

MINUTES OF REGULAR MEETING
OF
BOARD OF TRUSTEES
OF
YOUNGSTOWN STATE UNIVERSITY

Tod Administration Building
Friday, September 16, 1994

Pursuant to notice duly given, a regular meeting (the one hundred and sixty-eighth) of the Board of Trustees of Youngstown State University convened at 3:00 P.M., Friday, September 16, 1994, in the Board Room in Tod Administration Building.

All nine Trustees were present at the meeting, to-wit: Mr. Richard P. McLaughlin, Chairperson of the Board, who presided, Mrs. Elizabeth C. DeLuca, Mr. Martin J. O'Connell, Mr. Edward A. Flask, Mr. Mark E. Lyden, Dr. Y. T. Chiu (who arrived at 3:30 P.M.), Mr. Bruce R. Beeghly, Mrs. Eugenia C. Atkinson, and Mr. George J. Limbert. Also present was Student Trustee Scott Schulick.

Also present were: Dr. Leslie H. Cochran, President; Dr. James J. Scanlon, Provost; Dr. Charles A. McBriarty, Special Assistant to the President; Dr. Raymond E. Dye, Vice President - Student Affairs; Mr. Richard L. Glunt, Executive Director - Budget and Finance; Mr. James McCollum, Executive Director - University Relations; Mr. James D. Miller, Executive Director - Administrative Services; Mr. Vern Snyder, Executive Director - University Development; Ms. Sandra L. Denman, University General Counsel; Mr. Alan R. Kretzer, University Legal Counsel and Deputy Attorney General, and Franklin S. Bennett, Jr., Secretary to the Board of Trustees. Also present were approximately 40 persons, including deans, members of the faculty, students, administrators and members of the news media.

The Chairperson called the meeting to order.

ITEM I - PROOF OF NOTICE OF MEETING.

Evidence was available to establish that on August 17, 1994, the Secretary mailed notice of the meeting to each of the nine Trustees, the Student Trustee, and to the President. The Secretary also mailed copies of the notice to the presidents of the YSU-OEA, YSU-ACE, and YSU-APAS, to the Director of the YSU Alumni Association, and to Atty. Alan R. Kretzer, Deputy Attorney General and Legal Counsel to the University.

ITEM II - DISPOSITION OF MINUTES FOR REGULAR MEETING HELD JUNE 24, 1994.

Prior to the meeting, the Secretary had mailed draft copies of the minutes of the Board's regular meeting held on June 24, 1994, to each Trustee, the Student Trustee, and to the President. Upon motion made by Mrs. DeLuca, seconded by Mr. Beeghly, the Board unanimously adopted the minutes of the regular meeting of June 24, 1994, as mailed.

ITEM III - REPORT OF THE PRESIDENT OF THE UNIVERSITY.

Dr. Cochran provided the following informational reports:

1. ABC - Adults Back to College. Dr. Cochran reported on the successful initial enrollment efforts directed toward young adult parents. Dr. Cochran stated that more than 200 admissions have taken place as a result of the new ABC program. Dr. Cochran stated that the ABC program is an example of the increased emphasis on "customer orientation" in YSU's recruiting processes. ABC and other nontraditional recruitment programs will likely become permanent parts of the recruitment effort.

2. Affirmative Action Planning Process. Dr. Cochran distributed his memorandum dated September 15, 1994, to Mr. Limbert, Chairperson of the Board's Affirmative Action Committee. Dr. Cochran stated that an internal review process has been developed for the creation of an updated Affirmative Action Plan. The Affirmative Action Committee will oversee the process with the expectation that a final draft of the revised Affirmative Action Plan will be ready for Board action at its December meeting.

3. Fall Enrollment Update. Dr. Cochran provided a brief statistical report on the status of fall enrollment. Although complete enrollment figures will not be available until at least two weeks after the beginning of fall quarter, some comparisons can be made by looking at the same point in time in previous years. Dr. Cochran stated that new freshman enrollment is up 2.5% from 1993, which itself represented a 9.0% increase from 1992. This represents an increase of nearly 200 students in the 1994 freshman class over 1992's freshman class. Returning students who have been away for one year or more are up from 578 in 1992 to 880 in 1994, an increase of 52%.

Dr. Cochran reported that approximately 700 students enrolled in 1993 will not return in 1994. Dr. Cochran announced that a task force will be formed in the next few weeks to examine YSU's current efforts toward student retention, and to make recommendations for its improvement.

Dr. Cochran stated that these numbers translate into a 3% to 4% decline in overall enrollment. Most other state-supported institutions are expected to have greater percentage declines in enrollment. Dr. Cochran explained that from 1980 to 1994, the annual pool of 18 year-old undergraduate students has declined approximately 25% nationwide. The national decline is expected to end this year, and by 1997 in Ohio, with gradual annual increases in the pool expected for the next 17 years. However, the pool is not expected to reach the level of 1980 at any time in the foreseeable future. Dr. Cochran noted that despite these declines, the University has significantly increased its "market share" over the past two years, and that the efforts which resulted in this increase will continue to improve.

Dr. Cochran stated that the reduced enrollment will translate into a revenue shortfall of approximately \$1 million dollars from that included in the FY 1994-95 Budget. Dr. Cochran stated that efforts are underway to examine sources of funds to address the expected shortfall. No layoffs or program cuts are anticipated.

4. Review of Board Policies.

Dr. Cochran distributed his memorandum dated September 15, 1994, to Mr. McLaughlin regarding revision of Board policies. Dr. Cochran stated that a sequential review of all policies in the areas of budget, personnel, contracting authority, intercollegiate athletics, and all other areas will be undertaken, with recommendations then submitted for Board approval.

5. University Development Update.

Dr. Cochran distributed a memorandum dated August 17, 1994, to the President from Mr. Vern Snyder, Executive Director - University Development, comparing gifts received through the FY 1992-93 and FY 1993-94 Annual Fund and General Gifts campaigns. Dr. Cochran noted that the direct mail component of the Annual Fund campaign increased from \$40,852 in FY 1992-93 to \$443,823 in FY 1993-94. Total gifts increased from \$1,378,650 in FY 1992-93 to \$1,887,176 in FY 1993-94. Dr. Cochran made special mention of the increase in YSU employee payroll deductions from \$4,063 in FY 1992-93 to \$30,144 in FY 1993-94.

6. YSU - Butler Project Steering Committee.

Dr. Cochran distributed copies of his letter dated September 8, 1994, to Dr. Louis Zona, Director of the Butler Institute of American Art (BIAA), regarding the joint YSU//BIAA Project Steering Committee. Dr. Cochran noted that the BIAA has appointed Mr. Gregory Ridler, Mrs. Eleanor Beecher Flad, and Mr. Franklin S. Bennett, Jr. as its representatives. YSU representa-

tives will be Mr. McLaughlin , Mrs. DeLuca and Mr. Beeghly, chairs of the Board, Building and Property, and Development committees.

