

MINUTES OF REGULAR MEETING
OF
BOARD OF TRUSTEES
OF
YOUNGSTOWN STATE UNIVERSITY

Tod Administration Building
Friday, June 25, 1993

Pursuant to notice duly given, a regular meeting (the one hundred and sixtieth) of the Board of Trustees of Youngstown State University convened at 3:00 P.M., Friday, June 25, 1993, in the Board Room in Tod Administration Building.

Eight Trustees were present at the meeting, to-wit: Mr. Mark E. Lyden, Chairperson of the Board, who presided, Martin J. O'Connell, Mr. Richard P. McLaughlin, Mr. Edward A. Flask, Dr. Y. T. Chiu, Bruce R. Beeghly, Mrs. Eugenia Atkinson, and Mr. George J. Limbert. Absent was Mrs. Elizabeth C. DeLuca. Also present were Student Trustees Phillippe Sebastian and Scott Schulick.

Also present were: Dr. Leslie H. Cochran, President; Dr. James J. Scanlon, Provost; Dr. Charles A. McBriarty, Vice President - Student Services; Dr. G. L. Mears, Executive Vice President; Ms. Shirley A. Carpenter, Executive Director - Personnel Services; Mr. Joseph Malmisur, Executive Director - Intercollegiate Athletics; Mr. James McCollum, Executive Director - University Relations; Mr. James D. Miller, Executive Director - Administrative Services; Mr. Vern Snyder, Executive Director - University Development; Mr. Alan R. Kretzer, University Legal Counsel and Deputy Attorney General, and Franklin S. Bennett, Jr., Secretary to the Board of Trustees. Also present were approximately 50 persons, including deans, members of the faculty, students, and members of the news media.

The Chairperson called the meeting to order.

ITEM I - ADMINISTRATION OF OATH OF OFFICE TO NEW TRUSTEES.

The Chairperson reported that Governor George V. Voinovich had appointed Mr. George Limbert to a nine-year term on the Board of Trustees of Youngstown State University. At the request of the Chairperson, the Secretary to the Board administered the Oath of Office to Mr. Limbert, who was then invited to take his seat with the Board of Trustees.

ITEM II - PROOF OF NOTICE OF MEETING.

Evidence was available to establish that on May 28, 1993, the Secretary mailed notice of the meeting to each of the nine Trustees, the two Student Trustees, and to the President. The Secretary also mailed copies of the notice to the presidents of the

YSU-OEA, YSU-ACE, and YSU-APAS, to the Director of the YSU Alumni Association, and to Atty. Alan R. Kretzer, Deputy Attorney General and Legal Counsel to the University.

ITEM III - ELECTION OF OFFICERS.

The Chairperson stated that a technical question had arisen regarding the election of the Board's officers at the regular meeting held March 19, 1993. A review of the Board's By-Laws indicates that the election of Board officers should not have been held prior to May 15, 1993. The Chairperson stated that it is therefore appropriate that a new election of officers should take place, the results of which will supersede those of the election held on March 19, 1993. The Chairperson called upon Mr. O'Connell, a member of the Nominating Committee, for the Committee's report.

Mr. O'Connell stated that the Nominating Committee had met to consider the leadership of the Board of Trustees for the year 1993-1994. Mr. O'Connell reported that it is the recommendation of the Nominating Committee, and he so moved, that Mr. Mark Lyden be elected Chairperson, Mr. Richard McLaughlin be elected Vice Chairperson, and Mr. Franklin S. Bennett, Jr., be elected Secretary of the Board of Trustees for the year 1993-94. The nominations were seconded by Mr. Beeghly. There were no further nominations from the Board. The motion then received the affirmative vote of all Trustees present.

ITEM IV - DISPOSITION OF MINUTES FOR REGULAR MEETING HELD MARCH 19, 1993.

Prior to the meeting, the Secretary had mailed draft copies of the minutes of the Board's regular meeting held on March 19, 1993, to each Trustee, the Student Trustees, and to the President. Upon motion made by Mrs. Atkinson, seconded by Mr. O'Connell, the Board unanimously adopted the minutes of the Regular Meeting of March 19, 1993, as mailed.

ITEM V - RECOMMENDATIONS OF THE PRESIDENT OF THE UNIVERSITY.

Dr. Cochran provided a report concerning gifts received by the University since the last regular meeting of the Board of Trustees. After a motion made by Mr. Beeghly, seconded by Mr. O'Connell, had received the unanimous vote of each Trustee present, the Chairperson declared the following Resolution duly adopted:

Resolution Accepting Gifts

YR 1993-47

WHEREAS, Resolution YR 1980-34 provides that the President shall compile a list of gifts to the University for each meeting of the Board

of Trustees and present the list accompanied by his recommendation for action by the Board; and

WHEREAS, the President has reported that the gifts as listed in Exhibit A attached hereto are being held pending acceptance and he recommends their acceptance;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby accept these gifts on behalf of Youngstown State University and requests that the President acknowledge the acceptance of these gifts and expresses our gratitude for their generosity in support of the University.

ITEM VI - REPORT OF THE PRESIDENT OF THE UNIVERSITY.

Dr. Cochran provided the following informational reports:

1. Economic Impact Study. Within the past few weeks, YSU has released an economic impact study showing the impact of all Ohio universities. Included with the release is an analysis of YSU's economic impact on the local economy. This release has received widespread media attention. Additional copies of the report have been purchased and will be mailed to individuals within the university and greater communities.

2. Faculty Workload. Dr. Cochran noted that several pieces of legislation have been moving forward which would increase the state-wide average of faculty workload by ten percent. YSU, along with most state institutions has lobbied vigorously to ensure that a state-wide average was implemented, rather than one which would be institutional-specific. Dr. Cochran distributed to the Board a document entitled "OBOR Faculty Load Analysis, Selected Ranks, Fall 1990 - Peer Ohio Institutions," a copy of which follows these minutes. Dr. Cochran explained that faculty workload can be assigned in three ways: (1) credit hours assigned, (2) weekly contact hours, and (3) instructional ratio. Dr. Cochran discussed the importance of understanding how a faculty member spends his or her time. Examination of course load hours alone does not present an accurate picture of faculty time spent in course preparation, evaluating students, advising students, working on committees, and engaging in other scholarly activities. National data indicate that the average faculty member spends 52 hours a week in course and scholarly work.

3. Administrative Structure. Dr. Cochran reviewed a memorandum from Dr. Mears dated June 4, 1993, a copy of which follows these minutes. The memorandum provides two comparisons of

budget administrative costs for FY 1991-92 and FT 1993-94. With respect to salaries paid to upper-level administrative staff, FY 1993-94 will be \$123,840 less than was budgeted in 1991-92, for a reduction of thirteen percent. With respect to administrative costs for full-time professional administrators and classified personnel, the budgeted compensation amount for FY 1993-94 is \$156,946 less than it was in FY 1991-92, for a reduction of more than one percent.

4. Enrollment. Dr. Cochran reported that enrollment indicators are encouraging. With cautious optimism, Dr. Cochran stated that three indicators look good: (1) new student enrollment for summer 1993 have increased 13% over 1992, (2) new student applications for fall 1993 have increased by 14% for the same period in 1992, and (3) admissions for fall 1993 have increased 18% for the same period in 1992. New student housing contracts have increased by 63 over the same period in 1992, with approximately half of the University Scholars enrolled. Returning student contracts have increased by 34. Overall, housing contracts have increased by 97, or 30%, over the same period in 1992. Dr. Cochran stated that at that rate, present student housing will soon be filled, reinforcing the decision to construct the new honors student housing facility.

5. New Student Relations. Dr. Cochran referred the Board's attention to a memorandum from Dr. McBriarty dated June 14, 1993, regarding enrollment efforts undertaken by the Office of New Student Relations and the Office of Admissions. A copy of the memorandum follows these minutes.

6. Athletics - Knight Commission. Dr. Cochran reviewed a memorandum dated June 8, 1993, to the Athletics Committee of the Board of Trustees providing a progress report on the implementation of Knight Commission recommendations. A copy of the memorandum follows these minutes. Dr. Cochran reported that significant progress had been made in the areas of Presidential Control, Academic Integrity, and Program Certification. Dr. Cochran discussed in detail progress made in the area of Financial Integrity. Dr. Cochran stated that in 1992-93, approximately \$250,000 of University support will be used in the intercollegiate athletic program. University support of \$175,000 is planned for 1993-94. Projected support for 1994-95 is \$90,000, with complete elimination of University support by 1995-96. Dr. Cochran stated that these goals are aggressive, would represent a major accomplishment when met.

7. Report from Mr. McCollum. Mr. McCollum reported that as of noon today, the Ohio House/Senate joint conference committee is still meeting behind closed doors trying to resolve the differences among the budgets proposed by the Governor, the House and the Senate. Mr. McCollum stated that several provisions are of particular importance. It appears that the Senate language

on faculty workload will prevail which would increase faculty workload by 10% based on state-wide averages. It appears that House language on subsidy guarantees will prevail which provide for a 3% guarantee for the first year of the biennium (1993-94), and a 2% guarantee in the second year. Mr. McCollum reported that urban universities especially have been lobbying for nearly a decade for the establishment of a part-time Ohio instructional grant. Such a grant would enable nontraditional part-time students to track into the state's major grant program. It appears that the budget will include some provision for a part-time instructional grant. It appears that the joint conference committee will compromise on a tuition cap of the greater of 5% or \$180. The possibility exists that the Governor may eliminate by line-item veto the reference to \$180.

8. Functional Mission Statement. Dr. Cochran stated that the development of goals and objectives will be a high priority in the upcoming months. Dr. Scanlon reported that the Ohio Board of Regents (OBOR) has sought the development of functional mission statements from each of the publicly-funded institutions of higher learning. The process of development of mission and goal statements began at YSU in January of 1993 when the colleges were asked to review and redevelop their mission and goal statements. During the spring quarter, the departments within the colleges were asked to do the same. These processes have been completed.

Dr. Scanlon reported that functional mission guidelines were received from OBOR in April, and are being implemented in the revision of department and college mission and goal statements. Beginning next week, a University committee, working with the mission and goal statements prepared by the departments and colleges, will develop mission and goal statements for YSU for 3, 5, and 10 years. The group charged with the development of a University statement is composed of members of the Academic Senate, the academic planning committee of the Senate, faculty in academic divisions, representatives from the Student Affairs and administrative divisions of the University, and representatives from Student Government. A full draft of the University mission and goal statements, prepared in conjunction with OBOR guidelines, is planned for distribution to the university community on October 1, 1993. Review and discussion in the Academic Senate will occur in October and November, with review by the Board of Trustees at its meeting in December. Universities are required to submit their statements of missions and goals to OBOR in January of 1994. Following OBOR review and discussion with the universities, finalization of mission and goal statements is expected to occur in the summer of 1994.

9. New York Times Article. Dr. Cochran distributed a copy of an article which appeared in the Business Day section of June 23, 1993 edition of The New York Times describing success of

the Youngstown State University Technology Development Corporation (YSU-TDC). A copy of the Times article follows these minutes. Dr. Cochran asked Mr. McLaughlin to comment on the article and the YSU-TDC. Mr. McLaughlin stated that since the Board formed and funded the YSU-TDC in March of 1991, the University has supplied over \$200,000 for its development. The TDC has leveraged those funds so that today the YSU-TDC raises \$6.50 for every dollar it receives from the University. Mr. McLaughlin stated that national recognition of the success of the YSU-TDC underscores the opportunity of the University to play an important role in the development and facilitation of technology as applied to the local business community. Mr. McLaughlin described the collaboration between the YSU-TDC and the local aluminum extrusion industry. Mr. McLaughlin reported that on June 30, 1993, the YSU-TDC will receive another grant from the National Institute of Science and Technology.

ITEM VII - EXECUTIVE SESSION.

The Chairperson recognized Mr. Flask who moved that the Board of Trustees vote by roll call to hold an Executive Session for the following purposes: (a) preparing for collective bargaining with University employees, and (b) considering the employment and/or compensation of one or more University employees. The motion was seconded by Dr. Chiu. The Chairperson then asked the Secretary to conduct a roll call vote on the motion, the results of which are as follows (YES being in favor of the motion to hold an Executive Session):

Mr. O'Connell	YES	Dr. Chiu	YES
Mr. McLaughlin	YES	Mr. Beeghly	YES
Mr. Flask	YES	Mrs. Atkinson	YES
Mr. Lyden	YES	Mr. Limbert	YES

The vote being unanimous, the Chairperson declared the motion carried, and the Trustees entered Executive Session in the Manchester Room at approximately 3:35 P.M. Present in Executive Session were the 8 Trustees present, both Student Trustees, the President, the Provost, Dr. Mears, Ms. Shirley Carpenter, Atty. Kretzer, and the Secretary to the Board of Trustees. During the Executive Session, the Trustees considered matters pertaining to collective bargaining negotiations, and matters pertaining to the employment and compensation of a University employee. The Trustees returned to public session in the Board Room at approximately 3:55 P.M.

ITEM VIII - REPORTS OF THE COMMITTEES OF THE BOARD OF TRUSTEES

1. Personnel Relations

Upon returning to public session, the Chairperson recognized Mr. Flask, who stated that the Personnel Relations

Committee was recommending five Resolutions for adoption by the Board. Mr. Flask then moved for adoption the following Resolution:

Resolution to Ratify Faculty/Staff Appointments

YR 1993-48

WHEREAS, the Policies of the Board of Trustees direct the President to appoint such employees as are necessary to effectively carry out the operation of the University; and

WHEREAS, new appointments have been made subsequent to the March 19, 1993 meeting of the Board of Trustees; and

WHEREAS, such appointments are in accordance with the 1992-93 Budget and with the University policy on Equal Employment Opportunity;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby ratify and confirm the appointments as listed in Exhibit B attached hereto.

The motion was seconded by Dr. Chiu. The Board noted that Exhibit B had been modified to include a three-year contract for Dr. Raymond Dye as Vice President - Student Affairs, effective August 15, 1993. Dr. Dye comes to YSU from San Francisco State University where he also served as Vice President of Student Affairs. Following discussion, the motion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

Mr. Flask then moved for adoption the following Resolution:

Resolution to Amend the Policies of the Board of Trustees of Youngstown State University

YR 1993-49

WHEREAS, the Board of Trustees of Youngstown State university has adopted policies delegating to the President the authority to appoint employees; and

WHEREAS, Article 1, Section 2 of the Policies of the Board of Trustees of Youngstown State University defines the delegation of appointing authority for faculty and classified staff

but makes no delegation of appointing authority for Professional/Administrative employees.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby amend Article 1, Section 2 of the Policies to delegate to the Executive Vice President the authority to appoint Professional/Administrative employees and to make other changes as provided for in the attached Exhibit C.

