING, SCHOLARSHIP, AND SERVICE

- Continue to encourage and reward faculty who integrate teaching, scholarship, and public service.
- Develop a specific plan to fund faculty initiatives overtly intended to integrate teaching, scholarship, and public service.
- Use integration of teaching, scholarship, and public service as a fundamental criterion in determining "programs of excellence" in the University.

STRATEGY SIX: IMPLEMENT OUTCOMES ASSESSMENT, NEW PROCEDURES, AND PROGRAMS THAT IMPROVE EFFECTIVENESS

- Continue to focus attention of departments and colleges on the individual statements of mission, goals, and objectives.
- Monitor the implementation of unit plans for assessment of educational outcomes.
- Strengthen the annual faculty goal-setting process implemented in 1996-97.
- Continue to strengthen the undergraduate program review process, focusing units on implementing the plans of action developed as a result of the reviews.
- Through the North Central self-study process, identify areas for improvement and develop plans for improvement.
- Provide professional development activities to enable staff to become more effective and efficient.
- Continue to provide effective and efficient support services to the University community.
- Improve the quality of financial information communicated to enhance the decision-making process.
- Assess opportunities for simplifying financial processing and implement such procedures.
- Develop plans for systematic evaluation and improvement of financial management procedures, systems, and practices.
- Continue the implementation of the division-based budget process.
- Assist in the planning and implementation of integrated software systems.

- Develop an annual scheduling process for Beeghly Center and Stambaugh Stadium.
- Involve all of the coaches in the process of developing the annual budget of Intercollegiate Athletics.
- Fully integrate Intercollegiate Athletics processes with those of the rest of the University.

STRATEGY SEVEN: EXTEND PROGRAM DEVELOPMENT ACTIVITIES

- Continue development of new graduate programs (especially in art, computer science and information systems, environmental science, pediatric counseling, public health, and social work).
- Implement the master's degree programs in Health and Human Services and in Nursing.
- Continue the process of revision of the General Education Program.
- Continue to pursue accreditation for the programs in Business Administration and Physical Therapy.
- Work to assure reaccreditation for programs scheduled for review during 1997-98 (such as Education and Nursing).
- Identify programs with the potential to become "programs of excellence" for the University.
- Identify selectively new programmatic opportunities at the associate, baccalaureate, and graduate levels.
- Identify needs and develop plans to facilitate necessary modifications of electronic systems related to the year 2000.
- Develop and implement a staff development program to prepare the staff of the Computer Center and Network Services to keep pace with technological advances.
- Identify, acquire, and implement an integrated Human Resources Information System.
- Expand the training programs and opportunities for all University employees with a focus on preparing staff for the advent of the Electronic Campus.
- Improve services provided by the Department of Human Resources, *e.g.*, payroll operations, new employee orientation, job search assistance, *etc.*
- Upgrade the quality of the services offered by Sports Information and Marketing in Intercollegiate Athletics.

STRATEGY EIGHT: EXTEND INSTITUTIONAL VIABILITY

- Identify clearly the qualitative strengths of academic programs, faculty, and students.
- Cooperate with the Office of University Relations to develop an effective means of projecting the academic strengths of the University to various publics.
- Continue to staff, train, and deploy the YSU Police Department to maintain YSU as the safest public university campus in the state.
- Assist with the implementation of the conversion to the semester calendar.
- Continue to provide cost effective, convenient, and well maintained parking for the YSU community.
- Assess the long-term building maintenance and development needs and develop a multi-year plan to address those needs.
- Develop and implement an energy management plan designed to contain energy costs.
- Develop an expanded university marketing plan.
- Build stronger working relationships with all regional media.
- Enhance all institutional publications.
- Expand further the number of summer camps held on campus.
- Develop and implement a plan for hosting conferences, workshops, *etc.*
- Develop and expand product-lines in existing Pete and Penny Shops and identify new opportunities.

STRATEGY NINE: IMPLEMENT CAMPUS 2000

- Work cooperatively with others in the University to improve the physical environment of the campus.
- Participate in developing appropriate campus signage.

- Complete the acquisition of property in the Lincoln Avenue area to facilitate the closing of the street between Wick and Fifth Avenues and Fifth and Belmont Avenues.
- Provide guidance and assistance in the completion of the Campus Village project.
- Assist in the development of commercial services on the perimeter of the campus.
- Continue the acquisition of property for the development of parking in the area bounded by Fifth Avenue, Belmont Avenue, Rayen Avenue, and the east-bound service road.

STRATEGY TEN: CREATE AN ELECTRONIC CAMPUS

- Refine technology planning in the Division of Academic Affairs (at the college and department levels).
- Integrate new and remodeled facilities into planning for the Electronic Campus.
- Create faculty development initiatives to support the integration of new technologies into teaching and learning.
- Continue to improve holdings, technologies, and other electronic resources of the Maag Library.
- Continue to seek grant and other outside funding for technology that will be integrated into the teaching-learning process.
- Expand the use of the Electronic Campus.
- Develop distance learning capabilities.

STRATEGY ELEVEN: STRENGTHEN STUDENT RECRUITMENT AND RETENTION

- Participate fully with the Division of Student Affairs in the development of enrollment-management strategies.
- Refine college recruitment materials and activities.
- Work collaboratively with the Division of Student Affairs in strengthening student retention.
- Implement more fully the Academic Academy program.
- Initiate a campus-wide enrollment management program involving all segments of the University community as well as community constituents.
- Plan, pilot, and implement the Supplemental Instruction Program to assist all enrolled students.
- Expand and enhance the opportunities for YSU students through the implementation of Careernet.
- Expand campus recreation and intramural opportunities.
- Expand the utilization of the living-learning environment on the campus.

STRATEGY TWELVE: EXPAND REVENUE STREAMS

- Continue to encourage and reward grant activity among faculty.
- Strengthen development activities of the Division of Academic Affairs in collaboration with the Division of Development and Community Affairs.
- Encourage expanded international enrollment to stimulate growth.

STRATEGY THIRTEEN: EXTEND DEVELOPMENT EFFORTS

- Encourage development activities of the colleges in cooperation with the Division of Development and Community Affairs.
- Expand the Major Gift Program beyond the Campaign.
- Develop a Planned Giving Program in cooperation with the YSU Foundation.
- Expand corporate participation in the Annual Fund.

9/11/97



YOUNGSTOWN STATE UNIVERSITY
BOARD OF TRUSTEES
COMMITTEES AND REPRESENTATIVES
1997-98

STANDING COMMITTEES

REPRESENTATIVES

ACADEMIC AFFAIRS

Eugenia C. Atkinson, Chairperson
Larry E. Esterly
Chander M. Kohli
(Student Trustee)

AFFIRMATIVE ACTION

Martin J. O'Connell, Chairperson
Larry E. Esterly
Chander M. Kohli

BUDGET AND FINANCE

Joseph S. Nohra, Chairperson
Bruce R. Beeghly
Ruth Z. Wilkes

BUILDING AND PROPERTY

Larry E. Esterly, Chairperson
Joseph S. Nohra
Martin J. O'Connell
(Student Trustee)

DEVELOPMENT

Mark E. Lyden, Chairperson
Joseph S. Nohra
Ruth Z. Wilkes

EXECUTIVE COMMITTEE

Y. T. Chiu, Jr., Chairperson
Bruce R. Beeghly
Mark E. Lyden

INTERCOLLEGIATE ATHLETICS

Chander M. Kohli, Chairperson
Eugenia C. Atkinson
Mark E. Lyden
AnneMarie McCollum (Student Trustee)

PERSONNEL RELATIONS

Bruce R. Beeghly, Chairperson
Eugenia C. Atkinson
Mark E. Lyden

STUDENT AFFAIRS

Ruth Z. Wilkes, Chairperson
Bruce R. Beeghly
Martin J. O'Connell
AnneMarie McCollum (Student Trustee)

ATHLETIC HALL OF FAME COMMITTEE

Mark E. Lyden
Martin J. O'Connell
Ruth Z. Wilkes

INTER-UNIVERSITY COUNCIL

Y. T. Chiu, Jr.

NOMINATING

Y. T. Chiu, Jr., Chairperson
Bruce R. Beeghly
Mark E. Lyden

^bNORTHEASTERN OHIO UNIVERSITIES COLLEGE OF MEDICINE

Y. T. Chiu, Jr. - term expires 5/2000
Michael Miladore - term expires 5/2001

SCHERMER LECTURE COMMITTEE

Y. T. Chiu, Jr.

SKEGGS FOUNDATION

Y. T. Chiu, Jr.

TRUSTEES FOR HIGHER EDUCATION

Y. T. Chiu, Jr.

^bYSU ALUMNI BOARD

Joseph S. Nohra

YSU-BUTLER STEERING COMMITTEE

Y. T. Chiu, Jr.
Larry E. Esterly
Ruth Z. Wilkes

^aYSU HOUSING COMMISSION

Y. T. Chiu, Jr.
Leslie H. Cochran
G. L. Mears

^a - Determined by State Statute

^b - Determined by Board of Trustees

Note: Article III. Board of Trustees Bylaws-Officers and Organizations.

Section 9.A. Board Committees reads as follows: The Chairperson of the Board and the President of the University shall be ex-officio members of all Board committees. Whereas the Chairperson shall have power to vote, the President shall not have power to vote, unless otherwise provided by law.



Memo from the President

Youngstown State University

Friday, September 26, 1997

Dear Colleague:

The level of energy and enthusiasm inherent in the start of a new academic year is always an exciting time in the university community. To the staff, who have put in a most productive and busy summer, thanks for a job well done. And to our returning faculty, welcome back!

I have just completed five years at YSU and as is often the case when we celebrate such milestones, I have been reflecting on the many changes that have occurred in that time.

It is amazing to think that we have already accomplished nearly 90 percent of the goals we set for ourselves in *YSU 2000: A Vision of a Premier Metropolitan University*. The changes we have made have resulted from a sense of shared responsibility - one that has been met with a positive "can do" attitude - and because of this, we are making a difference in the Valley.