ITEM IV - REPORTS OF THE COMMITTEES OF THE BOARD OF TRUSTEES.

The Board considered the following committee reports and recommendations:

1. Academic Affairs Committee

The Chairperson recognized Dr. Chiu, Chairperson of the Academic Affairs Committee, who stated that the Academic Affairs Committee had no resolutions for consideration. Dr. Scanlon provided a brief status report on several matters. Dr. Scanlon reported that the Board's emphasis on affirmative action has been recognized in the development of written affirmative action procedures for the hiring of faculty. The academic division has implemented processes for new program development, and for self-study review. Dr. Scanlon reported that the Ohio Board of Regents (OBOR) is expected to act at its September meeting upon YSU's request for approval of the B.S. in Respiratory Therapy. OBOR action on YSU's requested B.S. in Environmental Studies is expected in November. Dr. Scanlon reported that internal review processes were in the final stages for the M.S.N. degree in nursing and the M.S. degree in Health and Human Services. Upon completion of internal review processes, the proposed programs will be submitted to the Board of Trustees for approval, and then submitted for OBOR approval.

2. Affirmative Action Committee

Mr. McLaughlin stated that the Board of Trustees has determined that University affirmative action efforts must be improved. In order to provide oversight to this task, the Chairperson has appointed an ad hoc Affirmative Action Committee of the Board of Trustees. The committee is chaired by Mr. Limbert, and includes Mrs. Atkinson, Mr. Beeghly, and the President. The Chairperson thereupon recognized Mr. Limbert, who stated that he was honored to have been named to chair the committee, and that the newly-formed committee had no report.

3. Budget and Finance Committee

The Chairperson recognized Mr. Lyden, Chairperson of the Budget and Finance Committee, who stated that the Budget and Finance Committee had no report.

4. Building and Property Committee

The Chairperson recognized Mrs. DeLuca, Chairperson of the Building and Property Committee, who stated that the Building and Property Committee was recommending one Resolution for

adoption by the Board. She then moved for adoption of the following Resolution:

Resolution to Ensure Compliance
with Regulation in House Bill 790

YR 1995-01

WHEREAS, the Ohio Board of Regents and Department of Administrative Services recommends authorization for the designated officials to ensure compliance with regulations as set forth in Amended Substitute House Bill 790; and

WHEREAS, pursuant to Chapter 3345.50 of the Revised Code each State Institution of higher education, to which funds are appropriated in Amended Substitute House Bill 790 enacted by the 120th General Assembly, may locally administer projects for the construction, reconstruction, improvement renovation, enlargement, or alteration of a public improvement under its jurisdiction for which the total amount of funds expected to be appropriated by the General Assembly does not exceed one million five hundred thousand dollars without the supervision, control, or approval of the Department of Administrative Services;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize the Executive Vice President to comply with Chapters 123 and 153 of the Revised Code and will take all necessary precautions to ensure that it complies with all laws that govern the selection of consultants, preparation and approval of contract documents, the receipt of bids, and the award of contracts with respect to the projects.

The motion was seconded by Mrs. Atkinson. At the request of the President, Dr. Mears provided a brief explanation of University procedures for internally-administered construction, renovation and similar construction projects. Following discussion, the motion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

5. Development Committee

The Chairperson recognized Mr. Beeghly, Chairperson of the Development Committee, who stated that the Development Committee was recommending one Resolution for adoption by the Board. He then moved for adoption of the following Resolution:

Resolution Accepting Gifts

YR 1995-02

WHEREAS, Resolution YR 1980-34 provides that the President shall compile a list of gifts to the University for each meeting of the Board of Trustees and present the list accompanied by his recommendation for action by the Board; and

WHEREAS, the President has reported that the gifts as listed in Exhibit A attached hereto are being held pending acceptance and he recommends their acceptance;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby accept these gifts on behalf of Youngstown State University and requests that the President acknowledge the acceptance of these gifts and expresses our gratitude for their generosity in support of the University.

The motion was seconded by Mrs. DeLuca. Following discussion, the motion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

6. Intercollegiate Athletics Committee

The Chairperson recognized Mr. Flask, Chairperson of the Intercollegiate Athletics Committee, who stated that the Intercollegiate Athletic Committee was recommending one Resolution for adoption by the Board. He then moved for adoption of the following Resolution:

Resolution Concerning Five-Year
Gender Equity Plan for Intercollegiate Athletics

YR 1995-03

WHEREAS, the NCAA is developing a broad-based set of expectations to ensure gender equity within intercollegiate athletics, and

WHEREAS, the executive director of intercollegiate athletics has outlined gender equity objectives for the next five years, and

WHEREAS, the administration has detailed plans including up to \$140,000 annual budget adjustment and \$124,000 from outside sources, and

WHEREAS, the executive director of intercollegiate athletics has outlined a plan to increase expenditures for operations, personnel, and scholarships in the women's intercollegiate athletic program;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the Five-Year Gender Equity Plan for Intercollegiate Athletics, dated August 19, 1994, attached hereto as Exhibit B.

The motion was seconded by Mr. Beeghly. Dr. Cochran stated that NCAA policies and standards for intercollegiate athletics gender equity are far from settled. The proposed Resolution should be considered a beginning point as it seeks to adopt and implement those NCAA policies and standards which are presently clear. Debate within the NCAA is likely to continue for several years before all issues regarding gender equity are determined. Until that time, the University will seek to remain current in its policies and procedures by monitoring NCAA developments, and by taking Board action to modify and/or supplement the University's gender equity plan. Following discussion, the motion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

7. Personnel Relations Committee.

The Chairperson recognized Mrs. Atkinson, Chairperson of the Personnel Relations Committee, who stated that the Personnel Relations Committee was recommending three Resolutions for adoption by the Board. She then moved for adoption of the following Resolution:

Resolution to Ratify Faculty/Staff Appointments

YR 1995-04

WHEREAS, the Policies of the Board of Trustees direct the President to appoint such employees as are necessary to effectively carry out the operation of the University; and

WHEREAS, new appointments have been made subsequent to the June 24, 1994, meeting of the Board of Trustees; and

WHEREAS, such appointments are in accordance with the 1994-95 Budget and with the University policy on Equal Employment Opportunity;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby ratify and confirm the appointments as listed in Exhibit C attached hereto.

The motion was seconded by Mrs. DeLuca. Following discussion, the motion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

Mrs. Atkinson then moved for adoption of the following Resolution:

Resolution to Modify Policies of the
Board of Trustees of Youngstown State University

YR 1995-05

WHEREAS, the Policies of the Board of Trustees in Article III, Section 6 (Vacations), paragraph two, specifies the vacation provisions for academic department chairperson; and

WHEREAS, the academic department chairperson term of appointment is being changed from 10 to 12 months; and

WHEREAS, the change in appointment makes the academic department chairperson eligible for the same vacation conditions outlined in Article III, Section 6, paragraph one;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby delete paragraph two from Article III, Section 6 of its Policies.