The motion was seconded by Mr. Beeghly. Following discussion, the motion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

Mr. Flask then moved for adoption the following Resolution:

Resolution to Confer Emeritus Status

YR 1993-50

WHEREAS, Article III, Section 27 of the Policies of the Board of Trustees provides for the conferral of emeritus status upon faculty and Professional/Administrative staff who retire from the University following at least ten years of meritorious service and are recommended by the President of the University;

THEREFORE, BE IT RESOLVED, by the Board of Trustees of Youngstown State University that those faculty and Professional/Administrative staff members listed on Exhibit D attached hereto are hereby granted the emeritus title designated thereon.

The motion was seconded by Mr. O'Connell. Following discussion, the motion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

Mr. Flask then moved for adoption the following Resolution:

Resolution Concerning Terms and Conditions
of Employment for Certain
Professional/Administrative Positions

YR 1993-51

WHEREAS, it is deemed advisable to modify employment conditions and terms of contracts for certain professional/administrative positions in order to improve the University's ability to promote or attract and retain highly qualified persons.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby amend Section 17.3 of Article III, Policies of the Board of Trustees of Youngstown State University, as included in Exhibit E.

The motion was seconded by Mrs. Atkinson. Following discussion, the motion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

Mr. Flask then moved for adoption the following Resolution:

Resolution to Ratify APAS Contract - Reopener

YR 1993-52

WHEREAS, the Reopener on Article 4, Salaries of the 1992-94 Agreement between Youngstown State University and the Youngstown State University Association of Professional/Administrative Staff, an affiliate of the National Education Association and the Ohio Education Association, has been negotiated within parameters established by the Personnel Relations Committee of the Board of Trustees; and

WHEREAS, the tentative agreement has been reviewed by the Personnel Relations Committee and verified as being within the prescribed parameters, the 1992-93 operating Budget, and proposed 1993-94 Budget of the University;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Youngstown State University that the tentative agreement on Article 4 between

Youngstown State University and the Youngstown State University Association of Professional/Administrative Staff for the period July 1, 1992 through June 20, 1994 is hereby ratified.

The motion was seconded by Mr. O'Connell. Following discussion, the motion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

2. Building and Property

Mr. McLaughlin stated that the Building and Property Committee had no report.

3. Budget and Finance Committee

Mr. O'Connell stated that the Budget and Finance Committee was recommending four Resolutions for adoption by the Board. He then moved for adoption the following Resolution:

Resolution Concerning 1993-94 Budget

YR 1993-53

WHEREAS, the proposed budget for 1993-94 has been reviewed in detail by the Budget and Finance Committee of the Board and all members of the Board have had opportunity for review of the proposed budget.

BE IT RESOLVED, that the Board of Trustees does hereby approve the 1993-94 Budget for Youngstown State University as recommended by the Budget and Finance Committee and that approval includes:

1. The Organizational Charts included in the document with the understanding that: (A.) changes in positions at the level of those reporting directly to the President shall require Board approval and (B.) the President has authority to approve changes below that level;
2. Salaries for OPBA members, exempt classified civil service staff, and exempt professional/administrative staff, shall be as included in the subsidiary document "Salary Working Papers, 1993-94" subject to review and adjustment as may be authorized at a later time;

3. Salaries for employees represented by unions now in negotiations or with contracts expiring in September, 1993 (APAS, YSU-ACE, and YSU-OEA) shall be carried forward at the 1992-93 amounts subject to adjustment upon ratification of a collective bargaining agreement with the respective unions;
4. Salaries for limited service faculty at workload hour rates of \$425 for those with baccalaureates, \$525 for those with masters, and \$700 for those with doctorates;
5. Salaries for graduate assistants are budgeted as follows:
 - a. in the Biology, Chemistry, and Mathematics departments and all School of Engineering departments - \$7,500 each; \$15,000 per FTE;
 - b. all other instructional departments - \$6,000 each; \$12,000 per FTE;
 - c. plus waiver of tuition and non-resident tuition surcharge for the academic year;
6. Wage rates of \$6 per hour for research assistants, \$5.25 per hour for students supervising other student employees as approved by the Executive Vice President and \$4.50 per hour for all other student employees.
7. The authority to approve expenditures and transfers as described in the budget document, noting that absolute position control shall be in effect and each pay period either the incumbent is paid or one-half of the proportional amount for that full-time position is transferred to the Unallocated Reserve and the remaining one-half is transferred to the Current General Fund Contingency Reserve, except that the President shall have the authority to approve the transfer of monies budgeted for a position to another position which is either a temporary replacement or a new position created to recognize a change in classification;
8. Exemption of all professional/administrative positions from the overtime provisions of Section 124.18 of the Ohio Revised Code;

9. Titles of professional/administrative staff as listed in Appendix of the document;
10. Contract duration for Professional/Administrative staff who serve on multi-year contracts under the provisions of Article III, Section 17.3 of the Policies of the Board of Trustees are designated in the Salary Working Papers by years of contract, e.g., 1992-95;
11. Approval of the non-mandatory transfers as of June 30, 1993, and the special projects and contingency reserves for 1993-94;
12. Affirmation of the Resolution Concerning Tuition and Student Fees and Charges (Appendix F) provided, however, that if the General Assembly shall provide for a fee cap different from the 4% / \$150 currently assumed, then the amount provided for by the General Assembly shall be substituted.

BE IT FURTHER RESOLVED, that although designated University officers have authority to transfer monies from budgeted "contingency reserves" within their budgeted areas of administrative responsibility, it shall require the approval of the Board of Trustees for transfer of money from the "Unallocated Reserve" in any fund.

The motion was seconded by Mrs. Atkinson. The Chairperson recognized Dr. Mears who addressed the Board regarding this year's budget development process. Dr. Mears described the materials supplied to the Board: (1) the Budget Document, (2) a list of Non-Mandatory Transfers, and (3) a Summary. Dr. Mears stated underlying any budget process there must exist goals and expectations which guide budgeting decisions. Dr. Mears stated the five major goals of this year's budget development: (1) enhancement of funding of the academic division, (2) commitment to faculty and employees, (3) cessation of use of reserves, (4) restoration of critical services, and (5) funding of new target areas (e.g., new initiatives, adult learners, development and research capabilities, staffing of University Scholars). Dr. Mears explained how each of the goals had been addressed in the budget development process.

Dr. Mears reviewed headcount and FTE projections for the budget year, budgeted FTE positions for the budget year, expenditures, a summary of revenue sources, a summary of revenue sources, and budget staffing. Dr. Mears noted that for the first time since becoming a state university, YSU will receive less than half of its revenues from the state. Following discussion, the

motion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

Mr. O'Connell then moved for adoption the following Resolution:

Resolution Concerning Tuition and Other Student Fees and Charges

YR 1993-54

WHEREAS, Ohio law provides that Boards of Trustees of state assisted institutions of higher education shall supplement state subsidies by income from charges to students, including an "instructional fee" for educational and associated operational support of the institution and a "general fee" for noninstructional services, and that these two fees shall encompass all charges for services assessed uniformly to all enrolled students and shall be identified as "tuition", and

WHEREAS, the Ohio Revised Code also provides that each Board may establish special purpose fees, service charges, and fines and that a tuition surcharge shall be paid by all students who are not residents of Ohio; and

WHEREAS, the proposed state budget bill provides that the University shall separately identify the Instructional Fee, the General Fee, the Tuition Charge, and the Tuition Surcharge.

WHEREAS, it is desirable to provide preferential non-resident tuition surcharge rates for non-resident students from the Youngstown State University Regional Service Area.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby declare the "tuition charge" shall be the sum of the Instructional Fee and the General Fee and does hereby establish the tuition and other fees included in Exhibit F to become effective Summer Term, 1993, except as may be specifically noted otherwise and to remain in effect until changed by the Board of Trustees; and

BE, IT ALSO RESOLVED, that if the General Assembly shall adopt a fee cap for FY 1993-94

other than the currently proposed four percent or \$150, then the amount provided for shall be substituted and the increase or decrease accounted for in the Instructional Fee or General Fee as appropriate; and

BE IT FURTHER RESOLVED, that the President of Youngstown State University or his designee shall have the authority to approve:

1. fees of noncredit courses, institutes, and workshops offered or coordinated through the Department of Continuing Education;
2. ticket prices for admission of the public to intercollegiate athletic games and to student music or dramatic productions;
3. service charges for loans to students;
4. a special fee for 1) a "Mall Management Institute"; 2) International student training programs under contract; 3) an "Executive Masters of Business Administration" program. It shall be understood that such special fees, if authorized, shall provide for all related costs of the program and that the budget for such a fund shall be subject to approval in the same manner as are other University operating budgets; and,

In all cases, the revenue generated by such fees and charges shall be expended in conformity with appropriately approved budgets. It shall be understood that: (a) prices of books and other items for sale in the Bookstore, Kilcawley Center, and through vending machines shall be established in conformity with good business practices by the managers of those units; (b) charges for unreturned or damaged equipment checked out to a student shall be established by the cognizant charge to cover processing costs; (c) for such charges as noted in (a) and (b) above, the approval of neither the President nor the Board of Trustees shall be required; and (d) the President or his designees shall have the authority to designate parking facilities by location or by time which may be utilized either without charge or for a reduced charge.

The motion was seconded by Mr. Beeghly. Following discussion, the motion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

Mr. O'Connell then moved for adoption the following Resolution:

Resolution Concerning
Official Depository and Credit Card Services

YR 1993-56

WHEREAS, Article IX, Section 10, of the Policies of the Board of Trustees of Youngstown State University provides that all University monies shall be deposited in a state or national bank which has an office in the City of Youngstown and complies with Section 1101.01 of the Ohio Revised Code, and that the Board of Trustees shall designate such bank as the official depository for the University funds for a three-year period.

WHEREAS, The Dollar Savings and Trust Company, the Mahoning National Bank, the Society Bank, and Bank One, Youngstown, NA were invited to submit bids to serve as the official depository and to provide VISA, MasterCard, and Discover credit card services; and

WHEREAS, on May 28, 1993, bids were received, publicly opened and later reviewed by the Budget and Finance Committee; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby designates Mahoning National Bank to serve as the official depository for the period September 1, 1993 through June 30, 1996 and Society Bank to provide credit card services for the period July 1, 1993 through June 30, 1996, and authorizes the administration to contract for services for that period in conformity with the invitation to submit bids and the actual bid submitted; and

BE IT FURTHER RESOLVED, that the official depository shall hypothecate an amount equal to the monies deposited which are in excess of the amount insured by the Federal Deposit Insurance Corporation and the securities

pledged shall be as provided in Section 135.18 of the Ohio Revised Code; and

BE IT FURTHER RESOLVED, that the Board of Trustees hereby authorizes Leslie H. Cochran, President, and G. L. Mears, Executive Vice President, as authorized signatures on the payroll account, student refund account, and operating account.

BE IT FURTHER RESOLVED, that the Board of Trustees expresses its appreciation to all the banks which responded to the "Request for Proposal."

The motion was seconded by Mrs. Atkinson. Following discussion, the motion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

4. Academic Affairs

Mrs. Atkinson provided the Academic Affairs Committee report in the absence of Committee Chairperson Elizabeth DeLuca. Mrs. Atkinson reported that the Academic Affairs Committee was recommending one Resolution for adoption by the Board. She then moved for adoption the following Resolution:

Resolution Ratifying Changes in the Bylaws of the University Academic Senate

YR 1993-57

WHEREAS, the Board of Trustees of Youngstown State University has previously approved the Charter and Bylaws of the Academic Senate by resolution, with the understanding that, in compliance with the authority and responsibilities vested in the Board by law, the Charter, Bylaws and all actions of the Academic Senate are subject to the Board's right to review and approve, or reject; and

WHEREAS, the Academic Senate has seen fit to amend its Bylaws, as attached hereto as Exhibit H; and

WHEREAS, such amendments are to expedite the workings of the Academic Senate and the President and the Provost have concurred in the above mentioned amendments;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the aforesaid amendment to the Bylaws of the Youngstown State University Academic Senate.

The motion was seconded by Mr. McLaughlin. Following discussion, the motion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

5. Student Services

Dr. Chiu stated that the Student Services Committee had no report.

6. Public Services

Mr. Beeghly stated that the Public Services Committee had no report.

7. Athletics Committee

Mr. Lyden stated that the Athletics Committee had no report.

8. Executive Committee

Mr. Lyden stated that the Executive Committee had no report.

ITEM IX - COMMUNICATIONS, MEMORIALS

Mr. McLaughlin inquired of the Secretary to the Board whether a response had been received from the Ohio Attorney General regarding the Board's request for advice on matters pertaining to the election of a Chairperson. Mr. Bennett stated that he understood that an opinion from the Attorney General had been received in February or March of 1993. (A copy of the Attorney General's opinion letter dated February 26, 1993 follows these minutes.)

ITEM X - UNFINISHED BUSINESS

There was no unfinished business considered by the Board.

ITEM XI - NEW BUSINESS

1. Resolution of Appreciation. The Chairperson requested the Secretary to read a Resolution of Appreciation prepared for Dr. Earnest Perry. Thereupon, the Secretary read the following Resolution:

RESOLUTION OF APPRECIATION

YR 1993-58

WHEREAS, in April of 1984, Dr. Earnest Perry was appointed to the Board of Trustees of Youngstown State University by Governor Richard F. Celeste; and

WHEREAS, for nine years Dr. Earnest Perry has served faithfully as a Trustee of Youngstown State University, and has generously devoted his time, talents, skills and efforts to the best interests of the University, its students, faculty and staff; and

WHEREAS, Dr. Perry served with distinction, on the Academic Affairs, Athletics, Executive, Student Services, and Personnel Relations Committees, and served as Vice Chairman and Chairman of the Board of Trustees; and

WHEREAS, Dr. Perry's commitment to the University is clearly evidenced by his establishing an extraordinary record of attendance at ninety-eight percent of the meetings of the Board and the Committees on which he served, all while maintaining a demanding medical practice as a prominent Youngstown surgeon; and

WHEREAS, Dr. Perry stood as an example of wisdom, dignity and restraint when the University faced times of crisis, and of good humor and Penguin Pride during times of celebration; and

WHEREAS, many of Dr. Perry's contributions to the University community and its students have gone unseen and unheard, as Dr. Perry quietly served as counselor and role model to countless individuals.

NOW, THEREFORE, BE IT RESOLVED, that the members of the Board of Trustees express their appreciation to Dr. Earnest Perry for his dedication and efforts to promote the welfare and best interests of the students, faculty, and staff of Youngstown State University and the community which it serves; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be furnished to Dr. Perry.