And while we have been developing new and different ways of doing things, we are actually doing more; and I want to offer congratulations on the way in which each of you has taken responsibility for getting the job done.

In just the past few weeks, we dedicated the Stambaugh Stadium addition with a ribbon-cutting ceremony; and, in conjunction with The Butler Institute of American Art, participated in groundbreaking ceremonies for the \$3.25 million Beecher Center for Technology in the Arts, which positions us in the forefront in the nation.

This past summer we also were engaged in construction projects totalling over \$35 million, including the new College of Education building and the further development of the Electronic Campus.

And who would have thought just a few short years ago that we would have nearly completed our \$22

million capital campaign? All this tells us that our community has a tremendous level of pride and support for what we are doing. We must continue to follow through on our promises and do even more!

We have assumed a leadership role in the region and now it's time to expand our initiatives. We need to more fully integrate YSU with the community through internships, co-op programs, and other applied learning experiences involving our students; through seminars and conferences that allow the community to profit from our research and areas of expertise; and through other public service activities that will position YSU as an important - and accessible - resource for this community, for the region, and for the state as a whole.

As an institution, we can boast of many impressive quality indicators. As part of our ongoing marketing plan, we plan to announce these indicators through the media, but I want to start by sharing a few with you that were cited by Jim Scanlon preceding the State of the University address.

* A YSU chemistry student was the *only* undergraduate in the country invited to present a paper at a national symposium sponsored by the University of Florida.

* Another undergraduate in business was named *first in the nation* from among five hundred students in the J.C. Penney National Internship Competition.

* A 1996 graduate of the College of Education, now teaching in South Carolina, was recognized this year as the *best* first-year teacher in the United States.

* Two of our master's degree students in history were among six chosen in a competition sponsored by the Ohio Bicentennial Commission - the *only* master's degree students chosen. (The rest were Ph.D. candidates.)

* YSU students in engineering and technology placed in the top 10% of the universities competing nationally in the design and operation of the Baja car.

* A YSU student in mathematics and statistics received a *best* paper award at the Ohio section of the Mathematical Association of America national student conference in Seattle.

* YSU graduates in nursing have received 100% passing rates on the state board exams for two of the past five years, and an overall passing rate of 96.2% - the *only* nursing program in the state to do so.

* Two of our graduate students were recipients of the *most outstanding* student paper award at the national meeting of the Academy of Criminal Justice Sciences.

* In two of the past three years, our student engineers have placed *first* in the multi-state regional scholarly paper contest in Chemical Engineering.

All of the above are indications that our students are among the best in the nation. I would add that there has also been significant growth in our students with ACT scores of 23 or higher and a 10% increase in overall ACT scores in the past five years, which tells us that our students are not only on par with students nationally, but higher than at many institutions with open admission policies.

Our faculty, too, continue to place YSU in the forefront. Just last week, we announced that a team of researchers, including participants from YSU, identified the optimal treatment choice for elderly women with breast cancer.

These and other such quality indicators tell us that YSU has become a premier metropolitan university. Our challenge, now, is to let others know our value.

State of the University Q & A

As is usual following my State of the University address, there were a number of good questions from staff and faculty. Three such questions, I believe, deserve some further explanations.

Q: *How are the Pete & Penny stores funded?*

A: The stores operate on a self-supporting basis and are funded and administered through the YSU Bookstore.

Q: *How much are we investing in the operation of Metro College?*

A: The University's investment for FY 97-98 is \$100,000. However, this amount has been enhanced through generous in-kind contributions of space (in Eastwood Mall, Southwoods Commons, and Austintown Plaza) and renovation provided by the Cafaro, DeBartolo, and Solomon families.

Q: *With all the new technology available, why are some areas of the University still lacking in the use of sophisticated computer software programs?*

A: The Electronic Campus has been a high priority this past year and the results are impressive. We currently have over 775 computers in student labs (905 by January) and virtually all faculty have computers in their offices - 75% of which are current generation machines (e.g., Pentiums) using the latest operating systems (such as Windows 95). This places us at a level comparable to those universities considered among the most technologically advanced in the state.

Dr. Janet DelBene also pointed out that we have direct interactive access to all the computer facilities at the Ohio Supercomputer Center. We can be proud of what we have already achieved, and as we proceed with the Electronic Campus, we can expect to provide even greater levels of technological advancements.

Q2S

You'll be seeing a lot of the above symbol, which translates as "Quarters to Semesters," part of our proposed conversion to a semester system. The report has been distributed detailing the results of a committee that met this summer to discuss issues related to this change. Colleges and universities throughout Ohio are increasingly making the change to semesters - the schedule currently being used by over 85% of higher institutions nationally.

- Board of Trustees -

During their regularly scheduled meeting on September 17, 1997, the YSU Board of Trustees approved a list of capital development projects that included:

- * \$2,600,000 - for the final phase of the Bliss Hall renovation
- * \$500,000 - for a new Welcome Center addition to Dana Hall
- * \$2,400,000 - for the acquisition and demolition of properties on Lincoln Avenue, Spring and Elm Streets to enhance pedestrian access to the campus and to carry out Campus 2000 initiatives
- * \$1,200,000 - for the further development of the Electronic Campus
- * \$2,500,000 - for the rehabilitation of Fedor Hall

Careernet

Judy Gaines, executive director of student life, reported on "Careernet," the new automated system offered through the Office of Career Services. The program, which is offered at no charge, enables students to participate in on-campus recruiting by connecting them with hundreds of local, regional, and national employers.

Students will also be able to have their qualifications, experience, career preferences and specialized skills presented electronically to employers and, subsequently, be notified by phone about new opportunities that fit their employment specifications.

Capital Campaign

Vern Snyder, vice president for development and community affairs, reported that YSU's capital campaign, the "Campaign for Youngstown State University," has reached \$21.2 million toward completion of its \$22 million goal.

Just a little over a month ago, August 15, we celebrated a milestone in the University's history - our 30th anniversary as a state-affiliated university. Looking back, we can see many significant accomplishments that resulted from that decision.

As we start another academic year, I want to thank each of you for your continuing efforts in helping YSU achieve its standing as a premier metropolitan university. I know that, together, we can look forward to a future filled with accomplishments and even greater success.



Les Cochran

The next regular meeting of the Board of Trustees has been set for 3 p.m., Friday, December 12, 1997.

SERIES 1998 RESOLUTION

Providing for the authorization, issuance and sale of not to exceed \$6,500,000 General Receipts Bonds, Series 1998, of Youngstown State University; for the authorization of a Supplemental Trust Indenture to secure the payment of Bond Service Charges on the Series 1998 Bonds; and for related purposes.

WHEREAS, pursuant to Sections 3345.11 and 3345.12 of the Ohio Revised Code, as enacted under authority of the Constitution of Ohio, particularly Section 2i of Article VIII thereof, Youngstown State University (the "University"), a state university of the State of Ohio (the "State") created and existing under Chapter 3356 of the Ohio Revised Code, is authorized and empowered, among other things (a) to issue, as provided herein, additional bonds on a parity with previously issued bonds by the University to pay the costs of certain capital facilities as provided in Section 3345.12 of the Ohio Revised Code (herein called "University Facilities") and to refund, fund or retire such bonds and other obligations previously issued for such purpose; (b) to pledge to the payment of such bonds all or a specified part of the gross amount of the General Receipts of the University in priority to all other expenses, claims or payment; (c) to covenant, as herein provided, that the University will make, fix, adjust and collect the fees, rates, rentals, charges and other items comprising General Receipts to produce General Receipts sufficient at all times to meet Bond Service Charges on the Bonds, establish and maintain the required reserves and meet other requirements herein provided; (d) to provide for a supplemental trust indenture to make further provisions for securing the payment of the Bond Service Charges on the Series 1998 Bonds; and (e) to provide for an Escrow Agreement to cause the Refunded Bonds, as hereinafter defined, to be deemed paid and discharged;

WHEREAS, pursuant to a Trust Indenture dated as of October 15, 1989 (the "Original Indenture") and a Resolution duly adopted by this Board of Trustees (the "Board") on September 22, 1989 (the "Series 1989 Resolution") the University issued \$6,720,000 of General Receipts Bonds, Series 1989, dated as of October 15, 1989 (the "Series 1989 Bonds");

WHEREAS, pursuant to Section 2.10 of the Series 1989 Indenture, the University may issue Additional Bonds under a Series Resolution and Supplemental Indenture on a parity with the Series 1989 Bonds ("Parity Obligations");

WHEREAS, pursuant to a First Supplemental Indenture dated as of May 1, 1994 (the "First Supplemental Indenture") and a Resolution duly adopted by the Board on March 24, 1994, and amended by the Board on April 8, 1994 and May 6, 1994 (the "Series 1994 Resolution"), the University issued \$8,585,000 of General Receipts Bonds, Series 1994, dated as of May 1, 1994 (the "Series 1994 Bonds") as Parity Obligations;

WHEREAS, pursuant to a Second Supplemental Indenture dated as of December 1, 1996 (the "Second Supplemental Indenture") and a Resolution duly adopted by the Board on November 4, 1996 (the "Series 1996 Resolution"), the University issued \$3,000,000 of General Receipts Bonds, Series 1996, dated as of December 18, 1996 (the "Series 1996 Bonds") as Parity Obligations;

WHEREAS, pursuant to a Third Supplemental Indenture dated as of May 1, 1997 (the "Third Supplemental Indenture") and a Resolution duly adopted by the Board on May 2, 1997 (the "Series 1997 Resolution"), the University issued \$200,000 of General Receipts Bonds, Series 1997, dated as of May 15, 1997 (the "Series 1997 Bonds") as Parity Obligations;

WHEREAS, the University has determined (i) to advance refund the Series 1989 Bonds which, if refunded, will enable the University to reduce the costs of financing the projects

funded by the Series 1989 Bonds and thereby serve the University's best interests; and (ii) to enter into an Escrow Agreement (as hereinafter defined) to provide for the application of the proceeds of the Series 1998 Bonds in such a manner as will cause the Refunded Bonds to be paid and discharged within the meaning of Sections 8.01 and 8.02 of the Original Indenture;