The motion was seconded by Mr. O'Connell. Following discussion, the motion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

Mrs. Atkinson then moved for adoption of the following Resolution:

Resolution to Approve Early Retirement Incentive
Program for Participants of State Teachers Retirement System

YR 1995-06

WHEREAS, Article 16.10 of the 1993-1996 Agreement between Youngstown State University and the Youngstown State University Chapter of the Ohio Education Association authorized the establishment of a task force to determine the feasibility of an Early Retirement Incentive Program; and

WHEREAS, on May 12, 1994 the task force presented a report recommending that eligible members of the State Teachers Retirement System (STRS) be offered an Early Retirement Incentive Program (ERIP); and

WHEREAS, the task force report has been analyzed from the perspective of both Academic Affairs and Business and Financial Affairs; and

WHEREAS, the Provost and the Executive Vice President have jointly endorsed the implementation of an ERIP for eligible STRS participants, and the President is recommending the program for implementation;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize the implementation of an ERIP for eligible STRS participants.

The motion was seconded by Mr. O'Connell. Mr. O'Connell commended the representatives of both the management and labor teams for their cooperation in putting together a comprehensive initial agreement, and for continuing that spirit of cooperation in its implementation. Dr. Cochran recognized the members of the joint labor/administration task force which had reviewed the feasibility of the ERIP, and prepared a thorough report of its findings. Following discussion, the motion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

8. Student Affairs Committee

The Chairperson recognized Mr. O'Connell, Chairperson of the Student Affairs Committee, who stated that the Committee had no report.

9. Executive Committee

The Chairperson stated that the Executive Committee had no report.

ITEM V - COMMUNICATIONS, MEMORIALS

There were no communications or memorials brought before the Board.

ITEM VI - UNFINISHED BUSINESS

There was no unfinished business considered by the Board.

ITEM VII - NEW BUSINESS

There was no new business considered by the Board.

ITEM VIII - TIME AND PLACE OF UPCOMING REGULAR MEETINGS

YR 1995-07

Upon motion made by Mr. Limbert, seconded by Mrs. DeLuca, which received the affirmative vote of each Trustee present, the Board resolved to set the following dates and times for the upcoming Regular Meetings of the Board.

3:00 P.M., on Monday, December 12, 1994
3:00 P.M., on Friday, March 10, 1995
3:00 P.M., on Friday, June 23, 1995

ITEM IX - ADJOURNMENT

Upon motion duly made and seconded, the meeting was duly adjourned by unanimous vote of the Trustees at approximately 3:40 P.M.


Chairperson

ATTEST:


Secretary to the Board of Trustees



EXECUTIVE SUMMARY
GIFTS, GRANTS AND CONTRACTS
FOR THE PERIOD JUNE 1 - AUGUST 12, 1994

GRANTS AND CONTRACTS (SEE ATTACHMENT 1):

	NUMBER RECEIVED	TOTAL
AWARDS	14	\$124,155
IN-KIND MATCH	0	<u>\$ 9,720</u>
TOTAL	14	<u>\$133,875</u>

UNIVERSITY DEVELOPMENT (SEE ATTACHMENT 2):

	NUMBER RECEIVED	TOTAL
CASH	229	\$165,590
NON-CASH GIFTS	4	<u>\$ 23,598</u>
TOTAL	233	<u>\$189,188</u>

WYSU-FM GIFT LIST (SEE ATTACHMENT 3):

CASH	119	<u>\$ 7,055.71</u>
TOTAL	119	<u>\$ 7,055.71</u>

YOUNGSTOWN STATE UNIVERSITY BOARD OF TRUSTEES
GRANTS & CONTRACTS
FOR THE PERIOD JUNE 1, 1994 TO AUGUST 12, 1994

Department	Award	YSU Match	Total
Human Performance & Exercise Science	\$5,518	\$9,720 *	\$15,238
Fine & Performing Arts	5,343	0	5,343
Special Education	20,000	0	20,000
Health Sciences	1,400	0	1,400
Human Ecology	6,500	0	6,500
Urban Studies	7,956	0	7,956
Psychology	5,000	0	5,000
Human Services Devel.	1,518	0	1,518
Sociology & Anthropology	4,563	0	4,563
Health Sciences	4,981	0	4,981
Special Education	44,831	0	44,831
Graduate Studies	15,000	0	15,000
Human Services Devel.	945	0	945
Human Services Devel.	600	0	600
	----- \$124,155	\$9,720 *	\$133,875

* In Kind

TOTAL GIFTS, GRANTS & CONTRACTS \$133,875

GRANTS & CONTRACTS

Department	Funding Source	Award	YSU Match	Total
Human Performance & Exercise Science	Ohio Department of Natural Resources	\$5,518	\$9,720 *	\$5,518
Fine & Perf. Arts	Ohio Arts Council	5,343	0	5,343
Special Education	State Supt. Task Force	20,000	0	20,000
Health Sciences	Ohio Department of Health	1,400	0	1,400
Human Ecology	Ohio Dept. of Education	6,500	0	6,500
Urban Studies	OBOR-Interinstitutional Program	7,956	0	7,956
Psychology	OBOR-Interinstitutional Program	5,000	0	5,000
Human Services Devel.	Youngstown/Mahoning United Way	1,518	0	1,518
Sociology & Anthropology	OBOR-Interinstitutional Program	4,563	0	4,563
Health Sciences	OBOR-Interinstitutional Program	4,981	0	4,981
Special Education	Ohio Dept. of Education	44,831	0	44,831
Graduate Studies	NASA/JOVE	15,000	0	15,000
Human Services Devel.	Mahoning County Alcohol & Drug Addiction Services Bd.	945	0	945
Human Services Devel.	Ashtabula County Council on Aging	600	0	600
TOTAL GRANTS & CONTRACTS		\$124,155	\$9,720 *	\$124,155

* In Kind

YOUNGSTOWN STATE UNIVERSITY BOARD OF TRUSTEES
 UNIVERSITY DEVELOPMENT
 GIFT LIST
 FOR THE PERIOD JUNE 1, 1994 to AUGUST 12, 1994

DESCRIPTION -----	NUMBER OF GIFTS -----	TOTAL -----
CASH	229	\$165,590
NON-CASH GIFTS	4	23,598
	-----	-----
TOTAL	233	\$189,188

RANKING OF CASH GIFTS:

	NUMBER RECEIVED -----	TOTAL -----
\$5,000+	3	\$137,000
\$1,000 - \$4,999	10	17,525
\$500 - \$999	3	1,500
Below \$500	213	9,565
	-----	-----
TOTAL	229	\$165,590