Mr. McLaughlin moved that the Resolution be adopted as read by the Secretary. Mr. Flask seconded the motion. The motion received the affirmative vote of all Trustees present. Thereupon, the Chairperson declared the motion carried and the Resolution adopted.

2. Resolution to Appoint a Parliamentarian. Mr. McLaughlin read and moved the adoption of the following Resolution:

Resolution to Appoint a Parliamentarian

YR 1993-59

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University hereby appoints and designates its Secretary to be the official Parliamentarian and that he shall provide such advisory services when required for all regular and special meetings of the full Board and for all of its committees.

The motion was seconded by Dr. Chiu. Following discussion, the motion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

3. Resolution to Approve Standing Committees. Mr. Lyden noted that a document had earlier been provided to the Board setting forth Trustee appointments to the Board's standing committees (a copy of the document follows these minutes). Mr. McLaughlin then moved that the standing committees be adopted as therein set forth. The motion was seconded by Dr. Chiu. Following discussion, the motion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

ITEM XII - TIME AND PLACE OF UPCOMING REGULAR MEETINGS

Upon motion made by Mr. Beeghly, seconded by Mrs. Atkinson, which received the affirmative vote of each Trustee present, the Chairperson declared the following Resolution adopted:

YR 1993-61

RESOLVED, that the upcoming regular meetings of the Board of Trustees of Youngstown State University shall be held in the Board Room in Tod Administration Building as follows:

3:00 P.M., on Friday, September 24, 1993
3:00 P.M., on Friday, December 17, 1993
3:00 P.M., on Friday, March 25, 1993
3:00 P.M., on Friday, June 24, 1993

ITEM XIII - ADJOURNMENT

Upon motion duly made and seconded, the meeting was duly adjourned by unanimous vote of the Trustees at approximately 6:05 P.M.



Chairperson

ATTEST:



Secretary to the Board of Trustees

Dr. Fred Quatro	500	Willard Webster Fund
Dr. & Mrs. Warren Webster	500	Willard Webster Fund
Vindicator Printing Company	500	Vindicator Awards
Ronald Coviello	300	Deloitte & Touche Scholarship/ Matching Gift
Atty. & Mrs. James McCollum	300	WYSU-FM \$200; Athletics \$100
Ralph & Rose Marie Skerratt	300	Willard Webster Fund
Karla Beckman	250	Beckman Memorial Collection
Dr. J. Ronald Mikolich	250	Med-Ahead Program
TRW Foundation (Stephen Goch)	250	College of Engineering\ Matching Gift
R. J. Wean Foundation	250	Foreign Language Day
Inga N. Worley	250	Willard Webster Fund
Larry R. Cadman	200	Engineering Technology/ Matching Gift
Eaton (James Fisher)	200	Unrestricted\ Matching Gift
Marsha Kuite	200	Substance Abuse
Dr. Donald L. Person	200	Med-Ahead Program
Mr. & Mrs. Lawrence A. Teaberry	200	YSU Alumni Association
Textron, Inc. (Judith Volpe)	200	College of Business\ Matching Gift
J. William Dunn	153	College of Business
Kristen Beckman	150	Beckman Memorial Collection
Ohio Bell Foundation (Thomas M. Fabek)	150	Lenore and Jack Reel Scholarship Endowment\ Matching Gift
Elaine Volarich	125	Deloitte & Touche Scholarship/ Matching Gift
Calvin & Carolyn Berlin	100	John McKenna Scholarship

Dr. William Cochran	100	Med-Ahead Program
Jack & Jean Cramb	100	John McKenna Scholarship
DSS Group	100	John McKenna Scholarship
Dominic A. DiPasqua, Jr.	100	John McKenna Scholarship
E.I. DuPont DeNemours	100	Med-Ahead Program
Anthony A. Fata	100	Unrestricted
Marvin & Ellen Frye	100	John McKenna Scholarship
David & Inez Genaway	100	University Scholars Scholarshi
Mary Helen & Edward Good	100	John McKenna Scholarship
J & L Specialty Products (Eugene Bova)	100	Unrestricted/Matching Gift
Marion Merrell Dow (F. Mark Laskovics)	100	Unrestricted/Matching Gift
Jean E. McKenna	100	John McKenna Scholarship
John S. Santisi	100	Unrestricted
Jean E. McKenna	95	John McKenna Scholarship
Walter & Joan Buchman	75	John McKenna Scholarship
Judith & Matthew Blowers	65	John McKenna Scholarship
Jeffrey Aukerman	50	Deloitte & Touche Scholarship/ Matching Gift
Thomas F. Carey	50	John McKenna Scholarship
Shirley Carpenter	50	Watson Merit Awards
Jack & Jean Cramb Mr. & Mrs. Donald Cramb	50	Willard Webster Fund
Margaret J. DiPasqua	50	John McKenna Scholarship
Dorcas Fitzgerald	50	Nursing
Mr. & Mrs. Steve Furgas	50	YSU Scholarship Fund
The Gates Corporation (Wayne Tiedeman)	50	YSU Scholarship Fund\ Matching Gift

Robert & Dorothy Hamilton	50	John McKenna Scholarship
Jerry & Gayle Harlow	50	John McKenna Scholarship
Joan T. Hoernemann	50	John McKenna Scholarship
Karen Horton	50	Deloitte & Touche Scholarship/ Matching Gift
Lynn Challenger Kovacs	50	Nicola & Rocchina Richley Scholarship Fund in memory of J. Philip Richley
William & Dorothy Lowe	50	John McKenna Scholarship
Daniel Matsko	50	YSU Scholarship Fund
Michigan Bell (William L. DeFrance)	50	Unrestricted/Matching Gift
The Northern Trust Company (Martin J. Joyce, Jr.)	50	Emergency Fund/Matching Gift
Marla Raupach	50	Deloitte & Touche Scholarship/ Matching Gift
Marian Webster	50	John McKenna Scholarship
Gerald Wiant	50	Deloitte & Touche Scholarship/ Matching Gift
Birsen Karpak	47	College of Business
Eileen Greaf	47	College of Business
William G. Burns	47	College of Business
Dr. Andrew W. Botschner	40	John McKenna Scholarship
Lawrence & Susan Hood-Toth	40	John McKenna Scholarship
Alfred & Joann Raghanti	40	George Wilcox Fund
Vernon Sackman	40	John McKenna Scholarship
Thomas & Kelli McKenna	35	John McKenna Scholarship
John & Dolly Enright	30	Gary Green Award in memory of Opal Gwaltney
Mr. & Mrs. Edward Palmer	30	John McKenna Scholarship

W. J. Barrett	25	John McKenna Scholarship
Era Beaty	25	Gary Green Award in memory of Opal Gwaltney
Mr. & Mrs. Thomas M. Blake	25	Willard Webster Fund
Judith & Matthew Blowers	25	John McKenna Scholarship
Judith & Matthew Blowers Sunshine Group	25	John McKenna Scholarship
Timothy Brainard	25	Substance Abuse
Richard & Sandra Buchman	25	John McKenna Scholarship
Anna L. Clemens	25	John McKenna Scholarship
Christine Cobb	25	Med-Ahead Program
Colleen Devincentis	25	Substance Abuse
Robert L. Dove	25	John McKenna Scholarship
Dow U.S.A. (Conrad F. Balazs)	25	College of Engineering/ Matching Gift
Paula Hammond	25	Substance Abuse
John & Patricia Hawken	25	John McKenna Scholarship
John Hill	25	Willard Webster Fund
Ernestine Kirkham	25	Substance Abuse
Patricia L. Markusic Susan Wissuchek	25	Nicola & Rocchina Richley Scholarship Fund in memory of J. Philip Richley
Dr. Terry McRoberts	25	Dana School of Music
Larry Muzzo	25	Willard Webster Fund
Winifred E. Muzzo	25	Willard Webster Fund
Richard & Susan Neubauer	25	John McKenna Scholarship
James J. Para	25	John McKenna Scholarship
Mr. & Mrs. Stephen L. Pladna	25	Unrestricted

Ray B. Rubrake, Jr.	25	YSU Scholarship Fund
Mark Savage	25	Substance Abuse
Secondary Education Department	25	Bernadine Marinelli Scholarship Fund
Stat-Us Printcraft	25	Substance Abuse
Charles Vojnovich	25	Unrestricted
Dr. James Wilson	25	John McKenna Scholarship
Kenneth & Sandra Youngblood	25	Substance Abuse
Lois Brauninger	20	John McKenna Scholarship
Edward & Mary Bober	20	John McKenna Scholarship
Paula J. Gluck	20	Willard Webster Fund
Mr. & Mrs. Gary Haag	20	Gary Green Scholarship Fund in memory of Opal Gwaltney
Jane Temple	20	John McKenna Scholarship
Mr. & Mrs. William Wainio III	20	Willard Webster Fund
Franklin Cohen	15	John McKenna Scholarship
John & Stephanie Madill	15	John McKenna Scholarship
George & Marion Nikiforow	15	John McKenna Scholarship
Richard & Cella Sulc	15	John McKenna Scholarship
Andrew Voytik	15	College of Engineering
Judith C. Braack	10	Willard Webster Fund
Barb Carlson	10	John McKenna Scholarship
Jeanne & Marion DeLaney	10	John McKenna Scholarship
Kimberly Elko	10	John McKenna Scholarship
Susan M. Ginsberg	10	Willard Webster Fund
Grumman Corporation (Thomas G. Zogakis)	10	College of Engineering/ Matching Gift

Dennis & Linda Sliwinski	10	John McKenna Scholarship
Mary O'Toole	10	John McKenna Scholarship
Richard & Kathleen Abraham	5	John McKenna Scholarship
TOTAL CASH CONTRIBUTIONS	\$52,219	

PLEDGES

Robert W. Peterson	300	WYSU-FM
TOTAL PLEDGES	300	

NON-CASH CONTRIBUTIONS

Marty Frolick	\$54	Tickets to Pittsburgh Opera to WYSU-FM
Dr. David McKillop	51	Three compact disks to WYSU-FM
Robert W. Peterson	104	Eight compact disks to WYSU-FM
Technidyne, Inc.	3,000	Bear 5 Ventilator to Respiratory Care
Herbarium U.S. National Arboretum		Herbarium Cases to Biological Sciences
TOTAL NON-CASH CONTRIBUTIONS	\$3,209	

YOUNGSTOWN STATE UNIVERSITY BOARD OF TRUSTEES
 GRANTS & CONTRACTS
 FOR THE PERIOD MARCH 20, 1993 TO JUNE 25, 1993

Department	Award	In-Kind Match	Total
Social Work	\$2,500	\$0	\$2,500
Geography	7,584	0	7,584
Human Services	12,883	0	12,883
Black Studies	400	0	400
TOTAL	\$23,367	\$0	\$23,367

TOTAL GIFTS, GRANTS & CONTRACTS \$23,367

GRANTS & CONTRACTS

Department	Funding Source	Award	In-Kind Match	Total
Social Work	Middle East Inst.	\$2,500	\$0	\$2,500
Geography	Ohio Geographic Alliance	7,584	0	7,584
Human Services	Trumbull Cty. Bd. of Alcohol, Drug & Mental Health	3,005	0	3,005
Human Services	Mahoning Cty. Mental Health Bd.	2,878	0	2,878
Human Services	Mahoning Cty. Mental Health Bd.	7,000	0	7,000
Black Studies	Council of Black Nurses Assoc.	400	0	400
TOTAL GRANTS & CONTRACTS		\$23,367	\$0	\$23,367

YOUNGSTOWN STATE UNIVERSITY BOARD OF TRUSTEES
UNIVERSITY DEVELOPMENT
GIFT LIST
FOR PERIOD MARCH 1, 1993 TO JUNE 16, 1993

TOTAL NUMBER OF GIFTS REPORTED 684
TOTAL AMOUNT RECEIVED \$ 34,502.00
RANKING OF GIFTS: \$ 1000.00 and below

	NUMBER RECEIVED	TOTAL
\$5,000. +		
\$1,000. - \$4,999	1	\$1,000.00
\$500 - \$999		
Below \$500	683	\$33,502.00

TOTAL \$34,502.00

Gifts Made to WYSU-FM for the period March 1-June 16, 1993

MS CATHERINE STUART	\$	1000.00
MRS JOHN D BEEGLY	\$	300.00
MR DAVID E MCKILLOP	\$	300.00
DR SAMUEL ADORNATO	\$	250.00
MR J A ANDERSON	\$	250.00
MR ARTHUR D WOLFCAL	\$	250.00
M A YOUNG FOUNDATION	\$	250.00
WAYNE P BURICK	\$	200.00
DR LARRY CUMMINGS	\$	200.00
BUTCHER & SINGER	\$	200.00
DENNIS FINNERAN	\$	200.00
REV RONALD HOMRIGHAUSEN	\$	200.00
ATTY & MRS JAMES MCCOLLUM	\$	200.00
MR FRED E TRUCKSIS	\$	200.00
MR DAVID L WALTER	\$	200.00
MR & MRS BILL A WHITEHOUSE	\$	175.00
DR & MRS ROBERT FISHER	\$	150.00
MR & MRS MYRON B GROVES	\$	150.00
MR MACK PARROTT	\$	150.00
MARY ALICE B SCHAFF	\$	150.00
MS ROSE MARIE KASCHER	\$	120.00
ATTY TERRY PATRICK	\$	120.00
MR & MRS JOHN C PETERSON	\$	120.00
MR & MRS DAN SCUDIER	\$	120.00
MS JOANNE WALKER	\$	120.00

YSU SENIOR MENTORS	\$	115.00
DR ROBERT SACHERMAN	\$	110.00
ROBERTA L ANTONIOTTI	\$	100.00
ASPARAGUS PATCH	\$	100.00
DR PETER BALDINO	\$	100.00
PAUL BATSON	\$	100.00
MS PATRICIA BAUMGARNER	\$	100.00
JOHN CARL BAUMAN	\$	100.00
MS JIM BEIL	\$	100.00
MS IVIS BOYER	\$	100.00
MR PHILIP J BRACY	\$	100.00
REV & MRS WILLIAM BREWSTER	\$	100.00
DR & MRS WILLIAM H BUNN	\$	100.00
DR JOHN CERNICA	\$	100.00
JULIA CICCARELLI	\$	100.00
COMBINE BAR & GRILL	\$	100.00
MS MARY ANN COX	\$	100.00
DR M DASU	\$	100.00
MS JEANETTE DIETZ	\$	100.00
MS ROSE MARIE DIMUCCIO	\$	100.00
DIOCESE OF YNG	\$	100.00
MR ROBERT H DONAHUGH	\$	100.00
MRS LOIS ELSER	\$	100.00
MR WILLIAM FLYNN	\$	100.00
DR & MRS ALLAN FRANK	\$	100.00
MUSIC ASSOC FRIENDS OF	\$	100.00

