

MINUTES OF SPECIAL MEETING  
OF  
BOARD OF TRUSTEES  
OF  
YOUNGSTOWN STATE UNIVERSITY

Tod Administration Building  
Monday, April 26, 1999

Pursuant to written call of the board chairperson, a special meeting (the one hundred and ninety-fifth) of the Board of Trustees of Youngstown State University convened at 4:00 P.M., Monday, April 26, 1999, in the Board Room in Tod Administration Building.

Eight trustees were present at the meeting, to-wit: Mr. Bruce R. Beeghly, Chairperson of the Board, who presided, Mr. Martin J. O'Connell, Dr. Y. T. Chiu, Mrs. Ruth Z. Wilkes, Mrs. Eugenia C. Atkinson, Mr. Joseph S. Nohra, Dr. Chander M. Kohli, and Mr. Larry E. Esterly. Also present was student trustee David N. Myhal. Absent was Mr. Charles B. Cushwa III.

Also present were: Dr. Leslie H. Cochran, President; Dr. James J. Scanlon, Provost; Dr. G. L. Mears, Executive Vice President; Dr. Cynthia A. Anderson, Vice President for Student Affairs; Dr. Charles A. McBriarty, Special Assistant to the President, and Franklin S. Bennett, Jr., Secretary to the Board of Trustees. Also present were approximately 20 persons, including deans, members of the faculty, students, administrators, and members of the news media.

The Chairperson called the meeting to order.

ITEM I - PROOF OF NOTICE OF MEETING.

Evidence was available to establish that pursuant to Article II, Section 2, of the board's Bylaws, notice of the chairperson's call for the special meeting was timely provided to each of the nine trustees, the student trustee, and to the president.

ITEM II - DISPOSITION OF MINUTES FOR REGULAR MEETING HELD MARCH 12, 1999.

The chairperson stated that disposition of the minutes of the board's regular meeting held March 12, 1999 would be deferred until the next regular meeting of the board.

ITEM III - REPORT OF THE BOARD OF TRUSTEES CHAIRPERSON.

1. Search Process Guidelines. Mr. Beeghly distributed a document entitled "Preliminary YSU Presidential Search," a copy of which is attached to these minutes. Mr. Beeghly stated that the preliminary guidelines are for purposes of thought and discussion, noting that the search consultant should be involved in the preparation of final guidelines. The board discussed the preliminary guidelines in detail, and no formal action was taken.

2. Presidential Search Advisory Committee. The board discussed the chairperson's recommended list of appointees to the Presidential Search Advisory Committee, included with the board's agenda.

Resolution Appointing Members to the  
YSU Presidential Search Advisory Committee

YR 1999-74

Following discussion, Mr. O'Connell moved that the board approve by resolution the chairperson's recommended appointees to the Presidential Search Advisory Committee, as included with the agenda. The motion was seconded by Mrs. Atkinson. The motion received the affirmative vote of all trustees, and was declared carried by the chairperson.

3. Selection of Advisory Firm. Mr. Beeghly reported that five firms were requested to submit proposals as consultants to the presidential search process, and that four of the firms had submitted proposals (A list of the five firms from which proposals were requested is attached to these minutes.) The board discussed the relative strengths of the proposals. After discussion, and upon motion made by Mrs. Wilkes, seconded by Dr. Kohli, the board unanimously agreed, with Mr. O'Connell abstaining, to invite Dr. Allan Ostar of Academic Search Consultation Service to meet with the board to discuss his firm's proposal.

ITEM IV - COMMUNICATIONS, MEMORIALS

The were no communications or memorials considered by the board.

ITEM V - UNFINISHED BUSINESS

There was no unfinished business considered by the board.

ITEM VI - NEW BUSINESS

There was no new business considered by the board.

ITEM VII - TIME AND PLACE OF UPCOMING REGULAR MEETING

The chairperson reminded those in attendance that the board's regular meeting in June had moved forward by one week. Upon motion made by Mr. Nohra, seconded by Mrs. Atkinson, which received the affirmative vote of all trustees present, the trustees resolved to set the following date and time for the next regular meeting of the board:

3:00 P.M., on Friday, June 11, 1998

ITEM VIII - ADJOURNMENT

Upon motion duly made and seconded, the meeting was duly adjourned by unanimous vote of the trustees at 5:57 p.m.

