HOW TO USE THIS BULLETIN

This bulletin is a handbook of information about the Youngstown University, its objectives, its regulations, its opportunities. Freshmen use it as one of their textbooks for the Orientation course. In it are sections on the College of Arts and Sciences, the School of Business Administration (including the Secretarial School), the School of Education, the William Rayen School of Engineering, and the Dana School of Music.

The student should make himself familiar with the sections on Admission, General Requirements for Graduation, General Regulations, Fees and Expenses, and the Courses of Instruction in the school in which he enrolls. He should understand the course numbering system used, and he should know the use of the various terms and abbreviations employed in describing the courses. The student who has a definite vocational goal should consult the curriculum outlined for his field.

Some students will be especially interested in certain sections, such as those on Scholarships, Placement Services, R. O. T. C., and Student Activities.

Every entering student is entitled to one copy of this bulletin; he should retain it until he graduates since it is a guide to graduation requirements which later changes normally will not supersede.

For page references, consult the Table of Contents on page 2 and the Index.

The Youngstown University Bulletin

CATALOG
Issue

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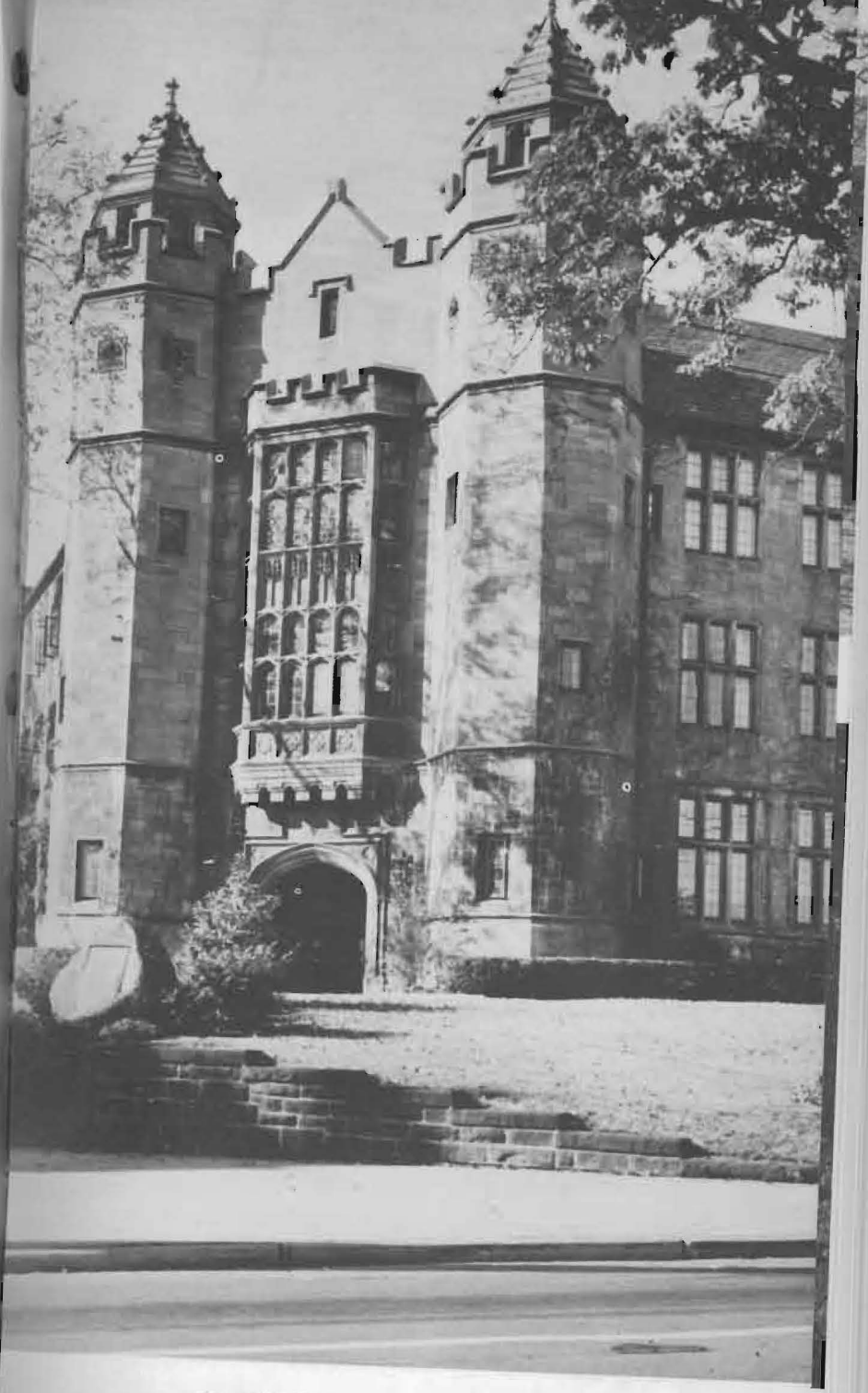
Youngstown, Ohio



THE MAIN BUILDING

PEOPLES BANK SAVINGS
PEOPLES BANK

THE

YOUNGSTOWN UNIVERSITY

BULLETIN

CATALOG

ISSUE

1962-1963

THE SCIENCE BUILDING

THE LIBRARY AND JOHN TOD HALL

EAST HALL

THE WILLIAM RAYEN SCHOOL OF ENGINEERING

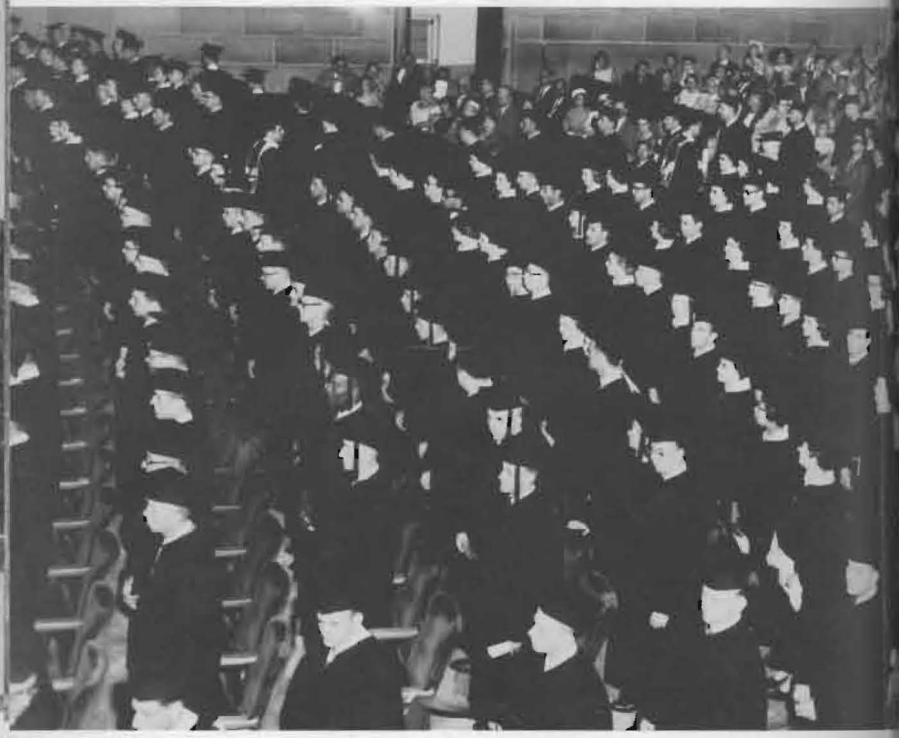
THE DANA SCHOOL OF MUSIC

FORD HALL

PART OF THE NORTH CAMPUS SHOWING POLLOCK HOUSE

THE PRESIDENT'S HOUSE

BACCALAUREATE SCENE



COMMENCEMENT SCENE

THE

YOUNGSTOWN UNIVERSITY

BULLETIN

CATALOG

ISSUE

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EFFECTIVE SEPTEMBER 1, 1962

FIFTY-FIFTH YEAR

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THE UNIVERSITY CALENDAR, 1962 - 1963

1962

First Semester

September 6, 7, Thursday, Friday	Freshman Days: Orientation and Freshman Registration
September 8, Saturday	Freshman Days: Freshman Picnic
September 10, 11, Monday, Tuesday	Registration
September 13, Thursday, 8:00 a.m.	Classes begin
November 21, Wednesday, 10:00 p.m.	Thanksgiving vacation begins
November 26, Monday, 8:00 a.m.	Thanksgiving vacation ends
December 15, Saturday, 12:00 noon	Christmas vacation begins

1963

January 2, Wednesday, 8:00 a.m.	Christmas vacation ends
January 14, Monday, 8:00 a.m.	Final examinations begin
January 19, Saturday, 12:00 noon	Final examinations end
January 26, Saturday, 12:00 noon	Semester ends

Second Semester

January 21, 22, Monday, Tuesday	Orientation
January 23, 24, 25, Wednesday, Thursday, Friday	Registration
January 28, Monday, 8:00 a.m.	Classes begin
April 10, Wednesday, 10:00 p.m.	Easter vacation begins
April 15, Monday, 8:00 a.m.	Easter vacation ends
May 7, Tuesday, 2:00 p.m.	Honors Day
May 13, Monday, 8:00 a.m.	Senior examinations begin
May 18, Saturday, 12:00 noon	Senior examinations end
May 20, Monday, 8:00 a.m.	Final examinations begin
May 25, Saturday, 12:00 noon	Final examinations end
May 26, Sunday, 7:30 p.m.	Baccalaureate Service
May 28, Tuesday, 7:30 p.m.	Commencement
May 30, Thursday	Semester ends

Summer Session

June 7, 8, Friday, Saturday	Registration
June 10, Monday, 8:00 a.m.	First term of summer session begins
July 4, Thursday	Independence Day vacation
July 12, Friday, 10:00 p.m.	First term of summer session ends
July 15, Monday, 8:00 a.m.	Second term of summer session begins
August 16, Friday, 10:00 p.m.	Second term of summer session ends

The Youngstown University is accredited by the North Central Association of Colleges and Secondary schools; it is accredited by the Department of Education of the State of Ohio as a teacher training institution; and it is on the approved list of the American Medical Association. The William Rayen School of Engineering has the approval of the Engineers' Council for Professional Development for its day and evening curriculums in civil, electrical, and mechanical engineering; and the Dana School of Music of Youngstown University is a member of the National Association of Schools of Music.

The University is a member of the American Council on Education, the Association of American Colleges, and the Association of Urban Universities.

Youngstown University grants the degrees of Bachelor of Arts, Bachelor of Engineering, Bachelor of Music, Bachelor of Science, Bachelor of Science in Business Administration, and Bachelor of Science in Education.

General Information

OBJECTIVES

The Youngstown University offers opportunity for higher education to the residents of the Mahoning and Shenango valleys, a highly industrialized region of nearly a million people in Eastern Ohio and Western Pennsylvania.

It attempts to meet the educational needs of this heterogeneous community without regard to race or creed and to offer its students an opportunity for personal development, for the fulfillment of their obligations of citizenship, and for their practical work in life.

To achieve these ends, the University seeks to provide a broad liberal education characterized by habits of free inquiry, exact observation, and critical reading; a familiarity with the general content of the various fields of knowledge; rigorous discipline in some chosen field; and the ability to express thought clearly and forcefully.

This program helps the student to develop a sound philosophy of life, standards of rational conduct and discipline derived from an intelligent understanding of himself and his society, integrity of character arising from sound ethical principles, and a sustained religious faith irrespective of his church affiliation.

HISTORICAL SKETCH

The Youngstown University had its beginning in 1908 with the establishment of the School of Law of the Youngstown Association School, sponsored by the Young Men's Christian Association. In 1920 the State of Ohio empowered the school to grant the degree of Bachelor of Laws; in the same year the school offered a four-year course in business administration. In 1921 the school changed its name to The Youngstown Institute of Technology, and for the first time liberal arts classes were offered in the evening. In 1927 the College of Arts and Sciences, offering daytime classes for the first time, was started. In 1928 the Institute changed its name to The Youngstown College and in 1930 the college conferred the degree of Bachelor of Arts for the first time.

Dana's Musical Institute, founded in nearby Warren in 1869, became Dana School of Music of the college in 1941. In 1946 the engineering department, organized several years before, became William Rayen School of Engineering; two years later the business administration department became the School of Business Administration; and in 1960, the department of education became the School of Education.

In 1944 the trustees of the Young Men's Christian Association transferred control of the institution to the members of the Corporation of Youngstown College, and in 1955 the corporation was re-chartered as The Youngstown University.

During its earlier years the institution had a number of homes. Starting in the old Central Y. M. C. A. building, it occupied various sites on Wick Avenue until the completion of the present Main Building in 1931. Additional buildings have been constructed and nearby properties converted to University use, so that today the campus extends through much of an area four blocks long and three blocks wide. In 1952 and 1953 the Library and the adjoining John Tod Hall were built; in 1959 the Science Building was completed.

THE GENERAL PROGRAM OF THE UNIVERSITY

Youngstown University is a coeducational, non-sectarian, and non-profit organization; it is open to anyone of good character with the proper academic qualifications. Efforts are made to give all necessary guidance and assistance to war veterans.

The University has five main units that offer courses of study leading to degrees:

The College of Arts and Sciences
The School of Business Administration
The School of Education
The William Rayen School of Engineering
The Dana School of Music

Courses in most subjects are offered in both day and evening classes, with no difference in credit toward degrees, and at all hours from 8 a. m. to 10 p. m. Monday through Friday and from 8 a. m. to noon on Saturday. The main academic year is from September to June, in two seventeen-week semesters. The summer session extends from June to August, in two five-week terms. Courses are so arranged that a student may begin his studies in September, February, or June.

The College of Arts and Sciences

The College of Arts and Sciences aims to provide a liberal education and to prepare students for graduate and professional study. In co-operation with the School of Education it also prepares teachers for secondary schools and some of its other curriculums qualify the student to enter certain technical or professional fields upon graduation. It also provides the non-professional elements in the curriculums of the School of Business Administration, Education, Engineering, and Music, including the science courses in the engineering curriculum.

Study done primarily in the College of Arts and Sciences leads to one of three degrees: Bachelor of Arts, Bachelor of Science, or Bachelor of Science in Education. The major subject may be art, biology, chemistry, classical studies, dramatics, earth science, economics, education (teacher training), English, food and nutrition (dietetics), French, German, health education and physical education (or either separately), history, home economics, Italian, Latin, mathematics, metallurgy, music, philosophy, physics, political science, psychology, religion, sociology, Spanish, or speech, or a combination of sciences, social studies, or the humanities. Courses are also offered in astronomy, the Bible, communication (written and oral expression), general science, geography, geology, Greek, Hebrew, the humanities, journalism, library service, military science, nursing, and Russian.

The School of Business Administration

The School of Business Administration offers courses leading to the degree of Bachelor of Science in Business Administration, with the major in either public or private accounting, advertising, commercial art, general business, management, retail or industrial merchandising, public administration, public relations, traffic and transportation management, or secretarial studies. A two year curriculum leading to the title of Associate in Business Administration, with a major in most of these subjects, is also offered.

The *Secretarial School* also offers a two-year curriculum leading to the title of Associate in Business Administration, and provides the courses for the first two years of study toward the degree of Bachelor of Science in Business Administration with a major in secretarial studies.

The School of Education

The School of Education offers courses leading either to the Bachelor of Arts degree with the major in education or to the Bachelor of Science in Education degree. It also co-operates with the College of Arts and Sciences in providing the professional courses for the degree of Bachelor of Arts with the major in the teaching field, with the School of Business Administration in the preparation of teachers of commercial subjects, and with Dana School of Music for the Bachelor of Music degree with the major in public school music. The departments of the school are general education, elementary education, and secondary education.

The William Rayen School of Engineering

The William Rayen School of Engineering offers complete courses in six main branches of its field, all leading to the degree of Bachelor of Engineering: chemical, civil, electrical, industrial, mechanical, and metallurgical engineering.

The Dana School of Music

The Dana School of Music offers complete courses preparing for public school music teaching, private teaching, and concert work. Private instruction is available in voice and in all standard instruments. Professional courses lead to the degree of Bachelor of Music, with the major in voice, an instrument, theory, composition, sacred music, or music education; the non-professional student may elect to study for the degree of Bachelor of Arts, with the major in the history and literature of music.

A *Technical Institute*, offering courses not designed to lead to a degree, has been in operation with the co-operation of industrial firms of the Mahoning and Shenango valleys. The program has been conducted on a restricted and experimental basis, but present plans are for its expansion into a two-year curriculum leading to a certificate or title.

BUILDINGS AND OTHER FACILITIES

(A map of the campus is printed on the inside of the back cover of this catalog.)

The central group of buildings lies north and west of the junction of Wick and Lincoln Avenues and houses most of the College of Arts and Sciences, the School of Education, and the School of Business Administration. The principal buildings of Dana School of Music are on Wick Avenue a block north of the main campus, and the William Rayen School of Engineering building is on Wick Avenue about a block to the south. On Wick Avenue, opposite The Dana School of Music, are *Pollock House*, used in part by the College of Arts and Sciences, and *Ford Hall*, which houses the Secretarial School.

The Central Campus

The most prominent of the central group is the *Main Building*, a limestone structure of conventional Tudor style on the northwest corner of Wick and Lincoln Avenues. Built in 1931, it was enlarged in 1949 by the addition of the C. J. Strouss Memorial Auditorium. Besides the University administrative offices and the auditorium, it contains classrooms, departmental offices of the College of Arts and Sciences and of the School of Education, and the Bookstore.

The buildings close to the *Main Building* supplement the classroom, laboratory and office space of the three schools in the central area and augment the facilities of the music school. Immediately northeast of the Main Building is *East Hall*; to the northwest is the *Women's Physical Education Building*; north of the latter is *West Hall*; and northwest of it is the School of Business Administration office building, facing Bryson Street. North of the Main Building, between *West Hall* and *East Hall*,

stands *Central Hall*, a large frame structure, on the first floor of which is a cafeteria; on the second are the Health Center and music facilities, including an auditorium.

C. J. Strouss Memorial Auditorium

C. J. Strouss Memorial Auditorium was built in honor of C. J. Strouss, late president of the Strouss-Hirshberg Company and long a devoted friend and trustee of Youngstown University. The hall is an enlargement of a much smaller unit originally contained in the Main Building, of which the newer structure forms a wing. The auditorium seats 800 people, 150 of them in a balcony, and with its large stage provides facilities for concerts, operas, plays, lectures, and assemblies. Requests for the use of the auditorium may be made to the Coordination and Calendar committee in Main 210.

The Library Building

This building, of pink brick with stone trim, lies along Bryson Street near Spring Street, but has its main entrance at its southeast corner, facing the central campus. For it and the adjoining John Tod Hall, over a million dollars was given by Mahoning Valley firms and individuals, the Association of the Friends of Youngstown University Library, and students and faculty.

In addition to furnishing centralized and completely modern library facilities, with space for over 250,000 volumes, seats for 600 readers, and microfilm and microcard reading facilities, the building contains faculty offices, conference rooms, and a small auditorium designed and equipped for the use of motion picture films, slides, and records. Also provided are individual study carrels, sound-proofed typing booths, a women's lounge, and the Frank Purnell Room, a general smoking and browsing room. Eight typewriters (in the Purnell Room), the gift of the 1954 graduating class, and four Marchant calculators are available to anyone using the library. The library posseses a collection of long-playing records, from which students and faculty members may select music, plays, or poetry they wish to hear.

John Tod Hall

John Tod Hall, a wing at the north end of the library building, contains nine classrooms and the men's athletic offices. It is named for the late John Tod, a friend of the University and a leading Youngstown philanthropist.

The Science Building

A new building, housing the science departments and laboratories of the College of Arts and Sciences and the chemical engineering laboratories of William Rayen School of Engineer-

ing, lies to the south of the Library on Bryson Street, with its main entrance facing the campus. It is a four-story pink brick building of functional architecture. It was built at a cost of $1,400,000 provided by Mahoning Valley industries and individuals and was furnished with completely new laboratory equipment valued at $250,000. It contains two atomic laboratories and a reactor room with equipment supplied by the Atomic Energy Commission.

The Student Center and the Campus Development Plan

The first building to be constructed as part of the University's Campus Development Plan will be a Student Center. The Center will include a dining room, coffee shop, student meeting rooms and offices, the health center, the bookstore, and classrooms. A gift of $300,000 has been made to the Center by the William H. and Mattie M. Kilcawley Foundation, to which gifts from industry and from alumni and student funds have been added.

A map of other buildings to be constructed as a part of this plan is shown on the last page of this catalog.

Ford Hall

Ford Hall, at 547 Wick Avenue, was given to the University in 1951 by Judge and Mrs. John W. Ford and Judge Ford's sister, Mrs. Benjamin Agler. It had been the Ford family home. Its grounds, together with those of Pollock House and the Dana School of Music, form the University's spacious north campus. Ford Hall houses the Secretarial School.

Pollock House

Pollock House, at 603 Wick Avenue, across from Dana School of Music, provides a pleasant and commodious setting for dinners, teas, and other social gatherings. It was given to the University in 1950 by its former owners, Mr. and Mrs. William B. Pollock II. Its two upper floors are used for class rooms and the offices of the military science department, but the spacious parlors, dining room, and kitchen are available for responsible campus groups for specific events, by making reservations through the Co-ordination and Calendar committee in Main 210.

Clingan-Waddell Hall

The acquisition, renovation, equipment, and maintenance of this building, formerly the Y. M. C. A. Youth Center, was made possible in 1953 through the generosity of Mrs. Jacob D. Waddell and Mr. John R. T. Clingan of Niles, Ohio.

Situated on Rayen Avenue just east of Wick Avenue, it houses the mathematics and home economics departments of the College of Arts and Sciences. The basement is used by the Department of Metallurgical Engineering of William Rayen School of Engineering.

Rayen Building

Rayen Building, on the west side of Wick Avenue south of Rayen Avenue, is the former home of the Rayen School, the first secondary school in Youngstown, founded and long maintained with private funds but eventually incorporated into the city's school system. After Rayen School had moved to larger quarters, the building was made available to Youngstown University and now houses William Rayen School of Engineering.

Libraries

The holdings of the University library total about 105,000 volumes, and are increased by about 4,000 each year. The periodical list includes over 600 titles.

The Dana School of Music library contains a working collection of scores and recordings, together with record-playing equipment: but the major music holdings, including such sets as the complete works of Bach, Beethoven, Brahms, and Mozart, are in the University library's main collection.

The Friends of Youngstown University Library, organized in 1938 by the Youngstown Branch of the American Association of University Women, has contributed through its annual drives about $200,000 for books and equipment and for the present building.

Loan Privileges. Students may take books out for at least two weeks at a time. Faculty members may retain them for a semester, subject to recall if needed. Library privileges are extended to alumni, and to Friends of Youngstown University Library, upon application.

The main building of the Public Library of Youngstown and Mahoning County, with 230,000 books and 926 periodicals, is on Wick Avenue at Rayen Avenue, close to all parts of the University campus.

Laboratories

Biology, chemistry, geology, and physics laboratories are in the Science Building. The engineering laboratories in Rayen Building and Clingan-Waddell Hall are described in the William Rayen School of Engineering section.

The *biology* laboratories are equipped for individual performance of standard exercises in all basic courses and in the more advanced phases of embryology, histology, and anatomy. For the study of local flora and fauna, Mill Creek Park provides an excellent natural area of over three square miles and also a museum.

The *chemistry* laboratories have individual equipment for standard experiments in general, biological and physical chemistry, qualitative and quantitative analysis, organic preparations, and organic analysis. Special equipment affords means for extensive work in instrument analysis.

The *geology* laboratory is equipped to familiarize the student with common rocks, minerals and fossils. Aerial photographs, and topographic and geologic maps are utilized in the study of landforms and geologic structures of various locales.

The *general physics* laboratories on the ground floor of the Science building are fully equipped for college-grade experiments. The equipment in these laboratories consists of a few pieces of many different types of apparatus rather than of many pieces of a few different types. Such a distribution of equipment makes possible a desirable year to year flexibility in the experimental program for the freshmen and sophomore students in the general physics classes. The experimental work in the general physics laboratories is designed to reinforce the class-room emphasis on the concepts, the ideas, and the laws of physics.

The *advanced physics* laboratories, adjacent to the general physics laboratories, are reserved for the more difficult experimental work which is required of junior and senior physics majors. The experimental work in these laboratories is designed to emphasize experimental techniques and precision of measurement of physical quantities.

Physical Education Facilities

The Women's Physical Education Building provides offices, classrooms, a gymnasium, and showers for women's health and physical education activities. There is a playing field behind Ford Hall and a tennis court near the same building. The University also uses the facilities of the Y. M. C. A., about four blocks away; the Y. W. C. A. swimming pool, one block away; Harrison Field, east of Wick Avenue; and the well-equipped Volney Rogers sports field in Mill Creek Park. Varsity teams use Rayen Stadium and South Field House by arrangement with the Youngstown Board of Education; they use the Stambaugh field, the gift of Mr. Arnold Stambaugh, for practice; and they also make use of municipal tennis courts and the Logan Driving Range.

R. O. T. C. Facilities

Equipment for instruction in military science is the most modern available to colleges and universities and includes small

arms, communications material, and associated training material. Additional items are procured as they become available from Army stocks. Drill periods are conducted at Harrison Field, just east of the main campus. Range facilities for firing the caliber .22 rifle are also available.

Parking Areas

Parking facilities for students include a large lot on the east side of Wick Avenue between Lincoln Avenue and Spring Street; a small area between the Library and the First Christian Church, by arrangement with the church; a lot on Spring Street east of Wick Avenue, behind Ford Hall; and another at the southwest corner of Bryson and Spring Streets. Faculty members use two lots in the central area and one north of the Library. A lot at Rayen Building serves both faculty and students. Students are not permitted to drive into the main campus.

Neighboring Facilities

A number of community facilities have been made available for University use. Mill Creek Park is exceptionally favorable for biological study; through the social agencies of the city, sociology students may do practical social work; and Youngstown radio and television stations grant the University the use of their time and equipment. Several rooms in the Youngstown Board of Education Building are used for classrooms by William Rayen School of Engineering. Continuous or occasional use is also made of various other facilities of such agencies as the City of Youngstown, the Youngstown Board of Education, the Mahoning Chapter of the American Red Cross, the Mahoning County Tuberculosis and Health Association, the Board of Park Commissioners of the Youngstown Township Park District, the Girard Board of Education, the Public Library of Youngstown and Mahoning County, the Butler Institute of American Art, Stambaugh Auditorium, St. John's Protestant Episcopal Church, St. Joseph Roman Catholic Church, and First Presbyterian Church. Reciprocal agreements for the use of certain equipment are in effect with the Public Library and the Mahoning Law Library Association.

Youngstown University is grateful to these and other agencies for their generosity and helpfulness in meeting a community need. The spirit of co-operation thus manifested is a healthful one and engenders a favorable atmosphere in which to work and to carry forward the program of the University.

SERVICES AND OPPORTUNITIES

The Bookstore

The Youngstown University Bookstore, on the first floor of the Main Building, is the agency through which most textbooks and other required supplies are sold. Other stores in the Youngstown area do not stock most University textbooks and they are not authorized to issue books or materials on Veterans Administration book orders except for certain items. On the other hand, the Bookstore does not attempt to compete with other stores in the area and carries few items beyond those prescribed for courses. It does, however, stock in limited quantities a wide selection of standard works in inexpensive editions, because of their value as collateral reading. The Bookstore will order any book on specific request and a suitable down payment.

Cultural Opportunities

Youngstown University students have unusual opportunities for hearing a wide range of the best in music. Besides programs by the faculty, students, and organizations of Dana School of Music, there are concerts by the Youngstown Philharmonic Orchestra, concerts sponsored by the Monday Musical Club, and recitals under the auspices of the American Guild of Organists. These activities bring to Youngstown some of the world's greatest musical artists.

In the field of drama, students may enjoy not only University plays but also the productions of the Playhouse, an excellent amateur organization, in whose plays members of the University community sometimes participate.

The Youngstown chapter of Composers, Authors, and Artists of America is open to all music, art, drama, and literature students who can qualify as creative writers or patrons. Creative talent also finds opportunity on the air, with University programs broadcast from two television and three radio stations in the city. Three radio stations in nearby communities also invite students to participate in their programs.

Student art work is exhibited throughout the year in the University library, with exhibits changing bimonthly, thus enabling all interested students to participate.

Immediately adjacent to the University is the Butler Institute of American Art, a building of great architectural beauty, which contains valuable permanent collections of paintings and other art treasures and has frequent temporary exhibits of high importance.

Another civic building not far from the campus is Stambaugh Auditorium, which houses one of the great organs of the country and provides ample facilities for lectures, dances, musical programs, and other functions, including the University com-

mencement exercises. The main hall, noted for its acoustic excellence, seats 2,600 people. Many visiting artists have expressed their appreciation of this beautiful auditorium.

Religious Opportunities

The Young Men's Christian Association, the Young Women's Christian Association, and many churches are within easy walking distance of the University. Two chaplains have full-time offices on the campus, one supported by the Roman Catholic Diocese of Youngstown, the other by the Council of Churches of Youngstown and Vicinity. There are active student religious organizations, whose activities include student-led services, regular radio broadcasts, and participation in the annual Religious Emphasis Week.

Chapel and Assembly

Chapel services are held at St. Joseph Church for Roman Catholic students and at St. John's Protestant Episcopal Church for Protestant students. Both churches are close to the campus.

University assemblies take place in the C. J. Strouss Memorial Auditorium.

Social Opportunities

Youngstown University students are offered frequent social opportunities. Through the dances and receptions sponsored by Student Council, fraternities, and other campus groups, and through the other activities of these organizations and of the various special-interest clubs, opportunity is afforded to meet faculty members and fellow-students and to develop pleasant associations and friendships. Pollock House and the Frank Purnell Room of the library afford attractive settings for social hours, and the cafeteria in Central Hall and the Snack Bar in West Hall provide a casual atmosphere for relaxation. In addition, activities at the Y. M. C. A., the Y. W. C. A., and at various churches are open to all who are interested, and women students living at Buechner Hall may participate in activities there.

Counseling and Guidance

Students who have personal problems or feel the need of advice or counsel may avail themselves freely of the time and services of the Dean of Women, the Dean of Men, the Protestant and Roman Catholic chaplains, the Veterans' Education Officer, and the psychometrist. These counselors assist students who desire help in preparing for the future, in studying effectively, or in creating satisfying lives. Aids used for guidance include vocational and interest tests administered by the University Testing Office.

Guidance and Testing Program

The University maintains a guidance and testing program, in charge of a trained psychometrist. It includes the general intelligence examinations administered to entering students who request them and tests in personality, mechanical comprehension, and special aptitudes which may be taken at any time by appointment.

Other tests may be taken, such as the Chartered Life Underwriters examinations taken by students of certain courses in business organization. The fees for such tests are not paid to or through the University business office; the student interested may inquire at the office of the Dean of the University for details. The Testing Office is in Room 211, Main Building.

Health Service

To promote and maintain good health, the University requires that each applicant entering as a full-time student provide the University with the results of a physical examination recorded on the *Youngstown University Physical Examination Form*, which will be given to the student when he applies for admission to the University. The applicant must take the form to a physician of his choice, be examined at his own expense, and return the form, completed by the physician, to the registrar. No student who is required to take the examination will be fully admitted until the registrar has received the completed form.

Every student receives at least two semester hours of instruction in health education, as part of the general University requirement in health education and physical education.

The *Health Center* is on the second floor of Central Hall. A registered nurse is on duty from 8 a. m. to 8 p. m. Monday through Friday and at other times by special arrangement; she can always be located through the University switchboard operator. The University provides emergency care; continued treatment, if necessary, is paid for by the student.

Group insurance to cover hospital and/or surgical care is available to all students at the time of registration, at a semi-annual fee payable in advance. The plans are voluntary, community-sponsored, and non-profit, with no occupational restrictions. Membership may be retained after leaving the University. Students interested may inquire at the Registrar's Office.

The University is a member of the Ohio Student Health Association and the American Student Health Association.

Physical Education Program

A program of physical education is offered to meet the needs, interests, and abilities of students. The program in-

cludes the required physical activity courses, intramural and recreational sports, and intercollegiate athletics.

The intramural and recreational program offers archery, badminton, basketball, bowling, fencing, field hockey, golf, handball, softball, tennis, table tennis, and volley ball. Other activities may be added as facilities become available and as required to meet student interests. Students are encouraged to choose activities from which they are likely to derive healthful pleasure in later life.

Intercollegiate Athletics

Men's intercollegiate athletics are conducted at Youngstown University to enlist the interest of the entire student body in healthful amateur sport. Participation is open to any male member of the student body who qualifies under the regulations of the Athletic Policy of Youngstown University. Intercollegiate competition is provided in football, basketball, tennis, track and field, and golf.

The University is a member of the National Collegiate Athletic Association (N. C. A. A.).

Rifle Team

The Youngstown University Rifle Team, coached by the R. O. T. C. detachment, is a member of the Lake Erie Intercollegiate Rifle Conference and the National Rifle Association.

Placement Service

With the co-operation of the Ohio State Employment Service, the University maintains a full-time Placement Office, the services of which are free to undergraduates, graduating students, and alumni for either permanent employment, including teaching positions, or part-time work. It is located on the campus at 39 West Spring Street.

Music students and alumni of Dana School of Music should also note the placement information in the School of Music section.

Self-Help

The central location of the University makes it possible for many students to earn part or all of their expenses by working in nearby stores and industrial plants. The Placement Office assists students seeking such employment.

However, if the student plans to do such work while enrolled in classes, and especially if it is full-time work, he is advised to carry only a part-time college program, since the University accepts no substitute for satisfactory academic achievement. He should keep in mind that for each semester hour of credit, at least three hours of academic endeavor are

expected weekly (see General Regulations), so that a 16-hour class schedule should take at least 48 hours a week for study and class meetings.

Office of the Dean of Women

The Dean of Women is responsible for the welfare of the women students of the University. Her office is Room 210 of the Main Building.

A major duty of the Dean of Women is to assist the University staff and student officers of all student groups in problems of administration and program, especially the social program. She supervises the social sororities, as well. Scheduling of all student events by the Co-ordination and Calendar Committee is centered in this office.

Information on housing for women students is available in this office.

Office of the Dean of Men

The Dean of Men has joint responsibility with the Dean of Women for the over-all student personnel program with special responsibility for men students. He supervises the fraternities and assists the Registrar in the selection of students.

Information on housing for men students is available in this office.

The office of the Dean of Men is in Room 110 of the Main Building.

Student Housing and Dining Facilities

The University has no dormitories, but men students desiring off-campus housing should apply to the Dean of Men's Office, Main 110, and women students should apply to the Dean of Women's Office, Main 210. Women students not living at home must have housing arrangements approved by this office.

Women students who wish housing may obtain dormitory accommodations in Beuchner Hall or in the Young Women's Christian Association. Beuchner Hall, a privately operated residence hall for women, is located at 620 Bryson Street, and the Y. W. C. A. is at 25 West Rayen Avenue. Application may be made to the Resident Manager at either address.

The cafeteria in Central Hall and the Snack Bar in West Hall serve meals and light lunches at reasonable prices. The cafeteria hours are Mondays through Thursdays, 7:30 a. m. to 7:00 p. m.; Fridays, 7:30 a. m. to 6:00 p. m. The Snack Bar hours are Mondays through Fridays, 7:30 a. m. to 3:30 p. m. Neither is open on Saturdays and Sundays.

Lockers

The University provides lockers for full-time students, without charge beyond a small sum to cover clerical costs. For this handling charge and the necessary deposit, see Fees and Expenses. Two students are assigned to each locker. At the end of each term, or earlier if the student withdraws from the University, all personal effects must be removed from every locker. The University assumes no responsibility for personal property left in a locker at any time.

Alumni Office

An up-to-date record of the more than 8,100 graduates is maintained by the Alumni Office. As far as possible, the graduate's record shows his place of employment, the type of work he is doing, and the advanced degrees he has earned, in addition to other information.

Women holding degrees from the University are eligible for membership in the American Association of University Women.

The Alumni Association

The Youngstown University Alumni Association is the official organization of the institution's alumni. Membership in it is extended to all graduates of Youngstown University and its predecessors and to all former students who were in attendance for two school years.

For the Alumni Association of Dana School of Music, see the Dana School of Music section.

STUDENT ACTIVITIES

The University encourages student participation in extracurricular activities. However, since the student's scholastic standing is always of first importance, participation in extracurricular activities is limited to students whose grade averages are as high as their class rankings require, as stated under General Regulations. A student on academic or social probation may not take part in such activities. Also, participation is not permitted by any student on disciplinary probation.

All student organizations, whether social, professional, or general, are required to have at least one faculty adviser, appointed by and responsible to the President of the University, and to be chartered by Student Council. Student organizations are required to comply with University rules and regulations.

Honor Point System

Achievement in extracurricular activities together with scholarship is recognized through the Honor Point System.

Each year certain graduates having the most points receive YU pins (see Awards and Prizes).

In evaluating academic achievement for this purpose, each credit hour with an A grade is worth 1 point and each hour of B is worth ½ point. The point schedule for extracurricular activities is available at the office of the Dean of the University in Main 110. Extracurricular points are counted only up to the number matched by earned academic points, and academic points only up to the number matched by earned extracurricular points.

Student Council

The student body of Youngstown University is represented in all affairs pertaining to it by Student Council, which operates under constitutional powers granted by the college administration. The council is composed of representatives from six undergraduate units (the College of Arts and Sciences, the Schools of Business Administration, Education, Engineering, and Music, and the Secretarial School) in proportion to the enrollment in each. All meetings of the council are open to all students, and any matter may be brought before a meeting by requesting beforehand that it be included in the agenda for the meeting.

Student Council exercises concurrently with the Executive Committee of the University Faculty the power to charter all student organizations, to conduct student elections, to hear appeals from groups or individuals, to establish necessary disciplinary regulations, to appoint student members of joint faculty-student committees, and to supervise programs financed from its operating budget.

The financial support for activities sponsored by Student Council is the Student Activity Fund, administered by the Faculty-Student Relations Committee, composed of three faculty members and three members of the council's finance committee. This faculty-student committee determines financial policies and approves the semester budgets, which are made up by the council treasurer and recommended to the committee by the council.

Of the Student Activity Fund, approximately 20% of the annual income is held as a standing reserve and an amount equal to 10% of the income of the preceding semester is set aside for minor varsity sports. Annual consignments are made to the cumulative reserves for the Student Center Fund and for band uniform replacement. The remainder is allocated through the operating budget.

Operating-budget allocations for student art shows, debate, dramatic productions, intramural sports, the *Jambar*, *Neon*, and *Horizon*, music organizations open to all students, and student radio programs, are administered by the groups to whom they

are allotted. Student Council itself administers the appropriations for council expenses, the *Student Handbook*, student all-University social functions, Deans' Loan Funds, Cinema 16, cheerleaders, Honors Day, special projects, and matters connected with membership in the National Student Association.

Publications

All publications of the University are under the supervision of the Faculty-Student Committee on Publications.

The *Student Handbook* is published each fall by Student Council to inform new students about University activities and traditions.

The *Neon*, the University yearbook, and the *Jambar*, a weekly newspaper, are both published by student staffs, whose principal members may be nominated by the outgoing editors but must be approved by Student Council and the Faculty-Student Committee on publications. The *Neon* and *Jambar* are supported by the *Neon* Fund and the Student Activity Fund and by advertising.

Both projects give students experience in editorial work and news writing and in advertising, financing, and other phases of business management. Thus they serve as laboratories for journalism classes, with credit in limited amounts given for work on the publications. Student Council has authorized scholarships of $125 each semester for the editor of the *Neon* and $50 for its business manager; and $175 for the editor-in-chief of the *Jambar*, $75 for each of its two managing editors, and $50 for its business manager.

The *Jambar*, a weekly newspaper, is a member of the Ohio College Newspaper Association, and at annual conventions of that group it has been awarded the Scripps-Howard trophy for the best bi-weekly college newspaper in Ohio in 1940, 1941, 1948, 1949 and 1953. It was voted second best in 1945, 1950 and 1957 and won first honorable mention in 1952 and 1955. It has also, in competition with all college newspapers in the state, received honors in news and editorial writing and advertising layout, including four such awards in 1952 and 1953. In 1958, 1959, and 1960 it was named the best college newspaper in the Penn-Ohio Press Association.

Horizon, subsidized by Student Council, is a semi-annual magazine published by students of the University for the encouragement of creative writing. Short stories, poetry, and essays written by students, alumni and faculty members are printed therein. Student Council has authorized a scholarship of $100 each semester for the editor of *Horizon* and $50 each semester for its business manager.

Dramatics

Any student who wants to participate in dramatic activities may become an apprentice to the Drama Guild, whose purpose is to perform services which promote dramatic activities throughout the greater Youngstown area.

The Drama Guild produces plays each year in co-operation with the Department of Speech and Dramatics, and assists the Dana School of Music in staging its musical productions. Students produce and direct one-act plays, exercising their ability to expand into complete authority over major productions.

Among plays produced in recent years are Wilde's *The Importance of Being Earnest*, Eliot's *Murder in the Cathedral*, Wilder's *The Skin of Our Teeth*, Wouk's *The Caine Mutiny Court Martial*, Barrie's *Dear Brutus*, *Dark of the Moon* by Richardson and Berney, Critchton's *The Happiest Millionaire*, Inge's *Picnic*, *The Boy Friend*, and Rice's *Street Scene*.

The Drama Guild, as a service organization, maintains and constantly improves the theatrical facilities of the C. J. Strouss Auditorium, where flexible arrangements of equipment permit many unusual effects. Sound and light are controlled from the rear of the auditorium, so that operators can observe the effects. A private telephone system affords constant contact between control room, backstage area, dressing rooms, orchestra pit, and box office.

Important radio programs can be re-broadcast across the main campus and in the auditorium and the cafeteria. Tape recordings are made of plays, recitals, and other events and replayed for study and enjoyment.

Students operate all equipment, which to a great extent they have bought, built, gathered and arranged. They have rigged over two thousand feet of fly-line and built an admirable array of sets, and are now collecting period costumes, furniture, and other properties.

An all-University variety show, produced as frequently as student interest warrants, draws talent from all schools of the University to promote community spirit and financial support for University expansion.

The University Theatre also produces a series of four one-act plays each season known as Family Plays, whose purpose is to increase our understanding of social problems. The Family Plays series is supported with federal funds by the Ohio State Department of Mental Health and Correction. Sixty to eighty performances of these plays are given each year before clubs and civic organizations totaling about five thousand persons.

Musical Organizations

Several campus musical organizations are open to all students of the University. For a list of these, see the Dana School of Music section.

Art Exhibits

At the invitation of the Butler Institute of American Art, the Art Club has for many years sponsored an annual exhibition of the work of Youngstown University art students. The work is displayed at the institute for about a month in the early spring, with awards from various sources, including a $50 purchase prize given annually by Student Council to the winner in any medium. Both students and alumni frequently exhibit work at the Institute's Autumn Annual and other showings; and the department periodically exhibits students' works in the departmental gallery.

Radio and Television Programs

A weekly program of news and music is presented over Radio Station WFMJ.

In addition to this program and those of the Religion in Life Fellowship and the Newman Club, students of the University from time to time conduct other programs of music, drama, news and other entertainment on all Youngstown radio stations. Most programs are planned, written, produced, and announced entirely by students. Several series of television programs have been presented, with others planned for later dates.

UNIVERSITY RECOGNIZED ORGANIZATIONS

Youngstown University has 65 student organizations established on its campus. They are chartered by the Student Council and supervised by faculty advisers.

Honorary Societies

Alpha Mu is a local honorary advertising, merchandising, and public relations fraternity.

Alpha Psi Omega is a national honorary fraternity for students of dramatics.

Alpha Tau Gamma is a local honorary accounting fraternity.

The Clarence P. Gould Society, named for the emeritus chairman of the Department of History, is a local honorary group designed to recognize and encourage outstanding academic achievement in the College of Arts and Sciences. Membership in the Gould Society is confined to graduating students (with the exception noted below), who are elected on the following bases:

1. The student shall be a candidate for and shall have fulfilled all the requirements for the Bachelor of Arts or the Bachelor of Science degree with a major in one of the three divisions of the College of Arts and Sciences.

2. He shall be in the upper ten per cent of his class at graduation and shall have a cumulative point average of at least 3.50, based on all his academic college work.

3. He shall have better than a C average in the required courses in each of the three divisions of the College of Arts and Sciences. (A lower average in any division may be raised, for this purpose, by taking additional courses in that division.)

4. The student shall be elected by a faculty committee after consideration of his character and his complete academic record. At the discretion of this committee, a student may be elected during the semester preceding the completion of his work.

Kappa Delta Pi is an honor society in education. Membership is by invitation and is restricted to junior, senior, and post-graduate students who plan to teach and whose grades place them in the upper quintile of the University.

Omicron Lambda is a local honorary society for biology majors. Several field trips a year are a part of its instructional program.

Phi Mu Alpha Sinfonia is a national honorary music fraternity, Delta Eta chapter of which is at Dana School of Music.

Sigma Kappa Phi is a national honorary business administration fraternity, Gamma chapter of which was established on this campus in 1925. It is the oldest national organization at Youngstown University.

Sigma Tau is a national honorary fraternity for engineering students.

The Youngstown University Honor Guard is an honor society limited to students enrolled in advanced military science courses. It believes in developing good social conduct, the necessity of building character, maintaining leadership, encouraging scholarship, and the promotion of service to country.

Professional Organizations

Composers, Authors, and Artists of America is a national organization to promote creative work in literature, art and music among its members.

The National Society of Pershing Rifles is an honorary society for the promotion and development of interest and proficiency in the basic course of the R. O. T. C. program. Company P, 1st Regiment, is established at Youngstown University.

The National Society of Scabbard and Blade is an honorary military science organization. Membership is by invitation and is restricted to cadets enrolled in the advanced R. O. T. C. course of instruction. The society, believing that military service is an obligation of citizenship, has as its purposes the development of the essential qualities that make for good and efficient officers and the dissemination of intelligent information concerning the military requirements of our country.

Phi Epsilon is a local fraternity for chemistry students.

Sigma Alpha Iota is a professional women's fraternity, Alpha Nu chapter of which is at Dana School of Music.

The Student Chapter of the American Institute of Electrical Engineers is a technical society affiliated with the national A. I. E. E.

The Youngstown University Chapter of the American Chemical Society, Student Affiliates, is composed of students interested in any phase of chemistry.

The Youngstown University Chapter of the American Society for Mechanical Engineers has as its purpose the dissemination of knowledge of mechanical engineering and the furtherance of the professional development of the student members.

The Youngstown University Chapter of the American Society for Metals, Student Affiliates, is open to students interested in the manufacture and treatment of metals.

The Youngstown University Society of Industrial Engineers aims to foster a high degree of integrity among the future members of the industrial engineering profession.

The Youngstown University Society of Student Civil Engineers has been organized to encourage the development of a professional consciousness and to promote friendly contacts with professional engineers.

The Youngstown University Student Chapter of the Ohio Society of Professional Engineers is open to all engineering students in good standing, except freshmen. The society's aim is the preservation of ethical and professional standards in its field.

Religious Organizations

Newman Club

Religion-in-Life Fellowship

Governmental Organizations

Student Council
Dean's Council, William Rayen School of Engineering
Inter-Fraternity Council
Pan-Hellenic Council

Social Fraternities

Alpha Phi Delta
Beta Tau
Kappa Alpha Psi
Kappa Sigma Kappa
Phi Sigma Kappa
Sigma Alpha Epsilon
Sigma Phi Epsilon
Sigma Tau Gamma
Tau Kappa Epsilon
Tau Omega*
Theta Chi
Zeta Phi*

Social Sororities

Alpha Iota†
Alpha Kappa Alpha
Alpha Omicron Pi
Beta Sigma Omicron
Delta Chi Epsilon†*
Phi Mu
Sigma Sigma Sigma
Tau Kappa Nu†*

Service Organizations

Alpha Pi Epsilon§
Alpha Phi Omega‡
Circle K‡
Y. U. Student Association

*Local ‡Men only †Secretarial School §Women only

Other Student Organizations

American Institute of Physics
Art Club
Classical Society
Drama Guild
Health & Physical Ed. Majors
International Students Association
Little Sisters of Minerva
Los Buenos Vecinos
Social Science Club
Varsity Y
Wilma Brown Home Economics Club
Women's Recreation Association
Young Republicans Club
Youngstown University Math Club
Youngstown University English Society

Inter-Fraternity Council and Pan-Hellenic Council

Inter-Fraternity Council is made up of one representative and one alternate from each active all-University social fraternity. It has two faculty advisers appointed by the president of the University. The Council governs the relations of such fraternities among themselves and with other groups.

Pan-Hellenic Council is composed of two representatives from each active all-University social sorority and has a faculty adviser appointed by the president of the University. The Council supervises the relations of such sororities among themselves and with other groups.

AWARDS AND PRIZES

Winners of the following awards are announced each year at Commencement:

The YU Pins. Youngstown University annually awards a pin to those graduating students who have the largest number of honor points in scholastic and extra-curricular activities. The pin is gold, in the form of a Y superimposed on a U. The pins are awarded at the rate of one to each hundred members of the graduating class.

The Youngstown Vindicator Awards. Four cash awards are made annually as follows:

To the best all-around student, on the basis of academic achievement and extracurricular activity through four years of college: $200.

To the student ranking first in the humanities, on the basis of four years of study: $100.

To the student ranking first in English, on the basis of four years of study: $100.

To the student ranking first in the social science sequence courses: $100.

The Henry A. Roemer Awards for Men. Five awards of $100 each are made annually as follows: for scholarship in chemistry; for scholarship in mechanical engineering; for scholarship in metallurgical engineering; for scholarship and for leadership and sportsmanship in athletics; and to the outstanding scholar in the graduating class. The award is named for its donor, Henry A. Roemer, Chairman of the Board of the Sharon Steel Corporation.

The winners of the following awards are announced at the Honors Day exercise, or at the end of the academic year:

The Alpha Tau Gamma Fraternity Award. The Alpha Tau Gamma honorary accounting fraternity gives an annual award to the member of the fraternity who has contributed the most to the university through a combination of academic proficiency and extracurricular activities.

The American Chemical Society Student Affiliates Award. The Youngstown University Chapter of Student Affiliates of the American Chemical Society annually presents a copy of Van Nostrand's *Chemists Dictionary* or another suitable book to a graduating senior. The recipient must be an active member of the Chapter, must have the highest cumulative point average in chemistry and chemical engineering courses numbered 200 or higher, and must have been a full-time student at Youngstown University for at least three consecutive years.

The American Institute of Chemists Award. A medal and an Associate Membership in the American Institute of Chemists, for a period of a year, is awarded to a senior chemistry student outstanding in scholarship, leadership, and character.

The American Institute of Electrical Engineers, Sharon Section, Award in Electrical Engineering. The American Institute of Electrical Engineers, Sharon Section, grants an annual award to the outstanding graduate in electrical engineering.

The American Institute of Industrial Engineers Award in Industrial Engineering. The American Institute of Industrial Engineers gives an award to the graduating industrial engineering student of Youngstown University having the highest scholastic record. This is known as the "A.I.I.E. Award" and is presented at the May meeting of the Youngstown Chapter of the American Institute of Industrial Engineers.

The American Society of Civil Engineers, Youngstown Branch, Award in Civil Engineering. The American Society of Civil Engineers, Youngstown Branch, grants an annual award to the outstanding graduate in civil engineering.

The American Society of Mechanical Engineers, Youngstown Section, Awards in Mechanical Engineering. The American Society of Mechanical Engineers, Youngstown Section, grants an annual award to the outstanding graduate in mechanical engineering.

The Art Club Award. The Art Club of Youngstown University offers a prize of $25 in any medium at the annual Youngstown University Art Exhibition.

The Bronze Medal (in Spanish) Award. The Bronze Medal of the American Association of Teachers of Spanish and Portuguese is given to the best student in two or more years of Spanish by Los Buenos Vecinos, the Youngstown University Spanish Club.

Los Buenos Vecinos Art Award. Los Buenos Vecinos, the Youngstown University Spanish club, gives a prize of $10 for the best drawing shown at the annual Youngstown University Art Exhibition.

The Frieda F. Chapman Award. The William Holmes McGuffey Chapter of the National Student Education Association annually presents an award to a senior who gives evidence of becoming an outstanding elementary school teacher.

The Chemical Rubber Company Award in Chemistry. The Chemical Rubber Company provides an award for superior achievement in freshman chemistry.

The Chi Omega Alumnae Award. The Youngstown Chapter of the Chi Omega Alumnae gives an annual cash award to the highest-ranking woman student majoring in the social sciences.

The City Office and Art Company Awards. The City Office and Art Company gives three $10 purchase awards for outstanding works shown at the annual Youngstown University Art Exhibition.

The Louis A. Deesz Memorial Award. The Mahoning Valley Chapter of the Ohio Society of Professional and Registered Engineers, Tri-County Section, gives an annual award to the graduating engineering student outstanding in academic achievement and personality over a period of five academic years. The award is made in honor of the memory of Louis A. Deesz, the first dean of the William Rayen School of Engineering.

The Dustheimer Award. An award of $75 is made annually to the junior who shows high proficiency in astronomy and needs financial aid to complete his senior year at Youngstown University. The award is named for its donor, Dr. O. L. Dustheimer.

The Greek Prize. An anonymous donor provides an award for the best student in elementary ancient Greek. The winner must have earned at least B in the course. In the absence of a deserving recipient, the prize may be awarded for excellence in advanced Greek.

The National Association of Accountants Award. The National Association of Accountants gives an award each year to the graduating senior with the highest point average in accounting.

The Omicron Lambda Honorary Biology Fraternity Award for Scholarship. Omicron Lambda Fraternity gives an annual cash award to the outstanding sophomore biology student.

The Pan-Hellenic Council Award. A silver tray is awarded yearly by Pan-Hellenic Council to the sorority that has the highest aggregate point index, based on the academic work of the previous fall and spring semesters.

The Roberts Deliberating Club Award in Social Sciences. The Roberts Deliberating Club of Youngstown annually awards $100 to the graduating student ranking highest in the social sciences.

The Scudder Award. The Phi Epsilon Fraternity annually presents an award to the outstanding senior who has majored in chemistry or chemical engineering. The award is named for Dr. Eugene Dodd Scudder, Chairman of the Department of Chemistry.

The Sigma Kappa Phi Fraternity Scholastic Award. Sigma Kappa Phi Fraternity awards a certificate and an emblem each year to the member of the graduating class with the highest point average in all business administration

subjects and who has majored in accounting and fulfilled the requirements for a degree or title in business administration. The recipient must have completed at least 60 semester hours at Youngstown University.

The Sigma Tau Fraternity Engineering Award. The Sigma Tau honorary engineering fraternity annually presents an award to the freshman in the engineering school whose record is most outstanding.

The Joseph E. and Mary Boyer Smith Award. A $25 United States Bond is awarded annually to the outstanding woman scholar in the graduating class. The award is provided by an anonymous donor and is named for Dr. Joseph E. Smith, Dean of the University, and Mary Boyer Smith, the University Recorder.

The Student Council Purchase Prize. Youngstown University Student Council offers a purchase prize of $50 to the winner in any medium at the annual Youngstown University Art Exhibition.

The George M. Wilcox Award. The William Holmes McGuffey Chapter of the National Student Education Association annually presents an award to a senior who gives evidence of becoming an outstanding high school teacher.

The Youngstown University English Society Creative Writing Award. The Youngstown University English Society gives a yearly award for the best prose selection and the best poetry selection in the annual volume of *Horizon*, the student creative writing magazine.

The following awards are given to students enrolled in the R. O. T. C. program and are announced at the Honors Day exercise or at the end of the academic year:

The Armed Forces Communications and Electronics Association Award. The Armed Forces Communications and Electronics Association Award is presented annually to the outstanding senior R. O. T. C. cadet majoring in electrical engineering.

The Association of the United States Army Medal. The Association of the United States Army awards a medal annually to the cadet completing the first year of the advanced course who is the most outstanding in all academic subjects (exclusive of military), in military science, and in personal qualifications, and who has completed one full year of the R. O. T. C. course at Youngstown University.

The Corps of Cadets Awards. Medals are awarded annually by the professor of military science to R. O. T. C. cadets as follows:

A silver medal is awarded to the Corps of Cadets squad leader whose squad is selected, through competitive drill, as the most proficient in squad drill.

Silver medals are awarded to the two first-year military science students who are selected, through competitive drill, as the most proficient freshmen in individual drill, school of the soldier, and personal appearance.

The Department of Army Superior Cadet Ribbon Award. This award is presented annually by the Department of the Army to the R. O. T. C. student in each academic class at Youngstown University who is judged the outstanding student in his class in military science.

The Distinguished Military Graduate Honor Award. Each year the President of The Youngstown University designates distinguished military graduates from the recommended distinguished students in military science who have maintained required standards in the R. O. T. C. and in the University during their senior year.

The Lieutenant Colonel Eugene Lash Award. The Commanding Officer, 177th Anti-aircraft Artillery Gun Battalion, Ohio National Guard, annually awards a medal to the Youngstown University R. O T. C. cadet completing the fourth-year course in military science with the most outstanding record of excellence in military subjects. The name of the recipient is inscribed on a plaque which remains on the Youngstown University campus.

The Mahoning Chapter, Reserve Officers' Association, R. O. T. C. Honor Awards. The Mahoning Chapter, Reserve Officers Association, annually awards a medal to each of two R. O. T. C. cadets, as follows:

> To the cadet completing the basic course who is selected for and enrolls in the advanced course and who has best exhibited during his career at Youngstown University the qualities of leadership.
>
> To the cadet completing the advanced course who is commissioned in the Officers Reserve Corps of the Army of the United States and who has best exhibited during his career at Youngstown University the qualities of leadership.

Participation in extracurricular activities of the University for which honor points are awarded, as well as performance as a cadet, is considered in making selections for these awards.

The Nathan Hale Chapter, Sons of the American Revolution Awards. The Nathan Hale Chapter, Sons of the American Revolution, annually awards a medal to each of two R. O. T. C. cadets, as follows:

> To the cadet who completes the basic course with the most outstanding excellence in all academic subjects (exclusive of military), in military science, and in leadership and character.
>
> To the cadet who completes the advanced course with the most outstanding excellence in all academic subjects (exclusive of military), in military science, and in leadership and character.

The names of the recipients are inscribed on a plaque presented to Youngstown University by the donors. No student may receive either award unless he has completed one full year of the R. O. T. C. course at Youngstown University.

The Professor of Military Science Award. A trophy is presented annually by the Professor of Military Science to the fourth year cadet whose record at the R. O. T. C. summer camp is most outstanding among the Youngstown University cadets attending.

The Society of American Military Engineers Awards. The Society of American Military Engineers makes the following annual awards to R. O. T. C. students:

> A gold medal with key replica to 10 outstanding engineering students enrolled in general military science R. O. T. C. units in the United States who are in the next to last year of their engineering course; and to 10 outstanding students who are in the last year.

Applications for these medals are submitted for one qualified student in each of these years.

Essay Contests. From time to time various organizations sponsor essay contests among the student body. The pertinent information about them is disseminated through normal campus channels.

SCHOLARSHIPS AND LOANS

All scholarships, grants-in-aid, and loans are under the supervision of the University Faculty Committee on Scholarships. Inquiries may be addressed to the Dean of the University.

Scholarships for entering freshmen are granted on the basis of (1) the student's high school record, (2) the recommendation of his high school principal or teachers, (3) his standing in a standard college entrance test, and (4) his need. For students already enrolled, the basis is scholastic ability and need.

Grants-in-aid are awarded on the basis of (1) character, (2) need, and (3) ability to make a creditable academic record. Loans are based on a consideration of scholastic ability, character, and need. The University participates in the National Defense Student Loan program. For details consult the office of the Dean of the University.

The American Association of University Women, Youngstown Branch, Scholarships. A scholarship grant of $200, first given in 1950, is awarded each year by the Youngstown Branch of the American Association of University Women to an upperclass woman student, on the basis of high scholarship and need.

The American Business Women's Scholarship. This scholarship, instituted in 1957 in the amount of $150, is provided by the Youngstown Chapter of the American Business Women's Association. It is awarded to a woman in the field of business administration.

The American Society for Metals Foundation Scholarship. This scholarship of $400, established in 1955, is awarded, preferably to a student who has finished his sophomore year, upon the recommendation of the chairman of the Department of Metallurgical Engineering.

The Baglier Ford Scholarship. This scholarship of $500 was established in 1960 by the J. Baglier Ford Sales, Inc. It is awarded to a high ranking graduate of a Youngstown area high school who will participate in athletics.

The LaRue R. Boals Scholarship. The scholarship, established in 1961, provides income from $5,000 to be awarded annually to a worthy student of the Dana School of Music.

Los Buenos Vecinos Foreign Study Scholarship. Los Buenos Vecinos annually awards to a sophomore or junior a scholarship for six weeks of summer study in a foreign country. The scholarship covers tuition and all other expenses.

The Building Industry Scholarship of the Youngstown Dunbrick Company, Incorporated. This scholarship of $400 is awarded to a student in the William Rayen School of Engineering who plans to make his career in the building industry. It was established in 1955.

The Paul C. Bunn Loan Fund. This fund, established in 1957, is a gift of the teachers of the Youngstown Public Schools in honor of Dr. Paul C. Bunn. Upperclassmen in the School of Education are eligible to receive loans from this fund.

The Business and Professional Women's Club Scholarship. A scholarship of $500 is awarded to an upperclass woman by the Business and Professional Women's Club of Youngstown.

The William H. Dana Scholarship Loan Fund. This fund was established by the Alumni Association of the Dana School of Music as a memorial to the school's founder. Information about loans may be secured from the association's secretary, at the Dana School of Music.

The Benjamin T. Davis Scholarship. This scholarship was established in 1949 by Judge John W. Davis as a memorial to his brother. The stipend is $300. It is awarded annually to a male graduate of Fitch High School, Austintown, chosen on the basis of recommendations by the Superintendent of Austintown Township schools, the principal of Fitch High School, and the president of the Austintown Township Board of Education.

The Rachel Davis Scholarship. This scholarship is like the Benjamin T. Davis Scholarship except that it is a memorial to Judge Davis's sister and is for a woman graduate, chosen similarly.

The General Motors College Scholarship. The General Motors Corporation, under its College Scholarship Plan, offers annually a four-year scholarship to an entering freshman selected on the basis of scholastic and leadership qualities and need for assistance. The scholarship covers tuition, fees and supplies, with an additional amount if need is established. (Award of this scholarship does not affect the recipient's eligibility for one of the National Scholarships offered each year by the General Motors Corporation.)

The Haig-Ramage Scholarships. Income from the Haig-Ramage Scholarship Fund makes possible the granting of several scholarships of $300 each for the freshman year. Selection is on the basis of scholastic and leadership qualities and need for assistance.

The Anthony Ierino Scholarships. Two scholarships of $200 each are awarded annually to needy and worthy students. These scholarships were made possible by a bequest of Mr. Antonio Ierino in 1954 and are available to students of any class.

The Isaly Dairy Company Scholarships. The Isaly Dairy Company awards two scholarships of $500 each for the freshman year of study at Youngstown University, one to a man and the other to a woman. Those eligible are (1) sons, daughters, brothers, and sisters of full-time Isaly employees and (2) part-time employees who have worked for the company for at least six months. Selection is based on scholarship, leadership, character, and need. Further details are available from the company, to which application is made and which makes recommendations to the Committee on Scholarships.

The Bessie Johnson Music Scholarships. The income from an endowment of $40,000 from the estate of Miss Bessie Johnson is used for scholarships awarded to music students. These scholarships were established in 1957. Applications may be sent to the Dean of the Dana School of Music, who makes recommendations to the Committee on Scholarships.

The President and Mrs. Howard W. Jones Scholarship. This scholarship has been provided since 1947 by the faculty of Youngstown University in honor of President and Mrs. Jones. The funds for it are contributed annually and it pays $300 for one year to a student chosen on the basis of recommendations by Dr. and Mrs. Jones.

The Latin Culture Foundation Scholarship. An annual award of $200 is offered by the Latin Culture Foundation to an outstanding student of the Italian language and culture. Selection is made by the Committee on Scholarships on the basis of academic achievement and need.

The Dr. and Mrs. Raymond S. Lupse Pre-Medical Scholarship. Established in 1958, this scholarship is awarded annually to a freshman pre-medical student by Dr. Benjamin S. Lupse, M. D., F. A. C. S., and his wife.

The William F. Maag, Jr., Scholarship. This scholarship was established in 1947 in honor of Mr. William F. Maag, Jr. The revenue from invested capital pays $330 for one year to an upperclassman chosen annually on the basis of recommendations by Mr. Maag.

The Mahoning Valley Technical Societies Council Scholarship. A scholarship of $200, established in 1955, is awarded to a sophomore or junior student in engineering from the Mahoning and Shenango Valleys.

The Medical Service Foundation Scholarship. This scholarship of $500, to be awarded to a pre-medical student by the Mahoning County Medical Society, was established in 1959.

The Harry and Helene Meyer Freshman Scholarship. This scholarship of $400, established in 1955, is for a freshman planning to major in business administration or economics. The recipient is selected annually on the basis of superior scholarship and financial need.

Music Scholarships. A limited number of scholarships are awarded by the University for proficiency in a band or orchestra instrument, in singing, or in accompanying. Applications may be sent to the Dean of the Dana School of Music, who makes recommendations to the Committee on Scholarships. The stipends vary.