CASH CONTRIBUTIONS BY RANK

\$5,000+

Fibus Family Foundation
Penguin Club

Edward W. & Alice R. Powers Trust

\$1,000 - \$4,999

Anonymous
B. & I. Management Co.
Dr. & Mrs. Richard L. Burden
Mary Anne P. Guerrieri
Robert K. Hendricks

Robert A. Knox
Masonry Materials Plus
Packer, Thomas & Co., C.P.A.'s
Dr. Thomas Shipka
Sonex International Corporation

\$500 - \$999

Paul E. Beckman
General Motors Corp. of Lordstown

Richard J. Rollo

Below \$500

Lawrence R. Anderson
Andrews Metal Products, Inc.
Dr. Carl F. & Karen L. Ansevin
Karen Marie Antal
Mark Bacic
Dr. Jack D. & Patsy Bakos, Jr.
John B. & Georgia D. Barkett
Theresa Ann Bartelmay
Diane Louise Batta
Anne Maria Baxter
Dr. Mary J. Beaubien
Joseph E. Becker
Jolanta E. Bennett
Jerry P. Bica
William D. Bigley
Sandra Jean Billec
Blaine C. Bingham
Debra C. Blaylock
Thomas A. Bodnovich
Marcia Lynn Bortner
Diane K. Boyarko
Bobbi Lynn Brady
Diane Kay Brown
Joann Carol Brown
Robert L. & Diane L. Budinsky
Anne Jean Bunofsky

Anita M. Burch
Karen Lynn Burnett
Robert A. Calcagni
Mr. & Mrs. Thomas C. Calpin
David M. Camacci
Edith Karen Campbell
Robert S. & Linda E. Campbell, Jr.
Donna Jean Canja
Lori Anne Carlson
Marena D. Carmello
Daniel E. Carrocce
Daniel D. Centofante
Richard S. & Elisabeth J. Cepin
Robert G. & Elaine M. Christmas
Leila Christenbury
Robert R. Christy
Chrysler Corporation Fund
Mr. & Mrs. David B. Clayton
Joseph L. & Alice A. Colella
Kevin Collins
Joseph & Lisa M. Colon
Augie Colucci
Jacklyn M. Conti
James V. Cook
Anthony Cougras
Ted Cougras

Thomas J. Creed, Jr.
Patrick P. Cunning
Joseph P. D'Agostino
Mr. & Mrs. David J. D'Angelo
James P. & Gina M. D'Apolito
Atty. Lou D'Apolito
Anne E. Davis
Mary E. Davis, RN
John M. & Cathy R. Demetra
Nancy Jo Diana-Gamble
Digital Equipment Corporation
Ronald C. DiPillo
Dow Chemical
Joyce Doyle
Willard G. Duff
Joanne M. Edling
Loretta A. Ekoniak
Carole Elias
Erie Insurance Group
Ellen E. Ernst
Steve J. Eusebio
David & Michele Ewing
Edward Fabrizio
Donna Jean Feo
Ronald L. Feo
James R. Ferguson
Robert H. & Rosemarie Filips
George S. & Christine D. Findlay
Linda Sue Flack
Patricia A. Flanagan
Ford Motor Company
Michelle Fortunato
Nicholas T. Galantis
Catherine Galletta
Dr. Beverly Gartland
Randy E. Gaston
Bonita Lyn Gauding
Jacquelyn Ann Gawron
Dr. David C. Genaway
Kris H. Geren
Carol Gingery
Stephen M. Globeck
David Goddard
Walter M. & Margaret L. Good
Elizabeth G. Gough
Regina A. Graham
Diana Lynn Greenwood
Susan M. Gregg
Gregory A. Gustafson
Wm. Henry & Twila Harker
Jerome J. & Ann Marie Hiznay
Debra Sue Hughes

Carla A. Hunter
Richard C. Hunter
Cheryl Ann Janesh
Dr. Robert C. & Janis A. Johnson
David Kashihara & Terry Pennington
Joan B. Keaggy
Rebecca L. Keck
Dennis M. Konik
Carolyn Ann Kordupel
Anthony Kos
John L. Kozar
Michael P. Kraus
John P. Krpicak
Atty. James R. Lanzo
Norma Jean Larsick
Nick J. Leonelli
Howard F. & Loretta Ann Lewis
Jocelyn K. Linsalata
Marie Ann Lorubbio
George C. Lyda
Thomas E. Lynch
Ricki R. Martin
James R. & Cheryl A. Massey
Thomas J. Mastramico
Laraine J. Matisi
James E. & Mary Ann McCloskey
Dr. Charles & Eileen McBriarty
Jeffrey S. McCreery
F. Gene & Deborah McCullough
Paul & Dianne McFadden
Mary Eva McQueen
Howard K. & L. Marcella Meahl
Dr. G.L. Mears
Mark J. Mediate
Atty. Arseny A. & Gladys Melnick
Barbara L. Micco
Lynn M. Mikolich, M.D.
Albert A. & Rosealyn Miller, III
Don Morell
Joan Morell
Nancy A. Murar
Robert D. & Patricia Lee Murphy
Mary Lou Musitano
John F. & Pamela Nock, Jr.
Ohio Edison
Candice Sue Orr
Victoria J. Papalia
Joseph A. Paris
Mr. & Mrs. John J. Patterson
Leona Patterson
Mary C. Pavlick
R. Larry Paxton

James L. & Linda Peairs
 Donald C. Pecano
 Barbara A. Pennell
 David A. & Norene Perry
 Tina M. Petro
 Allan M. Petrunak
 William M. Petrunak
 Atty F. Lee & Barb J. Pico
 Fred Pisani
 John Polanski & Margaret Minghetti
 Harry & Peggy Potts
 Martha J. Powers
 Quaker Oats Foundation
 Quarter Century Club
 John B. Reardon III
 Raymond M. Repasky
 David Rich
 Jane Ann Rich
 Roseann C. Rivalsky
 Shirley Ann Rodgers
 Frederick J. & Kim K. Romeo
 Armond V. & Alice M. Rossi
 Debra A. Ruse
 Elaine Ruse
 Frank A. & Joyce L. Santisi
 Anne K. Schnure
 Scott Paper Co. Foundation
 Thomas J. Simpson

Robert & Michaleen Smallwood
 Peggy Irene Smith
 Carol Jane Sorenson
 Stanwade Metal Products, Inc.
 Florence M. Sturgeon
 Superior Chemical Products Co.
 Sharon Lynn Thake
 Nicholas J. & Pearl Tranto
 Janice Marie Tych
 Richard J. Uber
 Tony R. Verostko
 Dr. Frank B. Wanat
 Benjamin Watson, Sr.
 Ellen J. Watson
 Arveta Weber
 Westinghouse Foundation
 Gerald D. Whited
 Catherine Wigley
 Robert & Linda Wilkeson
 Gerald J. & Kathleen L. Wittenauer
 Dr. John J. Yemma
 Bonnie Ione Yenerall
 Robert Yepsen
 YSU Human Ecology Alumni Chapter
 Mark A. Yurcisin
 Charles D. & Carol J. Zamary
 Frank C. Zamary