WHEREAS, pursuant to the foregoing, and in order to accomplish the purposes set forth herein, the University has determined to issue not to exceed Six Million Five Hundred Thousand Dollars (\$6,500,000) principal amount of General Receipts Bonds, to be designated "General Receipts Bonds, Series 1998";

WHEREAS, pursuant to the foregoing, the University desires to make provisions for the issuance of the Series 1998 Bonds, and for the payment of the Bond Service Charges thereon and the securing thereof by this Resolution and the Indenture;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Youngstown State University, as follows:

Section 1. Definitions and Interpretations. All words and terms defined in the Original Indenture, as amended and supplemented by the First Supplemental Indenture, the Second Supplemental Indenture and the Third Supplemental Indenture, and the Series 1989 Resolution shall have the same meanings herein as therein unless the context or use otherwise so indicates. In addition to the words and terms defined in the Original Indenture, as amended and supplemented by the First Supplemental Indenture, the Second Supplemental Indenture and the Third Supplemental Indenture, and the Series 1989 Resolution, the following words and terms used in this Resolution, in the Series 1998 Bonds and in the Certificate of Award authorized hereby shall have the following meanings unless otherwise herein or therein provided and unless the context or use clearly indicates another or different meaning of intent:

"Bond Purchase Agreement" means an Bond Purchase Agreement authorized by Section 4 hereof between the Original Purchaser and the University relating to the sale and purchase of the Series 1998 Bonds.

"Book Entry Form" or "Book Entry System" shall mean a form or system in or under which (i) the beneficial right to the Series 1998 Bonds and the Bond Service Charges on the Series 1998 Bonds may be transferred only through a book entry, and (ii) physical bond certificates in fully registered form are issued by the University only to a Securities Depository or its nominee as registered owner, and the bonds "immobilized" in the custody of the Securities Depository, and the book entry maintained by a person or persons other than the University or the Trustee being the record that identifies the owners of beneficial interests in the Series 1998 Bonds and the Bond Service Charges on the Series 1998 Bonds.

"Certificate of Award" means the Certificate of Award authorized pursuant to Section 4 hereof.

"Code" means the Internal Revenue Code of 1986, the regulations (whether proposed, temporary or final) under that Code or the statutory predecessor of that Code, and any amendments of or successor provisions to the foregoing, and any official mailings, announcements, notices, procedures and judicial determinations regarding any of the foregoing, all as and to the extent applicable. Unless otherwise indicated, reference to a section of the Code includes that section and those applicable regulations, rulings, announcements, notices, procedures and determinations pertinent to that section.

"Escrow Agent" means the trustee under the Original Indenture, originally The Dollar Savings and Trust Company, Youngstown, Ohio, now known as National City Bank,

Cleveland, Ohio, and any successor Escrow Agent as determined or designated under or pursuant to the Escrow Agreement.

"Escrow Agreement" means the Escrow Agreement between the University and the Escrow Agent relating to the Refunded Bonds.

"Indenture" means the Original Indenture as amended and supplemented by the First Supplemental Indenture, the Second Supplemental Indenture, the Third Supplemental Indenture and the Fourth Supplemental Indenture authorized by Section 11 and as the same may be further amended and supplemented in accordance with its terms.

"Interest Payment Dates" means, with respect to the Series 1998 Bonds, the days in each year identified as such in the Certificate of Award, commencing on such a date not later than the first anniversary date of the delivery of the Series 1998 Bonds.

"Official Statement" means the Official Statement of the University relating to the original issuance of the Series 1998 Bonds.

"Original Purchaser" means, as to the Series 1998 Bonds, the person or persons identified as the purchaser or purchasers in the Certificate of Award.

"Preliminary Official Statement" means the Preliminary Official Statement of the University relating to the original issuance of the Series 1998 Bonds.

"Refunded Bonds" means those Series 1989 Bonds to be refunded with the proceeds of the Series 1998 Bonds as determined in the Certificate of Award.

"Securities Depository" means any securities depository that is a clearing agency under federal law operating and maintaining, with its participants or otherwise, a Book Entry System to record ownership and effect transfers of book entry interests in bonds, and includes

and means initially The Depository Trust Company (a limited purpose trust company), New York, New York.

"Series 1998 Bonds" means the General Receipts Bonds, Series 1998 authorized by this Resolution.

"Series 1998 Resolution" or "this Resolution" means this Resolution authorizing the issuance and sale of the Series 1998 Bonds.

"Special Record Date" means, with respect to any Series 1998 Bond, the date established by the Trustee in connection with the payment of any overdue interest on that Series 1998 Bond pursuant to Section 3(g)(ii) hereof.

Unless the context shall otherwise indicate, words importing the singular number shall include the plural number, and vice versa, words of the masculine gender shall also connote the female gender, and vice versa, and the terms "hereof," and "herein," "hereby," "hereto," "hereunder," and similar terms, mean this Series 1998 Resolution and the Indenture.

Section 2. Authorization, Designation and Purpose of Series 1998 Bonds. It is hereby declared to be necessary to, and the University shall, issue, sell and deliver, as provided and authorized in this Series 1998 Resolution and in the Indenture, General Receipts Bonds of the University, which shall be designated "General Receipts Bonds, Series 1998" in the maximum aggregate principal amount of not to exceed Six Million Five Hundred Thousand Dollars (\$6,500,000), with the actual principal amount to be as set forth in the Certificate of Award, determined on the basis of the Fiscal Officer's certification in the Certificate of Award of the amounts required to refund the Refunded Bonds, to pay costs of issuance of the Series 1998 Bonds, and to fund the Bond Reserve Requirement with respect to the Series 1998 Bonds, if any.

The proceeds from the sale of the Series 1998 Bonds shall be allocated and deposited as provided in Section 9 hereof

The appropriate officers of the University and the Board are each authorized and directed to sign any transcript certificates, financial statements and other documents and instruments and to take such actions as are necessary and appropriate to consummate the transactions contemplated by this Series 1998 Resolution and the Indenture. The Fiscal Officer is, in connection with the original issuance of the Series 1998 Bonds, authorized to contract for a Credit Support Instrument, and to pay the costs of it from proceeds of the Series 1998 Bonds, if the Fiscal Officer determines that obtaining such Credit Support Instrument will result in a savings in the cost to the University and so specifies in the Certificate of Award. In connection with the original issuance of the Series 1998 Bonds, the Fiscal Officer shall determine, to the best of his knowledge and based on the advice of the Original Purchaser, which Series 1989 Bonds, if advance refunded with the proceeds of the Series 1998 Bonds, would create the maximum financial benefit to the University, and the Fiscal Officer shall designate such Series 1989 Bonds as the "Refunded Bonds" in the Certificate of Award. The Fiscal Officer is hereby further authorized and directed to cause to be prepared an Escrow Agreement between the University and the Escrow Agent for the purpose of causing the proceeds of the Series 1998 Bonds (and any other money to be applied to that purpose) to be deposited, held, invested, and applied in such manner as shall cause the Refunded Bonds to be deemed paid and discharged for purposes of the Original Indenture, and to execute and deliver such Escrow Agreement in the name and on behalf of the University at the same time as the Series 1998 Bonds are sold and delivered. The execution and delivery of the Escrow Agreement by the Fiscal Officer shall constitute conclusive evidence of the approval thereof by this Board. The Escrow Agreement

shall provide that all Refunded Bonds shall be called for redemption on the earliest date on which the Original Indenture permits them to be called and at which the Refunded Bonds may be redeemed with present value debt service savings, determined without regard to administrative expenses.

Section 3. Terms and Provisions Applicable to the Series 1998 Bonds.

(a) Form and Numbers. The Series 1998 Bonds shall be issued, unless otherwise subsequently provided in a Supplemental Indenture, only as fully registered Bonds and substantially in the form set forth in the Indenture, and shall be numbered as determined by the Fiscal Officer.

The Series 1998 Bonds shall be issued to a Securities Depository for holding in a Book Entry System, and: (i) the Series 1998 Bonds shall be registered in the name of the Securities Depository or its nominee, as registered owner, and immobilized in the custody of the Securities Depository; and (ii) the Series 1998 Bonds shall not be transferable or exchangeable, except for transfer to another Securities Depository or to another nominee of a Securities Depository as referred to in subsection (j) of this Section, without further action by the University as referred to in that subsection (j).

(b) Denomination and Dates. Except as referred to in subsection (j) of this Section, there shall be a single Series 1998 Bond representing each maturity of the Series 1998 Bonds. Series 1998 Bonds initially issued and those authenticated prior to the first Interest Payment Date shall be dated as of the date of the Series 1998 Bonds to be specified in the Certificate of Award, which shall not be later than March 31, 1998. Series 1998 Bonds subsequently authenticated shall be dated as of the last Interest Payment Date preceding the date of their authentication except in the latter case that (i) if authenticated on an Interest Payment

Date they shall be dated as of that date and (ii) if at the time of authentication interest thereon is in default they shall be dated as of the date to which interest has been paid. Each Series 1998 Bond shall have only one principal maturity date, except for interim certificates or receipts which may be issued pending preparation of definitive Series 1998 Bonds.

(c) Maximum Aggregate Principal Amount. The Series 1998 Bonds shall be issued in a maximum aggregate principal amount not to exceed Six Million Five Hundred Thousand Dollars (\$6,500,000).

(d) Interest. The Series 1998 Bonds shall bear interest from their respective dates payable on the Interest Payment Dates at the respective rates per annum to be determined by the Fiscal Officer and set forth in the Certificate of Award. The stated interest rate for any maturity of Series 1998 Bonds may not exceed 6.25% per annum and the net interest rate on the entire issue may not exceed 6.00% per annum.