The National Office Management Association Scholarships. Five scholarships of $100 each were established in 1957 by the Youngstown Chapter of the National Office Management Association for students in the field of business administration. Students eligible for these awards must be upperclassmen having acceptable scholastic standing and needing financial assistance. Recipients are selected by the Dean of the School of Business Administration.

The Tom Pemberton Memorial Scholarships. Two four-year scholarships of $400 are awarded to graduates of Mahoning County high schools, one to a man, one to a woman, from an endowment of $12,000 contributed as a memorial to Tom Pemberton. The recipients must be in the upper two-thirds of their high school classes and plan to major in health, physical, and recreation education. The scholarships were established in 1957.

The Frank Purnell Scholarship. This scholarship in the amount of $300, established in 1960, is awarded on the basis of need and academic achievement.

The Herman C. Ritter Scholarship for the Violin. An endowment of $10,000 from the estate of Mrs. Juliet L. Ritter was made available in 1957, the income of which is used for a scholarship award to a student who intends to make a career of music, who shows particular aptitude and promise in the playing of the violin, and who is without sufficient means to provide himself or herself with an education and training in music.

R. O. T. C. Command Scholarships. Scholarships, available at the beginning of the second semester, are granted to fourth-year military science students in recognition of their extraordinary responsibilities in administering the Youngstown University Corps of Cadets.

The John R. Rowland English Scholarship. This scholarship, established in 1957, is awarded annually to an outstanding student majoring in English. The stipend is the income from the John R. Rowland scholarship fund of $5,000.

The Salem Community Scholarship Association Scholarship Loans. Any student living in the Salem community who has satisfactorily completed at least two years of formal education beyond high school may apply to the president of the Salem Community Scholarship Association, Salem, Ohio, for a loan to help him complete his education.

The Sharon Steel Corporation Scholarships. These scholarships were established in 1945 by the Sharon Steel Corporation, which awards them each year to sons and daughters of its full-time employees (or employees of its wholly-owned subsidiaries) who are interested in studying engineering or the physical sciences. Each scholarship provides for the recipient's tuition, fees, textbooks, and supplies at Youngstown University to the extent of $3,000 for the four or five years required by the curriculum chosen. In addition, the Sharon Steel Corporation offers each winner part-time and vacation employment during his four years at Youngstown University. The recipients are selected by the Committee on Scholarships of Youngstown University on the basis of academic achievement, on their score in the College Entrance Examination Board tests, on the recomendation of their high school principals, and on their need. Application blanks may be obtained from the office of the Secretary, Sharon Steel Corporation, Sharon, Pennsylvania.

The Paul E. Shields Scholarship Loan Fund. This fund, established in 1961, is available to mathematics and engineering students of junior or senior rank who have maintained a 3.25 (B+) average in these disciplines.

The Sigma Alpha Iota Scholarship. The local Alumni Chapter of Sigma Alpha Iota, honorary professional music sorority, offers a scholarship available only to members of Alpha Nu, the local undergraduate chapter of the sorority. The requirements for this scholarship may be learned from the chairman of the chapter's scholarship committee.

The Louis and Julia Spitzer Memorial Scholarships. These scholarships of $300, established in 1961, are awarded to assist students of the Jewish faith who are attending the University.

The Henry V. Stearns Scholarship. The Delta Eta chapter of the Phi Mu Alpha Sinfonia national honorary music fraternity awards a scholarship to a male junior or senior music student possessing outstanding musical and scholastic ability.

The Strouss-Hirshberg Music Center Scholarships. These scholarships have been made possible each year since 1947 by the Strouss-Hirshberg Music Center. They provide annually $100 for each of four students in the Dana School of Music. Applications may be sent to the Dean of the Dana School of Music, who makes recommendations to the Committee on Scholarships.

The C. J. Strouss Memorial Scholarship. This scholarship of $150 is awarded annually to an upperclassman in memory of the late C. J. Strouss. The award, made by the Committee on Scholarships, was established in 1954.

The Grace M. and Blanche F. Vail Scholarship. This scholarship is awarded annually to a student of excellent character and scholarship who needs financial assistance. The stipend is the income from the Vail Scholarship Fund of $4,000 established in 1954.

The Westinghouse Industrial Scholarships in Engineering. These scholarships, established in 1956, are available to recent high school graduates with outstanding high school records. Recipients work part time at regular jobs in the engineering department of the Westinghouse transformer plant in Sharon, Pennsylvania, and attend the University as part-time students. Details may be obtained from the Dean of the University or from the Supervisor of Training, Industrial Relations Department, Westinghouse Electric Corporation, Sharon, Pennsylvania.

The Women's Auxiliary of the Mahoning County Medical Society Scholarship. This scholarship, established in 1959, covers tuition and fees for one year. Candidates must be residents of Mahoning County and must agree to complete the course in nursing sponsored by the Youngstown Hospital Association.

The Women's Auxiliary of the Mahoning Valley Chapter of the Ohio Society of Professional Engineers Scholarship Grant. An annual grant of $100 is given to a deserving junior in William Rayen School of Engineering by the Women's Auxiliary of the Mahoning Valley Chapter of the Ohio Society of Professional Engineers.

The Yo-Mah-O Chapter, National Secretaries Association Scholarship. This scholarship of $600 ($300 for each of two years) is provided by the Youngstown Chapter of the National Secretaries Association (International). It is awarded to a woman interested in completing the two-year secretarial course and qualifying for the title of Associate in Business Administration.

The Youngstown Building Material and Fuel Company Scholarships. This is an annual gift of $1200 for scholarships to be allocated by the Committee on Scholarships.

The Youngstown District Purchasing Agents Association Scholarship. This scholarship, established in 1959, is awarded to a student majoring in industrial retailing.

The Youngstown Sheet and Tube Company Scholarships. These scholarships were established in 1951 by the Youngstown Sheet and Tube Company. Of the five offered each year, three are four-year scholarships for sons of company employees and provide tuition and fees for full-time study in the College of Arts and Sciences, the School of Business Administration, the School of Education, or the William Rayen School of Engineering. The other two are for part-time study and are granted to employees on a year-to-year-basis. Further details are available from the company, to which application is made and which makes recommendations to the Committee on Scholarships.

The Youngstown University Student Scholarship Fund. This fund is financed by a group of prominent business and professional men of the community for the purpose of aiding worthy students. The scholarships range in amount from $150 to $300.

Student Assistantships

Student assistantships are available to upperclassmen only. Applications may be made at the office of the Secretary to the Recorder. In return for a weekly amount of work stipulated by the administration, the student receives full tuition and fees for a limited load plus a salary of $20 a week for the first year assignment; $22.50 a week for the second year on the same assignment; and $25 a week for the third year on the same assignment. Half assistantships are awarded in some cases.

Graduate Scholarships

Many graduate scholarships, fellowships, and assistantships are available at other institutions. A file of these is maintained in the Office of the Dean of Women. Current notices are posted on the scholarship bulletin board adjacent to that office and on departmental bulletin boards. Four of the more widely known graduate scholarships are described below.

Fulbright Scholarships. United States government scholarships for foreign study are available for graduate study abroad. Applications may be obtained at the office of the Dean of Women.

Marshall Scholarships. These scholarships offer two years of study at any university in the United Kingdom. Applicants must be college graduates, citizens of the United States, and under 28 years of age.

The Cecil Rhodes Scholarships. Men students of Youngstown University are eligible to apply for these scholarships, which provide for study at Oxford University in England. Scholarships are awarded each year to students selected through personal interviews by a regional committee.

The Woodrow Wilson Fellowship Awards. These are awarded yearly for graduate study, principally in the humanities and social sciences, for students who plan to become college teachers. Each appointee receives a liberal stipend and tuition. Candidates must be nominated by a faculty member. Further information may be obtained from the campus representative, Prof. K. W. Dykema.

General Requirements and Regulations

ADMISSION

Any graduate of a first grade high school or an accredited secondary school may be admitted to Youngstown University as a degree-seeking student upon proper application, presentation of a satisfactory official transcript of his high school credits, evidence of his good character, and compliance with physical examination requirements (see Health Service, in the General Information section). The applicant is also required to take the American College Test* or the College Entrance Examination Board test.

The applicant, if accepted, is admitted to the Lower Division of the University. He becomes a candidate for a degree when he has completed 45 to 60 semester hours of credit and has been admitted to the Upper Division.

An applicant who stands in the lowest third of his high school class will not be granted admission except by special action of the Committee on Credits and Admissions.

Application

Application is made on a form available at the Registrar's office. It must be accompanied by a Matriculation Fee of $15.00. The application should be submitted to the Registrar. Prospective students will receive a physical examination form upon receipt of the application for admission.

Relation of High School Courses to University Graduation

The applicant for admission normally has credit for 16 units of high school study. These should include certain courses that are regarded as an important part of the student's preparation for college study. These preparatory courses are listed in the table below, where it will be seen that they are not the same for every degree offered by the University. It should be observed, moreover, that the high school courses specified for a particular degree are part of the requirements for graduation with that degree from Youngstown University.

If an applicant does not have credit for one or more of the pre-college courses specified for the degree he wants, he is not kept out of the University for that reason. He is allowed to enter with the privilege of completing the missing courses after beginning his college career, but with the understanding that

*The University is a testing center, administering the American College Test at announced dates to accommodate applicants to other institutions requiring the test for entrance or advisement.

he is expected to complete them before the beginning of his junior year. (The University offers him certain means of completing them, as indicated below; but the student may use any available means acceptable to the University, such as high school night classes or private tutoring.)

Since the specified preparatory courses are not the same for all degrees, admission to the University for study toward one degree does not necessarily mean that the student is equally qualified for study toward other degrees. The student should have this in mind if he later changes the degree for which he is studying, since his high school courses may not provide the preparation specified for his new objective, even though they were adequate for the original one.

G. E. D. Test Credits

Certain credits for successful results in United States Army General Education Development Tests may be accepted as indicating satisfactory preparation for study toward a degree, but not as a basis for granting credit for any University course.

Admission from Other Institutions

A student applying for permission to transfer from another college or university must present, preferably one month before his enrollment, one transcript of all his previous high school records and two transcripts of his college records. He must present evidence of honorable dismissal from the institution last attended; he will not be accepted if he is ineligible to return to his former institution. His class standing at Youngsown University will depend on the quantity and quality of his previous credits. (For R. O. T. C. credit, see Military Science in the College of Arts and Sciences section.) A transfer student with 45 or more hours of credit must file an application for admission to the Upper Division when he applies for admission to Youngstown University.

Special Students

Occasionally a student who is not a high school graduate, but who because of maturity seems capable of college study, may be admitted as a special student. He takes courses and receives grades like the ordinary student, but his credits cannot be accepted toward a degree unless he completes the requirements for and receives his high school diploma. (See also the paragraph headed Auditors.)

Guidance Examinations

Prospective freshmen may take general intelligence examinations for guidance purposes. Those who wish to do so should make arrangements with the Testing Office.

GENERAL REQUIREMENTS FOR GRADUATION

Catalog Governing Graduation Requirements

The requirements for graduation may be those stated in the catalog in effect at the time of the student's entrance into Youngstown University or those stated in any subsequent catalog; but the student must select *one* of the pertinent catalogs and complete the requirements as stated therein.* The student is expected to make himself fully aware of all requirements applicable to him and is responsible for completing them.

General Requirements Other than Courses

A general requirement is one that must normally be met by all students, unless exceptions are established. Most general requirements apply only to degrees; a few apply to both degrees and titles.

For any *degree* or *title*, the following three requirements must be fulfilled:

Application. An application for graduation must be filed with the Recorder. For the time and fee for this procedure, see Special Fees, further on in this section. To avoid a penalty, it must be done by the first day of the last fall semester before the time of intended graduation. No application for graduation is accepted after March 31. If the student does not graduate in the year for which he has filed an application, he must reapply the next time he plans to graduate.

Residence. The last 30 semester hours leading to the degree or title must be completed at Youngstown University, except that in curriculums such as the pre-law and the pre-medical, which allow the student to earn his final credit hours *in absentia*, the last 30 hours prior to this final stage must be spent at Youngstown University. Any modification of this requirement must be approved by the Dean of the University.

Grades. The point index must be not less than 2.00 (see the Point Index and Scholastic Standing, further on in this section).

For a *degree*, the following requirements must also be fulfilled:

Upper Division Status. The student is not a candidate for a degree until he has been admitted to the Upper Division of the University, as explained in the paragraph headed Upper and Lower Divisions, further on in this section. To achieve this, he must first have *made up any deficiency in high school units* for the desired degree.

This is the student's responsibility. The preparatory units are not the same for all degrees; they are listed in the Condensed Table of Courses Required for Graduation and should be read carefully, together with the explanatory notes accompanying them. This is especially important if the student changes the degree for which he is studying, as his high school preparation, even though satisfactory for his original objective, may not be satis-

*Certain exceptions apply here. In the School of Education, for instance, changes in requirements are governed by the Ohio State Department of Education.

Condensed Table of Courses Required For Graduation

including Specified Preparatory Units

(For the full names of the degrees, see page 43.)	A.B.	B.S.	B.S. in Ed.	B.S. in B.A.	B.E.	Mus. B.
Pre-College[1]	(These figures mean high school units.)					
English	3	3	3	3	3	3
A foreign language[2]	2	2[3]	—	—	—	—
U. S history and civics	1	1	1	1	1	1
Algebra[4]	1 or 2[5]	1 or 2[5]	—	—	2	—
Geometry[4]	1	1	—	—	1	—
Biology, chemistry, or physics[4]	1	1	—	—	1[6]	—
Any mathematics[4]	—	—	1	1[7]	—	1
Any science or additional mathematics[4]	—	—	1	1	—	—
Any science[4]	—	—	—	—	—	1
	9 or 10	9 or 10	6	6	8	6
Other subjects[8]	7 or 6	7 or 6	10	10	8[9]	10
Total high school units	16	16	16	16	16	16
In the University	(These figures mean semester hours of credit.)					
General						
Basic						
Communication	9	9	9	9	9	9
Health and Physical Education	4	4	4	4	4	4
Orientation[10]	1	1	1	1	1	1
Area						
Social Studies	12	12	12	12	9	12
Religion[11]	3	3	3	3	3	3
For the Degree[12]						
Laboratory science[13]	8	Included in the major	—	—	18	—
Science or mathematics	3		9[14]	9[14]	20	6
Foreign languages[15]	6	6[3]	—	—	—	—[16]
English	3	—	3	3	3	—
Psychology	3	—	6	3	—	3[17]
Other courses[18]	73	71	78	81	85	98
Total credit hours	125	136[19]	125	125[19]	152	136[19]

NOTES

[1]Pre-college units lacking at the time of entering the University are to be made up before the beginning of the junior year.

[2]An entrant lacking these units may make up the deficiency by taking a first-year foreign language course without University course-credit, or by any other means acceptable to the Director of the Division of Language and Literature.

[3]Foreign language study is not required for the Bachelor of Science degree if the student is a registered nurse or completes the combined major in medical technology.

[4]An entrant who lacks one or more of these units may make up the deficiency by taking the relevant high-school-level course offered by the business organization, mathematics or physics department without University course-credit, or he may make it up in any other acceptable way.

factory for the new one. *The fact that a student has been admitted to the University to study for one degree does not mean that he is equally qualified to become a student for every other degree the University offers.*

Course Levels. At least 60 semester hours must be completed in courses numbered 200 or higher; at least 40 of these 60 hours must be in courses numbered 300 or higher.

Major and Minors. The student must complete a major and at least one minor.

A departmental major consists of at least 30 semester hours with grades of C or better in one department.* A combined major, for which the courses are in more than one department, consists of at least 45 semester hours with grades of C or better.

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[5]One unit is enough except for a major in a science or combination of sciences requiring Mathematics 101R or 101 or for a minor in mathematics.

[6]For the Bachelor of Engineering degree one unit of physics is required.

[7]One year of algebra is required for accounting and management majors.

[8]It is suggested that these unspecified units include additional courses in history, foreign languages, English, laboratory sciences, and mathematics, since many specialized University curriculums leave little or no time for some of them, especially history, literature, and foreign languages.

[9]A unit of mechanical drawing and a half-unit of trigonometry or solid geometry, or both, are particularly advisable.

[10]Part-time students are not required to take the Orientation course until they have completed 60 semester hours.

[11]Any course in the Department of Philosophy and Religion, or Humanities 401 or 402.

[12]Requirements peculiar to a particular degree are explained more fully in the section of this catalog primarily concerned with that degree.

[13]Biology, chemistry, geology or physics.

[14]Six of the nine semester hours required must be in science. The mathematics for the B. S. in B. A. degree may be Business Organization 131 or 141-142 or Merchandising 121.

[15]If this requirement is met with a language not previously studied, 12 hours are needed. No University course-credit is given for the first six hours if the student has not studied some one foreign language successfully for two years in high school. See Credit Evaluation for the Foreign Language Requirement in the College of Arts and Sciences section.

[16]For voice majors 18 credit hours are required. Part of this requirement may be met by 2 units of high school study in one of the following languages: French, Italian, or German. In this case 12 hours are required, six hours in each of the two languages not previously studied.

[17]For the Bachelor of Music degree with the major in music education, the requirement is six hours.

[18]These include all courses necessary for the major, minor or minors, teaching certification (if needed), and for any other special purposes. For many fields, all the courses required or suggested are listed in the form of year-by-year curriculums in the pertinent sections of this catalog.

[19]This total is a few hours higher in some fields of specialization. (The music education major totals 139; accounting, management and public administration total 136 each; general business, commercial art, and traffic and transportation management total 130 each.)

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*For this purpose, the School of Education, the Dana School of Music, and the William Rayen School of Engineering are departments, and each foreign language is a department.

A minor consists of at least 15 semester hours with grades of C or better in a department other than that of the major.

The head of the student's major department determines the course requirements for both the major and the minor or minors and sees that they are met. He may require the student to do more, but not less, than the minimums stated above. Both the major and the minor must meet his approval.

As soon as a student has decided on his major, he should consult the head of the department in which his major study will be done. While no student is compelled to declare his major before he applies for admission to the Upper Division, in some departments it is essential that the planning be done not later than the beginning of the sophomore year, or in some cases earlier, to avoid delay in graduation.

General Course Requirements: Basic

The following *basic* requirements are ordinarily met through particular courses designed and specified for them. They apply to all degrees.

Communication. The candidate must show satisfactory proficiency in the use and understanding of the English language. The director of the Division of Language and Literature is the judge of this proficiency. Ordinarily he will grant a certificate to a student who has received a grade of C or higher in the final semester of his required course in communication or its equivalent.

This requirement is normally met by taking Communication 105-106-107, totaling nine semester hours. A student who has had part or all of some other "freshman English" course, either at this institution or elsewhere, should consult the director of the Division of Language and Literature before registering at Youngstown University.

Health and Physical Education. Each candidate must normally have four semester hours of credit in health education and physical education. Usually this consists of two hours of health education (Health and Physical Education 109M, 109W or 109C [two credit hours], and four ½-credit-hour physical activity courses totalling two hours). The candidate who completes the two-year course in military science needs only two hours of Health and Physical Education 109M (see Modifications for R. O. T. C. Students, below). Other substitutions of courses or of training received in active military service to meet any part of this requirement must have the approval of the chairman of the Department of Health Education and Physical Education.

Orientation. Every candidate must have one hour of credit for Orientation 100.

General Course Requirements: Area

In addition to the basic course-requirements, there are the following general requirements in particular *areas* of study:

Social Studies. The candidate must have 12 credit hours in the social sciences, except for the Bachelor of Engineering degree for which the requirement is 9 hours.

Normally he must meet this requirement by taking Social Science 101 and 102 and History 201 and 202 (except for engineering students, who take one 200-level history course). However, a transfer student with less than 60 but more than 30 credit hours acquired elsewhere may omit Social Science 101 and 102, and a transfer student with 60 or more hours acquired elsewhere may omit all four courses, provided his credits include 12 hours in the social sciences at the time he graduates.

Religion. The candidate must have completed either a three-hour course in the Department of Philosophy and Religion, or Humanities 401 or 402.

Science. There is a requirement in this area for every degree, but there is considerable variation among the several degrees in the choice of courses allowed and in the rigor of the technical approach to the subject. The relevant details are therefore stated in the section pertaining to the particular degree.

Additional Requirements for Each Degree

A degree requirement is one which applies to all (or, in a few cases, to most) of the students seeking a particular degree, but is not necessarily a requirement for other degrees. Degree requirements will be found as follows:

Those for the degrees of *Bachelor of Arts* (A. B.), *Bachelor of Science* (B. S.), and *Bachelor of Science in Education* (B. S. in Ed.) are stated in the College of Arts and Sciences section of the catalog. Those for the *Bachelor of Arts* and *Bachelor of Science in Education* degrees are repeated in the School of Education section.

Those for the degree of *Bachelor of Science in Business Administration* (B. S. in B. A.) are in the School of Business Administration section.

Those for the degree of *Bachelor of Engineering* (B. E.) are in the William Rayen School of Engineering section.

Those for the degree of *Bachelor of Music* (Mus. B.) are in the Dana School of Music section.

Modifications for R. O. T. C. Students

The R. O. T. C. student may have certain courses waived, as follows:

a. A student completing Military Science 101-102 and 201-202 and working toward any degree except the Bachelor of Engineering may omit Social Science 102 (3 credit hours); he may also omit two credit hours in physical activity courses but he must take Health and Physical Education 109M.

b. In addition, a student completing Military Science 301-302 and 401-402 and working toward any degree except a Bachelor of Engineering

may omit Psychology 201 (except as a prerequisite to other courses) and three other credit hours to be determined in consultation with his adviser. For the degrees of Bachelor of Arts, Bachelor of Science in Business Administration, and Bachelor of Science in Education, the course thus omitted may be three credit hours of science, provided that the candidate for the Bachelor of Arts takes eight credit hours of biology, chemistry, geology, or physics.

Unless specifically named above, no course required for the degree sought may be waived.

Requirements for a Second Baccalaureate Degree

A student who has a degree from Youngstown University and desires a second degree must earn 18 semester hours of credit in addition to the total that he had when he completed the requirements for the first degree, meet all requirements for the second degree, and complete the requirements for another major.

A student who has a degree from another institution and desires a degree from Youngstown University must complete a total of 30 semester hours, meet all requirements for the second degree, and complete the requirements for a new major and minor.

Curriculums to Meet Special Requirements

All states have detailed programs of courses necessary for teaching certificates; medical schools have specific requirements for pre-medical study; and many law, theological, technological, and graduate schools have more or less mandatory recommendations for those seeking admission. A prospective teacher, therefore, or anyone wishing to enter a professional, technological, or graduate school of any kind should consult the Dean of the University as early as possible. Such special needs can usually be met within the degree requirements of Youngstown University, but the proper selection of courses may have to begin in the freshman year.

Commencement Exercises

There is only one graduation ceremony each year: in June, at the end of the second semester of the academic year. A student who completes the requirements for a degree or title at the end of a first semester receives his diploma in June and is present, if at all possible, at the commencement exercises as a member of the graduating class. A student not eligible to graduate in June but planning to complete the necessary study during the ensuing summer session is present in cap and gown at the June ceremony but does not receive his diploma until he completes the requirements.

GENERAL REGULATIONS

Scheduling of Courses; Advisement

A student already attending the University makes out his schedule of courses for the next semester in consultation with a faculty adviser who must sign the student's schedule, even when a prescribed curriculum leaves him no actual choice of courses.

A student entering for the first time, or a former student wishing to re-enter, may get instructions for scheduling and advisement at the Registrar's office.

The student planning his program should understand that some courses are not offered every term. Those offered in a particular semester or summer session, with their times and places, can be ascertained from the *Schedule of Classes* for that term, which is published in time for use in advisement and scheduling for the term in question. For information about future offerings, or when a particular course will be offered again, the student may consult the dean of the unit concerned, or the department chairman.

Although the University tries, through the advisement system, to insure the student's taking all the courses needed for his degree, *the ultimate responsibility for meeting any requirement rests with the student himself.* He will do well to read the statements under Candidacy for a Degree, below.

The Class Hour, Semester Hour, and Semester Hour of Credit

The *class hour** is a weekly 50-minute class period and is the basic unit of instruction. The term *semester hour** signifies one class hour a week carried for one 17-week semester (or the equivalent in a summer term). A *semester hour of credit** is the amount of credit given for one semester hour successfully completed. *One* semester hour of credit represents *three hours of study and instruction* every week throughout the semester.

The Time/Credit Ratio

As seen above, credit is based on a time/credit ratio of three hours a week of study and instruction to one semester hour of credit. Of these three hours, the class hour is one; the other two are the time spent by the student in preparing for the class hour, or in supplementing it. In other words, *for every class hour, two additional hours are expected to be spent outside of class* in reading, thinking, writing, solving problems, laboratory activity, or whatever the course calls for. The exact amount may vary from day to day, depending on the particular assignment, the individual student, and other factors;

*Often called simply "hour of credit." The expression "credit hour" sometimes means "semester hour of credit" and sometimes merely "semester hour."

but assignments are normally made on this one-plus-two principle, and the student is responsible for completing them.

Thus, for example, a so-called "three-hour" course actually involves nine hours a week, consisting of at least 150 minutes of class sessions (that is, three class hours*) and six hours of study done out of class. If the course involves laboratory periods, these form a part of the weekly total of nine hours.

Accordingly, the student carrying a 16-hour schedule, for example, should count on devoting to it an average of 48 hours a week (exclusive of time spent in extra-curricular activity, commuting, eating, etc.). The slower student may find that more than 48 hours is necessary. These facts should be kept in mind especially by students planning to hold jobs while attending the University.

The Student Load

The courses taken by a student during any semester constitute the *load* that he carries for that semester. The load is measured in semester hours. The size of the load a student is permitted to carry depends on the degree he is seeking (and hence on the curriculum he is following) and to some extent on his grade average, as follows:

a. A student following a business administration, engineering, or music curriculum may carry as many hours as the curriculum requires, with the approval of the dean of his school. Such approval ordinarily is given.

b. All other students are governed by the following regulations:

1. A student with a point index of 3.0 or better may carry 18 semester hours with his adviser's approval, which ordinarily is given.

2. No student may carry more than 18 semester hours, and no student whose point index is below 3.0 may carry more than 16 semester hours, unless his written request to do so is approved by his adviser and by the Committee on Academic Standards.

3. In determining a student's semester load, all courses are counted, whether they give credit toward graduation or not, except Orientation 100 and the general-requirement courses in health education and physical education.

4. Any student may, with his adviser's approval, carry a course in military science in addition to the semester load allowed him according to the preceding regulations.

The form for an overload request is available at the Registrar's office. After grades for the preceding term are reported, a dean may reduce the schedule of any student in his unit whose record is poor.

*In a three-hour course the class hours may take the form of three 50-minute sessions weekly, or two 80-minute sessions weekly, or (as in some laboratory courses) one or two 50-minute class sessions and one or more laboratory periods weekly which include instruction, or any other practicable form.

Extra Hours' Credit

Credit for more than the stated hours may be obtained for extra work done in a course under the following restrictions:

1. Permission shall be limited to seniors.
2. A brief description of the extra work shall be supplied by the instructor.
3. Such extra work may be done only under the supervision of a full-time instructor.
4. The extra credit may not exceed one hour per course nor one course per semester.
5. An application form must include the signatures of the instructor and the department chairman, and receive the approval of the Dean of the University.

Auditors

A student may register for and attend any course as an auditor. An auditor is not held responsible for the regular classwork and preparation of assignments and receives no credit for the course. However, he pays the regular tuition for the course, as well as any applicable course-fees, and it is counted in his load. An auditor is not to be confused with a special student.

Registration

Every student registers in person for the work of each session on or before a final registration date. Only under exceptional circumstances may a student register after that date, and one who does is charged a fee. One who has begun his registration before the deadline may complete it late, but must likewise pay a fee. There is no reduction of tuition or other fees because of late entrance into courses.

No student may enter a course after the first meeting of the third week of a semester or after the seventh calendar day of a summer term.

Registration of Freshmen

The student enrolling for the first time is instructed at the Registrar's office about scheduling his courses and registering.

An entering freshman who registers in Liberal Arts and who is undecided about his major may be scheduled for Orientation 100, Communication 105, Social Science 101, a laboratory science, a foreign language, and basic courses in Health and Physical Education. To complete his schedule the following are possible electives: Art 113, Business Organization 111, Education 101, Geography 102, 119, History 105, 107, 201, 202, Home Economics 101, 103, Mathematics 101, Military Science 101, Philosophy 100.

Freshman Days

The Freshman Days program is held the last three days of the week preceding upper-class registration. It is designed to serve the new student and to help him adapt himself to his new surroundings and activities. During the first two days entering freshmen are required to attend the Orientation 100 sessions and to complete their final registration. On the third day a Freshman Picnic is held, at which brief speeches by the administration and various campus leaders are given, a picnic lunch is served, and informal discussions are held between the freshmen and the University's departmental chairmen.

Change of Registration

A student wishing to alter his schedule after registration must fill out a Change of Registration form, have it signed by the instructor or instructors concerned and by his adviser, and present it to the business office for approval and acceptance. A mark of WF (withdrawal with failing grade) is recorded for a course dropped without this procedure, since such withdrawal is not official.

Anyone changing his registration after the registration period pays a fee, unless the administration has requested the change.

Full-Time Status

A full-time student is one carrying 12 or more semester hours in courses that give credit toward graduation.

Class Rank

If the student is working for the degree of Bachelor of Arts, Bachelor of Music, Bachelor of Science, Bachelor of Science in Education, or Bachelor of Science in Business Administration, in which the number of hours required ranges from 125 to 139, he is ranked as a freshman until he has completed 32 hours, as a sophomore until he has completed 64 hours, as a junior until he has completed 96 hours, and thereafter as a senior.

If he is working for the degree of Bachelor of Engineering, in which the number of hours required is 152, he is ranked as a freshman until he has completed 38 hours, as a sophomore until he has completed 76 hours, as a junior until he has completed 114 hours, and thereafter as a senior. See also Candidacy for a Degree, below.

Upper and Lower Divisions

Courses numbered from 100 to 199 are designed for the freshman level; from 200 to 299, the sophomore; from 300 to 399, the junior; and from 400 to 499, the senior. The fresh-

man and sophomore levels constitute the Lower Division, and the junior and senior levels the Upper Division. (For graduation, a certain amount of credit is required in courses on each of these levels; see page 40).

No freshman may take an Upper Division course without the approval of the Dean of the University. A senior taking a 100-level course will receive only two-thirds of the normal credit for it, unless the chairman of his major department and the Dean of the University waive the rule.

Candidacy for a Degree: Admission to the Upper Division

A student who wants to become a candidate for a degree from Youngstown University must file with the Records Office an application for admission to the Upper Division. This application must be filed when the student has completed 45 to 60 semester hours. A transfer student with 45 or more semester hours must file such an application when he applies for admission to Youngstown University. Until admitted to the Upper Division, no student may be given junior or senior class standing or be considered a candidate for a degree.

His application form must indicate:

1. The degree for which he is a candidate. He may thereafter change his degree objective only by filing a new application for admission to the Upper Division as a candidate for the new degree.
2. Pertinent to the degree sought, his completion of
   (a) all pre-college requirements;
   (b) the Communication and English requirements through Communication 107;
   (c) the laboratory science requirement;
   (d) a total of 45 to 60 semester hours. *This total does not include work taken to meet any pre-college requirement.*
3. His major subject, with the signed approval thereof by the chairman of the major department. He may thereafter change his major only by formal application to the Dean of the University and with the approval of the chairmen of both the old and new major departments.

Grading System

The grade for a course completed may be: A, excellent; B, good; C, average; D, poor but passing; or F, failure.

The grade of E is given to a student who has not completed a course (including the final examination) when grades are submitted. If he does not complete it within 60 days thereafter (except as noted below), the grade becomes an F unless circumstances warrant an extension of time. The instructor is notified before such an F is recorded.

If a student has been absent without explanation and it is not known whether he has dropped the course, the grade of E

may be given if, in the teacher's judgment, the part of the course missed can be practicably made up and a grade other than F is possible on its completion.

If a student has received an E in a prerequisite course and has been allowed to enter the following course, he should see that the E is removed by the end of the sixth week of the second course. Otherwise, if the E becomes a grade that does not satisfy the prerequisite, he will have to drop the course he has been allowed to enter, and will receive a WF in it for dropping it later than the sixth week.

The grade of F can result from (1) unsatisfactory achievement; (2) failure to complete a course, as stated above; (3) dropping a course improperly (by unofficial withdrawal); or (4) cheating, or dishonesty of any kind in the course.

Other marks recorded are:

AUD, signifying that the student has attended the class as an auditor.

WP (withdrawal with passing status), representing official withdrawal from a course before the end of the sixth week of a semester, the first week of a five-week summer course, or the second week of a ten-week summer course.

WF means withdrawal with failing status.

(WP and WF are determined and recorded by the Recorder, not by the teacher.)

A student may appeal to the Committee on Credits and Admissions for reconsideration of any final grade, if he feels that the grade was given without proper regard for some pertinent factor or circumstance.

The distribution of grades follows in general the "normal curve," according to which from 5% to 10% of the grades in a class are A's, 20% to 25% B's, 40% C's, 20% to 25% D's, and 5% to 10% F's. The teacher, however, is expected to use his judgment and to regard the curve as a guide rather than as something to be rigidly imposed.

Teachers may use plus and minus modifications of the grades A, B, C, D, and F; but the Recorder does not record such modifications, and they are disregarded in calculating point indexes.

Proficiency in English

The student's ability to express himself in English is not the concern of the Department of English alone, but of every member of the University faculty. Inadequate competence in this respect is to be regarded as a reason for lowering a student's grade in any course in the University.

The Point Index and Scholastic Standing

The student's scholastic standing is indicated by his point index (also called "grade average"). For determining this, every grade has a point value for each semester hour it represents, as follows: A, 4 points; B, 3 points; C, 2 points; D, 1 point; F, E or WF, no points. For example, an A in a 3-hour course is worth 12 points; a D in a 4-hour course, 4 points; and an F or WF in any course, no points. To find the point index, the total number of points earned is divided by the number of semester hours attempted. Thus a student who attempts 16 semester hours and earns 40 points has a point index of 2.50. The grades of Aud and WP and grades for courses that give no credit toward graduation are not included in the calculation of the point index. (See also Repetition of Courses, below.)

Grade Requirements and Probation

A student whose point index for a semester is less than 1.50 while he has fewer than 30 semester hours of credit, less than 1.75 while he has fewer than 61 hours, or less than 2.00 after he has 61 hours, will be on probation the following semester. If he does not raise his point index to the required minimum during the probationary semester, he will be readmitted for the following term only at the discretion of the Dean of the University. The student must have a cumulative point index of 2.00 to be eligible for a degree.

A student seeking the degree of Bachelor of Engineering must maintain a point index of 2.00 or higher at all times; see the section on William Rayen School of Engineering.

A student other than a beginning freshman who receives grades of F in half, or more than half, of the total number of semester hours for which he is registered will not be readmitted for the following term.

Grade Reports

A report of his grades is sent to every student by the Recorder as soon after the close of a semester as possible. A teacher may use other means to provide such information more quickly.

The Dean's List

The Dean's List consists of all undergraduates who earn a quality point average of 3.00 in any given semester.

The Honor Roll

The honor roll, announced once each year, consists of the five per cent of each class who have the highest point indexes. Class rank is determined by the definitions found under Class Rank, above.

A student with less than 12 semester hours of credit acquired at Youngstown University is not included in the roll.

For freshmen and sophomores, the top five per cent are determined on a University-wide basis; for juniors and seniors, those included are the five per cent who stand highest among the candidates for each degree.

Honors Day

The Honors Day exercise recognizes those students who have distinguished themselves academically. The awards given at this exercise are listed under Awards and Prizes in the General Information section.

Graduation Honors

Graduating seniors who rank high scholastically are awarded special honors at commencement.

Those who attain a quality point average of 3.8 are granted their degrees *summa cum laude.*

Those who attain a point average of 3.6 are granted their degrees *magna cum laude.*

Those who attain a point average of 3.3 are granted their degrees *cum laude.*

Transfer students with 60 semester hours of credit are eligible for graduation honors, but no transfer work may be included in the calculation of the point average. No transfer student admitted to the University on probation is eligible for honors.

Repetition of Courses

A student may repeat a course once. If the course repeated is prerequisite to another course, the repetition must be successfully completed before the other course is taken. No course may be repeated if the student has received credit for a more advanced course in the same subject. If a course is repeated, the repetition is treated merely as another course, along with the first, in calculating the point index. A course repeated, however, may be counted only once for university credit.

Absence from Classes and Examinations

If a student is irregular in class attendance, the number of semester hours of credit he would otherwise earn may be reduced.

A student must have the instructor's consent in order to take any examination at a time other than the scheduled one. The instructor, if he gives such consent, may waive the Fee for Irregular Examination if such action seems warranted. If the test is to be taken at the Testing Office, the student presents there a permit signed by the instructor. Permit forms are available at the unit dean's or the Registrar's office.

Honorable Dismissal

A transcript of credits serves as a statement of honorable dismissal except when such a statement is not merited. A transcript indicates whether a student is withdrawing in good standing and shows any disciplinary action he may have incurred while attending Youngstown University. No transcript is issued to a student who has not met all his financial obligations to the University and to recognized campus organizations.

If a separate statement of honorable dismissal is needed, the Dean of the University will furnish one, provided the student is of good character, has a satisfactory record of conduct, has no financial obligations to the University, and is withdrawing voluntarily for acceptable reasons: and provided that the student, if withdrawing during a term, follows the official procedure for a change of registration. A statement of dismissal issued with any of these conditions unmet may be expected to include an explanation of the circumstances.

FEES AND EXPENSES

All tuition and fees for any term are due at registration. No student may attend classes until he has completed his registration by paying his tuition or arranging with the business manager for its payment. (Late registration entails a penalty fee: see Special Fees.) If payment is by installments there is a carrying charge on the unpaid balance, and lapse of payment results in suspension from classes: see Tuition Payment by Installments.

No student may enroll for a new term until he has paid all his previous tuition. No student may graduate or receive a transcript of credits who has not met all his University obligations by May 1 of the year of his intended graduation or transfer, or by the previous December 1 if he intends to transfer at the end of the first semester.

The Business Office, including the cashier's window, is open during the following hours: 8:30-11:30 a. m., 12:30-4:30 p. m., and 6:30-8:30 p. m. Monday through Friday, and 8:30 to noon on Saturday.

Tuition and Fees for One Term

The rates in the following tables are for a single term. In determining the student's load for the assessment of regular fees for services and activities, all courses are counted except music ensemble courses for which no tuition is charged.

For All Students in the College of Arts and Sciences, the School of Business Administration, the School of Education, and the William Rayen School of Engineering

Each Semester:

Tuition: each semester hour . . . . . $ 16.00

Laboratory or other special course fees.
See Courses of Instruction in each school, and Special Fees, below.

For Full-time Students in the Dana School of Music*

Each semester:

Tuition (12 to 15 semester hours)		$192.00
Each semester hour over 15	16.00	
Applied Music Charge (basis, 2 lessons a week) †		90.00
Each additional lesson-per-week	†45.00	
Each minor taken by class instruction	10.00	
		$282.00

For Part-time Students in the Dana School of Music*

Each semester:

Tuition: each semester hour . . . . . $ 16.00

Applied Music rates:

One half-hour private lesson a week	59.50
Two half-hour private lessons a week	119.00

These figures become $68.00 and $136.00 if the lessons are taken from an artist-teacher.

NOTE: It is understood that any or all exceptions to the payment of fees shall be determined by the business manager.

In the Secretarial School

See the special brochure issued for this school. For full-time work taken for college credit, the tuition and fees are the same as for the School of Business Administration.

In the Technical Institute

For the present, tuition for this training is paid directly to the University by the participating firms.

Summer Session

The tuition rate for the summer session is $16.00 a semester hour, plus any additional course and/or laboratory fees.

*A full-time music student is one enrolled in the Dana School of Music and carrying 12 or more semester hours, inclusive of applied music but exclusive of music ensemble courses. A full-time music student who during a semester reduces his load to less than 12 hours is charged as a part-time student for the whole semester.

†The Applied Music Charge and Hours of Credit. Every music curriculum includes courses in applied music that require 2 private lessons a week in the major and 1 lesson or class instruction in the minor. The semester hours of credit that may be earned in such courses are included in the 12 or more hours covered by the tuition charge. The amount of the credit depends on the degree of proficiency and amount of practice demanded by the curriculum: voice, instrumental, or sacred music majors may enroll for and earn 3 semester hours of credit in their applied music major: a theory, composition, or music education major, 2 hours.

For refunds on withdrawal from applied music courses, see Withdrawals and Refunds, further on in this section.

A special bulletin describing the summer session and giving the schedule of classes is published each April.

If a student who during the academic year is a full-time music student takes summer courses in applied music, he pays tuition at the regular rate for the semester hours of credit, plus applied music charges at the rate of $45.00 per credit hour.

Audited Courses

A person auditing a course or courses pays tuition at the regular rate of $16.00 a semester hour, plus any laboratory, regular, or other special fees that may be applicable.

Special Fees

The following fees are payable by those to whom they apply. Any exception is determined by the business manager or as stated in the description of the fee.

Matriculation Fee. A fee of $15.00 is charged every new student, once only, to cover the cost of his initial registration. It must accompany his application for admission and is non-refundable.

Records and Reports Fee. A fee of from $2.50 to $10.00, depending on the number of semester hours carried, may be charged anyone whose work, status, and/or purposes are such as to involve an amount of processing, record-keeping, or other clerical expense beyond that ordinarily necessary.

Laboratory Fees and similar special course-fees, indicated in the descriptions of the courses for which they are charged, cover the cost of materials consumed or other expenses peculiar to the courses concerned.

Activity Fee. Part-time students carrying 11 hours or less may obtain Student Activity and Athletic Books upon payment of a $5.00 fee.

Late Registration Fee. A fee of $5.00 is charged any student who completes his registration after the final registration date. Late registration includes failing to appear at final registration following the completion of any kind of pre-registration.

Change of Registration Fee. A fee of $2.00 is charged anyone changing his registration, unless he does so at the request of the administration. Waivers will be determined by the deans of the various schools or by the Directors of Divisions; the Dean of the University will determine waivers for independent departments. Appeals and approvals will be subject to the supervision of the Finance Committee.

Reinstatement Fee. A fee of $2.00 is charged anyone readmitted to classes after a suspension.

Fee for Credit by Equivalency or Examination. A tuition fee of $16.00 is charged for each hour of credit honored for graduation when such credit is given as the result of examination or equivalency evaluation without the student's having attended the regular classes for the course of instruction. This type of credit must have the approval of the department chairman, the division director or unit dean, and the Dean of the University.

Fees for Irregular Examinations. When a student is allowed to take an examination at a time other than the scheduled one, a fee of $5.00 for a final examination or $3.00 for any other examination is charged at the discretion of the instructor, except in case of illness, when the student must present a letter from his physician.

Graduation Fee. A fee is charged anyone who is to receive a degree or a title. The fee, which includes cap and gown rental, must be paid by May 1 of the year of expected graduation, whether the degree is to be received in June or in August; the amount depends on when the application for graduation is filed, as follows:

If the application for graduation is filed:	*the fee is:*
Before the last fall semester before graduation	$ 7.00
During the last fall semester before graduation	10.00
During the last February before graduation	15.00
During the last March before graduation	20.00

These fees apply for each degree or title granted (unless honorary), except that if two degrees are to be received by one person at the same commencement, the total fee is $5.00 more than the pertinent amount listed above.

Transcript of Credits Fee. A fee of $1.00 is charged for each transcript.

Student Locker Deposit and Fee. A student assigned a locker deposits fifty cents at the time of assignment. At the end of the semester, or upon withdrawal from the University, he is refunded the deposit less a handling charge of ten cents. For further information on lockers, see the General Information section.

Military Equipment Deposit and Fee. Every student taking military science deposits $12.50, at the beginning of the college year, toward coverage of the cost of United States government property assigned him. When he turns in all such property at the end of the year or upon withdrawal from the University, he is refunded amounts as follows:

First year	$ 6.00	Third year	$ 9.50
Second year	12.50	Fourth year	12.50

R. O. T. C. Activity Fee. Every student registered for a course in military science is charged $2.00 each semester as a special activity fee. This fee provides funds for certain military purposes and R. O. T. C. extra-curricular activities which will enhance the value of the Corps to the University. These activities may be, but are not necessarily limited to:

1. The annual military ball.
2. Awards and/or recognition for meritorious service to the R. O. T. C. in athletics and in extra-curricular events.
3. Athletic events and contests.
4. Miscellaneous matters that the chairman of the Department of Military Science may deem pertinent.

Special Fees for Music Students. The following fees are stated more fully in the Dana School of Music section:

Piano Practice Fee, major	$ 5.00 a semester
Piano Practice Fee, minor	2.00 a semester
Organ Practice Fee, major	40.00 a semester
Organ Practice Fee, minor	20.00 a semester
Instrument Rental Fee: each instrument	5.00 a semester
Student Recital Fee	$15.00 for each recital
Entrance Examination Fee (before taking examination)	$5.00

Tuition Payment by Installments

Tuition (together with any other fees payable at the beginning of a term) may be paid in installments. The student electing to do so makes a down payment upon enrolling and arranges with the business office for payment of the balance. The business manager must approve the deferred payment plan before the student may complete his registration. The Finance Committee accepts appeals and recommends action on changes and refunds.

The minimum down payment for accounts under $50.00 is cash in full; for accounts of $50.00 to $74.50, 50%; and for $75.00 or more, 33⅓%. The down payment must be paid at time of final registration. There is a carrying charge (maximum $15.00, minimum $1.00) on the unpaid balance remaining after the down payment. The balance of the tuition, including the carrying charge, must then be paid as follows: if the initial payment is 33⅓%, then at least another 33⅓% must be paid during the first third of the term and the remaining 33⅓% during the second third of the term. If the initial payment is 50%, the remaining balance including the carrying charge must be paid within the first half of the term. Any student paying his account in full before the expiration of his deferred period will be refunded a portion of the carrying charge. A table of refunds is on file in the business office. Any refund is made by that office.

The University holds each student responsible for his financial obligations; therefore the bill is made out to the student, not to a parent or another third party. Potential scholarships remain the personal responsibility of the student until proper credentials are presented. A scholarship, grant or assistantship may revert to a personal payment in full if a voluntary withdrawal or a violation of the regulations pertaining to the benefit should occur.

A student who fails to meet an installment payment when it is due is subject to suspension from classes until payment or acceptable arrangement is made; and in the event of suspension, to the Reinstatement Fee. An installment account is a privilege extended with the understanding that in the event its conditions

are not met and the student fails to consult with the business manager the student, if otherwise permitted to return following the clearance of his old account, will be denied the installment privilege for the returning semester or term.

Withdrawals and Refunds

No student may enroll for less than a full term. If a student must withdraw from a course or from the University, he must fill out an official Change of Registration form and present it to the registrar and business manager. Failure to attend class or merely giving notice to the instructor is not an official notice of withdrawal.

If a student is permitted to withdraw from a course or from the University, the tuition charge for the session, based on the date of the official acceptance of the change of registration or withdrawal by the business office, will be as follows:

Date of Acceptance by Business Office:	*Length of Term:* 16-19 Weeks Incl.	9-11 Weeks Incl.	3-5 Weeks Incl.
First week	20%	25%	50%
Second week	20%	50%	100%
During third week	40%	75%	100%
During fourth week	60%	100%	——
During fifth week	80%	——	——
Sixth week or following	100%	——	——

If a course is canceled by the University, tuition paid for it will be refunded in full or credited against another course or courses, as the student wishes. See additional policies and procedures shown below under Exceptions.

Applied music. The foregoing applies to all courses except those in applied music, wherein the instruction consists of private lessons. Where private lessons are involved a dropped course is charged at $3.50 times the number of lessons taken. For full-time music students a single semester hour of applied music is valued at $45.00.

Exceptions

A student who withdraws from the University for reasons beyond his control, such as illness, military service, or a transfer or shift change imposed by his employer, may have a part of his tuition refunded, in proportion to the number of weeks attended. He must withdraw officially and present valid evidence. The amount refunded depends on the date he last attended classes or when his status changed, whichever is more reasonable.

A student who withdraws voluntarily may have his tuition adjusted if he re-enters the University within one year, unless illness or military service extend his absence beyond a year. The adjustment is made only if the student has paid in full the tuition for the semester in which he withdrew

and after the fees for the current semester have either been paid in full or the second installment made. Application for a settlement must be made to the Business Office. No adjustment is made if the student has withdrawn at the request of the University.

COURSE NUMBERS AND ABBREVIATIONS

It is important that the student familiarize himself with the University's course numbering system and its significance, as well as the abbreviations used to indicate the amount of credit.

Hyphen. A hyphen between numbers (*e. g.*, 101-102) indicates that credit is not given toward graduation for the work of the first semester until the work of the second semester is completed, except when special permission is granted by the chairman of the department in which the course is given.

Comma. Ordinarily, a comma between numbers (*e. g.*, 105, 106) indicates that the course extends throughout the year, but that credit toward graduation is given for either semester. If the first semester of such a course is prerequisite to the second, it is so designated.

Course Numbers

Levels. Courses numbered from 100 to 199 are designed primarily for freshmen; 200 to 299, for sophomores; 300 to 399, for juniors; and 400 to 499, for seniors.

Abbreviations and Reference Marks

The abbreviation *h. c.* at the end of a course description stands for "semester hours of credit." Credit for a two-semester course is indicated by such a notation as *3 + 3 h. c.* meaning "three semester hours of credit each semester."

"Prereq." stands for "prerequisite."

An asterisk or other reference mark used in a curriculum ordinarily refers to a note immediately following that curriculum. Occasionally, however, such a note may be at the foot of the page.

The College of Arts and Sciences

Professor Joseph Earl Smith, Dean

ORGANIZATION AND DEGREES

Organization and Program

Study done mainly or entirely in the College of Arts and Sciences leads to one of three degrees: Bachelor of Arts (A. B.), Bachelor of Science (B. S.), or Bachelor of Science in Education (B. S. in Ed.).* The divisions and departments of this unit are as follows:

Division of Language and Literature
- Department of Ancient Languages
- Department of English
- Department of Modern Languages
- Department of Speech and Dramatics

Division of Social Sciences
- Department of Economics
- Department of Geography
- Department of History
- Department of Philosophy and Religion
- Department of Political Science
- Department of Psychology
- Department of Sociology

Division of Science and Mathematics
- Department of Biology
- Department of Chemistry
- Department of Mathematics
- Department of Physics

Other departments
- Department of Art
- Department of Health Education and Physical Education
- Department of Home Economics
- Department of Military Science

Courses are also offered in astronomy, communication, general science, geology, the humanities, journalism, library service, and nursing. For other subjects the index may be consulted.

Major and Minor Fields

For the A. B. degree. The choice is virtually unlimited within the University's offerings. The major may be in any of the departments listed above (with most foreign languages regarded as separate departments for this purpose) except in geography and in military science. It may be an interdepartmental or combined major in classical studies, earth science, the humanities, public relations, Romance languages, American studies, or social studies, or one of the combined majors men-

*The degree of Bachelor of Arts may also be earned in the School of Education or in the Dana School of Music. Most candidates for the Bachelor of Science in Education degree will receive it from the School of Education.

tioned in the next paragraph. It may be in music, or in any business administration or engineering subject in which a major is possible (except secretarial studies).

For the B. S. degree. Pure science majors are possible in biology, chemistry, mathematics, and physics. There are special combinations of sciences for pre-medical, pre-pharmacal, and other pre-professional purposes. Combinations of science courses and applied science or technological training are offered as majors in food and nutrition and medical technology.

For the B. S. in Ed. degree. The major is accomplished through completion of one of the teacher-training curriculums. Most of these appear in the School of Education section, where full details are given.

The minor or minors for any of these degrees, unless determined by a prescribed curriculum, may be in any subject or subjects in which it is possible to take 15 semester hours.

Requirements for the Degrees

Bachelor of Arts, Bachelor of Science, and Bachelor of Science in Education

It is the student's responsibility to see that he satisfies all the graduation requirements for the degree he seeks. These consist of:

1. The pre-college or preparatory courses for each degree. These are normally taken in high school, but if not, they may be made up before the junior year in the University. They are listed briefly below; for further information see the Condensed Table of Courses Required for Graduation in the General Requirements and Regulations section, where the explanatory notes should be read carefully.

2. The courses and other requirements to be completed in the University. These include:

a. The general requirements for graduation from the University. These are explained in the General Requirements and Regulations section but are recapitulated below.

b. Requirements peculiar to the degree, which are stated and explained below.

c. Requirements for the student's major and minor fields and for any other purpose, such as teaching certification.

The curriculums leading to these degrees require a minimum of 125 semester hours of credit and are designed to be completed in four academic years.* A student willing and able to carry heavier loads successfully may finish in less time.**

*The minimum for the Bachelor of Science degree is eleven more semester hours, to permit sufficient specialization without reducing too greatly the student's general education. By attending summer sessions, however, he may complete any of the curriculums in four years.

**This plan is not encouraged if the student intends to hold a strenuous or time-consuming outside job regularly while in the University.

If a student wishes to include summer courses in his program, he should consult his adviser.

R. O. T. C. students are allowed certain modifications of the requirement, as explained in the General Requirements and Regulations section.

Subject	*A. B.*	*B. S.*	*B. S. in Ed.*
1. Pre-College			
English	3	3	3
United States history and civics	1	1	1
A foreign language	2	2	—
Algebra	1 or 2*	1 or 2*	—
Geometry	1	1	—
Any mathematics	—	—	1
Biology, chemistry, or physics	1	1	—
Any science subjects or additional mathematics	—	—	1
2. In the University			
a. General			
Other than courses (see the General Requirements and Regulations section).			
Completion of minimum number of semester hours of credit required for graduation	125	136**	125
Upper Division status (including completion of any specified preparatory units lacking at entrance)			
Major and minor requirements		Residence requirement	
Course-level requirements		Application for graduation	
Grade-average requirement			
Basic courses:	*Semester hours of credit*		
Communication 105-106-107	9	9	9
Health and Physical Education 109	2	2	2
Health and Physical Education activity courses	2	2	2
Orientation 100‡	1	1	1
Area courses:			
Social studies:			
Social Science 101 and 102	6	6	6
History 201 and 202	6	6	6
Religion: a Philosophy and Religion Department course, or Humanities 401 or 402	3	3	3
b. For the Degree			
Science	11	In the major	9

For the A. B. degree: eight hours of one laboratory science (biology, chemistry, geology, or physics) and three hours of astronomy, biology, chemistry, geology, mathematics, or physics. *For the B. S. in Ed. degree:* six hours in any science subjects plus an additional three hours in mathematics or science.

A foreign language (ancient or modern)	6 or 12	6 or 12	—

*One is enough except for a science major needing Mathematics 101 or 101R, or for a mathematics minor.

**See the first note on the preceding page.

‡Not required of part-time students until they have completed 60 semester hours.

For the A. B. and B. S. degrees: the requirement is a reading knowledge of the language, defined as what a student should know after two years of successful college study or its equivalent. Whether a student will need six or twelve semester hours to attain this knowledge depends on his high school language courses: see Credit Evaluation for the Foreign Language Requirement.

For the B. S. degree: the language chosen must have the approval of the chairman of the major department. Chemistry majors ordinarily must have a reading knowledge of scientific German. No foreign language study is required of registered nurses or medical technology majors.

For the B. S. in Ed. degree: no requirement in this area of study.

English	3	—	3

For both degrees the requirement is 3 hours of literature.

Psychology 201	3	—	3

c. Other Courses

Teacher-training courses	—	—	19

Education 101, 301, 304, 308, 404, three hours in special methods, and Psychology 202. These courses are also taken by students preparing to teach high school who prefer the A. B. degree. Most other teacher-training curriculums require additional teaching-methods courses.

Balance required for graduation	73	71	62

The student allots these hours, in accordance with requirements and his own desires, to completing a major, one or more minors, the foreign language requirement, teaching fields, other special objectives, and elective courses anywhere in the University for which he can satisfy the prerequisites. Except for the A. B. degree, however, most science and education curriculums allow comparatively little choice of courses.

Combined Liberal Arts-Professional Course: Law Students

A student who has acquired at least 95 semester hours of credit in the College of Arts and Sciences and has satisfied all requirements for the Bachelor of Arts degree except 125 hours of credit and the completion of a major, will be granted the degree of Bachelor of Arts on completing satisfactorily the remaining number of credit hours in any law school which grants the degree of Bachelor of Laws and which is approved by the proper accrediting agencies. The student may satisfy his major requirements by utilizing the remaining number of credit hours accepted for law study toward a combined major in social studies.

Combined Liberal Arts-Professional Course: Medical Students

A student who has completed at least 100 credit hours toward the degree of Bachelor of Arts (or 111 hours toward the degree of Bachelor of Science) and has satisfied all requirements for the degree except the completion of the total number of credit hours required and the completion of a major, will be granted the degree of Bachelor of Arts (or Bachelor of Science) on the satisfactory completion of the remaining number of credit hours at any medical school granting the degree of Doctor

of Medicine and approved by the American Medical Association, provided that he has been accepted for further study at the medical school. The student may satisfy his major requirement by utilizing the credit accepted for medical study toward a combined major in pre-medical sciences. He may thus secure the Bachelor of Arts or Bachelor of Science degree after from three to three and a half years in the University followed by approximately a year in medical school.

Credit Evaluation for the Foreign Language Requirement

For the Bachelor of Arts degree, four high school units, if all in the same language, will satisfy the requirement, with no further study in the University. A student who has three high school units in one language may meet the requirement by taking one semester of additional study in that language. A student with two high school units in one language may meet the requirement by taking two semesters of additional study in that language. A student with one high school unit in language or with none may meet the requirement by taking four semesters of study in one language, but he receives no University course-credit for the first two of them.* *Thus it is to the student's advantage to take at least two years of one foreign language in high school.*

For the Bachelor of Science degree, the same principle applies, but the language must be one that meets the approval of the chairman of the department in which the student is majoring. A student majoring in chemistry who intends to meet this requirement with German and does not take German 215-216 (Chemical German) must pass an examination in scientific German. The reading knowledge for either degree does not have to be the result of enrollment in classes; it may have been acquired in any way whatsoever. However, in the absence of credit for high school or college courses as stated above, the student must pass an examination in order to be certified.**

COURSES OF INSTRUCTION AND CURRICULUMS†

American Studies

Associate Professor W. Miner

The program for the combined major in American Studies aims, in general terms, to provide a focus for a liberal education. Thus it can be used for almost any pre-professional training. The values obtainable from a good

*A student who has had only one year in high school might go into the second semester of the elementary course in college, but such a step is usually inadvisable because of the difficulty of picking up the language again after an interruption.

**In such a case the student satisfies the requirement for the degree but receives no course credit. If he wishes, he may be given as many as 6 hours of credit by paying the Fee for Credit by Equivalency or Examination.

†The student should familiarize himself with the course-numbering system and its significance, as well as the abbreviations used to indicate the amount of credit. These are explained at the end of the General Requirements and Regulations section.

liberal education should be obvious to the individual planning on future graduate work in any of the humanities or the social sciences. The student expecting to enter foreign service will find this program particularly appropriate for his needs.

The major is designed so that the student will be stimulated to comprehend his own culture with both realistic understanding and critical detachment. Therefore, he will study the multiplicity of America, learn its historical roots in Western civilization, and acquire enough knowledge of a foreign-speaking culture to make meaningful comparisons.

For the combined major in American Studies the following program is to be completed:

A. Required courses:
   1. History 105 and 106.
   2. English 205 and 206.
   3. A foreign "civilization" course (such as French 326).
   4. American Studies 401-402.

B. One course from each of the following groups:
   1. The humanities
      a. An Upper Division American literature course.
      b. English 251 or 351-352.
      c. Humanities 403 or 404.
      d. Philosophy 331.
      e. Art 307, 309 or 310.
   2. An Upper Division American history course.
   3. Sociology, anthropology, and economics
      a. Sociology 203, 204, 325, 326 or 409.
      b. Economics 202, 203, 319 or 402.
   4. Political Science 201, 202, 304, 305, 306, 307, 403, 405 or 406.

C. Four courses from any one of the groups under B, excluding those taken as fulfillments for B.

D. A 2.5 point average at the end of the sophomore year.

Upper Division Course

401-402. *Perspectives on America.* A study of the American scene from differing points of view—cultural, political, social, economic. Prereq.: senior standing. Required of seniors majoring in American Studies; open to other seniors with consent of instructor. *3 + 3 h. c.*

Ancient Languages and Literature

See Greek, Hebrew, and Latin. For literature in translation, see Humanities 201, 401 and 402, and Philosophy and Religion 230, 303, 309, and 330.

Combined Major in Classical Studies

A combined major in classical studies consists of 45 semester hours in courses chosen from the following: Greek 101-102, 201, 202, 301, and 302; History 105 and 352; Humanities 201, 401, and 402; Latin 101-102, 201, 202, 301, 302, 304, 305, 401, 402, 403, 404, and 405; and Philosophy and Religion 301 and 309. The student should consult the Director of the Division of Language and Literature before undertaking this major.

Anthropology

See Sociology.

Art

Associate Professors Naberezny (chairman) and Ives; Assistant Professor Mills; Instructor Lepore; Mr. Bertolini, Mr. Elwell, Mr. Leepard, Mrs. Newman, Mr. Pressly, and Mr. Vaccaro.

A suggested curriculum for the degree of Bachelor of Arts with a major in art appears below, after the course descriptions. For the degree of Bachelor of Science in Business Administration with a major in commercial art, a required curriculum will be found in the School of Business Administration section; for the curriculum required for the degree of Bachelor of Science in Education with a major in art education, see the School of Education section.

Lower Division Courses

110, 111. *Color and Design I.* Experimentation with all kinds of materials and media. Realizing the effects of color with color, color into color, and light on color; creating collages and mobiles to realize space, and experiments with light on these; shadow forms; use of various textures in collages and in two-dimensional design; relation of light and dark; getting forceful and expressive shapes. Art 110 is prerequisite to 111. *3 + 3 h. c.*

113, 114. *History and Appreciation of Art: General.* Lectures on what constitutes art: the plastic means rather than the subject matter, and the relationship of parts; attention to developments, influences, and experiments. Study of reproductions of museum collections and of surveys made. *3 + 3 h. c.*

201, 202. *Life Drawing and Painting.* Experience in drawing from the human figure. Attention to the power of line, the relation of shapes and colors, and their organization in established space. Reference to important historical styles influencing contemporary work. *3 + 3 h. c.*

203, 204. *Drawing.* Space division, the plastic means, line, plane, volume; light and dark, color and texture, and their relation to form and pattern. Use of different media—pencil, charcoal, water color, opaque water color, pastel, and collage—for still-life figure composition, life, and abstract forms, to develop a sense of plastic organization. Prereq.: Art 110. Art 203 is prerequisite to 204. *3 + 3 h. c.*

211, 212. *Print Making.* Experimenting with all kinds of printing media. Block printing, silk screen techniques, and the various metals used for printing. Study in space division, plastic means, and their relation to form and pattern. Prereq.: Art 110 and 111. Art 211 is prerequisite to 212. *3 h. c.*

213. *Survey of Ancient Art.* A survey of the art of the ancient Near East and especially of Greece and Rome, with attention to the civilizations in which it was produced. Prereq.: none, but freshmen must have the consent of the instructor. *3 h. c.*

223, 224. *Advertising Art I.* Practice with different styles of lettering; application of principles of Art 110, 111 to layouts, reproduction of silk screen, linoleum block, monoprint, and dry point; study of current tendencies. Prereq.: Art 110, 111. Art 223 is prerequisite to 224. *3 + 3 h. c.*

Upper Division Courses

301, 302. *Technical Problems in Art.* Advanced technical problems in art for the art major. The student may elect to specialize in one of the following fields: fashion illustration, story illustration, textile design and production, furniture design, packaging, product design, exhibition display,

or printmaking. He may continue in the same field the second semester, or elect a new one. Prereq.: Art 212. Art 301 is prerequisite to 302. *3 + 3 h. c.*

303, 304. *Painting I.* Practice in oil painting. The student is encouraged to see significantly rather than imitatively, and to develop an explorative interest in techniques. Attention to the relation of shapes and volumes in the figure and in groups of figures, to achieve good organization. Prereq.: Art 203, 204. Art 303 is prerequisite to 304.
3 or 4 + 3 or 4 h. c.