TOTAL CASH CONTRIBUTIONS -----
\$165,590

NON-CASH CONTRIBUTIONS

Citizens Banking Company	19,200	NCR 1055 Computer System
Compco Metal Products Co.	3,398	Celestron Ultima-8 Telescope
Sparkle Supermarkets	251	Food Items for Phonathon
Wedgewood Pizza	749	Pizzas for Phonathon

TOTAL NON-CASH CONTRIBUTIONS -----
\$23,598

YSU BOARD OF TRUSTEES
University Development
Gift List to WYSU-FM
For Period 5/19/94 through 8/5/94

Total Gifts Reported	119	
Total Amount Received	\$7,055.71	
Ranking of Gifts	Number	Total
\$500.00 and below	119	\$7055.71
TOTAL		\$7055.71

CONTRIBUTIONS TO WYSU-FM

\$500 and under

William Abel	Kimberly A. Green
Michele D. Ampy	Mary Ellen M. Greenlund
Ashtabula Rubber Company	Greenville Symphony Society, Inc.
Audubon Society - Mahoning Valley	Gary Grove
Sister Julia Baluch	Kay Heath
John B. Barkett	Chris & Kathy Higgins
Shirley A. Bartlett	Raymond Johnson
Robert Allen Baumgartner	Ethel Johnson
Eric J. Benjamin	Mr. & Mrs. Tom Jones
Dr. James J. Berny	Colleen Keiper
Bethany Blanchard	Joseph A. Kengar
Eric & Kathy Botoich	Joan Kerr
Dorothy L. Brown	Hyun W. Kim
Mr. & Mrs. Gary L. Bruce	Mr. & Mrs. William Kirchner
J. Robert Bruya	Leslie A. Kiske
The Burchetts	Joseph B. Kope
Dr. Jane F. Butterworth	Carol A. Kralik
Michael A. Caparso	Andrew Kuthy
Mr. & Mrs. Stephen Chikosky	Joyce Latura
Albert B. Cinelli, M.D.	Susan Lehtonen
Brad S. Clepper	Loretta Liptak
Ilene Colby	Dennis Lunne, M.D.
Mr. & Mrs. William R. Colyer	Andy P. Luptak
Alice Cooper	Joyce E. MacKenzie
Customer Printing, Inc.	Genevra Mann
Kate Cullum	Armeda Maravola
Mitkit Darlington (A Cat)	Theresa Maszack
Mr. & Mrs. Edward Daytner	Marcellene H. Mayhall
Frank DeLio	Jim McIllduff
Atty. Sandra L. Denman	Mary Metcalf
James & Stephanie DeWar	Florence Meyer
Robert S. Douds	John E. Meyers, Jr.
Frank D. Dundee	Minnesota Communications
Al Eibel	Diana Moore
Mr. & Mrs. Norman F. Elder	Alice Morelli
June Esquivel	George Morris
Alan J. Frank, D.O.	Janet Ore
Louise J. Galbreath	Dick & Jane Organ
Virginia A. Geiger	A. Ronald Padoll
Robert P. Grace	Dr. William Palmer
Mrs. Tomar Green	Jeffrey Palusak

Laura Peretic
Jane E. Pollack
George Pugh, M.D.
Rev. James E. Ray
Scott Robinson
David & Ellen Robinson
Mary Lou Rogers
James O. Root
Mr. & Mrs. Morton Sands
Jeanne Sauline
Mr. & Mrs. David M. Sauline
Mary Alice B. Schaff
Victoria Schmeisser
Mary Anne Seman
Genevieve Shay
Janis H. Shea
Shenango Valley Chorale
Steven P. Simballa
Karen Simon
Celeste Sinistro
Shirley J. Sippola
Shirley J. Sippola
William & Gloria Slocum
Constance G. Snyder
Mr. & Mrs. James Snyder
Spirex Corp
Dr. Donald G. Stitt
Dr. & Mrs. Anthony Stocks
Michael Tidrick
Lynn W. Voisey
Sonja J. Wagner
Lawrence Weiss
Ben Welsh
Edward K. Wenzel
Mr. & Mrs. Eric Werner
Woodrow Wilson High School
Youngstown Playhouse, Inc.



FIVE-YEAR GENDER EQUITY PLAN FOR INTERCOLLEGIATE ATHLETICS

The issue of gender equity is one of the most widely debated topics in NCAA institutions. This concern emerged out of the federal law Title IX. While specific definitions are yet to be forthcoming, several basic principles are becoming more commonly stated. For example, in sports common to men and women, equity is generally seen as equal budgets, promotional effort, consistency in staff size, common participation rates, and the same number of scholarships. These issues aside, much of the national debate still centers on how to place football into the equity equation.

The development of definitions and the debate centered on football will likely continue over the next several years. Rather than waiting to take action until every decision is made, it seems prudent that YSU move forward in an aggressive manner to ensure that intercollegiate athletic program follows the intent and spirit of gender equity. As a minimum, it is projected that the annual base costs will be at least \$250,000. Obviously, such an increase cannot be achieved in one year. Question could be raised that the funds should be derived through a reallocation from other sport programs. In reality, the only "real source" would be to cut the football program. Obviously, it would not be in this institution's best interest to pursue this option. Further, it seems important that the plan clearly delineate the sources of revenue and how these funds would be allocated across the women's programs.

Gender Equity Plan Objectives

The fundamental principle underlying gender equity is that all sport programs are funded in a manner to ensure equal access, participation, and support for men and women alike. During the next five years, the YSU intercollegiate athletic program will strive to achieve gender equity by:

1. Developing a consistent staffing program for comparable sports in which men and women participate.
2. Establishing budgets that fund men's and women's programs in a comparable fashion when measured in terms of staff salaries, travel, recruitment, and operations expenses.
3. Providing an equal number of scholarships for men and women participating in comparable sport programs.
4. Developing a five-year facilities plan to ensure that the same standards for physical facilities (courts, fields, etc.) for comparable men's and women's sports programs are consistently applied.

Sources of Funding

Essentially, there are three primary sources available to fund the core program -- institutional commitment, Coca-Cola development gift, and outside scholarship support. While additional funds may become available, it seems advisable not to build a plan on the speculation of additional resources that may be received. It is acknowledged, however, that it will be important for every effort to be made to secure such supplemental funding.