(e) Maturities. The Series 1998 Bonds shall mature on the date specified in the Certificate of Award in each of the years from not earlier than 1998 through not later than 2012 and in the principal amounts in each year as the Fiscal Officer determines, provides and states in the Certificate of Award. Those annual maturity amounts shall be such that the highest Annual Debt Service Requirement for any Fiscal Year does not exceed \$1,500,000 and the difference between the highest and the lowest Annual Debt Service Requirement in any Fiscal Year in which principal is payable does not exceed \$750,000. If, as determined in the Certificate of Award, it is in the best interest of the University and will result in lower aggregate total interest cost to the University, Series 1998 Bonds of certain annual maturities may be in the form of capital appreciation bonds, but subject to the limitations on Annual Debt Service Requirements stated in the preceding sentence.

(f) Prior Redemption.

(i) **Mandatory Redemption.** Mandatory redemption of Series 1998 Bonds of certain maturities prior to maturity, pursuant to the Mandatory Sinking Fund Requirements, shall be as provided in the Certificate of Award.

(ii) **Optional Redemption.** Certain maturities of the Series 1998 Bonds, as provided in the Certificate of Award, may be subject to optional redemption at the option of the University, prior to stated maturity in whole or in part, in accordance with the terms, conditions, redemption prices and on the dates set forth in the Certificate of Award; provided, however, that the redemption price shall not exceed 103% and the earliest optional redemption date shall not be later than the tenth (10th) anniversary of the first principal payment date of the Series 1998 Bonds.

(iii) **Terms and Provisions of Redemption.** Provisions of the Indenture regarding notice of call for redemption and other terms and provisions of the Indenture governing redemption of the Bonds shall apply to the Series 1998 Bonds.

(g) Places and Manner of Payment, and Paying Agents.

(i) **Principal.** The principal of and any redemption premium on Series 1998 Bonds shall be payable when due only to the registered owners, upon presentation and surrender of the Series 1998 Bonds at the principal corporate trust office of the Trustee.

(ii) **Interest.** Interest on any Series 1998 Bond due on each Interest Payment Date shall be payable by check which the Trustee shall cause to be mailed on the Interest Payment Date to the person who is the registered owner of the Series 1998 Bond (or one or more predecessor Series 1998 Bonds) at the close of business on the Regular Record Date applicable to that Interest Payment Date, at the address then appearing on the Register. If and to

any extent, however, that the University shall make neither payment nor provision for payment of interest on any Series 1998 Bond on any Interest Payment Date, that interest shall cease to be payable to the person who was the registered owner of that Series 1998 Bond (or of one or more predecessor Series 1998 Bonds) as of the applicable Regular Record Date; when money becomes available for payment of that interest the Trustee shall, subject to Section 6.06(d) of the Indenture, establish a Special Record Date for the payment of that interest which shall be not more than ten (10) nor fewer than five (5) days prior to the date of the proposed payment, and the Trustee shall cause notice of the proposed payment and of the Special Record Date to be mailed to the person who is the registered owner of that Series 1998 Bond on a date not fewer than five (5) days prior to the Special Record Date, at the address as then appears on the Register, and thereafter that interest shall be payable to the person who is the registered owner of that Series 1998 Bond (or a predecessor Series 1998 Bond) at the close of business on the Special Record Date.

(iii) Securities Depository; Special Provisions. Notwithstanding any other provision of this Series 1998 Resolution or any provision of the Indenture or any Series 1998 Bond to the contrary, with the approval of the Fiscal Officer, the Trustee may agree with the Securities Depository (or its nominee) that is the registered owner of a Series 1998 Bond in the custody of that Securities Depository to make all payments to that Securities Depository of principal of and interest and any premium on that Series 1998 Bond or any portion of that Series 1998 Bond (other than any payment of its entire unpaid principal if so provided in the Indenture) at a place and in a manner (including wire transfer of federal funds) other than as provided above in this Series 1998 Resolution, with or without prior presentation or surrender of the Series 1998 Bond, upon any conditions which shall be satisfactory to the Trustee and the Fiscal Officer. That

payment in any event shall be made to the person who is the registered owner of that Series 1998 Bond on the date that principal and premium is due, or, with respect to the payment of interest, as of the applicable Regular Record Date or Special Record Date or other date agreed upon as the case may be. Any payment of principal, premium or interest pursuant to such an agreement shall constitute payment thereof pursuant to, and for all purposes of, this Series 1998 Resolution and the Indenture.

(i) Execution. The Chairman of the Board and the Fiscal Officer are hereby authorized to make the necessary arrangements with the Original Purchaser to establish the date, location, procedures and conditions for the delivery of the Series 1998 Bonds and to take all steps as necessary to effect due execution, authentication and delivery of the Series 1998 Bonds to the Original Purchaser under the terms of this Resolution. The Series 1998 Bonds shall be signed by the Chairman of the Board and the Fiscal Officer in their official capacities (provided that both of the signatures may be facsimiles) on behalf of the University, in substantially the form of Exhibit A, as appropriate, attached to the Fourth Supplemental Indenture now on file with the Secretary of the Board, but shall reflect any modifications, changes and supplements required to conform the form of Bonds with the provisions of the Certificate of Award. The Fiscal Officer shall approve, on behalf of the Board, any such modifications, changes and supplements.

(j) Replacement of Securities Depository: Replacement Series 1998 Bonds. If any Securities Depository for the Series 1998 Bonds determines not to continue to act as a Securities Depository for the Series 1998 Bonds for use in a Book Entry System, the University may attempt to have established a securities depository/book entry relationship with another Securities Depository under this Series 1998 Resolution. If the University does not or is unable

to do so, after the Trustee has made provision for notification of the owners of book entry interest by appropriate notice to the then Securities Depository, the University and the Trustee shall permit withdrawal of the Series 1998 Bonds from the Securities Depository, and authenticate and deliver Series 1998 Bond certificates in fully registered form and in the authorized denominations set forth in the Certificate of Award, to the assigns of the Securities Depository or its nominee designated to the Trustee in writing by the Securities Depository, all at the cost and expense (including costs of printing or otherwise preparing, and delivering, replacement Series 1998 Bonds), if the event is not the result of University action or inaction, of those persons requesting that authentication and delivery. Replacement Series 1998 Bonds shall be in such form as determined by the Fiscal Officer, consistent with the Indenture.

Section 4. Sale of Series 1998 Bonds.

(a) General; Certificate of Award. The Series 1998 Bonds shall be sold to the Original Purchaser on such further or revised terms authorized or not inconsistent with this Series 1998 Resolution as are provided for or specified in the Certificate of Award and the Bond Purchase Agreement including, without limitation, any conditions relating to the obtaining of any insurance policy or other Credit Support Instrument to enhance the security of the Series 1998 Bonds in accordance with Section 2 hereof. The Fiscal Officer is hereby authorized and directed to award the Series 1998 Bonds to the Original Purchaser; provided that terms of sale can be agreed to that are consistent with the terms of this Resolution.

The purchase price may not be less than 97% of the aggregate principal amount of the Series 1998 Bonds (i.e., the aggregate principal amount of the Series 1998 Bonds minus any original issue discount specified in the Certificate of Award), plus any interest accrued from the date of the Series 1998 Bonds to their delivery date. The Fiscal Officer is authorized and

directed to execute the Certificate of Award and any Bond Purchase Agreement, in order to provide for the definitive terms, and terms of sale and award to the Original Purchaser, of the Series 1998 Bonds as provided in this Series 1998 Resolution, but not later than March 31, 1998. The Bond Purchase Agreement, if any, shall not be inconsistent with this Series 1998 Resolution, and shall not be materially adverse to the University as approved by the Fiscal Officer. Execution of the Bond Purchase Agreement by the Fiscal Officer shall constitute conclusive evidence of the approval of the Bond Purchase Agreement on behalf of the University. The Certificate of Award shall be deemed part of this Resolution in connection with the authorization, issuance and sale of the Series 1998 Bonds.

(b) Official Statement. The preparation, distribution and use of a Preliminary Official Statement by the Fiscal Officer and the Original Purchaser are hereby approved. The Fiscal Officer is authorized and directed to complete the Preliminary Official Statement and to certify or otherwise represent, that the Preliminary Official Statement is a "deemed final" Official Statement (except for permitted omissions) by the University as of a particular date and that a completed version is a "final" Official Statement for purposes of SEC Rule 15c2-12(b)(1), (3) and (4).

The Fiscal Officer and any other appropriate officers of the University or the Board are further authorized (i) to use and distribute, or authorize the use and distribution of, the Preliminary Official Statement and the final Official Statement and any supplements thereto in connection with the original issuance of the Series 1998 Bonds as any in the judgment of such officers be necessary or appropriate, and (ii) to sign and deliver, on behalf of the University and in the official capacity of such officers, such certificates in connection with the accuracy of the

Indenture. The Series 1998 Bond Reserve Account, if any, may be funded from proceeds of the Series 1998 Bonds, as provided in the Certificate of Award, in the amounts required by the Indenture.

Section 7. Expense Fund. There is hereby created by the University and ordered maintained as a separate deposit account in the Expense Fund, accounts designated the "Series 1998 Expense Account." A portion of the proceeds of the Series 1998 Bonds shall be deposited by the Trustee at the written direction of the Fiscal Officer in the Series 1998 Expense Account for the purpose of paying certain costs and expenses associated with the issuance of the Series 1998 Bonds.

Section 8. Escrow Fund. There is hereby created by the University and ordered maintained in the custody of the Escrow Agent and in the name of the University, an account to be designated the "Series 1998 Escrow Fund" (the "Series 1998 Escrow Fund"). An amount sufficient to purchase Federal Securities, as defined in the Indenture, or other direct obligations of the United States of America, or to provide cash or both, that will suffice to pay the principal of and interest and redemption premium on the Refunded Bonds until their maturity or redemption date, as the case may be, and thus suffice to satisfy the requirements of Section 8.02 of the Original Indenture, shall be purchased with proceeds of the Series 1998 Bonds and other legally available moneys and deposited into the Series 1998 Escrow Fund and held by the Escrow Agent in accordance with the Escrow Agreement.