305. *History and Appreciation of Art: Italian Renaissance.* Review of formalism, mysticism, and classicism; the new humanism; detailed study of the great artists and their connection with the history and philosophy of the times. *3 h. c.*

306. *History and Appreciation of Art: Modern.* Viewing of art works through slides, prints, and originals to clarify ideas of the nature of creative art; classification according to trends and influences from earlier art expressions. *3 h. c.*

307. *History and Appreciation of Art: American.* Illustrated lectures on the art forms of America from the earliest periods to the present day trends in painting, sculpture, and architecture. Designed to promote the cultural growth of the non-art student as well as the art student. No previous training in art is required. *3 h. c.*

309, 310. *History and Appreciation of Art and Music: General.* Designed to promote the cultural growth of the non-art and non-music student by helping him to develop an intelligent appreciation of art and music. Illustrated lectures on art and musical forms, comparisons of compositional styles and discussions of the developments, influences, and experiments of the important periods to date. Open to all students of the University. No prior training in art or music required. Listed also as Music History and Literature 309-310. *3 + 3 h. c.*

316, 317. *Interior Decorating.* Application of experiences in Art 110, 111 to rooms and furnishings; development of feeling of space in interiors. Study of period furnishings, new designs, and textiles; building of models to carry out decoration plans; new trends. Visits to houses with special arrangements or styles of furnishings. Prereq.: Art 110, 111. Art 316 is prerequisite to 317. *3 + 3 h. c.*

319, 320. *Jewelry and Metal Work I.* Designing and shaping of copper ware; punching, etching, engraving. Jewelry design and fabrication. The properties and limitations of metals, learned through experience. Prereq.: Art 110. Art 319 is prerequisite to 320. *3 + 3 h. c.*

325, 326. *Pottery and Modeling.* Pottery-shaping: coiling, handbuilding, pinching; decoration and glazing; fashioning figures and heads to arrive at sculptural form; mold-making and casting; bas-relief. Prereq.: Art 110. Art 325 is prerequisite to 326. *3 + 3 h. c.*

327, 328. *Advertising Art II.* Modern layout practice and technique with various media, including silk screen, air brush, collage; bookplates, trademarks, containers, illustration, booklets, menus; rapid and fine lettering; design as a basic element. Prereq.: Art 223, 224. Art 327 is prerequisite to 328. *3 + 3 h. c.*

329, 330. *Sculpture.* A special discipline, correlated with some of the "form in space" problems dealt with in earlier design classes but here concentrated through a more specific medium. Each student has ample opportunity to model in clay or carve directly in wood or soft stone. Prereq.: Art 110, 111. *3 + 3 h. c.*

350. *Architectural Drawing.* Proper use of instruments, correct drafting-room practice; conventional representation, lettering, free-hand sketching, geometric construction, orthographic and oblique projection, sectioning, isometric drawing; house plans. For the prospective art teacher. Not accepted for credit toward the Bachelor of Engineering degree. *3 h. c.*

403, 404. *Painting II.* Continuation of Art 303, 304. Art 403 is prerequisite to 404. *3 + 3 h. c.*

405. *History and Appreciation of Art: Oriental.* The art of India, China, and Japan from the earliest times to the present, and its relation to the philosophies and religions of those countries; comparison of the characteristics of the great periods. Prereq.: Art 113, 114. *3 h. c.*

410, 411. *Advanced Modeling.* Application of the principles of Art 110, 111 to clay and plaster; abstract volumes and their relations; modern tendencies in pottery forms and figure work. Prereq.: Art 325, 326. Art 410 is prerequisite to 411. *3 + 3 h. c.*

419. *Jewelry and Metal Work II.* Advanced work in processes; new problems in brass, silver, copper, and gold. Prereq.: Art 319, 320. *3 h. c.*

Suggested Curriculum for the Degree of Bachelor of Arts with a Major in Art

First Year	Hrs.
Art 110, 111 Color and Design I	6
Art 113, 114 History and Appreciation of Art: General	6
Comm. 105-106 Basic Course I-II	6
*Foreign language (or electives)	6
Soc. Sci. 101 and 102 Introduction to the Social Sciences	6
H. & P. E. 109M or 109W Health Ed.	2
Orientation 100	1
	33

Second Year	Hrs.
Art 203, 204 Drawing and Painting	6
Art elective (200 or above)	3
Comm. 107 Basic Course III	3
Engl. 200, 203, 204, 205, 206, or 275, or Hum. 201	3
*Foreign language (or electives)	6
Hist. 201, 202 The United States	6
H. & P. E. activity courses	1
Psych. 201 General Psychology	3
	31

Third Year	Hrs.
Art 301, 302 Technical Problems	6
Art 303, 304 Figure Drawing and Painting I	8-6
Art elective (200 or above)	3
History elective	3
Literature elective	3
Philosophy and Religion elective, or Humanities 401 or 402	3
*Science	8
	34-32

Fourth Year	Hrs.
Art 305 History and Appreciation of Art: Italian Renaissance	3
Art 306 History and Appreciation of Art: Modern	3
*Mathematics or science	3
Sp. and Dram. 219, 220 Play Production I	6
Electives (Upper Division)	11-13
	26-28

*Foreign language and science requirements are explained at the beginning of this section.

Astronomy

Professor Dustheimer (supervisor).

Lower Division Courses

103. *Descriptive Astronomy.* A descriptive and non-mathematical study of the solar system and the stars. A comparison of present theories of the universe. Observations with the telescope and field glasses will be made and weekly laboratory exercises will be assigned. *3 h. c.*

200. *Geodetic Astronomy.* The elements of general, spherical, and geodetic astronomy, with practical applications; the theory of the determination of time, latitude, longitude, and azimuth. Prereq.: Mathematics 103 or high school trigonometry. *3 h. c.*

201. *History of Astronomy.* A history of astronomy from the dawn of science to the present. The contemporary state of knowledge of the universe. The organization and evolution of astronomy as related to other sciences. Man's place in our sidereal system. Prereq.: Astronomy 103. *3 h. c.*

Bible

See Philosophy and Religion; also Humanities.

Biology

Professor C. Worley (chairman); Associate Professors C. Evans, Marcy, Webster, and I. Worley; Assistant Professors Hirabayashi and Van Zandt; Instructor Costa.

Biology courses are offered to meet the needs of the following students: those who want a general knowledge of the biological field; those who intend to do graduate or research work in any of the special branches of biology; those who desire to teach the biological sciences; and those who plan to enter professional fields such as medicine, nursing, pharmacy, forestry, horticulture, and others requiring a knowledge of biology.

General biology majors must take Biology 103, 124, 125, 224, 225, 321, two hours of seminar, and electives from Upper Division courses. Chemistry 321, 322, Biological Chemistry, may be counted toward a biology major.

Pre-medical students and co-operative nursing students should consult the special curriculums at the end of the College of Arts and Sciences section.

Lower Division Courses

103. *General Biology.* A survey of biological principles, covering the morphology and physiology of chromosomes, cells, and tissues as manifested in animals, bacteria, and green plants. Three two-hour laboratory-discussion periods a week. Fee: $10.00. *3 h. c.*

116. *Woody Plants, Winter.* Classification of woody plants in winter condition. Fifty-four contact hours. Latter half of fall semester or first half of spring semester. *1 h. c.*

117. *Spring Flora.* Classification of vernal flowering plants. Fifty-four contact hours. Latter half of spring semester. *1 h. c.*

118. *Woody Plants, Summer.* Classification of woody plants while in leaf. Fifty-four contact hours. Latter half of spring semester, or summer session. *1 h. c.*

119. *Summer Flora.* Identification of flowering plants exclusive of composites, umbels, and other difficult families. Fifty-four contact hours. Summer session only. *1 h. c.*

124. *Botany: Lower Forms.* The thallophytes and bryophytes. Two two-hour laboratory-discussion periods a week. Prereq.: C or better in Biology 103. Fee: $10.00. *2 h. c.*

125. *Zoology: Invertebrates.* Completion of comprehensive study of the invertebrates. Two two-hour laboratory-discussion periods a week. Prereq.: C or better in Biology 103. Fee: $10.00. *2 h. c.*

126. *Fresh-water Fishes.* An introduction to the classification, ecology, and conservation of local fishes. Field and laboratory work. 108 contact hours. Summer session only. *2 h. c.*

127. *Local Insects.* An introduction to the classification, ecology, and economic importance of local insects. Field and laboratory work. 108 contact hours. Summer session only. *2 h. c.*

151-152. *Functional Anatomy of the Human.* Dissection of a mammal, to illustrate the structures of the human body. Consideration of the physiology of the major systems of the human. One hour of lecture, two hours of laboratory, and two hours of discussion-demonstration a week. Fee: $10.00 each semester. *3 + 3 h. c.*

160. *Microbiology.* An introduction to the study of bacteria, and a consideration of members of the following that are pathogenic to the human: fungi and yeasts, rickettsia, spirochetes, protozoa, and viruses. Two hours of lecture and two hours of laboratory-testing a week. Prereq.: Chemistry 100 or 101. Fee: $10.00. *3 h. c.*

219. *Advanced Summer Flora.* Identification of the more difficult flowering plants. Fifty-four contact hours. Summer session or first half of fall semester. Prereq.: Biology 119, or consent of instructor. *1 h. c.*

224. *Botany: Vascular Plants.* A comprehensive study of the pteridophytes and spermatophytes. Three two-hour laboratory-discussion periods a week. Prereq.: C or better in Biology 103. Fee: $10.00. *3 h. c.*

225. *Zoology: Vertebrates.* A comprehensive study of the morphology and taxonomy of the chordates. Three two-hour laboratory-discussion periods a week. Prereq.: C or better in Biology 103. Fee: $10.00. *3 h. c.*

230. *Anatomy and Physiology I.* The dissection and interpretation of the cat, with correlations with the structures of the human body. Three two-hour laboratory-discussion periods a week. Prereq.: C or better in Biology 225. Fee: $10.00. *3 h. c.*

250. *Anatomy and Physiology II.* Functions of the human body. Three one-hour lectures a week. Prereq.: C or better in Biology 230 or permission of the instructor. *3 h. c.*

Upper Division Courses

301. *Bacteriology.* The fundamentals of bacteria, and methods of handling and growing micro-organisms. Two one-hour lectures and two three-hour laboratory periods a week. Prereq.: 12 semester hours of credit in biology, a knowledge of the principles of organic chemistry, and the consent of the instructor. Fee: $10.00. *5 h. c.*

302. *Introduction to Ecology.* A study of the relationships of plants and animals to their environments. Six contact hours of lectures, laboratory exercises and field trips per week. Prereq.: Biology 124, 125, 224 and 225. Offered during spring semesters of odd-numbered years. Fee: $10.00. *3 h. c.*

303, 304. *Biological Seminar.* The study of current and historical literature in biology and closely related areas. Each semester some major topic constitutes the theme of the course. The course involves written and oral reports as well as round-table discussions. The entire staff will participate in these discussions. One hour of class and three hours of outside assignments per week. Prereq.: twelve hours of biology courses and permission of staff. *1 + 1 h. c.*

308. *Vertebrate Embryology.* Germ cells, maturation types of cleavage and gastrulation, and the development of the frog, chick, and mammal. Living material is used in demonstration. Two one-hour lectures and two two-hour laboratory periods a week. Prereq.: C or better in Biology 225. Fee: $10.00. *4 h. c.*

309. *Vertebrate Anatomy I.* A comparative study of the anatomical structures of a series of vertebrate animals exclusive of the mammals. Two one-hour lectures and one three-hour laboratory period a week. Prereq.: C or better in Biology 225. Fee: $10.00. *3 h. c.*

310. *Vertebrate Anatomy II.* A study of the anatomy of mammals, based on the cat, with reference to Biology 309. Three two-hour laboratory-discussion periods a week. Prereq.: permission of the instructor. Fee: $10.00. *3 h. c.*

313. *Vertebrate Histology.* The microscopic anatomy of mammalian tissue, including preparation of tissues for study. Two three-hour laboratory-discussion periods a week. Prereq.: C or better in Biology 225. Fee: $10.00. *3 h. c.*

321. *Genetics.* Principles of inheritance, organic evolution, and eugenics. Three one-hour lectures a week. Prereq.: C or better in Biology 224 or 225. *3 h. c.*

331. *Phytomorphology.* Comparative anatomy and histology of the vascular plants. Two one-hour lectures and two two-hour laboratory periods a week. Prereq.: C or better in Biology 224. Fee: $10.00. Offered in alternate years. *4 h. c.*

332. *Plant Physiology.* The chemistry, physics, and functions of green plants. Two one-hour lectures and two three-hour laboratory periods a week. Prereq.: C or better in Biology 224. Fee: $10.00. Offered in alternate years. *4 h. c.*

341. *Introduction to Parasitology.* An introduction to the study of animal parasites with emphasis on morphology, life cycles, diagnosis and control measures. Living material used in demonstration and opportunity for student participation in laboratory maintenance of parasites. Three two-hour laboratory-discussion periods a week. Prereq.: C or better in Biology 125 and 225. Fee: $10.00. *3 h. c.*

383. *Ward Management and Teaching.* The fundamental principles in the management of the head nurse unit and the duties of the head nurse as teacher; discussions of the various problems that arise in the head nurse unit. Not applicable toward a major in biology. Prereq.: standing as a registered nurse. *3 h. c.*

403, 404. *Biological Seminar.* A continuation of Biology 304. Prereq.: Biology 304. *1 + 1 h. c.*

405. *General Physiology.* An introduction to the basic processes common to all organisms. Five one-hour lecture-demonstration periods weekly. Prereq.: two years of biology and one year of chemistry. *4 h. c.*

406. *Limnology.* The study of microscopic fresh-water organisms and their physical environment. Two four-hour laboratory-discussion periods a week. Prereq.: junior standing and permission of the instructor. Fee: $10.00. Offered in alternate years. *4 h. c.*

408. *Biological Techniques.* The techniques of making microscopical preparations, plastic mounts, models, etc. Two three-hour laboratory periods a week. Prereq.: 20 semester hours of biology and permission of the instructor. Fee: $10.00. *2 h. c.*

412. *Problems in Biology.* Special biological problems for which materials and equipment are available and for which the student is qualified. Available at all times. Prereq.: recommendation by staff. Fee: $10.00. *3 h. c.*

416. *Systematic Botany.* The theory of plant taxonomy. Prereq.: permission of instructor. *3 h. c.*

417. *Advanced General Biology.* Current thoughts and developments in biology, including the basic concepts of botany, bacteriology, genetics, physiology and zoology. Lectures, demonstrations, laboratory participation and discussion; three hours per week for 32 weeks. Prereq.: current teaching in a high school and enrollment in the In-Service Institute of the National Science Foundation; permission of the staff. *4 h. c.*

Botany

See Biology.

Chemistry

Professors Scudder (chairman), Bridgham, and Cohen; Associate Professors Beckman, Luginbill, and McCoy; Assistant Professors Graf, Mahadeviah, and Spiegel; Dr. Eusebi, Dr. Goudsmit and Dr. Littman.

A student working for the Bachelor of Science degree with a major in chemistry must take Chemistry 111-112 (or 109-110 if he has not had

a satisfactory year of high school chemistry), 205, 221, 222, 305, 306, 326, 401-402, and 404; and six semester hours from Chemistry 411, 412, 421, 425, 437, 438 and 450 of which four semester hours must be in lecture courses and two semester hours must be in laboratory courses. Also required are two years of mathematics, including calculus, one year of physics, and a reading knowledge of scientific German.

The student may take the degree of Bachelor of Arts with a major in chemistry, but the course leading to the degree of Bachelor of Science prepares him better for graduate study and for the more desirable industrial positions.

Folowing the descriptions of courses, a curriculum is suggested for the degree of Bachelor of Science with a major in chemistry.

Lower Division Courses

100. *Introduction to Chemistry.* A presentation of the principles and laws of chemistry and their application. The chemistry and uses of fats, carbohydrates, proteins, vitamins and hormones are considered. Two hours of lecture, one hour of recitation and quiz, and two hours of laboratory a week. Fee: $10.00. *4 h. c.*

103. *The Slide Rule.* Logarithms, significant numbers and manipulation of the slide rule. Problems in chemistry are emphasized. *1 h. c.*

105, 106. *Fundamentals of Chemistry.* An introduction to the principles and methods of chemistry. This course is for education and business administration majors and for liberal arts students. It is not accepted for credit towards a major in chemistry or engineering. Three lecture and recitation periods and one three-hour laboratory period a week. Prereq.: one year of high school algebra. Fee. $10.00 each semester. *4 + 4 h. c.*

105S, 106S. *Fundamentals of Chemistry.* Same as 105, 106 except that a laboratory period is not included. Prereq.: one year of high school chemistry. *3 + 3 h. c.*

109-110. *General Chemistry.* The fundamentals of chemistry for those who have not studied chemistry in high school. Three lectures and recitations and four hours of laboratory a week, including discussions. Prereq.: one year each of high school algebra and geometry. Fee: $10.00 each semester. *5 + 5 h. c.*

111-112. *General Chemistry.* The fundamentals of chemistry for those who have had a satisfactory year of high school chemistry. Three lectures and recitations and three hours of laboratory a week, including one discussion period. Prereq.: one year of high school chemistry and one year each of high school algebra and geometry. Fee: $10.00 each semester. *4 + 4 h. c.*

115, 116. *Everyday Chemistry.* For students who wish to take chemistry for its cultural value. Emphasis on the chemistry of things with which we have daily contact in the home, the parks and fields, and in business and industrial life. Only the simpler mathematical phases are involved. Not accepted toward credit for a major in chemistry or for engineering. A student who has taken this course may take additional courses in chemistry providing he first takes Chemistry 110. Three lectures and recitations and one three-hour laboratory period a week. Fee: $10.00 each semester. *4 + 4 h. c.*

115S, 116S. *Everyday Chemistry.* The same as Chemistry 115, 116 except that laboratory work is not included. *3 + 3 h. c.*

205. *Qualitative Analysis.* This course is an extension of the study of the principles of chemical equilibrium. Their application to the analytical procedures in the laboratory is strongly stressed. An hour of lecture and two three hour periods of laboratory per week. Prereq.:Chemistry 112 or the equivalent. Fee: $10.00. *3 h. c.*

209. *Elements of Organic Chemistry.* A survey of the fundamental principles including laboratory familiarization with standard apparatus and procedures. Primarily for students in home economics and dietetics. Three one-hour lectures and two three-hour laboratory periods a week. Prereq.: Chemistry 100, 105, 110, or 112. Fee: $10.00. *5 h. c.*

210. *Food Biochemistry.* A study of the chemical nature of foods, their formation in organisms, and their modification during human metabolism. Laboratory methods for the detection and study of constituents. Primarily for students in home economics and dietetics. Three hours of lecture and six hours of laboratory a week. Prereq.: Chemistry 209. Fee: $10.00. *5 h. c.*

221, 222. *Organic Chemistry.* A systematic study of organic compounds, reactions, and theories, with laboratory work in typical preparations and tests. Three lectures and three hours of laboratory per week. Chemistry 221 is offered every fall semester and first half of summer session. Chemistry 222 every spring semester and second half of summer session. Prerequisite or concurrent: Chemistry 205. Fee: $10.00 each semester. *4 + 4 h. c.*

Upper Division Courses

305. *Quantitative Analysis.* The applications of chemical equilibrium in the measurement of the amount of ions present in inorganic substances. The influence of pH and other factors are studied. Both solids and solutions are analyzed by standard gravimetric or titrimetric procedures. Two hours of lecture and six hours of laboratory per week. Prereq.: Chemistry 205. Fee: $10.00. *4 h. c.*

306. *Chemical Literature and Technical Writing.* Examination of standard reference works and periodicals, with written reports following technical writing procedures. Prereq. or concurrent: Chemistry 221 and German 215. *2 h. c.*

308. *Biochemistry.* The chemistry of living organisms. The study involves work in both plant and animal life in a broad sense; use of many modern biochemical methods; composition of cell structural parts in relation to their functions; biochemical substances; the unusual reactions which proceed in living organisms. Two hours of lecture and six hours of laboratory work per week. Prereq.: Chemistry 221-222 and at least one course in biology. Prerequisite or concurrent: Chemistry 305. Fee: $10.00. *4 h. c.*

309. *Plastics.* A course in the fundamentals of chemistry pertaining to plastics. Two hours of lecture and recitation per week. Prereq.: Chemistry 221. *2 h. c.*

326. *Organic Analysis.* Qualitative Analysis. One lecture or recitation and six hours of laboratory per week. Prereq.: Chemistry 222 and 305 and German 215. Fee: $10.00. *3 h. c.*

401-402. *Physical Chemistry.* The fundamentals of physical chemistry including laboratory work. Three lectures or recitations and one three hour laboratory period per week. Prereq.: Physics 201-202, 201L-202L, Mathematics 209-210, and Chemistry 305. Fee: $10.00 each semester. *4 + 4 h. c.*

404. *Quantitative Analysis (Instrumental).* A study of the theoretical foundations of instrumental procedures and the application and use of instruments in analytical work. Two hours of lecture or recitation and six hours of laboratory per week. Prereq.: Chemistry 305. Fee: $10.00. *4 h. c.*

411. *Thermodynamics.* Classical and axiomatic presentation of the laws of thermodynamics; thermodynamic functions and their applications to ideal systems. Listed also as Physics 411. Prereq.: Physics 201-202, 201L-202L, Mathematics 209-210, and three years of college chemistry. *2 h. c.*

412. *Thermodynamics.* Fugacity, activity and activity coefficient; non-ideal systems; strong electrolytes, theory of Debye and Hückel; the

third law of thermodynamics, and statistical mechanics. Listed also as Physics 412. Prereq.: Chemistry 411. *2 h. c.*

421. *Advanced Organic Chemistry.* An introduction to advanced study in organic reactions and theories. Two lectures a week. Prereq.: three years of college chemistry, including Chemistry 222. *2 h. c.*

425. *Inorganic Chemistry.* A study of atomic and molecular structure, periodic classification, valency, complexions and coordination compounds, oxidation-reduction, acids and bases, and the properties of the elements in relation to their periodicity: the preparation and analysis for purity of various representative inorganic compounds. Two hours of lecture and recitation and three hours of laboratory a week. Prereq.: one year of college physics and three years of college chemistry. *3 h. c.*

437, 438. *Nuclear and Extranuclear Structure and Behavior.* Nuclear and extranuclear atomic structures and their relation to physical and chemical behavior. Quantum theory, transmutations, radioactivity, spectral transitions, etc. are studied. Prereq.: Physics 201-202, 201L-202L, Mathematics 209-210, and three years of college chemistry. *2 + 2 h. c.*

450. *Senior Research.* When possible each student works on a different phase of a group problem. The work is then coordinated and discussed by the students as a group. Prereq.: three years of college chemistry. Fee: $10.00. *2 or 3 h. c. each semester*

452. *Chemistry Seminar.* Reports and discussions of research studies and problems. Prereq.: Chemistry 450. *2 h. c.*

Curriculum

Suggested Curriculum Leading to the Degree of Bachelor of Science with a Major in Chemistry

First Year	Hrs.
Chem. 111-112 General Chemistry (109-110 if no high school chemistry)	8
Comm. 105-106 Basic Course I-II	6
Mathematics 101, 102 College Algebra	4
Mathematics 103, 104 Trigonometry, Analytic Geometry	6
Soc. Sci. 101, 102 Introduction to the Social Sciences	6
H. & P. E. 109M or 109W Health Education	2
H. & P. E. activity courses	1
Orientation 100	1
	34

Third Year	Hrs.
Chem. 305 Quantitive Analysis	4
Chem. 306 Chemical Literature	2
Chem. 326 Organic Analysis	3
*German 215-216 Chemical German	6
Physics 201 & 202 General Physics	6
Physics 201L & 202L General Physics Laboratory	2
Electives (Upper Division)	9
	32

Summer	
History 201, 202 The United States	6
Communication 107 Basic Course III	3
	9

Second Year	Hrs.
Chem. 205 Qualitative Analysis	3
Chem. 221, 222 Organic Chemistry	8
*German 101-102 Elementary German	6
Math. 209, 210 Calculus	10
Electives	4
H. & P. E. activity courses	1
	32

Fourth Year	Hrs.
Chem. 401-402 Physical Chemistry	8
Chem. 404 Quantitative Analysis (Instrumental)	4
Advanced Chemistry The work in advanced chemistry must include the equivalent of two lectures and recitations per week for two semesters and the equivalent of three hours laboratory per week for two semesters. To satisfy this requirement work must be taken from Chemistry 411, 412, 421, 425, 437, 438, and 450	6
Upper Division Electives highly recommended: additional work in physics and Mathematics 309; also recommended: Humanities, French or Russian, biology, biochemistry, additional mathematics and physics	9
Philosophy and Religion elective or Humanities 401 or 402	3
	30

For the degree of Bachelor of Science with a major in Metallurgy, a mimeographed curriculum is available in the Chemistry Department office.

*Foreign language requirements are explained at the beginning of this section.

Classical Languages and Literature

See Greek and Latin, separately. For a combined major in classics in translation, see Humanities 201, 401, 402, and Philosophy and Religion 309 and 330.

Communication

Professor Dykema: Division of Language and Literature staff

Communication 105-106-107 is the course ordinarily taken to meet the general requirement in communication. Credits in Communciation may be counted toward a major in English only on the approval of the Chairman of the Department of English.

Day students take Orientation 100 concurrently with Communication 105.

Non-credit Courses

10. *English for Foreign Students.* An intensive course in speaking, comprehending, reading, and writing English as a second language. The course includes both class instruction and drill. Designed for foreigners who have an elementary knowledge of English, but one which is inadequate for the needs of the college classroom. The class meets daily for a total of six hours each week. A student may repeat the course as many times as necessary to achieve a satisfactory rating. The course carries no credit, but upon recommendation of the instructor, a student who receives a grade of Satisfactory may be permitted to enroll in Communication 106 without having taken Communication 105. Listed also as English 10. Ordinarily offered in fall and spring semesters. Evaluated as *six hours for load and billing purposes.* *No Credit*

50. *Improvement of Adult Reading Ability.* The techniques involved in the improvement of reading skill for adults. Of interest to adults who wish to improve their own reading ability. Meets two hours a week. Evlauated as *two hours for load and billing purposes.* *No Credit*

Lower Division Courses

105-106-107. *Basic Course I-II-III.* This course attempts to improve the effectiveness of the student's speech and writing, with emphasis on logical organization and accurate expression, and to make him more aware of the nature, function and significance of the various media of communication. A grade of C or better in Communication 107 is required for graduation; no D grade is given in Communication 107. (For certification, graduation, and transfer purposes, this course may be interpreted as six hours of composition and three hours of speech.) *3 + 3 + 3 h. c.*

Dramatics

See Speech and Dramatics.

Earth Science

The combined major in earth science is designed to meet the needs of students who expect to enter graduate work in geology or geography. The major also fulfills the requirements for the teaching fields in geography and earth science. Advisement is conducted either by the Department of Geography or the Department of Geology.

Courses for the major include:

Chemistry 111-112 (or 109-110).

Geography 102, 119, 203, 204, 313, 314, and three semester hours of Upper Division geography courses.

Geology 101, 102, 201, 202, 303.

The minor is chosen in consultation with a departmental adviser and is dependent upon the student's area of interest. For example, students interested in graduate study in geology choose either chemistry or mathematics for the minor; students interested in other areas may require a different selection.

Suggested Curriculum for the Degree of Bachelor of Arts or Bachelor of Science with a Major in Earth Science

First Year	Hrs.
Chem. 111-112 or 109-110 General Chemistry	8-10
Comm. 105-106 Basic Course I-II	6
*Foreign Language (or elective)	6
Geog. 102 Principles of Geography	3
Geol. 101 Physical Geology	4
Math. 101-102 College Algebra	4
H. & P. E. 109M or 109W Health Education	2
H. & P. E. activity courses	1
Orientation 100	1
	35-37

Second Year	Hrs.
Comm. 107 Basic Course III	3
Engl. 200, 203, 204, 205, 206 or 275 or Hum. 201	3
*Foreign Language (or elective)	6
Geog. 119 Economic Geography	3
Geog. 204 Regional Climatology	3
Geol. 102 Historical Geology	4
Geol. 201 Economic Geology	3
Math. 103 Trigonometry	3
Soc. Sci. 101 & 102 Introduction to the Social Sciences	6
H. & P. E. activity courses	1
	35

Third Year	Hrs.
Geog. 203 Conservation of Natural Resources	3
Geog. 314 Geography of Anglo-America	3
Geol. 202 Geomorphology	3
Hist. 201 & 202 The United States	6
Psych. 201 General Psychology	3
Minor courses (or electives)	10-15
	28-33

Fourth Year	Hrs.
Geog. 313 Geography of Europe	3
Geog. elective (Upper Division)	3
Geol. 303 Physiography of the United States	4
Philosophy and Religion elective or Humanities 401 or 402	3
Minor courses (or electives)	14-20
	27-33

Suggested Electives

Astronomy 103, 200
Economics 202, 203, 305, 319, 402
History 302, 308, 364, 368
Physics 101-102 and 101L-102L
Political Science 304, 305, 403
Sociology 325, 326, 331

*Foreign language requirements are explained at the beginning of this section.

Economics

Professor Smith (chairman); Associate Professors Kermani and Mackall; Assistant Professors Huhn, Nelson, and Niemi; Instructor Smythe; Mr. Callahan, Mr. Desing, Mr. Gutknecht, Mr. Holt and Mr. Savasten.

A major in economics consists of 24 semester hours in addition to Social Science 101 and 102 and History 201 and 202. Courses in other units and departments for which credit may be given toward the major in economics are Geography 119, Economic Geography; History 301, Economic History of the United States to 1850; History 303, Economic History of the United States Since 1850; Business Organization 221, Mathematics of Finance; Merchandising 224, Marketing; and Engineering 465, Methods Engineering I. The major is designed to prepare students for research and statistical work in business and government service and to give a foundation for graduate study in the field.

For economic geography, see also Business Organization 120.

Lower Division Courses

202, 203. *Principles of Economics.* A survey of the basic principles of economics with special reference to the free enterprise system. Economics 202 is prerequisite to 203. Required of economics majors. Staff. *3 + 3 h. c.*

Upper Division Courses

303. *Financial Organization.* Intended to furnish a foundation for the more technical studies in the field of finance, and to describe the financial institutions with which most people come in contact, such as the commercial bank, the building and loan association, and the finance company. Prereq.: Economics 202. Staff. *3 h. c.*

304. *Public Finance.* The development and present status of public finance; federal, state, and local taxation; public credit; the budget; financial administration. Kermani. *3 h. c.*

305. *Economic and Social Statistics.* Measurements and interpretation of economic and social data. Tabular and graphic presentations, averages, ratios and coefficients, dispersion, correlation, measurement of trends, and collection of statistical material. Listed also as Sociology 305. Staff. *3 h. c.*

306. *Intermediate Economic Analysis.* The output, price and factor proportion problems of firms in different market situations; some problems in industry behavior; and co-ordination of basic economic processes. Some attention is also given to the theory of distribution dealing with wages, rent, interest, and profits. Prereq.: Economics 202, 203. Kermani. *3 h. c.*

315. *Corporation Finance.* Identical with Business Organization 315. Prereq.: Economics 202. Niemi. *3 h. c.*

319. *Economics of American Industry.* A study of American manufacturing: the evolution of major industries, and their technological and economic growth, maturity, current problems, and outlook for the future. Staff. *3 h. c.*

321. *International Trade and Finance.* Theory and practice of foreign trade and capital movements. Procedures of importing and exporting as affected by national protective measures. National and international measures to eliminate trade barriers. Prereq.: Economics 202, 203 or approval of instructor. Kermani. *3 h. c.*

401. *Labor Problems.* The history of the labor movement in England and in this country is outlined as a background for discussion of present issues. Smith. *3 h. c.*

402. *Comparative Economic Systems.* A comparative study of American capitalism, Russian communism, and British socialism, with a consideration of the theory of the corporate state. Sterenberg. *3 h. c.*

403. *Business and Government.* This course considers the rights of businessmen, the regulation of various businesses by our government, and the controls exercised over monopoly, credit, and prices. Kermani. *3 h. c.*

404. *Personnel Management.* The background of labor management; selection and training of employees; maintenance of business relationships, including wages and hours policy, safety and health, benefits, and labor relations. Prereq.: Social Science 101 and 102 and History 201 and 202. Staff. *3 h. c.*

407, 408. *History of Economic Thought.* Readings in the history of economic thought. Prereq.: standing as senior economics major. Staff. *3 + 3 h. c.*

English

Professors Dykema (chairman) and Harder; Associate Professors Howard, Ives, T. Miner, and W. Miner; Assistant Professors Allan, Baker, Gay, Kelty, Pierce, Schultz, and Udell; Mr. Freed, Mr. McNeal, and Mr. Slifka.

English majors are expected to complete at least one course in American literature, 12 hours in English literature, English 351-352, and a course in advanced composition. Students who plan to teach high school English must complete courses 205 or 206, 351-352, 253 or 353 or 354, and two courses in English literature that include the study of poetry and prose, for a total of at least 24 hours in English.

Communication 105-106-107, or English 101-102 and Speech and Dramatics 115 is required of all freshmen. English 102 or Communication 107 is prerequisite to all other English courses. A 200-level English course is normally prerequisite to other courses in literature. Under special circumstances, however, the instructor may grant permission to enter Upper Division courses without the prerequisite.

Besides the courses described below, credit in English will be given for Humanities 201, Mythology in Literature; Humanities 401, Older Classics I; Humanities 402, Older Classics II; Humanities 403, Early Modern Classics; and Humanities 404, Later Modern Classics.

Non-Credit Course

10. *English for Foreign Students.* See Communication.

Lower Division Courses

101-102. *English Composition.* A study of the elementary principles of composition, to teach the habits of clear and correct expression. Reading of models, class discussions, and writing of themes. (Not offered regularly.) *3 + 3 h. c.*

105-106-107. *Basic Course* in communication. See Communication.

200. *Introduction to Literature.* A non-technical, non-historical course in which important contemporary and older works of literature are read and discussed critically for the purpose of increased delight and understanding. Prereq.: Communication 107 or its equivalent. *3 h. c.*

203, 204. *Survey of English Literature.* First half: from the beginnings through the eighteenth century. Second half: from the beginning of the nineteenth century to the present. Prereq.: Communication 107 or its equivalent. *3 + 3 h. c.*

205, 206. *Survey of American Literature.* First half: Colonial times to 1860. Second half: Civil War to the present. Prereq.: Communication 107 or its equivalent. *3 + 3 h. c.*

251. *Modern American English.* A brief survey of the earlier development of the English language, followed by a more thorough study of contemporary American pronunciation and usage. Not for English majors who take English 351-352. Prereq.: Communication 107 or its equivalent. *3 h. c.*

253. *Advanced Composition, First Course.* A course designed to strengthen proficiency in the techniques of writing expository prose, with emphasis on style, development of ideas, clarity of thought, and analysis of prose expression. This course is especially designed for those who plan to teach English in high school. Prereq.: B or A in Communication 107 or permission of instructor. *3 h. c.*

275. *Introduction to Shakespeare.* A critical survey of Shakespeare's major comedies, chronicle plays, and tragedies. Prereq.: Communication 107 or its equivalent. *3 h. c.*

Upper Division Courses

351-352. *History of the English Language.* The development of the language from Old English to Modern English, with an intensive study of Modern English sounds, inflections, syntax, word meanings, and usage. Prereq.: Communication 107 or its equivalent. First half offered in fall semester; second in spring semester. *3 + 3 h. c.*

353, 354. *Advanced Composition, Second Course.* A course in writing for mature students, providing opportunity to develop creative ability. Prereq.: preparation satisfactory to the instructor. First half offered in fall semester; second in spring semester. *3 + 3 h. c.*

355. *News Writing and Reporting.* The organization and functions of a newspaper office, with special attention to reporting, writing the different types of news stories, and copy reading. Prereq.: junior or senior standing. Offered in fall semester. *3 h. c.*

355L. *News Writing and Reporting Workshop.* Application through student publications of the principles of English 355. Six hours of workshop activity a week. Prereq.: permission of instructor. Prerequisite or concurrent: English 355. May be repeated once. Offered on demand. *1 h. c.*

357. *Editing and Make-Up.* The preparation of the printed page, with emphasis on the principles and mechanics of copy reading, editing, make-up, head writing, typography, the use of illustrations, and page layout. Prereq.: English 355. Offered in spring semester. *3 h. c.*

357L. *Editing and Make-Up Workshop.* Application through student publications of the principles of English 357. Six hours of workshop activity a week. Prereq.: permission of instructor. Prerequisite or concurrent: English 357. May be repeated once. Offered on demand. *1 h. c.*

A 200-LEVEL ENGLISH COURSE, OR THE PERMISSION OF THE INSTRUCTOR, IS PREREQUISITE TO ANY OF THE FOLLOWING COURSES.

370. *Major American Authors.* Intensive reading of several American writers. Writers to be considered will vary but will be announced each time the course is offered. For example, the approach might be through transcendentalism, the democratic traditions, realism, naturalism. Offered in Fall of 1962. *3 h. c.*

379. *The English Novel I.* The history and development of the novel in England to 1832, with particular emphasis on eighteenth century novelists, plus Austen and Scott. Offered in Fall of 1962. *3 h. c.*

380. *The English Novel II.* The novel in England from 1832 to 1920. Offered in Summer of 1963. *3 h. c.*

382. *The American Novel.* The history and development of the novel in the United States during the nineteenth and twentieth centuries. Offered in Spring of 1963. *3 h. c.*

383. *The Modern Novel.* A study of some classic European and English novels of the nineteenth and twentieth centuries, with particular attention to the ideas in them as reflections of some basic problems in modern society. Offered in Fall of 1963. *3 h. c.*

400. *Chaucer and his Period.* Reading of Chaucer's principal works, with a brief survey of his predecessors, contemporaries, and successors. Offered in Spring of 1963. *3 h. c.*

405. *English Drama.* English drama from the sixteenth century to the nineteenth, excluding Shakespeare. Emphasis is mainly on the works of Elizabethan and Restoration writers. Offered in Summer of 1963. *3 h. c.*

406. *Modern Drama.* English and Irish drama from the Ibsen revival to the present. Continental plays that have been influential are included in translation. Offered in Fall of 1963. *3 h. c.*

407. *American Drama.* The emphasis will be mainly on the dra since 1915. Offered in Fall of 1962. *3 h*

412. *Shakespeare, Second Course.* An intensive study of the t and background of three or four of Shakespeare's major tragedies. Prere English 275. Offered in Spring of 1963. *3 h*

450, 451. *Methods of Research.* A seminar for English majors w expect to do graduate work. Prereq.: senior standing with major English. Offered on demand. *1 + 1 h*

461. *The Sixteenth Century.* The more important non-dram works in prose and verse from the early humanists to 1600, with partic attention to Spenser. Offered in Summer of 1963. *3 h*

471. *The Seventeenth Century.* Milton and the non-dramatic lit ture to 1700. Offered in Summer of 1962, Fall of 1963. *3 h*

481. *The Eighteenth Century.* The major writers of the per but excluding novels and plays. Offered in Spring of 1963. *3 h*

491, 492. *The Nineteenth Century.* The major writers of the riod but excluding novels and plays. English 491 offered in Summer 1963; 492 in Summer of 1962, Fall of 1963. *3 + 3 h*

493. *Modern American and British Poetry.* An intensive study poetry in English published since 1890. Offered in Fall of 1962. *3 h*

Foreign Languages and Literatures

See French, German, Greek, Hebrew, Italian, Latin, Russian and Sp ish. For literature in translation, see Humanities.

French

Associate Professor Richardson (chairman); Assistant Professors Dyken and Low; Miss Ackworth and Mrs. Williamson.

A major in French consists of 24 semester hours above the element level, plus six hours in Latin, Italian, or Spanish, or six hours of Up Division French. For a combined major in humanities, see Humanities.

The prerequisite for any Upper Division course is French 202, four years of high school French, or the consent of the instructor. Fre men who satisfy this prerequisite may enter Upper Division courses.

Lower Division Courses

101-102. *Elementary French.* Fundamental principles of gram taught through oral and written exercises and the reading of simple pr No credit is given for this course if the student has credit for two years high school French. Fee: $5.00 each semester. *3 + 3 h*

201. *Intermediate French.* Grammar reviewed through oral written exercises. Reading of modern prose. Prereq.: C or better in Fre 102 or in second-year high school French. Fee: $5.00. *3 h*

202. *Intermediate French.* A continuation of French 201, us texts of increasing difficulty. Prereq.: French 201 or three years of h school French, or consent of instructor. Fee: $5.00. *3 h*

Upper Division Courses

309, 310. *Survey of French Literature.* First half: from the beg nings through the eighteenth century. Second half: from the ninetee century to the present. Required for a major in French. Prereq.: Fre 202 or 4 years of high school French. *3 + 3 h*

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A UNIVERSITY SEMINAR SESSION

AN ART CLASS

A CHEMISTRY LABORATORY

A BIOLOGY LABORATORY

325. *Advanced French Grammar.* A review of the essential rules of French grammar, with particular stress on generic differences between French and English, especially as regards the verb. *3 h. c.*

326. *French Civilization.* A summary study of the geography, history, and traditions of contemporary France with a view to facilitating the reading of modern books and periodicals. *3 h. c.*

327. *Cours de Style.* Through translation of English literary selections into French and of French passages into literary English, the relative differences in expression between the two languages are studied. *3 h. c.*

329. *Conversational French.* One hour a week of systematic drill in pronunciation, and two hours of conversation based on composition exercises. *3 h. c.*

330. *Contemporary French Literature.* A study of modern France in the writings of such contemporaries as Duhamel, Gide, Giraudoux, Romains, Valéry, and others. *3 h. c.*

351. *History of the French Language.* The evolution of Latin to Modern French from the standpoint of phonetics, morphology, syntax and vocabulary. *3 h. c.*

401, 402. *French Literature to 1700.* French literature from its beginnings to the death of Louis XIV. Texts will be studied from the works of Montaigne, Rabelais, Pascal, LaFontaine, Boileau, and the great dramatists. Prereq.: French 309, or consent of instructor. *3 + 3 h. c.*

403. *French Literature of the Eighteenth Century.* The intellectual background of the French Revolution: Montesquieu, Voltaire, Rousseau, the Encyclopédie, and Beaumarchais. Prereq.: French 309, or consent of instructor. *3 h. c.*

404. *French Literature of the Nineteenth Century.* From Romanticism to Realism, with readings from authors ranging from Chateaubriand to Maupassant and Zola. Prereq.: French 309, or consent of instructor. *3 h. c.*

411, 412. *Comparative Grammar of the Romance Languages.* First part: the phonetics and morphology of the chief Romance dialects. Second part: syntax and semantic development. Listed also as Italian 411, 412 and Spanish 411, 412. *3 + 3 h. c.*

General Science

Associate Professor Dehnbostel (supervisor); Mr. Ameduri, Mr. Matzye, Mr. Petretich, and Miss Thomas.

Credit for these courses is not applicable toward the degree of Bachelor of Science or Bachelor of Engineering; it is applicable toward the Bachelor of Arts degree only if the courses form all or part of a teaching minor in general science.

Lower Division Courses

120. *Physical Science.* Basic principles and fundamental facts underlying the newer concepts of matter and energy as revealed by chemistry. Problems and questions involving these principles are used to encourage reasoning and the application of the principles to specific problems. *3 h. c.*

121. *Physical Science.* Basic principles and fundamental laws of physics as illustrated by mechanics, sound, light, heat and electricity. *3 h. c.*

122. *Plant and Animal Life.* Biological principles of plant and animal life. Physiology, types, distribution, and ecology; relationship to human life and activity. *3 h. c.*

203. *Our Natural Resources and their Conservation.* Identical with Geography 203. Prereq.: Geography 102. *3 h. c.*

222. *Structure and Function of Man.* A study of the organic systems of the human organism and the important functions of each system.

Consideration is given to the course of development of the human, the role of hereditary characteristics, and man's position in relationship to other mammals. Prereq.: General Science 120 or 121 and General Science 122 or high school biology. *3 h. c.*

Geography

Assistant Professor Klasovsky (chairman); Instructor Mackun; Miss Berich, Mr. Fissel, Mr. Matzye, and Mr. W. Smith.

Lower Division Courses

102. *Principles of Geography.* A study of causal relationships between life activities and their physical surroundings. *3 h. c.*

119. *Economic Geography.* An introduction to the study of the distribution and supply of raw materials of the earth; land and water utilization, and problems in population distribution. *3 h. c.*

203. *Our Natural Resources and their Conservation.* The public domain of the United States; its nature, use, disposal, and conservation. The soil; erosion; lands; land reclamation; forests; water supply, waterways, flood control; mineral and other resources; wildlife and fisheries. Prereq.: Geography 102. Listed also as General Science 203. *3 h. c.*

204. *Regional Climatology.* The general principles of climatology. The nature and elements of climate; factors governing climatic types and their distribution; influences on soils, landforms, plants, and man; simplified classification of climates; detailed treatment of the major types of continents. Prereq.: Geography 102 or equivalent. Offered in the fall semester. Fee: $5.00. *3 h. c.*

225. *General Meteorology.* Identical with Physics 225. Prereq.: sophomore standing. *3 h. c.*

Upper Division Courses

302. *Introduction to Political Geography.* A study of the geographic, political, and economic factors influencing the course of world politics. Basic emphasis is on human geography and the factors associated with the supply of raw materials, regional natural resources, and manufacturing; consideration of ethnic origins, minorities, and geopolitics; the concept of "living space" or "human territory"; social evolution and development of political territorial divisions; problems of language and communication; transportation and its relationship to social, economic, and geo-political evolution. Prereq.: Geography 102 and History 202. *3 h. c.*

310. *Regional Geography of Latin America.* A regional approach to the economic and cultural backgrounds of the countries of South and Central America, stressing the application of geographic principles in Latin-American development and behavior. Prereq.: Geography 102 or 119. Offered in the spring semester. *3 h. c.*

311. *Regional Geography of Asia.* A regional approach to the economic and cultural backgrounds of the countries of Asia, stressing the application of geographic principles in Asian development and behavior. Prereq.: Geography 102. *3 h. c.*

312. *Regional Geography of Africa and the Middle East.* Resource endowments, political affiliations, and stages of economic development of Africa and the Middle East. Prereq.: Geography 102. *3 h. c.*

313. *Geography of Europe.* Geographic factors in the economic, social, and political progress of the nations of Europe. Major problems of the continent in the light of their geographic backgrounds. Prereq.: Geography 102 and 119. Offered in the fall semester. *3 h. c.*

314. *Regional Geography of Anglo-America.* The physical background of the English-speaking parts of North America and its relation to

their economics and culture. The physiographic regions; the types of climate and their factors; natural vegetation; soils; the historical geography; the geographical regions. Prereq.: Geography 102. *3 h. c.*

399. *Modern Concepts of Earth Science.* This two semester course, meeting for thirty-two weeks on Saturday mornings from 9:00 to 12:00, is divided into three sections: astronomy, meteorology, and geology. The astronomy section deals with simple observational techniques; with the explanation of gross phenomena; and with the astronomer's tools, his logic, and his conclusions. The meteorology section emphasizes weather observations, air mass movement, weather maps, and climate and people. The geology section is concerned with topographic and stratigraphic representations, the origin of rocks and minerals and their identification, geologic processes and assumptions, and the structure and composition of the earth. Prereq.: admission to the National Science Foundation In-Service Institute for Secondary School Teachers of Science. *6 h. c.*

Geology

Assistant Professor Klasovsky (supervisor); Instructors C. Harris, A. Harris.

Lower Division Courses

101. *Physical Geology.* A study of the earth and the geologic processes that have worked on the earth. Laboratory study of minerals, rocks, maps, and aerial photographs. Three hours of lecture and two hours of laboratory work per week. Fee: $10.00. *4 h. c.*

101S. *Physical Geology.* The same as Geology 101 except that there is no laboratory work. *3 h. c.*

102. *Historical Geology.* A study of the history of the earth through the various eras as determined by fossils and stratigraphy. Laboratory study of fossils, map interpretation, sedimentation, stratigraphy, and history of various localities. Three hours of lecture and two hours of laboratory work per week. Prereq.: Geology 101 or permission of the instructor. Fee: $10.00. *4 h. c.*

102S. *Historical Geology.* The same as Geology 102 except that there is no laboratory work. *3 h. c.*

201. *Economic Geology.* A study of the origin, mode of occurrence, and major mining areas of important mineral resources. Three one-hour lectures per week. Offered in fall semester of even numbered years. Not considered a laboratory science. Prereq.: Geology 101. *3 h. c.*

202. *Geomorphology.* A study of the various types of landforms and their origins. The laboratory part of the course includes study of aerial photographs and topographic maps in order to recognize landforms. Two hours of lecture and one three-hour laboratory period per week. Prereq.: Geology 101. Offered in spring semester of odd numbered years. Fee: $10.00. *3 h. c.*

303. *Physiography of the United States.* A study of the physiographic regions of the United States with respect to what they are, and when and how they were formed. Maps, diagrams, and aerial photographs are used in laboratory work. Three hours of lecture and two two-hour laboratory periods per week. Prereq.: Geology 202. Offered in fall semester of odd numbered years. Fee: $10.00. *4 h. c.*

304. *Structural Geology.* A study of the principles of rock deformation, its causes, effects and methods of determination of geologic structure in the field. Original and secondary features of sedimentary, igneous and metamorphic rocks are also studied in detail. Offered in the Second Semester of even-numbered years. Prereq.: Geology 101 and 102. *3 h. c.*

German

Associate Professor Richardson (chairman); Assistant Professor Low; Instructors Rigo and Weltman; Mrs. Goodman.

A major in German consists of 24 semester hours above the elementary level, plus English 351-352. For a combined major in humanities, see Humanities.

The prerequisite for any Upper Division course is German 202, four years of high school German, or the consent of the instructor. Freshmen who satisfy this prerequisite may enter Upper Division courses.

Lower Division Courses

101-102. *Elementary German.* The fundamentals of grammar, drill in inflectional forms, elementary conversation, and reading of easy prose and poetry. No credit is given for this course if the student has credit for two years of high school German. Fee: $5.00 each semester. *3 + 3 h. c.*

201. *Intermediate German.* Elementary composition based on grammar review. Reading material is chosen both to furnish a basis for further study of German literature and to provide a working knowledge of the modern language. Prereq.: C or better in German 102 or in second-year high school German. Fee: $5.00. *3 h. c.*

202. *Intermediate German.* A continuation of German 201, using texts of increasing difficulty; conversation and composition. Prereq.: German 201 or three years of high school German, or consent of instructor. *3 h. c.* Fee: $5.00.

215-216. *Chemical German.* A basic course designed to develop expeditiously an ability to read chemical literature in German. Prereq.: German 101-102 and Chemistry 111-112 or equivalent. *3 + 3 h. c.*

Upper Division Courses

313. *Conversational German.* Conducted entirely in German, this course stresses pronunciation, vocabulary and speech patterns, and gives the student some fluency in German besides introducing him to German civilization and selected literature. Prereq.: German 202 or equivalent. *3 h. c.*

325. *German Literary Tradition.* A brief survey of significant German writers, illustrated by selections from their writings. Prereq.: German 202 or equivalent. *3 h. c.*

326. *German Civilization.* A study of the geography, history, and traditions of contemporary Germany, to provide a background for reading modern German authors. Prereq.: German 202 or equivalent. *3 h. c.*

327. *German Literary Style.* Through exercises in translation, modes of literary expression in German and English are compared. Prereq.: German 202 or equivalent. *3 h. c.*

328. *Goethe and Schiller.* Representative works of these two great German classical writers are read and discussed. Prereq.: German 202 or equivalent. *3 h. c.*

329. *Advanced German Grammar.* A study of the most characteristic features of German word and sentence structure, with reference to analogies in English. Prereq.: German 202 or equivalent. *3 h. c.*

330. *Contemporary German Literature.* Twentieth century writers and tendencies. Prereq.: German 202 or equivalent. *3 h. c.*

331, 332. *Survey of German Literature.* A study of representative writers from the beginnings of German literature to the present. Prereq.: German 202 or equivalent. *3 + 3 h. c.*

333. *The German Novel.* The reading of selected works of fiction by writers from Goethe to contemporary novelists. Prereq.: German 202 or equivalent. *3 h. c.*

334. *German Drama.* The German theater from Lessing to the present day, with emphasis on such writers as Kleist, Grillparzer, Hebbel and Hauptmann. Prereq.: German 202 or equivalent. *3 h. c.*

411, 412. *Germanic Linguistics.* An introduction to the history and comparative study of the Germanic languages, with particular attention to the West Germanic literary languages: German, Dutch and English. Prereq.: German 202 or equivalent. *3 + 3 h. c.*

Greek

Associate Professors Richardson (chairman) and Ives.

A major in Greek is not offered, but credit in Greek may be counted toward a major in Latin and toward a combined major in classical studies (see Ancient Languages and Literatures) or the humanities.

Lower Division Courses

101-102. *Elementary Greek.* Grammar, syntax, and simple composition; reading selections from various Greek writers and the New Testament. Introduction to Greek literature, history, and civilization; attention to the Greek element in the English language. *3 + 3 h. c.*

201, 202. *Greek Prose and Poetry.* Selections from prose writers and poets, including the dramatists, according to the needs and preferences of the class. Prereq.: Greek 101-102 or equivalent. *3 + 3 h. c.*

Upper Division Courses

301, 302. *Readings in Classical Greek Authors.* Readings from the principal Greek writers, selected with consideration for the students' tastes and interests. The course can be given on request by arrangement with the Director of the Division of Language and Literature. Prereq.: Greek 202 or equivalent, and consent of the instructor. *3 + 3 h. c.*

Health Education and Physical Education

Men's Section: Associate Professor Glenny; Assistant Professors Carson (department chairman) and Rosselli; Instructor Reilly; Mr. Carey, Mr. Finamore, Mr. Pollock, Mr. Reed, Mr. Rollason, and staff.

Women's Section: Assistant Professors Laborde (assistant department chairman) and Chuey; Instructors Bailey, Kocinski and Reilly; Miss Conkle, Miss Hura, and Mrs. Sabo, and staff.

The Department of Health Education and Physical Education offers two types of courses: (1) those through which the general requirement in health and physical education is met; (2) those designed for the professional preparation of teachers of health education and/or physical education.

I. Required Courses

Every student seeking a degree from Youngstown University must earn a minimum of four semester hours of credit in health education and physical education. Of these, two hours are in health education (usually Health and Physical Education 109 [two credit hours]); the other two, normally, are in physical activity (four one-semester courses, each providing

one-half hour of credit). *Students who have had one or more years of military service must consult with the Chairman of the Department of Health Education and Physical Education.*

The form of activity is chosen by the student; previous experience in it is not necessary. For men it may, and for women it must, differ each semester. Members of the varsity baseball, basketball, football, golf, swimming, tennis, and track and field squads may receive physical activity credit through such participation.

Men and women day students are scheduled in separate sections for Health and Physical Education 109; evening students attend joint sections of 109C. Activity courses may be taken separately or coeducationally, depending on the activity. A woman student purchases the required uniform through the women's section of the Department of Health Education and Physical Education; a man provides suitable clothing himself, but should consult his instructor first. Most of the other equipment for required physical activities is available for use without charge. A student wishing to use his own racket, golf clubs, bow, etc., may do so, but he is advised to consult his instructor before buying new equipment.

If a student is excused from the regular activity courses for any reason, the chairman of the department may substitute suitable courses. Evening students are ordinarily permitted such substitution if they prefer it. Handicapped students and those needing remedial work receive special attention.

In addition to the regular tuition charge ($8.00 for one half-hour of credit), there is a course fee for most half-hour activity courses taken.

Lower Division Courses Meeting the General Requirement

For Men

107M. *Health Education I.* Personal health and good community living, including study of such common disorders as heart disease, cancer, and tuberculosis, and of other communicable diseases and their control. Open only to students taking military science courses. Reilly. *1 h. c.*

108M. *Health Education II.* Home nursing, including care of the sick and the sickroom, bedfast patients, and infants and children. Prereq.: 107M and 108M. Reilly, Rosselli and staff. *2 h. c.*

Activity courses:

116M. *Varsity Football.* Course requirements are met by completing a season of participation as a member of the intercollegiate football squad. Staff. *½ h. c.*

117M. *Varsity Basketball.* Course requirements are met by completing a season of participation as a member of the intercollegiate basketball squad. Staff. *½ h. c.*

118M. *Varsity Baseball.* Course requirements are met by completing a season of participation as a member of the intercollegiate baseball squad. Staff. *½ h. c.*

119M. *Varsity Track and Field.* Course requirements are met by completing a season of participation as a member of the intercollegiate track squad. Staff. *½ h. c.*

125M. *Gymnasium Sports.* Calisthenics and one or more of the following: basketball, soccer, softball, squash, swimming, touch football,

volleyball. Two hours a week, at the Y. M. C. A. Fee: $2.50. Y. M. C. A. staff. ½ *h. c.*

126M. *Beginning Wrestling.* Elements of wrestling, for Health and Physical Education majors or minors. Fee: $2.50. Staff. ½ *h. c.*

135M. *Varsity Golf.* Course requirements are met by completing a season of participation as a member of the intercollegiate golf squad. Staff. ½ *h. c.*

137M. *Varsity Tennis.* Course requirements are met by completing a season of participation as a member of the intercollegiate tennis squad. Staff. ½ *h. c.*

152M. *Varsity Swimming.* Course requirements are met by completing a season of participation as a member of the intercollegiate swimming squad. Staff. ½ *h. c.*

Coeducational

109C. *Health Education.* Personal health, mother and child care, and good community living, including a study of such common disorders as heart disease, cancer, tuberculosis and other communicable diseases and their control. Not open to students who have had Health and Physical Education 107M and 108M or 107W and 108W. Reilly, Pollock and Rollason. *2 h. c.*

213C. *Sports Appreciation.* The rules, mechanics, skills, social benefits, contemporary status, and other aspects of baseball, football, golf, tennis, skiing, sailing, fishing, and many other sports. Fee: $2.50. Carson, Hunter, Carey or Rollason. *2 h. c.*

Activity courses:

120C. *A, B, C, D Adapted Activities.* Designed for students restricted from participation in the general program. Physical activities and recreational games are adapted to individual needs and capacities. Prereq.: recommendation of a physician and approval of the chairman of the department. Fee: $2.50. Staff. ½ *h. c.*

130C. *Archery.* Techniques of target archery. Consideration is also given to the selection, care, and repair of equipment. Fee: $2.50. Staff. ½ *h. c.*

131C. *Badminton.* The skills, mechanics and rules of badminton. Fee: $2.50. Staff. ½ *h. c.*

132C. *Beginning Badminton and Archery.* The beginning skills and rules of badminton and of target archery. Fee: $2.50. Staff. ½ *h. c.*

134C. *Fencing.* Fundamentals of foil fencing. Basic techniques of attack and parry and elements of bouting and officiating. Fee: $2.50. Staff. ½ *h. c.*

135C. *Golf.* Fundamentals for beginning and intermediate golfers. Fee: $2.50. Staff. ½ *h. c.*

137C. *Beginning Tennis.* The skills, mechanics, and rules of tennis with emphasis on the doubles game. Fee: $2.50. Staff. ½ *h. c.*

153C. *Beginning Social Dance.* Designed for the student with no experience in ballroom dance. Emphasis is on the basic steps in the fox trot, waltz, tango, and rhumba. Popular dance steps are also included. Fee: $2.50. Staff. ½ *h. c.*

155C. *Folk and Square Dance.* European folk dances and American square and couple dances. Stress is placed on the schottische, waltz, polka, and two-step. Fee: $2.50. Staff. ½ *h. c.*

157C. *Beginning Tap Dance.* Basic tap technique for the beginner. Fee: $2.50. Staff. ½ *h. c.*

160C. *Intermediate Modern Dance.* A continuation of Health and Physical Education 159W. Consideration is given to problems in composition. Prereq.: Health and Physical Education 159W or permission of the instructor. Fee: $2.50. Staff. *½ h. c.*

For Women

107W. *Health Education I.* Principles of personal health, including posture and body mechanics, body care, nutrition, and the study of such common disorders as heart disease, cancer, tuberculosis and poliomyelitis. Open only to students who have entered the University before September, 1960. Reilly. *1 h. c.*

108W. *Health Education II.* Home nursing, including care of the sick and the sickroom, bedfast patients, and infants and children. Open only to students who have taken Health and Physical Education 107W. Reilly and staff. *½ h. c.*

109W. *Health Education.* Personal health, mother and child care, and good community living, including study of such common disorders as heart disease, cancer, tuberculosis, other communicable diseases and their control. Not open to students who have had Health and Physical Education 107W and 108W. Reilly and staff. *2 h. c.*

Activity courses:

100W. *Physical Activities.* Techniques and rules of field hockey, soccer, and volleyball. Prereq.: freshman physical education major or minor. Fee: $2.50. Staff. *½ h. c.*

110W. *Team Sports.* Techniques and rules of playing field hockey or soccer and volleyball. Fee: $2.50. Staff. *½ h. c.*

111W. *Team Sports.* Techniques and rules of playing basketball and softball. Fee: $2.50. Staff. *½ h. c.*

120W. *A, B, C, D Adapted Activities.* Designed for students restricted from participation in the general program. Physical activities and recreational games are adapted to individual needs and capacities. Prereq.: recommendation of a physician and approval of the chairman of the women's section of the department. Fee: $2.50. Staff. *½ h. c.*

130W. *Archery.* Techniques of target archery. Consideration is also given to the selection, care, and repair of equipment. Fee: $2.50. Staff. *½ h. c.*

131W. *Badminton.* The skills, mechanics, and rules of badminton. Fee: $2.50. Staff. *½ h. c.*

132W. *Beginning Badminton and Archery.* The beginning skills and rules of badminton and of target archery. Fee: $2.50. Staff. *½ h. c.*

133W. *Beginning Bowling.* Fundamentals of bowling, including equipment selection, use of the straight ball delivery, and scoring. For the inexperienced bowler. Fee: $2.50. Staff. *½ h. c.*

134W. *Beginning Fencing.* Fundamentals of foil fencing. Basic technique of attack and parry, and elements of bouting and officiating. Fee: $2.50. Staff. *½ h. c.*

136W. *Gymnastics, Apparatus, Stunts, and Tumbling.* Gymnastic exercises, stunts, and tumbling activities. Instruction in apparatus includes the horse, box, ropes, trampoline, buck and parallel bars. Fee: $2.50. Staff. *½ h. c.*

137W. *Beginning Tennis.* The skills, mechanics, and rules of tennis with emphasis on the doubles game. Fee: $2.50. Staff. *½ h. c.*

145W. *Beginning Swimming.* Adjustment to the water, fundamental skills, elementary backstroke, front crawl, and elementary water safety. For non-swimmers. Fee: $2.50. Staff. *½ h. c.*

146W. *Intermediate Swimming I.* Proper form of the elementary back stroke, sidestroke, breast stroke, back crawl and front crawl, elementary diving, and personal safety. Prereq.: Health and Physical Education 145W or the equivalent. Fee: $2.50. Staff. ½ *h. c.*

147W. *Intermediate Swimming II.* Continuation of Intermediate Swimming I, with consideration given to the proper form for the trudgeon, trudgeon crawl, overarm sidestroke, inverted breast stroke, and the variations of the nine basic styles of swimming. Emphasis is placed on improving endurance as well as form. Prereq.: Health and Physical Education 146W or the equivalent. Fee: $2.50. Staff. ½ *h. c.*

148W. *Advanced Swimming.* Synchronized swimming and elements of plain and fancy diving, including the competitive aspects of swimming and diving. Prereq.: Health and Physical Education 147W or the equivalent. Fee: $2.50. Staff. ½ *h. c.*

153W. *Beginning Social Dance.* Designed for the student with no experience in ballroom dance. Emphasis is on the basic steps in the fox trot, waltz, tango, and rhumba. Popular dance steps are included. Fee: $2.50. Staff. ½ *h. c.*

155W. *Folk and Square Dance.* European folk dances and American square and couple dances. Stress is placed on the schottische, waltz, polka, and two-step. Fee: $2.50. Staff. ½ *h. c.*

157W. *Beginning Tap Dance.* Basic tap technique for the beginner. Fee: $2.50. Staff. ½ *h. c.*

159W. *Beginning Modern Dance.* Fundamental movement techniques, elements of rhythmic and musical patterns. Basic composition. Fee: $2.50. Staff. ½ *h. c.*

160W. *Intermediate Modern Dance.* A continuation of Health and Physical Education 159W. Consideration is given to problems in composition. Prereq.: Health and Physical Education 159W or permission of instructor. Fee: $2.50. Staff. ½ *h. c.*

II. Professional Courses

Youngstown University is fully approved by the Ohio State Department of Education for the preparation of health education and physical education teachers for public schools. The major may be in either health education or physical education.