MR & MRS GLEN GEORGE	\$	100.00
DR ROBERT L GILLILAND	\$	100.00
MS JUANITA GILLIS	\$	100.00
MR & MRS WILLIAM GOOD	\$	100.00
MR EDWARD GOUGH	\$	100.00
MR & MRS ROBERT GRACE	\$	100.00
MR & MRS PLIMPTON L GRAUL	\$	100.00
MS CAROL GUGLIELM	\$	100.00
MR & MRS ROBERT HANAHAN	\$	100.00
DR STEPHEN HANZELY	\$	100.00
DR & MRS E THOMAS HARNISH	\$	100.00
MRS MARGARET HAUSHALTER	\$	100.00
DR NORMA HAZELBAKER	\$	100.00
MR FRANCIS J HENSLER	\$	100.00
MS NATALIE HITCHCOCK	\$	100.00
DR JAMES A HOUCK	\$	100.00
DR JOSEPH P IRILLI	\$	100.00
MR & MRS GILBERT JAMES	\$	100.00
MR FRED J JOHNS	\$	100.00
MS ROBERTA JOHNSON	\$	100.00
LOIS M JONES	\$	100.00
MS MARTHA KATZ	\$	100.00
KEYNOTE PRODUCTIONS	\$	100.00
MR ANDREW KOZUSKO	\$	100.00
MS BARBARA LAW	\$	100.00
DR J LOCH	\$	100.00

DR MARY LOUD	\$	100.00
MR LEWIS A MAHONEY	\$	100.00
ATTY MATTHEW MANGINO	\$	100.00
MR LOUIS MANNO	\$	100.00
MR & MRS DONALD MARKOVICH	\$	100.00
MR & MRS JOHN MAXWELL	\$	100.00
A H MCGONIGLE	\$	100.00
MR LESTER MELNICK	\$	100.00
MR SIMON MERRILLS	\$	100.00
MR JACOB S MICHAELS	\$	100.00
MS DARLENE MILLER	\$	100.00
MR ANDREW MOYER	\$	100.00
MR & MRS JOHN MOYER	\$	100.00
MR JAMES OLSAVSKY	\$	100.00
MR HERBERT H PRIDHAM	\$	100.00
DR & MRS GEORGE B PUGH	\$	100.00
MS SUSAN PULLMAN	\$	100.00
MRS MARY LOUISE QUISENBERRY	\$	100.00
DR C D SARANTOPOULAS	\$	100.00
MORTON SANDS	\$	100.00
MR & MRS JAMES SCANLON	\$	100.00
MS JANICE W SCHNALL	\$	100.00
MR THOMAS SEBEN	\$	100.00
MR & MRS WILLIAM SLOCUM	\$	100.00
MS ALICE I SLUSHER	\$	100.00
MR LESTER W SMITH	\$	100.00

MR & MRS JERRY SNELLEN	\$	100.00
MR & MRS ROBERT SOMAN	\$	100.00
MR WILLIAM L SPEER	\$	100.00
MR FRANK STEARNS	\$	100.00
DR DAVID T STEPHENS	\$	100.00
DR DONALD G STITT	\$	100.00
DR & MRS ANTHONY STOCKS	\$	100.00
MR MARTIN STOLPE	\$	100.00
MR EDWARD K SUIT	\$	100.00
MS PATRICIA TAYLOR	\$	100.00
IRA THOMAS ASSOCIATES	\$	100.00
DR SARAN C TOPOULOS	\$	100.00
MR JOHN TURK	\$	100.00
MR AARON UDELL	\$	100.00
MR & MRS SY ULICNY	\$	100.00
MR JAMES E VINCENT	\$	100.00
JEFF UBER	\$	100.00
DR MILO WARNER	\$	100.00
DANCE CENTRE WARREN	\$	100.00
MS SIEGLINDE V WARREN	\$	100.00
DR & MRS C WATANAKUNAKORN	\$	100.00
MR JOHN WENDLE	\$	100.00
MR & MRS ERIC WERNER	\$	100.00
WICK POLLOCK INN	\$	100.00
MR & MRS JIM WITT	\$	100.00
REV WILLIAM J WITT	\$	100.00

MS KATHERINE WOLFE	\$	100.00
MS PAT WOODINGS	\$	100.00
MR WARREN M YOUNG	\$	100.00
MR WILLIAM F ZARBAUGH	\$	100.00
MS BEVERLY ZONA	\$	100.00
MR JOHN CARANA	\$	80.00
DR & MRS KARL SOLLER	\$	80.00
MR & MRS VERNON BROWN	\$	75.00
MS ANDREA V COLAIACO	\$	75.00
MR HENRY D CRUM	\$	75.00
MS KAREN DAVIS	\$	75.00
MR RICHARD FRANCESCONI	\$	75.00
MR DENNIS FRENCHKO	\$	75.00
MR BILL GALLOWAY	\$	75.00
MS WILHELMENE B GREENE	\$	75.00
MR ALLAN HATHAWAY	\$	75.00
MR ROBERT HEATH	\$	75.00
DR LORETTA M LIPTAK	\$	75.00
PHILIP MAIDEN	\$	75.00
MR JOSEPH MALMISUR	\$	75.00
MR & MRS JOHN MANHOLLAN	\$	75.00
MS BETTY MOORE	\$	75.00
DR ELSA PARSEGIAN	\$	75.00
MR EDWARD A PRZELOMSKI	\$	75.00
MR BILL REES	\$	75.00
MR DAVID RHODES	\$	75.00

MR TOM SCHROTH	\$	75.00
MS DOROTHY TODD	\$	75.00
DR & MRS ERIC J WINGLER	\$	75.00
RICHARD RAY	\$	75.00
REV JAMES E RAY	\$	70.00
ROBERT A BAUMGARTNER	\$	65.00
MS ARDITH E HENDERSON	\$	65.00
MR ANDY P LUPTAK	\$	65.00
MS DOROTHY TIMMONS	\$	65.00
MR & MRS EARL ADAMS	\$	60.00
MR & MRS JOSEPH ARROWSMITH	\$	60.00
MR ART BAIR	\$	60.00
MR WILLIAM W BARTLEY	\$	60.00
MS DOROTHY M BERRY	\$	60.00
MR & MRS ROBERT BRACKIN	\$	60.00
REV RICHARD BROBST	\$	60.00
MR BRIAN CORBIN	\$	60.00
MS THERESA M DAVENPORT	\$	60.00
DR JOAN DIGIULIO	\$	60.00
MR & MRS JIM DINOPOULAS	\$	60.00
MR MICHAEL D DINOPOULOS	\$	60.00
MS PHYLLIS ECHEMENT	\$	60.00
MR & MRS WILLIAM FARRAGHER	\$	60.00
DR WILLIAM GILLANDERS	\$	60.00
MS PATRICIA GOLDMAN	\$	60.00
MS CAROL GRIFFITHS	\$	60.00

MR AARON GROSSMAN	\$	60.00
MR HAROLD G HEINAMAN	\$	60.00
MS BARBARA HEMING	\$	60.00
MR ROBERT F HERRING	\$	60.00
MRS ALICE T HILL	\$	60.00
FATHER WILLIAM KARG	\$	60.00
MR CHARLES L KELLER	\$	60.00
MR & MRS RICHARD KLEEMAN	\$	60.00
DR KATHY KOUGL	\$	60.00
MR & MRS RALPH MACK	\$	60.00
MR ALAN MIRKIN	\$	60.00
MR & MRS ANDREW MORELAND	\$	60.00
MR JOE OHR	\$	60.00
MR GARY P RICHARDS	\$	60.00
MS JILL ROCK	\$	60.00
DR SANDRA STEPHAN	\$	60.00
MR GRIFFITH V THOMAS	\$	60.00
MS ANNE UNGARD	\$	60.00
DR SAGAR VALLABH	\$	60.00
MR WILLIAM ZBEGAN	\$	60.00
MR ANN CARSONE	\$	52.00
MR ROBERT D HUMMER JR	\$	52.00
MS FRANCES MAY	\$	52.00
MR GEORGE PATRICK MCGARRY	\$	52.00
SR THERESE PAVILONIS	\$	52.00
MR & MRS JAMES SCHOTTEN	\$	52.00

MR & MRS WILLIAM G ABELL JR	\$	50.00
MR WILLIAM AMBERT	\$	50.00
MR D J ARCARI	\$	50.00
DR CHRISTOPHER BACHE	\$	50.00
MS MARILYN BADGER	\$	50.00
MS JUDY BARABAS	\$	50.00
MR JOHN BARKETT	\$	50.00
DR MARY J BEAUBIEN	\$	50.00
MS ROSE BENGALA	\$	50.00
DR & MRS JAMES J BERNY	\$	50.00
MR BRUCE BERRY	\$	50.00
MRS JACQUELINE BIBO	\$	50.00
DR EDWIN BISHOP	\$	50.00
MS CORINNE BLOSSER	\$	50.00
MR & MRS JAMES BODENDORFER	\$	50.00
MRS DAVID BOICH	\$	50.00
MR THOMAS M BOLE	\$	50.00
MR & MRS WILLARD BOYD	\$	50.00
MR ABE BRETTON	\$	50.00
MR ANDREW M BRUCK	\$	50.00
MR & MRS ROBERT S BURKE	\$	50.00
DR JANE F BUTTERWORTH	\$	50.00
MR & MRS GEORGE O CALL	\$	50.00
MRS LORENE CARVIN	\$	50.00
MR & MRS JOSEPH F CATULLO	\$	50.00
MS MILDRED K CHANG	\$	50.00

MR SAM CIMINERO	\$	50.00
MR & MRS DAVID W CLINESS	\$	50.00
MR & MRS PAUL COLBY	\$	50.00
MR DAVID CONN	\$	50.00
MR & MRS RICHARD CORNELISON	\$	50.00
MR KENNETH DARNELL	\$	50.00
MR FRANK DELIO	\$	50.00
MAURA DE NUCCIO	\$	50.00
MRS SUSAN E DICKEN	\$	50.00
MR ALFRED DODD	\$	50.00
DR & MRS LESLIE DOMONKOS	\$	50.00
MR ALEX DOWNIE	\$	50.00
MR RONALD DRABISKY	\$	50.00
MR FRANK D DUNDEE	\$	50.00
MR & MRS JAMES L DUNLAP	\$	50.00
MR LOUIS EPSTEIN	\$	50.00
MR HERMAN FELDMAN	\$	50.00
MR ROBERT FISHER	\$	50.00
MR RICHARD J FITCH	\$	50.00
MR & MRS DAVID GENAWAY	\$	50.00
MS SHARON GENAWAY	\$	50.00
MR IRWIN GERTZOG	\$	50.00
MR GREG L GETT	\$	50.00
MS JUDY GIDNEY	\$	50.00
MR THAD HAGUE	\$	50.00
MS IRENE HALVERSTADT	\$	50.00

MR DWAIN HARRIS	\$	50.00
MR WILLIAM E HIMES	\$	50.00
MR ALAN HUTCHINSON	\$	50.00
MS ELLEN HYLAND	\$	50.00
MR & MRS PERC KELTY	\$	50.00
MR RICHARD KLIVANS	\$	50.00
MR HYMAN W KRITZER	\$	50.00
MR BENJAMIN KULPER	\$	50.00
MR WILLIAM R LEBARRON	\$	50.00
MR & MRS JOHN G LORIMER	\$	50.00
MR RAYMOND P MANLEY	\$	50.00
MR TOM MANOS	\$	50.00
PRODUCTIONS MARIC	\$	50.00
MARIC PRODUCTIONS	\$	50.00
MR FRED MARINUCCI	\$	50.00
MS CAROLYN J MAY	\$	50.00
FRANCES MAY	\$	50.00
MR & MRS ROBERT W MCCURDY	\$	50.00
MS BRENDA MCINTYRE	\$	50.00
MR & MRS WALTER E MIELCAREK	\$	50.00
MR DON MILLER	\$	50.00
MR JAMES D MILLER	\$	50.00
MR & MRS TOM MOCK	\$	50.00
MS MARILYN MOORE	\$	50.00
MR DAVID MORGAN	\$	50.00
MR & MRS JOHN MULLER	\$	50.00

MS JOE NELSON	\$	50.00
MR MICHAEL NELSON	\$	50.00
DR EUGENE O'BRIEN	\$	50.00
MR LANCE ORTENZIO	\$	50.00
DR & MRS STANLEY PALUMBO	\$	50.00
MR JOHN PARDEE	\$	50.00
MR DON PATTERSON	\$	50.00
MS MARY E PATTON	\$	50.00
MS DOROTHY A PHILLIPP	\$	50.00
MS LAURIE PHYTHON	\$	50.00
MR JOHN POGUE	\$	50.00
MR JOHN POLANSKI	\$	50.00
MS MILDRED POLITSKY	\$	50.00
MR & MRS MICHAEL RESEK	\$	50.00
MR PAUL W RIENERTH JR	\$	50.00
MR CHARLES RUMBERG	\$	50.00
MS DEBRA RUMBLE	\$	50.00
MR JOHN RUSSELL	\$	50.00
DR & MRS LOWELL SATRE	\$	50.00
MS HILDEGARD SCHNUTTGEN	\$	50.00
MR & MRS GARY SEXTON	\$	50.00
MR ALEX SHASHATY	\$	50.00
JUDY SHEPHERD	\$	50.00
MR TED SIGLOW	\$	50.00
MR WENDELL SLAUGHENHAUPT	\$	50.00
DR PETER C SOTUS	\$	50.00

MS CAROLYN STEGLICH	\$	50.00
MR JEROME STEPHENS	\$	50.00
MS MARY STOIA	\$	50.00
SADIA SUSAIN	\$	50.00
MS ESTHER SZAKACH	\$	50.00
MRS VIVIAN TAMARKIN	\$	50.00
MR ROBERT TAMBURRO	\$	50.00
MR ED THOMPSON	\$	50.00
MR & MRS DANIEL TIDRICK	\$	50.00
MR JOHN TOTTENHAM	\$	50.00
MRS ELIZABETH P VAN IDERSTINE	\$	50.00
MS SHERRY VERHOLEK	\$	50.00
MR FRANK VERTERANO	\$	50.00
MR & MRS DAVID WARDALE	\$	50.00
NORMA WATSON	\$	50.00
MRS RICHARD WICK	\$	50.00
MS CHRISTINE WILLIAMS	\$	50.00
MR & MRS DENNIS ZITELLO	\$	50.00
MR RICHARD G FOGO	\$	44.00
MS ETHEL EWING	\$	40.00
FRANK FARRAGHER	\$	40.00
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YOUNGSTOWN STATE UNIVERSITY
RESOLUTION FOR NEW APPOINTMENTS AND PROMOTIONS
AS OF JUNE 25, 1993