Section 9. Application of Bonds Proceeds. The proceeds from the sale of the Series 1998 Bonds shall be applied solely to the purposes for which such issue is authorized pursuant to Section 2 hereof. Such proceeds shall be allocated for such purposes as provided in

this Resolution, the Indenture and the Certificate of Award, and shall be held, invested and paid out as therein provided.

Section 10. Tax Covenants: Rebate Fund.

(a) Covenants. The University, hereby covenants that:

(i) It will use, and will restrict the use and investment of, the proceeds of the Series 1998 Bonds in such manner and to such extent as may be necessary so that (A) those Series 1998 Bonds will not constitute private activity bonds, arbitrage bonds or hedge bonds under Section 141, 148 or 149 of the Code, or be treated other than as bonds to which Section 103(a) of the Code applies, and (B) the interest on those Series 1998 Bonds will not be treated as a preference item under Section 57 of the Code.

(ii) It (a) will take or cause to be taken such actions that may be required for it for the interest on the Series 1998 Bonds to be and remain excluded from gross income for federal income tax purposes, and (b) will not take or authorize to be taken any actions that would adversely affect that exclusion, and it, or persons acting for it, will, among other acts of compliance, (1) apply the proceeds of the Series 1998 Bonds to the governmental purpose of the borrowing, (2) restrict the yield on investment property, (3) make timely and adequate payments to the federal government, (4) maintain books and records and make calculations and reports, and (5) refrain from certain uses of those proceeds and of property financed with those proceeds, all in such manner and to the extent necessary to assure that exclusion of that interest under the Code. The Fiscal Officer and other appropriate officers are authorized to: (i) make or effect any election, selection, designation, choice, consent, approval or waiver on behalf of the University with respect to the Series 1998 Bonds as the University is permitted to make or give under the federal income tax laws, including, without limitation, any of the elections provided for

in Section 148(f)(4)(C) of the Code or available under Section 148 of the Code, for the purpose of assuming, enhancing or protecting favorable tax treatment or status of the Series 1998 Bonds or interest thereon or assisting compliance with requirements for that purpose, reducing the burden or expense of such compliance, reducing the rebate amount or payments of penalties, or making payments of special amounts in lieu of making computations to determine, or paying excess earnings as rebate, or obviating those amounts or payments, as determined by that officer, which action shall be in writing and signed by the officer; (ii) take any and all other actions, make or obtain calculations, make payments, and make or give reports, covenants and certifications of and on behalf of the University, as may be appropriate to assure the exclusion of interest from gross income and the intended tax status of the Series 1998 Bonds; and (iii) give one or more appropriate certificates, for inclusion in the transcript of proceedings for those Series 1998 Bonds, setting forth the reasonable expectations of the University regarding the amount and use of all the proceeds of those Series 1998 Bonds, the facts, circumstances and estimates on which they are based, and other facts and circumstances relevant to the tax treatment of the interest on and the tax status of the Series 1998 Bonds.

(b) Rebate Fund. There is hereby created the Series 1998 Bonds Rebate Fund (the "Rebate Fund"), to be in the custody of the University, which shall be continuously invested in Eligible Investments at the direction of the Fiscal Officer. The Rebate Fund shall be held, administered and disposed of in accordance with the applicable provisions of the Indenture. Amounts credited to the Rebate Fund are not General Receipts and shall be free and clear of any lien under the Indenture.

(c) Designation. The University hereby designates the Series 1998 Bonds a "qualified tax-exempt obligations" within the meaning of Section 265(b)(3) of the Code. The

University does not expect to issue during calendar year 1998 tax-exempt obligations (other than private activity bonds, as defined in the Code), in an aggregate face amount in excess of \$10,000,000.

Section 11. Fourth Supplemental Indenture. In order to secure the payment of the Bond Service Charges on the Series 1998 Bonds by the Original Indenture as amended and supplemented by the First Supplemental Indenture, the Second Supplemental Indenture and the Third Supplemental Indenture, the Chairman or Vice-Chairman of this Board, the Fiscal Officer, or any one or more of them, are authorized and directed to execute and deliver to the Trustee, in the name of and on behalf of the University, and the Secretary to this Board is authorized and directed to attest, a Fourth Supplemental Indenture in connection with the issuance of the Series 1998 Bonds, in substantially the form submitted to this Board with such changes or additions therein not substantially adverse to the University as may be permitted by the Act and approved by the officer or officers executing the same on behalf of the University. The approval of those changes, and that they are not substantially adverse to the University, shall be exclusively evidenced by the execution of such Indenture by that officer or those officers.

Section 12. Incorporation of Indenture and Resolution. It is understood and acknowledged that the Series 1998 Bonds are being issued pursuant to the Indenture, the Series 1989 Resolution and the Series 1998 Resolution, and that the Series 1998 Bonds are subject to the terms and conditions of the Indenture and the Series 1989 Resolution except to the extent that such terms and conditions are modified or amended by or pursuant to the Series 1998 Resolution. All terms, conditions, covenants and warranties contained in the Indenture and Series 1989 Resolution, except as otherwise provided in or pursuant to the Series 1998 Resolution, shall

apply with like force and effect to the Series 1998 Bonds as if originally made in connection with the issuance thereof.

Section 13. Open Meetings. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Series 1998 Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code.

Section 14. Effective Date. This Series 1998 Resolution shall be effective immediately upon its adoption.

Adopted: December 12, 1997

MOTION: Mr. Chairperson, on behalf of the Budget and Finance Committee, I move the adoption of the Series 1998 Resolution. The Resolution approves and provides for the authorization, issuance, and sale of General Receipts, Series 1998 Bonds not to exceed \$6,500,000, of Youngstown State University; for the authorization of a Supplemental Trust Indenture to secure the payment of Bond Service Charges on the Series 1998 Bonds; and for related purposes.

Board of Trustees Meeting
December 15, 1997
YR 1998-

Agenda Item F.3.b.



EXECUTIVE SUMMARY
GIFTS
FOR THE PERIOD JULY 1 - SEPTEMBER 30, 1997

UNIVERSITY DEVELOPMENT (SEE ATTACHMENT 1):

	NUMBER RECEIVED	TOTAL
CASH	129	\$54,254.47
NON-CASH	9	13,375.00
TOTAL	138	<u>\$67,629.47</u>

WYSU-FM (SEE ATTACHMENT 2):

	NUMBER RECEIVED	TOTAL
CASH	354	<u>\$20,288.00</u>
TOTAL	354	<u>\$20,288.00</u>



YOUNGSTOWN STATE UNIVERSITY BOARD OF TRUSTEES
 UNIVERSITY DEVELOPMENT GIFT LIST
 FOR THE PERIOD OF JULY 1 - SEPTEMBER 30, 1997

DESCRIPTION	NUMBER OF GIFTS	TOTAL
Cash	129	\$54,254.47
Non-cash	<u>9</u>	<u>13,375.00</u>
Total	138	\$67,629.47

RANKING OF CASH GIFTS:

	<u>NUMBER RECEIVED</u>	<u>TOTAL</u>
\$5,000+	4	\$31,600.00
\$1,000 - \$4,999	5	6,880.00
\$500 - \$999	6	3,000.00
Below \$500	<u>114</u>	<u>12,774.47</u>
Total	129	\$54,254.47

CASH CONTRIBUTIONS BY RANK

\$5,000+

Michael Klasovsky
Edward W. & Alice R. Powers Trust

Second National Bank of Warren
AW Local 1112/BOC Lordstown
Assembly

\$1,000 - \$4,999

Ameritech Foundation
Chrysler Corporation Fund
Crime Clinic of Greater Youngstown

General Motors Foundation
Packard Museum Association

\$500 - \$999

AMVETS
Paul E. Beckman, Jr.
Doeberling Physical Therapy, Inc.

K & P Brothers, Inc.
Dr. Kong & Gim Oh
Youngstown Claims Association

Below \$500

Dr. Domenico B. Aliberti
Alliedsignal Foundation, Inc.
Julian W. Altier
Dr. James & Linda Amsterdam
Dr. John P. Ashton
AT & T Foundation
Ray J. Baldelli
Ronald P. Baldine
John & Georgia Barkett
John Bechtel
Mr. & Mrs. William Brady
William J. Brennan
Raymond J. Briya
Anthony & Barbara Bruno
LTC. Gerald & Karen Bulisco
Atty. Christopher M. Burba
Raymond M. Caciace
Peter & Ruth Ann Cannell
Anne Carlson
Carmine & Patricia Cassese

Cigna Foundation
Commercial Intertech Foundation
Consolidated Rail Corporation
Wendy J. Cosgrove
C. Leo Coughlin
Ms. Frances Crowther
Rebecca A. Dale
Joseph & Stella Derenzo
Edward DiGregorio
Lawrence A. DiRusso
Elizabeth Dunn
Harry K. Edwards
Jack & Judy Eldreth
William C. Fahndrich, Jr.
Atty. Matthew T. Fekete
Donald E. Foley, Sr.
Jason Gay & Kristin Eichenberger
Pamela Gay
Dr. Penelope Gay & Atty. Sean Sheely
T. Geoffrey Gay & Susan Bean

Connie L. Gorby
Dr. Joseph S. Gregori
James & Minie Groth
Dennis Haines, Esq.
Margaret B. Haushalter
Terry & Jini Hawk
Edward Heal & Kristen Beckman
Hoffman-La Roche, Inc.
James C. Holmes
C. Gilbert & Adeline James
William J. Klucher, Jr.
Andrew & Catherine Kuthy
Morris E. LaRubbio
Bari B. Lateef
James J. Lepore
Saul Lerner, Ph.D.
Carey Linkon & Joshua Pickus
Richard R. Lucarell
Joseph & Olga Malmisur
Thomas J. Mastramico
Martha E. Mawby
Paul & Dianne McFadden
John A. McNally
Terry McRoberts
Metropolitan Life Foundation
Carl H. Minton
Dr. Mustansir Mir
Gulam Moonda, M.D.
Michael J. Morley, Esq.
Dr. Clyde Morris & Janet Yaniglos
Jeanne M. Morrisey
National Steel Corporation
Joseph L. Nigro
Carl & Clara Nunziato
Dr. Bernard & Ann Oakes
Ohio Cultural Alliance
Dr. Gabriel Palmer-Fernandez
Richard R. Peterson