For Men

Lower Division Course

250M. *Life-Saving Methods.* Techniques of life-saving, with American Red Cross methods as the basis of instruction. Upon satisfactory completion, Red Cross certification is granted. Three class hours a week. Prereq.: permission of instructor. *1 h. c.*

Upper Division Courses

309M. *Intramural Sports: Organization and Administration.* The principles and problems of conducting an intramural sports program, including pupil participation, awards, tournaments, types of officiating, publicity, sportsmanship, and other details. Hunter. *3 h. c.*

311M-312M. *Teaching of Individual and Dual Sports.* Methods of playing and teaching various individual and dual sports, including tennis, badminton, fencing, free exercise, stunts, tumbling, apparatus activities and archery. Prereq.: sophomore rank. Fee: $2.50 each semester. Carson. *3 + 3 h. c.*

350M. *Water Safety Methods for Instructors.* Techniques of organizing and teaching swimming, diving, and life-saving activities. Red Cross instructor's certificate is awarded upon satisfactory completion. Prereq.: current certification as Red Cross Senior Life Saver. Staff. *2 h. c.*

369M. *Camping.* This course is designed to give the student experience in outdoor living and an insight into problems of camping trips. Particular attention is given to the care and handling of camping equipment, canoeing, outdoor cooking, study of wildlife, fishing, and fire prevention and control, as well as selection and preparation of camp sites. The course has a duration of two weeks in Canada. Prereq.: permission of instructor. Fee: Special. *2 h. c.*

370M. *Theory of Camp Counseling.* Camp administration, program planning, objectives, and campcraft as related to camp leadership. Trips to nearby camps and camp sites afford practical experience. Prereq.: permission of instructor. Fee: $2.50. Staff. *3 h. c.*

403M. *Health and Physical Education: Organization and Administration.* Study and practice of techniques involved in the organization and administration of the school health education and physical education program. Prereq.: Health and Physical Education 303C. Carson. *3 h. c.*

407M, 408M. *Techniques of Officiating.* Qualification of officials; techniques of officiating; interpretation of rules and opportunity to qualify for such ratings as are possible in the sport activities offered. Emphasis will be on football, basketball, baseball, and track. Prereq.: junior standing and permission of the departmental chairman. *2 + 2 h. c.*

409M. *Coaching of Baseball and Track and Field.* Prereq.: Health and Physical Education 312M. Rosselli. *3 h. c.*

410M. *Coaching of Football and Basketball.* Prereq.: Health and Physical Education 312M. Rosselli. *3 h. c.*

418M. *Remedial and Corrective Physical Education.* The organization of physical education programs adapted to the individual needs of handicapped persons. Consideration of abnormal conditions such as posture defects, cardiac defects, foot defects, post-operative cases, and certain orthopedic conditions. Evaluation of therapeutic exercises and activities. Prereq.: Health and Physical Education 417C. Fee: $2.50. Carson. *3 h. c.*

427M. *Seminar in Athletics.* Study of special problems pertaining to athletics. Prereq.: senior standing. Staff. *2 h. c.*

For Men and Women

Lower Division Courses

200C. *Introduction to Health, Physical Education, and Recreation.* A content survey of the areas of health, physical education, and recreation. Introduction to professional preparation. Prereq.: Education 101. Laborde, and Rollason. *2 h. c.*

201C. *First Aid and Care of Athletic Injuries.* Accident prevention and first aid procedures, especially for injuries common in physical activities. Principles and methods of athletic taping. The American Red Cross manual is followed. Standard, advanced and instructor's certification are granted upon satisfactory completion. Reed. *2 h. c.*

303C. *History and Principles of Health and Physical Education.* The historical development and biological, sociological, psychological, and educational principles related to the field of health and physical education. Prereq.: Biology 103, Psychology 202, and junior standing. Carson or Laborde. *3 h. c.*

306C. *Advanced Health Education.* Personal and community health, disease control, mental and social hygiene, nutrition and family living. The course includes materials necessary for teachers of school health and hygiene courses. Prereq.: standing as sophomore health education or physical education major or minor. Reilly and Rollason. *3 h. c.*

307C. *Community Health Agencies.* The administrative interrelationships of special agencies dealing with community health. Prereq.: Health and Physical Education 306C. Laborde, staff. *2 h. c.*

321C. *Health Education in Elementary Schools.* Methods and materials for health instruction; use and administration of health services; maintenance of health factors in the schoolroom; recognition of common disorders in children. Prereq.: junior standing and Health and Physical Education 107 and 108 or 109. Pollock and Rollason. *2 h. c.*

322C. *Physical Education for Elementary Grades.* Study of an extensive program of low-organization games, rhythms, plays, and stunts, their purposes, and methods of teaching them to children. The teacher-in-training learns the games and participates in them. Prereq.: sophomore standing. Fee: $2.50. Kocinski, Conkle, Hura, Chuey, and staff. *2 h. c.*

404C. *Playgrounds: Organization and Administration.* Study and practice of techniques involved in the organization and administration of playgrounds. Prereq.: junior standing. Finamore. *3 h. c.*

405C. *Recreational Activities: Organization and Administration.* The relation of physical education to recreation. The principles and aims of recreation; finding material for recreational group activities, and organizing and administering them. Prereq.: junior standing. Fee: $2.50. Carson and Hunter. *3 h. c.*

415C. *School Health Education.* Principles, curriculum planning, teaching methods, evaluation, organization and administration of health education in elementary and secondary schools. Prereq.: Health and Physical Education 306C. Pollock. *4 h. c.*

417C. *Kinesiology and Applied Anatomy.* Muscular structure and function in relation to physical movement; analysis of fundamental movements. Prereq.: Biology 230. Fee: $2.50. Laborde. *2 h. c.*

419C. *Teaching of Rhythmic Activities I.* Rhythm and movement fundamentals; methods and materials of teaching folk, square, and social dance. Prereq.: Health and Physical Education 312M or 312W. Fee: $2.50. Kocinski. *3 h. c.*

420C. *Teaching of Rhythmic Activities II.* Methods and materials of teaching tap and modern dance. Prereq.: Health and Physical Education 419C. Fee: $2.50. Kocinski. *3 h. c.*

425C. *Seminar in Physical Education.* Study of special problems pertinent to physical education. Prereq.: senior standing. Staff. *2 h. c.*

426C. *Seminar in Health Education.* Study of special problems pertinent to health education. Prereq.: senior standing. Staff. *2 h. c.*

428C. *Normal and Physical Diagnosis.* A study of common physical deficiencies and defects that influence physical, mental, and social development. Techniques of conducting health examinations, clinical services, and other procedures. Prereq.: Health and Physical Education 418M or 418W. Staff. *2 h. c.*

465C. *Communicable Diseases.* The study of common communicable diseases and regional health problems; a study of pathogenic bacteria, protozoa, parasitic worms, and insect or arthropod vectors of diseases; a consideration of factors in and methods of control of human communicable diseases. Three one-hour discussion and three one-hour periods of demonstration and laboratory study each week. Fee: $2.50. *4 h. c.*

466C. *Public Health and Sanitation.* The study of community problems in sanitation and public health: a study of community health institutions and agencies, including water supply and distribution, sewage disposal, milk and restaurant inspection, school and public health nursing programs; study of special wards, hospitals, and clinics for the care and treatment of communicable diseases. Two three-hour periods of field work and experience each week, to provide for adequate field observation and training in recognition of communicable diseases and problems. Field trip fee: $2.50. *2 h. c.*

For Women

Lower Division Course

250W. *Life-Saving Methods.* Techniques of life-saving, with American Red Cross methods as the basis of instruction. Upon satisfactory completion, Red Cross certification is granted. Three class hours a week. Prereq.: permission of instructor. Fee: $2.50. Staff. *1 h. c.*

Upper Division Courses

311W-312W. *Teaching of Individual and Dual Sports.* Methods of playing and teaching various individual and dual sports including tennis, badminton, bowling, fencing, free exercise, stunts, tumbling, apparatus activities, golf, and archery. Prereq.: sophomore rank. Fee: $2.50 each semester. Laborde. *3 + 3 h. c.*

350W. *Water Safety Methods for Instructors.* Techniques of organizing and teaching swimming, diving, and life-saving activities. Red Cross instructor's certificate is awarded upon satisfactory completion. Prereq.: current certification as Red Cross Senior Life Saver. Staff. *2 h. c.*

370W. *Theory of Camp Counseling.* Camp administration, objectives, activities, program planning, and campcraft as related to camp leadership. Trips to nearby camps and camp sites afford practical experience. Prereq.: junior standing and permission of instructor. Fee: $2.50. Laborde. *3 h. c.*

371W. *Practice of Camp Counseling.* Application of camp leadership skills is emphasized. Supervised counseling experience is afforded the student through co-operation with nearby camps. Prereq.: Health and Physical Education 370W and permission of instructor. Laborde. *1 to 6 h. c.*

403W. *Health and Physical Education: Organization and Administration.* Study and practice of techniques involved in the organization and administration of the school health education and physical education program. Prereq.: Health and Physical Education 303C. Fee: $2.50. Laborde. *3 h. c.*

407W-408W. *Techniques of Officiating.* The theory and practice of officiating in field hockey, soccer, basketball, volleyball, softball, tennis, badminton, and track and field. Fee: $2.50 each semester. Staff. *2 + 2 h. c.*

411W-412W. *Teaching of Team Sports.* The theory and practice of teaching field hockey, soccer, basketball, volleyball, softball, and track and field. Prereq.: Health and Physical Education 312C. Fee: $2.50 each semester. Laborde and staff. ***3 + 3 h. c.***

418W. *Remedial and Corrective Physical Education.* The organization of physical education programs adapted to the individual needs of handicapped persons. Consideration of abnormal conditions such as posture defects, cardiac defects, foot defects, dysmenorrhea, post-operative cases, and certain orthopedic conditions. Evaluation of therapeutic exercises and activities. Prereq.: Health and Physical Education 417C. Fee: $2.50. Laborde. *3 h. c.*

470W. *Seminar in Camp Administration.* Study of special problems pertinent to camp administration. Prereq.: senior standing. Staff. *2 h. c.*

Curriculum

(For the MAJOR in Health Education and Physical Education)

Curriculum Leading to the Degree of Bachelor of Science in Education and an Ohio Provisional Special Certificate for Teaching Health Education and Physical Education in Grades 1 through 12.

First Year	Hrs.
Biol. 103 General Biology	3
Biol. 225 Zoology: Vertebrate	3
Comm. 105-106 Basic Course 1-II	6
Educ. 101 Introduction to Education	2
H. & P. E. 200C Introduction to Health Ed., Physical Ed., and Recreation	2
Psych. 201 General Psychology	3
Soc. Sci. 101, 102 Introduction to the Social Sciences	6
*H. & P. E. activity courses (4)	2
Orientation 100	1
Elective	3
	31

Second Year	Hrs.
Biol. 230 Anatomy and Physiology I	3
Biol. 250 Anatomy and Physiology II	3
Comm. 107 Basic Course III	3
Engl. 200, 203, 204, 205, 206, 251 or 275, or Hum. 201	3
**H. & P. E. 201C First Aid and Care of Athletic Injuries	2
†H. & P. E. 306C Advanced Health Education	3
H. &. P. E. 311M-312M or 311W-312W Teaching of Individual and Team Sports	6
H. & P. E. 322C Physical Education for Elementary Grades	2
Hist. 201, 202 The United States	6
Psych. 202 Psychology of Education	3
	34

Third Year (Men)	Hrs.
Educ. 301 Principles of Teaching	3
Educ. 304 Classroom Management	2
Educ. 308 Educational Sociology	2
H. & P. E. 201C First Aid and Care of Athletic Injuries	2
H. & P. E. 303C History and Principles of Health and Physical Ed.	3
H. & P. E. 307C Community Health Agencies	2
H. & P. E. 309M Intramural Sports	3
H. & P. E. 370M Theory of Camp Counseling, 404C Playgrounds, or 405C Recreational Activities	3
H. & P. E. 409M Coaching of Baseball and Track and Field	3
H. & P. E. 410M Coaching of Football and Basketball	3
H. & P. E. 417C Kinesiology and Applied Anatomy	2
H. & P. E. 418M Remedial and Corrective Physical Education	3
	31

Third Year (Women)	Hrs.
Educ. 301 Principles of Teaching	3
Educ. 304 Classroom Management	2
Educ. 308 Educational Sociology	2
H. & P. E. 303C History and Principles of Health and Physical Ed.	3
H. & P. E. 307C Community Health Agencies	2
H. & P. E. 370W Theory of Camp Counseling	3
H. & P. E. 407W-408W Techniques of Officiating	4
H. & P. E. 411W-412W Teaching of Team Sports	6
H. & P. E. 417C Kinesiology and Applied Anatomy	2
H. & P. E. 418W Remedial and Corrective Physical Education	3
	30

Fourth Year	Hrs.
Educ. 404 Student Teaching	6
H. & P. E. 403M or 403W Health and Physical Ed: Organization and Administration	3
H. & P. E. 415C School Health Education	4
H. & P. E. 419C Teaching of Rhythmic Activities I	3
††H. & P. E. 420C Teaching of Rhythmic Activities II	3
Philosophy and Religion elective or Humanities 401 or 402	3
‡Psych. 305 Child Psychology or Psych. 306 Psychology of Adolescence	3
Psych. 308 Personality and Mental Hygiene	3
‡‡Electives	2-6
	30-31

*For women, one of the activity courses is Health and Physical Education 100W.

**Not taken by men in this year; the total for men is thus 32 hours.

†Students taking Health and Physical Education 306C are exempt from the general requirement of Health and Physical Education 109M or 109W.

††Men are not required to take Health and Physical Education 420C.

‡Women may take Health and Physical Education 428C, Normal and Physical Diagnosis (two hours) instead of Psychology 305 or 306, thus making the total 29 or 30 hours.

‡‡For men, electives in the senior year amount to six hours; for women, electives are two or three hours.

Courses for the MINOR in Health Education and Physical Education Leading to the Degree of Bachelor of Science in Education and an Ohio Provisional High School Certificate with a Teaching Field Limited to High School Health Education and Physical Education

Course or Subject	Hours
Group A	
(Biological Life Sciences: Biology, Zoology, Comparative Anatomy, Human Anatomy, and Physiology)	
Biology 103, General Biology	3
Biology 225, Zoology: Vertebrates	3
Biology 230, Anatomy and Physiology I	3
Biology 250, Anatomy and Physiology II	3
Group B	
(Principles, Organization, and Administration of Physical Education, including Athletics, Recreation, and Intramural Sports)	
Health and Physical Education 403M or 403W Organization and Administration of Health Education and Physical Education	3
Group C	
(Methods and Materials in Rhythms, Games of Low Organization, Stunts, Tumbling, Apparatus, Recreational Group Activities, and Elementary Activities)	
Health and Physical Education 311M-312M or 311W-312W, Teaching of Individual and Dual Sports	6
Health and Physical Education 322C Physical Education for Elementary Grades	2

Group D

(Methods and Materials in Dance, Athletic Sports, including Football, Basketball, Baseball, Track, Tennis, Golf, Swimming, Soccer, Speedball, Volleyball and others commonly used in Secondary and College Programs)

Health and Physical Education 409M, Coaching of Baseball and Track and Field (for men) 3
Health and Physical Education 410M, Coaching of Football and Basketball (for men) 3
Health and Physical Education 411W-412W, Teaching of Team Sports (for women) 6
Health and Physical Education 419C. Teaching of Rhythmic Activities I 3

Group E

(Principles, Organization, and Administration of School Health Education, including School and Community Relationships, Methods and Materials for Teaching Health, and Evaluation)

Health and Physical Education 415C, School Health Education 4

Group F

(Personal and Community Hygiene, Nutrition, Disease Prevention and Control, Mental and Emotional Health, Accident Prevention and Control, Health Factors in Marriage and Problems of Medical Care)

Health and Physical Education 201C, First Aid and Care of Athletic Injuries 2
Health and Physical Education 306C, Advanced Health Education 3

Hebrew

Associate Professor Richardson (chairman); Mr. Dunetz.

Lower Division Courses

101-102. *Elementary Hebrew.* Fundamental principles of grammar and the reading of simple prose, in preparation for reading narrative portions of the first five books of the Old Testament. Introduction to elementary conversational Hebrew. *3 + 3 h. c.*

201-202. *Intermediate Hebrew.* Reading of selections from the Book of Genesis. Acquisition of a sufficient vocabulary for simple conversation in Hebrew. Prereq.: Hebrew 101-102 or equivalent. *3 + 3 h. c.*

History

Professors Behen (chairman) and Low; Associate Professor Skardon; Assistant Professors Dobbert, Dodd, Johnson, Roberts, and Slavin; Instructor Garcia; Mrs. Behen, Mr. Darling, Mr. Hallaman Mr. Irwin, Mr. Loth, Mr. Manos, Mr. Noday, and Mr. Nolfi.

A major in history consists of thirty semester hours including History 201 and 202 and two courses from each of the three following groups:

Group A—History 105, 106, 107.
Group B—History 252, 301, 303, 304, 305, 309, 310, 317, 318, 319, 325, 333, 350, 351, 370, 376, 388, 390, 402.
Group C—History 213, 214, 254, 304, 305, 306, 307, 308, 313, 321, 322, 352, 360, 363, 364, 368, 374, 375, 399, 401.

It is recommended that the student in choosing his electives should acquire as broad a background as possible in the social sciences and the humanities. Particular attention is called to courses offered by the departments of English, Economics, Political Science, Philosophy and Religion, Art, Music, Geography, and Sociology, and to the Humanities courses. Students contemplating graduate work in history should consider taking more foreign language courses than the minimum necessary to meet the general degree requirement. Finally, the student is reminded that the Department of History takes seriously the University's emphasis on the importance of adequate competence in the English language (see Proficiency in English, in the General Requirements and Regulations section); when there is need, students majoring in history should include in their programs advanced composition courses and courses in speech.

Lower Division Courses

105, 106. *History of Western Civilization.* The development of Western culture from its earliest appearance in the Near East down to the present day, with emphasis upon Europe. Staff. *3 + 3 h. c.*

107. *Eastern Civilizations.* A brief survey of the Far East, Southeast Asia, the Middle and Near East, and North Africa, with emphasis on the nineteenth and twentieth centuries. Low. *3 h. c.*

200. *American Military History, 1607 to the Present.* A military history of the United States from 1607 to the present, including the social, political, and economic aspects during the period. Listed also as Military Science 200. Staff. *3 h. c.*

201. *The United States to 1865.* The general, political, social, and economic development of the United States from the beginning of our history to the end of the Civil War. Listed also as Social Science 201. Staff. *3 h. c.*

202. *The United States Since 1865.* A continuation of History 201, emphasizing the period following the Civil War. Listed also as Social Science 202. Staff. *3 h. c.*

213, 214. *English History.* From the earliest times to the present, with emphasis on social, industrial, and commercial development, the growth of parliament, the contest for religious freedom, and the literary and intellectual development of the British people. Dodd. *3 + 3 h. c.*

252. *Latin America.* A survey of Latin America from the European conquest to the present, emphasizing political, economic, cultural, and social developments. Garcia. *3 h. c.*

254. *Modern Spain.* A survey of Spanish history from the Middle Ages to the present. Garcia. *3 h. c.*

Upper Division Courses

301. *Economic History of the United States to 1850.* The expansion of the European economy in North America with special emphasis on the English influence; the early development of the national economy of the United States from 1763 to 1850; primary emphasis on agriculture and commerce in the colonial period, on the beginnings of industrialization in the early national period. Prereq.: History 201 and 202. Dodd. *3 h. c.*

303. *Economic History of the United States Since 1850.* The development of the national economy of the United States; primary emphasis on industrialization and the rise of capitalism. Prereq.: History 201 and 202. Dodd. *3 h. c.*

304, 305. *International Relations.* Identical with Political Science 304, 305. *3 + 3 h. c.*

306, 307. *Constitutional History of England.* The unfolding of Anglo-Saxon governmental and legal institutions from early Germanic times to the present day. Development of the court system, common law, representative government, the cabinet system, and imperial federation. Especially recommended to pre-law and political science students. Prereq.: junior standing or consent of instructor. History 306 is prerequisite to 307. *3 + 3 h. c.*

308. *The Far East.* A brief survey of the early history and civilization of China, Japan, and their dependencies, followed by a more detailed study since the mid-nineteenth century, with emphasis on East-West relationships. Prereq.: History 107 or consent of instructor. Low. *3 h. c.*

309, 310. *Constitutional History of the United States.* Identical with Political Science 309, 310. *3 + 3 h. c.*

313. *Medieval Civilization.* A political, economic, intellectual, and cultural history of Europe from the Germanic invasions to the High Middle Ages. Prereq.: History 105 or consent of instructor. Dobbert. *3 h. c.*

317. *Civil War and Reconstruction.* An intensive study of the Union's disintegration and reconstruction beginning with the Compromise of 1850 and ending with the election of Cleveland in 1884. Prereq.: History 201 and 202. Johnson. *3 h. c.*

318. *The United States Since 1900.* The period from the Peace of Versailles to the present is emphasized, with special attention to economic problems and the New Deal. Prereq.: History 201 and 202. *3 h. c.*

319. *The Revolution and the Constitution.* A brief survey of the colonial background, the causes and events of the Revolution, the conditions leading to the Convention of 1787, and the formation of the Constitution. Prereq.: History 201 and 202. *3 h. c.*

321. *Europe in the Nineteenth Century.* Europe from the Congress of Vienna to the First World War, with emphasis on the rise of modern nationalism, the march of liberalism and democracy, and the growth of imperialism. Prereq.: History 106 or consent of instructor. Low. *3 h. c.*

322. *The Renaissance and Reformation.* A political, cultural, economic, and intellectual history of Europe beginning with the High Middle Ages to the end of the religious wars. Prereq.: History 105 or 106 or consent of instructor. Dobbert. *3 h. c.*

325. *The West in American History.* A study of the advancing frontier from colonial times to the twentieth century, with attention to the interaction of East and West in diplomatic, political, economic, social, and intellectual history. Prereq.: History 201 and 202. Johnson. *3 h. c.*

333. *History of the United States and Pennsylvania.* The history of the State of Pennsylvania with emphasis on its position in general American history. Prereq.: History 201 and 202. Behen. *3 h. c.*

350. *Social and Cultural History of the United States to 1860.* An examination of the social and cultural development of the United States with emphasis on the relationship between ideas and society. Special attention given to reform movements, slavery, and ideas concerning equality and education. Prereq.: History 201 and 202. *3 h. c.*

351. *Social and Cultural History of the United States Since 1860.* The significant intellectual currents in American life, and their relationship to the problems involved in the transition from an agrarian to an industrialized society. Special attention given to conflicts between freedom and security, and problems of social Darwinism and racial integration. Prereq.: History 201 and 202. *3 h. c.*

352. *Classical Civilization.* A survey of the political, economic, intellectual, and cultural achievements of the Greek and Roman world. Prereq.: History 105 or consent of instructor. Dobbert. *3 h. c.*

360. *Europe from Westphalia to Waterloo.* A political, economic, intellectual, and cultural history of Europe from 1648 to 1815. Prereq.: History 106 or consent of instructor. Slavin. *3 h. c.*

363. *History of Russia to 1900.* A survey of Russian history from its beginnings to about 1900. Emphasis on political, social, and intellectual history, and Russia's expansion. Prereq.: History 105 or 106, or consent of instructor. *3 h. c.*

364. *Russia in the Twentieth Century.* The history of Russia since 1900 with emphasis on the background of the Revolution of 1917, the economic and political growth of the U.S.S.R., and her emergence as a world power. Prereq.: History 106 or consent of instructor. Low. *3 h. c.*

368. *Europe in the Twentieth Century.* Europe excluding Russia with emphasis on the period after 1918, the coming of the Second World War, its aftermath, and the beginnings of European integration. Prereq.: History 106 or consent of instructor. Low. *3 h. c.*

370. *Urban History of the United States.* The rise of cities in the United States from colonial times, emphasizing the period from 1860 to the present. Prereq.: History 201 and 202. *3 h. c.*

374. *Economic History of Medieval Europe.* Lectures, readings, and discussions on the village economy, techniques of agricultural production, serfdom and the manor, artisans and guilds, and merchants and commerce. Region covered: Volga to the Thames. Prereq.: 12 hours of history, or consent of instructor. Dodd, Dobbert. *3 h. c.*

375. *Economic History of Modern Europe.* Lectures and readings on the accumulation of capital, the industrialization of Europe, the development of capitalism and socialism, and economic theories of those developments. Prereq.: 12 hours of history, or consent of instructor. Dodd, Dobbert. *3 h. c.*

376. *The Early National Period.* An intensive study of the United States from the establishment of the national government in 1789 to the beginning of the Union's disintegration around 1850. Prereq.: History 201 and 202. Skardon. *3 h. c.*

388. *The History of American Business.* A study of American business in its historical setting from the colonial period to the present, with emphasis on the interaction of economic and political factors. Prereq.: History 201, 202 or the equivalent, and junior standing. Behen. *3 h. c.*

390. *Diplomatic History of the United States.* An historical survey of the development, major trends, and problems of the foreign relations of the United States. Identical with Political Science 390. Prereq.: History 201 and 202. Skardon. *3 h. c.*

399. *Expansion of Europe to 1815.* Lectures and readings on the economic development of Europe after 1300, the oceanic discoveries, the colonial systems of the European countries, the influence of European expansion on non-European peoples, and the theories of the mercantilists. Prereq.: 6 hours of history or consent of instructor. Dodd. *3 h. c.*

401. *Select Problems in European History.* A study in depth of certain specific problems in European history in certain special areas such as economics, political theory, and cultural and intellectual history. Prereq.: consent of instructor. Staff. *3 h. c.*

402. *Select Problems in American History.* A study in depth of certain specific problems in American history in certain special areas such as economics, political theory, and cultural and intellectual history. Prereq.: consent of instructor. Staff. *3 h. c.*

Home Economics

Assistant Professor Feldmiller (chairman); Miss Hugli and Miss Love.

The Department of Home Economics offers opportunities both for the student who wishes a general knowledge of the field as a preparation for homemaking and for the student who wishes to prepare for a profession.

To meet the requirements for a Bachelor of Arts degree in home economics, the student must meet the general requirements for that degree and must complete the following courses:

Biology 160 and 250.
Chemistry 100 and 209.
Home Economics 101, 101L, 103, 201, 202, 204, 301, 303, 304, 305, 306, 307, 402, and 450.

For those who wish to qualify for teaching home economics in the secondary schools, courses are offered leading to the degree of Bachelor of Science in Education with a major in home economics. Such a student, in addition to the general requirements for that degree, must complete the following courses:

Biology 160 and 250.
Chemistry 101 and 209.
Education 101, 301, 304, and 404.
Home Economics 101, 101L, 103, 201, 202, 204, 301, 303, 304, 305, 306, 307, 400, 402 and 450.
Psychology 201 and 202.

The student should also read carefully the information provided in the School of Education section on the requirements of that school and of the State of Ohio for certification as a teacher.

For those interested in careers in dietetics or nutrition, courses are offered leading to the degree of Bachelor of Science with the major in food and nutrition. For this purpose the student, besides meeting all general requirements for the Bachelor of Science degree, must complete the following courses:

Biology 160 and 250.
Chemistry 100, 209 and 210.
Home Economics: 35 semester hours, including 101, 101L, 201, 202, 303, 309, 310, 407, 408, 409, 410, and 450.
Psychology 201 and 202.

Lower Division Courses

101. *Food and Nutrition.* The fundamentals of human nutrition as they apply to normal requirements. Study of the body's need for essential nutrients, the contributions of various food groups, the selection of an adequate diet, and the importance of diet in achieving and maintaining optimum health. Feldmiller. *2 h. c.*

101L. *Food and Nutrition Laboratory.* Application of the basic principles of nutrition in the selection and preparation of the foods commonly served for the three meals of the day. Experience in planning and preparing simple meals to provide an adequate diet. One two-hour laboratory period a week. Taken concurrently with Home Economics 101. Fee: $5.00. Feldmiller. *1 h. c.*

103. *Clothing Selection and Construction.* Designed to assist the student in analyzing personal and family resources and needs in the selection,

purchase, use, and care of the wardrobe. Study and use of the commerci pattern and the fundamental processes and problems in the construction simple garments. Two one-hour lectures and one two-hour laborato period a week. Love. *3 h.*

201. *Principles of Food Preparation.* The basic principles and com parative methods in the preparation of commonly used foods. Two on hour lectures and two two-hour laboratory periods a week. Prereq.: Hom Economics 101 and 101L. Fee: $5.00. Feldmiller. *4 h.*

202. *Family Meal Planning and Service.* Principles of menu pla ning and table service for the family and for special occasions at vario economic levels. One one-hour lecture and two two-hour laboratory perio a week. Prereq.: Home Economics 201. Fee: $5.00. Feldmille *3 h.*

204. *Advanced Clothing Construction.* Planned to develop great understanding and proficiency in the selection, fitting, and construction garments to meet individual needs. Construction of garments requiring mo difficult techniques. One one-hour lecture and two two-hour laborato periods a week. Prereq.: Home Economics 103. Love. *3 h.*

Upper Division Courses

301. *Textiles.* A basic study of fibers, yarns, fabric construction and finishes and their importance in the selection, purchase, care, and servic ability of textiles for clothing and home use. Two one-hour lectures a one two-hour laboratory period a week. Prereq.: Home Economics 10 Feldmiller. *3 h.*

302. *Design and Flat Pattern-Making.* Planned to develop great understanding and skill in the designing, fitting, and construction of ga ments. Making of a basic pattern and the creation of new designs by u of it. One one-hour lecture and two two-hour laboratory periods a wee Prereq.: Home Economics 204 and 301. Love. *3 h.*

303. *Household Equipment.* The selection, care, and use of vario items of household equipment, with comparison of the merits of differe types in respect to materials, design, cost, and performance. Two on hour lectures and one two-hour laboratory period a week. Prereq.: consen of the instructor. Feldmiller. *3 h.*

304. *Home Furnishings.* The fundamentals and principles involve in the judicious selection and arrangement of home furnishings. Considera tion is given to family needs and resources, aesthetic principles, and th importance of planning in furnishing the home attractively. Two one-hou lectures and one two-hour laboratory period a week. Prereq.: consent of th instructor. Feldmiller. *3 h.*

305. *Child Psychology.* Identical with Psychology 305 except fo the addition of directed observation. Staff. *3 h.*

306. *Child Development Laboratory.* Observation in a nursery schoo and conferences with the Home Economics departmental staff; taken concur rently with Home Economics 305. *1 h.*

307. *Psychology of Marriage and Family Relations.* Identical wit Psychology 307. Listed also as Sociology 307. Staff. *3 h.*

309. *Advanced Nutrition.* Designed to broaden and extend the stu dent's knowledge of the science of nutrition, with special emphasis o food nutrients, the metabolism of food, and recent advances in the field o nutrition. Prereq.: Biology 250, Chemistry 209, and Home Economic 202. Hugli. *3 h.*

310. *Diet in Disease.* The modifications and adaptations of norma diets to meet the special nutritional needs in abnormal conditions wher choice of food is of particular importance. Prereq.: Home Economics 309 Staff. *3 h.*

312. *Tailoring.* A study of the fundamental techniques involved in the construction of tailored coats and suits. Prereq.: Home Economics 103, 204 and 301. *3 h. c.*

400. *Methods of Teaching Home Economics.* A study of the problems involved in teaching home economics in junior and senior high schools. Observation of teaching in the public schools. Prereq.: Education 301 and 15 hours of credit in home economics. Feldmiller. *3 h. c.*

402. *Home Management.* Study of the home, its functions, operation, and the resources available for promoting family well-being and satisfaction. Prereq.: Home Economics 303 and 304. Feldmiller. *3 h. c.*

407. *Institutional Marketing and Equipment.* The selection and purchase of food and equipment for institutional food service with consideration of needs, quality, cost, and market practices. Two two-hour class periods and one two-hour laboratory period a week. Prereq.: junior or senior standing as food and nutrition major. Staff. *3 h. c.*

408. *Quantity Cookery.* Study and use of large equipment and the application of the principles of cookery in planning, preparing, and serving food for institutions. Six laboratory-discussion hours a week. Prerequisite or concurrent: Home Economics 407. Fee: $5.00. Staff. *3 h. c.*

409. *Institutional Management.* The principles of business organization and management as applied to problems of institutional food service. Six laboratory-discussion hours a week. Prereq.: Home Economics 408. Fee: $5.00. Staff. *3 h. c.*

410. *Experimental Cookery.* Application of scientific principles and experimental procedures to cooking and to cooking processes. Two two-hour laboratory periods a week. Prereq.: Chemistry 209 and Home Economics 202. Fee: according to materials used. Hugli. *2 h. c.*

450. *Seminar in Home Economics.* Required of all seniors majoring in home economics. Prereq.: senior standing and consent of the instructor. Feldmiller. *1 h. c.*

Humanities

Professor Dykema (chairman); Associate Professor Ives.

The material of the four Upper Division courses in Humanities is drawn from the great writings of Western culture. The primary purpose of the readings is to arouse the students morally, intellectually, and aesthetically through the stimulus of these writings. An important secondary purpose is to acquaint them with a body of writing which has been extremely influential in the development of Western culture and to relate that material to the society in which it was produced and to our present society.

Full credit in all the humanities courses is acceptable toward a major in English. Credit in Humanities 401, 402, 403, and 404 is acceptable toward a major in any of the following subjects, to the extent indicated: history, 1/3 credit; philosophy, 1/3 credit; political science, 1/6 credit; sociology, 1/6 credit. Should a student be doing major work in both English and one of the other departments mentioned, he may (a) apply credit in humanities courses entirely toward his English major, or (b) apply part of it toward his other major and the balance toward his English major. Humanities 401 and 402 give full credit toward the general requirement in religion.

Lower Division Course

201. *Mythology in Literature.* An introductory study o chiefly classical, with some attention to their origins and cultural sig and of works of literature, both classical and modern, in which n used. Prereq.: Communication 107 or equivalent with grade of C.

Upper Division Courses

401. *Older Classics I.* Extensive readings in English from all of the following (and perhaps others): The Old Testament, Greek lyric poetry, Greek drama, Herodotus, Thucydides, Plato, Roman poets, Plutarch. Prereq.: junior or senior standing.

402. *Older Classics II.* Extensive readings in English from all of the following (and perhaps others): The New Testamen Aristotle, Cicero, Lucretius, Virgil, Horace, Ovid, Augustine, Dan caccio, Chaucer, Machiavelli, Erasmus, More, Rabelais, Montaigne, C Prereq.: junior or senior standing.

403. *Early Modern Classics.* Shakespeare, Descartes, Milto ière, Spinoza, Locke, Lessing, Voltaire, Fielding, Rousseau, Adan Gibbon. Prereq.: junior or senior standing.

404. *Later Modern Classics.* Goethe, Balzac, Mill, Thacker toevsky, Huxley, Ibsen, Tolstoy, Henry Adams, Hardy, William Shaw. Prereq.: junior or senior standing.

Combined Major in Humanities

A combined major in the humanities consists of Humanities 4 403, and 404, and 33 hours chosen from the following courses:

English 101-102 (or its equivalent), 200, 203, 204, 20 206, 275, 381, 382, 383, 400, 405, 406, 407, 41 461, 471, 481, 491, 492, 493.
French 101-102, 201, 202, 309, 310, 330.
German 101-102, 201, 202, 325, 328, 330.
Greek 101-102, 201, 202, 301, 302.
Humanities 201.
Italian 101-102, 201, 202, 328, 330.
Latin 101-102, 201, 202, 301, 302, 304, 305, 401, 40 403, 405.
Philosophy and Religion 230, 303, 309, 330.
Russian 101-102, 201, 202, 305, 306, 307.
Spanish 101-102, 201, 202, 301, 302, 401, 403, 404, 40 406, 407.
Courses (totaling not more than nine hours) in certain relat fields, such as history, with the approval of the advis

Of these, 15 hours must constitute a concentration unit chosen f of the following groups:

a. English 200, 203, 204, 205, 206, 275, 381, 382, 38 400, 405, 406, 407, 412, 461, 471, 481, 491, 492, 49 Humanities 201.

b. French 328, 330; German 325, 328, 330; Italian 32 330; Russian 305, 306, 307; Spanish 301, 302, 401, 40 404, 405, 406, 407.

c. Greek 201, 202, 301, 302; Humanities 201; La *201, *202, 301, 302, 304, 305, 401, 402, 403, 40 Philosophy and Religion 230, 303, 309, 330.

***At the discretion of the adviser.**

Italian

Associate Professor Richardson (chairman); Mr. Polito.

A major in Italian consists of 24 semester hours above the elementary level, plus 6 hours in Latin, French, or Spanish. For a combined major in the humanities, see Humanities.

The prerequisite for any Upper Division course is either Italian 202 (or its equivalent) or the consent of the instructor. Freshmen who satisfy this prerequisite may enter Upper Division courses.

Lower Division Courses

101-102. *Elementary Italian.* The fundamentals of grammar, with attention to correct pronunciation and diction; reading of simple modern texts. No credit is given for this course if the student has credit for two years of high school Italian. Fee: $5.00 each semester. *3 + 3 h. c.*

201. *Intermediate Italian.* Grammar review; elementary composition. Modern texts are read and used as a basis for conversation in Italian. Prereq.: C or better in Italian 102 or in second-year high school Italian. Fee: $5.00. *3 h. c.*

202. *Intermediate Italian.* A continuation of Italian 201, with stories and plays studied both as literature and as language. Prereq.: Italian 201 or three years of high school Italian, or consent of instructor. Fee: $5.00. *3 h. c.*

Upper Division Courses

325. *Advanced Italian Grammar.* A review of the essentials through grammatical analysis of a modern text. *3 h. c.*

326. *Italian Civilization.* A study of the geography, history, and traditions of modern Italy with a view to understanding its influence on our own civilization. *3 h. c.*

327. *Corso di Stile.* Through translation of English masterpieces into Italian and models of Italian style into English, the means of expression in both languages are compared and contrasted. *3 h. c.*

328. *Italian Literary Tradition.* A brief survey of the principal writers of Italy, with special attention to Dante. *3 h. c.*

329. *Conversational Italian.* Thorough drill in pronunciation, and conversation based on a composition text. *3 h. c.*

330. *Contemporary Italian Literature.* A study of modern Italian literary tendencies as expressed in the principal writers of the twentieth century, using the anthology *Poeti d'Oggi*. *3 h. c.*

411, 412. *Comparative Grammar of the Romance Languages.* Identical with French 411, 412; listed also as Spanish 411, 412. *3 + 3 h. c.*

Journalism

See English. Besides a major in English, the student of journalism should secure a broad education in the liberal arts with emphasis on the social sciences and the humanities.

Latin

Associate Professors Richardson (chairman) and Ives; Instructor Morgan.

A major in Latin consists of 18 hours of Latin of 300 or 400 level plus 12 hours (of any level) of Latin, Greek, and/or other pertinent courses acceptable to the Director of the Division of Language and Literature. For a combined major of 45 hours in classical studies or in the humanities, see the sections under those headings.

The prerequisite for any Upper Division course is two years of high school Latin plus Latin 201 and 202; or three years of high school Latin plus Latin 202; or four years of high school Latin; or the consent of the instructor. A freshman satisfying either of the latter two prerequisites may enter an Upper Division course.

Lower Division Courses

101-102. *Elementary Latin.* Essentials of Latin grammar and some reading of connected prose. Designed for pre-law students and majors in English and modern languages as well as for students planning to continue work in Latin. No credit is given for this course if the student has credit for two years of high school Latin. *3 + 3 h. c.*

201. *Cicero; Prose Composition.* Selections from Cicero's letters and orations. Although the course will begin with a rapid review of elementary Latin, the student is advised to review his high school Latin before beginning this course, or to allow himself sufficient extra time to review it intensively during the early weeks of the course. Prereq.: Latin 101-102 or two years of high school Latin. *3 h. c.*

202. *Virgil.* Selections from the *Aeneid*, books I-VI. The student who has not taken Latin 201 in the preceding semester should review his high school Latin thoroughly before beginning this course, or allow himself time to do so during the first few weeks of the course. Prereq.: Latin 201 or three years of high school Latin. *3 h. c.*

Upper Division Courses

301. *Ovid.* Selections from the *Metamorphoses* and other writings. *3 h. c.*

302. *Cicero's* De Amicitia *and* De Senectute; *Prose Composition.* *3 h. c.*

304. *Latin Lyric Poetry: Horace and Catullus.* *3 h. c.*

305. *Pliny's* Letters; *Prose Composition.* *3 h. c.*

401. *Roman Historians.* Selected passages from Caesar, Sallust, Livy, and Tacitus. *3 h. c.*

402. *Virgil and Lucretius.* The emphasis is on Virgil: the *Aeneid* (all twelve books), the *Georgics*, and the *Eclogues*. Some study of Lucretius' *De Rerum Natura.* *3 h. c.*

403. *History of Latin Literature.* A study of the development of Latin literature from its beginning through the Silver Age. *3 h. c.*

404. *Latin Syntax and Advanced Composition.* A review of the principles of Latin syntax with practice in the writing of Latin. *3 h. c.*

405. *Advanced Readings.* Selections from various Latin authors. May be repeated. *1 h. c.*

Law

See Pre-Law Study.

Library Service

Assistant Professor G. Jones.

Lower Division Course

101. *Use of Books and Libraries.* A survey of library resources and services; what the library is and how to use it; arrangement of books in the library; the card catalog; general reference sources and aids in special fields. Designed to aid the college student in his study and research. G. Jones. *1 h. c.*

Mathematics

Professor Dustheimer; Associate Professors Malak (chairman) and Yozwiak; Assistant Professors Ciotola, Dillon, Mavrigian, Ricksecker, and Whipkey; Instructors Barnard, Hurd, and Knauf, staff.

Mathematics may be the major subject for the degree of Bachelor of Arts or Bachelor of Science.

The student majoring in mathematics is required to complete, in addition to the general University requirements for the degree (see Requirements for the Degrees at the beginning of this section), the following mathematics courses: Mathematics 101, 102, 103, 104, 209, 210, 309, 410, 411, and any five of the following: 310, 311, 312, 320, 332, 333, 340, 341, 345, 350, 360, 370.

The applicant for the Bachelor of Science degree must minor in physics, chemistry, or biology; and his foreign language must be French, German, Italian, or Russian.

Non-Credit Courses

The following courses provide no University course-credit. They are for students whose pre-college study is incomplete in mathematics at the time of their admission to the University.

10. *High School Algebra, First Year.* Three hours a week, at night. Evaluated as one high school credit, and as *three hours for load and billing purposes.* *No Credit*

11. *Plane Geometry.* Three hours a week, at night. Prereq.: one year of high school algebra or Mathematics 10. Evaluated as one high school credit, and as *three hours for load and billing purposes.* *No Credit*

Lower Division Courses

101R. *College Algebra.* A remedial course in algebra offered primarily for students deficient in mathematics. The subject matter is identical with that of Mathematics 101. Five hours a week. Prereq.: one year of high school algebra and one year of high school geometry or Mathematics 10 and 11. Evaluated as *five hours for load and billing purposes.* *2 h. c.*

101, 102. *College Algebra.* The numbers system, elementary algebraic operations, algebraic functions and their graphs, the solution of linear algebraic equations, quadratic equations, inequalities, arithmetic and geometric progressions, mathematical induction, the binomial theorem, permutations and combinations, determinants and other topics. Prereq.: for Mathematics 101, two years of high school algebra and one year of high school geometry; for Mathematics 102, Mathematics 101 or 101R. *2 + 2 h. c.*

103. *Trigonometry.* Trigonometric functions, graphs of trigonometric functions, trigonometric equations, and trigonometric identities. Solution of right and oblique triangles. A thorough investigation of logarithms, complex numbers, and the inverse trigonometric functions. Prereq.: high school geometry or Mathematics 11. Prerequisite or concurrent: Mathematics 101. *3 h. c.*

104. *Analytic Geometry.* A detailed study of curve tracing. Two-dimensional rectangular Cartesian and polar co-ordinate systems. The straight line and the conic sections. Transformations of the co-ordinate axes—translation and rotation. Parametric equations. Three dimensional co-ordinate frames. The plane in three dimensions and quadric surfaces. Empirical curves. Prereq.: Mathematics 103 and 102. Prerequisite or concurrent: Mathematics 102. *3 h. c.*

209, 210. *Differential and Integral Calculus I and II.* A study of limits. The derivative of a function of a single independent variable—its definition, interpretation, and its application to geometry and mechanics (curve-tracing, maximum-minimum problems, velocity and acceleration, simple harmonic motion, curvature). The differential of a function. The theorem of the mean. Partial differentiation and the total differential of multi-variable functions. The integral of a function of a single variable and the integral of a function of several variables — their definitions, interpretations, and application to geometry and mechanics (areas, volumes, arc lengths, centroids, and engineering problems). Taylor series expansions. Approximate integration. Prereq.: Mathematics 102 and 104. Mathematics 209 is prerequisite to 210. *5 + 5 h. c.*

Upper Division Courses

309. *Ordinary Differential Equations.* An introductory course in the theory and solution of ordinary differential equations. Emphasis on the techniques for solving linear equations with applications to geometric, physical science, and engineering problems. An introduction to series solutions. Prereq.: Mathematics 210. *3 h. c.*

310. *Partial Differential Equations.* An introduction to the theory of linear partial differential equations with applications to initial and boundary-value problems in mathematical physics. Prereq.: Mathematics 309. *3 h. c.*

311. *Theory of Equations.* Theorems on roots of polynomial equations. Symmetric functions; theory of determinants and systems of linear equations; resultants; discriminants. Prereq.: Mathematics 209. Offered in alternate years. *3 h. c.*

312. *Modern Algebra.* Number systems, groups, integral domains, fields, vector spaces, matrices and linear transformations. Prereq.: Mathematics 209. Offered in alternate years. *3 h. c.*

320. *Vector Analysis.* The elementary vector operations; scalar and vector products of two or three vectors; differentiation of vectors. Applications to electrical theory and to mechanics. Prerequisite or concurrent: Mathematics 309. Offered in the spring semester. *3 h. c.*

329. *College Geometry.* The study of geometric constructions by various methods. The use of loci, indirect elements, and similar and homothetic figures, properties of the triangle, the nine-point circle, the orthocentric quadrilateral, recent geometry of the triangle. Prereq.: Mathematics 209. *3 h. c.*

330. *Foundations of Geometry.* The development of Euclidean and non-Euclidean geometries from postulate systems. Prereq.: Mathematics 209. Offered in alternate years. *3 h. c.*

340, 341. *Mathematical Statistics I and II.* The mathematical bases for the statistical design of research: probability, frequency distributions, estimation, tests of hypotheses, correlation, general principles for testing hypotheses, small sample distributions, and the design of experiments. Prerequisite or concurrent: Mathematics 210. Mathematics 340 is prerequisite to 341. *3 + 3 h. c.*

345. *Operations Research.* An introduction to operations research: problem formulation, linear programming, and design of research. Emphasis on mathematical methods. Prereq.: Mathematics 340. *3 h. c.*

350. *History of Mathematics.* A course designed to give prospective teachers of secondary mathematics a survey of the historical development of mathematics. Prereq.: Mathematics 209. Offered in alternate years. *3 h. c.*

360. *Numerical Analysis.* The theory and techniques of numerical computation. The solution of an equation or a system of equations; the method of finite differences; interpolation methods; numerical differentiation

and integration; numerical solution of ordinary differential equations; least squares techniques. Prerequisite or concurrent: Mathematics 309. *3 h. c.*

370. *Intermediate Analysis.* An introduction to the theory of functions of real variables with a more critical presentation of the fundamentals of the differential and integral calculus. Prereq.: Mathematics 309. *3 h. c.*

403. *Fundamental Concepts of Elementary Mathematics.* Designed to give secondary school mathematics teachers a rigorous development of those elementary concepts which underlie the subjects they teach. The course is centered about the logic of mathematics, numbers, abstract systems, functions, and basic geometrical concepts. Prereq.: current teaching in secondary school and enrollment in the In-Service Institute of the National Science Foundation; permission of the staff. *4 h. c.*

410-411. *Mathematics Seminar.* A required course for mathematics majors, designed to acquaint the student with current developments. Prereq.: senior standing. *1 + 1 h. c.*

Medical Technology

See Pre-Medical Study.

Medicine

See Pre-Medical Study.

Metallurgy

See Chemistry and the William Rayen School of Engineering section.

Military Science

Colonel Bestor (chairman); Captains Ohlrich, Amey, and Barnard; Master Sergeants Prochak, Sarisky, and Simchick; Sergeants First Class Condee and Lindstrom.

A unit of the Reserve Officers' Training Corps was established at this institution in 1950 and is administered as the Department of Military Science.

A student enrolled in the R. O. T. C. is not a member of the Army. He is instructed, however, from the latest Army textbooks by Army officers. Instruction is based on the latest methods and theories evolved during and after World War II, and includes practical exercises in many fields, utilizing the most modern army equipment as well as facilities of the University.

Every graduate of the R. O. T. C. program, after successfully completing four years of academic study at college level, is tendered a commission as a second lieutenant in the United States Army Reserve. A graduate may, at his request and subject to the needs of the services, be commissioned in any arm or service of the Army for which he is professionally qualified.

A cadet who distinguishes himself in academic and military subjects, and who demonstrates outstanding qualities of character and leadership, may, at the end of his junior year, be designated a distinguished military student and may then apply for a Regular Army commission. This opportunity is open to any qualified individual, regardless of the degree toward which he is working.

The military science program consists of two courses: the basic course, comprising the first two years; and the advanced course, comprising the last two years. Each two-year course may be elected separately, but *only* in its entirety. Only under unusual circumstances may a student drop a

two-year course in military science, once he has elected it. In such cases no credit is granted for previously completed semesters of the same two-year course. No two semesters of the basic course may be taken simultaneously.

Study in military science done in other institutions is credited as follows:

a. A student who has done one year's work receives credit for it upon completing the basic course.

b. A student with two years' work receives credit for the basic course.

c. A student with three years' work receives credit for the basic course on entering and credit for the third year upon completing the advanced course.

The basic course is available to any male student of Youngstown University who

(1) is a citizen of the United States not less than 14 years of age,
(2) is physically qualified,
(3) has not reached his 23rd birthday at the time of initial enrollment.
(4) has at least three academic years remaining in his course at this institution, and
(5) may be authorized to enroll in Military Science 201-202 by virtue of having had at least six months' previous active service or active duty training in the United States Army, Navy, Air Force, Marine Corps, or Coast Guard.*

The advanced course is available to any male student of the University who

(1) is a citizen of the United States,
(2) is physically qualified,
(3) has not reached his 26th birthday,
(4) has successfully completed the two years of the basic course or who may be authorized to enroll in Military Science 301-302 by virtue of having had at least twelve months' active service or active duty training in the United States Army, Navy, Air Force, Marine Corps, or Coast Guard.*
(5) has been selected for the course by the president of the University and the professor of military science.
(6) executes a written agreement with the government that, in consideration of commutation of subsistence to be furnished in accordance with law, he will complete the advanced course at this institution or at any other institution where such a course is given and pursue the course of camp training during the period prescribed.
(7) has at least two academic years to complete for graduation, and
(8) agrees to accept appointment in the United States Army Reserve if tendered.

Military science students are organized into a Corps of Cadets, commanded and administered by students designated as cadet officers and cadet non-commissioned officers. In order to encourage development of character

*Each case will be judged individually so that the best interests of the student, the University, and the service will be served.

istics of leadership, cadet officers and non-commissioned officers are given the maximum possible responsibility and authority in training and administering the cadet corps. Scholarships are awarded to students selected for the highest positions of cadet leadership (see Scholarships and Loans, in the General Information section).

No compensation is paid the student by the government during the basic course. An advanced-course student receives an allowance from the government in lieu of subsistence, which at presents amounts to 90 cents a day for not more than 595 days during the two academic years.

By agreement between the United States government and the University, the Army furnishes instructors, equipment, textbooks, student uniforms, etc., while the University furnishes all other facilities for the four-year program. A Military Equipment Deposit and fee is required of each student in military science. A refund is made to him when he turns in, at the end of the school year (or upon withdrawal from the University), the government property which has been issued him by the University.

Each advanced military science student must attend one summer camp of about six weeks' duration. He is paid $78 a month while there and is allowed travel expense at 5 cents a mile to and from camp.

Students enrolled or considering enrollment in R. O. T. C. should read Modifications for R. O. T. C. Students, in the General Requirements and Regulations section.

Lower Division Courses

101-102. *Basic course, first year (Military Science I).* Organization of the Army and R. O. T. C.; individual weapons and marksmanship; United States Army and national security; leadership laboratory. *In addition, the Department of the Army requires the student enrolled in this course to take a minimum of two academic hours during his freshman year in the areas of effective communication, science or mathematics, or psychology, to be determined in consultation with the Chairman of the Department of Military Science. Courses of one, two, or three credit hours in these areas may be chosen; they may be courses required for a degree, or electives.* *1 + 1 h. c.*

200. *Basic course, second year (Military Science II).* American military history; leadership, drill and command. Prereq.: Military Science 102. First Semester. Listed also as History 200. *3 h. c.*

201-202. *Basic course, second year (Military Science II).* American military history; map and aerial photograph reading; introduction to operation and basic tactics; leadership, drill and command. Prereq.: Military Science 101 and 102, or waiver of these on the basis of active military service. *2 + 2 h. c.*

Upper Division Courses

301-302. *Advanced course, first year (Military Science III).* Leadership; military teaching principles; branches of the Army; small unit tactics and communication; precamp orientation; leadership laboratory. *In addition, the Department of the Army requires the student enrolled in this course to take a minimum of three academic hours in the areas of effective communication, science or mathematics, psychology, or political science, to be determined in consultation with the Chairman of the Department of Military Science. They may be courses required for a degree, or electives; normally, however, they must be Upper Division courses.* Prereq.: Military Science 101-102, 201-202, or waiver of these as the basis of active military service. *1 + 2 h. c.*

401-402. *Advanced course, second year (Military Science IV).* Operations: logistics: Army administration: military law: the role of the United States in world affairs: service orientation: leadership: leadership laboratory. *In addition, the Department of the Army requires the student enrolled in this course to take a minimum of three academic hours in the areas of effective communication, science or mathematics, psychology, or political science, to be determined in consultation with the Chairman of the Department of Military Science. They may be courses required for a degree, or electives; normally, however, they must be Upper Division courses.* Prereq.: Military Science 302. *2 + 1 h. c.*

402S. *R. O. T. C. Summer Camp.* Six weeks' summer camp at an Army post. Practical exercises in organization, functions, and missions of the Army. Physical training, small arms, small unit tactics and communications, leadership, drill and command. Prereq.: Military Science 302. *½ h. c.*

Modern Languages and Literature

See English, French, German, Hebrew, Italian, Russian, and Spanish. For literature in translation, see Humanities.

Music

A major in the history and literature of music is acceptable for the degree of Bachelor of Arts. For the music courses for such a major, see the Dana School of Music section.

Various courses at the Dana School of Music may be taken as electives by students in other units.

Nursing

Information on courses for those interested in nursing training or public school nursing, as well as on programs for graduate nurses who wish to complete the requirements for a bachelor's degree, will be found in this section under Pre-Medical Study and Allied Fields. See also Biology 383.

Orientation

Professor Dykema and staff.

Orientation 100 is a requirement for graduation. Every day freshman should take it concurrently with Communication 105. Evening students take the course during their junior year — after they have 60 semester hours of credit and before they are classified as seniors.

Lower Division Course

100. *Freshman Orientation.* A lecture course designed to help the student orient himself to college. Discussion of the relation of college to society, organization of Youngstown University, entrance and graduation requirements, employment opportunities for college graduates, grades, studying in college, etc. The class texts include the University catalog; there will be examinations on the texts and on the lectures. *1 h. c.*

Philosophy and Religion

Professor Harder; Associate Professors Riley (chairman, Philosophy, General, and Religion), Father Lucas (chairman, Neo-Scholastic Philosophy) and W. Miner; Assistant Professor Father Lang; Mr. Almgren, Rabbi Azneer, Mr. Belsan, Mr. Eminhizer, Mr. MacLagan, Mr. Murphy, Mr. Schulman, and Father Vansuch.

The three-hour general requirement in religion may be met by taking any course in the Department of Philosophy and Religion. Humanities 401 and 402 also meet this requirement.

The student is assumed to understand that the approach made to the subject matter in any course, or section of a course, will be that of the teacher in charge.

A student may elect to major in any of the following sections in the department. One-third credit toward these majors will be allowed for any courses listed under Humanities.

SECTION I-G. PHILOSOPHY, GENERAL. *(Dr. Riley, chairman)*

The major in Philosophy, General, has been planned to prepare the pre-ministerial student for seminary training and also to provide a foundation for the student who plans to make philosophy his life work.

The major consists of Philosophy and Religion 204G, 221G, 301G and 305G, plus fifteen additional hours in the department chosen in consultation with the departmental chairman.

Lower Division Courses

100G. *Life's Ideals.* An elementary consideration of the meanings and goals of human effort, especially as these are related to college life. Discussion and lecture consideration of such questions as What am I? What do I want most? What is reality? How can I attain freedom? and How may I have faith? Selected readings appropriate to the student's experience. Dr. Riley. *3 h. c.*

204G. *Introduction to Philosophy.* The nature of philosophy, and its relation to science, art and religion. Examination of the mind-body problem, freedom and determinism, the nature and validity of knowledge, and some bases for value judgment, with the implications of all these for free ethical choice. Staff. *3 h. c.*

221G. *Introduction to Symbolic Logic.* A course in which the principles of modern symbolic logic are studied and applied to the analysis of arguments: emphasis is placed on the logic of propositions, the logic of propositional functions, and the logic of classes. Dr. Harder or Mr. Eminhizer. *3 h. c.*

223G. *Inductive Logic.* The nature of causation. Truths and probability. Hypotheses and their verification. Scientific method and its assumptions. Statistics and their logical employment. Analogy and generalization. Prereq.: Philosophy and Religion 220S or 221G. *3 h. c.*

Upper Division Courses

301G. *History of Philosophy.* The development of philosophic thought from early Greek times through the Middle Ages. Dr. Riley. *3 h. c.*

302G. *History of Modern Philosophy.* Continuation of Philosophy and Religion 301 from the end of the Middle Ages to the present. Dr. Riley. *3 h. c.*

304G. *Philosophy of Religion.* The meaning of religion, and its relation to other aspects of culture. The function and evaluation of religious experience. The existence and nature of God; the problem of evil; the soul, with the problems of freedom and immortality. Prayer. Current trends toward skepticism and faith. Dr. Riley. *3 h. c.*

305G. *Ethics.* The principles upon which valid choice between moral standards can be made. The consideration of reasons why such a study is possible, including a critique of authoritarianism, cultural relativism, absolute determinism, and other views denying this possibility. The ex-

amination and evaluation of the major ethical theories. Dr. Riley or Mr. Eminhizer. *3 h. c.*

306G. *Psychology of Religion.* The analysis of religious experience. An investigation of the psychological processes, conscious and unconscious, which produce, accompany, and are set in motion by, the various personal experiences called religious. Prereq.: Psychology 201. Identical with Psychology 303. Listed also as Philosophy and Religion 306P. Dr. Riley. *3 h. c.*

307G. *Types of Philosophy.* The principal approaches to the problems of philosophy, and their differences; an outline of the historical answers to the questions indicated in Philosophy and Religion 204G. Prereq.: Philosophy and Religion 204G. Dr. Riley. *3 h. c.*

309G. *Aesthetics.* Classical and modern philosophies of beauty, especially as they apply in criticism of the fine arts. The problem of the relative and the absolute in judgments of taste. Reading in aesthetics from such writers as Plato, Aristotle, Longinus, Kant, and Croce. Dr. Harder. *3 h. c.*

310G. *Making of the Modern Mind.* The philosophic, religious, scientific, political, and social developments out of which our present patterns of thought have arisen. Rabbi Azneer. *3 h. c.*

315G. *History of Religion.* An introductory course. The mechanisms of religious origins; primitive religion and its concepts; comparison of ethnic and prophetic religions; the classic religions of the ancient world, and their contributions to Judaism and Christianity; an introductory historical review of living religious systems. Listed also as Philosophy and Religion 315P. Dr. Riley. *3 h. c.*

329G. *Contemporary Philosophy.* Whitehead's philosophy of organism, the various schools of existentialism, logical positivism, and the current philosophies of language. Consideration of contemporary movements in particular areas of philosophy, to which these systems have given rise. Dr. Riley. *3 h. c.*

330G. *Philosophical Classics.* Reading and discussion of some of the great documents of philosophy: Plato's *Republic*, Aristotle's *Nicomachean Ethics*, Descartes' *Meditations*, Kant's *Critique of Pure Reason*, and James's *Essays*, or alternative selections of comparable significance. Dr. Riley. *3 h. c.*

331G. *Philosophy in America.* History of philosophic ideas in this country and an introduction to its intellectual history. American intellectual currents will be related to their background in the history of philosophy. Dr. W. Miner. *3 h. c.*

333G. *Philosophy of Education.* This course explores the foundation of modern education in the several schools of educational thought, and considers theory and practice, indoctrination and propaganda, vocationalism and culture, teaching controversial issues, and the relation of education to social planning. Prereq.: junior or senior standing. Listed also as Education 333. Rabbi Azneer. *3 h. c.*

409G. *History of Social Philosophy.* Identical with Sociology 409. Mrs. Botty. *3 h. c.*

431G. *The Psycho-Social Dynamics of Religion.* An objective examination of religious institutions and practices in relation to the human problems to which they correspond. A comparative appraisal of their effectiveness in meeting the psychic and environmental needs of their adherents. Reasons for their success or failure, in terms of depth psychology, sociology, and anthropology. Several of the classic religions are studied. Prereq.: grade of C or better in any one of the following: Philosophy and Religion 306G or 315G, Psychology 302, or Sociology 204; and the consent of the instructor. Listed also as Philosophy and Religion 431P. Dr. Riley. *3 h. c.*

432G. *The Psycho-Social Dynamics of Religion.* The same considerations as in Philosophy and Religion 431, applied to present-day religious cults. Prereq.: grade of C or better in any one of the following: Philosophy and Religion 306G or 315G, Psychology 302, or Sociology 204; and the consent of the instructor. Listed also as Philosophy and Religion 432P, Psychology 432 and Sociology 432. Dr. Riley. *3 h. c.*

SECTION I-S. NEO-SCHOLASTIC PHILOSOPHY *(Father Lucas, Chairman)*

The approach to this section is that of Moderate Realism as presented by Aristotle and the Scholastics, and developed by the Neo-Scholastics in modern times.

A major in this section consists of thirty hours, including 322S, 323S, 324S, 325S, 326S, 327S, 328S, and 329S.

203S. *Introduction to Philosophy.* The nature of philosophy, and its relation to science, art and religion. Examination of the mind-body problem, freedom and determinism, the nature and validity of knowledge, and some bases for value judgment, with the implications of all these for free ethical choice. Staff. *3 h. c.*

220S. *Logic.* The laws that lie behind all our thought processes. The nature of concept and the divisions of its expression, the term. Judgment and the valid forms of immediate inference. Reasoning and its laws; formal and material fallacies; inductive reasoning. Dr. Harder, Mr. Eminhizer, or Father Lang. *3 h. c.*

301S. *History of Philosophy.* The development of philosophic thought from early Greek times through the Middle Ages. Dr. Riley. *3 h. c.*

302S. *History of Modern Philosophy.* Continuation of Philosophy and Religion 301S from the end of the Middle Ages to the present. Prereq.: Philosophy and Religion 203S. Dr. Riley. *3 h. c.*

304S. *Philosophy of Religion.* The meaning of religion, and its relation to other aspects of culture. The function and evaluation of religious experience. The existence and nature of God: the problem of evil: the soul, with the problems of freedom and immortality. Prayer. Current trends toward skepticism and faith. Father Lucas. *3 h. c.*

309S. *Aesthetics.* Classical and modern philosophies of beauty, especially as they apply in criticism of the fine arts. The problem of the relative and the absolute in judgments of taste. Reading in aesthetics from such writers at Plato, Aristotle, Longinus, Kant, and Croce. *3 h. c.*

322S. *Philosophy of Man.* A discussion of the sentient, emotional, and rational life of man. Life: mechanism versus vitalism. Sensation and its philosophical explanations. Rational life and its principles. Freedom of the will versus determinism. The human soul, and its origin and destiny. A philosophical discussion of evolution. Father Lucas, Father Lang, or Mr. Murphy. *3 h. c.*

323S. *Theories of Knowledge.* The epistemological problem and its attempted solution. The position of the skeptic, the pragmatist, the sensist, the idealist: the moderate realists' solution. Truth and certitude: their nature, sources, and ultimate criteria. Prereq.: Philosophy and Religion 220S. Father Lucas. *3 h. c.*

324S. *Philosophy of Being.* The metaphysical concept of abstract being. Essence and existence: act and potency: substance and accident: the possibles. Cause and causality: the meaning and nature of relations. Father Lucas. *3 h. c.*

325S. *Metaphysics of Matter.* A philosophical consideration of the nature and constitution of matter. Hylomorphism: the origin of the physical universe: physical laws: miracles: space-time concepts. Father Lucas. *3 h. c.*

326S. *Philosophy of God.* Proofs for the existence of God; the nature of God and His attributes; God's knowledge and its media; the *scientia media;* providence and the problem of evil; miracles. Father Lucas. *3 h. c.*

327S. *Moral Conduct: Basic Principles.* The definition of moral good and moral evil established by positive proof. The nature and true norm of morality; false norms. The "Eternal and Natural Laws"; obligation and sanction of the "Natural Law"; conscience; the nature of rights and duties; the existence of natural rights. Father Lucas, Father Lang, or Mr. Murphy. *3 h. c.*

328S. *Moral Conduct: Specific Applications.* The application of the "Natural Law" to human activities. Man's duties to God; the natural right to property; rights and duties of conjugal society; marriage and divorce. Industrial ethics; the solution of the communist; wages, strikes, labor unions. The nature of civil society. Father Lucas or Father Lang. *3 h. c.*

329S. *Contemporary Philosophy.* A survey and evaluation of the major philosophic trends from Bergson to the present time: Neo-Thomism, vitalism, phenomenology, existentialism, logical empiricism, pragmatism, etc. Prereq.: Philosophy and Religion 203S. *3 h. c.*

333S. *Philosophy of Education.* This course explores the foundation of modern education in the several schools of educational thought, and considers theory and practice, indoctrination and propaganda, vocationalism and culture, teaching controversial issues, and the relation of education to social planning. Prereq.: junior or senior standing. Listed also as Education 333. *3 h. c.*

409S. *History of Social Philosophy.* Identical with Sociology 409. Mrs. Botty. *3 h. c.*

SECTION II. RELIGION *(Dr. Riley, chairman)*

Within the Religion section of this department the offerings serve three purposes: (1) Biblical courses examine the foundations of the Judaeo-Christian tradition in the light of contemporary scholarship; (2) doctrinal and historical courses give sympathetic expression to the various points of view within this tradition; and (3) courses with a more general orientation introduce the student to religions outside our own tradition, and undertake the objective analysis of religious experience on both personal and institutional levels.

Some of the courses in this last group are also listed under *Philosophy, General,* and cross-listed with other appropriate departments in the University.