Planned Base Allocations. Like all other programs on campus, any increase in the intercollegiate athletic base budget allocation must be achieved through the University Budget Development process. Any use of outside funds to support "core ongoing program" activities must be approved by the President. At this time, the planned budget increase is as follows:

Base Increase	1994-95	1995-96	1996-97	1997-98	1998-99	Future
Coca-Cola Development Gift	\$40,000	\$40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
Institutional Commitment	<u>20,000</u>	<u>40,000</u>	<u>60,000</u>	<u>80,000</u>	<u>100,000</u>	<u>100,000</u>
	\$60,000	\$80,000	\$100,000	\$120,000	\$140,000	\$140,000

Outside Scholarship Support. During the next two years (1994-95 and 1995-96), the University is in the process of phasing out a \$250,000 commitment to support intercollegiate athletics. No additional commitment can (should), therefore, be projected until 1996-97. Based upon last year's revenue and those projected for next year, it is assumed that the intercollegiate athletics program will be able to fund an \$64,000 increase in the women's program for 1996-97 and an additional \$60,000 in 1997-98. Since these are tentative projections, specific authorizations to allocate these scholarships will not be made until 1995-96. These projections will need to be verified in terms of any inflationary cost increase. When fully implemented, the additional outside scholarship support level would be as follows:

	1994-95	1995-96	1996-97	1997-98	1998-99	Future
Outside Funds	\$ 0	\$ 0	\$64,000	\$124,000	\$124,000	\$124,000

Planned Expenditures

The planned base allocations as referenced earlier will be used to support personnel increase and additional budgetary expenses, particularly in travel and recruiting.

	1994-95	1995-96	1996-97	1997-98	1998-99	Future
Personnel	\$38,000	\$50,000	\$ 70,000	\$ 90,000	\$110,000	\$110,000
Travel/Recruitment	<u>22,000</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>
	\$60,000	\$80,000	\$100,000	\$120,000	\$140,000	\$140,000

This budget plan assumes additional women's program assistant coaches for 1994-95 in basketball, softball, tennis, and track; and an intern in the Senior Women Administrator's office. Further, it is planned that three new women's sports would need to be added -- golf and swimming in 1996-97 and soccer in 1997-98. Each program would be supported at the minimum NCAA scholarship level.

3.0--Golf	3.0 scholarships	@	\$8,000	(1996-97)
7.0--Swimming	5.0 scholarships	@	\$8,000	(1996-97) and
	2.0 scholarships	@	\$8,000	(1997-98)
5.5--Soccer	5.5 scholarships	@	\$8,000	(1997-98)

In summary, the composite annual budget increase to implement this gender equity plan is projected to cost \$264,000.

Institutional Commitment	\$100,000
Coca-Cola Development Gift	40,000
Outside Scholarship Support	<u>124,000</u>
TOTAL	<u>\$264,000</u>

Facilities Plan

During the 1994-95 academic year, Intercollegiate Athletics will complete a facilities inventory and needs assessment. Based on this analysis, a five-year plan (1995-2000) will be developed. Priorities established through this process will be annually considered with other campus-wide priorities.

Final Observation

While this plan represents a major step forward, it should be acknowledged that there are still many unanswered questions and issues that will likely need to be addressed in the future.

8-19-94

YOUNGSTOWN STATE UNIVERSITY
RESOLUTION FOR NEW APPOINTMENTS AND PROMOTIONS
AS OF September 2, 1994

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL</u>	<u>SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
Ms. Louise Aurillo	Instructor	Nursing	09/15/94	32,000	9 Mo	Term/Contingent
Mr. Randall W. Benner	Instructor	Allied Health	09/15/94	28,000	9 Mo	Term/Contingent
Dr. Frank J. Bosso	Assistant	Human Performance & Exercise Science	09/15/94	35,000	9 Mo	Probationary (1st Yr)
Dr. Michael J. Chiarappa	Assistant Professor	History	09/15/94	31,000	9 Mo	New Hire-temporary
Ms. Patricia Dalleske	Instructor	Nursing	9/15/94	27,540	9 Mo	Temporary (2nd Year)
Dr. David R. Decker	Interim Dean	College of Business Administration	09/19/94	70,962	10 Mo	
Mr. Todd Dicken	Technical Assistant	Communication and Theater	07/01/94	13,669 (12 Mo Base: 27,338)	6 Mo	Temporary
Dr. Marianne K. Dove	Assistant Professor	Secondary Education	09/15/94	34,000	9 Mo	Probationary (1st Yr)
Dr. Essie A. Eddins	Associate Professor	Nursing	09/15/94	42,000	9 Mo	Probationary (1st Yr)

YOUNGSTOWN STATE UNIVERSITY
RESOLUTION FOR NEW APPOINTMENTS AND PROMOTIONS
AS OF September 2, 1994

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL</u>	<u>SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
Mr. Samuel J. Eddy	Assistant Football Coach	Intercollegiate Athletics	07/1/94	28,500	12 Mo	
Mr. Kent J. Engelhardt	Instructor	Dana School of Music	09/15/94	27,000	9 Mo	Term/Contingent
Dr. Renee L. Falconer	Assistant Professor	Chemistry	09/15/94	34,500	9 Mo	Probationary (1st Yr)
Dr. Judith Gaines	Director of Career Services	Career Services	09/01/94	43,333 (12 Mo Base: 52,000)	12 Mo	
Mr. Vincent Isom	Counselor-Advisor for Academic Enhancement	Multicultural Student Services	06/27/94	21,526 (12 Mo Base: 21,200)	12 Mo	June 27, 1994-June 30, 1995
Ms. Elaine Jacobs	Assistant Women's Basketball Coach	Intercollegiate Athletics	07/18/94	12,000	10 Mo	.75 FTE
Dr. Qi Jiang	Assistant Professor	Sociology and Anthropology	09/15/94	32,000	9 Mo	Probationary (1st Yr)
Dr. Debbie Jurarz	Instructor	Allied Health	09/15/94	30,000	9 Mo	Temporary
Dr. Bart Kittle	Assistant Professor	Marketing	09/15/94	53,000	9 Mo	Probationary (1st Yr)

YOUNGSTOWN STATE UNIVERSITY
RESOLUTION FOR NEW APPOINTMENTS AND PROMOTIONS
AS OF September 2, 1994

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL</u>	<u>SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
Mr. Jon Krasner	Assistant Professor	Art	09/15/94	35,000	9 Mo	Probationary (1st Yr)
Dr. Dennis R. Latess	Assistant Professor	Human Performance & Exercise Science	09/15/94	30,000	9 Mo	Temporary
Mr. Paul McFadden	Assistant to the Athletic Director for Development	Intercollegiate Athletics	07/01/94	30,000	12 Mo	
Ms. Lynn A. Martin	Housing Coordinator	Housing Services	08/15/94	21,145 (12 Mo Base: 24,100)	12 Mo	
Mr. Kenneth Wayne Natt	Assistant Men's Basketball Coach	Intercollegiate Athletics	07/01/94	16,000	12 Mo	
Mr. James G. Olive	Coordinator of Adult Learner Center	Special Student Services	06/27/94	23,862 (12 Mo Base: 23,500)	12 Mo	June 27, 1994-June 30, 1995
Ms. Caroline Oltmanns	Instructor	Dana School of Music	09/15/94	28,000	9 Mo	Term/Contingent
Dr. Louise Pavia	Assistant Professor	Human Ecology	09/15/94	33,500	9 Mo	Probationary (1st Year)
Ms. Peggy L. Peagler	Coordinator of Academic Enhancement	Special Student Services (Multicultural Student Services)	07/05/94	24,406 (12 Mo Base: 24,500)	12 Mo	July 5, 1994-June 30, 1995