Col. John Petri, Jr. (Ret.)
Philips Electronics North America
Corporation
Atty. John Weed & Emily Powers
Ernest W. Rea
Edward J. Reese
Dr. Charles L. Reid
Alice Riley
Michael & Barbara Roman
Dr. John & Susan Russo
Joseph & Mary Jane Sacchini
Clare C. Salata
John S. Santisi
Dr. Lowell & Ellen Satre
Hildegard Schnuttgen
Raymond & Christine Shaffer
Helen Shagrin
Frances S. Sheftel
Sherwin-Williams Foundation
Dr. Thomas A. Shipka
Alberta J. Slenker
Dr. John-Christian Smith, VI
Mary B. Smith
Donald R. Svec
Theodore S. Sveda, Jr.
Leslie v. Szirmay, Ph. D.
Dr. & Mrs. Frank J. Tarantine
Dr. Linda "Tess" Tessier
Texaco Foundation
James P. Tressel
Trumbull County Builders Association
Dr. Victor F. Wan-Tatah
Deborah J. Wensel
Richard N. White, Esq.
Eleanor K. Woodford
Robert & Catherine Zastany
George T. Zolovick

Total Cash Contributions: \$54,254.47

NON-CASH CONTRIBUTIONS

Arby's Restaurants	\$50.00	30th Anniversary Celebration Certificates
Burger King Restaurants	50.00	30th Anniversary Celebration Certificates
BW-3 Restaurant	40.00	30th Anniversary Celebration Certificates
G.M. - Lordstown	12,950.00	2-Automatic Robots w/Accessories, Control Panels & Transformers, 1-Gage Talker IIII3 SPC Collector
McDonalds - Youngstown	25.00	30th Anniversary Celebration Certificates
Mr. Hero	50.00	30th Anniversary Celebration Certificates
Wood Dining Services	60.00	30th Anniversary Celebration Certificates
YSU Bookstore	50.00	T-shirts, tatoos, key chains for 30th Anniversary Celebration
YSU Print Shop	100.00	Notepads for 30th Anniversary Celebration
Total Non-Cash Contributions	\$13,375.00	



YOUNGSTOWN STATE UNIVERSITY BOARD OF TRUSTEES
 WYSU-FM GIFT LIST
 FOR THE PERIOD OF JULY 1 - SEPTEMBER 30, 1997

<u>DESCRIPTION</u>	<u>NUMBER OF GIFTS</u>	<u>TOTAL</u>
Cash	354	\$20,288.00
Total	354	\$20,288.00

RANKING OF CASH GIFTS:

	<u>NUMBER RECEIVED</u>	<u>TOTAL</u>
Below \$500	354	\$20,288.00
Total	354	\$20,288.00

Below \$500

Mr. & Mrs. John Ackley
Jeffrey Adams
Rev. Kathryn Adams
Stacey Adger
Rev. Donald Alber
S.G. Allshouse
Ameritech
S. Louis Ames
Angles, Shapes & Surfaces
James Antell
Robert Antenucci
Robert Antonucci
Kathleen Appugliese
Dr. Donalee Attardo
Thomas Atwood
Lawrence Baghurst
Mrs. Frances Ballinger
Elizabeth Bannon
Stanley Bard
Mr. & Mrs. Robert Barendsfeld
Robert Barnett
Richard Barrett
James Barton
George Basile
Wilbur Beard
Rand D. Becker
Bruce & Nancy Beeghly
Erik Bell
Gilbert Berchtold
Elva Bergman
George Bernardich
John Berthold
Nicholas Besser
Daniel Betz
Julia Bevelacqua
Edward Bieri
Patrick Biggs
Wendell Binkley
Kenneth Birath
John Blank
Frederick Blue
Donald & Dana Bolger
Ruth Booth
Mrs. June Botu

George Bowles
James Boyle
Martha Brenner
Abe Bretton
Ray & Patricia Brugler
Ms. Elfi Bulkley
Donald Bumback
Holly Burnett
Suzanne Burnett
Martin Cala
Annette Camacci
Judith Carson
James Case
Joseph Catullo
Dale Chidester
Steven Chikosky
Dr. & Mrs. Albert Cinelli
Wentworth Clapham, Jr.
Mary Ann Clause
Helen Cline
Dennis Clouse
Irwin Cohen
Jeffrey Coldren
William Cooke
Alyce Coombs
Lotis Cooper
David Cornell
Michael Crist
Jim Crouse
Richard Cunningham
Mrs. Rosemary Cunningham
Cheryl Davis
Cynthia Davis
George Davis
Edward Daytner
Ellen Dec
Michael Dedic
Dr. & Dr. William Delamarter
Rev. Msgr. John DeMarinis
Bruce Denning
Michael DePaul
Cynthia Detwiler
Henry Diamond
Joan Dikun

Florence Dingley
Barbara Douds
Dow Jones,-Inc.
Patricia Droba
Norman Dunkle
W.E. Durstine
Dorothy Eckles
Robert Edeburn
Mary Eichenlaub
Joy Elder
Gary Englehart
David Evans
Lillian Faust
Yvonne Fayard
Cynthia Felt
Michael Finney
First Presbyterian Church
Daniel Fischmar
Carl Fisher
Rick Fitch
Alfred Fleming
Charlotte Flickinger
James Frampton
Benedict Franzetta
Alexandra Fuentes
Ronald Galip
Bill Galloway
Herbert Gebert
Frank Geer
Jerome Geier
Mr. & Mrs. George Garchar
Robert Girts
Mrs. Diane Gluck
Anita & Bill Gorman
Francis Gottron
Dr. Ronald Gould
Robert Gourley
Harriet Gray
Dr. Milton Greenberg
William Greenway
Edgar Groves
Alfreda Grue
John Grundy
James Hale
Robert Hamilton
Robert Hanahan

Ann Harris
Kenneth & Nancy Harris
Mr. & Mrs. Vernon Haynes
Dr. Norma Hazelbaker
Janet Hazlette
Mr. & Mrs. William Heintzelman
Chris Helm
Ardith Henderson
Dirk Hermance
James Herr
Ruth Hersh
Mary Ellen Higley
Alix Hill
Blanche Hirsch
Karen Holby
Richard Hollander
Nancy Greene Hope
Joseph Hume
Ellen Hyland
Lee Jacobs
Allen Janis
Thomas Jeffries
Lillie Johnson
Raymond Johnson
Roberta Johnson
Emma Jones
Kris Jones
Mrs. Ritchie Jones
Sherman Jubelirer
Eleanor Katz
Gerald Kessler
Louise Kline
Paul Knights
Karl Kolman
Mary Kosheleff
Carol Krause
Frank Krautter
Alan Kretzer
L.J. Kuder
Samia Kupensky
Alex Kuthy
Carl & Lucinda Kutsko
James Lalumia
Susan Lehtonen
Mr. & Mrs. Alex Lekon
Marie Lew

Betty Jo Licata
Mr. & Mrs. Merlin Luce
Chuck Lucy
Janet Lynn
John MacIntosh, Jr.
John Madden
Andrew & Vivian Mahon
Laura Malloy
John Mancino
Costi Mandrean
Richard Marina
Donald Mathie
Mr. & Mrs. Howard Maurice
Fred McCandless
Mr. & Mrs. Robert McCarthy
Daniel McCauley
Frank McCullough
Janet McGeough
Delber McKee
Thomas McKinney
Donald McLennan
Ann McMahan
Vaughan & Bonnie McManus
Nancy Meacham
Rev. Raymond Meier
Michael Mellish & Gail Holmstrom
Dr. John Melnick
Ralph & Susan Mentzer
Ted Miller
Yvonne Miller
Ben Mischey
John Mitchell
Kathleen Montgomery
Gulam Moonda
Mr. & Mrs. David Moore
Mr. & Mrs. Gregg Morales
Andrew Moreland
Michael Morley
Michael Moseley
John Moyer
Dr. John Mumma
John Myers, Jr.
Alice Nadler
Rolf Nissen
Steve Nolan
Jeff & Robin Norman

Carol O'Brien
Frederic O'Connor
Ohio Edison, Inc.
Monica Ondrusko
Ben Pantalone
Beth Parkinson
Elsa Parsegian
Roy Passarelli
Helen Passell
Richard Patterson
James Pazol
Harold Pearce
James Pearce
James Miller Peck
Penn Power, Inc.
Michael Penna
Ted Perkins
Thomas Pfahles
Philip Morris, Inc.
Grover Pitman
Jane Pollis
John Poponyak
William Powell
Joanne Prewett
Mary Louis Quisenberry
Thomas Racich
James Ray
Gina Reese
John Regule
Janice Reichenfeld
Sharon Richardson
Gerald Rishel
Ronald Rivett
Frederick Robsel
Karen Rodenbaugh
Claude Roe
MaryLou Rogers
Rebecca Rogers
Phyllis Roman
Virginia Rostan
Sondra Roth
Kenneth Rudkin
Grace Rymer
Walter Saare
Dr. Ravindra Sachdeva
Edward Salter

Mrs. Evelyn Savich
Emily Schaff
Carl & Becky Schaub
Dr. Steven Schildcrout
Robert Scoff
James Seckler
Patricia Seckler
Donald Seely
James Shaffer
Dr. Rick Shale
John Sharrer
Alex Shashaty
Crystal Shells
John & Judith Shepard
Larry Sherer
Carol Sherman
Marguerite Shields
Nancie Shillington
Thomas Shipka
Thaddeus Siglow
Margaret Silver
John Sloat
Judith Sluss
Morton Small
Melinda K. Smith
Richard Smith
Anthony Sobota
Susan Sokolov
S.K. Sollenberger
Spirex Corporation
Dorothy Stambaugh
James Stambolia
Evangelos Stamoolis
Yvette Stanley
Matthew Stefanak
Mary Steinke
Leon Stennis
C. Allan Stephan
Dr. Sandra Stephan
Thomas Stevenson
Elizabeth Stewart
Donald Stitt