A major in religion, for the student desiring to prepare himself for social work, church school work, weekday religious education, or related professional activity is also available. It consists of Philosophy and Religion 203, 208, 303, 306, 315, and 432 as requirements, plus twelve additional hours in the department. These additional hours may be chosen from Philosophy and Religion 207, 212, 304, 305, 308, and 318.

The approach to these courses is indicated by the following letters after the course numbers: C, Catholic; J, Jewish; O, Orthodox; P, Protestant.

Lower Division Courses

201C-J-O-P. *Contemporary Religion and its Backgrounds.* An exposition of Judaism, Roman Catholicism, and Protestantism: their beliefs, rituals, and usage; their origins and historical development; and their approaches to the problems of man in modern society. *3 h. c.*

207P. *The Christian Ethic.* A study of the biblical foundations for Christian decisions in self and society, marriage and family, economic life, racial relations, the state, war, peace, and international order and culture. *3 h. c.*

208P. *The Beginnings of Christianity.* An introductory review of Christian origins, including the cultural and historical backgrounds of the movement, the career and teaching of Jesus, and the birth and growth of the Church. The relation of these factors to the literature of the New Testament. Dr. Riley or Mr. Eminhizer. *3 h. c.*

212C. *Church History I.* The history of the Christian Church from its origin to the Reformation. Father Lucas. *3 h. c.*

212P. *Church History I.* The history of the Christian Church from its origin to the Reformation. Mr. Almgren or Mr. Eminhizer. *3 h. c.*

213C. *Church History II.* A continuation of Philosophy and Religion 212C. The rise and development of Protestantism. The counter-reformation. The major Protestant denominations, and the influences operative in their origins. Present tendencies in world Christianity. *3 h. c.*

213P. *Church History II.* A continuation of Philosophy and Religion 212P. The rise and development of Protestantism. The counter-reformation. The major Protestant denominations, and the influences operative in their origins. Present tendencies in world Christianity. Mr. Eminhizer or Mr. Almgren. *3 h. c.*

222C. *Christian Apologetics.* The relation of reason and revelation. The natural and supernatural orders. Revelation and mysteries. The possibility and necessity of revelation. Miracles and prophecies. The authenticity and historicity of the New Testament. Christ. His miracles and prophecies. Father Lucas, Father Lang, or Mr. Murphy. *3 h. c.*

230P. *Introduction to Biblical Literature.* A survey of the literature of the Old and New Testaments, with attention to the authorship and purposes of the various books, the history of their compilation into the present canon, their structure and style, and the applicability of their teachings to the problems of today. Mr. Eminhizer or Mr. Belsan. *3 h. c.*

Upper Division Courses

303P. *Old Testament.* Reading of the Old Testament, with attention to the nature of the Bible; the authorship, origin, and meaning of the various books; the development of religious and ethical ideas throughout the Old Testament period; the significance of the law and of the prophets in Hebrew life; and the contribution of the Hebrews to the life of mankind. Dr. Riley. *3 h. c.*

306P. *Psychology of Religion.* The analysis of religious experience. An investigation of the psychological processes, conscious and unconscious, which produce, accompany, and are set in motion by, the various personal experiences called religious. Prereq.: Psychology 201. Listed also as Philosophy and Religion 306G and Psychology 303. Dr. Riley. *3 h. c.*

308J. *Prophetic Religion.* A social and psychological analysis of the prophetic mentality; the differences between the prophetic approach to religion and that of the priest; an analysis of great prophetic books with a view to the sociological and psychological factors involved; an attempt to delineate the essential elements in prophecy. Rabbi Azneer. *3 h. c.*

315P. *History of Religion.* An introductory course. The mechanisms of religious origins; primitive religion and its concepts; comparison of ethnic and prophetic religions; the classic religions of the ancient world, and their contributions to Judaism and Christianity; an introductory historical review of living religious systems. Listed also as Philosophy and Religion 315G. Dr. Riley. *3 h. c.*

318O. *History of Eastern Christian Thought.* An introductory study of the history, theology, polity, worship, and morality of the Eastern Orthodox Church. Comparison with corresponding Western Christian thought. Prereq.: Philosophy and Religion 204G or 203S. Father Vansuch. *3 h. c.*

431P. *The Psycho-Social Dynamics of Religion.* An objective examination of religious institutions and practices in relation to the human problems to which they correspond. A comparative appraisal of their effectiveness in meeting the psychic and environmental needs of their adherents. Reasons for their success or failure, in terms of depth psychology, sociology, and anthropology. Several of the classic religions are studied. Prereq.: grade of C or better in any one of the following: Philosophy and Religion 315P or 315G or 306P or 306G, Psychology 302, or Sociology 204; and the consent of the instructor. Listed also as Philosophy and Religion 431G. Dr. Riley. *3 h. c.*

432P. *The Psycho-Social Dynamics of Religion.* The same considerations as in Philosophy and Religion 431, applied to present-day religious cults. Prereq.: grade of C or better in any one of the following: Philosophy and Religion 315P or 315G or 306P or 306G, Psychology 302, or Sociology 204; and the consent of the instructor. Listed also as Philosophy and Religion 432G, Psychology 432 and Sociology 432. Dr. Riley. *3 h. c.*

Physical Education

See Health Education and Physical Education.

Physics

Associate Professors Ellis (acting chairman) and Clark; Mr. Gilboy and Mr. Klimko; staff.

Physics courses are organized with the following aims: (1) to acquaint the non-specializing student with scientific methods and with the place of physics in the modern world; (2) to provide basic training for engineering and pre-medical students; (3) to provide well-rounded training in physics for those needing it for secondary school teaching, industry, or graduate study.

Following the course descriptions below are the curriculums required for the degrees of Bachelor of Arts and Bachelor of Science with the major in physics. A student desiring to teach physics in the public schools should consult the Dean of the School of Education.

Non-Credit Course

The following course is for students whose preparation for college is incomplete in physics or in other laboratory sciences at the time of their admission to the University. It provides no University course-credit.

20. *High School Physics.* One and a half hours a week for two semesters. Evaluated as one high school credit, and as *one and a half hours each semester for load and billing purposes.* *No Credit*

Lower Division Courses

101-102. *Fundamentals of Physics.* The elementary laws of physics illustrated through elementary mechanics, sound, light, heat, and electricity. Not open to mathematics or physics majors or to engineering students. Prerequisite or concurrent: one year of high school physics or Physics 20; Mathematics 101 and 103. *3 + 3 h. c.*

101L-102L. *Fundamentals of Physics Laboratory.* Two hours a week; taken concurrently with Physics 101-102. Fee: $10.00 each semester. *1 + 1 h. c.*

201. *General Physics: Mechanics, Heat, and Sound.* Composition and resolution of forces; Newton's laws of force and motion; accelerated motion, circular and simple harmonic motion; molecular forces in liquids and solids; surface phenomena; fluids at rest and in motion; expansion and thermometry; heat energy and calorimetry; the kinetic theory of matter; elementary thermodynamics; transfer of heat and radiation; wave motion and vibration; sound and hearing; combination of sound waves. Prerequisite

or concurrent: one year of high school physics, or Physics 20; and Mathematics 209. *3 h. c.*

201L. *General Physics Laboratory.* Three hours a week; taken concurrently with Physics 201. Fee: $10.00. *1 h. c.*

202. *General Physics: Light and Electricity.* Propagation of light by wave motion; mirrors and lenses; reflection, refraction, absorption, and dispersion of light; diffraction and interference; optical instruments; fundamental phenomena of charge at rest; introduction to current electricity; electric current and its production; magnetic phenomena; Ohm's and Kirchhoff's laws; measurements in simple circuits, electrical energy, and power; elementary electrical oscillations. Prereq.: Physics 201. *3 h. c.*

202L. *General Physics Laboratory.* Three hours a week; taken concurrently with Physics 202. Fee: $10.00. *1 h. c.*

208. *Sound.* The production of sound by means of vibrating strings, vibrating air columns, and vibrating plates. Simple harmonic motion, and the representation of complex sound waves as a summation of pure sine waves. The principles of reflection, refraction, interference, and resonance applied to sound waves. Sound and hearing. Application of the principles of sound to musical instruments. The reproduction and recording of sound waves with a study of room acoustics. *3 h. c.*

225. *General Meteorology.* An introductory course dealing with cloud types, pressure, temperature, humidity, precipitations, atmospheric composition and circulation, types of stability, air mass analysis, and analysis of surface maps. Prereq.: sophomore standing. Listed also as Geography 225. *3 h. c.*

Upper Division Courses

301. *Classical Mechanics.* Elements of vector algebra and vector calculus. Statics and dynamics of a particle and of a rigid body. Inertial and accelerated co-ordinate systems. Prereq.: Physics 201 and 202 and Mathematics 309. *4 h. c.*

304, 305. *Introduction to Modern Physics.* A presentation of the basic physical ideas of atomic and nuclear physics. The application of the quantum theory and the theory of relativity to the study of the structure of atoms and of atomic nuclei. Prereq.: Mathematics 209-210 and Physics 201 and 202. *3 + 3 h. c.*

322. *Physical Optics and Advanced Light.* Elementary theory of thick and thin lenses, interference, diffraction, and polarization phenomena; wave surfaces, resolving power of optical instruments. Prereq.: Mathematics 209-210 and Physics 201 and 202. *3 h. c.*

322L. *Physical Optics and Advanced Light Laboratory.* Experiments relating to the principles studied in Physics 322, with the emphasis on physical optics: wave propagation, interference, diffraction, refraction, dispersion, polarization, radiation, and spectroscopic analysis of line band spectra. Two hours a week; taken concurrently with Physics 322. Fee: $10.00. *1 h. c.*

401-402. *Thesis.* The student investigates a subject, selected by either the student or the chairman of the Department of Physics, and submits a written report, of at least 2,500 words, in three bound copies according to specifications available to him on request. For credit, the thesis must be accepted by the chairman of the department. Prereq.: senior standing. Estimated thesis expense: $50-$60. *2 + 2 h. c.*

403. *Electricity and Magnetism.* Static electric and magnetic fields. Properties of dielectric materials and of conductors. Direct currents. Vector methods are used extensively. Prereq.: Mathematics 210-209 and Physics 202. Concurrent: Mathematics 309. *3 h. c.*

404. *Electricity and Magnetism.* Time-dependent electric fields, magnetic fields, and currents. Maxwell's equations. Electromagnetic radiation. Prereq.: Physics 403. *3 h. c.*

405, 406. *Upper Division Physics Laboratory.* An advanced undergraduate physics laboratory. The experiments are selected from the fields of mechanics, heat, optics, electricity and magnetism, atomic physics and nuclear physics. This laboratory is designed to supplement the junior-senior lecture courses which are required for students who are majoring in physics. Four to six hours of laboratory each week. Prereq.: Physics 301 and 304. Fee: $10.00 each semester. *2 + 2 h. c.*

411, 412. *Thermodynamics.* Identical with Chemistry 411 and 412. *2 + 2 h. c.*

424. *History of Physics.* The history of physics from early times and the lives of the great physicists. Prereq.: consent of the chairman of the department. *3 h. c.*

425. *Theory of Heat Transmission.* The theory of heat transmission for radiation, convection, and conduction. Development of dimensional analysis and heat transfer. Prerequisite or concurrent: Mathematics 310 or 420, and Physics 411, 412. *3 h. c.*

426-427. *Elements of Nuclear Physics.* A study of the sub-atomic particles of matter essential for the understanding of modern concepts of atomic structure, covering the electron, the electric discharge, cathode rays, isotopes, natural radiation activities, atomic nuclei, and artificial disintegration. Prereq.: Physics 202 and/or concurrent Mathematics 309. *3 + 3 h. c.*

426L. *Nuclear Physics Laboratory I.* Basic experiments in nuclear physics designed to supplement the text material concerning nuclear structure and nuclear reactions. Three hours of laboratory each week. Prereq.: Physics 304 and consent of instructor. Prerequisite or concurrent: Physics 426. Fee: $10.00. *1 h. c.*

Required Curriculum for the Degree of Bachelor of Science with the Major in Physics and a Minor in Mathematics.*

First Year	Hrs.
Comm. 105-106 Basic Course I-II	6
Chem. 111-112 General Chemistry	8
Math. 101-102 College Algebra	4
Math. 103 Trigonometry	3
Math. 104 Analytic Geometry	3
Soc. Sci. 101 & 102 Introduction to the Social Sciences	6
H. & P. E. 109 Health Education	2
H. & P. E. activity courses	1
Orientation 100	1
	34

Second Year	Hrs.
Comm. 107 Basic Course III	3
Engr. 213 and 213L Principles of Electrical Engineering	4
†Foreign Language (or elective)	6
Hist. 201 & 202 The United States	6
Math. 209-210 Differential and Integral Calculus I-II	10
Physics 201-201L & 202-202L General Physics	8
H. & P. E. activity courses	1
	38

Third Year	Hrs.
Chem. 205 Qualitative Analysis	3
Engl. 200, 203, 204, 205, 206 or 275, or Hum. 201	3
Engr. 311-311L Alternating Current Circuits	4
Engr. 312-312L Electrical Networks	4
Math. 309 Ordinary Differential Equations	3
Math 310 Partial Differential Equations	3
Physics 301 Classical Mechanics	4
Physics 304, 305 Introduction to Modern Physics	6
	30

Fourth Year	Hrs.
Chem. 411, 412 Thermodynamics	4
Engr. 415-415L Electronic Circuit Elements	4
Engr. 472 Principles of Nuclear Reactors	3
Philosophy and Religion elective or Humanities 401 or 402	3
Physics 401-402 Thesis	4
Physics 403 & 404 Electricity and Magnetism	6
Physics 426 Elements of Nuclear Physics	3
Psychology 201 General Psychology	3
Elective	4
	34

*The curriculum for the Bachelor of Arts degree with the major in physics is outlined for the student by an adviser in the Department of Physics. The courses for the freshman and sophomore years for either degree are identical. Semester-by-semester versions of the curriculum for either the Bachelor of Arts or Bachelor of Science degree are available at the office of the Department of Physics.

†Foreign language requirements are explained at the beginning of this section.

Political Science

Professor Behen; Associate Professor Sterenberg; Assistant Professors Boyer (chairman) and Rees; Mr. Jackson and Mr. Westenfield.

For a major in political science the following courses must be completed: Social Science 101 and 102, and History 201 and 202, and twenty-four hours in political science, of which six must be in American government and six in international relations and/or comparative government. It is recommended that a political science major take a related minor in history, economics, or sociology.

A student preparing for graduate study should achieve reading skill in at least one foreign language. The pre-law student should take at least one semester of accounting.

Lower Division Courses

201. *American National Government and Politics.* The historical background, form, structure, administrative organization, and expanding activities of the Federal Government. Rees. *3 h. c.*

202. *American State and Local Government.* The form, structure, administrative organization, and functioning of state, county, and municipal government in the United States. Boyer. *3 h. c.*

Upper Division Courses

304. *International Politics.* A systematic analysis of the principles underlying politics among nations and a study of their application to present international problems. Prereq.: History 106 or Political Science 201 or consent of instructor. Sterenberg. *3 h. c.*

305. *Foreign Policies of the Great Powers.* A comparative study of the governmental machinery for formulation and execution of foreign policy, and a survey of the foreign policies of the great powers with attention to current developments. Prereq.: History 106 or Political Science 201 or consent of instructor. Sterenberg. *3 h. c.*

306. *International Law and Government.* Principles of international law as they have developed through custom and usage, international agreement, and judicial decisions; international organization with emphasis on the United Nations in action. Prereq.: Political Science 201 or History 106. Low. *3 h. c.*

307. *American Political Parties.* The origin, functions, and development of the political party, with emphasis on its relation to practical politics, propaganda, and pressure groups. Prereq.: Social Science 101 and 102. Boyer and Jackson. *3 h. c.*

308. *Public Administration.* The organization and practice of national, state, and local administration, including problems of governmental reorganization, civil service, budget procedures, and administrative law. Prereq.: Political Science 201 or 202. Rees. *3 h. c.*

309, 310. *Constitutional History of the United States.* The formation, amendment, and interpretation of the Constitution of the United States. Of special interest to pre-law students. Prereq.: Social Science 101 and 102. Prerequisite or concurrent: History 201 and 202. Political Science 309 is prerequisite to 310. Listed also as History 309, 310. Rees. *3 + 3 h. c.*

312. *Municipal Government and Administration.* The principles and forms of city government in the United States. Problems of the modern city: home rule, public utilities, administrative organization, finance, city planning, public health and recreation, school systems. Prereq.: Social Science 101 and 102. Westenfield. *3 h. c.*

350. *The Government of the Soviet.* The ideology, institutions, and policies of the Soviet Communist system, as a background for understanding

the Soviet totalitarian challenge to American democracy. Prereq.: History 201 and 202. Sterenberg. *3 h. c.*

390. *Diplomatic History of the United States.* Identical with History 390. Behen. *3 h. c.*

402. *Comparative Economic Systems.* Identical with Economics 402. Sterenberg. *3 h. c.*

403. *Comparative Government.* The structure and functioning of the principal types of national governments, with emphasis on the governments of the western European nations and of Soviet Russia. Prereq.: one of the following: Political Science 201, History 201, 202, 309, 310, or Economics 402. Sterenberg. *3 h. c.*

405, 406. *Development of Political Thought.* Political theories from antiquity to modern times, with emphasis on their practical applications and the resulting relationship of individual and state. Prereq.: one of the following: Political Science 201, History 105 or 106, and junior standing. Behen. *3 + 3 h. c.*

Pre-Law Study

Following is a curriculum recommended for the student who expects to enter a school of law. In addition, he should consult the Chairman of the Department of Political Science.

Suggested Pre-Law Curriculum for the Degree of Bachelor of Arts

The major may be a combined major of 45 semester hours in social studies or a major of 30 semester hours in some department of the College of Arts and Sciences. This may vary with the requirements of the law school to which the student seeks entrance.

The University will accept a maximum of 30 credit hours from an approved law school toward the completion of the degree of Bachelor of Arts. See also Combined Liberal Arts—Professional Course: Law Students, at the beginning of this section.

First Year	Hrs.
Acctg. 201-202 & 201L-202L Elementry Accounting & E. A. Laboratory or Hist. 105, 106 Western Civilization	6
*Biology or chemistry	8
**Comm. 105-106 Basic Course I-II	6
†Foreign language (or elective)	6
Soc. Sci. 101 & 102 Introduction to the Social Sciences	6
H. & P. E. activity courses	1
Orientation 100	1
	34

Second Year	Hrs.
Comm. 107 Basic Course III	3
†Foreign language (or elective)	6
Hist. 201 & 202 The United States	6
Pol. Sc. 201 & 202 American Government or Acctg. 201-202 & 201L-202L Elementary Accounting & E. A. Laboratory	6
Psych. 201 General Psychology	3
H. & P. E. 109M or 109W Health Education	2
H. & P. E. activity courses	1
Electives	4
	31

Third Year	Hrs.
Engl. 200, 203, 204, 205, 206 or 275, or or Hum. 201	3
Hist. 306, 307 Constitutional History of England	6
History, political science, sociology, economics, accounting (in any selection or combination)	12
Mathematics or science	3
Philosophy and Religion elective, or Humanities 401 or 402	3
Elective (Upper Division)	3
	30

Fourth Year	Hrs.
Electives (Upper Division)	30
	30

*Eight hours of biology cannot be completed in two semesters; the student electing it must rearrange this curriculum slightly, and should consult his adviser.

**English 101-102 and Speech and Dramatics 115, 116, totaling 10 hours, may be substituted for Communication 105-106-107.

†Foreign language requirements are explained at the beginning of this section.

Pre-Medical Study and Allied Fields

Following are curriculums recommended for students planning to enter schools of medicine, nursing, and allied fields. The student following one of these curriculums should consult with his adviser, who will be a member of the department indicated below for each field.

Suggested Pre-Medical and Pre-Veterinary Curriculum for the Degree of Bachelor of Arts

The major is a combined major of at least 45 hours in biology, chemistry, and physics, varying with the requirements of the medical school to which entrance is sought. Advisement is provided by the Department of Biology.

The University will accept a maximum of 25 credit hours of study in an approved medical school toward the completion of such a pre-medical curriculum. See also Combined Liberal Arts—Professional Course: Medical Students, at the beginning of this section.

First Year	Hrs.
Biol. 103 General Biology	3
Biol. 125 Zoology: Invertebrates	2
Comm. 105-106 Basic Course I-II	6
Math. 101 or 101R and 102 College Algebra	4
Math. 103 Trigonometry	3
Math. 104 Analytical Geometry	3
Soc. Sci. 101 and 102 Introduction to the Social Sciences	6
H. & P. E. 109M or 109W Health Education	2
H. & P. E. activity courses	1
Orientation 100	1
	31

Second Year	Hrs.
Biol. 225 Zoology: Vertebrates	3
Biol. 308 Vertebrate Embryology	4
Chem. 109-110 or 111-112 General Chemistry	10-8
Comm. 107 Basic Course III	3
Engl. 200, 203, 204, 205, 206 or 275, or Hum. 201	3
Physics 101-102 and 101L-102L Fundamentals of Physics	8
H. & P. E. activity courses	1
	32-30

Third Year	Hrs.
Biol. 309 Vertebrate Anatomy I	3
Biol. 310 Vertebrate Anatomy II	2
Chem. 201 Organic Chemistry	4
Chem. 205 Qualitative Analysis	3
**Chem. 305 Quantitative Analysis	4
*Foreign language (or elective)	6
Hist. 201 & 202 The United States	6
Psych. 201 General Psychology	3
	31

Fourth Year	Hrs.
**Biol. 313 Vertebrate Histology	3
**Biol. 321 Genetics	3
**Chem. 222 Organic Chemistry	4
*Foreign language (or elective)	6
Philosophy and Religion elective (Upper Division) or Humanities 401 or 402	3
Electives (Upper Division)	11
	30

*Foreign language requirements are explained at the beginning of this section.

**Recommended but not required. However, there must be a minimum of 40 semester hours in Upper Division courses.

Pre-Dentistry, Pre-Pharmacy, Pre-Chiropody, and Pre-Osteopathy

The two-year curriculums suggested for these purposes are similar to the first two years of the pre-medical curriculum. For details, consult the chairman of the Department of Biology.

Nursing

1. Pre-Nursing.

For the student wishing two years of college as preparation for entering a nursing school, the following curriculum is suggested:

First Year	Hrs.
Biol. 103 General Biology	3
Biol. 225 Zoology: Vertebrates	3
Chem. 109-110 or 111-112 General Chemistry	10-8
Comm. 105-106 Basic Course I-II	6
Soc. Sci. 101 and 102 Introduction to the Social Sciences	6
H. & P. E. 109W Health Education	2
H. & P. E. activity courses	1
Orientation 100	1
	32-30

Second Year	Hrs.
Biol. 230 Anatomy and Physiology I	3
Biol. 250 Anatomy and Physiology II	3
Comm. 107 Basic Course III	3
Engl. 200, 203, 204, 205, 206, or 275, or Hum. 201	3
Hist. 201 and 202 The United States	6
Psych. 201 General Psychology	3
H. & P. E. activity courses	1
Electives	9
	31

Advisement is provided by the Department of Biology. These courses may be counted toward a bachelor's degree if the student wishes to resume college study after getting the nurse's certificate (see 4 below).

2. Youngstown Hospital Association Affiliation.

The first-year student in the Youngstown Hospital Association School of Nursing takes:

a. A course in orientation to the nursing arts and techniques which is carried concurrently with the courses listed under "b."

b. The following courses at Youngstown University:

First Year	Hrs.
Biol. 151 Functional Anatomy of the Human	3
Chem. 100 Introduction to Chemistry	4
	7

Second Year	Hrs.
Biol. 152 Functional Anatomy of the Human	3
Biol. 160 Microbiology	3
Home Ec. 101 Food and Nutrition	2
Home Ec. 101L F. and N. Laboratory	1
	9

Advisement is provided by the Department of Biology. The college courses may be counted toward a bachelor's degree if the student wishes to resume college study after getting the nurse's certificate (see 4 below).

3. Public School Nursing.

For the curriculum leading to the degree of Bachelor of Science in Education for public school nurses, the student may consult the Dean of the School of Education.

4. For the Registered Nurse.

Program Leading to the Degree of Bachelor of Science or the Degree of Bachelor of Arts

A registered nurse is allowed credit, on the basis of standard achievement tests, for study at an accredited nursing school. A balance of 90 or more semester hours must be completed in college, including:

a. One acceptable academic major.

b. Biology 383, Ward Management and Teaching.

c. All other requirements for either (1) the degree of Bachelor of Science, except those in foreign language and in health and physical education, or (2) the degree of Bachelor of Arts, except those in health and physical education. See also Requirements for the Degrees, at the beginning of this section.

General advisement for a student following this program is provided by the Department of Sociology.

Medical Technology

The degree of Bachelor of Science with a major in medical technology is granted to those who have completed the requirements for the Bachelor of Science degree with the exception of the foreign language requirement, which is waived. Thirty hours of the required 136 are granted for the technical training which must be taken in a medical technology laboratory accredited by the Council on Medical Education and Hospitals of the American Medical Association. The remaining 106 hours are in biology, chemistry, mathematics, physics, and non-science courses, as specified below. Advisement is provided by the Department of Chemistry. Proof of successful passing of the Registry Examination is required before the degree is granted.

However, students interested in medical technology frequently prefer to obtain degrees with majors in biology or chemistry and obtain their technology training afterward. In such cases, the regular curriculum of the major department is followed, and advisement is provided by the major department.

Required Curriculum Leading to the Degree of Bachelor of Science with a Major in Medical Technology

First Year

First Semester	Hrs.	Second Semester	Hrs.
Chem. 111 (or 109) General	4(5)	Chem. 112 (or 110) General	4(5)
Biol. 103 General Biology	3	Biol. 225 Zoology: Vertebrates	3
Math. 101 (or 101R) Algebra	2	Math. 103 Trigonometry	3
Comm. 105 Basic Course I	3	Comm. 106 Basic Course II	3
Soc. Sci. 101 Introduction to the Social Sciences I	3	Soc. Sci. 102 Introduction to the Social Sciences II	3
H. & P. E. 109 Health Edueation	2	H. & P.E. activity course	½
H. & P.E. activity course	½		16+½
Orientation 100	1		
	15+3½		

Second Year

First Semester	Hrs.	Second Semester	Hrs.
Chem. 205 Qualitative Analysis	3	Comm. 107 Basic Course III	3
Chem. 221 Organic Chemistry	4	Chem. 222 Organic Chemistry	4
Biol. 230 Anat. & Physiol. I	3	Biol. 250 Anat. & Physiol. II	3
Hist. 201 The United States	3	Hist. 202 The United States	3
H. & P.E. activity course	½	H. & P.E. activity course	½
*Electives	3	*Electives	3
	16+½		16+½

Third Year

First Semester	Hrs.	Second Semester	Hrs.
Physics 101-101L Fundamentals of Physics	4	Physics 102-102L Fundamentals of Physics	4
Chem. 305 Quantitative Analysis	4	Chem. 308 Biochemistry	4
Biology 301 Bacteriology	5	Philosophy and Religion elective, or Hum. 401 or 402	3
*Electives	6	*Electives	8
	†19		†19

Fourth Year

Technical training in an approved School of Medical Technology for which 30 hours credit are allowed; 15 hours are calculated as of 200-level courses, 15 as of 300-level.

The minimum number of hours required for entry into an approved school of medical technology is 90. The above curriculum includes 106 hours which, when added to the 30 allowed for the training work, gives the total of 136, the number required for the B. S. Degree.

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*Suggested Electives: Chemistry 326, 404; Biology 321, 308, 310, 313, 405; German or French; psychology or additional philosophy courses; literature courses; any other non-science courses.

†Since this is an overload, a student must either take an equal number of hours during summer sessions, or, if his point average is high, apply to the Academic Standards Committee for permission to carry the overload.

Psychology

Professor Mayer (chairman): Assistant Professors Beckman, Dehnbostel, Ebeling, Painter, Scollon, and M. Smith: Instructors Bare, Dobrich, and Gray: Mrs. Guterba, Miss Hendricks, Mr. Luce, Mr. Mohn, Dr. Mowry, Mr. Shushereba, and Dr. Zucker.

A major in psychology consists of 30 semester hours including Psychology 201, 302, 320, 402 and 428. Biology 321, Philosophy and Religion 333, and Sociology 405 may be counted toward the major.

Psychology 201 is prerequisite to all other psychology courses except Psychology 101.

Lower Division Courses

101. *Introduction to Psychology.* The basic principles of behavior. Motivation and learning: individual development: the role of conflict: the problems of human adjustment. Not applicable toward a major or minor in psychology. Staff. *3 h. c.*

201. *General Psychology.* The fundamental principles of human behavior. The relationship of physiological structure to behavior: the nature and development of perception, emotion, behavior, and other factors in the integration of personality. Prereq.: Social Science 101 and 102. Not open to freshmen. Staff. *3 h. c.*

202. *Psychology of Education.* The psychological principles in learning, teaching, and the growth of a successful personality. Prereq.: Psychology 201. Staff. *3 h. c.*

Upper Division Courses

300. *Social Psychology.* The underlying psychological principles that give rise to the self, personality, and social-cultural reality: aspects of human conflict such as prejudice, revolution, and war: mass behavior: the crowd, fashion, public opinion, and propaganda: the psychology of social control and power. Prereq.: Psychology 201. Listed also as Sociology 300. Staff. *3 h. c.*

301. *Applied Psychology.* The psychological factors in the human relationships of everyday living: psychological principles applied to individual development, education, religion, and various vocations. Prereq.: Psychology 201. Staff. *3 h. c.*

302. *Psychology of the Abnormal.* The causes, nature, and trend of mental maladjustments and injured personality, especially the major illnesses: the place of mental hygiene. Prereq.: Psychology 201. Staff. *3 h. c.*

303. *Psychology of Religion.* Identical with Philosophy and Religion 306. Riley. *3 h. c.*

304. *Psychology of Music.* A study of important psychological investigations bearing upon musical composition, performance, and appreciation, as an aid to the understanding of individual differences in musical capabilities and to the application of such an understanding in teaching. Current psychological tests and measurements in music are also studied. Prereq.: Psychology 201. R. Dehnbostel. *3 h. c.*

305. *Child Psychology.* A genetic study of child development from the prenatal period to puberty, stressing the characteristic behavior and suitable training methods for each period of development. Prereq.: Psychology 201. Listed also as Home Economics 305, *Child Development* (in which the classroom study is supplemented by two hours a week of directed observation of children, for a total of four credit hours). Staff. *3 h. c.*

306. *Psychology of Adolescence.* Characteristics and behavior problems of teen-age children. Prereq.: Psychology 201. Staff. *3 h. c.*

307. *Psychology of Marriage and Family Relations.* The social and psychological factors contributing to marital success and happiness in the modern family; processes of courtship, marriage, and parent-child interactions; sex relations, mental hygiene, homemaking with economic and religious correlations. Talks by a staff of guest lecturers. Prereq.: Psychology 201 and junior standing. Listed also as Home Economics 307 and Sociology 307. Luce and M. Smith. *3 h. c.*

308. *Psychology of Mental Health.* The principles and habits that insure a well-balanced personality and a sound mind. Prereq.: Psychology 201. Staff. *3 h. c.*

310. *Mental and Educational Measurement.* The construction, administering, scoring, and interpreting of the objective examination; the selection, administering, scoring, and interpretation of results of standardized tests and scales, and their use in vocational and educational guidance. Prereq.: Psychology 201 and junior or senior standing. Staff. *3 h. c.*

312. *Industrial Psychology.* An attempt to bring into a meaningful whole the major aspects of individual differences, improvement of work methods, training, fatigue, accident prevention, motivation, attitudes, morale, personnel counseling, labor relations, and supervision. Prereq.: Psychology 201. Staff. *3 h. c.*

320. *Statistical Methods in Psychology.* An introductory course in frequency distributions, measures of central tendency, measures of variability, calculation and meaning of percentiles, the normal curves, reliability and validity of measures and simple correlation. Listed also as Education 320. Prereq.: Psychology 201. Staff. *3 h. c.*

321. *General Experimental Psychology.* An introduction to the experimental study of behavior: methods and apparatus, design of experiments, and treatment of data; laboratory problems in such areas as sensory functions, discriminative processes and capacities, learning, emotion, and social interaction. Prereq.: Psychology 201 and 320. Staff. *3 h. c.*

330. *Learning.* A study of the learning process, with emphasis on factors such as forgetting, motivation, reinforcement, transfer, etc.; an introduction to modern learning theories. Staff. *3 h. c.*

332. *Psychology of Exceptional Children.* The discovery, psychology, and treatment of children having inferior or superior intellectual ability, defects of vision, hearing, or speech, or neurological or orthopedic handicaps; delinquent children. Their emotional needs, and programs of educational treatment and training. Prereq.: Psychology 305. Staff. *3 h. c.*

334. *Psychology of the Severely Retarded.* Personality development, emotional problems, and commonly used psychological defense mechanisms of the severely retarded child (IQ 30-55) and their relationship to the full utilization of his limited learning potential. A variety of educational techniques will be explored from the standpoint of understandings developed in the first half of the course. Prereq.: Psychology 201 and 202. *3 h. c.*

336. *Psychological Techniques in Diagnosis.* Introduction to the individual techniques used in personality diagnosis. The purpose, rationals behind, and general understanding of the validity and reliability of such tests as the Stanford Binet, Wisc, Wais, Bender Gestalt, KTSA, Rorschach, TAT and similar instruments. Prereq.: Psychology 201 and 202. *3 h. c.*

401. *Business Psychology.* The psychological factors in employment, selling, and advertising. Prereq.: Psychology 301. Staff. *3 h. c.*

402. *Psychology of Personality.* An investigation of the variables which determine personality. Normal and abnormal patterns of behavior are discussed, and consideration is given to the more prominent theories of personality. Prereq.: Psychology 201. Staff. *3 h. c.*

403. *Comparative Psychology.* The evolution of behavior from single-celled organisms to man; the relationship between various stages of behavior and the evolving nervous systems. Prereq.: Psychology 201 and Biology 103. Staff. *3 h. c.*

405. *Interviewing and Counseling.* The basic principles, purposes, and psychological problems of interviewing; special-purpose interviews and counseling; recording and evaluation of facts. Reporting and discussion of actual interviews; discussion of problems of class-members. Prereq.: Psychology 201. Staff. *3 h. c.*

406. *Vocational Guidance.* Techniques of vocational guidance and their application to high school students, college students, vocational rehabilitation subjects, and adults in general. Prereq.: Psychology 301. Staff. *3 h. c.*

410. *Introduction to Clinical Psychology.* A survey of diagnostic and treatment procedures and resources in clinical psychology including individual intelligence testing and projective personality techniques; consideration of professional problems in the field, and research design in the clinical area. Prereq.: Psychology 201, 302 and 402. Staff. *3 h. c.*

411, 412. *Psychology Seminar.* A description of major topics in psychology, *e.g.*, learning theories, motivation, professional problems in psychology and of current literature. Prereq.: 12 credit hours of psychology. Staff. *1 + 1 h. c.*

425. *Guidance of High School Students.* Principles and procedures in vocational, educational, personal, and social counseling at the high school level. The discovery of students' problems and needs; methods of interviewing and testing; classroom procedures and organization of guidance programs. Prereq.: Psychology 202. Staff. *2 h. c.*

428. *Physiological Psychology.* The structuro-functional relationships of the various divisions and sub-divisions of the neural system, their relationships to the organism as a whole, and their contributions to human behavior. Prereq.: Psychology 301 and 302 and Biology 103. Staff. *3 h. c.*

430. *Contemporary Schools of Psychology.* A survey of psychological theories: their evolution, salient principles, and current status of acceptance. Prereq.: Psychology 301 and 302. P. Beckman and Mayer. *3 h. c.*

432. *The Psycho-Social Dynamics of Religion.* Identical with Philosophy and Religion 432; listed also as Sociology 432. Riley. *3 h. c.*

Public Relations

A suggested curriculum leading to the degree of Bachelor of Science in Business Administration with the major in public relations will be found in the School of Business Administration section. It may be added that in view of the many kinds of public relations work that exist, the student, especially if his interest in not primarily in business or industry, should also consult members of the faculties of the Divisions of Language and Literature and of Social Sciences before planning a curriculum.

Religion

See Philosophy and Religion.

Romance Languages and Literature

See French, Italian, and Spanish separately. For literature in translation, see Humanities.

R. O. T. C.

See Military Science.

Russian

Associate Professor Richardson (chairman); Assistant Professor Low.

Lower Division Courses

101-102 *Elementary Russian.* The fundamental differences between Russian and English are explained graphically so as to afford a simplified approach to easy scientific texts and minimize the time needed for acquiring the essential vocabulary of conversation. No credit will be given for this course if the student has credit for two years of high school Russian. Fee: $5.00 each semester. *3 + 3 h. c.*

201. *Intermediate Russian.* Elementary composition based on grammar review. Reading material is chosen with the double purpose of furnishing a basis for the further study of Russian literature and providing practice in technical reading for those who wish it. Prereq.: C or better in Russian 102 or in second-year high school Russian. Fee: $5.00. *3 h. c.*

202. *Intermediate Russian.* A continuation of Russian 201, using texts of increasing difficulty; conversation and composition. Prereq.: Russian 201 or three years of high school Russian. Fee: $5.00. *3 h. c.*

Upper Division Courses

305, 306. *Russian Literary Tradition.* A survey of the important writers of Russia up to the Revolution, with special attention to Pushkin, Turgenev, Tolstoy, Dostoyevsky, and Chekhov. Prereq.: Russian 202 or equivalent. *3 + 3 h. c.*

307. *Contemporary Russian Literature.* Readings in the works of Russian writers, both in the Soviet Union and abroad, since the Revolution. Prereq.: Russian 202 or equivalent. *3 h. c.*

308. *Informative Readings in Russian.* Reading of books and articles that serve the interests and requirements of the individual student. Prereq.: Russian 202 or equivalent. *3 h. c.*

309. *Journalistic Russian.* Selections from periodicals published in Russia will be studied with a view to enabling the student to follow Soviet opinion relating to contemporary problems. Prereq.: Russian 202 or equivalent. *3 h. c.*

310. *Readings in Russian History.* The history of Russia from its beginnings up to the present as presented in Russian texts. Prereq.: Russian 202 or equivalent. *3 h. c.*

311. *Pushkin, Lermontov and Gogol.* The reading of selections from such works as *Boris Godunov, Eugene Onegin, Geroi Nashego Vremeni, Revizor* and *Myortviye Dushi.* Prereq.: Russian 202 or equivalent. *3 h. c.*

312. *The Russian Novel.* The reading of selections from the novels of such writers as Turgenev, Tolstoy and Dostoyevsky. Prereq.: Russian 202 or equivalent. *3 h. c.*

Social Science

Professor Smith; Associate Professors Botty and Sterenberg; Assistant Professors Powers (supervisor), Boyer, Crites and Lyman; Instructors Foster, Kiriazis, McDonald and Painter; Mr. Almgren, Miss Berich, Mr. A. Chambers, Mr. Cummings, Mr. Goterba, Mr. McLean, Mr. J. Miller, Mr. Olynyk, Mr. Resch, Mr. Rezek, Mr. Schumacher, Mr. Sedlacko, Father Vansuch; staff.

Twelve credit hours in courses in the social sciences are required of every student graduating from Youngstown University; this requirement is met by taking the four courses listed below.

Candidates for the Bachelor of Engineering degree, however, need only nine hours; and a student completing Military Science 101-102 and 201-202 and working toward any degree except a Bachelor of Engineering may omit Social Science 102.

A transfer student with less than 60 but more than 30 credit hours acquired elsewhere may omit Social Science 101 and 102, and a transfer student with 60 or more hours acquired elsewhere may omit all four courses, provided his credits include 12 hours in the social sciences at the time he graduates.

Lower Division Courses

101. *Introduction to the Social Sciences I.* A modern science approach to the study of human individual and group behavior. The object is to familiarize the student with the contemporary approach to the various social studies, emphasizing anthropology, psychology and sociology; to develop critical and analytical skills useful in philosophy; and to accumulate valid knowledge in other fields. (For certification and transfer purposes, this is regarded as a course in introductory sociology.) Staff. *3 h. c.*

102. *Introduction to the Social Sciences II.* A continuation of Social Science 101, but centered on concepts needed in an approach to economics and political science with emphasis on the application of the elementary principles of both fields to the contemporary United States. Prereq.: Social Science 101, though in cases of exceptionally effective preparation in secondary school, or of particularly burdensome schedule problems departmental chairmen may approve enrollment in 102 before the completion of 101 or concurrently with 101. (For certification and transfer purposes, this is regarded as a course in introductory political science.) Staff. *3 h. c.*

201. *The United States to 1865.* Identical with History 201. Staff. *3 h. c.*

202. *The United States Since 1865.* Identical with History 202. Staff. *3 h. c.*

Combined Major in Social Studies

A combined major in social studies consists of Social Science 101 and 102, History 201 and 202, Psychology 201, and 30 semester hours in other courses in the Division of Social Sciences which comprises the economics, geography, history, philosophy and religion, political science, psychology, and sociology departments.

This major is suitable for those who expect to teach in the public schools, to perform non-professional social work, to enter the civil service, and for those whose ultimate aim is professional social work, the study of law, or graduate work in any of the social science fields.

A student taking the arts-law course may apply toward such a major 30 hours of credit obtainable in a school of law.

Suggested Social Studies Curriculum

First Year	Hrs.
*Biol. 103 General Biology and 124 or 125 Botany or Zoology	5
Comm. 105-106 Basic Course I-II	6
**Foreign Language (or elective)	6
Hist. 105, 106 or 107 Western Civilization or Eastern Civilizations (any two)	6
Soc. Sci. 101 and 102 Introduction to the Social Sciences	6
H. & P. E. 109M or 109W Health Education	2
H. & P. E. activity courses	1
Orientation 100	1
(Maximum load)	33

Second Year	Hrs.
*Biol. 224 Vascular Plants and 225 Vertebrates	6
Comm. 107 Basic Course III	3
Engl. 200, 203, 204, 205, 206, or 275, or Hum. 201	3
**Foreign Language (or elective)	6
Hist. 201 and 202 The United States	6
Philosophy and Religion 203 Introduction to Philosophy or 220 Logic	3
Psych. 201 General Psychology	3
Elective: Econ. 202, Pol Sci. 201 or 202, or Sociology 203	3
H. & P. E. activity courses	1
(Maximum load)	34

Third and Fourth Years

A student may find it necessary to complete some of his second-year work in the third year, for often it is wise not to attempt the maximum load during the first year or until adequate skill has been developed with written English (see Proficiency in English, in the General Requirements and Regulations section) and until he knows the extent to which he may safely burden himself with outside employment and extracurricular activities. Otherwise, he may fulfill his major and other requirements according to his needs and aspirations from among the optional courses above, plus Sociology 204, and from Upper Division courses in sociology, political science, history (except History 333) and humanities; and from the following: Economics 304, 305, 401, 402, and Philosophy and Religion 301, 302, 305, 306, 308, 310, 330, 333. A rather wide selection is preferred.

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*Chemistry or physics may be substituted, and other combinations of biology courses are appropriate; but eight hours must be in one laboratory science, with three additional hours in the same science, in one of the other two, or in astronomy, geology or mathematics.

**Foreign language requirements are explained at the beginning of this section. French or German is preferred for admission to graduate schools. The prospective graduate student should consider the advisability of two years' study in each.

Sociology

Associate Professor Botty (chairman); Instructors Foster, Kiriazis, and McDonald; Mr. Cummings, Mr. Goterba, Mr. Harris, Mr. J. Miller, Mr. Pollack, and Dr. Sprinzen.

A major in sociology consists of 30 semester hours. The major is designed to furnish useful background for students contemplating professional training in social work, law, the teaching of sociology, and allied fields.

Economics 402, Comparative Economic Systems, and Political Science 308, Public Administration, may be counted toward a major in sociology; one-sixth credit will be allowed for any courses listed under Humanities.

Lower Division Courses

203. *Principles of Sociology.* Underlying principles of the science of society, with reference to types of societies, groups, and classes; development of culture; laws of population; structure and organization of social institutions; dynamics of social change. Prereq.: Social Science 101 and 102. *3 h. c.*

204. *Cultural Anthropology.* An approach to a science of culture. The origin, diffusion, and continuity of primitive social institutions, and their relation to contemporary social phenomena. Prereq.: Social Science 101 and 102. *3 h. c.*

Upper Division Courses

300. *Social Psychology.* Identical with Psychology 300. *3 h. c.*

302. *Social Pathology.* The causes and present status of a selected number of social maladjustments, and possible remedies for them. Defective social structure and control in their relation to youth, war, poverty, vice, suicide. Prereq.: Sociology 203. *3 h. c.*

303. *The Sociology of Aging.* The characteristics of our aging population, the problems arising from it, and their implications; personal adjustment to the aging process; the significance to older people of services performed for them; some basic skills needed for such service. Prereq.: junior standing, or current employment in an agency serving the aged, or consent of the instructor. *3 h. c.*

305. *Economic and Social Statistics.* Identical with Economics 305. *3 h. c.*

306. *The Family.* Family and kinship systems as a major social institution: their development, functions and relation to other basic institutions as found in different cultures and social strata. Prereq.: Psychology 201 and junior standing. *3 h. c.*

307. *Psychology of Marriage and Family Relations.* Prereq.: Psychology 201 and junior standing. Identical with Psychology 307. Listed also as Home Economics 307. *3 h. c.*

308. *Educational Sociology.* Identical with Education 308. *2 h. c.*

311. *Juvenile Delinquency.* Social and psychological factors underlying delinquency; the juvenile court and probation; treatment in the community and in institutions; preventive measures. Prereq.: Social Science 101 and 102. *3 h. c.*

312. *Historical Introduction to Social Welfare.* The historical background of social work as it functions in the United States. A survey of social and public welfare services, with analysis of programs of local agencies and their interrelationships with national welfare services and with other local organizations. Visits to local agencies. Prereq.: Sociology 203. *3 h. c.*

315. *Criminology.* The legal, psychological, and social factors underlying crime, criminal behavior, and crime prevention. Prereq.: Social Science 101 and 102. *3 h. c.*

316. *Corrections.* Modern thought concerning methods of apprehension, treatment, and institutional care of adult criminals. Procedures governing probation and parole. Prereq.: Social Science 101 and 102. *3 h. c.*

325. *Cultural Anthropology: New World Ethnography I.* An analysis of the origins, culture, and achievements of the Inca, Mayan, and Aztec civilizations with special emphasis on their art, symbolism, and social institutions. Prereq.: Social Science 101 and 102, and Sociology 204. *3 h. c.*

326. *Cultural Anthropology: New World Ethnography II.* An analysis of selected North American, Central American and South American Indian tribes, with special emphasis on their art, symbolism, and social institutions. Prereq : Social Science 101 and 102, and Sociology 204. *3 h. c.*

327. *Cultural Anthropology: Old World Ethnography.* An analysis of ancient and contemporary primitive cultures found throughout Asia, Africa, Australia, and the Pacific islands with special emphasis on their art, symbolism, and social institutions. Prereq.: Social Science 101 and 102 and Sociology 204. *3 h. c.*

330. *Industrial Sociology.* Industrial social organization in our culture with consequent urbanization; small and large enterprises related to each other, to our social class system, to minority groups, and other areas within our society such as the family, government and power politics; social change; technological progress and its repercussions. Prereq.: Social Science 101 and 102. *3 h. c.*

331. *Urban Sociology.* The city in modern industrial civilization; its physical plant and land-use pattern; its changing social structure viewed from the perspectives of livelihood, stratification and power, family, school, church, health and welfare, mass communication, and government; the sociological aspects of planning redevelopment. Prereq.: Sociology 203. *3 h. c.*

404. *Political Sociology.* The social conditions that affect government and politics, determine political order and regulate struggles for power; political behavior and processes such as pressure groups; associations, political parties and movements to stabilize or change the political order. Special reference will be made to the 19th and 20th century movements. Prereq.: Social Science 101 and 102, History 201 and 202, and Sociology 203. *3 h. c.*

405. *Social Control.* Means of control in primitive and advanced societies. The role of the family, school, church, clubs, leagues, corporations, labor unions, trade and professional associations, the press, radio, and movies. The modification of individual and group behavior by group valuations, praise, ridicule, rewards, punishments, symbols, slogans, and propaganda. Prereq.: Sociology 203 and Psychology 201. *3 h. c.*

406. *Social Research.* Seminar in methods of obtaining, interpreting, and presenting sociological data through the use of case studies, social surveys, etc. Each student makes an intensive study of an existing situation. Prereq.: Sociology 305, senior standing with major in sociology or social studies, and consent of instructor. *3 h. c.*

409. *History of Social Philosophy.* The evolution of social theory, with emphasis upon various present-day schools of thought. Prereq.: Sociology 203 and nine semester hours of Upper Division sociology courses. Listed also as Philosophy and Religion 409. *3 h. c.*

410. *Minority Groups.* A survey of the origin, characteristics, status, and adjustment of national and racial minority groups, with emphasis on the significance of membership in such a group for in-group, out-group, and community solidarity. Prereq.: Sociology 203 or consent of the instructor. *3 h. c.*

413. *Introduction to Social Casework Methods.* Analysis of the major processes employed in social casework; the relation of these methods to other fields such as nursing, teaching, legal counseling, personnel, and business administration. Prereq.: Sociology 312 and 313, or senior standing with a major in sociology or social studies. *2 h. c.*

414. *Introduction to Social Group Work Methods.* Analysis of the major processes employed in social group work; relation of social work methods to other fields such as teaching, recreational leadership, committee work, and participation in civic and community affairs. Prereq.: Sociology 312 and 313, or senior standing with a major in sociology or social studies. *2 h. c.*

415. *Introduction to Community Organization Methods.* Analysis of the major processes employed in community organization and social action for the purpose of achieving a more effective adjustment between social welfare needs and community resources; relation of community organization methods to areas other than social work, such as civic leadership, industrial planning, political and legal services. Prereq.: Sociology 312 and 313, or senior standing with a major in sociology or social studies. *2 h. c.*

432. *The Psycho-Social Dynamics of Religion.* Identical with Philosophy and Religion 432; listed also as Psychology 432. *3 h. c.*

Spanish

Associate Professors Richardson (chairman), and Mills; Instructor Garcia.

A major in Spanish consists of 24 semester hours above the elementary level, including Spanish 301, 302, six hours in Latin, French, or Italian, or

six hours of Upper Division Spanish. For a combined major in humanities, see Humanities.

The prerequisite for any Upper Division course is Spanish 202, or four years of high school Spanish, or the consent of the instructor. Freshmen who satisfy this prerequisite may enter Upper Division courses.

Lower Division Courses

101-102. *Elementary Spanish.* The essentials of Spanish grammar, taught through written and oral exercises and the reading of simple texts. No credit is given for this course if the student has credit for two years of high school Spanish. Fee: $5.00 each semester. *3 + 3 h. c.*

201. *Intermediate Spanish.* Review of grammar, with imitative exercises in composition. Reading of selected classics of Spanish and Spanish-American prose narration. Prereq.: C or better in Spanish 102 or in second-year high school Spanish. Fee: $5.00. *3 h. c.*

202. *Intermediate Spanish.* A continuation of Spanish 201, using modern stories and plays and conversational exercises based on the text. Prereq.: Spanish 201 or three years of high school Spanish, or consent of instructor. Fee: $5.00. *3 h. c.*

201L, 202L. *Spanish Conversation.* A laboratory course in oral Spanish, with the instructor using the direct conversational approach to help the student speak Spanish in practical, everyday situations. Prerequisite or concurrent: Spanish 201, 202. *1 + 1 h. c.*

205. *Oral Practice in Latin-American Countries.* Two weeks in one or more more Spanish-speaking countries, accompanied by an instructor. One and a half hours of instruction daily for twelve days. Prereq.: Spanish 101-102, or consent of the instructor, with whom arrangements should be made. The student pays his own expenses. *1 h. c.*

211-212. *Commercial Spanish.* An introduction to the specialized field of commercial Spanish, with emphasis on the development of a vocabulary practical for all types of business. Practice in dictation, letter writing, and translation. Prereq.: C or better in Spanish 102 or in second-year high school Spanish. (This course does not satisfy the prerequisite for Upper Division courses in Spanish.) *3 + 3 h. c.*

Upper Division Courses

All Upper Division courses (except 411, 412) are conducted in Spanish.

301, 302. *Survey of Spanish Literature.* An introduction to the study of Spanish literature, aimed at acquainting the student with the main classical works and writers and the principal literary tendencies and movements. First half: from the origins to 1700. Second half: from 1700 to the present. Required for the major in Spanish. *3 + 3 h. c.*

311. *Advanced Composition and Grammar.* A practical course in advanced composition and grammar. Study of peculiarities in Spanish style, vocabulary, and idiom. Translation into Spanish; free composition. *3 h. c.*

312. *Curso de Estilo.* Through translations from English to Spanish and from Spanish to English an insight is given into the fundamental differences in expression between the two languages. *3 h. c.*

313. *Spanish Civilization.* Spain: the land and the people; the Golden Age and the modern period. A study of the traditions, history, and geography of Spain, and the national character as expressed in everyday life—material fundamental to the understanding of Spanish literature. All assigned readings are in Spanish *3 h. c.*

314. *Latin-American Civilization.* A survey of the chief cultural characteristics of the Hispanic-American republics since their independence: their way of life, the evolution of their institutions, their social and political structure. Assigned readings are in Spanish. *3 h. c.*

351. *History of the Spanish Language.* The development of the Spanish language from Latin to Old Spanish to Modern Spanish with an intensive study of the development of the 2000 basic words in Modern Spanish—sounds, inflections, syntax, word meaning and usage. Prereq.: Spanish 202. *3 h. c.*

400. *Readings in Old Spanish.* An introduction to Spanish literature of the twelfth, thirteenth and fourteenth centuries with an intensive study of the epics and the old romances. Prereq.: Spanish 202. *3 h. c.*

401. *Classical Spanish Literature.* The literature of the Golden Age, with special emphasis on the dramatists, Cervantes, Tirso, Lope de Vega, Zorrilla, Calderon. *3 h. c.*

403, 404. *Nineteenth Century Spanish Literature.* The literary movements of the nineteenth century, studied through extensive reading, written and oral reports, and explanation of texts in class discussion. First half: romanticism, realism, naturalism, and the *costumbrista* movement; special study of the drama. Second half: the renaissance of the novel. *3 + 3 h. c.*

405. *The Generation of '98.* The principal writers of the early twentieth century: Baroja, Unamuno, Valle-Inclán, Azorín, Benavente, and others. *3 h. c.*

406. *Twentieth Century Spanish Literature.* A survey of the leading writers of the twentieth century with a special study of their principal work. Class discussion of representative novels, poems, and dramas. Oral and written reports. *3 h. c.*

407. *The Spanish-American Novel.* An outline of the development of the Spanish-American novel up to the present day. Reading and analysis of significant novels. *3 h. c.*

411, 412. *Comparative Grammar of the Romance Languages.* Identical with French 411, 412; listed also as Italian 411, 412. *3 + 3 h. c.*

Speech and Dramatics

Professor Dykema (chairman); Assistant Professors Crites, Elser, and Foley.

Majors are expected to complete the basic requirements for the English major, with emphasis on the courses in dramatic literature. Courses in speech and dramatics may be counted toward a major in English, with the approval of the Chairman of the Department of English. Students preparing to teach in high school will find Speech 219 especially valuable.

THE PREREQUISITE TO ALL OTHER COURSES IN SPEECH IS SPEECH AND DRAMATICS 115, OR COMMUNICATION 105-106-107, OR PREPARATION SATISFACTORY TO THE INSTRUCTOR

Lower Division Courses

105-106-107. *Basic Course* in communication. See Communication.

115, 116. *Fundamentals of Speech.* This course aims to develop self-expression through mind, body, and voice, by means of a study of proper speech habits and practice in the delivery of numerous extemporaneous and prepared speeches. Speech and Dramatics 115 is prerequisite to 116. (The combination of these courses with English 101-102 is equivalent to Communication 105-106-107.) *2 + 2 h. c.*

213. *Public Speaking.* The effective construction and delivery of speeches. Frequent presentation of short talks before the class. Adaptable to the needs of professional and business men. *2 h. c.*

215, 216. *Public Speaking and Oral Interpretation.* A continuation of Speech and Dramatics 115, 116 on a more advanced level. Those who wish may concentrate on oral interpretation. *2 + 2 h. c.*

217. *Principles and Practices of Broadcasting.* A lecture and observation course designed to familiarize students with the principles, tools, and skills required in radio and television broadcasting. *2 h. c.*

219, 220. *Play Production I.* This course attempts to develop interest in and appreciation of legitimate drama, especially in the little theaters of today; to instruct in the production of such drama; and to provide practical experience through producing plays in class and for the public. Two hours of lecture and two hours of laboratory. *3 + 3 h. c.*

221. *Voice and Diction.* A fundamental study of the voice mechanism; breath control, tone, enunciation, articulation, vocal variety. *2 h. c.*

223, 224. *Rehearsal and Performance.* Detailed study of a play or opera through preparing it for public performance. The class is formed after casting and continues through the final production date. May be repeated. *½ to 2 + ½ to 2 h. c.*

Upper Division Courses

315. *Debating and Public Discussion.* The principles of argumentative and deliberative speaking, with practical training in analyzing questions, finding and selecting evidence, debating, and public discussion. *2 h. c.*

317. *Acting I.* Rehearsal and classroom performance of scenes and pantomimes. Students of Speech and Dramatics 421 and 422 assist in directing, under faculty supervision. *2 h. c.*

319, 320. *Play Production II.* Theory and practice of staging, scene design, lighting, and costuming of period productions. Construction of stages in miniature from drawings, after research into method. Prereq.: consent of instructor. *3 + 3 h. c.*

323. *Applied Public Speaking.* Preparation of speeches and their delivery before various groups. Conducted mainly through individual conferences. Prereq.: consent of instructor. *2 or 3 h. c.*

421. *Theater Directing I.* The director's interpretation of the play: its setting, movement, and dialogue. Class-members assist in the work of Speech and Dramatics 317. Prereq.: consent of instructor. *2 h. c.*

422. *Theater Directing II.* An advanced approach to the work of Speech and Dramatics 421. Each student directs a play. Prereq.: consent of instructor. *2 h. c.*

University Seminar

201-202. *The University Seminar.* A critical investigation of certain ideas underlying civilization, embracing and integrating the particular studies of science, society, and the humanities. The seminar is conducted by two instructors and occasional special lecturers. Meetings will be symposia in which individual papers are presented and criticized. Students who receive a grade of C or better in this course will be excused from Communication 107. Students completing the seminar with distinction will be granted special honors by the University. Departmental chairmen will determine what credit can be applied toward the student's major. Limited to sophomores selected by the Gould Society Committee and the members of the faculty participating in the program. *3 + 3 h. c.*

301-302. *The University Seminar.* Limited to juniors selected by the committee. *3 + 3 h. c.*

Zoology

See Biology.

The School of Business Administration

Professor Robert LaVelle Miller, Dean

ORGANIZATION AND DEGREES

The School of Business Administration has five departments: Accounting, Advertising, Business Organization, Merchandising, and Secretarial Studies.

Majors are offered in accounting, advertising, commercial art, general business, management, merchandising, public administration, public relations, traffic and transportation management and secretarial studies. Minors are offered in accounting, advertising, business organization (except when the majors are general business, management, public administration, public relations or traffic and transportation management), management, merchandising, and transportation.

The degrees to which courses in the fields may lead are those of Bachelor of Science in Business Administration, the requirements for which are listed below, and Bachelor of Science in Education with a major in business education, for which see the School of Education section. A two-year curriculum leading to the title of Associate in Business Administration is also offered.

Requirements for the Degree

Bachelor of Science in Business Administration

It is the student's responsibility to see that he satisfies all the graduation requirements for the degree he seeks. For the Bachelor of Science in Business Administration degree, these are:

1. The pre-college or preparatory courses, normally taken in high school. These are listed briefly below; for further information see the General Requirements and Regulations section.

2. The courses and other requirements to be completed in the University, comprising:

a. The *general* requirements for graduation from the University, explained in the General Requirements and Regulations section and recapitulated below.

b. Requirements peculiar to the *degree*, which are stated below.

c. Requirements for the major and minor fields, and for any other purpose.

The curriculums leading to the degree require a minimum of 125 semester hours of credit (130 for general business, commercial art, or traffic and transportation management, 136 for accounting, management and public administration), and are designed to be completed in four academic years. A student willing and able to carry heavier loads successfully may finish in less time.* If a student wishes to include summer courses in his program, he should consult his adviser.

R. O. T. C. students are allowed certain modifications of the requirements, as explained in the General Requirements and Regulations section.

1. Pre-college

Subject	*High school units*
English	3
United States history and civics	1
Any mathematics (Algebra for accounting and management majors)	1
Science or additional mathematics	1
Others	10

2. In the University

a. General

Other than courses (see the General Requirements and Regulations section): *Credit hours*

Completion of number of credit hours required for degree 125 to 136

Upper Division status (including completion of any specified preparatory courses not completed at time of entrance).

Major and minor requirement. Residence requirement.

Course-level requirements. Application for graduation.

Grade-average requirement.

Basic courses:

Communication 105-106-107, Basic Course I-II-III	9
Health and Physical Education 109M or 109W, Health Education	2
Health and Physical Education activity courses	2
Orientation 100, Freshman Orientation	1

Area courses:

Religion, a course in the Department of Philosophy and Religion, or Humanities 401 or 402	3
Sciences: specified below under degree requirements	
Social studies:	
Social Science 101 and 102, Introduction to the Social Sciences (or Social Science 101 and a course equivalent to Social Science 102 as prescribed for certain curriculums)	6
History 201 and 202, The United States	6

b. For the Degree**

Non-professional in purpose:

English	3

Three hours of literature. English 200, 203, 204, 205, 206 or 275, or English 251 or 253, or Humanities 201.

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*This plan is not encouraged if the student intends to hold a strenuous or time-consuming outside job regularly while enrolled in classes.

**When the major is in secretarial studies, some of these degree-requirement courses may be replaced by courses taken in the Secretarial School, and the science requirement differs a little. See the suggested curriculum for that major, at the end of this section.

Psychology 201, General Psychology	3
Science or Mathematics	9

Six hours in any science courses, and Business Organization 131 (Mathematics of Business) or Business Organization 141-142 (Business Algebra) or Merchandising 121 (Merchandising Mathematics) where applicable.†

Professional in purpose:

Accounting 201-202, Elementary Accounting	6
Business Organization 111, Principles of Business	3
Business Organization 201 and 202, Business Law I and II*	6
Business Organization 322, Credits and Collections	3
Merchandising 224, Marketing	3

c. Other Courses

The courses required for the majors in accounting, advertising, and merchandising are stated in the announcements of those departments. Those required for the combined majors in commercial art or general business, and those suggested for a combined major in management, public relations or traffic and transportation management, are stated in the announcements of the Department of Business Organization. The year-by-year curriculums that appear later in this section include all required courses. The minor for this degree must be in a field related to the major or in one approved by the dean of the School of Business Administration.

Requirements for the Title

Associate in Business Administration

The title of Associate in Business Administration will be granted to a student having a total of 60 to 66 semester hours (depending on the major) of acceptable academic credit with a point average of not less than 2.00, including Communication 105-106; Social Science 101; and Business Organization 201 and 202. A major in advertising, merchandising, or a combined major in public relations is 60 semester hours; a combined major in commercial art, general business, or traffic and transportation management requires 63 semester hours; and a major in accounting or a combined major in management or public administration requires 66 semester hours.

The title of Associate in Business Administration will also be granted to a student who completes the first two years of the four-year curriculum in secretarial studies for a total credit of 68 hours.

The grade in Communication 105-106 or its equivalent must be C or better in order to be certified in English proficiency by the Director of the Division of Language and Literature.

*Commercial art majors take only Business Organization 201.

†The science requirement for a major in Management suggests a laboratory science of 8-10 hours.

COURSES OF INSTRUCTION AND CURRICULUMS†

Curriculums for the several major fields open to business administration students will be found after the course descriptions for merchandising, except the one for secretarial studies, which follows the last course description in that subject.

NOTE. The parts of a hyphenated course must be taken in numerical order, and both parts must be successfully completed before credit toward graduation can be given for the first part.

Accounting

Professor Miller (chairman); Assistant Professors P. Chuey, Evans, Jenkins, Niemi, and Reilly; Instructors Berquist, Donchess, and Petrych; Messrs. Bannach, Fazzalore, Fry, Fuller, Goddard, Hosick, Nicastro, Reali, and Scheel; Lecturer Rodkey.

Accounting courses provide a study of bookkeeping methods and the presentation, analysis, and interpretation of financial data. They also cover machine accounting, cost analysis, consolidated statements, auditing, taxes, systems of accounting, and other advanced work. They are designed for students who wish to become private accountants in business and industrial firms; to prepare for certification through experience in the employ of certified public accountants; to become cost analysts or general business executives; or to teach bookkeeping or accounting.

In view of this variety of aims and interests, the accounting curriculum diverges in its last two years. A major in accounting may be in either public accounting or private accounting. A major in public accounting consists of 40 semester hours; a major in private accounting consists of 44 semester hours; each includes Accounting 201-202, 300, 301-302, 303, 304, 401, 403, 404, 405, 407 and 415 and other courses included in the curriculums printed below. A student majoring in accounting must have a minor of 15 hours in a related field or in a field approved by the Dean of the School of Business Administration.