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL.</u>	<u>SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
ALLEN, Fran	Associate Professor	Accounting and Finance	01/03/94	\$ 33,887	09	Reappointment for 1995-96 contingent upon completion of Ph.D. by 01/04/95; as a minimum tenure requirement, must have at least two publications in Cabell's during probationary period or any journal approved by the Chair and Dean.
BOYD, Sherl J.	Assistant Professor	Mathematics	09/15/93	\$ 32,500	09	Appointment contingent upon completion of Ph.D. and submission of transcript showing same by 09/15/93; a minimum tenure requirement in scholarship contingent upon acceptance or publication of one refereed journal article during probationary period.
BROTHERS, Barbara	Dean	College of Arts & Sciences	07/01/93	\$ 83,000		Three-year contract.
BURRIS, Anita C.	Assistant Professor	Mathematics	09/15/93	\$ 32,500	09	Appointment contingent upon completion of Ph.D. and submission of transcript showing same by 09/15/93; a minimum tenure requirement of at least one refereed journal article published or accepted during probationary period.
CHANG, Guang-Hwa	Assistant Professor	Mathematics	09/15/93	\$ 34,000	09	Appointment contingent upon completion of Ph.D. and submission of transcript showing same by 09/15/93; a minimum tenure requirement, must have published or accepted at least one refereed journal article during probationary period.
GLUNT, Richard L.	Executive Director	Budget and Finance	06/01/93	\$ 75,017 (Base Salary)		Three-year contract.
KERR, Floyd	Assistant Basketball Coach	Intercollegiate Athletics	07/01/93	\$ 22,500 (12-Month Base: \$ 30,000)	12	Athletic coaching contracts run April 1 to March 31 of each year.
LAW, David B.	Associate Professor	Accounting and Finance	01/03/94	\$ 32,677	09	Reappointment for 1995-96 contingent upon completion of Ph.D. by 01/04/95; as a minimum tenure requirement, must have at least two publications in Cabell's during probationary period or any journal approved by the Chair and Dean.

YOUNGSTOWN STATE UNIVERSITY
RESOLUTION FOR NEW APPOINTMENTS AND PROMOTIONS
AS OF JUNE 25, 1993

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL.</u>	<u>SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
MEARS, G. L.	Executive Vice President	Finance and Administration	04/01/93	\$ 22,500 * (12-Month Base: \$ 90,000)		Three-year contract. *Fiscal year 92-93.
ORE, Janet Diane	Assistant Professor	History	09/15/93	\$ 32,000	09	Appointment contingent upon completion of Ph.D. and submission of transcript showing same by 09/15/93.
PETERS, Daniel J.	Basketball Coach	Intercollegiate Athletics	03/17/93	\$ 18,123 (12-Month Base: \$ 62,000)	12	
SABATINO, Charles A.	Director	Bookstore	06/01/93	\$ 53,083 (12-Month Base: \$ 49,000)	13	
SCACCHETTI, Diane A.	Coordinator of Transfer Evaluations	Admissions	05/01/93	(12-Month Base: \$ 34,985)	12	Transfer from Excluded P/A Staff to Included APAS P/A Staff with no change in Continuity of Employment status.
KASVINSKY, Peter	Dean	Graduate Studies	08/01/93	\$ 74,250 (12-Month Base: \$ 81,500)	12	Three-year contract.



**Attorney General
Lee Fisher**

February 26, 1993

OPINION NQ. 93-007

Mark E. Lyden, Chairperson
Board of Trustees
Youngstown State University
Youngstown, Ohio 44555-0001

Dear Chairperson Lyden:

You have requested an opinion on the following questions:

1. Where the [board of trustees] has held an annual election which resulted in electing a chairperson and a vice-chairperson and, subsequently, during the unexpired term of these officers, a vacancy in either office occurs, does O.R.C. 3356.02 prohibit filling such unexpired term by election ?
2. Does the mandate of O.R.C. 3356.02 to "annually elect...a chairman and vice-chairman" restrict and limit the [board of trustees] to no more than an annual election even if a vacancy is created in term ?

Your questions have arisen because the person elected to serve as chairperson has resigned from the board. For ease of discussion, your questions have been reformulated into the following single question: Does R.C. 3356.02 permit the board of trustees to conduct a second election within a year in order to replace the chairperson who resigned as a member of the board within the year he was elected to serve as chairperson?

Concerning the election of officers of the Youngstown State University board of trustees, R.C. 3356.02 states in pertinent part: "The board of trustees of Youngstown state university *shall annually elect* from their members a chairman and a vice-chairman; and they *may* also appoint a secretary of the board, a treasurer, and such other officers of the university as the interest of the university requires who may be members of the board." (Emphasis added.) R.C. 3356.02, thus, requires two things: first, that the board of trustees select its chairperson and vice-chairperson by means of election by the members of the board; and, second, that such persons are to serve one-year terms. See generally *Dorrian v. Scioto Conservancy District*, 27

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Mark B. Lyden, Chairperson

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Ohio St. 2d 102, 271 N.E.2d 834 (1971) (In statutory construction, the word "shall" is construed as mandatory unless there is a clear and unequivocal legislative intent to the contrary).

You question whether R.C. 3356.02 limits the board's authority to select a chairperson by allowing the board to make such selection only at the annual election required by R.C. 3356.02. The powers of university boards of trustees are interpreted broadly to facilitate the efficient operation of the university. As stated in *Wallga v. Board of Trustees*, 22 Ohio St. 3d 55, 57, 488 N.E.2d 850, 852 (1986): "Any action which is necessary for the proper maintenance and successful operation of a state university is authorized, *unless it is prohibited by statute.*" (Citation omitted; emphasis added.) Because the language of R.C. 3356.02 concerning the annual election of a chairperson is silent as to the procedure to be followed where the chairperson resigns from the board mid-term, that statute does not limit the power of the board of trustees to fill that position other than at the regular annual election. Thus, while R.C. 3356.02 requires the board to hold an annual election for the selection of a chairperson who is entitled to serve for a term of one year, it does not in any way preclude the selection of a chairperson in the event that the person who has been elected to that position is unable to complete his term.

Conclusion

Based on the foregoing, it is my opinion, and you are hereby advised that, where the chairperson of the board of trustees of Youngstown State University resigns as a member of the board during his term as chairperson, R.C. 3356.02 does not prohibit the board of trustees from conducting a second election within that year to select a new chairperson.

Respectfully,



LEE FISHER
Attorney General



YOUNGSTOWN STATE UNIVERSITY
BOARD OF TRUSTEES
COMMITTEES AND REPRESENTATIVES
1993-94

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Atty. George J. Limbert
Mr. Phillippe Sebastian (Student Trustee)

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Mr. Bruce R. Beeghly
Atty. Richard P. McLaughlin
Mr. Scott R. Schulick (Student Trustee)

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Mr. Bruce R. Beeghly, Chairperson
Atty. Richard P. McLaughlin
Mrs. Elizabeth C. DeLuca

BUILDING AND PROPERTY

Atty. Richard P. McLaughlin, Chairperson
Atty. Edward A. Flask
Mr. Martin J. O'Connell

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Atty. Richard P. McLaughlin
Mrs. Elizabeth C. DeLuca

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Mr. Bruce R. Beeghly

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Dr. Leslie H. Cochran
Mr. Richard L. Glunt

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Mrs. Eugenia C. Atkinson
Mr. James E. Colella

CUSHWA CENTER FOR INDUSTRIAL DEVELOPMENT

Mr. Mark E. Lyden

^bNORTHEASTERN OHIO UNIVERSITIES COLLEGE OF MEDICINE

Dr. Y. T. Chiu, Jr. - term expires 5/97
Dr. Michael Miladore - term expires 5/2001

INTER-UNIVERSITY COUNCIL

Mr. Mark E. Lyden

SKEGGS FOUNDATION

Atty. Richard P. McLaughlin

YSU - TECHNOLOGY DEVELOPMENT CORPORATION

Mr. Mark E. Lyden
Atty. Richard P. McLaughlin (Ex-Officio)

TRUSTEES FOR HIGHER EDUCATION

Atty. Richard P. McLaughlin

SCHERMER LECTURE COMMITTEE

Atty. George J. Limbert

ATHLETIC HALL OF FAME COMMITTEE

Atty. Richard P. McLaughlin
Mr. Martin J. O'Connell
Mr. Mark E. Lyden

NOMINATING

Mrs. Elizabeth C. DeLuca, Chairperson
Mr. Martin J. O'Connell
Mr. Bruce R. Beeghly

^a - Determined by State Statute

^b - Determined by Board of Trustees

Note: Article III. Board of Trustees Bylaws-Officers and Organization.
Section 9.A. Board Committees reads as follows: The Chairperson of the Board and the President of the University shall be ex-officio members of all Board committees. Whereas the Chairperson shall have power to vote, the President shall not have power to vote, unless otherwise provided by law.



Youngstown State University / Youngstown, Ohio 44555-0001

June 11, 1993

TO: Personnel Relations Committee
YSU Board of Trustees

FROM: Leslie H. Cochran
President

SUBJECT: Multi-Year Employment Contracts

Under Article III, Section 17.3 *Eligibility for Multi-Year Contracts*, of the Policies of the Board of Trustees, excluded Professional/Administrative staff with multi-year appointments are eligible for renewal of their contracts at the end of two years or three years.

The applicable section of the Board's policy statement on this subject, modified by the Board on January 17, 1992, is:

- "a. New professional administrative staff members hired from outside the University are not eligible for earned faculty rank or tenure except as provided in this section. Persons appointed as vice president, provost, associate or assistant vice president, academic dean, associate or assistant academic dean, and others as approved by the Board of Trustees, may receive three-year contracts of employment, renewable at two-year or three-year intervals, following performance evaluation and review. Full-time Head Athletic Coaches shall receive initial contracts of three-year duration, and thereafter, following performance review and evaluation, shall receive contracts with term length as determined by the Board of Trustees."

I bring to you four recommendations and request your approval.

1. Edward DiGregorio, Head Basketball Coach (Women's) — presently in the third year of a three-year appointment. He should either be offered a new multiple-year contract or notified that he will be on an annual contract. Mr. Malmisur recommends three years and I concur. (9-month contract)
2. Richard A. McEwing — Renewal of contract for period July 1, 1993 through June 30, 1995, as Assistant Dean, College of Education.
3. James J. Scanlon — Revise present appointment to a three-year contract beginning July 1, 1993 through June 30, 1996, to coincide with the University's fiscal year.
4. Charles V. Snyder — Revise present appointment to a three-year contract beginning July 1, 1993 through June 30, 1996, to coincide with the University's fiscal year.

Article I. Administration of University

Section 2. President

The President shall be the appointing authority for all personnel (i.e. make initial appointments, renewals, promotions, and dismissals) and may delegate such authority to the Provost for faculty, TO THE EXECUTIVE VICE PRESIDENT FOR PROFESSIONAL/ADMINISTRATIVE STAFF, AND to the Executive Director for ~~PERSONNEL SERVICES~~ HUMAN RESOURCES for classified civil service staff, to the ~~ASSOCIATE PROVOST~~ DEAN OF GRADUATE STUDIES for graduate assistants, and to the Director of Career Services or the Director of ~~Scholarships and~~ Financial Aid for students on hourly wage or task oriented assignments provided he/she informs the Board in writing of such acts of delegation. New appointments of principal administrative officers, as defined in Section I of this article, the ~~Associate Provost~~ and Dean of Graduate Studies, and of the deans of schools and colleges, shall be approved in advance by the Board of Trustees. All other appointments except classified civil service positions, hourly wage employees, graduate assistants, and limited-service faculty shall be reported to the Board for ratification at its next regular meeting.

EMERITUS RECOMMENDATIONS

<u>NAME</u>	<u>TITLE</u>
Donald R. Arnett	Professor Emeritus
Lorrayne Y. Baird-Lange	Professor Emeritus
David W. Cliness	Professor Emeritus
Irwin Cohen	Professor Emeritus
George B. Conner	Director Emeritus
Mary Lou DiMarco	Director Emeritus
Louise E. Mill	Professor Emeritus
Robert E. Hopkins	Professor Emeritus
Sally M. Hotchkiss	Dean Emeritus
Richard F. Huntley	Administrator Emeritus
Richard D. James	Professor Emeritus
Joseph Kirschner	Professor Emeritus
Stephen L. Kozarich	Professor Emeritus
Lawrence E. Looby	Vice President Emeritus
Richard Magner	Professor Emeritus
Walter S. Mayhall	Professor Emeritus
William Petrych	Professor Emeritus
Joan A. Philipp	Professor Emeritus
Wealthie B. Prince	Administrator Emeritus
David L. Quinby	Professor Emeritus
Sidney I. Roberts	Professor Emeritus
Hassan A. Ronaghy	Professor Emeritus
Sheila J. Routh	Administrator Emeritus
Hildegard K. Schnuttgen	Administrator Emeritus
Arthur G. Spiro	Professor Emeritus
Pierson R. Syring	Administrator Emeritus
Mary Place Thomas	Administrator Emeritus
Donald E. Vogel	Professor Emeritus
Peter W. Von Ostwalden	Professor Emeritus
Charles H. Whitman	Administrator Emeritus

Article III. Personnel

17.3 Eligibility for Multiple-Year Contracts

- a. New professional administrative staff members hired from outside the University are not eligible for earned faculty rank or tenure except as provided in this section. In lieu thereof, persons appointed as vice president, provost, associate or assistant provost and vice president, executive director, academic dean, associate or assistant academic dean, and others as approved by the Board of Trustees, may receive three-year contracts of employment, renewable at two-year or three-year intervals, following performance evaluation and review.
- b. The president, provost, vice presidents, associate and assistant provosts and vice presidents, deans, associate and assistant deans ~~MAY shall~~ be appointed with earned faculty rank appropriate to their experience and position, with tenure upon initial appointment, or designated as eligible for **EARNED FACULTY RANK AND** tenure upon reappointment after three years of service, as determined by the Board of Trustees. If appointment or reappointment is to be with tenure the academic department in which tenure is to reside and the cognizant dean shall receive a curriculum vitae of the person or persons being considered and shall be provided an opportunity to comment in writing on the compatibility of the appointment with the present or future needs of the department; however, the department shall not have the authority to veto a proposed appointment.
- c. Vice presidents, deans and assistant deans **WHO WERE APPOINTED TO THESE POSITIONS PRIOR TO JULY 1, 1992,** ~~whose multiple year contracts expire June 30, 1992, or June 30, 1993,~~ **MAY shall** be considered ~~prior to that date~~ for REappointment with earned rank and tenure in conformity with the procedure in 17.3.b.
- d. Full-time head athletic coaches shall receive initial contracts of three-year duration; thereafter, following performance evaluation by the Executive Director of Athletics and the President and review by the Board of Trustees or the Board's Athletic Committee, Head Athletic Coaches shall receive contracts with term length determined by the Board of Trustees. Assistant coaches shall receive contracts of up to one-year upon recommendation of the Head Coach and the Executive Director of Athletics and approval by the President.