Martin Stolpe
Mr. & Mrs. James Stone
Dr. & Mrs. Charles Stover
Charles Sung
Mr. & Mrs. Jack Tamarkin
Janine Tareshawty
Francis Tartan
Warren Tessler
Griffith Thomas
Mary Thomas
Michael Tidrick
Ross Tittle
Fred Trucksis
William Turchyn
Ursuline Sisters of Youngstown
Robert Vogt
John Walsh
Rose Walter
Paul Ward
Thomas Watts
Mrs. Billie Weaver
Scott Weeks
Larry Weiss
Mary Weiss
Ben Welsh
Dean Wennerstrom
Eric Werner
Marianne Whitehouse
Joseph & Carol Wiercinski
Ellen Wilhelm
Reese Wills
Norman Wilson
Women's Committee for
Children's Concerts
David Yarian
Dr. Milton Yarmy
David Young
YSU-OEA
Elinor Zedaker
Louis Zona
Karl Zook

Total Cash Contributions: \$20,288.00

YOUNGSTOWN STATE UNIVERSITY
RESOLUTION FOR NEW APPOINTMENTS, PROMOTIONS AND OTHER PERSONNEL ACTIONS
AS OF November 18, 1997

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL</u>	<u>SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
Ms. Susan Carfolo	Assistant Athletic Academic Counselor	Intercollegiate Athletics	09/15/97	8,000 .44 FTE	9-Mo. Appt.	New hire: 09/15/97-06/30/98
Mr. Joseph C. DeMay, III	Assistant Coach, Women's Soccer	Intercollegiate Athletics	10/01/97	6,000 .33 FTE	8-Mo. Appt.	New hire: 10/01/97-05/31/98
Ms. Annette El-Hayek	Coordinator of the English Language Institute	Center for International Studies & Programs	09/25/97	2,573 .55 FTE	2.5 Mo.	Contract extension: 09/25/97-12/12/97
Mr. Donald Emerson	Research Assoc./Job Training Mgr.	Center for Urban Studies	10/01/97	28,583 Base:38,110	9 Mo.	Externally funded: contract extension: 10/01/97-06/30/98
Mr. Robert Geletka	Assistant Coach, Women's Basketball	Intercollegiate Athletics	09/01/97	20,000 Base:24,000	12 Mo.	From part-time to full-time: 09/01/97-06/30/98
Mr. Ricky S. George	Research Assistant	Center for Human Services Development	10/01/97	3,852 Base:23,113	2 Mo.	Externally funded: contract extension: 10/01/97-11/30/97
Mr. Terry Gibson	Assistant Coach	Intercollegiate Athletics	10/09/97	1,000 .11 FTE	7.5-Mo. Appt.	New hire: 10/09/97-05/31/98
Ms. Sara W. Greenleaf	Assistant Catalog Librarian	Maag Library	10/01/97	18,750 Base:25,000	12 Mo.	New hire: 10/01/97-06/30/98
Mr. Gary Grzesk	Assistant Coach, Men's Basketball	Intercollegiate Athletics	10/01/97	21,600 Base:28,800	12 Mo.	From part-time to full-time: 10/01/97-06/30/98
Mr. James E. Hall	Sports Information Editor	Intercollegiate Athletics	10/29/97	10,851 .75 FTE	8-Mo. Appt.	New hire: 10/29/97-06/30/98
Ms. Susan Hammond	Tech Prep Coordinator	Office of the Provost	08/18/97	21,795 .60 FTE	10-Mo. Appt.	New hire: 08/18/97-06/30/98
Mr. Raymond E. Hoff	Instrumentation Service Specialist	Chemistry Department	10/15/97	33,683 Base:47,000	12 Mo.	New hire: 10/15/97-06/30/98

**YOUNGSTOWN STATE UNIVERSITY
RESOLUTION FOR NEW APPOINTMENTS, PROMOTIONS AND OTHER PERSONNEL ACTIONS
AS OF November 18, 1997**

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL</u>	<u>SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
Ms. Lynn Kline	Assistant Coordinator of Student Field Experience	College of Education	10/01/97	15,696 .60 FTE	9-Mo. Appt.	Externally funded: revert to part-time: 10/01/97- 06/30/98
Ms. Karla Krodel	Grants Analyst	Center for Human Services Development	10/01/97	2,652 .50 FTE	2 Mo.	Externally funded: contract extension: 10/01/97-11/30/97
Mr. Scott Lehman	Research Associate III/Computer Learning Center Project Manager	Center for Urban Studies	11/01/97	24,000 Base:36,000	8-Mo. Appt.	Externally funded: new hire: 11/01/97-06/30/98
Ms. Sarah Lown	Grants Analyst	Center for Urban Studies	10/15/97	21,500 Base:30,000	8.5-Mo. Appt.	Externally funded: new hire: 10/15/97-06/30/98
Ms. Lee-Ann McAllister	Assistant Reference Librarian	Maag Library	10/15/97	17,917 Base:25,000	12 Mo.	New hire: 10/15/97- 06/30/98
Ms. Dianne McFadden	Assistant Coach, Women's Basketball	Intercollegiate Athletics	10/01/97	9,594 .59 FTE	9-Mo. Appt.	New hire: 10/01/97- 06/30/98
Ms. Margaret Nash	Research Assistant/Geographic Information Systems Analyst	Center for Urban Studies	11/17/97	12,809 Base:20,600	7.5 Mo.	Externally funded: contract extension: 11/17/97-06/30/98
Mr. Anthony C. Perrone	Research Associate/Job Development Specialist	Center for Urban Studies	11/01/97	15,333 Base:23,000	8-Mo. Appt.	Externally funded: new hire: 11/01/97-06/30/98
Mr. Karl Schweikert	Job Training Initiative Coordinator	Center for Urban Studies	11/01/97	23,053 Base:39,519	7-Mo. Appt.	Externally funded: new hire: 11/01/97-05/31/98
Mr. Steven D. Shandor	Housing Coordinator	Housing Services	09/15/97	19,187 Base:24,100	12 Mo.	New hire: temporary 09/15/97-06/30/97

YOUNGSTOWN STATE UNIVERSITY
RESOLUTION FOR NEW APPOINTMENTS, PROMOTIONS AND OTHER PERSONNEL ACTIONS
AS OF November 18, 1997

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL</u>	<u>SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
Ms. Sharon Shanks	Planetarium Lecturer	Physics and Astronomy Department	09/01/97	23,250 Base:31,000	9 Mo.	Promotion: 09/01/97- 05/31/98
Mr. Andre Smith	Assistant Coach, Men's Basketball	Intercollegiate Athletics	10/10/97	12,583 .75 FTE	9-Mo. Appt.	New hire: 10/10/97- 06/30/98
Mr. John Valentine	Housing Coordinator	Housing Services	09/15/97	19,187 Base:24,100	12 Mo.	New hire: temporary: 09/15/97-06/30/98
Ms Andrea Voitus	Coordinator of the English Language Institute	Center for International Studies	09/08/97	4,350 .65 FTE	4 Mo.	Contract extension: 09/08/97-12/31/97
Mr. Richard M. White	Project Manager	University Facilities	07/28/97	31,923 Base:34,250	12 Mo.	Promotion: 07/28/97- 06/30/98
Ms. Wendy Wolfgang	Assistant Editor	University Relations	11/17/97	15,545 Base:25,000	12 Mo.	New hire: 11/17/97- 06/30/98



UNIVERSITY GUIDEBOOK

Subject: Drug-Free Environment

Developed by:	Shirley A. Carpenter	Authorized by:
Title:	Chairperson	Title:
	Policies & Procedures Task Force	Date:
Date:	May, 1997	EFFECTIVE:

Policy: Youngstown State University prohibits the manufacture, distribution, dispensing, possession, and use of illegal drugs, and the abuse of alcohol or other substances on University property and at locations where official University business is being conducted.

RESOLUTION NUMBER: YR

Purpose: These procedures are designed to create and maintain an environment quality which sustains the general health and well being of students, faculty, staff, and visitors, and also to comply with Title V of the Federal Anti-Drug Abuse Act of 1988 and the Drug-Free Schools and Community Amendments of 1989.

Procedures:

1. The University annually publishes and distributes to the campus community for educational purposes the *Youngstown State University Educational Guidelines - Drug-Free Schools and Campuses Act*.
2. Periodic alcohol/drug abuse and prevention programs are conducted during the academic year for faculty, staff, and students.
3. The campus contact for referrals related to drug and alcohol abuse is the Alcohol and Drug Specialists in the University Counseling Center.
4. Disciplinary action will be taken against an individual who manufactures, distributes, dispenses, possesses, or uses illegal drugs or controlled substances.
5. Students should refer to *The Code: A Handbook of Student Rights, Responsibilities, and Conduct* for information regarding sanctions imposed on students who violate the Drug-Free Environment Policy.

6. Information regarding sanctions imposed on employees covered by collective bargaining who violate the Drug-Free Environment Policy can be found in applicable agreements.
7. Employees not covered by collective bargaining agreements who violate the Drug-Free Environment Policy may be subject to sanctions which include warning, written reprimand, suspension, or removal.
8. It is a violation of federal and state law to serve or sell alcohol to anyone under the age of 21.
9. An employee who is convicted under criminal drug laws must notify the appropriate supervisory within five days of the conviction.
10. Within 30 days of a conviction, either an employee will be subject to disciplinary action or the employee will be required to complete a drug rehabilitation program.



UNIVERSITY GUIDEBOOK

NUMBER

1001.01

PAGE 1 of 2

Subject: Faculty

Developed by:	Shirley A. Carpenter	Authorized by:	
Title:	Chairperson	Title:	
	Policies & Procedures Task Force	Date:	
Date:	June, 1997	EFFECTIVE:	

Policy: The University employs faculty with the degrees and other credentials appropriate to their responsibilities.