YOUNGSTOWN STATE UNIVERSITY
RESOLUTION FOR NEW APPOINTMENTS AND PROMOTIONS
AS OF September 2, 1994

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL</u>	<u>SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
Dr. Keith Robinson	Assistant Professor	Economics	09/15/94	34,000	9 Mo	Temporary
Dr. James R. Rogers	Assistant Professor	Counseling	09/15/94	33,000	9 Mo	Probationary
Dr. Frank Tarantine	Interim Dean	College of Engineering and Technology	07/01/94	83,000	12 Mo	

August 18, 1994

MEMORANDUM

TO: Leslie H. Cochran
President

FROM: Charles McBriarty, Interim Executive Vice President
James Scanlon, Provost 

SUBJECT: ERIP/STRS Recommendation

As requested, the May 12, 1994 *Youngstown State University Task Force Report on Early Retirement Incentive Program for STRS Employees* has been analyzed from the perspective of both Academic Affairs and Business and Financial Affairs. Based upon the analysis undertaken we support, with the modifications and clarifications identified below, the recommendations found on pages 6 and 7 of the *Report*:

- The ERIP "window" will begin on December 31, 1994 and terminate on the last day of the 1996 spring quarter.
- The effective date of retirement must coincide with the end of the 1995 winter quarter, 1995 spring quarter, 1995 fall quarter, 1996 winter quarter, or 1996 spring quarter.
- Eligible members wishing to participate in the ERIP must provide notification on or before December 5, 1994. Such notification must include the effective date of retirement.
- Participants in the ERIP will not be eligible for Extended Teaching Service at YSU.
- The incentive program should enroll at least sixty eligible individuals.

Attached is a summary of the scope of the analysis undertaken within each Division.

If you wish additional clarification please let us know.

Attachment

CM/JS:rd



ACADEMIC BENEFIT PROPOSED ERIP

Implementing the proposed ERIP will allow a number of outstanding faculty members to retire. They have contributed much to students, colleagues, and the University during their years of service here. YSU would not have the quality of program it now has without their dedication. The ability to recruit new faculty in substantial number offers the University the opportunity to build on their contributions as we move to become a premier metropolitan university.

The proposed ERIP would therefore benefit the Division of Academic Affairs. The ability to hire a large number of replacement faculty would enable the University to pursue effectively its renewed sense of mission and goals in teaching, scholarship, and public service. Most significant would be the benefit to students in the teaching and learning process.

An infusion of replacement faculty into the University would

1. Strengthen existing programs by bringing to the University additional faculty with appropriate terminal degrees (typically the doctorate) in their fields.
2. Improve existing programs by employing faculty who are committed to the new teaching and learning goals of the University and who understand the potential for integrating communication technologies into the teaching and learning process as we pursue these goals.
3. Revitalize or continue to strengthen the vitality of existing programs by attracting additional faculty to the University with developing records of research, scholarship, and creative/professional activity that will invigorate teaching at the undergraduate and graduate levels.
4. Permit the creation of new programs or the redefinition of existing programs by recruiting faculty with expertise and experience different from that found presently among faculty.
5. Enhance the diversity of the faculty as the University recruits nationally to strengthen the geographical, gender, racial, ethnic, and ideational mix of the campus.
6. Advance the public service dimension of the University's mission by bringing to the campus new faculty who will make overt the connections between their teaching and scholarship and the public service goals of the University.
7. Improve the likelihood of obtaining initial programmatic accreditations or renewal of existing programmatic accreditations.



**BUSINESS AND FINANCIAL AFFAIRS DIVISION
ERIP/STRS-ANALYSIS OF FINANCIAL IMPLICATIONS**

The "Task Force Report on Early Retirement Incentive Program for STRS Employees" has been evaluated by the staff of the Business and Financial Affairs Division. The intent of the evaluation was to determine if the financial methodology was valid and the presentation of the data accurate. In addition, two other items were considered: (1) the reasonableness of the projected \$35,000 replacement salary; and (2) the fiscal impact of the retirement of 60 of the youngest faculty.

Report Methodology

Beginning on page 8 of the Task Force Report a total of 10 cost analysis models are presented. Upon review of each of these models, six (1,2,4,6,7, and 9) are supported. The following reactions are offered with regard to the remaining four models:

Number 3. The sign-up window of opportunity could be reduced from 18 to 12 months.

Number 5. Some of the \$3,000 - \$5,000 of recruiting cost are in the current operating budget and need not be included in this analysis.

Number 8. Because of the realities of the market place, positions in Business, Engineering, and certain health-related fields will increase the average replacement expense.

Number 10. The sick leave payment will be made to qualified individuals if they retired through ERIP or chose to remain at the University and retire at a later date. Therefore, it need not be a factor in this analysis.

Reasonableness of Replacement Salary

The projected average replacement salary of \$35,000 seemed to be low considering the market realities of Business, Engineering, and certain health-related fields. Assuming that as many as one-third of the retiring faculty are in one of these higher cost areas, a slightly higher replacement salary would be more appropriate.

Retirement of Youngest Faculty

An analysis of those eligible for retirement reveals that if the 60 youngest faculty were to participate in the ERIP the average age would drop to 59. Similarly the average salary would be reduced to \$60,645, and the STRS rate-factor would be 183. This would result in a modest reduction of the projected per person annual savings.

Recommendations

In spite of the fact that it is not known exactly who and how many might participate in the ERIP, a set of assumptions were developed so that recommendations could be made. These assumptions coupled with the analysis of the financial considerations identified in the Task Force Report, leads to the conclusion that there is a financial incentive to the University to offer the five-year ERIP to members of STRS.