Youngstown State University / Youngstown, Ohio 44555-0001

June 11, 1993

TO: Leslie H. Cochran
President

FROM: Shirley A. Carpenter *SAC*
Executive Director of Human Resources

SUBJECT: YSU-APAS Reopener

On Thursday evening, June 10, 1993, the University and YSU-APAS reached tentative agreement on the Reopener of Article 4, *Salaries*. The points agreed to are:

1. A three percent (3%) increase in the 1992-93 base salary retroactive to January 1, 1993.
2. A two point seventy-five percent (2.75%) increase in the 1992-93 adjusted base salary effective July 1, 1993.
3. Deletion of Pay Range 15 from the Salary Schedule.
4. The establishment of a \$30,000 pool for use in an equity study of positions in the bargaining unit, to be done in 1993-94.

The YSU-APAS Negotiation Team will present the terms of the tentative agreement to the membership on Monday, June 14, for ratification.

If you have any questions, please contact me.

cc: G. L. Mears
Tom Kane

TUITION

	1992-93	1993-94
Instructional Fee		
Part-time undergraduate, 1-11 credits	\$58 per credit	\$61 per credit
Full-Time undergraduate, 12-16 credits	688 per quarter	732 per quarter
Undergraduate credits in excess of 16 per quarter	58 per credit	61 per credit
Graduate students	65 per credit	69 per credit
General Fee		
Students registering for 1-11 credits	16 per credit	18 per credit
Students registering for 12 or more credits	192 per quarter	198 per quarter

NONRESIDENT TUITION SURCHARGE

Regional Service Area* -		
Students registering for 1-11 credits	50 per credit	53 per credit
Students registering for 12-16 credits	600 per quarter	636 per quarter
Students registering for more than 16 credits	50 per credit	53 per credit
Outside of Regional Service Area -		
Students registering for 1-11 credits	50 per credit	65 per credit
Students registering for 12-16 credits	600 per quarter	780 per quarter
Students registering for more than 16 credits	50 per credit	65 per credit

SPECIAL PURPOSE FEES, SERVICE CHARGES AND FINES

Performance Music Fee (plus tuition)	18 per credit	18 per credit
Undergraduate Application Fee**	25	25
Graduate Student Application Fee	30	30
Change of Registration Fee	8 per change	10 per change
Credit by Examination Fee	40 per course	40 per course
Graduation Fee	25	25
Tuition Installment Payment Plan application fee		21 per use
Tuition Installment late payment fee		14
Tuition Loan late payment fee		10
Proficiency Examination Fee	25 per course	25 per course
Transcript Fee	5 per copy	5 per copy
Student Locker Rental	10 acad. year	10 acad. year
Early Advising & Registration Fee	50	50
Laboratory / Materials Fee	20 per course	20 per course
Thesis Binding Charge	15	15
Health & Physical Education Locker & Towel Charge		
Student registered for H&PE Course	-0-	-0-
All others authorized use	25 per quarter	25 per quarter
Lock Replacement Charge	5	5
Towel Replacement Charge	5	5
Health & Physical Education Activity Charge: Set by and paid to independent vendor. Variable to cover cost in that course.		
Diploma Mailing Charge	8	8
(not assessed those attending commencement)		
Withdrawal Charge	25	25
Diploma Replacement Charge	30	30
Career Services Credentials Fee	5	5

Career Services Alumni Service Fee***	25 per year	25 per year
Career Planning Program Test Fee	25 per use	25 per use
I.D. Replacement Charge	10	10
I.D. Validation Sticker Replacement Charge	5	5
Late Registration Fee	40	40
Late Payment Fee	21	21
Returned Check or Credit Card Fee	20	20
Library Fines:		
(1) Overdue book: \$.10 per day to maximum of \$11, plus cost of book replacement including a \$10 processing charge.		
(2) Overdue reserve book: \$.55 per day to a maximum of \$11, plus cost of book replacement including a \$10 processing charge.		
(3) Unauthorized removal of closed reserve book: \$.55 per day to a maximum of \$11, plus cost of book replacement, including a \$10 processing charge, plus \$5.		
Child Development Laboratory Charge	25 per quarter	25 per quarter
Elementary Education Reading Specialist Charge	25 per quarter	25 per quarter
Early Childhood Practicum Charge	25 per quarter	25 per quarter
Quantity Foods Luncheon	5	5
Inoculation fee:		
Hepatitis series	125	125
Measles, Mumps, Rubella	25	25
Tetanus	2	2
Parking Permit Charge:		
per academic quarter	30 per quarter	30 per quarter
per day without permit	2	2
University Housing		
Room and Board per academic year:	3,555	3,675
payable \$1,225 per quarter, except that an extra \$200 is collected the first quarter of residency and the Spring Quarter is reduced by \$200. (If a resident does not stay through the Spring Quarter the \$200 is forfeited.)		
Residence Hall Security Deposit (paid first quarter)	50	50
Single Room Surcharge	200	200
Residence Hall Summer Session		
Room, per five-week session	250	300
Single Room Surcharge, per five-week session	50	100
Security Deposit	50	50
University Apartments (room only, per person per academic year)	2,220	2,400
Voluntary Board Plan (Students not rooming in University housing)		
Nineteen-meal Plan - per week	575 per quarter	615 per quarter
Fifteen-meal Plan - per week	505 per quarter	525 per quarter
Ten-meal Plan - per week	390 per quarter	405 per quarter
Five-meal Plan - per week	195 per quarter	220 per quarter
Intramural Team Deposit	10	10
Intramural Team Protest Charge	5	5
Nonstudent Library Card. Issued only to members of the YSU Alumni Association or "Friends of the Maag Library Association."		
Maag Library Carrel Key Charge	10	10
Parking Violations Fines:		
Class I - All violations except those in Class II	5	5
Class II		
(Fine doubled if not paid within 20 days of		

issuance of ticket.)

Class II - Parking in a Handicap Zone without proper permit. Parking at a No Parking sign, Tow Away Zone, Loading Zone, Official Use Only sign, Fire Lane or in the Campus Core area. 25

25

(Fine doubled if not paid within 20 days of issuance of ticket.)

- * The Youngstown State University Regional Service Area, for Non-resident Tuition Surcharge purposes, is defined as including the counties of Chautauqua, New York; Allegheny, Armstrong, Beaver, Butler, Clarion, Crawford, Erie, Fayette, Forest, Greene, Indiana, Jefferson, Lawrence, Mercer, Venango, Warren, Washington, and Westmoreland, Pennsylvania; and Brooke, Hancock, Marshall, and Ohio, West Virginia.
- ** Waived for former students who apply for readmission.
- *** Waived for members of the YSU Alumni Association.

Section 12. Acceptance of Gifts

Gifts to the University are welcome and often provide the "margin of excellence" which allows a program or even the entire institution to advance. Gifts may, however, be conditional upon some action by the University or there may be an implied obligation attached. For this reason, only the Board of Trustees may accept gifts to the University.

The President shall compile a list of gifts to the University for each meeting of the Board of Trustees, and present the list, accompanied by his recommendation, for action by the Board. Upon acceptance by the Board of Trustees, such gifts, shall become property of the University and their inventory, maintenance, and disposal comply with existing policies, rules and procedures. The President shall be responsible for notification of donors and establishment of procedures to implement this policy. He shall also establish a procedure for acceptance of books, periodicals, and similar items which shall be excluded from this policy.

It shall be the policy of the University that ~~in the absence of specific instructions to the contrary from the Donors who may be involved~~ whenever securities of any kind may be received by the University, the President and his designee THE EXECUTIVE DIRECTOR OF DEVELOPMENT shall in timely fashion cause such securities to be sold at market or for the best price obtainable AVAILABLE and shall cause the proceeds from such sale to be held or invested as a part of the unrestricted funds of the University to be used as the Board of Trustees may direct.

TO IMPLEMENT THE SALE OF SUCH SECURITIES, THE UNIVERSITY SHALL ESTABLISH A BROKERAGE ACCOUNT FOR THE PURPOSE OF FACILITATING THE SALE OF SUCH SECURITIES AND THE PRESIDENT AND EXECUTIVE DIRECTOR OF DEVELOPMENT SHALL HAVE THE AUTHORITY TO ACT ON BEHALF OF THE UNIVERSITY IN THE SALE OF SUCH SECURITIES.

YOUNGSTOWN STATE UNIVERSITY
 Analysis of Bids for Official Depository
 Annual Cost
 For the Period FY94 - FY96

	Bank One Youngstown, NA	Dollar Savings and Trust Company	Mahoning National Bank	Society Bank	Current Charges
SERVICES -----					
Interest Bearing Depository	\$12,275	\$0	\$9,800	\$23,535	\$7,140
Monthly Statements	1,700	900	0	840	0
ACH Transactions	3,100	0	0	2,500	0
Supplies	0	712	0	0	0
Other Charges	752	1,550	0	1,800	0
Safekeeping Account	16,200	29,100	14,000	0	14,400
Armored Car Service	3,000	3,696	2,400	3,696	3,000
	-----	-----	-----	-----	-----
Total	\$37,027	\$35,958	\$26,200	\$32,371	\$24,540
	-----	-----	-----	-----	-----
 Lock Box Option	 8,700	 7,500	 6,000	 7,500	 ---

Prepared by:
 Financial Services
 June 2, 1993

YOUNGSTOWN STATE UNIVERSITY
 Analysis of Bids for Credit Card Services*
 Annual Cost
 For the Period FY94 - FY96

	Bank One Youngstown, NA	Dollar Savings and Trust Company	Mahoning National Bank	Society Bank	Current Charges
Discount Fee Rates**	---	1.58% / 1.93%	1.59% / 1.95%	1.62% / 1.82%	1.65% / 1.80%
Discount Fee***		\$63,556	\$64,803	\$61,785	\$60,000
Rent 15 Verifones		3,850	3,780	3,600	3,600
Transaction/Misc Fees		1,066	316	614	0
Total	****	\$68,472	\$68,899	\$65,999	\$63,600

*Does not include fees associated with \$1,000,000 Discover charges
 **Card present/no card present
 ***Based on 3.5 million
 ****Incomplete Bid

Prepared by:
 Financial Services
 June 2, 1993

- (b) On all election ballots, with the exception of those for At-Large Senators, the names shall be listed in alphabetical order. On the ballots for At-Large Senators the ORDER OF NAMES SHALL BE DETERMINED BY THE DRAWING OF LOTS OF NOMINEES' NAMES BY THE COLLEGE'S ELECTION AND BALLOTING COMMITTEE REPRESENTATIVE.

~~1st year (1978-79) A B C D E F G H I J K L M N O P Q R S T U
V W X Y Z~~
~~2nd year (1979-80) E F G H I J K L M N O P Q R S T U V W X Y
Z A B C D~~
~~3rd year (1980-81) I J K L M N O P Q R S T U V W X Y Z A B C
D E F G H~~
~~4th year (1981-82) M N O P Q R S T U V W X Y Z A B C D E F G
H I J K L~~
~~5th year (1982-83) R S T U V W X Y Z A B C D E F G H I J K L
M N O P Q~~
~~6th year (1983-84) V W X Y Z A B C D E F G H I J K L M N O P
Q R S T U~~
~~7th year (1984-85) A B C D E F G H I J K L M N O P Q R S T U
V W X Y Z~~
~~8th year (1985-86) repeat of the above sequence~~

- (c) All ballots shall include a statement about the maximum number for which to vote, which shall be the number to be elected and instructions for returning the ballot. For those ballots where a normal alphabetical order is not used, the ordering system used shall be identified. Ballots shall be distributed, collected, and counted in such a manner as to protect the privacy of the vote.
- (d) The Elections and Balloting Committee shall make public the results of all elections and balloting under its jurisdiction by a memo to the appropriate electorate and by its report to the Senate. A complete record of the results of the election, signed by the tellers, shall be retained for the duration of the longest term of office being contested and for a period of one year in any balloting not involving an election. The Elections and Balloting Committee will also retain the original ballots for a period of thirty days after any results are announced in the Academic Senate. The ballots may be inspected by an interested member of the University community and such inspection will be supervised by a member of the Elections and Balloting Committee.

Section 4. Balloting Disputes

All balloting disputes shall be resolved by the Elections and Balloting Committee and its determinations shall be final.

Section 5. Ties

All ties shall be resolved by the tellers by drawing lots. This shall be noted in their report. Run-off elections shall only be conducted for the position of Senate Chair, as described in Bylaw 4, Section 1 (c).