A grade of C in Accounting 202 is prerequisite to all more advanced courses in accounting. *A point index of at least 3.0 in accounting in the previous semester or in accumulated accounting courses is necessary to carry two or more accounting courses the following semester.*

Lower Division Courses

201-202. *Elementary Accounting I-II.* The theory and use of balance sheets, operating accounts, and working papers, with special attention to books of original entry and special ledger accounts. The setting up of accounts and adjusting and closing of books at the end of the fiscal period are developed through practice sets and problems. Accounting 201L.-202L. must be taken concurrently. *3 + 3 h. c.*

201L-202L. *Elementary Accounting Laboratory I-II.* For all students in Accounting 201-202. This requirement can be waived only on the approval of the dean of the school. The class meets two hours a week, for work equivalent to that for one hour of credit. *No Credit.*

†The student should familiarize himself with the course-numbering system and its significance, as well as the abbreviations used to indicate the amount of credit. These are explained at the end of the General Requirements and Regulations section.

Upper Division Courses

300. *Basic Concepts of Machine Accounting.* An approach to accounting methods through the use of the unit record card. Fundamentals of punched card machine operations and a logical approach to systems developments and procedures including the unit record and what it will do: machine fundamentals; applications involving billing, accounts receivable, accounts payable, inventory and payroll; and a case study of a mechanized installation. Prereq.: standing as a junior. *2 h. c.*

301-302. *Intermediate Accounting I-II.* Financial statements, classification of real and nominal accounts, and special features pertaining to partnerships and corporations. The theoretical background of accounting principles and procedures, with emphasis on profits, surplus, dividends, depreciation, funds, and reserves. Accounting 301L-302L must be taken concurrently. Prereq.: C or better in Accounting 202. *3 + 3 h. c.*

301L-302L. *Intermediate Accounting Laboratory I-II.* For all students in Accounting 301-302. This requirement can be waived only on the approval of the dean of the school. The class meets two hours a week, for work equivalent to that for one hour of credit. Prereq.: Accounting 202. *No Credit.*

303. *Basic Cost Accounting.* The principles of cost-finding for manufacturing accounts, including the three-fold division of costing: material accounting, payroll records, and the recording and applying of manufacturing expense. Job order and process costs are covered, with emphasis on budgeting as a means of overhead control. Appropriate problems and practice sets are used. Prereq.: C or better in Accounting 202. *3 h. c.*

304. *Advanced Cost Accounting.* A continuation of Accounting 303, covering estimating, standard, distribution, differential, and by-product costing, with emphasis on the use of cost data as a means of managerial control. Prereq.: C or better in Accounting 303. *3 h. c.*

320. *Managerial Accounting.* Management's use of accounting information for control and planning purposes. Principles of financial accounting concerning basic concepts, income measurement and valuation methods. Statement analysis and fund flow statements. Some essential elements of cost accounting including the determination of variances and their interpretations. Management planning includes use of budget reports, deciding among alternative courses of action and planning capital acquisitions. (Not open to accounting majors.) Prereq.: C or better in Accounting 202. *3 h. c.*

400. *Principles of Business Computers.* An approach to business procedures and systems through the use of electronic computers. Basic techniques of computer programming; adaptation of data processing fundamentals to business problems; and a case study of an electronic computer installation. Prereq.: Accounting 300. *3 h. c.*

401. *Advanced Accounting.* Partnerships and liquidations in installments; joint ventures; installment sales; insurance; receivership; estates and trusts; branch accounting; consolidations and mergers. Prereq.: C or better in Accounting 302. *3 h. c.*

403. *Federal Taxes I.* The principles underlying our income tax law as it pertains to the individual. The student files specimen returns based on actual case studies. Prereq.: C or better in Accounting 302, or senior standing. *3 h. c.*

404. *Federal Taxes II.* The federal income tax for partnerships and corporations; the gift tax, the estate tax, and social security taxes. The student files specimen returns based on actual case studies. Prereq.: Accounting 403. *3 h. c.*

405. *State and Local Taxes.* A condensed study of all Ohio taxes, including sales, tangible, and intangible, personal property, franchise, stamp, and other related taxes. The student fills out forms required of business by various governmental agencies. Prereq.: standing as senior majoring in accounting. *3 h. c.*

407. *Auditing.* Methods of auditing, with emphasis on the verification of balance sheets and operating statements and the analysis and use of prepared statements. A short audit case is worked through by the student. Prereq.: Accounting 304 and 401. *3 h. c.*

408. *Auditing Practice and Report Writing.* A practical case in auditing is worked through with emphasis on the special recommendations for procedures used in actual practice. Prereq.: Accounting 407. *2 h. c.*

410. *Statement Analysis.* The flow of funds as reflected in financial statements. The use of ratios and other indices in interpreting a concern's financial position, trends, and other variations. Each student prepares an analysis of some prominent corporation and makes comparisons with its principal competitors. Prereq.: Accounting 302 or 320 or junior standing. *2 h. c.*

411, 412. *C. P. A. Problems I, II.* All types of accounting and auditing problems are solved and discussed from the standpoints of both theory and practice, with special emphasis on accuracy and clarity in such problems as are encountered in C. P. A. examinations. Prereq.: grade of C or better in Accounting 407 or permission of the instructor. Offered on demand. *3 + 3 h. c.*

415. *Systems.* Principles underlying the design and installation of accounting systems to meet the needs of all types of business concerns. Machine accounting methods and manuals of procedure are also studied. Prereq.: Accounting 401, 403 and 407. *3 h. c.*

416. *Budgetary Control.* Compilation and preparation of budget data, for managerial and administrative purposes. Various types of budgets are prepared and selected problems of budgeting worked. Prereq.: Accounting 304 and 401. *C h. c.*

417. *Controllership.* The duties and responsibilities of the chief accounting officer in a private business concern. The use of accounting and statistical data in the planning, co-ordination, control, and protection of business. Prereq.: Accounting 304 and 401. *3 h. c.*

420. *Governmental Accounting.* The principles and standards of governmental accounting. Terminology. Classification of accounts. General and specific funds' applications as to budgets, revenue and expenditures, fixed assets, bonded debt and interest, and inter-fund relationships and transfers. Auditing and financial reporting of governmental funds. Prereq.: Accounting 320, or consent of instructor. *3 h. c.*

451. *Seminar.* Individual research in accounting problems. The student chooses his topics and prepares papers and talks for the benefit of the group. Prereq.: Accounting 304 and 401, and senior standing. *1 to 3 h. c.*

Advertising

Assistant Professor Flad (chairman); Instructor Braden; Messrs. Farragher, Mamula, Schafer, and Walls; Lecturers Mittler and Pascarella.

Advertising courses provide a study of the forms, methods, costs, and uses of advertising. They are designed both for students who plan to enter the advertising field and for those who wish a knowledge of advertising for other purposes.

A major in *advertising* consists of 30 semester hours; it includes Advertising 227, 228, 329, 330, 401, 411, 414, 415, and Art 110 and 223. The combined major in *commercial art* consists of 45 semester hours in advertising and art as prescribed in the curriculum printed below. A student majoring in either advertising or commercial art must have a minor of 15 semester hours in a related field or in a field approved by the Dean of the School of Business Administration.

Lower Division Courses

227. *Advertising Principles.* A survey of advertising as an instrument of modern business, including the various forms of advertising. This course includes the economics, methods, and psychology of advertising, with discussion of visualization, copy, layout, printing, photo-engraving, and the graphic arts. Prereq.: sophomore standing. *3 h. c.*

228. *Advertising Procedures.* This course deals with such problems as the study of the product, determination of appeals to be used, selection of media, publication schedules, various types of campaigns; radio, television, magazines, newspapers, outdoor advertising, market research, copy testing, packaging, labeling, and point-of-sale advertising. Prereq.: Advertising 227. *3 h. c.*

Upper Division Courses

329. *Advertising Copy.* Practical, creative applications of basic advertising objectives. Newspaper, magazine, trade paper, billboard, transportation, television, and radio copy are written as outside assignments and classroom projects. Prereq.: Advertising 228. *3 h. c.*

330. *Advertising Layout.* Graphic presentation of an advertising idea. Study of composition, design, balance, and the arrangement of such elements as illustration, headline, sub-headline, body copy, and signature according to their importance. Prereq.: Art 223 and Advertising 329. *3 h. c.*

335. *Window Display.* Identical with Merchandising 335. Prereq.: junior standing. *3 h. c.*

401. *Advertising Problems.* Application of fundamental theories and practices to various advertising and merchandising problems, including the development of budgets and the planning and proper use of advertising campaigns for retail, consumer, and industrial advertising. Prereq.: Advertising 330 and senior standing. *3 h. c.*

411. *Direct Advertising.* The planning and preparation of the major forms of direct advertising, including discussion and writing of sales letters, folders, leaflets, booklets, catalogs, house magazines, etc., and a study of multigraphing, mimeographing, printing, and engraving. Prereq.: Advertising 330. *3 h. c.*

414. *Advertising Case Studies.* A study of case histories taken from leading business firms. Analyses of these cases and their backgrounds provide an understanding of the application of advertising to specific business situations. The student is in the position of the business executive who must make decisions on advertising problems. Prereq.: Advertising 330. *3 h. c.*

415. *Radio and Television Advertising.* Its history, organization, and practice from the viewpoints both of the advertiser and of the stations and networks. Consideration of such problems as choosing the station, the time and method of broadcast, types of programs, the writing and production of commercials, and merchandising the campaign. Prereq.: Advertising 329. *3 h. c.*

451. *Seminar.* Each student undertakes original research in some phase of advertising or the advertising business, and presents his findings to his classmates, who study and discuss them. Prereq.: senior standing with major in advertising. *1 to 3 h. c.*

Business Education

For the major in Business Education, see the School of Education section.

Business Organization

Professor Miller; Associate Professor Kermani; Assistant Professors Reilly (chairman), M. Browne, Evans, Einstein, Jenkins, Potemra, Provance, and Rees; Instructors Berquist, Braden, Brennan, Donchess, Lacich, Lengyel, Long, Meshel, Painter, Petrych, Tahmasebi, and Teodorescu: Mr. Edwards, Mr. G. Elser, Mr. Fortunato, Mrs. Goldstein, Miss Hamady, Mr. Laumann, Mr. Macejko, Mr. Mamula, Mr. Marcone, Mr. Mediate, Mr. Meiners, Mr. D. Nelson, Mr. Nicastro, Mr. Pipino, Mr. Roberts, Mr. Rudibaugh, and Mr. Zerbonia; Lecturers Ameduri and Beil.

The Department of Business Organization offers courses in various business subjects which (a) complement those of the other departments of the School of Business Administration, (b) provide many of the courses for the combined majors in general business, management, public administration, public relations, and traffic and transportation management, and for the major in business education, (c) provide for the minor in business organization, and (d) by the selection of specified courses in business organization, provide for a minor in management or transportation.

The combined major in *general business* consists of a total of 50 semester hours in advertising, business organization and merchandising. The combined major in *management* consists of a total of 45 semester hours in business organization, economics and merchandising. The combined major in *public administration* consists of a total of 45 semester hours in accounting, business organization, political science and sociology. The combined major in *public relations* consists of a total of 45 semester hours in accounting, advertising, business organization, English, and merchandising. The combined major in *traffic and transportation management* consists of a total of 45 hours in accounting and business organization. The minor for each of these majors consists of 15 additional semester hours in a related field or in a field approved by the Dean of the School of Business Administration. The major in *business education* is done under the direction of the School of Education.

Non-credit Course

41. *High School Algebra, First Year.* Three hours a week. Evaluated as one high school credit and as *three hours for load and billing purposes.* *No Credit*

Lower Division Courses

111. *Principles of Business.* An introductory course covering the development of forms of business enterprises, management, employer-employee relationship, credit, banking, and elementary accounting. *3 h. c.*

131. *Mathematics of Business.* Designed to meet the needs of students of business, to provide the kind and amount of mathematical background needed for success in the study of finance, commerce, accountancy, business statistics, merchandising operations, and related topics. *3 h. c.*

141R. *Business Algebra.* Designed for students who are deficient in mathematics. The material covered is the same as Business Organization 141 but at a slower pace. Five hours a week. Prereq.: One year of high school algebra or Business Organization 41. *2 h. c.*

141-142. *Business Algebra.* A review of elementary algebra exponents, radicals, logarithms, quadratic equations, arithmetic and geometric progressions, the binominal theorem, permutations and combinations, determinants and other topics. An introduction to linear programming will also be

covered. Prereq.: for Business Organization 141, one year of high school algebra; for Business Organization 142, Business Organization 141 or 141R. *2 + 2 h. c.*

201. *Business Law I.* A study of legally binding agreements between persons and of their enforcement, including the making of a contract, the effect of fraud, duress, etc.; designed to provide a practical knowledge of contracts, agency, negotiable instruments, bailments, carriers, and sales. Prereq.: Communication 106 and Social Science 101. *3 h. c.*

202. *Business Law II.* A study of the law of partnerships, corporations, property, bankruptcy, and insurance. The course covers wills, estates, and the relationships of debtor and creditor. Prereq.: Business Organization 201. *3 h. c.*

210. *Public Relations.* An introduction to public relations and the media thereof, emphasizing management-labor-community relationships. Prereq.: sophomore standing. *3 h. c.*

212. *Business Letters and Reports.* A study of sound business letters and reports, stressing content, effective sentences, intelligent punctuation, psychology of tone, and the internal structure of the sales letter. The location of information on any business subject in writing reports is also covered. Prereq.: Communication 107. *3 h. c.*

215. *Principles of Transportation.* The historical and economic background of the growth and development of the five modes of transportation, with attention to the increasing importance of carrier co-ordination and to such controversial subjects as promotional policy, subsidies, and railroad control of competing modes of transportation. Prereq.: Economics 202. *3 h. c.*

216. *Elementary Traffic and Transportation.* Designed to acquaint the student with the use of classification of freight and freight classification, shipping documents and special services. *3 h. c.*

217. *Intermediate Traffic and Transportation.* Designed to acquaint the student with the construction of freight rates and tariffs, and to enable him to analyze a tariff. Prereq.: Business Organization 216. *3 h. c.*

221. *Mathematics of Finance.* Designed for students majoring in accounting and for advanced general business students. Graphs and index numbers, progression, foreign exchange, compound interest, annuities, bonds and bond interest valuation, asset valuation accounts, building and loan associations, permutations and combinations, probability and mortality, life annuities, net premiums, and valuation of life insurance policies. Prereq.: Business Organization 131 or 142, or Mathematics 102. *3 h. c.*

222. *Insurance.* Considerations essential in the purchase of insurance by the individual and by business enterprises: kinds of risk to be covered; types of coverage offered; evaluation of types of insurance companies; self-insurance; and methods used by insurance companies to establish rates. Prereq.: Business Organization 201. *3 h. c.*

241. *Linear Mathematics.* An introduction to Boolean algebra, covering such topics as compound statements, sets and subsets, permutations, theory of probability, vectors and matrices, linear programming and the theory of games. Prereq.: Business Organization 142 or Mathematics 102. *3 h. c.*

Upper Division Courses

301. *Air Transportation.* An introductory course in air transportation, with emphasis on its historical background, federal regulation, and problems of monopoly, expansion, and government subsidies. *3 h. c.*

306. *Advanced Traffic and Transportation.* An analysis, from the legal point of view, of through rates and routes, technical tariff and rate interpretation, milling in transit, overcharges and undercharges, loss and damage and export procedures. Prereq.: Business Organization 217. *3 h. c.*

307. *Commercial Motor Transportation.* Passenger and freight operations of road vehicles, financing and leasing of vehicles for delivery, rate-making constructions and economics of motor carrier services, insurance and proper protection for carriage, and liability for cargo and passengers; terminal methods and procedure, and federal, state and municipal regulations and restrictions as to weight, length, and public liability. *3 h. c.*

310. *Industrial Organization.* The growth and present status of industrial organization. The indications of trends, with particular attention to the evolution of management, organizational problems, equipment and working conditions, the product, wages and incentives, and personnel relations. Prereq.: junior standing. *3 h. c.*

315. *Corporation Finance.* Promotion of new industries, capital structure of corporations, evolution of a business, working capital, surplus, dividends, voting trusts, investment trusts, public utilities, co-operative plans, and reorganizations. Prereq.: Business Organization 202. Listed also as Economics 315. *3 h. c.*

317. *Real Estate Principles.* Principles of real property ownership and real estate practices; types of deeds, leases, restriction; real estate brokerage, selling, advertising; property management; subdividing and developing; zoning and its effects. Prereq.: Business Organization 202. *3 h. c.*

318. *Real Estate Finance and Problems.* Methods of financing the ownership or occupancy of real property. Real estate and real estate paper as a field of investment. Problems involved in appraisal, and practical methods of appraisal. Individual research. Prereq.: Business Organization 317. *2 h. c.*

320. *Advanced Public Relations.* Practical application of the principles of public relations, with attention to organization of ideas, writing for all types of media, psychology and timeliness of presentation, and extemporaneous speaking. Prereq.: standing as a junior, Advertising 227, Business Organization 210 and 212. *3 h. c.*

322. *Credits and Collections.* Credit instruments and classes of credits; credit agencies, collection agencies, collections, collection methods, and the place of the credit man in business. Prereq.: Business Organization 202 and Accounting 202. *3 h. c.*

330. *Investment Analysis and Management.* General considerations for the buying of insurance, real estate, securities, etc., from an investment standpoint, with emphasis on the purchase of securities by individuals. Operational procedure of stock exchanges and brokers, use of various types of trusts, sources of investment data and their interpretation, collateral, loans, and margin operations. Prereq.: Business Organization 131 or 142 and 201 or junior standing. *2 h. c.*

340. *Office Management and Methods.* Office organization, personnel, plan, and layout; office operation and control; time and duty analysis in office operations, including work flow and incentive methods; executive techniques required of an office manager. Prereq.: Business Organization 212. *3 h. c.*

346. *Industrial Traffic Management.* The nature and function of the traffic manager in industrial organizations; classification, tariffs, and rate formulation, routing, transit privileges, carriers, terminal services, claims procedure, regulation and regulatory procedure, warehousing, material handling, export and import phases of traffic management. Prereq.: Business Organization 215. *3 h. c.*

350. *Business Management.* The application of functions and techniques of management, including basic market and product considerations; planning for physical facilities, manpower and production. A study of financing the enterprise, determining the organizational structure and the use of case studies to show the role management plays in the operation of a successful business. Prereq.: Accounting 202, Business Organization 202 and Economics 202. *3 h. c.*

406. *Interstate Commerce Commission Practice and Procedure.* A general discussion of the construction and application of the Interstate Commerce Act and practice and procedure before the Interstate Commerce Commission. Prereq.: Business Organization 306. *3 h. c.*

419. *Production Management.* A brief review of the principles, policies, and definitions of management, followed by an examination of the functions of typical production planning and control departments. Specific work on the techniques of scientific management, such as co-ordination of manufacturing plans with sales budgets, analyzing manufacturing capacities for job scheduling, and keeping records. Discussion and analysis of specific types of management controls. Prereq.: Accounting 303 and Business Organization 310 or permission of the instructor. *3 h. c.*

422. *Advanced Credits and Collections.* Credit policy determination in business and industry; planning an effective credit investigation program; analysis of financial statements for credit purposes, and control of accounts receivable in relation to sales, inventory, and working capital; collection of delinquent accounts, legal aids for credit departments. Prereq.: Business Organization 322. *2 h. c.*

433. *Public Utilities.* Development and importance of the public utility industry. The legal basis for its regulation and control. Public utility financing and problems concerning public utility economics. Prereq.: Economics 202. *3 h. c.*

450. *Development of Executive Ability.* The development of the basic processes of administration; the nature, goals and limits in planning administrative actions; proper organization by departmentation of activities, delegation of authority, the role of staff members, decentralization versus centralization, and the use of organizational charts and manuals; determination of executive personnel needed, selection, development and compensation, and the directing and controlling of administrative actions through budgets, standards, appraisals of performance and test checks. Case studies of actual management problems will be presented in the discussion forum laboratory which must be taken concurrently. Prereq.: senior standing and consent of instructor. *2 h. c.*

450L. *Development of Executive Ability Laboratory.* A two hour per week discussion forum in which actual business case studies are presented. The class is divided into small groups for discussion and solving of a particular management problem. Each group presents its decision. Each student has a chance to conduct group discussions, presents his group's decisions to the class and participate in his group's decisions. Prereq.: senior standing and consent of the instructor. *1 h. c.*

Commercial Art

For the combined major in Commercial Art, see Advertising.

General Business

For the combined major in General Business, see Business Organization.

Management

For the combined major in Management, see Business Organization.

Merchandising

Assistant Professors McK. Browne (chairman), M. Browne, and Gillespie; Instructors Braden, Brickley, Buttar, Hanks, and Lengyel; Mr. Hulme, Mr. James, Mr. LaLumia, Mr. Roth, Mr. Rutecki, Mrs. Seifert, and Mr. Sheppa; Lecturer Pascarella.

Merchandising courses, retail and industrial, comprise a study of materials and their sources, retail and industrial buying and selling methods,

quality analyses, fashions, and methods of promotion. They are designed for the student who wishes to become an owner, department manager, buyer, stylist, or sales executive.

A major in merchandising may be in either retail merchandising or industrial merchandising. A major in retail merchandising consists of 31 semester hours and a major in industrial merchandising consists of 30 semester hours. They include Merchandising 224, 225, 420 and other courses included in the curriculums printed below. A student majoring in retail merchandising or in industrial merchandising must have a minor of 15 hours in a related field or in a field approved by the Dean of the School of Business Administration.

Lower Division Courses

121. *Merchandising Mathematics.* This course is designed to provide complete, detailed and yet simple explanations of the mathematics of the many merchandising problems. The primary objective of the course is to aid the student to understand and apply merchandising mathematics to practical situations. *3 h. c.*

224. *Marketing.* A general survey, with attention to marketing functions and policies and marketing institutions. *3 h. c.*

225. *Salesmanship.* Knowledge of goods; study of customers and their wants, buying motives, and attitudes; planning a sale, meeting objections, closing the sale; cultivation of personality; problems in sales management, organization, planning, and research. May be counted as an Upper Division course in the business education curriculum. *3 h. c.*

Upper Division Courses

309. *Retail Marketing.* The entire marketing system considered from the consumer's viewpoint, with the retailer as his purchasing agent. Consumer attitude toward marketing institutions and their policies; sales promotion, publicity, and public relations as they affect consumer choice; government control as protection to the consumer. Prereq.: Merchandising 224 and 225. *2 h. c.*

320. *Industrial Marketing.* Characteristicts of manufacturers' goods; channels of distribution; function of middlemen; distribution costs; marketing research; government control and legal limitations. Product policies; service policies; packaging policies; price policies. Industrial advertising organization, planning and budgeting; use of advertising agencies and national advertising media; sales manuals; dealer helps; Prereq.: Merchandising 224 and 225. *3 h. c.*

326. *Applied Salesmanship.* Practical application of the principles of salesmanship. Students prepare sales talks and demonstrations for class work, emphasizing house-to-house canvassing, over-the-counter selling, mail-order selling, direct-mail selling, and variations in selling techniques in different types of industries. Prereq.: Merchandising 225. *3 h. c.*

331. *Non-Textiles: Apparel Accessories.* This course is designed to meet the needs of buyers, copywriters, training departments, comparison shoppers, and instructors in the consumer or distributive education fields. Sources of raw materials, manufacturing processes, care, use, and selling points of the following types of merchandise are studied: leather, shoes, handbags, luggage, furs, jewelry, metals, precious and semi-precious stones, cosmetics, soaps, and perfume. *3 h. c.*

332. *Textile Fabrics.* Textile fibers: cotton, silk, linen, wool, nylon, rayon, and other new materials; methods of dyeing and printing; weaves: twill, plain, satin, jacquard; tests to distinguish the fibers. Government rulings are studied; uses and wearability of materials are investigated. Swatches of materials are used as illustrations. *3 h. c.*

333. *Furnishings.* A detailed study of furnishings for the home and industries. Consideration is given raw materials, the finished product, quality, selling points, government rulings, and the care of furnishings. Designed for buyers, purchasing agents, sales people and teachers. *3 h. c.*

335. *Window Display.* The principles of interior and window display. Selection and preparation of merchandise for display. Planning, selecting, and preparing merchandising arrangements and seasonal backgrounds. Selection, care, and employment of display fixtures and forms. Discussion of display department organization, functions, and management; merchandise promotion through display; window and departmental signs and price tickets; window and case illumination; and display rooms and work shop. Prereq.: junior standing. Listed also as Advertising 335. *3 h. c.*

407. *Chain Store Operation.* General merchandising for all types of chain stores: public relations, legal aspects of store operation, organization, personnel work in customer-employee relations, personnel training, buying, managers' most common problems; past, present, and future trends, and other phases. Prereq.: senior standing. *3 h. c.*

411. *Buying and Merchandising Methods.* The methods used by retail organizations in buying from sources of supply; sales planning; dollar and unit control, involving six-month merchandising plans, purchase planning, model stocks and calculation of customer demand and re-order quantities. Prereq.: senior standing. *3 h. c.*

412. *Techniques of Retail Merchandising.* The course aims to teach a merchandiser to adjust prices and quantities of offerings to customer demand in such a way as to earn a profit; to have a sensitivity to customer demand and flexibility in operation; and to develop the quality of leadership essential to success. Prereq.: Merchandising 411. *3 h. c.*

413. *Marketing Research.* To introduce the student to marketing research; in particular, the application of marketing research in the major areas of interest to marketers; defining a problem and carrying out research necessary for its solution. Prereq.: senior standing. *3 h. c.*

420. *Sales Promotion.* A critical analysis of the range and activities of sales promotion: determining what and where to promote, and selecting merchandise for promotion; budgeting, planning, and executing promotional activities; external and internal methods of promotion; and co-ordination of all sales promotion activities. Prereq.: senior standing. *3 h. c.*

425. *Sales Management.* This course deals with the functions of the sales manager. Principal topics considered are: sales organizations, identification of merchandise, including testing, branding, packaging, labeling, warranties, and service; free deals and allowances; planning quotas and territories; selecting, training, and compensating salesmen; promotional campaigns and supervision; and the use of cost data as a guide to the formulation of sales and price policies. Prereq.: senior standing. *3 h. c.*

430. *Women's Fashions.* The merchandising of women's fashions. A course designed to familiarize the student with trends and cycles in European and American markets, the co-ordination of styling and fashion promotion for women's apparel, and the determination of value in buying and selling women's merchandise. *2 h. c.*

431. *Men's Fashions in Apparel.* A comprehensive study of men's clothing materials, their use, and when to wear them, and of day and night formal, summer formal, dinner, business, and play attire with the correct accessories. For fashion merchandise buyers and salespeople. *2 h. c.*

432. *Advanced Textile Fabrics.* An intensive study of materials used in women's, men's, infants', and children's wearing apparel and in house furnishings and domestics. Designed both to enable buyers and salespeople to select the correct materials and to provide the necessary mrechandising information. Prereq.: Merchandising 332 or consent of the instructor. *3 h. c.*

440. *Blueprint Reading.* To be taken with Merchandising 441 for the purpose of teaching basic skills needed for reading and interpreting blue prints as an aid in industrial purchasing. Prereq.: senior standing. *2 h. c.*

441. *Industrial Purchasing I.* To present the organization, principles and procedures of industrial purchasing. Case studies are used and field trips are taken to various industries in the area. Purchasing agents are guest lecturers. Prereq.: senior standing. *3 h. c.*

442. *Industrial Purchasing II.* Consideration of unit control, legal aspects, tools and industrial purchasing policies. Purchasing agents are guest lecturers. Prereq.: Merchandising 441. *3 h. c.*

451. *Seminar.* Each student undertakes original research in some phase of merchandising or the merchandising business and presents his findings to the class, who study and discuss them. Prereq.: senior standing with major in merchandising. *1 to 3 h. c.*

Public Administration, Public Relations, and Traffic and Transportation Management

For the combined major in Public Administration, Public Relations or Traffic and Transportation Management, see Business Organization.

Curriculums

Required Curriculums for the Degree of Bachelor of Science in Business Administration with the Major as Indicated

The following curriculums all lead to the degree of Bachelor of Science in Business Administration. Each curriculum contains all the courses prescribed for a major in the field indicated, and enables the student to complete a minor in a related field. It also provides the 125 to 136 credit hours (as specified) needed for graduation and includes courses that meet all general course-requirements, all degree course-requirements, and the general course-level requirements.

R. O. T. C. students may have certain course-requirements waived or modified; see Modifications for R. O. T. C. Students, in the General Requirements and Regulations section.

Accounting

Attendance is required in the non-credit laboratory courses taken in conjunction with Accounting 201-202 and 301-302.

The Accounting curriculum requires a total of 136 hours.

First Year	Hrs.
Acctg. 201-202 & 201L-202L Elementary Accounting & E. A. Laboratory	6
Bus. Org. 111 Principles of Business	3
Bus. Org. 141-142 Business Algebra	4
Comm. 105-106 Basic Course I-II	6
Mdsg. 224 Marketing	3
Soc. Sci. 101 & 102 Introduction to the Social Sciences I & II	6
H. & P. E. 109M or 109W Health Education	2
H. & P. E. activity courses	1
Orientation 100	1
	32

Second Year	Hrs.
Acctg. 301-302 & 301L-302L Intermediate Accounting & I. A. Laboratory	6
Bus. Org. 201 & 202 Business Law I and II	6
Bus. Org. 241 Linear Mathematics	3
Comm. 107 Basic Course III	3
Econ. 202 Principles of Economics	3
Engl. 200, 203, 204, 205, 206, 251, 253, or 275, or Hum. 201	6
Hist. 201 & 202 The United States	6
Science	6
H. & P. E. activity courses	1
	31

Specialization in Public Accounting

Third Year	Hrs.
Acctg. 300 Basic Concepts of Machine Accounting	2
Acctg. 303 Basic Cost Accounting	3
Acctg. 304 Advanced Cost Accounting	3
Acctg. 401 Advanced Accounting	3
Acctg. 403 & 404 Federal Taxes I & II	6
Bus. Org. 212 Business Letters and Reports	3
Bus. Org. 222 Insurance	3
Bus. Org. 322 Credits and Collections	3
Econ. 203 Principles of Economics	3
Econ. 305 Economic and Social Statistics	3
Psych. 201 General Psychology	3
	35

Fourth Year	Hrs.
Acctg. 405 State and Local Taxes	3
Acct. 407 Auditing	3
Acctg. 408 Auditing Practice and Report Writing	2
Acctg. 415 Systems	3
Bus. Org. 350 Business Management	3
Bus. Org. 450 & 450L Development of Executive Ability and Laboratory	3
Econ. 304 Public Finance, or 306 Intermediate Economic Analysis, or 403 Business and Government	3
Economics elective	3
Philosophy and Religion elective or Humanities 401 or 402	3
Liberal Arts elective	3
Elective	3
	32

Specialization in Private Accounting

Third Year	Hrs.
Acctg. 300 Basic Concepts of Machine Accounting	2
Acctg. 303 Basic Cost Accounting	3
Acctg. 304 Advanced Cost Accounting	3
Acctg. 401 Advanced Accounting	3
Acctg. 403 & 404 Federal Taxes I & II	6
Bus. Org. 212 Business Letters and Reports	3
Bus. Org. 322 Credits and Collections	3
Econ. 203 Principles of Economics	3
Econ. 305 Economics and Social Statistics	3
Psych. 201 General Psychology	3
Liberal Arts elective	3
	35

Fourth Year	Hrs.
Acctg. 405 State and Local Taxes	3
Acctg. 407 Auditing	3
Acctg. 415 Systems	3
Acctg. 416 Budgetary Control	3
Acctg. 417 Controllership	3
Bus. Org. 310 Industrial Organization	3
Bus. Org. 419 Production Management	3
Philosophy and Religion Elective or Humanities 401 or 402	3
Liberal Arts elective	3
Electives	5
	32

Advertising

The Advertising curriculum requires a total of 125 hours.

First Year	Hrs.
Art 110 Color and Design I	3
Bus. Org. 111 Principles of Business	3
Geog. 119 Economic Geography	3
Bus. Org. 131 Mathematics of Business	3
Comm. 105-106 Basic Course I-II	6
Science	6
Soc. Sci. 101 & 102 Introduction to the Social Sciences I & II	6
H. & P. E. 109M or 109W Health Education	2
H. & P. E. activity courses	1
Orientation 100	1
	34

Second Year	Hrs.
Acctg. 201-202 & 201L-202L Elementary Accounting & E. A. Laboratory	6
Adv. 227 Advertising Principles	3
Adv. 228 Advertising Procedures	3
Art 223 Advertising Art I	3
Comm. 107 Basic Course III	3
Hist. 201 & 202 The United States	6
Mdsg. 224 Marketing	3
Mdsg. 225 Salesmanship	3
H. & P. E. activity courses	1
	31

Third Year	Hrs.
Adv. 329 Advertising Copy	3
Adv. 330 Advertising Layout	3
Bus. Org. 201 & 202 Business Law I & II	6
Bus. Org. 210 Public Relations	3
Bus. Org. 212 Business Letters and Reports	3
Engl. 200, 203, 204, 205, 206, 251, 253, or 275, or Hum. 201	3
Mdsg. 331 Non-Textiles, 332 Textiles, or 333 Furnishings	3
Philosophy and Religion Elective or Humanities 401 or 402	3
Psych. 201 General Psychology	3
	30

Fourth Year	Hrs.
Adv. 401 Advertising Problems	3
Adv. 411 Direct Advertising	3
Adv. 414 Advertising Case Studies	3
Adv. 415 Radio and Television Advertising	3
Bus. Org. 322 Credits and Collections	3
Econ. 305 Economic and Social Statistics	3
Mdsg. 413 Marketing Research	3
Electives (Upper Division)	9
	30

Commercial Art

The Commercial Art curriculum requires a total of 130 hours.

First Year	Hrs.
Art 110, 111 Color and Design I	6
Art 113, 114 History and Appreciation of Art: General	6
Bus. Org. 111 Principles of Business	3
Bus. Org. 131 Mathematics of Business	3
Comm. 105-106 Basic Course I-II	6
Soc. Sci. 101 & 102 Introduction to the Social Sciences I & II	6
H. & P. E. 109M or 109W Health Education	2
H. & P. E. activity courses	1
Orientation 100	1
	34

Second Year	Hrs.
Acctg. 201-202 & 201L-202L Elementary Accounting & E. A. Laboratory	6
Adv. 227 Advertising Principles	3
Adv. 228 Advertising Procedures	3
Art 201 Life Drawing and Painting, or 203 Drawing	3
Art 223 Advertising Art I	3
Comm. 107 Basic Course III	3
Mdsg. 224 Marketing	3
Mdsg. 225 Salesmanship	3
Science	6
H. & P. E. activity courses	1
	34

Third Year	Hrs.
Adv. 329 Advertising Copy	3
Adv. 330 Advertising Layout	3
Art 224 Advertising Art I	3
Art 303 Painting I	3
Art 327 Advertising Art II	3
Bus. Org. 201 Business Law I	3
Engl. 200, 203, 204, 205, 206, 251, 253, or 275, or Hum. 201	3
Hist. 201 & 202 The United States	6
Mdsg. 332 Textile Fabrics	3
Psych. 201 General Psychology	3
	33

Fourth Year	Hrs.
Adv. 401 Advertising Problems	3
Art 301, 302 Technical Problems in Art	6
Art 306 History and Appreciation of Art: Modern	3
Econ. elective (Upper Division)	3
Mdsg. 333 Non-textiles: Home Furnishings	3
Merchandising elective (Upper Division)	3
Philosophy and Religion elective, or Humanities 401 or 402	3
Electives (Upper Division)	5
	29

General Business

The General Business curriculum requires a total of 130 hours.

First Year	Hrs.
Bus. Org. 111 Principles of Business	3
Bus. Org. 131 Mathematics of Business	3
Comm. 105-106 Basic Course I-II	6
Geog. 119 Economic Geography	3
Science	6
Soc. Sci. 101 & 102 Introduction to the Social Sciences I & II	6
H. & P. E. 109M or 109W Health Education	2
H. & P. E. activity courses	1
Orientation 100	1
	31

Second Year	Hrs.
Acctg. 201-202 and 201L-202L Elementary Accounting & E. A. Laboratory	6
Adv. 227 Advertising Principles	3
Adv. 228 Advertising Procedures	3
Bus. Org. 201 & 202 Business Law I & II	6
Bus. Org. 210 Public Relations	3
Comm. 107 Basic Course III	3
Econ. 202 Principles of Economics	3
Mdsg. 224 Marketing	3
Mdsg. 225 Salesmanship	3
H. & P. E. activity courses	1
	34

Third Year	Hrs.
Acctg. 303 Basic Cost Accounting or Acctg. 320 Managerial Accounting	3
Adv. 329 Advertising Copy or elective (Upper Division)	3
Bus. Org. 212 Business Letters and Reports	3
Bus. Org. 215, 216, 301, or 307	3
Bus. Org. 222 Insurance	3
Bus. Org. 315 Corporation Finance	3
Bus. Org. 330 Investment Analysis and Management	2
Engl. 200, 203, 204, 205, 206, 251, 253, or 275, or Hum. 201	3
Hist. 201 & 202 The United States	6
Psych. 201 General Psychology	3
	32

Fourth Year	Hrs.
Bus. Org. 322 Credits and Collections	3
Bus. Org. 340 Office Management and Methods	3
Bus. Org. 350 Business Management	3
Bus. Org. Elective (400 level)	3
Econ. 305 Economic and Social Statistics	3
Econ. 319 Economics of American Industry or elective (Upper Division)	3
Economics elective (Upper Division)	3
Mdsg. 411 Buying and Merchandising Methods or 441 Industrial Purchasing I	3
Mdsg. 412 Techniques of Retail Merchandising or 442 Industrial Purchasing II	3
Philosophy and Religion elective, or Humanities 401 or 402	3
Elective (Upper Division)	3
	33

Merchandising

The Merchandising curriculums require 125 hours.

First Year	Hrs.
Bus. Org. 111 Principles of Business	3
Comm. 105-106 Basic Course I-II	6
Geog. 119 Economic Geography	3
Mdsg. 121 Merchandising Matnematics	3
Mdsg. 224 Marketing	3
Science	6
Soc. Sci. 101 & 102 Introduction to the Social Sciences I & II	6
H. & P. E. 109M or 109W Health Education	2
H. & P. E. activity courses	1
Orientation 100	1
	34

Second Year	Hrs.
Adv. 227 Advertising Principles	3
Adv. 228 Advertising Procedures	3
Bus. Org. 210 Public Relations	3
Bus. Org. 212 Business Letters and Reports	3
Comm. 107 Basic Course III	3
Econ. 202 Principles of Economics	3
Engl. 200, 203, 204, 205, 206, 251, 253, or 275, or Hum. 201	3
Hist. 201 & 202 The United States	6
Mdsg. 225 Salesmanship	3
H. & P. E. activity courses	1
	31

Specialization in Retail Merchandising

Third Year	Hrs.
Acctg. 201-202 & 201L-202L Elementary Accounting and E. A. Laboratory	6
Adv. 329 Advertising Copy	3
Bus. Org. 201 & 202 Business Law I & II	6
Mdsg. 309 Retail Marketing	2
Mdsg. 326 Applied Salesemanship or 425 Sales Management, or Merchandising elective	3
Mdsg. 331 Non-Textiles: Apparel Accessories or 333 Furnishings	3
Psych. 201 General Psychology	3
Elective (Upper Division)	3
	29

Fourth Year	Hrs.
Acctg. 303 Basic Cost Accounting	3
Bus. Org. 322 Credits and Collections	3
Econ. 305 Economic and Social Statistics	3
Mdsg. 332 Textile Fabrics	3
Mdsg. 411 Buying and Merchandising Methods	3
Mdsg. 412 Techniques of Retail Merchandising	3
Mdsg. 413 Marketing Research or 432 Advanced Textile Fabrics	3
Mdsg. 420 Sales Promotion	3
Mdsg. 430 Women's Fashions or 431 Men's Fashions in Apparel	2
Philosophy and Religion elective, or Humanities 401 or 402	3
Electives	2
	31

Specialization in Industrial Merchandising

Third Year	Hrs.
Acctg. 201-202 & 201L-202L Elementary Accounting & E. A. Laboratory	6
Bus. Org. 201 & 202 Business Law I & II	6
Bus. Org. 215 Principles of Transportation, or 301 Air Transportation, or 307 Commercial Motor Transportation	3
Bus. Org. 310 Industrial Organization	3
Mdsg. 320 Industrial Marketing	3
Mdsg. 331 Non-Textiles: Apparel Accessories, or 332 Textile Fabrics, or 333 Furnishings	3
Psych. 201 General Psychology	3
Philosophy and Religion Upper Division elective or Humanities 401 or 402	3
	30

Fourth Year	Hrs.
Acctg. 303 Basic Cost Accounting	3
Bus. Org. 322 Credits and Collections	3
Bus. Org. 419 Production Management, or Econ. 319 Economics of American Industry, or Upper Divis on elective	3
Econ. 305 Economic and Social Statistics	3
Mdsg. 326 Applied Salesmanship or 425 Sales Management	3
Mdsg. 413 Marketing Research	3
Mdsg. 420 Sales Promotion	3
Mdsg. 440 Blueprint Reading	2
Mdsg. 441 & 442 Industrial Purchasing I & II	6
Merchandising Upper Division elective	1
	30

Management

Suggested Curriculum for the Degree of Bachelor of Science in Business Administration with the Major in Managment and the Minor in Accounting

The Management curriculum requires 136 hours.

First Year	Hrs.
Acctg. 201-202 & 201L-202L Elementary Accounting & E. A. Laboratory	6
Comm. 105-106 Basic Course I-II	6
Bus. Org. 111 Principles of Business	3
Bus. Org. 141-142 Business Algebra	4
Mdsg. 224 Marketing	3
Soc. Sci. 101 Introduction to the Social Sciences I	3
Soc. 203 Principles of Sociology	3
H. & P. E. 109M or 109W Health Education	2
H. & P. E. activity courses	1
Orientation 100	1
	32

Second Year	Hrs.
Acctg. 301-302 & 301L-302L Intermediate Accounting & I. A. Laboratory	6
Bus. Org. 201 & 202 Business Law I & II	6
Bus. Org. 210 Public Relations	3
Bus. Org. 241 Linear Mathematics	3
Comm. 107 Basic Course III	3
Econ. 202 Principles of Economics	3
Science (Laboratory)	8-10
H. & P. E. activity courses	1
	33-35

Third Year	Hrs.
Acctg. 303 Basic Cost Accounting	3
Acctg. 304 Advanced Cost Accounting	3
Adv. 227 Advertising Principles	3
Bus. Org. 212 Business Letters and Reports	3
Bus. Org. 215 Principles of Transportation or 222 Insurance	3
Econ. 203 Principles of Economics	3
Econ. 305 Economic and Social Statistics	3
Econ. 306 Intermediate Economic Analysis	3
Engl. 200, 203, 204, 205, 206, 251, 253, or 275, or Hum. 201	3
Hist. 201 & 202 The United States	6
Psych. 201 General Psychology	3
	36

Fourth Year	Hrs.
Bus. Org. 310 Industrial Organization	3
Bus. Org. 322 Credits and Collections	3
Bus. Org. 340 Office Management and Methods	3
Bus. Org. 419 Production Management	3
Bus. Org. 450 and 450L Development of Executive Ability and Laboratory	3
Engl. 364 Job Analysis and Evaluation	2
Hist. 388 History of American Business	3
Merchandising elective (Upper Division)	3
Philosophy and Religion elective or Humanities 401 or 402	3
Electives	7-9
	33-35

The following courses are suggested as electives:

Acctg. 416 Budgetary Control
Acctg. 417 Controllership
Bus. Org. 320 Advanced Public Relations
Econ. 303 Financial Organization
Econ. 304 Public Finance
Econ. 319 Economics of American Industry
Econ. 401 Labor Problems
Pol. Sci. 201 American National Government and Politics
Pol. Sci. 202 American State & Local Government
Pol. Sci 307 American Political Parties
Pol. Sci. 308 Public Administration
Psych. 300 Social Psychology
Psych. 308 Personality and Mental Hygiene
Sp. & Dram. 213 Public Speaking
Sp. & Dram. 315 Debating & Public Discussion

Public Administration

Suggested Curriculum for the Degree of Bachelor of Science in Business Administration with the major in Public Administration and a suggested minor in Economics

The Public Administration curriculum requires a total of 136 hours.

First Year	Hrs.
Bus. Org. 111 Principles of Business	3
Bus. Org. 131 Mathematics of Business	3
Comm. 105-106 Basic Course I-II	6
Geog. 119 Economic Geography	3
Science	6
Soc. Sci. 101 & 102 Introduction to the Social Sciences I & II	6
H. & P. E. 109M or 109W Health Education	2
H. & P. E. Activity Course	1
Orientation 100	1
	31

Second Year	Hrs.
Acctg. 201-202 & 201L-202L Elementary Accounting & E. A. Laboratory	6
Bus. Org. 201 & 202 Business Law I & II	6
Comm. 107 Basic Course III	3
Econ. 202 & 203 Principles of Economics	6
Engl. 200, 203, 204, 205, 206, 251, 253, or 275, or Hum. 201	3
Hist. 201 & 202 The United States	6
Mdsg. 224 Marketing	3
Pol. Sci. 201 American National Government & Politics, or 202 American State & Local Government	3
H. & P. E. Activity Course	1
	37

Third Year	Hrs.
Acctg. 320 Managerial Accounting	3
Bus. Org. 210 Public Relations	3
Bus. Org. 212 Business Letters and Reports	3
Bus. Org. 322 Credits & Collections	3
Econ. 304 Public Finance	3
Econ. 305 Economic and Social Statistic	3
Pol. Sci. 308 Public Administration	3
Psych. 201 General Psychology	3
Philosophy and Religion elective or Humanities 401 or 402	3
Sp. & Dram. 213 Public Speaking	2
Soc. 203 Principles of Sociology	3
Electives	2
	34

Fourth Year	Hrs.
Acctg. 420 Governmental Accounting	3
Bus. Org. 350 Business Management	3
Bus. Org. 450 & 450L Development of Executive Ability and Laboratory	3
Econ. 403 Business and Government	3
Hist. 388 History of Business	3
Mdsg. 320 Industrial Marketing	3
Pol. Sci. 312 Municipal Government and Administration	3
Soc. 330 Industrial Sociology	3
Soc. 406 Social Control	3
Electives	7
	34

The following courses are suggested as electives:

Bus. Org. 315 Corporation Finance
Bus. Org. 317 Real Estate Principles
Bus. Org. 320 Advanced Public Relations
Bus. Org. 330 Investments
Bus. Org. 340 Office Management
Econ. 401 Labor Problems
Econ. 404 Personnel Management
Hist. 318 U. S. Since 1900
Mdsg. 225 Salesmanship
Mdsg. 440 Blueprint Reading
Mdsg. 441 Purchasing I
Pol. Sc.i 304 International Politics
Pol. Sci. 307 Am. Political Parties
Pol. Sci. 403 Comparative Government
Psych. 300 Social Psychology
Sp. & Dram. 217 Broadcasting
Soc. 311 Juvenile Delinquency
Soc. 331 Urban Sociology

Public Relations

Suggested Curriculum for the Degree of Bachelor of Science in Business Administration with the Major in Public Relations

The Public Relations curriculum requires 125 hours. At least nine hours of electives, including three hours of literature, must be courses in the College of Arts and Sciences. Suggested electives are listed below the curriculum. The student should see also Public Relations, under Courses of Instruction in the College of Arts and Sciences section.

First Year	Hrs.
Bus. Org. 111 Principles of Business	3
Bus. Org. 131 Mathematics of Business	3
Comm. 105-106 Basic Course I-II	6
Geog. 119 Economic Geography	3
Science	6
Soc. Sci. 101 & 102 Introduction to the Social Sciences I & II	6
H. & P. E. 109M or 109W Health Education	2
H. & P. E. activity courses	1
Orientation 100	1
	31

Second Year	Hrs.
Acctg. 201-202 & 201L-202L Elementary Accounting & E. A. Laboratory	6
Adv. 227 Advertising Principles	3
Adv. 228 Advertising Procedures	3
Bus. Org. 201 & 202 Business Law I & II	6
Bus. Org. 210 Public Relations	3
Comm. 107 Basic Course III	3
Mdsg. 224 Marketing	3
Mdsg. 225 Salesmanship	3
H. & P. E. activity courses	1
	31

Third Year	Hrs.
Acctg. 303 Basic Cost Accounting or Acctg. 320 Managerial Accounting	3
Adv. 329 Advertising Copy	3
Bus. Org. 212 Business Letters and Reports	3
Econ. 202 Principles of Economics	3
Econ. 305 Economic and Social Statistics	3
Engl. 200, 203, 204, 205, 206 or 275	3
Hist. 201 & 202 The United States	6
Psych. 201 General Psychology	3
Elective (Upper Division)	3
Soc. 203 Principles of Sociology	3
	33

Fourth Year	Hrs.
Bus. Org. 320 Advanced Public Relations	3
Bus. Org. 322 Credits and Collections	3
Econ. 319 Economics of American Industry	3
Econ. 401 Labor Problems or 404 Personnel Management	3
Engl. 355 News Writing and Reporting	3
Engl. 357 Editing and Make-Up	3
Philosophy and Religion elective, or Humanities 401 or 402	3
Electives (Upper Division)	9
	30

The following courses are suggested as electives:

Bus. Org. 315 Corporation Finance
Econ. 303 Financial Organization
Hist. 252 Latin America
Hist. 302 Economic History of the U.S.
Hist. 308 The Far East
Hist. 388 The History of American Business
Literature courses (English or foreign)
Phil. and Rel. 201 Contemporary Religion and Its Backgrounds
Philosophy and Religion 301 & 302 History of Philosophy
Pol. Sci. 304 International Politics
Pol. Sci. 305 Foreign Policies of the Great Powers
Psych. 300 Social Psychology
Psych. 301 Applied Psychology
Psych. 401 Business Psychology
Psych. 405 Interviewing and Counseling
Soc. 404 Modern Social Movements
Soc. 405 Social Control
Sp. and Dram. 213 Public Speaking
Sp. and Dram. 217 Principles and Practices of Broadcasting
Sp. and Dram. 315 Debating and Public Discussion

Traffic and Transportation Management

Suggested Curriculum for the Degree of Bachelor of Science in Business Administration with the Major in Traffic and Transportation Managmen

The Traffic and Transportation Management curriculum requires 13(hours. There may be substitution of courses or waiver of courses becaus of experience at the discretion of the adviser and the chairman of the Depart ment of Business Organization.

First Year	Hrs.
Bus. Org. 111 Principles of Business	3
Bus. Org. 131 Mathematics of Business	3
Comm. 105-106 Basic Course I-II	6
Geog. 119 Economic Geography	3
Science	6
Soc. Sci. 101 & 102 Introduction to the Social Sciences I & II	6
H. & P. E. 109M or 109W Health Education	2
H. & P. E. activity courses	1
Orientation 100	1
	31

Second Year	Hrs
Acctg. 201-202 & 201L-202L Elementary Accounting & E. A. Laboratory	
Bus. Org. 201 & 202 Business Law I & II	
Bus. Org. 212 Business Letters and Reports	
Comm. 107 Basic Course III	
Econ. 202, 203 Principles of Economics	
Hist. 201 & 202 The United States	
Mdsg. 224 Marketing	
H. & P. E. activity courses	
	3(

Third Year	Hrs.
Acctg. 301-302 & 301L-302L Intermediate Accounting & I. A. Laboratory	6
Bus. Org. 215 Principes of Transportation	3
Bus. Org. 216 Elementary Transportation	3
Bus. Org. 217 Intermediate Transportation	3
Bus. Org. 222 Insurance	3
Econ. 305 Economic and Social Statistics	3
Econ. 319 Economics of American Industry	3
Engl. 200, 203, 204, 205, 206, 251, 253, or 275	3
Psych. 201 General Psychology	3
Sp. & Dram. 213 Public Speaking	2
	32

Fourth Year	Hrs
Bus. Org. 306 Advanced Transportation	
Bus. Org. 310 Industrial Organization	
Bus. Org. 322 Credits and Collections	
Bus. Org. 340 Office Management and Methods	
Bus. Org. 346 Industrial Traffic Management	
Bus. Org. 406 I. C. C. Practice and Procedure	
Econ. 321 International Trade and Finance	
Philosophy and Religion elective, or Humanities 401 or 402	
Electives (Upper Division)	
	3(

The following courses are suggested as electives:

Bus. Org. 301 Air Transportation
Bus. Org. 307 Commercial Motor Transportation
Bus. Org. 315 Corporation Finance
Bus. Org. 419 Production Management
Econ. 304 Public Finance
Econ. 402 Comparative Economic Systems
Hist. 302 Economic History of the United States
Mdsg. 320 Industrial Marketing
Mdsg. 441 Industrial Purchasing I
Modern Languages (6 hours)
Philosophy and Religion 301 History of Philosophy
Pol. Sci. 304 International Relations
Psych. 312 Industrial Psychology

Secretarial Studies

Instructors Craig (registrar and head of the Evening Division), Turner (head of the Day Division), Cortese, Hanna, Powell Sebestyen, and Williamson; Mrs. Baldwin, Mr. Broderick, Mr. Cook, Mr. Janosik, Mr. T. Murphy, Mr. Wilds, and Mr. Zupp.

The courses described below are offered in the Secretarial School. They are designed for students interested in secretarial positions and the more advanced types of office work. They give credit only toward (1) the degree of Bachelor of Science in Business Administration with a major in secretarial studies, (2) the degree of Bachelor of Science in Education with

a major in business education, and (3) the title of Associate in Business Administration.

For the first of these, a curriculum is suggested following the course descriptions below; for the second, consult the School of Education section; for the third, see the first two years of the curriculum below.

Lower Division Courses

100. *Typewriting.* For beginners. The basic principles of touch typewriting are presented. A speed of 20 words a minute must be attained. *No credit toward teaching field nor Bachelor of Science in Education degree.* *2 h. c.*

101. *Typewriting.* Application of typing skill to business problems, including letter-writing, legal papers, tabulating, forms, manuscript writing, mimeographing, and speed work. Prereq.: Secretarial Studies 100, or equivalent. *2 h. c.*

104-105. *Secretarial Accounting.* Designed to give students a foundation in the theory and practice of accounting principles as these principles apply to single proprietorship, partnership, and corporations. *3 + 3 h. c.*

104L-105L. *Secretarial Accounting Laboratory.* Required of all students in Secretarial Studies 104 and 105. Evaluated as *two hours for load and billing purposes.* *No Credit*

200. *Shorthand.* For beginners. The fundamental principles of the Gregg system are presented. Volume I is completed. *No credit toward teaching field nor Bachelor of Science in Education degree.* *4 h. c.*

201. *Typewriting.* Advanced typewriting with emphasis on speed and accuracy. A speed of 60 words a minute should be attained. Prereq.: Secretarial Studies 101, or equivalent. *2 h. c.*

202. *Business Mathematics.* The application of the fundamental processes of mathematics to business transactions, including payrolls, taxes, percent, discounts, banking, marketing, investments, insurance, merchandising, and general office situations. *3 h. c.*

207. *Business Communication.* A study of spelling, business vocabulary, punctuation, and correct word usage needed in shorthand transcription. The mechanics, psychology, and principles of effective letter writing. *3 h. c.*

208. *Business Law.* A brief survey of business law as it relates to contracts, agencies, negotiable instruments, bailments, sales, real and personal property, wills, partnerships, corporations, and insurance. *3 h. c.*

209. *Clerical Office Practice.* Office practices and procedures for students who are not taking Secretarial Studies 403. Includes office problems, mailing, filling in forms, letter writing, general office procedures, etc. Prereq.: Secretarial Studies 101. *2 h. c.*

215. *Business Machines.* The operation of non-listing, direct key-driven machines. Addition, substraction, multiplication and division, with application to business problems. *3 h. c.*

216. *Business Machines.* The operation of rotary calculators, transcribing, and bookkeeping machines. *3 h. c.*

217. *Comprehensive Business Machines.* The operation of adding, calculating, bookkeeping and transcribing machines. For Business Education majors. *3 h. c.*

Upper Division Courses

300-301. *Shorthand.* Beginning dictation and transcription. A speed of 60 words a minute must be attained in Secretarial Studies 300, and 80 words a minute in Secretarial Studies 301. Both courses may be completed in one semester. Prereq.: Secretarial Studies 200, or passing a qualifying test. *2 + 2 h. c.*

302. *Shorthand.* A speed of 100 words a minute in dictation and a speed of 25 words a minute in transcription should be attained. Prereq.: Secretarial Studies 301. *2 h. c.*

303. *Shorthand.* A dictation speed of 120 words a minute and a transcription speed of 35 words a minute should be attained. Prereq.: Secretarial Studies 302. *2 h. c.*

304. *Advanced Dictation and Transcription.* For increased speed and accuracy in transcription from shorthand notes. Prereq.: Secretarial Studies 302. *2 h. c.*

403. *Office Practice.* Application of theory to practice: typical office problems, dictation, transcription, copy-work, answering letters, filling in forms, and discussion of office procedure. Prereq.: Secretarial Studies 301. *3 h. c.*

404. *Filing.* Basic filing systems, location of material, installation and reorganization of filing systems, with emphasis on greater efficiency of materials management. *1 h. c.*

405. *Shorthand and Typewriting Seminar.* The correlation of shorthand, typewriting, and transcription for teachers. For Business Education majors. Prereq.: Secretarial Studies 101 and 301, or equivalent. *1 h. c.*

Curriculum

Suggested Curriculum Leading to the Degree of Bachelor of Science in Business Administration with a Major in Secretarial Studies

A student may receive the title of Associate in Business Administration after satisfactorily completing the first two years of this curriculum.

First Year	Hrs.
Comm. 105-106 Basic Course I-II	6
Sec. St. 100 and 101 Typewriting	4
Sec. St. 104, 105 Secretarial Accounting	6
Sec. St. 200 Shorthand	4
Sec. St. 215 Business Machines	3
Sec. St. 300-301 Shorthand	4
Soc. Sci. 101 Introduction to the Social Sciences I	3
H. & P. E. 109M or 109W Health Education	2
H. & P. E. activity courses	1
Orientation 100	1
	34

Second Year	Hrs.
*Comm. 107 Basic Course III	3
Sec. St. 201 Typewriting	2
Sec. St. 202 Business Mathematics	3
Sec. St. 207 Bus. Communication	3
Sec. St. 208 Commercial Law	3
Sec. St. 216 Business Machines	3
Sec. St. 302 Shorthand	2
Sec. St. 303 Secretarial Dictation	2
Sec. St. 304 Advanced Dictation	2
Sec. St. 403 Office Practice	3
Sec. St 404 Filing	1
Soc. Sci. 102 Introduction to the Social Sciences II	3
Psych. 201 General Psychology	3
H. & P. E. activity courses	1
	34

Third Year	Hrs.
**Acctg. 303 Basic Cost Accounting or 320 Managerial Accounting	3
Bus. Org. 210 Public Relations	3
Bus. Org. 222 Insurance	3
Econ. 202 Principles of Economics	3
Hist. 201 & 202 The United States	6
Mdsg. 224 Marketing	3
Mdsg. 225 Salesmanship	3
Science	6
	30

Fourth Year	Hrs.
Adv. 227 Advertising Principles	3
Adv. 228 Advertising Procedures	3
Bus. Org. 315 Corporation Finance	3
Bus. Org. 322 Credits and Collections	3
Bus. Org. elective (Upper Division)	3
Econ. 305 Economic and Social Statistics	3
Philosophy and Religion Elective or Humanities 401 or 402	3
Electives (Upper Division)	11
	32

*Not required for the title of Associate in Business Administration.

**The student's qualifications for entering this course will be determined by the chairman of the Department of Accounting.

The School of Education

Professor Joseph Franklin Swartz, Dean

ORGANIZATION AND DEGREES

The School of Education is primarily an Upper Division school and has three departments: General Education, Elementary Education, and Secondary Education. With the cooperation of the College of Arts and Sciences, the School of Business Administration, and the Dana School of Music, it prepares teachers for both public and private schools.

Professional courses are offered leading to teacher certification and to either of two degrees: Bachelor of Science in Education or Bachelor of Arts. Majors may be earned in one of the three departments of the school or in a teaching field (including Special Field education). The degree may be conferred either by the School of Education, by the College of Arts and Sciences, or by the Dana School of Music, according to the course or the degree the student seeks, as outlined below. A two-year curriculum leading to a cadet certificate is also offered.

The student who wishes to qualify for a teaching certificate normally enrolls in the College of Arts and Sciences for the first two years and must be admitted to the School of Education by his junior year in order to become a candidate for certification. The candidate for the cadet certificate, however, enrolls in the School of Education after completing 30 hours. (A special bulletin for the cadet program is available from the School of Education.)

All candidates for any form of teaching certificate must meet the requirements for admission to the School of Education, but the degree earned may be conferred in accordance with the area of major emphasis:

1. The candidate for the elementary or kindergarten-primary certificate normally earns a Bachelor of Science in Education degree. He may qualify for the Bachelor of Arts degree, but this will usually entail a greater number of credit hours. The degree is conferred by the School of Education.

2. The candidate for the high school certificate may major either in secondary education or in a subject-matter field, and may earn either degree with either type of major. If the major is in secondary education the degree is conferred by the School of Education; if it is in a subject-matter field, it is conferred by the College of Arts and Sciences, with the following exceptions:

   a. If the major is in business education, the degree is conferred by the School of Education.

b. If the major is in music, the degree is conferred by the Dana School of Music.

3. The student who majors in general education may normally qualify only for the Bachelor of Arts degree conferred by the School of Education.

4. The student in the Dual Program, leading to both high school and elementary teaching certificates, majors in elementary education and receives his degree from the School of Education.

5. The degree of Bachelor of Science in Education is granted only to the student who qualifies for a teaching certificate.

Requirements for the Degrees

Bachelor of Science in Education and Bachelor of Arts

It is the student's responsibility to see that he satisfies all the graduation requirements for the degree he seeks. These consist of:

1. The pre-college or preparatory courses for each degree. These are normally taken in high school, but if not, they may be made up before the junior year in the University. They are listed briefly below; for further information see the General Requirements and Regulations section.

2. The courses and other requirements to be completed in the University. These include:

a. The general requirements for graduation from the University. These are explained in the General Requirements and Regulations section but are recapitulated below.

b. Requirements peculiar to the degree, which are stated and explained below.

c. Requirements for the student's major and minor fields. (For either the A.B. degree or the B.S. in Ed. degree the major may be in Education, or in any teaching field; the minor, unless determined by a prescribed curriculum, may be in any subject or subjects in which it is possible to take 15 semester hours.)

The curriculums leading to these degrees require a minimum of 125 semester hours of credit and are designed to be completed in four academic years. A student willing and able to carry heavier loads successfully may finish in less time.* If a student wishes to include summer courses in his program, he should consult his adviser.

R. O. T. C. students are allowed certain modifications of the requirements, as explained in the General Requirements and Regulations section.

*This plan is not encouraged if the student intends to hold a strenuous or time-consuming outside job regulary while in college.

1. Pre-College

Subject	*B. S. in Ed.*	*A. B.*
English	3	3
United States history and civics	1	1
A foreign language	—	2
Algebra	—	1 or 2*
Geometry	—	1
Any mathematics	1	—
Biology, chemistry, or physics	—	1
Any science subjects or additional mathematics	1	—

2. In the University

a. General

Other than courses (see the General Requirements and Regulations section):

Completion of minimum number of semester hours of credit required for graduation	125	125
Upper Division status (including completion of any specified preparatory units lacking at entrance)		
Major and minor requirements	Residence requirement	
Course-level requirements	Application for graduation	
Grade-average requirement		

	Semester hours of credit	
Basic courses:		
Communication 105-106-107	9	9
Health and Physical Education 109M or 109W	2	2
Health and Physical Education activity courses	2	2
Orientation 100**	1	1
Area courses:		
Social studies:		
Social Science 101 and 102	6	6
History 201 and 202	6	6
Religion: a Philosophy and Religion Department course, or Humanities 401 or 402	3	3

b. For the Degree

Science	9	11

For the B. S. in Ed. degree: six hours in any science subjects plus an additional three hours in mathematics or science. *For the A. B. degree:* eight hours of one laboratory science (biology, chemistry, geology, or physics) plus three hours of astronomy, biology, chemistry, geology, mathematics, or physics.

A foreign language (ancient or modern)	—	6 or 12

For the A. B. degree: the requirement is a reading knowledge of the language, defined as what a student should know after two years of successful college study or its equivalent. Whether a student will need six or twelve semester hours to attain this knowledge depends on his high school language courses: see Credit Evaluation for the Foreign Language Requirement, in the College of Arts and Sciences section.

English		
Psychology 201, 202	3	3
Balance required for graduation (including Education courses)	6	6
	78	64-70

*One is enough except for the student needing Mathematics 101 or 101R, or for a mathematics minor.

**Not required of a part-time student until he has completed 60 semester hours.

COURSES OF INSTRUCTION AND CURRICULUMS†

Faculty

Professors Swartz (chairman), and Wilcox; Associate Professor Shipman; Assistant Professors Braden, Christopher, and Walter; Instructors Lepore and Miller; Mr. Baehler, Miss Batham, Mrs. Beckett, Mr. Bishop, Mr. Coldiron, Mrs. Cruise, Miss A. Davis, Miss S. Davis, Mrs. D'Isa, Mrs. Flood, Mrs. Foutts, Mr. Glasgow, Miss Hedlund, Miss Jewett, Miss Juhasz, Mr. Knisely, Mr. Kuthy, Miss Laughbaum, Miss Ledger, Mrs. Martin, Mr. Mecak, Miss McCune, Dr. Moore, Miss Reese, Miss Robertson, Mrs. Russo, Dr. Schoenhard, Mrs. Seaborg, Mr. Smith, Miss Terpack, Mr. Vanaman, Dr. Varkonda, Miss Viets, and Mr. Winsen.