RESOLUTION NUMBER: YR

Purpose: These Procedures are designed to assure that qualified individuals are appointed to the faculty and that systems for their development and improvement are identified.

Procedures:

1. Recruitment to fill faculty positions must be authorized by the Provost. Recruitment activities must conform to the Affirmative Actions procedures. (See 2001.01).
2. Faculty are employed as either full-time or part-time status. Full-time faculty hold academic rank and are temporary, term, tenure-track, or tenured. Part-time faculty may not acquire tenure.
3. The official offer of employment is made by the Provost upon the recommendation of the college dean and the chairperson of the department.
4. Each full-time faculty member will be assigned a home department, which shall be that department in which the majority of the person's time is budgeted. In cases where the time assignment is evenly distributed, the home department shall be the department where the person holds academic rank.
5. Except for department chairpersons (who are excluded from the bargaining unit), the types of contracts and terms and conditions of employment of full-time faculty are outlined in the *Agreement between the University and the Youngstown State University Chapter of the Ohio Education Association*.

6. Faculty responsibilities of departmental chairpersons are described in the *Chairperson's Handbook*.
7. A part-time faculty member may be appointed by the college dean, upon the recommendation of the department chairperson, and subject to review by the Provost.
8. Part-time faculty may teach up to eight credit hours in a given quarter, and up to twenty credit hours in a given academic year.
9. Part-time faculty are paid on the basis of work-load hours taught and highest earned degree held.
10. Additional information about limited-service faculty may be found in the *Limited-Service Faculty Manual*.



UNIVERSITY GUIDEBOOK

NUMBER 1002.01

PAGE 1 of 2

Subject: Graduate Faculty

Table with 2 columns: Developed by/Title/Date and Authorized by/Title/Date/EFFECTIVE:

Policy: The Graduate Faculty shall consist of the President of the University, the Provost, the Dean of the School of Graduate Studies, the Deans of the colleges, and other faculty members qualified to teach graduate courses as determined by the Dean of Graduate Studies and the Graduate Faculty. The Graduate Faculty recommends and maintains standards for graduate admissions, courses, programs, and degrees.

RESOLUTION NUMBER: YR

Purpose: These Procedures are designed to assure that qualified individuals are appointed to the graduate faculty and that systems for their development and improvement are identified.

Definition: Graduate Faculty membership includes:

- Adjunct Members, who are not employed by Youngstown State University and whose academic entitlements are determined by the Dean of Graduate Studies in consultation with the Graduate Council;
• Designated Members, who may teach master's-level courses within a specifically-delineated area;
• Associate Members, who may teach and supervise master's-level graduate work and participate fully in activities of Graduate Studies Committees; and
• Regular Members, who may teach and supervise master's- and doctoral-level work and have full rights and privileges in governance of the School of Graduate Studies.

Procedures:

1. Graduate Council is the representative governance unit for Graduate Faculty.
2. Criteria and procedures for recommendation to the Graduate Faculty are determined by the Graduate Council.
3. Graduate Council policies and procedures are found in the *Graduate Studies Policy Book*.



UNIVERSITY GUIDEBOOK

NUMBER

7002.01

PAGE 1 of 2

Subject: Leave of Absence, Family and Medical Leave Act (FMLA)

Developed by:	Shirley A. Carpenter	Authorized by:	
Title:	Chairperson	Title:	
	Policies & Procedures Task Force	Date:	
Date:	October, 1997	EFFECTIVE:	

Policy: The University is committed to employment practices that promote the health and welfare of its employees. Through its Leave programs, it provides for and encourages preventive health care; physical, emotional, and mental well-being; professional growth and development; and civic responsibility.

RESOLUTION NUMBER: YR

Purpose: Under the provisions of the Family and Medical Leave Act of 1993 (FMLA), eligible employees may take up to 12 weeks of paid or unpaid leave per year for the employee's own serious illness; the birth of a child; the placement of a child for adoption or foster care; or the care of seriously ill child, spouse, or parent. During the leave, health benefits are continued under the same terms and conditions as active employees. Upon return from leave, restoration of employment to the same job or an equivalent job will occur.

Parameters: To be covered by the provisions of FMLA, an employee must:

- Be enrolled in one of the University's health plans.
- Have worked 1,250 hours during the 12-month period prior to the leave request or have an employment contract of .60 FTE or greater.
- Have worked at YSU for a total of 12 months.

Definitions: Serious health condition includes:

- An illness, injury, impairment, or physical or mental condition that involves either inpatient care (overnight stay in a hospital, hospice, or residential care facility) or continuing treatment by a health care provider for three or more consecutive days.
- Any period of incapacity because of pregnancy or prenatal care (even without treatment by a health care provider and even if the absence is less than three days, e.g., morning sickness).
- Any periods of incapacity because of a chronic serious condition (even without treatment by a health care provider and even if the absence is less than three days, e.g., an asthma attack).

Procedures:

1. Employees covered by collective bargaining should refer to their respective labor agreements. Classified Civil Service employees (non-law enforcement) should refer to the ACE **Agreement**, and law enforcement employees, including exempted classified staff, should refer to the FOP **Agreement**.
2. FMLA may be taken as paid or unpaid leave. Paid leave is in the form of accrued sick or vacation leave or documented compensatory time.
3. An employee desiring to take leave under FMLA must complete a "Leave" form and forward it to the Office of Human Resources.
4. All medical leaves, paid or unpaid, within a consecutive 12-month period will be counted toward the 12 week allocation under FMLA.
5. A physician's statement, or some other type of documentation, may be required when using FMLA to care for another family member.



UNIVERSITY GUIDEBOOK

Subject: Surplus Property

Developed by:	Shirley A. Carpenter	Authorized by:	
Title:	Chairperson	Title:	
	Policies & Procedures Task Force	Date:	
Date:	August 29, 1997	EFFECTIVE:	

Policy: Property, such as equipment or furnishings, which is no longer needed may be declared surplus and disposed of in the best interest of the University.

RESOLUTION NUMBER: YR 1998

Parameters:

- The Department of Materials Management has the responsibility of controlling surplus University property and facilitating its disposition.
- All dispositions must be in conformance with federal, state, and local laws and regulations, including applicable grant and/or contract guidelines.
- Only the Department of Materials Management is authorized to sell, gift, or dispose of surplus University property, including scrap materials.

Procedures:

1. When it is determined that departmental property is no longer needed, the chairperson/director shall release it to the Department of Materials Management by completing the appropriate section of the "Inventory Control" form. (These forms may be obtained from the Department of Materials Management.)
2. To facilitate the intra-university transfer of surplus property, the Department of Materials Management is responsible for maintaining an inventory of such property and periodically notifying the campus community of its availability.
3. Requests for surplus property are made through the Department of Materials Management.

4. When it is determined to be in the best interest of the University, the Department of Materials Management may dispose of such property by: a) selling by sealed bid, at auction, or at predetermined price; b) gifting to other educational, governmental, or 501(c)(3) agency; or c) discarding. Proceeds from sales shall be deposited into the appropriate account.



UNIVERSITY GUIDEBOOK

Subject: Conflict of Interest

Developed by:	Shirley A. Carpenter	Authorized by:	
Title:	Chairperson	Title:	
	Policies & Procedures Task Force	Date:	
Date:	August 27, 1997	EFFECTIVE:	

Policy: All employees are to avoid conflicts of interest and conflicts of commitment in the conduct of University business.

RESOLUTION NUMBER: YR 1998

Purpose: A conflict typically exists when financial or other personal considerations compromise or have the potential for or the appearance of compromising a person's objectivity in meeting University responsibilities, including research activities. These procedures are designed to ensure integrity in the conduct of University business.

Procedures:

1. Employees may not engage in activities that interfere with performing job duties and responsibilities at the University.
2. Employees are expected to avoid participating in decisions or actions on behalf of the University which may result in personal gain of the employees or the employees' families.
3. Employees are expected to avoid any situation which compromises job performance, loyalty, or stewardship to the University.
4. Employees are expected, as soon as possible, to disclose to their supervisors any of the following:
 - Any employment at the University in addition to primary employment (i.e., limited service teaching position, etc.);
 - Outside employment;
 - Other interests or activities that require commitments of time that may interfere with meeting University obligations;
 - Use of supplies, equipment, or university resources for non-University purposes;

- Receipt of gifts or entertainment, of more than nominal value, from suppliers of goods or services;
 - Receipt of gifts or entertainment, of more than nominal value, from persons associated or seeking association with the University; or
 - Use of confidential or privileged information acquired in the course of employment at the University for non-University purposes.
5. Supervisors will review the disclosed information to determine whether a conflict of interest, the appearance of a conflict of interest, or the potential for a conflict of interest exists. If the supervisor is uncertain as to whether a specific situation constitutes a conflict of interest, the supervisor shall consult with his or her immediate supervisor.
 6. If it is determined that a conflict of interest, the appearance of a conflict of interest, or the potential for a conflict of interest does exist, the supervisor and employee will together develop a written statement of action to manage, reduce, or eliminate the conflict situation. If the statement is mutually agreed upon, a copy will be submitted to the next highest level of authority.
 7. If the supervisor and employee cannot mutually agree upon a statement of action, the situation will be referred to the appropriate dean/executive director or vice president for final determination
 8. Annually, all full-time faculty, department chairpersons, full-time professional/administrative staff, and other employees authorized to sign for expenditures or involved in making purchases on behalf of the University are required to complete a "Conflict of Interest" form. The forms signed by professional/administrative staff are retained in the Office of Human Resources, and those completed by faculty and department chairpersons are retained in the appropriate college dean's office.
 9. Employees are under a continuing obligation to update information on this form should circumstances change.
 10. An employee unsure of the applicability of any of these procedures may consult with the Office of Human Resources.

FISCAL YEAR 1999-2000
Youngstown State University
Capital Project List
October 14, 1997

Bliss Hall - Final Phase	\$2,600,000
Welcome Center	500,000
Property Acquisition/Street Closures	2,400,000
Electronic Campus Infrastructure/Technology	<u>3,700,000</u>
TOTAL	\$9,200,000

EXHIBIT E