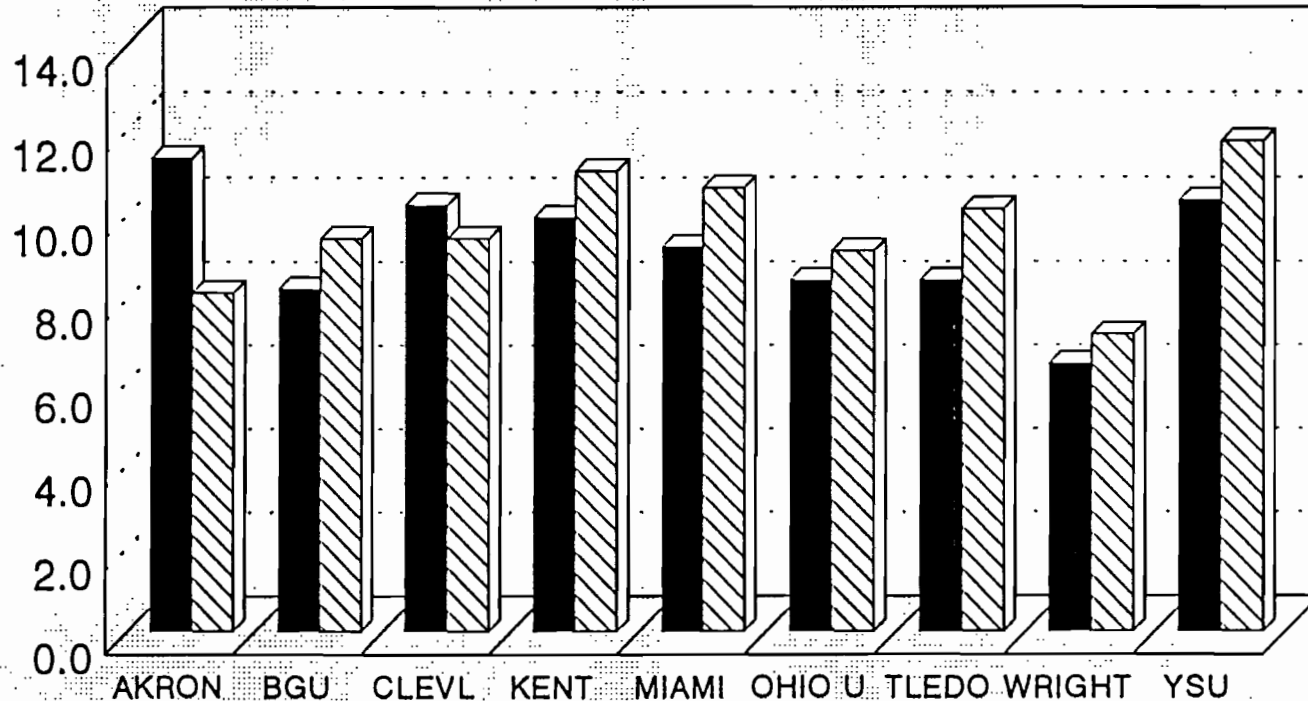
Section 6. Reporting Results of Elections and Balloting

The Elections and Balloting Committee shall make public the results

OBOR Faculty Load Analysis, Selected Ranks, Fall 1990

Peer Ohio Institutions

Cr. Hrs. Assigned represents the total course credit value of all instruction for which the faculty member is responsible, excluding thesis supervision and individual study courses. Wkly Contact Hrs. represents the total number of regularly scheduled class periods during which the faculty member meets students. This may or may not include irregularly scheduled independent study or research.



Cr. Hrs. ASSIGNED	11.3	8.2	10.2	9.9	9.2	8.4	8.4	6.4	10.3
Wkly Contact Hrs.	8.1	9.4	9.4	11.0	10.6	9.1	10.1	7.1	11.7

Cr. Hrs. ASSIGNED
 Wkly Contact Hrs.



Youngstown State University / Youngstown, Ohio 44555-3130
Office of the Executive Vice President
(216) 742-3130

June 4, 1993

MEMORANDUM

TO: Leslie H. Cochran,
President

FROM: *GLM*
G. L. Mears,
Executive Vice President

SUBJECT: Administrative Budget Reductions

This memo is a follow-up on your request for a budget analysis of the administrative costs for FY 1991-92 as compared to FY 1993-94. I have made two basic comparisons.

First, I analyzed the amounts budgeted for salaries for upper level administrative staff. I have reviewed the salaries for Vice Presidents, Executive Directors, Bursar and Associate Bursar for the years FY 1991-92 and as projected for FY 1993-94. This includes the reinstatement of the Executive Vice President position. Also the midyear salary adjustments for three Executive Directors were taken into account. A total of fifteen positions were included in the review. The results indicate that the administrative costs for 1993-94 will be \$123,840 less than was budgeted in 1991-92. This represents over a 13% reduction in upper-level administrative salary costs.

Second, I compared the level of reduction in the administrative costs for full-time professional administrators and classified personnel. In this case the budgeted compensation amount for FY 1993-94 is \$156,946 less than it was in FY 1991-92. The cost savings in this area was over 1%. When combined, the total administrative reduction was \$280,786.

GLM:rd



June 14, 1993

Youngstown State University / Youngstown, Ohio 44555-0001

TO: Leslie H. Cochran, President

FR: Charles McBriarty, ^{AMMS} Vice President for Student Affairs

RE: Enrollment Efforts

A wide variety of activities have been initiated to increase the applicant pool and to encourage increasing numbers of that pool to enroll in classes this fall. A summary of the activities undertaken by the Office of New Student Relations and the Office of Admissions follows.

NEW STUDENT RELATIONS.

This Office has primary responsibility for the recruitment of new undergraduates. Throughout the course of the winter and spring quarters a wide range of activities were undertaken.

Programs

"Each One, Reach One"	Adult Learner Seminar
Penguin Sampler Day	Penguin Exploration Day
City Schools Lunch & Student Panel*	Farrell H. S. Transition Day*
Wintersville H.S. College Day	YSU College Night
East H.S. Senior Workshop*	*YSU Resident Student Recruitment**
Presentations of awards and scholarships at H.S. honors events throughout region	

Contacts and Programs in Community

Warren YWCA Displaced Homemakers*	Black Ministers Coalition*
Sharon Steel Fair*	Austintown Falcon Fair
Youngstown-Warren Chamber Expo	Area Realtors Council*
Display Booth at Southern Park Mall	Display Booth at Eastwood Mall
Displays at all area Public Libraries*	Robinson Memorial Hospital Fair*
Volunteer tutor training for Youngstown Board of Education	
ACT prep course to Ursuline and Rayen seniors	

Community College Visits

C C of Beaver County	Lakeland C C
Cuyahoga C C	C C of Allegheny County
Jefferson Technical College	Kent State - Trumbull

Mailings

Follow-up to H.S. seniors who had forwarded ACT scores but not applied
All minority students in five counties who applied or sent ACT scores*
Letters to students whose achievements recorded in *Vindicator* or *Tribune**
Joint mailing with Admissions to Hispanic H.S. honor students in 5 state area*
International student
Allegheny County high school counselors*
CC Allegheny County counselors and deans*

All H.S. in new "service area"
Engineering prospects
Joint mailing with Admissions to selected Community Colleges

Staff Follow-up

Coordinators regularly follow-up by phone or mail with prospects

Repeat contacts made with schools in Mahoning, Trumbull, Columbiana, Mercer, Lawrence, Beaver, Ashtabula, Geauga, Lake, Portage and Stark.

Contact established with Engineering prospects

New Alice Powers Memorial Scholarship announced to area high schools*

ADMISSIONS.

This Office has primary responsibility for the processing of applications, generation of letters of acceptance, and recruitment of transfer students. The following activities have focused on enhancing fall enrollment:

Early in the winter quarter the need for supplementary staff to process an increased volume of applications was addressed with the addition of two part-time staff.

A letter to former students in good standing is to be sent notifying them of the fee waiver and encouraging re-enrollment this fall. Accompanying the letter will be a transcript, and a data reply card.*

Throughout the course of the winter and spring quarters approximately 20 community colleges and branch campuses have been visited by enrollment services staff and members of the faculty.*

Student newspapers in 23 area community colleges and branch campuses were contacted to run an ad encouraging enrollment at YSU.*

Area community colleges and branch campuses have been asked to provide graduation lists. Those received have been sent individual letters encouraging enrollment and describing the new Community College Scholarship.*

An articulation agreement has been drafted to facilitate the transfer of students from several Community Colleges and branch campuses.

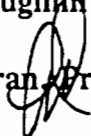
A dual admissions agreement has been developed and will be finalized with KSU-Trumbull on July 2, 1993. Similar agreements are being explored with other branches and several community colleges.*

*New for 1992-93



Youngstown State University / Youngstown, Ohio 44555-0001

MEMO TO: Intercollegiate Athletic Committee Board of Trustees Members Flask, Limbert, McLaughlin and Lyden

FROM: Leslie H. Cochran,  President

SUBJECT: Knight Commission Progress Report

DATE: June 8, 1993

The purpose of this memo is to update you on the progress made during the past several months regarding the implementation of the recommendations of the Knight Commission. As you will recall, Board action last fall required that specific action be taken in four primary areas-- presidential control, academic integrity, financial integrity, and program certification. I want to report briefly on the steps that have been taken in each area.

Presidential Control. During the year, we have taken those steps necessary to totally integrate the intercollegiate athletic program into the regular operational processes. Some of the changes were real, while others involved only changes in perception. The flow of internal communications, the role of the Penguin Club, and campus budgetary process have all been modified. In the budget development process this year, athletics submitted its budget requests like all other campus units. With the beginning of the new fiscal year in July, the modifications will be implemented on how Penguin Club funds are handled. Essentially, Penguin Club revenues (beyond expenses) will be deposited in the Intercollegiate Athletics Scholarship account. The first obligation in the use of these funds is for athletic scholarships. It is hoped that over the next three or four years, the full costs of the athletic scholarship program will be paid from sources outside the University. We are taking our first major step in this direction in the fiscal year starting July 1.

Academic Integrity. As you have seen during the year, our student athletes continue to graduate at a rate that exceeds the overall campus graduate rate. We also surpass the national average for Division I institutions. Attached is a report entitled "Eligibility: Academic and General Requirements." The report is the result of a year-long effort headed by Pauline Saternow and the athletic eligibility committee. Essentially, the report translates all NCAA academic standards into operational procedures at YSU. The academic requirements for student athletes equal or exceed all NCAA regulations. The Athletic Committee does not need to approve these standards, but you may want to ENDORSE the report to demonstrate your support for maintaining high academic standards.

Program Certification. During the year, YSU participated with the Mid-Continent Conference in conducting an internal review of the operational policies and procedures affecting the intercollegiate athletic program. Basically, this review by an outside consultant was like a pre-accreditation site visit. The suggestions are totally non-binding but are designed to guide the institution in moving toward the fulfillment of all certification standards. Attached is a copy of the report and a proposed plan of action. Again, the Committee does not need to approve the plan. Committee action to ENDORSE the plan of action would demonstrate support of our efforts to enhance and strengthen internal operating procedures.

Financial Integrity. As mentioned earlier, the budgetary procedures have already been modified so the Penguin Club and other outside revenue can be dedicated to the support of the intercollegiate athletic scholarship program. The next step in this process is to start the process of reducing the level of University support in the athletic scholarship program. This phase out plan is projected to be completed over the next three or four years. Next year the level of University support will be reduced by \$75,000, and then \$85,000 and \$90,000 over the following two years. We had discussed a five-year phase out, but Joe has developed an ambitious plan to try to accomplish it in three years. It's optimistic, but I think doable!

On February 26, I asked Joe Malmisur to prepare a Strategic Financial Plan. The plan of action above is based upon a twenty-page revenue enhancement plan detailed by Joe and his budgetary team (Morrison, O'Connell, and Tressel). The planned budget calls for an increase in promotion revenue from \$805,000 this year to \$900,000 and an increase of \$100,000 from the Penguin Club. While this is an aggressive plan, but revenue this year was \$55,000 above the projected \$750,000 with approximately \$60,000 in Penguin Club funds being spent on other projects. We are confident that having the Club focus on scholarship support will stimulate added activity. The critical number in this process is the level of University support. The anticipated scholarship costs represent a maximum amount so any time a full scholarship is not used, the level of support can be reduced.

INTERCOLLEGIATE ATHLETICS COSTS SHIFTING PLAN OF ACTION

<u>Sources of Income</u>	<u>Planned 1992-93</u>	<u>Planned 1993-94</u>	<u>Projected 1994-95</u>	<u>Projected 1995-96</u>
Tickets & Concessions & Donations	\$ 750,000	\$1,000,000	\$1,144,000	\$1,296,000
University Support	250,000	175,000	90,000	-0-
Anticipated Scholarship Costs	1,029,000	1,175,000	1,234,000*	1,296,000*

*Assumes a projected 5% growth in scholarship costs.

Intercollegiate Athletic Committee

June 8, 1993

Page Three

The plan builds upon the strong foundation developed in recent years. It suggests, too, that significant changes will continue to be made in the future. No Committee action is required for this item. You may want to commend the intercollegiate athletic program for their \$75,000 planned reduction in University support. I am sure, too, that you will be interested in their final report next year.

msb

Enclosures

c: J. Malmisur

Business Day

The New York Times

THU

Technology Outreach in Ohio

An Education Model: For Federal Program

By JOHN HOLUSHA

Special in The New York Times

YOUNGSTOWN, Ohio — This city in the heart of the Mahoning Valley may be better known for defunct steel mills than high technology and international competitiveness. But Youngstown is home to a technology outreach office that may be the prototype for a nationwide system. If the Clinton Administration's technology policy proceeds as planned.

The Technology Development Corporation is a strange beast, organizationally. Legally, it is part of Youngstown State University and is in a Victorian-era house on its campus. But it is also one of five outreach offices across the state sponsored by the Great Lakes Manufacturing Technology Center in Cleveland. The other four are in Akron, Canton, Elyria and Toledo.

Officials in the outreach office, which receives funds from a variety of Federal, state and private sources, have been actively coaching a group of 10 small and midsize manufacturing companies on such matters as making sure their products will meet the European Community's stringent new quality standards.

Thinking Globally, Acting Locally

And so it came to be that Henry E. Bertolini Jr. has been spending roughly equal amounts of time lately thinking about his Youngstown company's aluminum extrusion business and about the intricacies of an arcane-sounding set of international quality-control specifications known as ISO 9000. So far, only a few hundred American companies — most of them corporate giants like Du Pont and Union Carbide — have been certified as meeting the standards.

But working with the outreach office has persuaded Mr. Bertolini, his colleagues at General Extrusions and indeed much of the Youngstown manufacturing community that the future lies in being globally competitive.

"We did not have a quality system in place that would make us a pre-



Harney Tavel for The New York Times

The Great Lakes Manufacturing Technology Center assists small manufacturing businesses in Ohio to learn and use the latest industry technology. Amitava Sen, rear, talked to Kenneth Lyons at a Cleveland training factory, where they are both associate engineers.

Mr. Bertolini, who is engineering manager for General Extrusions, a company that uses computer-controlled heavy machinery to squeeze thick, heat-softened aluminum bars into shaped parts. "We are going to use the ISO 9000 standards as the vehicle to build that system."

The principal agent of change was Michael J. Coast, a technology transfer specialist with the four-person, nonprofit Technology Development Corporation. "We looked at plants around here and found that most of

written procedures," Mr. Coast said. "So we held meetings to explain what ISO is and why they need it."

The ISO standards, originally devised to promote trade within Europe, are a set of rules governing such things as quality standards and management procedures. ISO certification is a sort of Good Housekeeping Seal of Approval for manufacturers. In Youngstown, representatives of the 10 companies meet twice a month

Continued From First Business Page

for workshops on how to interpret the standards and write the manuals and procedures that will be audited by the outside examiners that can confer ISO certification.

"I can draw on the expertise of the other companies and T.D.C.," Mr. Bertolini said. "They help keep us on track, which is useful because it is easy to get sidetracked on this kind of thing."