Each curriculum leads to an Ohio State Provisional Certificate. Minimum requirements for teachers' certificates are determined by the Ohio Department of Education; if those requirements change, they become effective immediately at Youngstown University. State Department minimal requirements may be and usually are exceeded by University requirements. The teaching candidate in the University must exhibit better than average grades in all his courses, and also exhibit satisfactory capacity for successful college work as determined by entrance tests. (Currently a point average of 2.5 and percentile scores of 40 and 34 by National Freshman Norms on a comprehensive English test and a college aptitude test, respectively, are required of each candidate. The elementary candidate must also exhibit competence in elementary school subject fields.) *Admission to the University does not guarantee admission to candidacy for a teaching certificate;* this is controlled by the School of Education. The student must apply for admission to the School of Education, and he must be approved before he enrolls in Upper Division education courses. Before admission, he is considered a Pre-Education student enrolled in the College of Arts and Sciences or the school of his special field. Requirements for admission to the School of Education should normally be met by the end of the sophomore year. If they have not been met at this time the student is advised to reconsider his program and plan for some other objective than teaching. In any case, later qualifications for admission to the School of Education will not constitute justification for the waiving of any course prerequisites or planned sequences and will almost certainly result in prolongation of the preparatory period beyond the normal four-year pattern. The degree of Bachelor of Science in Education is granted only to the student who qualifies for a teaching certificate. He should take Education 101 in his freshman year; this course explains the requirements fully.

The Pre-Education student is advised by the faculty of the College of Arts and Sciences or by the faculty of his special school or department. Upon admission to the School of Education, the candidate is advised by the faculty of the School of Education if his major is in Education, or by this

†The student should familiarize himself with the course-numbering system and its significance, as well as the abbreviations used to indicate the amount of credit. These are explained at the end of the General Requirements and Regulations section.

faculty in co-operation with the faculty of his major department or school if his major is in a teaching field.

The candidate for the Provisional High School Certificate must complete the requirements for at least one teaching field; he should prepare for more, if possible. He should observe carefully the requirements in the various fields as stated in pamphlets available from the School of Education. The student who expects to teach in high school or elementary school should participate in extracurricular activities in order to be qualified to direct such activities.

All majors in education require at least 30 semester hours of appropriate Education courses. Courses in student teaching (Education 304 or 305 and 404 or 405) are required in each curriculum, and the candidate should read the prerequisites in the course description section that follows.

Within the limits permitted by certification requirements, credit toward the education major may be granted for the following courses in other schools.

For all majors:

Psychology 201, General Psychology
Psychology 202, Psychology of Education
Psychology 308, Personality and Mental Hygiene
Psychology 310, Psychological Aspects of Personnel Relations

For the Elementary Education major:

English 251, Modern American English
Health and Physical Education 321C, Health Education in Elementary Schools
Health and Physical Education 322C, Physical Education for Elementary Grades
Music 321, Music Education for Elementary Teachers
Music 323, Music in the First Six Grades

For the Secondary Education major:

Music 324, Junior and Senior High School Methods

For the Elementary or Secondary Education major:

Health and Physical Education 415C, School Health Education
Psychology 305, Child Psychology

For the General or Secondary Education major:

Psychology 306, Psychology of Adolescence
Psychology 405, Interviewing and Counseling
Psychology 406, Vocational Guidance
Psychology 425, Guidance of High School Students

Education 101 is prerequisite to any other course in education unless waived by the Dean of the School of Education.

General Education

(All General Education Courses carrying credit may apply toward either the Elementary or Secondary Education Major.)

Non-Credit Courses

10. *English for Proficiency.* A course for prospective teachers who need improvement in English usage and proficiency. Enrollment is by

permission of the School of Education only. *Students who exhibit English weaknesses as evidenced by required test scores may be required to enroll in the course as a condition of admission to the School of Education,* provided that they have shown promise as interpreted by course marks and other entrance criteria. Evaluated as *three hours for load and billing purposes.* *No Credit.*

20. *Arithmetic for Proficiency.* A remedial and drill course for elementary teachers. *May be required as a prerequisite for* Education 113 or 313, where need is shown. Evaluated as *three hours for load and billing purposes.* *No Credit*

Lower Division Course

101. *Introduction to Education.* Thorough orientation in state, institutional, and School of Education policies pertaining to graduation and certification requirements, and presentation of a broad background for subsequent courses in education, with wide supplementary reading. Required of all candidates for any form of teaching certificate and/or the education major. A prerequisite for any higher numbered education course unless waived by the Dean of the School of Education. *2 h. c.*

Upper Division Courses

(Open only to students who have been admitted to the School of Education.)

307. *History of Education.* The historical development of educational organizations, objectives, curriculums, and methods, studied with a view to a better understanding of modern educational conditions and problems. The place of education in various civilizations, especially modern Western civilization. Elective. Post-graduate students may substitute Education 307 for 101. *3 h. c.*

308. *Educational Sociology.* The sociological foundations of education; the relation of the individual and the social group; the school as a social institution; the relations between education and the home, the community, the state, social control, social progress, democracy, efficiency, and culture. The social aspects of specific school problems: the selection of educational objectives, the educative process, the curriculum, educational guidance, school control, moral education, and the selection and improvement of teachers. Required of all candidates for any form of teaching certificate. Listed also as Sociology 308. *2 h. c.*

310. *Educational Measurement and Guidance.* Construction, administration, scoring, and interpreting of objective examinations; selection, administration, scoring, and interpretation of results of standardized tests and scales, and their use in vocational and educational guidance. Prereq.: junior or senior standing. Required of elementary candidates, except dual curriculum candidates. Elective for secondary, special field, and dual curriculum candidates. *3 h. c.*

320. *Statistical Methods in Psychology and Education.* Identical with Psychology 320. Elective. *3 h. c.*

321. *Speech Education for the Classroom Teacher.* A consideration both of speech improvement for all pupils and speech correction for pupils with speech and hearing problems, on the kindergarten, elementary, and secondary levels. Types of speech and voice difficulties; techniques and materials for development and continued use of good voice and acceptable speech. Demonstration of therapy techniques by the instructor with children exhibiting speech difficulties. Prereq.: junior standing. Elective. *3 h. c.*

330. *Audio-Visual Education.* The aims and theory of audio-visual aids, and the use of various kinds of materials and projects; the relation of teaching practices to such aids, and their correlation with other aspects of teaching. Reports, demonstrations, and practice as operators. Elective. *3 h. c.*

332. *Exceptional Children.* Identical with Psychology 332. Prereq.: Psychology 305. Elective. *3 h. c.*

333. *Philosophy of Education.* Identical with Philosophy and Religion 333. Elective. *3 h. c.*

420. *Problems of the Classroom Teacher.* Adjustment to teaching surroundings; seeking practical and acceptable solutions to problems through re-thinking of philosophy, instruction methods, and ethics; the professional, legal, and social status of the teacher; teacher-pupil relations, and other problems. Elective. *3 h. c.*

433. *Teaching Slow Learners in the Regular Classroom.* Problems, techniques, and helps, with opportunity to study individual problems and attention to curricular units, guidance, and planning. Elective. *3 h. c.*

434. *Teaching the Mentally Retarded Child.* Materials, equipment, and general course of study applicable for severely retarded children. Emphasis on children with intelligence quotients lower than 50. Prereq.: successful teaching experience or Psychology 305 plus at least six hours of elementary methods. Elective. *3 h. c.*

441. *Pupil Problems.* The problems of school routine, such as discipline, attendance, public school delinquency, child labor, and school-parent relationship; practical cases. Social agencies as auxiliaries to the school program. Elective. *3 h. c.*

Elementary Education

Lower Division Courses

113. *Mathematics for Elementary Teachers.* Functional mathematics. Demonstrated competency in mathematics taught in the elementary school, including modern concepts. Required of all candidates for an elementary certificate. Acceptable for 3 hours of the required science or mathematics sequence. *3 h. c.*

214. *Children's Literature.* Familiarization with children's literature; methods of helping children use and enjoy books, with emphasis on recent books. Principles of selection, historical development, authors, illustrators; visits to books departments, libraries, and classrooms. Required of all elementary candidates. *3 h. c.*

225. *General Art for Elementary Teachers.* Drawing, painting, lettering, and design in many different materials such as crayons, chalk, water color, tempera paints and cut paper to give experiences in the media used in elementary schools. Making illustrations, using portraits and figures, also making murals and dioramas to fill specific needs. Required of all elementary candidates. *3 h. c.*

Upper Division Courses

(Open only to students who have been admitted to the School of Education.)

305. *Student Teaching Laboratory: Elementary.* Observational and participatory experiences in actual elementary school situations under the direction of regular school teachers and administrative personnel. Students work as "teachers' aides" in assigned schools for six hours weekly throughout the entire semester. In addition, two hours of campus conferences are required weekly. Course should be scheduled during the first semester following admission to the School of Education and should precede the basic methods courses. Required of all regular elementary and cadet candidates. Dual curriculum candidates select Education 304. Prereq.: admission to the School of Education, or consent of the Dean of the School of Education. *4 h. c.*

312. *The Teaching of Handwriting.* Methods of teaching penmanship; improving the student's own handwriting. Elective. *1 h. c.*

313. *The Teaching of Arithmetic.* Principles in the learning of arithmetic and their application to its effective teaching. Required of all elementary candidates. *3 h. c.*

314. *Teaching of the Social Sciences and the Natural Sciences in the Elementary School.* Principles effective in the learning of history, geography, elementary school science, and related subjects, and their application to the teaching of these subjects. Required of all elementary candidates. *3 h. c.*

322. *Crafts.* Creative experiences in many kinds of material used in elementary and high schools, such as paper, cloth, wood, clay, metal, and scrap materials. Required of all elementary candidates. *3 h. c.*

323. *Advanced Crafts.* A continuation of Education 322. Prereq.: Education 322. Elective. *3 h. c.*

324. *Teaching of Art.* A study of the needs of children at different age levels and the means of providing desirable art experiences. Objectives and procedures considered from the standpoint of the child's level of development. Children's paintings and drawing evaluated. Two hours required for elementary teaching. The third hour presents a continuation of the study of the art needs of children on the secondary level. Third hour optional for elementary teaching. The full three hours are required for special Art students, who register for Education 324X. *2 or 3 h. c.*

401. *Purposes and Practices of the Elementary School.* An analysis of current education, its aims, its sources, its strengths and weaknesses. Current practices are traced to their contributors, from Pestalozzi and Froebel to the modern group, but the focus is on the means by which modern education promotes the growth of the whole child in a democratic society. *3 h. c.*

405. *Supervised Student Teaching: Elementary.* Actual classroom teaching under the direction of experienced teachers and campus supervisors. Required of all elementary candidates including those on the dual curriculum. Scheduled during the last regular semester preceding the completion of any elementary program.

Application. Application to take this course must be made on a special form available at the School of Education not later than the end of the fourth week of the preceding semester.

Prerequisites. Completion of the major methods courses (specifically Education 313 and 413) and Education 305 (except that dual curriculum candidates should have completed Education 304 instead); admission to the School of Education (this requires that the candidate have a point index of 2.50 in all college work; a percentile rank of 34 or higher in a recognized standardized test of college aptitude, and of 40 or higher in the American Council of Education Cooperative English Test or its equivalent; each of the above percentile ranks in terms of National College Freshman Norms; and a satisfactory record on a Standardized Elementary Achievement test); and the recommendation and unqualified approval of the candidate's assigned School of Education adviser.

Quality and Nature of Work and Schedule. All classroom teaching and participatory experiences must be satisfactory at all times or the work may be discontinued without warning. Weekly campus conferences are required and attendance at these conferences is *mandatory.* (Students failing to attend the first regularly scheduled conference will be automatically dropped.) Additional individual conferences with the campus supervisor, the course instructor, or with the regular classroom teacher may be called as needed, and must follow any supervisory visits. Mornings must be left entirely free each day and the total campus load should be kept at the lowest feasible level because of the demanding nature of the responsibilities involved.

Fees: $10.00 for each student, to cover administrative expenses. *Additional fees may be required at the discretion of the participating school districts. Where such additional fees are required, a student is assigned only at his own request.* *6 h. c.*

413. *Reading and Language Arts.* The principles and techniques of teaching reading, and the function of reading in the day's program. Oral, silent, and audience reading, and diagnostic and remedial measures. *3 h. c.*

431. *Childhood Education I.* Analysis of and provision for the physical, emotional, intellectual, and social needs of kindergarten-primary children. Required for the kindergarten certificate. *3 h. c.*

432. *Childhood Education II.* The findings of Education 431 are applied to the practical and specific phases of the kindergarten-primary period, with attention to school and community environment, curriculum, equipment, daily program, and materials. Required for the kindergarten certificate. *3 h. c.*

Secondary Education

Upper Division Courses

(Open only to students who have been admitted to the School of Education.)

301. *Principles of Teaching.* General methods of high school teaching: classroom procedures, methods utilized by superior teachers, attention to individual differences, measuring the results of teaching, planning the instruction. Observation of teaching in high schools. Required of all secondary and special fields candidates. *3 h. c.*

304. *Student Teaching Laboratory: High School and Special Field.* Observational and participatory experiences under the direction of regular high school teachers and administrative personnel. Students work as "teachers' aides" in assigned schools for six hours weekly throughout the entire semester. In addition, two hours of campus conferences are required weekly. Course should be scheduled during the first semester following admission to the School of Education and should precede or be scheduled concurrently with Education 301. Required of all regular high school and special field candidates, and of dual curriculum candidates. Prereq.: admission to the School of Education, or consent of the Dean of the School of Education. *4 h. c.*

317. *Extracurricular Activities.* Various points of view on extracurricular activities, development of satisfactory personal attitudes toward them, and discussion of the best practices in the organization, supervision and administration of such activities as student council, dramatics, clubs, etc. Elective. *3 h. c.*

400. *Special Methods.* A study of the problems involved in the teaching of different high school subjects. Each student specializes in the subject of his main interest. Observation of teaching in public secondary schools; reports; term paper. Each student confers with the chairman of the department of his major teaching subject. (When the number of students justifies it, the course may be organized into seminars of students having the same field of subject preparation. In such cases the course will be listed as Education 400L for foreign languages, 400E for English, etc.) Prerequisite to Education 404. Prereq.: Education 301 and senior standing. *3 h. c.*

404. *Supervised Student Teaching: High School and Special Field.* Actual classroom teaching under the direction of experienced teachers and campus supervisors. Required of all candidates for high school and special certificates (elective for dual curriculum candidates). Scheduled ordinarily during the last regular semester on the campus. Exceptions may be made by the Dean of the School of Education when all prerequisites have been satisfactorily met. Not offered during the Summer terms.

Application. Application to take this course must be made on a special form available at the School of Education not later than the end of the fourth week of the preceding semester.

Prerequisites. The applicant must have senior standing at the time of application; a point index of 2.5 in all college work and an average of B in two-thirds of the minimum subject field requirements, with no subject field course below C; a percentile rank of 34 or higher in the Ohio State University Psychological Test, and of 40 or higher in the American Council on Education Co-operative English Test; and the unqualified approval of the chairman of the department of each of his teaching fields and of the Dean of the School of Education.

Quality and Nature of Work and Schedule. All classroom teaching and participatory experiences must be satisfactory at all times or the work may be discontinued without warning. Weekly campus conferences are required and attendance at these conferences is *mandatory.* (Students failing to attend the first regularly scheduled conference will be automatically dropped.) Additional individual conferences with the campus supervisor, the course instructor, or with the regular classroom teacher may be called as needed, and must follow any supervisory visits. A half day should be left entirely free each day and the total campus load should be kept at the lowest feasible level because of the demanding nature of the responsibilities involved.

Fees: $10.00 for each student, to cover administrative expenses. *Additional fees may be required at the discretion of the participating school districts. Where such additional fees are required, a student is assigned only at his own request.* *4 h. c.*

Supplementary Courses

The School of Education sponsors certain supplementary courses designed for members of Roman Catholic religious orders and lay teachers in Roman Catholic schools. These courses do not satisfy the University's general course requirement in religion nor may they be substituted for courses required for certification. They are electives only.

351. *Guidance and Character Formation.* The purpose of this course is to supply principles for guiding and directing the moral growth and development of the child. Special efforts are made to provide the means and techniques necessary to aid the child in developing self-control through a disciplined will, suitable habits, emotional balance, and right attitudes. Elective. *3 h. c.*

352. *The Elementary School Curriculum: Basic Principles and Content.* The philosophical principles which guide the selection of materials for the elementary school curriculum, with a study of the allocation of those materials in the different years and subject-matter areas. Elective. *3 h. c.*

353. *Social Studies in the Roman Catholic Elementary School Curriculum.* The basic philosophical and theological principles governing the area of the social studies, with particular reference to the Roman Catholic elementary schools. Elective. *3 h. c.*

354. *Roman Catholic Philosophy of Education I.* On the premise that a philosophy of education implicitly or explicitly is founded on a philosophy of life and an answer to life's basic problems, this course investigates and analyzes the assumptions and principles underlying the various modern philosophies of education. Elective. *3 h. c.*

355. *Roman Catholic Philosophy of Education II.* The classic presentations of the Roman Catholic philosophy of education are analyzed to discover the basic principles. Modern practice is examined and criticized in the light of these principles. Elective. *3 h. c.*

Education Curriculums

Semester-by-semester curriculums may be obtained from the School of Education.

(An asterisk or other reference mark in any of these curriculums refers to a note immediately following the curriculum in which the mark is used.)

Art Education

Required Curriculum Leading to the Degree of Bachelor of Science in Education with a Major in Art Education and to a Provisional Special Certificate in Art Education

First Year	Hrs.
Art 110, 111 Color and Design I	6
Art 113, 114 History and Appreciation of Art: General	6
Comm. 105-106 Basic Course I-II	6
Educ. 101 Introduction to Education	2
Soc. Sci. 101 & 102 Introduction to The Social Sciences I & II	6
Science	3
H. & P. E. 109M or 109W Health Education	2
H. & P. E. activity courses	1
Orientation 100	1
	33

Second Year	Hrs.
Art 203, 204 Drawing and Painting	6
Art 211, 212 Color and Design II	6
Comm. 107 Basic Course III	3
Engl. 200, 203, 204, 205, 206, or 275, or Hum. 201	3
Hist. 201 and 202 The United States	6
Psych. 201 General Psychology	3
Psych. 202 Psychology of Education	3
H. & P. E. activity courses	1
	31

Application for admission to the School of Education must be approved at the end of the sophomore year or the course changed.

Third Year	Hrs.
Art 223 Advertising Art I	3
Art 303, 304 Figure Drawing and Painting	6
Educ. 301 Principles of Teaching	3
Educ. 304 Student Teaching Laboratory: High School and Special Field	4
Educ. 322 Crafts	3
Educ. 324X Teaching of Art	3
Science	6
Elective (Upper Division)	3
	31

Fourth Year	Hrs.
Art 306 History and Appreciation of Art: Modern	3
Art 319 Jewelry and Metal Work I	3
Art 325 Pottery and Modeling	3
Art 329 Sculpture	3
Art 350 Architectural Drawing	3
Educ. 404 Supervised Student Teaching: High School and Special Field	4
Educ. 308 Education Sociology	2
Philosophy and Religion elective, or Humanities 401 or 402	3
Electives (Upper Division)	6
	30

Dual Curriculum

Required Curriculum Leading to the Degree of Bachelor of Science in Education with a Major in Elementary Education and to both the Elementary and the High School Provisional Certificates

First Year	Hrs.
Comm. 105-106 Basic Course I-II	6
Educ. 101 Introduction to Education	2
*Educ. 113 Mathematics for Elementary Teachers	3
Soc. Sci. 101 & 102 Introduction to the Social Sciences I & II	6
Mus. 121 Introduction to Music, For Elementary Teachers	2
H. & P. E. 109M or 109W Health Education	2
H. & P. E. activity courses	1
Orientation 100	1
High school teaching field courses	6
*Science	3
	32

Second Year	Hrs.
Comm. 107 Basic Course III	3
Educ. 214 Children's Literature	3
Educ. 225 General Art for Elementary Teachers	3
**Engl. (any 200 level literature course), or Hum. 201	3
Hist. 201 and 202 The United States	6
Psych. 201 General Psychology	3
Psych. 202 Psychology of Education	3
*Science	3
H. & P. E. activity courses	1
High school teaching field courses	3 to 6
	31 to 34

Application for admission to the School of Education must be approved at the end of the sophomore year or the course changed.

Third Year	Hrs.
Educ. 301 Principles of Teaching	3
Educ. 304 Student Teaching Laboratory: High School and Special Field	4
Educ. 313 Teaching of Arithmetic	3
Educ. 314 Teaching of the Social Sciences and the Natural Sciences in the Elementary School	3
Educ. 322 Crafts	3
Educ. 324 Teaching of Art	2
Educ. 413 Reading and the Language Arts	3
H. & P. E. 321C Health Education in Elementary Schools	2
H. & P. E. 322C Physical Education for Elementary Grades	2
Mus. 321 Music Education for Elementary Teachers	2
Philosophy and Religion elective, or Humanities 401 or 402	3
High school teaching field course	3
	33

Fourth Year	Hrs.
Educ. 308 Educational Sociology	2
Educ. 400 Special Methods	3
Educ. 401 Purposes and Practices of the Elementary School	3
Educ. 405 Supervised Student Teaching: Elementary	6
High school teaching field courses	15
	29

*Education 113 may count toward the nine hour sequence in science or mathematics. Students expecting to teach science on the high school level should choose additional science courses from their teaching field.

**For the teaching field in English, the student should take English 203.

Elementary Education

Required Curriculum Leading to the Degree of Bachelor of Science in Education with a Major in Elementary Education and to a Provisional Elementary Certificate

Every candidate following this curriculum must take a comprehensive examination covering the content and skills of the elementary school. A student found deficient in any elementary school subject must take a review course in it until he reaches a satisfactory standard.

First Year	Hrs.
Comm. 105-106 Basic Course I-II	6
Educ. 101 Introduction to Education	2
Educ. 113 Mathematics for Elementary Teachers	3
Geog. 102 Principles of Geography	3
Hist. 105 or 106 History of Western Civilization	3
Mus. 121 Introduction to Music for Elementary Teachers	2
Science	3
Soc. Sci. 101 & 102 Introduction to the Social Sciences I & II	6
H. & P. E. 109M or 109W Health Education	2
H. & P. E. activity courses	1
Orientation 100	1
	32

Second Year	Hrs.
Comm. 107 Basic Course III	3
Educ. 214 Children's Literature	3
Educ. 225 General Art	3
Engl. 200, 203, 204, 205, 206 or 275, or Hum. 201	3
Engl. 251 Modern American English	3
Hist. 201 and 202 The United States	6
Mus. 221 Music Literature and Appreciation for Elementary Teachers	2
Psych. 201 General Psychology	3
Psych. 202 Psychology of Education	3
Science	3
H. & P. E. activity courses	1
	33

Application for admission to the School of Education must be approved at the end of the sophomore year or the course changed.

Third Year	Hrs.
Educ. 305 Student Teaching Laboratory: Elementary	4
Educ. 310 Educational Measurement and Guidance	3
Educ. 313 Teaching of Arithmetic	3
Educ. 314 Teaching of the Social Sciences and the Natural Sciences in the Elementary School	3
Educ. 322 Crafts	3
Educ. 324 Teaching of Art	2
H. & P. E. 321C Health Education in Elementary Schools	2
H. & P. E. 322C Physical Education for Elementary Grades	2
Mus. 321 Music Education for Elementary Teachers	2
Philosophy and Religion elective, or Humanities 401 or 402	3
Psych. 305 Child Psychology	3
	30

Fourth Year	Hrs.
Educ. 308 Educational Sociology	2
Educ. 401 Purposes and Practices of the Elementary School	3
Educ. 405 Supervised Student Teaching: Elementary	6
Educ. 413 Reading and Language Arts	3
Electives (or, for Kindergarten-Primary, Educ. 431 & 432 Childhood Education I & II	6
Electives (Upper Division)	10
	30

Kindergarten-Primary Education

A Kindergarten-Primary Certificate may be earned by taking Education 431 and 432 in addition to the elementary education curriculum, and taking three semester hours of the student teaching credit in sudent teaching in the kindergarten and three in a primary grade, preferably the first grade.

Business Education

For a business education curriculum, consult the Dean of the School of Education.

Health Education and Physical Education

For a health education and physical education curriculum, see Health Education and Physical Education in the College of Arts and Sciences section.

Music Education

For music education curriculums, see the Dana School of Music section.

Nursing Education

There are several possibilities in the field of nursing education. Many school districts in Ohio require school nurses to possess a degree in addition to the nursing certificate. Some school nurses combine teaching with nursing duties and complete the requirements for a teaching certificate. Others prepare to teach in schools of nursing. A registered nurse seeking a degree in nursing education should consult the School of Education. See also the section on Nursing in the College of Arts and Sciences section.

Secondary Education

Required Curriculum leading to the Degree of Bachelor of Science in Education or Bachelor of Arts and a Provisional High School Certificate

The student seeking the Bachelor of Arts degree should follow this curriculum except that a foreign language must be included in the teaching field electives and 11 hours of science as specified for the Bachelor of Arts degree. The student should read carefully the information on science requirements for the degree.

The major may be in education or in a teaching field. Electives should be chosen carefully to provide one or more teaching fields, as required for the Provisional High School Certificate.

First Year	Hrs.
Comm. 105-106 Basic Course I-II	6
Educ. 101 Introduction to Education	2
Science	6
Soc. Sci. 101 & 102 Introduction to the Social Sciences I & II	6
High school teaching field electives	9
H. & P. E. 109M or 109W Health Education	2
H. & P. E. activity courses	1
Orientation 100	1
	33

Second Year	Hrs.
Comm. 107 Basic Course III	3
*Engl. 200, 203, 204, 205, 206, or 275, or Hum 201	3
Hist. 201 and 202 The United States	6
Psych. 201 General Psychology	3
Psych. 202 Psychology of Education	3
Science	3
H. & P. E. activity courses	1
High school teaching field electives	11
	33

Application for admission to the School of Education must be approved at the end of the sophomore year or the course changed.

*For the teaching field in English the student should take English 203.

Third Year	Hrs.
Educ. 301 Principles of Teaching	3
Educ. 304 Student Teaching Laboratory: High School and Special Field	4
Philosophy and Religion elective, or Humanities 401 or 402	3
High school teaching field electives	17
Applied or Fine Arts	3
	30

Fourth Year	Hrs.
Educ. 308 Educational Sociology	2
Educ. 400 Special Methods	3
Educ. 404 Supervised Student Teaching: High School	4
High school teaching field electives	20
	29

The William Rayen School of Engineering

Professor Michael Jean Charignon, Dean

GENERAL INFORMATION

Objectives

The aim of the William Rayen School of Engineering is to complete the general objectives of the University by providing a rigorous discipline in engineering based on a sound understanding of the fundamental sciences and arts upon which all engineering rests.

Each curriculum therefore combines three interrelated programs: in basic science, in a technical field, and in liberal arts. The basic science program, consisting of mathematics and the physical sciences, provides the basis for the technical program and increases the student's knowledge of the physical world around him. The technical program teaches the application of science to the problems of engineering. The liberal arts program is designed to teach the student to express himself clearly and to understand better both himself and other people, and thus deal more intelligently with the problems he will face both as an engineer and as a citizen and an individual.

In addition, certain courses in business administration are included, to improve the student's understanding of the broader area in which his engineering training will be applied.

Buildings and Facilities

Rayen Building, the former home of Rayen School, was made available to Youngstown University in 1945, and after it had been thoroughly remodeled and reinforced to enable it to house heavy machinery, the William Rayen School of Engineering was established there as a main unit of the University. It is on Wick Avenue between Rayen Avenue and Wood Street.

The school's spacious laboratories have up-to-date equipment not only for all standard experiments, but, in most fields, for much advanced study. Its ample drawing rooms, classrooms, study, and offices are entirely modern in lighting and all other essentials. The school has its own power-generating equipment, steam supply, and machine shop.

The *Electrical Engineering Laboratories* comprise a machinery laboratory, a networks and measurement laboratory, and an electronics laboratory.

The *Electrical Machinery Laboratory* has a variety of a. c. and d. c. machines such as d. c. motors and generators, induction motors, alternators, synchronous motors and converters, transformers, an induction frequency converter, an induction regulator, and an ignition rectifier. There is a large selection of meters and other instruments, loading resistors and reactors, and other apparatus.

The *Networks and Measurement Laboratory* has an artificial telephone line, oscillators, oscilloscopes, measuring instruments, and the necessary resistors, inductors, and capacitors for the study of electrical networks. It also contains bridges, standard meters, resistors and cells, potentiometers, microwave equipment, and an electronic computer.

The *Electronics Laboratory* is equipped with vacuum, gas-filled, and special-purpose tubes; impedance bridges; vacuum-tube voltmeters; cathode-ray oscilloscopes; signal generators; audio oscillators; an electronic switch; radio transmitters and receivers; power supplies; and a wide variety of resistors, condensers, inductors, transformers, and precision meters.

The *Energy Conversion Laboratory* has a variety of equipment for the study of electrical circuits, electromagnetic fields and electromagnetic apparatus. There are several generalized rotating machines, cathode-ray oscilloscopes, photographic and mechanical recording equipment, harmonic analyzers and signal generators. There is also a variety of electrical metering and test equipment.

The *Elementary Strength of Materials Laboratory* has three Universal testing machines: a 400,000-pound hydraulic Olsen and two motor-driven Riehles, one 60,000-pound, and one 20,000-pound; a 10,000-pound Baldwin-Southwark tester; Fairbanks-Morse concrete-briquet-testing equipment; Rockwell, Brinell, and Scleroscope hardness-testing equipment; and high-precision measuring instruments.

The *Advanced Strength of Materials Laboratory* is equipped with the necessary apparatus for static and dynamic stress analysis by methods employing electrical strain gages, photoelasticity, and brittle laquers. There are also a 20,000 16-1800°F creep tester and several vibration sources and pickups.

The *Mechanical Engineering Laboratory* has a complete power plant including a 150-psi, 150-horsepower boiler, a 60-kw turbo-generator, a 35-kw horizontal steam-engine generator, and a 10-kw vertical steam-engine generator with pumps, condensers, and cooling tower. There are also another complete but smaller power plant; a 25-kw Cummings Diesel-driven generator; internal combustion units; hydraulic pumps and reservoir; commercial refrigeration and air-conditioning units; a motor-driven blower set for airflow study; and various heat exchangers, calorimeters, gage testers, gas analyzers, etc.

The Department of Metallurgical Engineering is located in Clingan-Waddell Hall on nearby Rayen Avenue. Of its five laboratories, the first, a furnace room, houses grinding equipment, electric resistance heat-treating furnaces and a gas-fired welding unit with precision pyrometers and automatic temperature controls. The second laboratory contains two specimen mounting presses, three motorized specimen polishers, sectioning tools and chemical laboratory facilities for specimen etching. The third laboratory consists of a fully equipped darkroom for developing and printing photomicrographic and X-ray diffraction plates and films. The fourth laboratory is an elemental metallographic laboratory equipped with a collection of approximately 400 prepared metallic specimens, sixteen metallurgical microscopes

and one wide-field stereoscope microscope. The fifth laboratory is an advanced metallographic laboratory containing a research metallograph with cameras, a Rockwell hardness tester, a micro hardness tester, X-ray diffractometer and an X-ray spectrograph with autographic electronic recorders. Also available to the department is a high speed metal cut-off machine and a 250,000 volt X-ray radiographic machine, both located in the main engineering building.

Adjunct Faculty

Most of the school's courses may be taken in either day or evening sections. This is possible in part because of the number of highly qualified engineers and other technologists in the Youngstown area who are available as instructors to supplement the permanent staff. These men hold important posts with such firms as the United States Steel Corporation, Jones and Laughlin Steel Corporation, General Fireproofing Company, Ohio Edison Company, Sharon Steel Corporation, Truscon Steel Company, Westinghouse Electric Corporation, William P. Pollock Company, Youngstown Foundry and Machine Company, and Youngstown Sheet and Tube Company. Their number embraces engineers, designers, metallurgists, draftsmen, and other technical specialists, and includes men in such positions as plant engineer, district engineer, chief metallurgist, division industrial engineer, and general foreman. The interest of these people in the academic side of their professions provides a staff in whom expert training and up-to-the-minute practical experience are combined to an unusual degree, and the student is thus brought into closer contact with the professional world he is preparing to enter.

Awards and Prizes

Awards and prizes for engineering students are listed in the General Information section.

Tuition and Fees

See Fees and Expenses in the General Requirements and Regulations section.

Scholarships and Loans

Scholarships and loan funds applicable to engineering students are listed in the General Information section.

ADMISSION AND GRADUATION REQUIREMENTS

For admission to the William Rayen School of Engineering see the general section on Admission to the University. For courses leading to the degree of Bachelor of Engineering, see the pages that follow.

Grade Requirements

An engineering student whose point index is less tha at the end of any semester will be on probation the foll semester. If he fails to raise his point index to 2.00 the probationary semester, he will not be readmitted student for the Bachelor of Engineering degree. No s shall carry more than 16 semester hours unless his point for the previous semester is 3.00 or more. A cumulative average of 2.00 is required for the degree. (See Student in the General Requirements and Regulations section: significance of the point index. see Point Index and Sch Standing, in the same section.)

Requirements for the Degree

Bachelor of Engineering

It is the student's responsibility to see that he satis the graduation requirements for the degree he seeks. Bachelor of Engineering degree, these consist of:

1. The pre-college or preparatory courses. Th normally taken in high school, but any deficiencies made up before the junior year in the University. T listed briefly below; for further information see the Requirements and Regulations section.

2. The course requirements and other requirement completed in the University. These comprise:

a. The *general* requirements for graduation from the U explained in the General Requirements and Regulations section and lated below.

b. Requirements peculiar to the *degree*, which are stated b

c. Courses required for the student's *major*, which is speciali a branch of engineering. (A minor is completed through the courses in mathematics.)

The curriculums leading to this degree require a m of 152 semester hours of credit and are designed to pleted in five academic years.* The program can be ac for completion in four calendar years by the student will able to carry heavier loads.** A student planning summer courses should consult his adviser†.

R. O. T. C. courses are considered additional electi must be carried in excess of the minimum requiremen degree in engineering.

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*The curriculum for chemical engineering is designed for a four-yea

**This plan is not encouraged if the student intends to hold a st time-consuming outside job regularly while enrolled in classes.

†It is recommended that such courses be the non-science courses, suc Science 101 and 102 and Business Organization 201 and 202.

1. Pre-College

Subject	*High school units*
English	3
United States history and civics	1
Algebra	2
Geometry	1
Physics	1
Others*	8

2. In the University

a. General

Other than courses (see the General Requirements and Regulations section):

Upper Division status (including completion of any specified preparatory courses not completed at time of entrance).
Major and minor requirements. Residence requirement.
Course-level requirements. Application for graduation.
Grade-average requirement.

Basic courses:	*Credit hours*
Communication 105-106-107, Basic Course I-II-III	9
**English 200, 203, 204, 205, 206, 275, or Humanities 201	3
Health and Physical Education 109, Health Education	2
Health and Physical Education activity courses	2
Orientation 100, Freshman Orientation	1

Area courses:

Religion: a course in the Department of Philosophy and Religion, or Humanities 401 or 402 — 3

Science: included in the degree requirements listed below

Social studies:

Social Science 101 and 102, Introduction to the Social Sciences	6
**History 200, 201, 202, 213, 214, 252, 254	3
Economics 319, Economics of American Industry	3
	32

b. For the Degree

Other than courses:

Completion of at least 152 credit hours.
Grade average of 2.00 ("C") *at all times.*

Science and mathematics courses:

Chemistry 111-112, General Chemistry	8
Mathematics 101-102, College Algebra	4
Mathematics 103 and 104, Trigonometry and Analytic Geometry	6
Mathematics 209-210, Calculus I and II: Differential and Integral	10
Physics 201-202 and 201L and 202L, General Physics	8

Engineering courses:

Engineering 102, Engineering Drawing	3
Engineering 202, Engineering Drawing: Descriptive Geometry	3
Engineering 220, Analytical Mechanics: Statics	3

*A unit of mechanical drawing and a half-unit of trigonometry or solid geometry, or both, are strongly advised.

**Except for chemical engineering majors.

Engineering 301, Report Writing
Engineering 326 and 326L, Elementary Strength of Materials
Engineering 401-402, Thesis

Curriculums

Semester-by-semester curriculums are available in the offices of Wi
Rayen School of Engineering.

Chemical Engineering

The following five-year curriculum requires 152 semester hours.

First Year	Hrs.
Chem. 111-112 General Chemistry	8
Comm. 105-106 Basic Course I-II	6
Engr. 102 Engineering Drawing	3
Engr. 202 Descriptive Geometry	3
Math. 101-102 College Algebra	4
Math. 103 Trigonometry	3
Math. 104 Analytic Geometry	3
H. & P. E. activity courses	1
Orientation 100	1
	32

Second Year	
Chem. 205 Qualitative Analysis	
Comm. 107 Basic Course III	
Soc. Sci. 101 & 102 Introduction the Social Sciences I & II	
Math. 209-210 Calculus I-II	
Physics 201, 202 and 201L, 202 General Physics	
H. & P. E. activity courses	

Third Year	Hrs.
Chem. 221, 222 Organic Chemistry	8
H. & P. E. 109 Health Education	2
Engr. 220 Analytical Mechanics: Statics	3
Engr. 251 General Metallurgy: Adaptive	3
Engr. 301 Report Writing	2
Engr. 326 & 326L Elementary Strength of Materials	4
Engr. 380-381 Principles of Chemical Engineering	6
Engr. 382 Chemical Engineering Techniques	3
	31

Fourth Year	
Chem. 305 Quantitative Analysis	
History (any 200 level course)	
Engr. 313 Fundamentals of Elec Engineering	
Engr. 314 & 314L Elements of trical Machines	
Engr. 317 & 317L Applied The dynamics	
Engr. 374 & 374L Heat Engineer	
Engr. 383 & 384 Unit Operation	
Philosophy and Religion elective Humanities 401 or 402	

Fifth Year	
English elective (any 200 level course)	3
Econ. 319 Economics of American Industry	3
Chem. 401, 402 & 401L, 402L Physical Chemistry	8
Engr. 328 & 328L Hydraulics	4
Engr. 385 Unit Operations	3
Engr. 401-402 Thesis	4
Engr. 480 Unit Design	3
	28

Civil Engineering

The Civil Engineering curriculum requires a total of 153 hours. In addition to the required 141 hours, each student must c 12 hours (six technical and six non-technical) from the list of electiv below.

First Year	Hrs.
Chem. 111-112 General Chemistry	8
Comm. 105-106 Basic Course I-II	6
Engr. 102 Engineering Drawing	3
Math. 101-102 College Algebra	4
Math. 103 Trigonometry	3
Math. 104 Analytic Geometry	3
H. & P. E. 109 Health Education	2
H. & P. E. activity courses	1
Orientation 100	1
	31

Second Year	
Comm. 107 Basic Course III	
Engr. 130 Surveying	
Engr. 202 Engineering Drawi Descriptive Geometry	
Engr. 220 Analytical Mechani Statics	
Math. 209-210 Calculus I-II	
Physics 201, 202 and 201L, 20 General Physics	
H. & P. E. activity courses	

Third Year	Hrs.
Engl. 200, 203, 204, 205, 206, or 275, or Hum. 201	3
Engr. 230 Route Surveying	3
Engr. 251 General Metallurgy: Adaptive	3
Engr. 325 Analytical Mechanics: Dynamics	3
Engr. 326 & 326L Strength of Materials	4
Engr. 328 & 328L Hydraulics	4
Hist. 200, 201, 202, 213, 214, 252, or 254	3
Math. 309 Differential Equations	3
Soc. Sci. 101 & 102 Introduction to the Social Sciences I & II	6
	32

Fourth Year	Hrs.
Econ. 319 Economics of American Industry	3
Engr. 301 Report Writing	2
Engr. 313 Fundamentals of Electrical Engineering	4
Engr. 314 & 314L Elements of Electrical Machines	4
Engr. 330 Theory of Structures	3
Engr. 331 Design of Steel Structures	3
Engr. 332 Highway Construction	3
Engr. 334 Sanitary I	3
Engr. 433 Indeterminate Structures	3
Philosophy and Religion elective or Humanities 401 or 402	3
	31

Fifth Year	Hrs.
Engr. 317 & 317L Applied Thermodynamics	4
Engr. 401-402 Thesis	4
Engr. 430 Concrete Construction	3
Engr. 431 Sanitary II	3
Engr. 434 & 434L Soil Mechanics	4
Engr. 437 Seminar	2
Electives (technical)	6
Electives (non-technical)	6
	32

Electives

Hrs.	Hrs.
Bus. Org. 201 Business Law I 3	Engr. 476 Mechanical Vibrations 3
Bus. Org. 202 Business Law II 3	Engr. 477 Compressible Fluid Flow 3
Engr. 317 & 317L Applied Thermodynamics 4	Foreign Language (German, French, or Russian) 6
Engr. 327 & 327L Advanced Strength of Materials 4	Math. 310 Partial Differential Equations 3
Engr. 436 Sanitary III 3	Math. 320 Vector Analysis 3
Engr. 438 Civil Engineering Surveying 3	Math. 340 Statistics 3
Engr. 440 Advanced Concrete Design 3	Math. 360 Numerical Analysis 3
Engr. 441 Computer Techniques 3	Humanities 3
	Social Science (200-level or above) 3

Electrical Engineering

The Electrical Engineering curriculum requires a total of 158 hours. In addition to the required 146 hours, each student must complete 12 hours (six technical and six non-technical) from the list of electives given below.

First Year	Hrs.
Chem. 111-112 General Chemistry	8
Comm. 105-106 Basic Course I-II	6
Engr. 102 Engineering Drawing	3
Math. 101-102 College Algebra	4
Math. 103 Trigonometry	3
Math. 104 Analytic Geometry	3
H. & P. E. 109 Health Education	2
H. & P. E. activity courses	1
Orientation 100	1
	31

Second Year	Hrs.
Comm. 107 Basic Course III	3
Engr. 202 Engineering Drawing: Descriptive Geometry	3
Math. 209-210 Calculus I-II	10
Physics 201, 202 and 201L, 202L General Physics	8
Soc. Sci. 101 & 102 Introduction to the Social Sciences I & II	6
H. & P. E. activity courses	1
	31

Third Year	Hrs.
Engr. 213 & 213L Principles of Electrical Engineering	4
Engr. 220 Analytical Mechanics: Statics	3
Engr. 311 & 311L Alternating Current Circuits	4
Engr. 312 & 312L Electrical Networks	4
Engr. 325 Analytical Mechanics: Dynamics	3
Engr. 418 & 418L Electromagnetic Field Theory	4
Engl. 200, 203, 204, 205, 206 or 275, or Hum. 201	3
Hist. 200, 201, 202, 213, 214, 252 or 254	3
Math. 309 Ordinary Differential Equations	3
Math. 310 Partial Differential Equations or 320 Vector Analysis	3
	34

Fourth Year	Hrs.
Econ. 319 Economics of American Industry	3
Engr. 251 General Metallurgy: Adaptive	3
Engr. 315 & 315L Transient Analysis	4
Engr. 317 & 317L Applied Thermodynamics	4
Engr. 326 & 326L Elementary Strength of Materials	4
Engr. 413 & 413L Electromagnetic Apparatus I	4
Engr. 414 & 414L Electromagnetic Apparatus II	4
Engr. 415 & 415L Electronic Circuit Elements	4
	30

Fifth Year	Hrs.
Engr. 301 Report Writing	2
Engr. 401-402 Thesis	4
Engr. 416 & 416L Electronic Applications	4
Engr. 421 & 421L Servomechanism	4
Physics 426 Elements of Nuclear Physics	3
Philosophy and Religion elective or Humanities 401 or 402	3
Electives (technical)	6
Electives (non-technical)	6
	32

Electives

	Hrs.
Engr. 252 General Metallurgy: Extractive	3
Engr. 327 & 327L Advanced Strength of Materials	4
Engr. 374 & 374L Heat Engineering	4
Engr. 417 Electric Power Transmission	3
Engr. 419 Industrial Applications	3
Engr. 420 Industrial Electronics	3
Engr. 471 Refrigeration and Air Conditioning	3
Engr. 472 Principles of Nuclear Reactors	3
Engr. 476 Mechanical Vibrations	3
Engr. 478 Heat Transfer	3
Foreign Language (German, French, or Russian)	6
Humanities or Social Science	6

If a student wishes to elect a course not listed above, he may do so upon approval of the Engineering School Curriculum Committee.

Industrial Engineering

The Industrial Engineering curriculum requires a total of 153 hours. In addition to the required 141 hours, each student must complete 12 hours (six technical and six non-technical) from the list of electives given below.

First Year	Hrs.
Chem. 111-112 General Chemistry	8
Comm. 105-106 Basic Course I-II	6
Engr. 102 Engineering Drawing	3
Math. 101-102 College Algebra	4
Math. 103 Trigonometry	3
Math. 104 Analytic Geometry	3
H. & P. E. 109 Health Education	2
H. & P. E. activity courses	1
Orientation 100	1
	31

Second Year	Hrs.
Comm. 107 Basic Course III	3
Engr. 202 Engineering Drawing: Descriptive Geometry	3
Math. 209-210 Calculus I-II	10
Physics 201, 202 and 201L, 202L General Physics	8
Soc. Sci. 101 & 102 Introduction to the Social Sciences I & II	6
H. & P. E. activity courses	1
	31

Third Year	Hrs.
Acctg. 201 Elementary Accounting I	3
Acctg. 303 Basic Cost Accounting	3
Bus. Org. 201 & 202 Business Law I & II	6
Engr. 220 Analytical Mechanics: Statics	3
Engr. 251 General Metallurgy: Adaptive	3
Engr. 317 & 317L Applied Thermodynamics	4
Engr. 365 Quality Control	3
Math. 340-341 Mathematical Statistics I-II	6
	31

Fourth Year	Hrs.
Bus. Org. 221 Mathematics of Finance	3
Econ. 319 Economics of American Industry	3
Engr. 301 Report Writing	2
Engr. 313 Fundamentals of Electrical Engineering	4
Engr. 314 & 314L Elements of Electrical Machines	4
Engr. 325 Analytical Mechanics: Dynamics	3
Engr. 326 & 326L Elementary Strength of Materials	4
Engr. 364 Job Analysis and Evaluation	2
Engr. 366, 367 Industrial Organization and Management I, II	6
	31

Fifth Year	Hrs.
Econ. 401 Labor Problems	3
Engr. 401-402 Thesis	4
Engr. 461 Production Planning and Control	3
Engr. 465 & 466 Methods Engineering I & II	4
Philosophy and Religion elective or Humanities 401 or 402	3
Electives (technical)	6
Electives (non-technical)	6
	29

Electives

	Hrs.
Econ. 404 Personnel Management	3
Engr. 252 General Metallurgy: Extractive	3
Engr. 311 & 311L Alternating Current Circuits	4
Engr. 327 & 327L Advanced Strength of Materials	4
Engr. 330 Theory of Structures	3
Engr. 331 Design of Steel Structures	4
Engr. 371 & 371L Elementary Machine Design	4
Engr. 374 & 374L Heat Engineering	4
Engr. 433 Indeterminate Structures	3
Engr. 470 & 470L Advanced Machine Design	4
Engr. 475 & 475L Internal Combustion Engines	4
Engr. 477 Compressible Fluid Flow	3
Engr. 478 Heat Transfer	3
Foreign Language (German, French, or Russian)	6
Math. 309 Ordinary Differential Equations	3
Math. 310 Partial Differential Equations	3
Math. 360 Numerical Analysis	3
Social Science or Humanities	6

Mechanical Engineering

The Mechanical Engineering curriculum requires a total of 152 hours. In addition to the required 140 hours, each student must complete 12 hours (six technical and six non-technical) from the list of electives given below.

First Year	Hrs.
Chem. 111-112 General Chemistry	8
Comm. 105-106 Basic Course I-II	6
Engr. 102 Engineering Drawing	3
Engr. 202 Descriptive Geometry	3
Math. 101-102 College Algebra	4
Math. 103 Trigonometry	3
Math. 104 Analytic Geometry	3
H. & P. E. activity courses	1
Orientation 100	1
	32

Second Year	Hrs.
Comm. 107 Basic Course III	3
Math. 209-210 Calculus I-II	10
Physics 201, 202 and 201L, 202L General Physics	8
Soc. Sci. 101 & 102 Introduction to the Social Sciences I & II	6
H. & P. E. 109 Health Education	2
H. & P. E. activity courses	1
	30

Third Year	Hrs.
Engl. 200, 203, 204, 205, 206 or 275, or Hum. 201	3
Engr. 220 Analytical Mechanics: Statics	3
Engr. 301 Report Writing	2
Engr. 313 Fundamentals of Electrical Engineering	4
Engr. 314 & 314L Elements of Electrical Machines	4
Engr. 317 & 317L Applied Thermodynamics	4
Engr. 343 Fuels	3
Hist. 200, 201, 202, 213, 214, 252 or 254	3
Math. 309 Ordinary Differential Equations	3
Math. 310 Partial Differential Equations	3
	32

Fourth Year	Hrs.
Econ. 319 Economics of American Industry	3
Engr. 251 General Metallurgy: Adaptive	3
Engr. 325 Analytical Mechanics: Dynamics	3
Engr. 326 & 326L Elementary Strength of Materials	4
Engr. 327 & 327L Advanced Strength of Materials	4
Engr. 328 & 328L Hydraulics	4
Engr. 329 Dynamics of Machinery	2
Engr. 374 & 374L Heat Engineering	4
Philosophy and Religion elective or Humanities 401 or 402	3
	30

Fifth Year	Hrs.
Engr. 371 & 371L Elementary Machine Design	4
Engr. 401-402 Thesis	4
Engr. 470 & 470L Advanced Machine Design or 475 & 475L Internal Combustion Engines	4
Engr. 472 Principles of Nuclear Reactors	3
Physics 426 Elements of Nuclear Physics	3
Electives (technical)	6
Electives (liberal arts)	6
	30

Electives

	Hrs.
Bus. Org. 221 Mathematics of Finance	3
Chem. 205 Qualitative Analysis	3
Econ. 303 Financial Organization	3
Econ. 401 Labor Problems	3
Engr. 213 & 213L Principles of Electrical Engineering	4
Engr. 252 General Metallurgy: Extractive	3
Engr. 311 & 311L Alternating Current Circuits	4
Engr. 330 Theory of Structures	3
Engr. 351 Physical Metallurgy	3
Engr. 365 Quality Control	3
Engr. 366 Industrial Organization and Management I	3
Engr. 367 Industrial Organization and Management II	3
Engr. 430 Concrete Construction	3
Engr. 471 Refrigeration and Air Conditioning	3
Engr. 476 Mechanical Vibrations	3
Engr. 331 Design of Steel Structures	3
Engr. 477 Compressible Fluid Flow	3
Engr. 478 Heat Transfer	3
Foreign Language (German, French or Russian)	6
Hist. 302 Economic History of the United States	3
Hist. 390 Diplomatic History of the United States	3
Math. 320 Vector Analysis	3
Math. 340 Mathematical Statistics I	3
Math. 341 Mathematical Statistics II	3
Math. 360 Numerical Analysis	3
Physics 301 Classical Mechanics	4
Philosophy and Religion or Humanities	6
Pol Sci. 201 American National Government and Politics	3
Pol. Sci. 202 American State and Local Government	3
Physics 304 Introduction to Modern Physics	3
Physics 403 Electricity and Magnetism	3

Metallurgical Engineering

The Metallurgical Engineering curriculum requires a total of 152 hours. In addition to the required 140 hours, each student must complete 12 hours (six technical and six non-technical) from the list of electives given below and from the suggested electives included in the curriculum.

First Year	Hrs.
Chem. 111-112 General Chemistry	8
Comm. 105-106 Basic Course I-II	6
Engr. 102 Engineering Drawing	3
Math. 101-102 College Algebra	4
Math. 103 Trigonometry	3
Math. 104 Analytic Geometry	3
H. & P. E. 109 Health Education	2
H. & P. E. activity courses	1
Orientation 100	1
	31

Second Year	Hrs.
Comm. 107 Basic Course III	3
Engr. 202 Engineering Drawing: Descriptive Geometry	3
Engr. 251 General Metallurgy: Adaptive	3
Engr. 252 General Metallurgy: Extractive	3
Math. 209-210 Calculus I-II	10
Physics 201, 202 and 201L, 202L General Physics	8
H. & P. E. activity courses	1
	31

Third Year	Hrs.
Engr. 220 Analytical Mechanics: Statics	3
Engr. 255 Metallurgical Calculations	3
Engr. 313 Fundamentals of Electrical Engineering	4
Engr. 314 & 314L Elements of Electrical Machines	4
Engr. 325 Analytical Mechanics: Dynamics	3
Engr. 351, 352 Physical Metallurgy	6
Engr 351L, 352L Metallography Laboratory	3
Soc. Sci. 101 & 102 Introduction to the Social Sciences I & II	6
	32

Fourth Year	Hrs.
*Chem. 401, 402 Physical Chemistry	8
Econ. 319 Economics of America Industry	3
Engl. 200, 203, 204, 205, 206, or 275, or Hum. 201.	3
Engr. 301 Report Writing	2
Engr. 326 & 326L Elementary Strength of Materials	4
Engr. 453, 454 Advanced Metallography	6
Engr. 455 Ferrous Production Metallurgy	3
Engr. 456 Nonferrous Production Metallurgy	3
History elective	3
Physics 426, Elements of Nuclear Physics	3
	38

Fifth Year	Hrs.
*Engr. 327 & 327L Advanced Strength of Materials	4
Engr. 401-402 Thesis	4
Engr. 406 Metallurgical Processes: Extractive	3
*Engr. 407 Metallurgical Processes: Adaptive	3
Engr. 457 X-Ray Metallography	3
Engr. 472 Principles of Nuclear Reactors	3
Philosophy and Religion elective or Humanities 401 or 402	3
	23

*Elective

Electives

	Hrs.
Engr. 365 Quality Control	6
Engr. 458 Advanced Materials Science	3
Foreign Language (German, French or Russian)	6
Math. 309 Ordinary Differential Equations	3
Math. 310 Partial Differential Equations	3
Math. 340-341 Mathematical Statistics I-II	6
Social Science or Humanities	6

COURSES OF INSTRUCTION†

Faculty

Chemical Engineering: *Associate Professor Luginbill (chairman); Assistant Professor Shadduck.*

Civil Engineering: *Professor Cernica (chairman); Associate Professor Fok; Assistant Professor Paraska; Instructors Mosure and Solomon; Mr. Ault.*

Electrical Engineering: *Associate Professor Kramer (chairman); Assistant Professors Gibbs, Richley, and Siman; Instructors McNamee and Vojtko; Mr. Kowalczyk.*

Industrial Engineering: *Professor Charignon (chairman;) Messrs. Baker, Marcone, and Varraux.*

Mechanical Engineering: *Professors D'Isa (chairman) and Charignon; Assistant Professors Johnson and Tarantine; Instructors Petrek, Sorokach, and Wilder; Messrs. Browne, D'Angelo, and Erzurum.*

Metallurgical Engineering: *Assistant Professor Fisher (chairman); Instructor Ahmed; Messrs. Heindlhofer, Phillips, and Terlecki.*

†The student should familiarize himself with the course-numbering system and its significance, as well as the abbreviations used to indicate the amount of credit. These are explained at the end of the General Requirements and Regulations section.

Lower Division Courses

102. *Engineering Drawing.* The use of drafting instruments, orthographic projection, sections, isometric drawing, technical sketching, and detail and assembly drawings of machine parts, with special attention to the fundamentals of dimensioning. One hour of lecture and five hours of laboratory a week. Fee $2.50. *3 h. c.*

130. *Surveying.* The theory of surveying, and the use of instruments. Practical problems in leveling, traversing, and topography. Maps are drawn from field notes. Three hours of recitation and three hours of laboratory. Prereq.: Mathematics 101-102, 103 and 104 and Engineering 102. Fee: $10.00. *3 h. c.*

202. *Engineering Drawing: Descriptive Geometry.* Exercises in points, oblique lines, and oblique planes in space. Determination of distances, intersections, and angular measurements. The fundamental geometric solids are cut by oblique planes and surfaces developed. One hour of lecture and five hours of laboratory a week. Prereq.: Engineering 102. Fee: $2.50. *3 h. c.*

213. *Principles of Electrical Engineering.* A presentation of the fundamental theories of electrical engineering, with emphasis on the concept of electric and magnetic circuits and fields; direct current network solutions; network theorems; simple transients; electrical measurements. For electrical engineering majors. Prereq.: Mathematics 209, Physics 201 and 201L; prerequisite or concurrent: Mathematics 210, Physics 202 and 202L. *3 h. c.*

213L. *Principles of Electrical Engineering Laboratory.* Three hours a week; taken concurrently with Engineering 213. Fee: $10.00. *1 h. c.*

220. *Analytical Mechanics: Statics.* The fundamental principles of mechanics and their application to problems of engineering. Forces, components, vectors, moments, couples, cables, and friction. Moments of inertia are introduced in preparation for the strength of materials course. Prereq.: Mathematics 209 and Physics 201 and 201L. Prerequisite or concurrent: Mathematics 210 and Physics 202 and 202L. *3 h. c.*

230. *Route Surveying.* Preliminary route location, with the necessary office and field work, including curves used in railroad and highway construction and earth work. Prereq.: Engineering 130. Fee: $10.00. *3 h. c.*

251. *General Metallurgy: Adaptive.* An introductory study of the constitutional structure, physical properties, and thermal and mechanical behavior of the metals and their alloys as related to the adaptive process of casting, hot and cold working, heat treatment, welding, etc. Includes a comparative consideration of non-metallic materials of construction. Prereq.: Chemistry 109-110 or 111-112. *3 h. c.*

252. *General Metallurgy: Extractive.* An introductory study of the principles of extraction of metals from their ores and the principles of refining as applied in the ferrous and nonferrous metallurgical industries. Prereq.: Chemistry 109-110 or 111-112. *3 h. c.*

255. *Metallurgical Calculations.* Problems and calculations in pyrometallurgical fuel production and combustion, endothermic and exothermic process reactions, and charge:product valence for the iron blast furnace and the Bessemer, open hearth, and electric steel-making processes. Prereq.: Mathematics 101-102, 103 and 104 and Engineering 251; prerequisite or concurrent: Engineering 252. *3 h. c.*

Upper Division Courses

301. *Report Writing.* The content of the engineering report, and methods of presenting it; construction of a comprehensive report, using data from previous studies. Prereq.: Communication 107 and junior standing in engineering. *2 h. c.*

311. *Alternating Current Circuits.* Sinusoidal currents and voltages; vector representation; solution of series and parallel circuits; real and apparent

power; voltage and current loci; balanced and unbalanced polyphase circuits; power in polyphase systems; fourier analysis of non-sinusoidal waves; electrical measurements. Prereq.: Engineering 213 and 213L, Mathematics 210, Physics 202 and 202L. *3 h. c.*

311L. *Alternating Current Circuits Laboratory.* Three hours a week; taken concurrently with Engineering 311. Fee: $10.00. *1 h. c.*

312. *Electrical Networks.* Network theorems; methods of network solution; resonance phenomena; coupled circuits and impedance transformation; filter design and analysis; transmission lines, infinite line and reflection, transient and steady-state behavior of lines. Prereq.: Engineering 311 and 311L. *3 h. c.*

312L. *Electrical Networks Laboratory.* Three hours a week; taken concurrently with Engineering 312. Fee: $10.00. *1 h. c.*

313. *Fundamentals of Electrical Engineering.* An introductory course in electrical engineering for non-electrical engineering majors. Conductors and insulators; network solution of direct current circuits, network theorems; magnetic fields, inductance, solutions of magnetic circuits; electric fields and capacitance; simple transients; electrodynamic principles; elementary theory of alternating current circuits. Prereq.: Mathematics 210, Physics 202 and 202L. *4 h. c.*

314. *Elements of Electrical Machines.* A course in direct and alternating current machines for non-electrical majors. Theory and application of direct current motors and generators, transformers, alternators, synchronous motor and converters, and induction motors. Prereq.: Engineering 313. *3 h. c.*

314L. *Elements of Electrical Machines Laboratory.* Three hours a week; taken concurrently with Engineering 314. Fee: $10.00. *1 h. c.*

315. *Transient Analysis.* General linear differential equation solutions in engineering problems by classical method, Fourier series and integrals, La-Place transforms, and super-position integrals. Prereq.: Engineering 325 and Mathematics 309. Prerequisite or concurrent: Engineering 312. *3 h. c.*

315L. *Transient Analysis Laboratory.* Three hours of laboratory a week; taken concurrently with Engineering 315. *1 h. c.*

317. *Applied Thermodynamics.* The law of conservation of energy and its illustration in the transformation of energy. General energy equations and relations. Equations of state, processes, compression and expansion of ideal gases. Second law. Processes and cycles of vapors and superheated steam. Gaseous mixtures and psychrometry. Prereq.: Physics 202 and 202L, and Mathematics 210. *3 h. c.*

317L. *Applied Thermodynamics Laboratory.* Three hours of laboratory a week; taken concurrently with Engineering 317. Fee: $10.00. *1 h. c.*

325. *Analytical Mechanics: Dynamics.* The motions of a particle, the dynamics of moving bodies, Newton's laws, simple harmonic motion, mechanical vibrations, impulse and momentum, balancing, the gyroscope, governors, and work and energy. Prereq.: Engineering 220. *3 h. c.*

326. *Elementary Strength of Materials.* Application of elementary theory to problems of tension and compression, direct and torsional shear, bending, and columns. Statically determinate and indeterminate and combined stress problems are considered. Prereq.: Engineering 220. *3 h. c.*

326L. *Elementary Strength of Materials Laboratory.* Principles of testing applied to tension and compression, direct and torsional shear, bending, hardness, and impact. Materials tested include ferrous and nonferrous metals, wood, concrete, and brick. Taken concurrently with Engineering 326. Fee: $10.00. *1 h. c*

327. *Advanced Strength of Materials.* Theories of failure for combined stresses; fatigue, impact and creep properties of materials; structure of materials and the control of their properties. Prereq.: Engineering 326 and 326L. *3 h. c.*

327L. *Advanced Strength of Materials Laboratory.* Elementary theory and application of electrical strain gages, photoelasticity, and brittle lacquers; long-time creep testing. Taken concurrently with Engineering 327. Fee $10.00. *1 h. c.*

328. *Hydraulics.* The laws of fluid mechanics and their application; properties of fluids; statics of fluids, compressible and incompressible; accelerated liquids; dynamics of fluids, flow of fluids in pipes; flow with free surface; orifices and nozzles; impulse and momentum; resistance to immersed and floating bodies; dynamical similitude. Prereq.: Engineering 220 and 325 or may be taken concurrently with Engineering 325. *3 h. c.*

328L. *Hydraulics Laboratory.* Two hours a week; taken concurrently with Engineering 328. Fee: $10.00. *1 h. c.*

329. *Dynamics of Machinery.* Application of analytical mechanics, with particular emphasis on machines. One hour of lecture and three hours of laboratory a week. Concurrent: Engineering 325. Fee: $2.50. *2 h. c.*

330. *Theory of Structures.* Reactions, shears, bending moments, and deflections in beams and trusses due to external fixed and moving loads; design of simple trusses and beams; analytical and graphical methods of solution. Three hours of lecture and recitation a week. Prereq.: Engineering 220, and 326, 326L. *3 h. c.*

331. *Design of Steel Structures.* The theory and design of beams, girders, steel bridges, and steel roofs. Three hours of lecture and recitation and three hours of design and calculation a week. Prereq.: Engineering 330. *3 h. c.*

332. *Highway Construction.* The design and construction of roads and pavements; the materials used in their construction; their location and maintenance. Prereq.: Engineering 230. *3 h. c.*

334. *Sanitary I.* Study of the elements of water supply and sewage disposal, with emphasis on the determination of sources, quantity of flow and the hydraulics of water and sewer pipe. Methods and design of collection, transmission, and distribution systems of water; and the methods and design of collection and transmission of systems of sewage are included in the study of this course. Prereq.: Chemistry 109-110 or 111-112 and Engineering 328 and 328L. *3 h. c.*

343. *Fuels.* The origins, production, and combustion of natural and manufactured fuels, and the chemical principles involved; the utilization of fuel in burners and furnaces. Prereq.: Chemistry 110 and 112, and Engineering 317. *3 h. c.*

351, 352. *Physical Metallurgy.* The crystal structure of pure metals and alloys, the freezing of metals, phase diagrams for metallic systems, solid solution alloys, intermetallic compounds, eutectic systems, the plastic deformation of metals and the principles of hot and cold working, recrystallization, X-ray diffraction for study of metal structures, diffusion in metals, the mechanical properties of metals and alloys, flow of heat in metals, magnetic properties, damping capacity, other physical properties of metals, powder metallurgy. Prereq.: Engineering 251 and 252. *3 + 3 h. c.*

351L, 352L. *Metallography Laboratory.* Study of the more common miscrostructures of both ferrous and nonferrous metals and alloys. The student studies approximately fifty prepared specimens under the microscope, writes a description of each, and draws its typical microstructure. Instruction in microscope technique. Taken concurrently with Engineering 351, 352. One three-hour period a week. Fee: $10.00 each semester. *1½ + 1½ h. c.*