8-18-94

MEMO TO: PATTY DAVIS MARTIN,
Secretary to the President

COPY TO: DR. LESLIE H. COCHRAN, President

FROM: FRANKLIN S. BENNETT, JR.
Secretary to the Board of
Trustees

DATE: December 12, 1994

RE: Insertions for original Minutes
of Regular Board of Trustees
Meeting of September 16, 1994

Enclosed for insertion in the official Minutes of the Board of Trustees of Youngstown State University which are maintained in the President's office are the following:

	<u>Pages</u>
I. Ribbon copy of Minutes of Regular Meeting of Board of Trustees held September 16, 1994, which were approved, signed and attested at today's meeting. These should be followed by:	10

EXHIBITS:

A - Resolution for Accepting Gifts	(YR 1995-02)
B - Resolution Concerning Five-Year Gender Equity Plan for Intercollegiate Athletics	(YR 1995-03)
C - Resolution to Ratify Faculty/Staff Appointments	(YR 1995-04)

1. Copy of Secretary's Memo of September 22, 1994 forwarding copy of Minutes of September 16, 1994 meeting to Nine Trustees, the President, and two Student Trustees.

2. Copy of Secretary's Notice to Trustees dated August 17, 1994 with Certificate as to mailing thereof to Nine Trustees,

the President, the Presidents of YSU-OEA and YSU-ACE, the Alumni Director, Legal Counsel and two Student Trustees.

3. Copies of Secretary's memo and letters of December 12, 1994 to the University Librarian, to the Presidents of YSU-OEA, YSU-ACE and YSU-APAS, and to the Alumni Director forwarding copies of the September 16, 1994 Board Minutes.

MEMORANDUM OF TRANSMITTAL

TO: MEMBERS OF THE BOARD OF TRUSTEES OF YOUNGSTOWN STATE
UNIVERSITY, AND DR. LESLIE H. COCHRAN, PRESIDENT

FROM: FRANKLIN S. BENNETT, JR., SECRETARY TO THE BOARD *FSB*

DATE: SEPTEMBER 22, 1994

RE: MINUTES OF MEETING

A. REGULAR MEETING OF THE BOARD OF TRUSTEES -
September 16, 1994.

Enclosed are minutes for the above-described meeting of the Board of Trustees of Youngstown State University. Please contact the Secretary with any corrections to these minutes.



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

August 17, 1994

TO THE TRUSTEES OF
YOUNGSTOWN STATE UNIVERSITY

This notice is to advise that the next regular meeting of the Board of Trustees will be held at 3:00 p.m. on Friday, September 16, 1994 in the Board Room in Tod Administration Building.

Copies of the Agenda for the meeting will be furnished by the President's office.

Very truly yours,


Secretary to the Board
of Trustees

FBJ:jlc

Copies of the above notice were mailed to each of the nine Trustees and to the President, as listed on the reverse side of this page, and a copy was also mailed on this date to each of the seven others listed on the reverse side of this page.


Secretary to the Board of Trustees

TRUSTEES AND THE PRESIDENT

Mrs. Eugenia Atkinson
Youngstown Metropolitan Housing Authority
131 W. Boardman Street
Youngstown, Ohio 44503

Mr. Bruce R. Beeghly, President
Altronic, Inc.
712 Trumbull Avenue
Girard, Ohio 44420

Y.T. Chiu, Jr., M.D.
3768 Boardman-Canfield Road
Canfield, Ohio 44406

Mrs. Elizabeth C. DeLuca
2968 Heatherbrae Drive
Poland, Ohio 44514

Attorney Edward A. Flask
DiBlasio, Flask & Associates
11 Overhill Road
Youngstown, Ohio 44512

Attorney George Limbert
Harrington, Huxley, Smith, Mitchell & Reed
1200 Mahoning Bank Building
Youngstown, Ohio 44503

Mr. Mark E. Lyden, Vice President
and Secretary
The Lyden Company
3711 LeHarps Road
P.O. Box 1854
Youngstown, Ohio 44501

Attorney Richard P. McLaughlin
McLaughlin, McNally & Carlin
City Centre One Building
Youngstown, Ohio 44503

Mr. Martin J. O'Connell
Regional Liaison for Attorney
General Lee Fisher
317 E. Kline Street
Girard, Ohio 44420

Dr. Leslie H. Cochran, President
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dr. Vernon F. Haynes
President YSU-OEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Attorney Alan R. Kretzer
Legal Counsel
504 Stambaugh Building
Youngstown, Ohio 44503

Ms. Lori A. Factor, Executive Director
YSU Alumni Association
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Ms. Mary Jo Repasky, President, YSU-ACE
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Ms. Genevra Mann, President, YSU-APAS
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Mr. Phillippe Sebastian
Room 610, Kilcawley House
Youngstown State University
Youngstown, Ohio 44555

Mr. Scott Schulick
344 South Schenley Avenue
Youngstown, Ohio 44509-3003

MEMO TO: DR. DAVID A. GENAWAY, Librarian

FROM: FRANKLIN S. BENNETT, JR.,
Secretary to the Board of
Trustees

DATE: DECEMBER 12, 1994

RE: Minutes of Regular Meeting of
the Board of Trustees held on
September 16, 1994

I am enclosing a xerox copy of
the original Minutes of the Board of Trustees meetings referred to
above.

The original Minutes were
approved, signed and attested at today's meeting of the Board of
Trustees.

F.B.J., Jr.

xc: Dr. Leslie H. Cochran, President
Dr. James J. Scanlon, Provost
Atty. Richard P. McLaughlin, Chairperson



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

December 12, 1994

Dr. Vernon F. Haynes
President YSU-OEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Dr. Haynes:

Enclosed for your records find a copy of the Minutes of the Regular Meeting of the Board of Trustees held September 16, 1994.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairperson and attested.

Very truly yours,

Secretary to the Board of Trustees

FBJ:jlc

Enclosures

Copy to: Dr. Leslie H. Cochran, President
Ms. Shirley A. Carpenter
Executive Director - Human Resources



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

December 12, 1994

Ms. Mary Jo Repasky
President YSU-ACE
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Ms. Repasky:

Enclosed for your records find a copy of the Minutes of the Regular Meeting of the Board of Trustees held September 16, 1994.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairperson and attested.

Very truly yours,

Secretary to the Board of Trustees

FBJ:jlc

Enclosures

Copy to: Dr. Leslie H. Cochran, President
Ms. Shirley A. Carpenter
Executive Director - Human Resources



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

December 12, 1994

Ms. Geneva Mann, President
Assoc. of Professional & Admn. Staff
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Ms. Mann:

Enclosed for your records find a copy of the minutes of the Regular Meeting of the Board of Trustees held September 16, 1994.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairperson and attested.

Very truly yours,

Secretary to the Board of Trustees

FBJ:jlc

Enclosures

Copy to: Dr. Leslie H. Cochran, President
Ms. Shirley A. Carpenter
Executive Director - Human Resources



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

December 12, 1994

Ms. Lori A. Factor, Executive
Director YSU Alumni Association
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Ms. Factor:

Enclosed for your records find a copy of the Minutes of the Regular Meeting of the Board of Trustees held September 16, 1994.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairperson and attested.

Very truly yours,

Secretary to the Board of Trustees

FBJ:jlc

Enclosures

Copy to: Dr. Leslie H. Cochran, President