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Chairperson

ATTEST:

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Secretary to the Board of Trustees

## PRELIMINARY

### YSU PRESIDENTIAL SEARCH

#### SEARCH CONSULTANT:

- Selected by Board of Trustees
- Scope of duties as determined by Board of Trustees
- Help Board determine the overall search process
- Help Board with defining exact role of Search Committee
- Help Board prepare Position Statement with input from Search Committee

#### PRESIDENTIAL SEARCH ADVISORY COMMITTEE:

- To advise the Board of Trustees regarding the criteria and qualifications for the next President of the University.
- To receive applications and nominations on behalf of the Board of Trustees.
- To determine the process for reviewing, screening and evaluating candidates.
- Evaluate and screen the applications received and present the \_\_\_\_ best qualified candidates to the University Board of Trustees, without ranking.

# MEMO

**TO:** YSU BOARD OF TRUSTEES

APRIL 08, 1999

**FROM:** BRUCE R. BEEGHLY, CHAIR

**SUBJECT:** PRESIDENTIAL SEARCH FIRM PROPOSALS

Enclosed are proposals from four of the five search firms that were contacted:

- Academic Search Consultation Service - Washington, DC
- A.T. Kearney, Inc. - Alexandria, Virginia
- Heidrick & Struggles, Inc. - Washington, DC
- LAI Worldwide, Inc. - Atlanta, Georgia

The fifth firm contacted, Korn/Ferry International in Dallas, has declined.

Karen will be contacting you in the near future regarding a meeting date later in April for consideration of a search advisory firm and other matters pertaining to the Presidential search.



**YOUNGSTOWN STATE UNIVERSITY  
SPECIAL BOARD OF TRUSTEES' MEETING**

**Monday, April 26, 1999  
4:00 p.m.**

**Tod Hall  
Board Room**

**AGENDA**

- A. Roll Call
- B. Proof of Notice of Meeting
- C. Disposition of Minutes for Regular Meeting Held March 12, 1999, will be Deferred Until the Next Regular Meeting
- D. Report of the Board of Trustees Chairperson
  - 1. Search Process Guidelines
  - 2. Presidential Search Advisory Committee
  - 3. Selection of Advisory Firm
- E. Communications and Memorials
- F. Unfinished Business
- G. New Business
- H. Time and Place of Next Regular Meeting by Resolution  
Tentative Meeting Date: 3 p.m., Friday, June 11, 1999
- I. Adjournment

## YSU PRESIDENTIAL SEARCH ADVISORY COMMITTEE

The following persons are submitted for approval by the Board of Trustees:

### Representing the Board of Trustees:

Dr. Y. T. Chiu, Jr. - COMMITTEE CHAIR

Ms. Eugenia C. Atkinson

Mr. Bruce R. Beeghly

Ms. Ruth Z. Wilkes

### Representing the University:

Dr. Betty Jo Licata - Dean, Williamson College of Business

Dr. Gil Peterson - Executive Director, Public Service Institute and  
Director, Department of Urban Studies

Dr. Bege K. Bowers - Professor, Department of English (1)

Dr. James C. Morrison - Professor and Chair, Department of Psychology (1)

Mr. Rex Allen - Student, Major in Secondary Education, Comprehensive Social Studies (2)

Ms. Carrie Ann Wilson - Student, Major in Telecommunications (2)

### Representing the Community:

Mr. Richard M. Amendolea - President, Vertex Development Corporation (3)

Ms. Joyce E. Brooks - Board Member, Mahoning County Educational Service Center and  
Mahoning County Joint Vocational School

Dr. Ernest Perry - Physician and former YSU Trustee

Mr. John L. Pogue - Attorney at Law, Harrington, Hoppe & Mitchell, Ltd.

Mr. C. Reid Schumutz - President, YSU Foundation (4)

- (1) Nominee of Academic Senate
- (2) Nominee of Student Government
- (3) Nominee of YSU Alumni Association
- (4) Nominee of YSU Foundation