Technical Assistance

The Great Lakes Manufacturing Technology Center receives Federal support through the National Institute of Standards and Technology, or NIST. The Cleveland center employs more than 60 people who operate a technology demonstration facility, where executives can test computers, software and advanced machinery before deciding what to buy.

The center also operates a teaching factory on the campus of Cleveland State University, where the next generation of manufacturing managers is being trained by making real products. And the center offers a variety of consulting services, like the outreach program in Youngstown.

Though Great Lakes is one of seven similar, federally financed regional centers around the nation, it is by most accounts the most fully developed. And NIST officials consider it a model of what the Clinton Administration's technology program should be doing throughout the country. The other regional centers are in Albany; Columbia, S.C.; Ann Arbor, Mich.; Overland Park, Kan.; Torrance, Calif. and Minneapolis.

Program Poised for Expansion

Institutionally, NIST has a lot riding on the program's success. Currently, the agency has a budget of just \$18 million a year for its seven centers. But the Administration is backing legislation that would earmark \$186 million in the next fiscal year for such manufacturing technological assistance. Beyond that money, NIST is also hoping to administer another \$100 million or so in Defense Department funds intended to help military contractors convert their operations to civilian products.

The House of Representatives passed legislation on May 19 authorizing the NIST spending as part of a two-year, \$1.5 billion effort to improve the competitiveness of American companies. Action by the Senate is expected this summer.

If passed by Congress, the spending for technological assistance would begin to help American manufacturers match their competitors in Japan and Europe, where help from the Government is a way of life. According to Philip Shapira, an associate professor at the Georgia Institute of Technology who has studied technology programs, the Japanese spend about \$745 million annually supporting 170 public technology centers.

While the United States has ex-

What it takes in Youngstown to compete globally.

celled in developing new technology, he said, "U.S. companies have been rather less successful in applying and commercializing those technologies."

Philip Nanzetta, a mathematician who heads NIST's efforts to assist manufacturers, said a fully developed nationwide system would include about 30 large manufacturing technology centers, like the one in Cleveland, and about 100 outreach centers, like the one in Youngstown.

"I think it can be done over a four-year period," he said. "We can open four to six M.T.C.'s a year and 20 to 25 outreach centers."

A Decade of State Study

This vision for a national network, to systematically transfer such expertise as the ISO quality standards and other technology and management methods to small and medium-size manufacturers comes after a decade of study and experimentation, largely at the state level. In the early 1980's, as it became clear that American manufacturers were losing to overseas competitors because of higher costs and lower-quality products and services, states like Ohio, Pennsylvania and Michigan established assistance programs.

In general, the approach was to tap the technical expertise available at state universities and community colleges and find a way to apply it to smaller companies lacking the time or money to send people back to school or hire private consultants. Great Lakes was supported by Ohio's Thomas Edison technology-assistance program and private financing before adding NIST support in 1989.

Because of this local orientation,

each center has adapted to the economy of its area, rather than impose a uniform model. Youngstown, finding life after steel mills, now lays claim to being the aluminum extrusion capital of the country. Thus the outreach office here has formed an organization of extrusion companies and the tool and die makers that are their parts suppliers.

The goal is to meet manufacturing challenges they face in common, such as predicting how dies will perform. The center has also hired an engineer, Yean-Jenq Huang, to build a computer model of what actually happens in an extrusion press.

This approach can have a big payoff, Mr. Coast said. For example, General Extrusions was making a part by ramming aluminum through a die at 24 inches a minute, which experience had told the company was about the right speed. But after Dr. Huang ran some calculations through his computer model, company officials realized they could increase the feed rate to 48 inches a minute, doubling the machine's capacity.

"That is what we are here to do — take current technology and transfer it to the people who need it," Mr. Coast said. "It is no good sitting there. We have to get it out on the shop floor."

Mr. Nanzetta said the system in Ohio — a manufacturing technology center in a major city, with satellite outreach offices in smaller cities and towns — was the model NIST would develop throughout the nation. NIST hopes eventually to link all of the regional and satellite centers over the proposed national data highway of optical fibers that is also part of the Administration's technology vision.

Mr. Nanzetta also said that the Government's national laboratories, traditionally the province of the Defense and Energy Departments, would be pulled into the system, so equipment and technology developed for military purposes could be made available for the civilian economy.



YOUNGSTOWN STATE UNIVERSITY BOARD OF TRUSTEES.
UNIVERSITY DEVELOPMENT
GIFT LIST
FOR THE PERIOD MARCH 20, 1993 TO JUNE 25, 1993

<u>DESCRIPTION</u>	<u>NUMBER OF GIFTS</u>	<u>TOTAL</u>
CASH	135	\$52,219
PLEDGES	1	300
NON-CASH GIFTS	5	3,209
TOTAL	141	\$55,728

RANKING OF CASH GIFTS:

	<u>NUMBER RECEIVED</u>	<u>TOTAL</u>
\$5,000+	2	\$21,830
\$1,000 - \$4,999	9	17,525
\$500 - \$999	9	4,875
Below \$500	115	7,989
TOTAL	135	\$52,219

CONTRIBUTIONS BY RANK

CONTRIBUTOR -----	AM'T AND/OR DESCRIPTION -----	PURPOSE OR RESTRICTION -----
Alice Powers Trust	\$15,000	SCOPE Program
Anne K. Christman Charitable Fund	6,830	Capital Improvements
Youngstown Rotary	4,500	YSU Scholarship Fund
Margaret Marinelli-Sadler	3,500	Bernadine Marinelli Scholarship Endowment
Commercial Intertech	2,000	Model UN Int'l. Conference
Dow Chemical USA	2,000	Scholarships to College of Business
GE Foundation (Silvia Glass, William Martin, Wayne Roth, Thomas Stanton)	1,400	Education \$1,000; Emergency Fund \$200; Unrestricted \$100; College of Business \$100\ Matching Gift
Exxon Education Foundation (Dr. Stephen Kurowsky)	1,125	Chemistry \$750; Emergency Fund \$375\Matching Gift
Ohio Society of CPAs Educational Foundation	1,000	Accounting & Finance
Dr. George E. Sutton	1,000	College of Engineering
U.S. Can Company	1,000	Unrestricted
Dr. Craig Soltis	800	EMT Equipment/Research Fund
Deloitte & Touche (Aukerman, Burton, Coviello, Kozarich, Raupach, Volarich, Wiant, Hatch)	575	Deloitte & Touche Scholarship Fund \$500; Accounting & Finance \$75\Matching Gift
R. Thornton Beeghly	500	Unrestricted
Thomas M. Fabek	500	Lenora & Jack Reel Endowment/ Matching Gift
Jean McKenna	500	John McKenna Scholarship
Dr. Earnest Perry	500	Med-Ahead Program

MEMO TO: PATTY DAVIS MARTIN,
Secretary to the President

COPY TO: DR. LESLIE H. COCHRAN, President

FROM: FRANKLIN S. BENNETT, JR. *FB*
Secretary to the Board of
Trustees

DATE: September 17, 1993

RE: Insertions for original Minutes
of Regular Board of Trustees
Meeting of June 25, 1993

Enclosed for insertion in the
official Minutes of the Board of Trustees of Youngstown State
University which are maintained in the President's office are the
following:

	<u>Pages</u>
I. Ribbon copy of Minutes of Regular Meet- ing of Board of Trustees held June 25, 1993, which were approved, signed and attested at today's meeting. These should be followed by:	22

EXHIBITS:

A - Resolution Accepting Gifts	(YR 1993-47)
B - Resolution to Ratify Faculty/Staff Appointments	(YR 1993-48)
C - Resolution to Amend the Policies of the Board of Youngstown State University	(YR 1993-49)
D - Resolution to Confer Emeritus Status	(YR 1993-50)
E - Resolution Concerning Terms and Conditions of employment for Certain Professional/ Administrative Positions	(YR 1993-51)
F - Resolution Concerning Tuition and Other Student Fees and Charges	(YR 1993-54)
G - Resolution to Authorize the Disposition of Gifts of Stock and to Establish a Brokerage Account	(YR 1993-55)
H - Resolution Ratifying Changes in the Bylaws of the University Academic Senate	(YR 1993-57)

1. Copy of Secretary's Memo of September 15, 1993 forwarding copy of Minutes of June 25, 1993 meeting to Nine Trustees, the President, and two Student Trustees.
2. Copy of Secretary's Notice to Trustees dated May 28, 1993 with Certificate as to mailing thereof to Nine Trustees, the President, the Presidents of YSU-OEA and YSU-ACE, the Alumni Director, Legal Counsel and two Student Trustees.
3. Copies of Secretary's memo and letters of September 17, 1993 to the University Librarian, to the Presidents of YSU-OEA, YSU-ACE and YSU-APAS, and to the Alumni Director forwarding copies of the June 25, 1993 Board Minutes.

MEMORANDUM OF TRANSMITTAL

TO: MEMBERS OF THE BOARD OF TRUSTEES OF YOUNGSTOWN STATE
UNIVERSITY, AND DR. LESLIE H. COCHRAN, PRESIDENT

FROM: FRANKLIN S. BENNETT, JR., SECRETARY TO THE BOARD *FBK*

DATE: SEPTEMBER 15, 1993

RE: MINUTES OF MEETINGS

- A. REGULAR MEETING OF THE BOARD OF TRUSTEES -
June 25, 1993;
- B. EXECUTIVE COMMITTEE - September 8, 1993;
- C. BUDGET AND FINANCE - September 13, 1993; and
- D. PERSONNEL RELATIONS - September 13, 1993.

Enclosed are draft minutes for the above-described meetings of the Board of Trustees of Youngstown State University and its committees. Please review these minutes noting any questions or corrections you might have. Please contact the Secretary with any corrections to these minutes.



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

May 28, 1993

TO THE TRUSTEES OF
YOUNGSTOWN STATE UNIVERSITY

This notice is to advise that the next regular meeting of the Board of Trustees will be held at 3:00 p.m. on Friday, June 25, 1993 in the Board Room in Tod Administration Building.

Copies of the Agenda for the meeting will be furnished by the President's office.

Very truly yours,


Secretary to the Board
of Trustees

FBJ:jlc

Copies of the above notice were mailed on May 28, 1993 to each of the nine Trustees and to the President, as listed on the reverse side of this page, and a copy was also mailed on this date to each of the seven others listed on the reverse side of this page.


Secretary to the Board of Trustees

TRUSTEES AND THE PRESIDENT

Mrs. Eugenia Atkinson
Youngstown Metropolitan Housing Authority
131 W. Boardman Street
Youngstown, Ohio 44503

Mr. Bruce R. Beeghly, President
Altronic, Inc.
712 Trumbull Avenue
Girard, Ohio 44420

Y.T. Chiu, Jr., M.D.
3768 Boardman-Canfield Road
Canfield, Ohio 44406

Mrs. Elizabeth C. DeLuca
2968 Heatherbrae Drive
Poland, Ohio 44514

Attorney Edward A. Flask
DiBlasio, Flask & Associates
11 Overhill Road
Youngstown, Ohio 44512

Attorney George Limbert
Harrington, Huxley, Smith, Mitchell & Reed
1200 Mahoning Bank Building
Youngstown, Ohio 44503

Mr. Mark E. Lyden, Vice President
and Secretary
The Lyden Company
3711 LeHarps Road
P.O. Box 1854
Youngstown, Ohio 44501

Attorney Richard P. McLaughlin
McLaughlin, McNally & Carlin
City Centre One Building

Mr. Martin J. O'Connell
Regional Liaison for Attorney
General Lee Fisher
317 E. Kline Street
Girard, Ohio 44420

Dr. Leslie H. Cochran, President
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dr. John B. Russo, President YSU-OEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Attorney Alan R. Kretzer
Legal Counsel
504 Stambaugh Building
Youngstown, Ohio 44503

Ms. Lori A. Factor
Executive Director YSU Alumni Assoc.
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Ms. Jean Ann Gove
President, YSU-ACE
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Ms. Geneva Mann, President
Assoc. of Professional & Admn. Staff
Youngstown State University
410 Wick Avenue
Youngstown Ohio 44555

Mr. Phillippe Sebastian
Kilcawley House, Room 610
Youngstown State University
Youngstown, Ohio 44555

Mr. Scott Schulick
344 South Schenley Avenue
Younstwon, Ohio 44509-3003

MEMO TO: DR. DAVID A. GENAWAY, Librarian

FROM: FRANKLIN S. BENNETT, JR., ~~ASB~~
Secretary to the Board of
Trustees

DATE: SEPTEMBER 17, 1993

RE: Minutes of Regular Meeting of
the Board of Trustees held on
June 25, 1993

I am enclosing a xerox copy of
the original Minutes of the Board of Trustees meetings referred to
above.

The original Minutes were
approved, signed and attested at today's meeting of the Board of
Trustees.

F.B.J., Jr.

xc: Dr. Leslie H. Cochran, President
Dr. James J. Scanlon, Provost
Mr. Mark E. Lyden, Chairperson



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

September 17, 1993

Dr. John B. Russo
President YSU-OEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Dr. Russo:

Enclosed for your records find a copy of the Minutes of the regular meeting of the Board of Trustees held June 25, 1993.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairperson and attested.

Very truly yours,

A handwritten signature in cursive script, reading "Franklin Bennett, Jr.".

Secretary to the Board of Trustees

FBJ:jlc

Enclosures

Copy to: Dr. Leslie H. Cochran, President
Ms. Shirley A. Carpenter
Executive Director of Personnel



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

September 17, 1993

Ms. Mary Jo Repasky
President YSU-ACE
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Ms. Repasky:

Enclosed for your records find a copy of the Minutes of the regular meeting of the Board of Trustees held June 25, 1993.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairperson and attested.

Very truly yours,


Secretary to the Board of Trustees

FBJ:jlc

Enclosures

Copy to: Dr. Leslie H. Cochran, President
Ms. Shirley A. Carpenter
Executive Director of Personnel



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

September 17, 1993

Ms. Geneva Mann, President
Assoc. of Professional & Admn. Staff
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Ms. Mann:

Enclosed for your records find a copy of the minutes of the regular meeting of the Board of Trustees held June 25, 1993.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairperson and attested.

Very truly yours,

Franklin S. Barnett
Secretary to the Board of Trustees

FBJ:jlc

Enclosures

Copy to: Dr. Leslie H. Cochran, President
Ms. Shirley A. Carpenter
Executive Director of Personnel



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

September 17, 1993

Ms. Lori A. Factor, Executive
Director YSU Alumni Association
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Ms. Factor:

Enclosed for your records find a copy of the Minutes of the regular meeting of the Board of Trustees held June 25, 1993.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairperson and attested.

Very truly yours,

Secretary to the Board of Trustees

FBJ:jlc

Enclosures

Copy to: Dr. Leslie H. Cochran, President