364. *Job Analysis and Evaluation.* The fundamentals and techniques of job descriptions, job specifications, salary determination, and the use of

charts in setting up labor grades, locality surveys, and merit ratings for purposes of wage determination, with examples from actual practice. The mechanics of making a plant job evaluation. Prereq.: admission to upper division status. *2 h. c.*

365. *Quality Control.* Objectives of statistical quality control in manufacturing, through sampling methods. Control charts for variables, attributes, and defects per unit. A statistical approach to acceptance procedures. Applications of statistical quality control to various types of manufacturing operations. Prereq.: Mathematics 340. *3 h. c.*

366, 367. *Industrial Organization and Management I and II.* The general principles of industrial organization and management. Prereq.: admission to upper division status. *3 + 3 h. c.*

371. *Elementary Machine Design.* A study of the design of machine elements such as shafts, keys, screws, belts, brakes, clutches, and flywheels. Prereq.: Engineering 202, 327, and 329. *3 h. c.*

371L. *Elementary Machine Design Laboratory.* Two or three practical design problems, each incorporating the design of several machine elements. Taken concurrently with Engineering 371. *1 h. c.*

374. *Heat Engineering.* Steam power plant cycle analysis, fuels and combustion, steady-state and furnace heat transfer. Steam generators and prime movers. Fluid handling. Instruments and controls. Power plant economics. Prereq.: Engineering 343. *3 h. c.*

374L. *Heat Engineering Laboratory.* Three hours a week; taken concurrently with Engineering 374. Prereq.: Engineering 317, 317L, and 343. Fee $10.00. *1 h. c.*

380-381. *Principles of Chemical Engineering.* Orientation in the philosophy and attitudes needed in practice. An overall appraisal of the profession in terms of the practical application of theoretical physio-chemical principles. Illustrations of the proper analytical and evaluating procedures for solutions of problems in process design. The flow sheet; material, energy, and economic balances; static and dynamic equilibria; the transfer and transmission rates of heat. Prerequisite or concurrent: Chemistry 205. *3 + 3 h. c.*

382. *Chemical Engineering Techniques.* A systematic survey of well-established and readily available methods for implementing the usual types of operational or process procedure. Where several techniques may be applicable, the advantages and limitations of each are considered. Prerequisite or concurrent: Chemistry 205. *3 h. c.*

383, 384, 385. *Unit Operations.* A study of the development and application of the theoretical concepts involved in the physical conversions of matter, in respect to its state, flow, particle size, separation, diffusion, and absorption, in relation to the energy transformation and transfer requirements accompanying or affecting such changes. Prereq.: Engineering 380-381 and 382. *3 + 3 + 3 h. c.*

401-402. *Thesis.* The student prepares a written report of at least 2,500 words on an investigation of a subject selected by either the student or the dean of the engineering school. Three bound copies are required; specifications are available on request. For credit, the thesis must be accepted by both the dean and the adviser. Prereq.: senior standing. Estimated thesis expense: $50.00-$60.00. *2 + 2 h. c.*

406. *Metallurgical Processes: Extractive.* Advanced lectures and problems in the technology of ore dressing, smelting, refining, roasting, leaching, electrodeposition, and other extractive processes used in the production of ferrous and nonferrous metals. Prereq.: Engineering 255 and 351, 352, and 351L, 352L. *3 h. c.*

407. *Metallurgical Processes: Adaptive.* Advanced lectures and problems relating to the technology of casting, hot working, cold working, welding, cementation, coating, compacting, and heat treatment of the

ferrous and nonferrous metals and alloys. Prereq.: Engineering 351, 351L, and 352, 352L. *3 h. c.*

413. *Electromagnetic Apparatus I.* Introduction to energy conversion principles. Electromagnetic transducers, electromechanical systems, electromagnetic transmission. Energy functions, Lagange's equations and equivalent circuits are used. Prereq.: Engineering 312, 325 and 418. Prerequisite or concurrent: Engineering 315. *1 h. c.*

413L. *Electromagnetic Apparatus I Laboratory.* Three hours of laboratory a week; taken concurrently with Engineering 413. Fee: $10.00. *1 h. c.*

414. *Electromagnetic Apparatus II.* Rotating electromagnetic energy conversion devices, multiple excited electromagnetic energy converters under steady state and transient conditions, and control systems. Prereq.: Engineering 413. *3 h. c.*

414L. *Electromagnetic Apparatus II Laboratory.* Three hours of laboratory a week; taken concurrently with Engineering 414. Fee: $10.00. *1 h. c.*

415. *Electronic Circuit Elements.* A study of the theory of high vacuum, gaseous and crystal devices. Contingent field theory, electron ballistics and optics, emission at metallic surfaces and boundaries, gaseous conduction, parametric circuit equations of devices, characteristic curves, and basic utilization circuits. Prereq.: Engineering 311. Prerequisite or concurrent: Engineering 312 and 418. *3 h. c.*

415L. *Electronic Circuit Elements Laboratory.* Three hours of laboratory a week; taken concurrently with Engineering 415. Fee: $10.00. *1 h. c.*

416. *Electronic Applications.* The analysis of feedback and class C amplifiers, multiple-phase rectifiers, oscillators, modulators, detectors; pulse and wave forming, triggering and timing circuits; utilization of high-vacuum gas-filled and crystal elements. Prereq.: Engineering 415 and 415L, or equivalent. *3 h. c.*

416L. *Electronic Applications Laboratory.* Three hours a week; taken concurrently with Engineering 416. Fee: $10.00. *1 h. c.*

417. *Electric Power Transmission.* Transmission line parameters; solution of the short and long line; circle diagrams; symmetrical components and their application to fault calculations and sequence impedance of machines; and other topics relating to power transmission. Prereq.: Engineering 312, 413. *3 h. c.*

418. *Electromagnetic Field Theory.* Definitions of fields and potentials, study of the static electric and magnetic field, steady currents and the associated magnetic field, changing electric and magnetic fields. Maxwell's equations and their applications to waves in dielectric and conducting media, reflection, radiation, Poynting's vector. Vector notation is used throughout the course. Prereq.: Mathematics 309, Engineering 311 and 311L. *3 h. c.*

418L. *Electromagnetic Field Theory Laboratory.* Three hours of laboratory a week; taken concurrently with Engineering 418. Fee: $10.00. *1 h. c.*

419. *Industrial Controls.* Introduction to manual and automatic controls of rotating machinery, control of acceleration and deceleration of machines and operating conditions. Prereq.: Engineering 413. Prerequisite or concurrent: Engineering 414. *3 h. c.*

420. *Industrial Electronics.* The application of electronic devices to industrial controls. Regulators for speed, voltage, temperature, welding; induction heating; rectifiers; servomechanisms; dynamics of closed-loop and other systems. Prereq.: Engineering 413 and 416. *3 h. c.*

421. *Servomechanism.* The characteristics of closed loop automatic control systems, system behavior from classical and La-Place transform methods; stability, compensation methods, components for use in servo systems, and analog computers. Prereq.: Engineering 414 and 415, and Mathematics 309. *3 h. c.*

421L. *Servomechanism Laboratory.* Three hours of laboratory a week; taken concurrently with Engineering 421. Fee: $10.00. *1 h. c.*

430. *Concrete Construction.* The properties of concrete; the design and construction of concrete walls, slabs, girders, beams, and columns. Prereq.: Engineering 330 or may be taken concurrently with Engineering 330. *3 h. c.*

431. *Sanitary II.* Advance study of the elements of water supply and sewage disposal, with emphasis on the treatment of both water and sewage. Methods and design of treatment plants are included in the study of this course. Prereq.: Engineering 334. *3 h. c.*

433. *Indeterminate Structures.* Analysis of statically indeterminate structures; elastic arches, closed rings, rigid frames, continuous beams. Prereq.: Engineering 330. *3 h. c.*

434. *Soil Mechanics.* The mechanical properties of soils, soil classification; capillarity and permeability, stresses and strains, consolidation, shear; stability of footings, retaining walls, cuts, and embankments. Prereq.: Mathematics 309 and Engineering 326. *3 h. c.*

434L. *Soil Mechanics Laboratory.* Principles of testing applied to soil. Soil laboratory procedure; water content; field density of a cohesive soil; specific gravity; sieve analysis; Atterburg limits; optimum moisture content for maximum compaction; permeability — falling head, and unconfined compressive strength—Cohesive soils. Taken concurrently with Engineering 434. Fee: $10.00. *1 h. c.*

436. *Sanitary III.* Discussion and study of those aspects of chemistry which apply to the analysis of sewage and water treatment. Water, sewage, and industrial waste analysis are studied and conducted according to standard methods set up by the American Public Health Association. Two hours of lecture and one hour of laboratory per week. Prereq.: Engineering 334 and Engineering 431, or may be taken concurrently with Engineering 431. *3 h. c.*

437. *Seminar.* Reports on library studies and research on special topics selected with the advice and approval of the faculty. Review of recent publications in the field of civil engineering. Discussions of civil engineering problems. Prereq.: Engineering 326 and 328. *2 h. c.*

438. *Civil Engineering Surveying.* A continuation of Engineering 130 and 230 with emphasis on instruments and methods for large surveys, operations, procedures for precise control, photogrammetry, and assembling essential field data preliminary to the design and construction of engineering projects. Prereq.: Engineering 130 and 230. *3 h. c.*

440. *Advanced Concrete Design.* Analysis of continuous concrete structures and applications of principles to design. Analysis and design of prestressed concrete members. Prereq.: Engineering 430. *3 h. c.*

441. *Computer Techniques.* Principles and uses of computing machines to solve engineering problems. Analysis, development, and programming of data and interpretation of solutions. Prerequisite or concurrent: Engineering 326 and Mathematics 309. *3 h. c.*

453, 454. *Advanced Metallography.* Group work in the techniques of selecting, processing, sectioning, grinding, polishing, etching, and photomicrography of metallographic specimens. Correlation of physical properties and micro-structure of ferrous and nonferrous metals and alloy specimens and preparation of project reports, including photomicrographic illustrations. Projects cover heat-treatment of cast, forged, hot-rolled, extruded, and coldworked steels and commercial alloys of copper, aluminum, nickel,

zinc, tin, and other metals. One hour of lecture and four hours of laboratory a week. Prereq.: Engineering 351, 352, and 351L, 352L. Fee: $10.00 each semester. *3 + 3 h. c.*

455. *Ferrous Production Metallurgy.* Study of the raw materials required for the production of iron and steel. Ore concentration, by-products, oven, blast furnaces, Bessemer processes, open hearth, and refractories. Prereq.: Engineering 251 and 252. *3 h. c.*

456. *Nonferrous Production Metallurgy.* The production of nonferrous metals, including cadmium, chromium, copper, aluminum, gold, silver, tin, and zinc. Types of ores, types of blast furnace melting, converters; continuous decantation and cyanide processes. Prereq.: Engineering 251 and 252. *3 h. c.*

457. *X-ray Metallography.* Lectures, problems and laboratory demonstrations in the application of X-radiography, X-ray diffraction and X-ray spectroscopy to the non-destructive internal inspection, crystallographic analysis and spectrographic analysis of the metals and their alloys as they are affected by casting, mechanical working, heat treatment, etc. Two hours of lecture and two hours of laboratory work per week. Prereq.: Engineering 453, 454. *3 h. c.*

458. *Advanced Materials Science.* On advanced discussion of the structure and properties of solid materials including theory of cohesive bending; free electron, band and zone theory; magnetic properties; electrical properties of conductors, nonconductors and semiconductors; imperfections in crystals and dislocation theory; theory of alloys and kinetics of phase changes. Prereq.: Engineering 351 and 352. *3 h. c.*

461. *Production Planning and Control.* The fundmentals and techniques of planning and control required in the co-ordination of products engineering, production engineering, quality control, material control, expediting, purchasing, scheduling, and dispatching. Applications to seasonal and non-seasonal business. Economic lot size calculations and formulas. Plant capacity and plant layout; material handling. Prereq.: Engineering 366, 367. *3 h. c.*

465. *Methods Engineering I.* Fundamentals and elements of motion study, construction and use of process charts and operation analysis, work simplification and standardization, characteristics of motions, and basic divisions of accomplishment. Visits to local plants are arranged. Prereq.: Mathematics 340. *2 h. c.*

466. *Methods Engineering II.* Tools and methods of time study, practice in making time-study observations, determination of constants and variables, leveling for efforts and skill allowances for delays and fatigue, construction and use of formula standards. Time studies are made of actual plant operations. Prereq.: Engineering 465. *2 h. c.*

470. *Advanced Machine Design.* Welded and riveted connections, lubrication, ball and journal bearings, and gears. Prereq.: Engineering 371 and 371L. *3 h. c.*

470L. *Advanced Machine Design Laboratory.* One or two practical design problems involving all of the material covered in Engineering 371 and 470. Taken concurrently with Engineering 470. *1 h. c.*

471. *Refrigeration and Air Conditioning.* Application of thermodynamic theory to refrigeration and air conditioning in relation to heating and ventilating problems and materials processing. Humidification, and dehumidification, and air tempering systems in relation to human habitation and processes. Prereq.: Engineering 317, 317L, and 343. *3 h. c.*

472. *Principles of Nuclear Reactors.* Basic engineering science of the nuclear fission process applied to the generation of power. The course serves as background material for work in various phases of nuclear

engineering: the chain reaction; vocabulary of nuclear reactions; multiplication, slowdown and diffusion of neutrons; shielding; kinetics; criticality; and theory of reactor control. Prereq.: Physics 426 and Mathematics 310. *3 h. c.*

472L. *Principles of Nuclear Reactors Laboratory.* Detection and measurement of radioactivity using Guger-Muller tubes. Scintillation and gas flow detectors, and radiation analyzer. Isotype production using the reactor and decay of same. Flux distribution in the reactor. Taken concurrently with Engineering 472. Fee: $10.00. *1 h. c.*

475. *Internal Combustion Engines.* Thermodynamic analysis of internal combustion engine cycles; fuels; combustion; carburetion, cooling, lubrication, and effect of supercharging on engine performance. Prereq.: Engineering 317, 317L and 343. *3 h. c.*

475L. *Internal Combustion Engines Laboratory.* Two hours a week; taken concurrently with Engineering 475. Fee: $10.00. *1 h. c.*

476. *Mechanical Vibrations.* The causes, effects, and control of vibration in machine elements and foundations. Vibrations with and without damping. Vibration of systems with several degrees of freedom. Vibration isolation and absorption, with the application of modern methods in this field. Prereq.: Mathematics 310, Engineering 325, 327, 327L, and 329. *3 h. c.*

477. *Compressible Fluid Flow.* One dimensional applications of gas dynamics, isentropic, diabatic Fanno, and variable-area flows, and wave phenomena. Prereq.: Engineering 317 and 317L, 328 and 328L, and Mathematics 310. *3 h. c.*

478. *Heat Transfer.* The fundamentals of heat transfer by conduction, convection, and radiation, followed by the investment of combinations of these modes of energy transfer. Prereq.: Mathematics 310, Engineering 317 and 317L. *3 h. c.*

480. *Unit Design.* The development and study of apparatus to carry out laboratory-proved reactions. Prereq.: junior or senior standing, with major in chemical engineering, chemistry, or physics, and permission of the chairman of the Department of Chemical Engineering. Fee: $10.00. Identical with Chemistry 430. *Hours and credit to be arranged.*

The Dana School of Music

Professor Charles H. Aurand, Dean

GENERAL INFORMATION

FACULTY

Charles H. Aurand	Conducting Methods, Woodwind Instruments
Theodore Baar	Violoncello, String Bass, Piano
Samuel S. Badal	Sacred Music, Madrigals, Organ
Donald Byo	Bassoon
Albert Caldrone	Clarinet
Robert Campbell	Theory, Low Brass
Oliver P. Cash	Music Education
Norman Chapman	Piano, Analysis
Fanny Cleve	Voice, Opera Workshop
Lisa Takacs Czifra	Theory, Piano
Nellie G. Dehnbostel	Aesthetics
J. Robert Fitzer	Clarinet
Robert L. Gardner	Voice, Choir, Vocal Conducting
Ronald L. Gould	Sacred Music
Lois M. Hopkins	Theory, French Horn
Walter Mayhall	Flute
Leah M. McIlroy	Music Education, Voice
W. Frederick Miller	History of Music
Alvin Myerovich	Violin, Viola, Methods, Orchestra
Jay R. Raven	Oboe
Ralph Roberts	Voice, Choir, Conducting
Paul Rossi	Music Education
Edna G. Smith	Music Education
Elmer R. White	Trumpet, Methods, Band, Conducting
Myron J. Wisler	Percussion Instruments and Methods
Robert Witt	Composition, Music Literature

ORGANIZATION AND PURPOSES

The Dana School of Music of Youngstown University began in 1869 as Dana's Musical Institute in Warren, Ohio. It was merged with Youngstown College in 1941. The former Charles S. Thomas mansion, a block north of the main campus, became its home and remains its principal building.

The purpose of the Dana School of Music of Youngstown University is to complement the general objectives of the University by providing intensive professional training in music based on a thorough understanding of the fundamental skills and the theory upon which all music rests, and to develop a sufficiently broad background of general education to enable each student to become an effective member of society.

The requirements for entrance and for graduation as set forth in this catalog are in accordance with the published regulations of the National Association of Schools of Music, of which the Dana School of Music is a member.

The school offers instruction for both professional and avocational needs. Provided that they are capable of college-level work, students of the University who have studied voice or an instrument may continue the study of music, subject only to the limitations imposed by their respective schools or divisions.

The curricula of the Dana School of Music may be divided into four components: Music Education, Theoretical Studies, Liberal Arts, and Applied Music.

The School of Music offers courses leading to the degree of Bachelor of Music, with the major in piano, organ, voice, any standard string or wind instrument, percussion, theory, composition, sacred music, or music education. It also provides the courses for the major in the history and literature of music for the degree of Bachelor of Arts.

With the co-operation of the School of Education, the music education department prepares students for certification as music teachers in public schools, and also provides the music courses needed for the general elementary teaching certificate. Music education students have ample opportunity for practice teaching, since close co-operation is maintained between the University and the public schools of Youngstown and vicinity.

Credit in music is allowed in varying amounts toward the other degrees granted by Youngstown University.

FACILITIES

Buildings

The school's main building, at 616 Wick Avenue, contains the administrative offices, thirteen studios, four classrooms, four soundproof record-playing rooms, and the record library. The Dana Annex, directly behind the main music building, contains twenty soundproof practice rooms and a pipe organ practice room. In the second story of Central Hall, on the main campus, are two studios, a soundproof rehearsal and recital hall seating three hundred, and the instrumental and choral libraries. Frequent use is made of the C. J. Strouss Memorial Auditorium for concerts and recitals.

Equipment

Equipment includes fifteen grand pianos and twenty-seven uprights, three practice organs, and band and orchestra instruments. The famous 4-manual Moeller organ of the Trinity Methodist Church is available for teaching, and for practice by students preparing for their senior recitals.

Libraries

The library of band, orchestral, and choral music is extensive, and is representative of musical periods from the Renaissance to the present. The large music section of the University Library contains books and music for

study by students in music literature, music education, and theory classes. The record library, located in the Dana School for easy access for class work and for use by the students in the several listening rooms, is representative of the complete field of music history and literature. The School of Music invites students of other schools of the University to make use of the listening opportunities available.

Scholarships and Loans

The School of Music has at its disposal a number of scholarships, which are awarded, after competitive auditions, on the basis of talent, intelligence, and need. Applications should be directed to the Dean of the Dana School of Music. See also Scholarships and Loans in the General Information section.

Placement Service

Through its many alumni, the school can give its graduates considerable assistance in finding professional positions. Its contacts extend through forty-two states, and each year requests for graduates are received from all branches of the profession. Full services of the Univesrity placement office are available to music students. For further information, see Placement Service in the General Information section.

ACTIVITIES

Musical Activities

The Dana School of Music supplements the concerts of the Monday Musical Club and the Youngstown Philharmonic Orchestra with a series of lecture-recitals by outstanding artists, composers, and musicologists. In addition, the faculty presents a series of complimentary programs for the general public.

Student recitals afford additional training through experience in public performance. Besides graduation recitals, usually given in the C. J. Strouss Memorial Auditorium, there are informal student recitals every Tuesday and Thursday at 11 a. m. in Central Hall. Attendance at recitals is obligatory for music students. Additional hours of credit in the applied field may be required if attendance is impossible.

The *Dana Chorus* is an all-school group whose primary purpose is to acquaint music students and the general public with the great masterworks of choral literature. The group presents a concert each semester, in which a major work is performed. Students who are not members of the Dana School of Music are also invited to apply for membership.

The *Concert Choir* is a select chorus which performs a wide range of works from the choral repertoire. Membership is by audition.

The *Madrigal Singers* are a group of sixteen selected voices from the School of Music. The group studies and sings *a cappella* compositions of the English madrigal school, modern arrangements of folk tunes, and suitable contemporary works.

The *Men's Glee Club* is the all-campus choral group for men. It is open to those men of the university who enjoy singing the wide variety of music arranged for male voices.

"THE MARRIAGE OF FIGARO"

"COSI FAN TUTTI"

"LA PERICHOLE"

"THE MAGIC FLUTE"

The *University Bands* are an integral part of campus life and are open to all students in the University. The *Marching Band* functions during the football season and is open to all who can qualify. For the *Concert Band*, which presents programs of various types of band music, members are selected through auditions.

The *Symphony Orchestra* provides opportunity for musical growth and development in its presentations of symphonic works. It possesses an adequate library of symphonic and chamber music. It is open to all students in the University who can qualify.

The *String Quartet*, the *String Ensemble*, and the *Brass* and *Woodwind Ensembles* are restricted to students of the School of Music.

Opera is a tradition in Youngstown University. Besides programs of short operas and scenes from operas there is an annual major production of a work from standard opera repertory. Most members of the casts are students of the School of Music, but qualified students in the University may audition for the cast, the opera chorus, or the opera orchestra.

Professional Fraternities

Alpha Nu Chapter of Sigma Alpha Iota, an honorary professional music sorority, and Delta Eta Chapter of Phi Mu Alpha Sinfonia, an honorary professional music fraternity, are chartered to the Dana School of Music.

Other Student Activities

Students of the School of Music may take part in other Youngstown University activities. These activities are described in the section on Student Activities. The Youngstown Chapter of Composers, Authors, and Artists of America is also open to University students.

The Alumni Association

The Dana School of Music has a large and active Alumni Association, formed many years ago during the school's independent existence. The organization is the means of a continuing relationship between the school and its graduates, and its services are continually increasing. See also the section on the general Alumni Association.

TUITION AND FEES

Full-Time Students*

The rates for full-time music students are stated and explained in the General Requirements and Regulations section, under Fees and Expenses. The basic semester charge of $282.00 includes tuition fees for major applied music and other courses to the extent stated. In the major course in applied music it provides for two half-hour private lessons a week in one subject. In the minor course an additional $45.00 is charged for each half-hour lesson a week or $10.00 as a course fee for class instruction. The use of practice

*A full-time music student is one enrolled in the Dana School of Music and carrying 12 or more semester hours, including applied music courses, but exclusive of music ensemble courses.

rooms is included in private lesson charges. Course-fees or other special fees applicable during a particular semester are added to the above.

Additional applied music lessons, or any courses in excess of a total of 15 semester hours, are payable at the pertinent rates as stated in the General Requirements and Regulations section.

Part-Time Students

A part-time student for the degree of Bachelor of Music is charged for applied music at the rates listed below under Tuition Rates for Applied Music, and, for any other course he takes, at the ordinary rates for part-time students.

Special Students in Applied Music

A student from another unit of the University who studies applied music pays at the rates listed below under Tuition Rates for Applied Music. These charges are in addition to the regular tuition and are payable under the same conditions as all other University fees. (Such a student must first report to the office of the Dean of the School of Music for assignment to a teacher.)

Private Students in Applied Music

A student from outside the University studying with any of the School of Music faculty pays at the rates listed below under Tuition Rates for Applied Music. The following policies prevail:

Arrangements for lessons and for assignment to teachers must first be made at the office of the dean of Dana School of Music.

Payment must be made either in advance for the complete term (semester or summer session), or under an installment contract arranged through the business office (see the General Requirements and Regulations section). All payments are made to the cashier in the Main Building. In case of official withdrawal during a term, fees paid in advance will be refunded according to the number of lessons taken during that term. No student may enroll for a new term until all his previous lessons have been paid for.

No private student may enroll for less than a full term. Lessons missed (with satisfactory excuse) must be made up by the end of the term. No lessons will be carried over from one term to another.

Tuition Rates for Applied Music

The following rates apply to part-time students in applied music. The special Applied Music Charge for full-time students is stated in the General Requirements and Regulations section.

For one semester of seventeen weeks:	One half-hour lesson a week	Two half-hour lessons a week
Regular instruction rate	$59.50	$119.00

Special Fees

1. *Piano Practice Fee.* The fee for piano practice is $5.00 a semester for a major and $2.00 a semester for a minor.

2. *Organ Practice Fee.* The charge for practice on the University pipe organ is $40.00 a semester for a major (10 hours of practice a week) or $20.00 a semester for a minor (5 hours of practice a week).

3. *Instrument Rental Fee.* The School of Music has instruments which may be rented for a fee of $5.00 a semester for each instrument. The student will receive the instrument in playing condition; thereafter he must supply his own strings, reeds, etc.; he is responsible for the care and safekeeping of the instrument, and he must return it at the end of the semester (or earlier if he withdraws from the University) in as good condition as when he received it.

4. *Student Recital Fee.* Any student or combination of students giving a senior recital or similar public recital using University facilities pays a fee of $15 for each recital to cover the necessary expenses. (This does not apply to organized University ensembles.)

5. *Theory Entrance Examination Fee.* A fee of $5.00 is charged for the placement examination in the theory of music, usually taken before entrance.

ADMISSION AND GRADUATION REQUIREMENTS

Application and Examinations

An applicant for admission to the Dana School of Music must satisfy the general requirements for admission to the University (see the General Requirements and Regulations section). His application for admission to the School of Music should be submitted to the dean of the school (from whose office application forms are obtainable) by August 1 for the fall semester or Janaury 1 for the spring semester.

Every freshman takes a placement examination to determine his proficiency in applied music and general musicianship. These examinations are usually given one week before the opening of a semester; dates are announced.

The entering student must give considerable thought to the branch of applied music in which he will specialize, as a change of curriculum late onr is likely to delay his graduation.

Admission to Courses for the Degree of Bachelor of Music

Scholastic Requirements

The applicant's high school courses should include the preparatory courses specified below under Requirements for Degrees.

Musical Proficiency

It is expected that the applicant will have developed a certain proficiency in one or more branches of applied music before entering the University, as he must meet certain standards in

technique and repertory. His qualifications are determined by the placement tests mentioned above; and the student not qualifying for the first regular course in his major branch of applied music takes preparatory work until he is ready to undertake the regular courses.

The student wishing to specialize in music theory or in composition, or to prepare for advanced study after graduation from the University, should present evidence of his ability to handle the materials of music.

Admission from Other Institutions

The general policy is stated in the General Requirements and Regulations section. Advanced standing in applied music and in aural and written theory is granted tentatively and must be validated by examinations.

Special Students

The general policy is stated in the General Requirements and Regulations section. Accordingly, the School of Music provides training for mature students who wish to improve their playing ability or to study music for cultural purposes, but who cannot enter the degree courses. Private lessons on all instruments and in voice are available to such students.

Requirements for the Degree

Bachelor of Music

It is the student's responsibility to see that he satisfies all the graduation requirements for the degree he seeks. For the Bachelor of Music degree, these consist of:

1. The pre-college or preparatory study, of two kinds:

a. Academic. The specified courses are listed below; for further information see the General Requirements and Regulations section. These courses are normally taken in high school; those lacking must be made up before the junior year in the University.

b. Musical. As explained above, an entrant lacking suitable proficiency must develop it after entrance before he can undertake the required college-level music courses.

2. The courses and other requirements to be completed in the University. These comprise:

a. The *general* requirements for graduation from the University, explained in the General Requirements and Regulations section and recapitulated below.

b. Requirements peculiar to the Bachelor of Music *degree*, which are stated below.

c. Requirements for the major and minor fields and for any other purposes, such as teaching certification.

Most curriculums leading to this degree require from 134 to 139 semester hours of credit and are designed to be completed

in four academic years. A student may finish any curriculum in less than the usual time if he can carry heavier loads successfully.* A student planning to take summer courses should consult his adviser.

R. O. T. C. students are allowed certain modifications of the requirements, as explained in the General Requirements and Regulations section.

1. Pre-college

a. Academic

Subject	*High school units*
English	3
United States history and civics	1
Mathematics	1
Science	1
Others**	10

b. Musical

Proficiency adequate for undertaking college-level music courses.

2. In the University

a. General

Other than courses (see the General Requirements and Regulations section):

Upper Division status (including completion of any specified preparatory courses lacking at time of entrance).
Major and minor requirements.
Course-level requirements.
Grade-average requirement.
Residence requirement.
Application for graduation.

Basic courses:	*Credit hours*
Communication 105-106-107, Basic Course I-II-III	9
Health and Physical Education 109M or 109W, Health Education	2
Health and Physical Education activity courses	2
Orientation 100, Freshman Orientation	1

Area courses:

Religion: a course in the Department of Philosophy and Religion, or Humanities 401 or 402 — 3

Science: see the degree requirements below.

Social Studies:

Social Science 101 and 102, Introduction to the Social Sciences	6
History 201 and 202, The United States	6
	29

b. For the Degree

Non-professional in purpose:

Science — 6

Physics 101, Fundamentals of Physics (first semester), and Physics 208, Sound.

Psychology 201, General Psychology — 3

*This plan is not encouraged if the student intends to hold a strenuous or time-consuming outside job regularly while enrolled in classes.

**French, German, or Italian will be most advantageous for the student intending to major in voice.

Professional in purpose:

Music 103-104, Theory I	8
Music 203-204, Theory II	8
Music 319-320, Vocal and Instrumental Conducting and Ensemble	6
Music 245-246, History of Music	4
Music 307-308, Survey of Music Literature	4
Music 353, Counterpoint I	2
Music ensembles	4
Physics 208, Sound (counted above as science)	
Recital	0
	45

The general and degree course-requirements total 77 semester hours.

c. Major, Minor, and Other Course-Requirements

A student must have grades of C or better in all courses taken in the major and minor fields. Courses in which the student receives a D or F must be repeated. For details, see the complete year-by-year curriculums a few pages further on.

For Two Majors, in Music and in Music Education

A student wishing to complete a major in an instrument or in voice, theory, composition, or sacred music, and also a major in music education, may do so by satisfying all the requirements of (a) one of the first four curriculums given below, and (b) the music education curriculum. Such a combined program of study may be arranged in consultation with the Dean of the Dana School of Music.

Requirements for the Degree

Bachelor of Arts

with Major in the History and Literature of Music

For the degree of Bachelor of Arts with the major in the history and literature of music, only the courses for the major are taken in the Dana School of Music. The rest are taken in the College of Arts and Sciences, and the other requirements for the degree will be found in the section concerned with that school.

The music study for this degree is regarded as purely cultural and non-professional, and includes no courses in music education. The major consists of 47 semester hours, as follows:

*Course 203-204 in voice or an instrument	4 hours
**Music 103-104, Theory I	8 hours
Music 203-204, Theory II	8 hours
Music 245-246, History of Music	4 hours
Music 307-308, Survey of Music Literature	4 hours
Music 317, Analytical Techniques	2 hours
Music 353, Counterpoint I	2 hours

*If the student demonstrates that he has already attained this level of proficiency, he may substitute other music courses, according to his choice and his qualifications.

**Prerequisite: passing grade in placement examination in theory.

Music 427-428, Symphonic Literature	4 hours
Music Ensembles	6 hours
*Physics 101, Fundamentals of Physics (First Semester)	3 hours
*Physics 208, Sound	3 hours

Curriculums

The student not qualifying for a 101 or 103 applied music course (whichever his curriculum requires) takes the relevant course 100 until his deficiency is overcome.

The student who can meet the applied music proficiency requirements of his curriculum without taking the courses designed to develop that proficiency may earn in other applied music courses as many hours of credit as he would in the courses not taken.

In order to foster a broad understanding of the total music program, it is required that all students participate in music ensembles as follows: Instrumental majors will be required to participate in at least one of the major instrumental ensembles each year, and in the Dana Chorus for two years; Voice, Piano, and Organ majors are required to sing in the Chorus each year, and to audition for instrumental groups if capable. (In all cases ensemble participation may be waived upon the advice of the applied teacher.)

Instrument Major

Curriculums for the Degree of Bachelor of Music with Major in Instrument, Voice, Theory, Composition, or Sacred Music

Designed for the student primarily interested in performance and/or in teaching (other than in public schools). Piano, if not the major, is desirable as the minor. This curriculum totals 138 hours.

First Year	Hrs.
Major instrument 101-102	6
Minor instrument 105-106	2
Mus. 103-104 Theory I	8
Ensembles	1
Mus. 245, 246 History of Music	4
Comm. 105-106 Basic Course I & II	6
Soc. Sci. 101 Introduction to the Social Sciences I	3
H. & P. E. activity courses	1
Orientation 100	1
Elective	2
	34

Second Year	Hrs.
Major instrument 201-202	6
Minor instrument 205-206	2
Mus. 203-204 Theory II	8
Ensembles	1
Comm. 107 Basic Course III	3
Soc. Sci. 102 Introduction to the Social Sciences II	3
Physics 101 Fundamentals of Physics	3
Physics 208 Sound	3
Psych. 201 General Psychology	3
H. & P. E. 109M or 109W Health Education	2
H. & P. E. activity courses	1
	35

*By taking Physics 101-102 and 101L-102L (totaling eight credit hours) the student may meet the laboratory science requirement for the Bachelor of Arts degree. Physics 208 will then fulfill the remaining three hours of the science requirement.

Third Year	Hrs.
Major instrument 301-302	6
Minor instrument 305-306	2
Mus. 307-308 Survey of Music Literature	4
Mus. 319, 320 Vocal and Instrumental Conducting and Ensemble	6
Mus. 317, 318 Analytical Techniques I & II	4
Mus. 353, 354 Counterpoint I & II	4
Mus. 451-452 Sight Singing and Ear-Training	4
Hist. 201, 202, The United States	6
	36

Fourth Year	Hrs.
Major instrument 401-402	6
Minor instrument 405-406	2
Mus. 443 Instrumental Conducting	2
Mus. 407 Orchestration	2
Mus. 408 Band Arranging	2
Mus. 421-422 Composition I	4
Music History and Literature elective or Mus. 427-428 Symphonic Literature	4
Ensembles	3
Recital	NC
Philosophy and Religion elective, or Humanities 401 or 402	3
Electives	5
	33

In the case of Piano and Organ majors the above program will be slightly different in the final two years. Piano and Organ majors will not be required to take Music 319, 320 for full credit. They will enroll for the conducting portions only and receive one credit each semester. The balance (4 credits) will be devoted to a music elective. It may be applied in separate years to piano or applied instruments.

In the senior year Music 437, Choral Conducting, may be substituted for Music 443, Instrumental Conducting. Piano and Organ majors will not be required to take Band Arranging. The total number of hours for the Piano or Organ major is 134.

Voice Major

Designed for the student primarily interested in performance and/or in teaching (other than in public schools). Piano is required as the minor.

Entrance Requirements: To enter the four year degree course in voice, the student should be able to sing standard songs and the simpler classics in good English on pitch with correct phrasing and musical intelligence. He should also demonstrate his ability to read a simple song at sight and a knowledge of the rudiments of music. Some knowledge of piano is required.

This curriculum lists 18 hours in foreign languages. Actually 12 hours are sufficient if the student has two units of high school French, German, or Italian (both units in the same language). If he does not, he takes all 18 hours in the University. Otherwise he may substitute 6 hours of electives, as recommended by his adviser.

First Year	Hrs.
Major: Voice 101-102	6
Minor: Piano 105-106	2
Mus. 103-104 Theory I	8
Mus. 245, 246 History of Music	4
Comm. 105-106 Basic Course I & II	6
Soc. Sci. 101 Introduction to the Social Sciences I	3
*Italian 101-102 Elementary Italian	6
Orientation 100	1
	36

Second Year	Hrs.
Major: Voice 201-202	6
Minor: Piano 205-206	2
Mus. 203-204 Theory II	8
Ensembles	1
Comm. 107 Basic Course III	3
*French 101-102 Elementary French	6
Soc. Sci. 102 Introduction to the Social Sciences II	3
Psych. 201 General Psychology	3
H. & P. E. activity courses	1
H. & P. E. 109M or 109W Health Education	2
	35

Third Year	Hrs.
Major: Voice 301-302	6
Minor: Piano 305-306	2
Mus. 319, 320 Vocal and Instrumental Conducting and Ensemble	6
Music History and Literature elective or Mus. 307-308 Survey of Music Literature	4
*German 101-102 Elementary German	6
Hist. 201 & 202 The United States	6
H. & P. E. activity courses	1
Music elective	2
Ensembles	1
	34

Fourth Year	Hrs.
Major: Voice 401-402	6
Minor: Piano 405-406	2
Mus. 317 Analytical Techniques I	2
Mus. 437 Advanced Choral Conducting	2
Mus. 353, 354 Counterpoint I & II	4
Mus. 451-452 Sight Singing and Ear-Training	4
Ensembles	1
Music electives	3
Philosophy and Religion elective, or Humanities 401-402	3
Recital	NC
Physics 101 Fundamentals of Physics	3
Physics 208 Sound	3
	33

*May be omitted if the student has two high school units in the language.

Composition Major

The composition curriculum totals 138 semester hours.

First Year	Hrs.
*Major instrument or Voice	4
Voice (for Piano Majors)	2
Minor: Strings	2
Mus. 103-104 Theory I	8
Mus. 113-114 Composition A	4
Mus. 245, 246 History of Music	4
Comm. 105-106 Basic Course I-II	6
Soc. Sci. 101 Introduction to the Social Sciences I	3
Orientation 100	1
	34

Second Year	Hrs.
Major instrument or Voice	4
Minor: Woodwinds	2
Mus. 203-204 Theory II	8
Mus. 213-214 Composition B	4
Comm. 107 Basic Course III	3
Soc. Sci. 102 Introduction to the Social Sciences II	3
Physics 101 Fundamentals of Physics	3
Physics 208 Sound	3
H. & P. E. 109M or 109W Health Education	2
H. & P. E. activity courses	1
Ensembles	1
	34

Third Year	Hrs.
Major instrument or Voice	4
Minor: Brass	2
**Mus. 319, 320 Vocal and Instrumental Conducting and Ensemble	2-6
Mus. 451-452 Sight Singing and Ear-Training	4
Mus. 313-314 Composition C	4
Mus. 353, 354 Counterpoint I & II	4
Hist. 201 & 202 The United States	6
Psych. 201 General Psychology	3
H. & P. E. activity courses	1
Ensembles	1
	31-35

Fourth Year	Hrs.
Major instrument or Voice	4
Minor: Percussion	1
Mus. 307-308 Survey of Music Literature	4
Mus. 437 Choral Conducting	2
Mus. 443 Instrumental Conducting	2
Mus. 407, 408 Orchestration and Band Arranging	4
Mus. 413-414 Composition D	4
Music History and Literature elective or Mus. 427-428 Symphonic Literature	4
Mus. 429 Canon and Fugue	2
Mus. 317, 318 Analytical Techniques I & II	4
Philosophy and Religion elective, or Humanities 401 or 402	3
Ensembles	1
Recital	NC
	35

Sacred Music Major

Designed for the voice or organ major wishing to specialize in sacred music with a view to becoming a minister of music and/or preparing for advanced study and specialization at the graduate level. This curriculum totals 134 hours.

First Year	Hrs.
Major: Organ or Voice 101-102	6
Minor: Organ, Piano, Voice 105-106	2
Mus. 103-104 Theory I	8
Mus. 245, 246 History of Music	4
Comm. 105-106 Basic Course I & II	6
Soc. Sci. 101 & 102 Introduction to the Social Sciences I & II	6
H. & P. E. activity courses	1
Orientation 100	1
	34

Second Year	Hrs.
Major: Organ or Voice 201-202	6
Minor: Organ, Piano, Voice 205-206	2
Mus. 203-204 Theory II	8
Comm. 107 Basic Course III	3
Music History and Literature elective or Mus. 307, 308 Survey of Music Literature	4
Physics 101 Fundamentals of Physics	3
Psych. 201 General Psychology	3
H. & P. E. 109M or 109W Health Education	2
H. & P. E. activity courses	1
Ensembles	2
	34

*If the student's major instrument is not piano, he must take two semester hours of piano each year. If the student's major is not voice, he must substitute voice for the minor requirement in his applied major field.

**At the student's option, the course may be taken for less than full credit. He may enroll for the conducting portions only and receive one credit each semester. The balance (four credits) will be devoted to music electives.

Third Year	Hrs.
Major: Organ or Voice 301-302	6
Minor: Organ, Piano, Voice 305-306	2
Mus. 319, 320 Vocal and Instrumental Conducting and Ensemble	2
Mus. 451-452 Sight Singing and Ear-Training	4
Mus. 353, 354 Counterpoint I & II	4
Mus. 361 Hymnology	2
Mus. 362 Gregorian Chant	2
Mus. 363-364 Junior and Senior Choir Methods	3
Hist. 201 & 202 The United States	6
Philosophy and Religion elective	3
	34

Fourth Year	Hrs.
Major: Organ or Voice 401-402	6
Minor: Organ, Piano, Voice 405-406	2
Mus. 317, 318 Analytical Techniques I & II	4
Mus. 337 Choral Conducting	2
Mus. 429 Canon and Fugue	2
Mus. 461 History of Sacred Music	2
Mus. 463 Choral Literature	3
Philosophy and Religion elective, or Humanities 401 or 402	3
Physics 208 Sound	3
Ensembles	2
*Elective	4
Recital	NC
	33

*Music 465 required of organ majors.

Music Education Major: Vocal and Instrumental

Curriculums for the Degree of Bachelor of Music with Major in Music Education

This curriculum meets the requirements for the special Provisional Certificate in Ohio. It totals 139 hours. The certification requirements of the various states differ greatly, and if a student wishes to be certified in another state, it is his responsibility to bear in mind the requirements of that state in his choice of courses. Courses satisfying such requirements usually give credit toward the degree, but some additional courses may be found necessary.

Every student majoring in music education may complete one applied-music major of 16 semester hours (courses 103-104, 203-204, 303-304, and 403-404 in any one instrument or in voice). For required applied-music minor courses, see the curriculums below.

All music education majors are expected to demonstrate piano facility as follows:

1. Ability to sight-read songs of the type found in school song books.
2. Ability to harmonize at sight, improvise simple piano accompaniments, and transpose songs and harmonizations to other keys.
3. Ability to sight-read fairly fluently simple accompaniments for instrument or voice and simple piano compositions of the type used for school rhythmics activities.

The music education student majoring in a string, wind, or percussion instrument must take the functional piano courses (Piano 111-112 and 211-212).

First Year	Hrs.
Applied major 103-104	4
Applied minor	3
Mus. 103-104 Theory I	8
Mus. 225-226 Woodwind Methods	2
Mus. 245,246 History of Music	4
Comm. 105-106 Basic Course I-II	6
Soc. Sci. 101 Introduction to the Social Sciences I	3
H. & P. E. 109M or 109W Health Education	2
H. & P. E. Eurythmics	1
Orientation 100	1
	34

Second Year	Hrs.
Applied major 203-204	4
Applied minor	3
Mus. 203-204 Theory II	8
Mus. 229-230 String Methods	2
Mus. 218 Percussion Methods	1
Comm. 107 Basic Course III	3
Soc. Sci. 102 Introduction to the Social Sciences II	3
Educ. 101 Introduction to Education	2
Psych. 201 General Psychology	3
Psych. 202 Psychology of Education	3
H. & P. E. activity courses	1
Ensembles	1
	34

Third Year	Hrs.
Applied major 303-304	4
Applied minor	2
Mus. 227-228 Brass Methods	2
Music History and Literature elective or Mus. 307-308 Survey of Music Literature	4
Mus. 319, 320 Vocal and Instrumental Conducting and Ensemble	6
Ensembles	1
Educ. 301 Principles of Teaching	3
Educ. 304 Classroom Management	2
Hist. 201 & 202 The United States	6
Physics 101 Fundamentals of Physics	3
Physics 208 Sound	3
	36

Fourth Year	Hrs.
Applied major 403-404	4
Applied minor	2
Mus. 317 Analytical Techniques I	2
Mus. 353 Counterpoint I	2
Mus. 407 Orchestration	2
Mus. 417 Instrumental Problems	2
Mus. 423 Music Methods in the First Six Grades	2
Mus. 424 Junior and Senior High School Vocal Methods	2
Mus. 437 or 443 Conducting	2
Music elective	2
Ensembles	2
Educ. 404 Student Teaching: High School	6
Philosophy and Religion elective, or Humanities 401 or 402	3
Educ. 308 Educational Sociology	2
	35

The minor applied-music courses for the curriculum above must total at least 10 semester hours, as follows:

1. If the major instrument is piano, the minors must consist of one semester hour each in clarinet, trumpet, violin, cello, percussion, and voice, and four semester hours in any instruments or voice.

2. If the major instrument is a string, wind, or percussion instrument, the minors must be four semester hours of functional piano and one semester hour each in voice, clarinet, trumpet, violin, cello, and percussion. If one of the latter five instruments is the major instrument, another semester hour must be completed, in any instrument other than the major one, or in voice, in order to have a total of 10 semester hours in minors.

These requirements can be altered if the student has already achieved any of the necessary proficiencies.

COURSES OF INSTRUCTION†

Applied Music

Students desiring credit must enroll for not less than one semester.

Advanced standing in applied music is granted tentatively after a placement examination given by members of the faculty. Final classification is made at the end of the first semester of residence study.

In most cases instruction is in one half-hour weekly lesson per credit, except where class instruction is given.

A student may transfer from a minor course to a major course if he has the approval of the faculty concerned. He is then assigned an appropriate major course number on the basis of his proficiency and repertory.

Proficiency examinations in applied music are given at the end of each semester. Promotion to the next applied course depends upon quality of performance and quantity of repertory.

No credit will be given in an applied music course if the student misses more than three lessons, if a minor, or six lessons, if a major. In case of prolonged illness, the lessons may be made up at the discretion of the instructor.

As far as teaching staff and practice rooms are available, enrollments in applied music will be accepted in the following order:

†The student should familiarize himself with the course-numbering system and its significance, as well as the abbreviations used to indicate the amount of credit. These are explained at the end of the General Requirements and Regulations section.

1. Full-time music majors
2. Other students in the University
3. Private students

A student's choice of instructor will be respected as far as possible, but final assignment rests with the Dean of the School of Music.

Ensembles

There is no tuition charge for any ensemble course. Several ensemble courses are open to all students of the University who are qualified for them. However, the awarding of credit for any ensemble course presupposes satisfactory participation. One hour of Marching Band credit may be substituted for one hour of the general requirement in physical activity courses.

Any ensemble course may be repeated any number of semesters.

Dana Chorus. Designed for the preparation and performance of major works, the group is open to any university student who can qualify. Required of most Music School students. Credit optional. *1 h. c.*

Concert Choir. A select chorus which performs a wide range of works from the choral repertoire. Membership by audition. Credit optional. *1 h. c.*

Madrigal Singers. A select vocal ensemble, open to students of the Dana School of Music. Credit optional. *1 h. c.*

Men's Glee Club. Open to all men of the University. Credit optional. *1 h. c.*

Concert Band. Open to any student in the University who can qualify. *½ or 1 h. c. each semester*

Marching Band. Open to any University student who can qualify. Functions only during the football season. Six hours a week. One hour of Marching Band credit may be applied toward the health and physical education activity requirement. *½ h. c.*

Marching Band Workshop. Lectures, demonstrations and practice in precision drill, block formation, street parade and phalanx drill. Rehearsal techniques, discipline and instrumentation are studied. Offered only in the summer session. *1 h. c.*

Opera Workshop. Open to all students of the University who are interested in the art and craft of stage production and the lyric theater. Students may audition for roles, in which they will be prepared musically and dramatically. In a practical, working atmosphere, study is also offered in stage lighting, the making of sets, costuming, makeup, etc. Both singers and stage crew may acquaint themselves with the history of opera, costume history, and general information about opera. The course culminates in the production of one or more operas. Credit may be taken in accordance with the amount of work to be undertaken by the student. Students may also enroll without credit. *1 to 4 h. c.*

Workshop in Medieval and Renaissance Music. Technique of performance on recorders and other medieval instruments. Problems involved in authentic reproduction of old music, instrumental, vocal, and mixed. The course is oriented towards at least one concert during the year. Prereq.: Music 245-246. *1 h. c. each semester*

Symphony Orchestra. Open to any student in the University who can qualify. *1 h. c. each semester.*

Percussion Ensemble. Various procedures involved in comprehending and executing advanced solo and orchestral literature indigenous to the percussionist's art. The course also will provide an organization whose prime function will be that of performing more complex percussion literature than is encountered in the music major's normal standard repertoire. Prereq.: Upper Division status. *½ h. c. each semester*

String Ensemble. Open to any University student who can qualify. ½ *h. c. each semester.*

Woodwind Ensemble. Limited to students of the School of Music. ½ *h. c. each semester.*

Brass Ensemble. Limited to students of the School of Music. ½ *h. c. each semester.*

String Quartet. Limited to selected students of the School of Music. ½ *h. c. each semester.*

Piano

All piano majors are required to play for at least one vocal, wind, or string student each semester in recital and in lessons. A grade will be submitted to the chairman of the piano department indicating the degree of proficiency achieved in accompanying song, chamber and sonata literature. This grade will be given by the studio teacher under whose guidance the student works and will be an integral part of the student's semester grade. Punctuality, regular attendance and the degree of co-operation in a joint musical effort will be criteria for the studio grade.

The following repertoire list shows the minimum level for each year. A more comprehensive list, graded according to its usage in the School of Music, may be obtained from the piano department. Teachers may substitute works of equal difficulty. The second-year repertoire level for the major in music education is equivalent to the first-year piano repertoire; this sequence is continued throughout.

At least twelve pieces or movements must be completed each year; six must be memorized for the piano major; at least nine, four of which must be memorized, must be completed each year for the major in music education. These must be played at an artistic and technical level satisfactory to an examining board. The number of hours of daily preparation in practice plays an important part in the grade. The Baroque or pre-Baroque, Classic, Romantic, and Modern periods must be represented each year.

The entrance requirements for the piano major are as follows: The student should have acquired the basic principles of correct touch and technique. He should play all major and minor scales correctly in moderate tempi, and broken chords in octave position in all keys. He should have studied standard etudes, such as Czerny, Op. 299; Heller, Op. 47 and 46; Bach, *Two-Part Inventions* and *Little Preludes;* easy sonatas of Haydn, Mozart, and Beethoven; and Classic, Romantic, and Modern compositions of similar grade and difficulty. A very high artistic and technical level must be demonstrated before the student may advance into upper division work.

The student is examined each year in the following areas: all major and minor scales must be played in the first two years at a tempo of m. m. 96, and in the last two years at a tempo of m.m. 132. Triad, dominant seventh, and diminished seventh arpeggios are to be played in all positions, in the first two years at a tempo of m. m. 84 and in the last two years at a tempo of m. m. 96. Czerny or similar studies are studied each year, from Op. 299 for the first two years and from Op. 740 for the last two years. The examination includes sight reading, transposition, and harmonization of simple melodies.

The music education major must satisfy the following requirements before he is permitted to begin his student teaching assignment:

1. Play with reasonable facility and at the correct tempo, the best known selections from the standard community song collections.
2. Be able to play voice parts from typical choral collections used in junior high school.
3. Be able to supply simple chordal harmonization to songs for elementary school use.
4. Be able to provide an accompaniment to elementary school songs.

100. For those who do not qualify for Piano 101 or 103. This course may be repeated. *1 h. c.*

Major Courses

101-102. Bach, *Two-Part Inventions* from No. 2, 5, or 7; Scarlatti, sonatinas, or Bach, *Well-Tempered Klavier;* Bach, *Three-Part Inventions* such as No. 1, 5, or 7; Mozart or Haydn sonatas; Beethoven sonatas such as Op. 49, No. 1, or Op. 79, No. 2; Romantic and modern compositions. *3 +3 h. c.*

201-202. Bach, *French Suites* complete, such as *Suite No. 1 in A minor* or *Suite No. 2 in E-flat;* Bach, *Well-Tempered Klavier,* Book No. 2, 5, or 21; Beethoven or Mozart sonatas such as Op. 41, No. 1 in C, or *Sonata after the Serenade* in G; Romantic compositions such as Brahms' *Two Sarabandes;* Modern compositions such as Prokofieff's *Four Pieces.* *3 + 3 h. c.*

301-302. Bach, *Partita* or *English Suite* such as No. 3 in A minor or No. 5 in G minor; Bach, *Well-Tempered Klavier,* such as No. 12 or 15 from the second book or No. 2, 5, 6, or 22 from the first book; Beethoven sonatas such as Op. 10, No. 1 and 3; Op. 2, No. 3; Op. 26, or Op. 27, No. 2; a concerto which is to be completed in the senior year; Chopin compositions such as Etudes, Op. 25, No. 1 or 2; Ravel or Debussy compositions such as *Estampes;* modern compositions. *3 + 3 h. c.*

401-402. Bach, *Partita* or *English Suite;* Beethoven sonatas such as Op. 2, No. 2; Op. 10, No. 2; Op. 22; Op. 31; No. 2 and No. 3; or Op. 110; a Bach work such as *Capriccio* in E major or *Toccata* in F-sharp minor; a concerto; Romantic compositions such as Chopin, *Scherzi* or *Ballades;* compositions by modern composers such as Bartok, *Suite, Op. 4.* The student must prepare a recital program of serious content and difficulty, ranging from classic to modern music; he must also prepare a major piano concerto for performance with orchestra. *3 + 3 h. c.*

Major Courses for Music Education

The following courses differ only in degree from those listed above. A high standard of proficiency is insisted upon, and a recital is required.

103-104.	See Piano 101-102.	*2 + 2 h. c.*
203-204.	See Piano 201-202.	*2 + 2 h. c.*
303-304.	See Piano 301-302.	*2 + 2 h. c.*
403-404.	See Piano 401-402.	*2 + 2 h. c.*

Minor Courses

The student at any level must be able to play, at a satisfactory artistic and technical level, five memorized pieces of the appropriate grade level. He must be able to play from a group of fifteen with the music.

He must show mastery of the problems of technique and touch, and must display generally good playing habits commensurate with his level. By

the end of the first year he must have mastered all scales hands together; at the end of the second, all arpeggios, tonic, dominant seventh and diminished seventh.

Students who have had previous training in piano are not judged on the same basis as those with none, since progress is the prime consideraton.

a. For students with some previous training:

105-106. Pieces such as Bilbro, *First Melody Book;* Burrows, *The Adult Explorer;* Kabalevsky, *24 Little Pieces;* Siegmeister, *Folkways;* Tansman, *Pour Les Enfants,* four books; selections from *Early Keyboard Music.* Technical work is given each semester. *1 + 1 h. c.*

205-206. *Bach-Carrol,* Vol. I; Hanon; *Czerny-Germer,* Vol. I, Part 1; Burgmüller, Op. 100. *1 + 1 h. c.*

305-306. Sonatinas by Clementi, Kuhlau, and others: pieces such as Bach, *Two-Part Inventions,* No. 1, *Three Minuets, Twelve Little Preludes;* Beethoven, *Six Minuets, Six Easy Variations on a Swiss Tune,* and *Sonata,* Op. 49, No. 2. *1 + 1 h. c.*

405-406. This is comprised of similar material on a more difficult level. *1 + 1 h. c.*

b. For students with no previous training:

111-112. Designed to prepare the student to sight read simple accompaniments, harmonize single melodies, and transpose material of the sort found in school song books. The student is given a list of requirements during the first semester. *1 + 1 h. c.*

211-212. Continuation of Piano 111-112. *1 + 1 h. c.*

Organ

100. Intended for those who do not qualify for Organ 101 or 103. The course may be repeated. *1 h. c.*

Major Courses

101-102. Schneider-Warren, *Studies;* Buck, *Pedal Phrasing Studies;* preparatory manual exercises. Bach: choral preludes for manuals; trios for manuals and pedals; chorale and preludes from *Das Orgelbuechlein;* Variation II from *Sei Gegrusset* (Book V, ed. Peters); short preludes and fugues: *Canzona Fugue in B minor* (Corelli); *Prelude and Fugue in E Minor* (Lesser, ed. Schirmer). Also modern compositions. *3 + 3 h. c.*

201-202. Continuation of Schneider and Buck studies: Neilson, *Pedal Studies.* Bach: *Fantaisie and Fugue in C Minor* (Book III, ed. Schirmer); *Fugue in G Minor* (Book II, ed. Schirmer); *Prelude and Fugue in A Major; Prelude in C Minor* (Book III, ed. Schirmer); *First Sonata; Prelude in F Minor;* chorale preludes. Mendelssohn: *Second Sonata.* Pieces by the old masters from *Historical Series* (Vol. I, ed. Bonnet). Modern compositions by American, French, English, or German composers. *3 + 3 h. c.*

301-302. Bach: chorale preludes: *Prelude and Fugue in E Minor* (Wedge); *Prelude and Fugue in A Minor* (Book IV, ed. Schirmer); *Second Sonata; Toccata and Fugue in D Minor* and *Toccata in D Minor* (Dorian); *Prelude and Fugue in G Major.* Franck: *Cantabile; Prelude, Fugue, and Variation; Pastorale; Piece Héroique.* Mendelssohn: *Third Sonata.* Modern compositions. *3 + 3 h. c.*

401-402. Bach: *Third Sonata;* chorale preludes; *Fantaisie and Fugue in G Minor; Toccata, Adagio, and Fugue in C Major; Prelude and Fugue in E Flat* ("St. Ann's"); *Passacaglia and Fugue in C Minor; Prelude and Fugue in B Minor.* Franck: *Chorale in A Minor.* Mendelsshon: *First Sonata, Sixth Sonata.* Vierne: selected movements from the six symphonies. Widor: *Sixth Symphony.* Sowerby: *Suite, Symphony in G Minor.* Roger-Ducasse: *Pastorale.* Bennett: *Sonata in G;* shorter compositions suitable for recitals. Concerto for organ and orchestra. Public recital. *3 + 3 h. c.*

Major Courses for Music Education

The following courses differ only in degree from those listed above. A high standard of proficiency is insisted upon, and a recital is required.

103-104. See Organ 101-102. *2 + 2 h. c.*
203-204. See Organ 201-202. *2 + 2 h. c.*
303-304. See Organ 301-302. *2 + 2 h. c.*
403-404. See Organ 401-402. *2 + 2 h. c.*

Minor Courses

105-106. See Piano 105-106. *1 + 1 h. c.*
205-206. See Piano 205-206. *1 + 1 h. c.*
305-306. See Piano 305-306. *1 + 1 h. c.*

Voice

100. For those who do not qualify for Voice 101 or 103. The course may be repeated. *1 h. c.*

Major Courses

101-102. Concentration is upon the development of basic technique for the singer: breath control, freedom and relaxation of the vocal mechanism, maximum resonance, and accurate articulation. At the teacher's discretion, the student will apply the technique acquired in selected works of the vocal repertoire. Foreign-language songs may be introduced. Amount of repertoire to be decided on an individual basis. *3 + 3 h. c.*

201-202. Primary emphasis continues to be placed upon the development of the voice and the mastery of technique. The student will be expected to have attained sufficient mastery by the end of this year to be able properly to sing a number of songs, both in English and in foreign languages. One or two arias, each from opera and oratorio, will be included. Minimum requirements established by the Voice Faculty; requirements beyond these established by the instructor on an individual basis. *3 + 3 h. c.*

301-302. Technical study continued with a view to maintaining steady growth in technical mastery. The repertoire will be enlarged to include a wide range of styles and periods. Songs appropriate to the individual voice will be chosen in English, French, Italian, and German. Operatic and oratorio arias will be required. *3 + 3 h. c.*

401-402. Advanced literature and technique. Additional songs of the standard repertoire by French, German, Italian, Russian, English, and American composers. The student will demonstrate ability to sing in three foreign languages, and will have a repertoire of at least four operatic arias, four oratorio arias, twenty classic and twenty modern songs, for immediate use. He should have a knowledge of the general song literature. Each senior will be required to prepare a public recital and give a creditable performance of a program of songs and arias chosen from this and previous courses. *3 +3 h. c.*

Major Courses for Music Education

The following courses differ only in degree from those listed above. Minimum attainment at the end of four years will be those goals set for the third year above. Senior recitals will be required.

103-104. See Voice 101-102. *2 + 2 h. c.*
203-204. See Voice 201-202. *2 + 2 h. c.*
303-304. See Voice 301-302. *2 + 2 h. c.*
403-404. See Voice 401-402. *2 + 2 h. c.*

Minor Courses

105-106. Concentration is upon producing a pleasing and musical vocal tone. In addition to exercises chosen on the basis of students' needs, they will be expected to learn a limited number of songs. Amount of repertoire decided by Voice Faculty. Open to students with no previous training. *1 + 1 h. c.*

205-206. Continued study of vocal technique, and literature suited to the individual voice. Songs and arias in foreign languages at the discretion of the instructor. Prereq.: Music 105-106. *1 + 1 h. c.*

305-306. Advanced vocal technique and literature. For those who can qualify. Prereq.: Music 105-106. *1 + 1 h. c.*

405-406. Advanced vocal technique and literature. For those who can qualify. Prereq.: Music 105-106, 205-206, 305-306. *1 + 1 h. c.*

Violin

100. For those who do not qualify for Violin 101 or 103. The course may be repeated. *1 h. c.*

Major Courses

101-102. Kreutzer, *Studies*, to No. 32. Concertos by Vivaldi, Nardini, Rode, deBeriot. Sonatas by Corelli, Veracini, Leclair. Technical material including Sevcik, Op. 8 and 9, Schradier, Casorti. Not fewer than six short compositions suitable for recital repertoire. Major and minor scales and arpeggios in three octaves, using fundamental strokes. *3 + 3 h. c.*

201-202. Kreutzer concluded; Fiorillo, Rovelli. Concertos by Bach, Viotti, Kreutzer, deBeriot. Sonatas by Tartini, Mozart, Handel. Not fewer than six compositions added to repertoire. Scales and arpeggios in three octaves continued with secondary strokes. Technical materials of 101-102 continued. *3 + 3 h. c.*

301-302. Rode, *Studies*. Concertos by Mozart, Bruch, Vieuxtemps. Sonatas by Beethoven, Bach. Not fewer than six compositions added to repertoire. Scales in double stops in all keys. Technical material from Sevcik, Op. 4, Part 4; Schradier, Book II. *3 + 3 h. c.*

401-402. Advanced studies from Wieniawski; Dont, Op. 35; Gavinies and Paganini concertos. Wieniawski, Saint-Saens, Mendelssohn, Lalo, Beethoven, etc. Completion of repertoire requirement; senior recital. *3 + 3 h. c.*

Major Courses for Music Education

The following courses differ only in degree from those listed above. A high standard of proficiency is insisted upon, and a recital is required.

103-104. See Violin 101-102. *2 + 2 h. c.*
203-204. See Violin 201-202. *2 + 2 h. c.*
303-304. See Violin 301-302. *2 + 2 h. c.*
403-404. See Violin 401-402. *2 + 2 h. c.*

Minor Courses

105-106. Fundamentals in correct posture and positions of the left hand and of the bow arm. Yost's *Violin Method* supplemented by Riegger's *Exercises*. Studies by Wohlfahrt and Rodin and easy first-position pieces. Scales and arpeggios in keys of not more than four accidentals. *1 + 1 h. c.*

205-206. Beginning of position studies. Maia Bang, Book III. Hans Sitt, Op. 32, Books II and III. Kayser, Op. 20, pieces in first three positions. Not fewer than six compositions by Seitz and Rieding. *1 + 1 h. c.*

305-306. Position studies continued. Maia Bang, Book IV. Schubert sonatinas. Mazas, *Special Studies*. Accozay and Hollander concertos. Easy double stops and scales. Scales and arpeggios in five positions. Not fewer than six new recital pieces. *1 + 1 h. c.*

405-406. Continued study of positions. Maia Bang, Book V. Studies by Mazas and Dont; beginning of Kreutzer. *Allegro Brillante* by Tenhave, concerto by Hollander, sonatas by Handel. Scales in three octaves. *1 + 1 h. c.*

Viola

100. For those who do not qualify for Viola 101 or 103. The course may be repeated. *1 h. c.*

Major Courses

101-102. Studies by Mazas, Kreutzer, Sitt, Schradier technic. Sonatas by Handel, repertoire material; not fewer than six scales. Scales and arpeggios in three octaves. *3 + 3 h. c.*

201-202. Studies by Kreutzer and Fiorillo. Sonatas by Vivaldi and Marcello. Scales and arpeggios continued. Six recital pieces. *3 + 3 h. c.*

301-302. Studies by Rode, Campagnoli, and Bruni. Concertos by Stamitz and Mozart. Scales in double stops. Six recital pieces. *3 + 3 h. c.*

401-402. Studies by Gavinies and Dolesji; sonatas by Bowen, Bach, and others. Scales and arpeggios continued. Senior recital. *3 + 3 h. c.*

Major Courses for Music Education

The following courses differ only in degree from those listed above. A high standard of proficiency is insisted upon, and a recital is required.

103-104. See Viola 101-102. *2 + 2 h. c.*
203-204. See Viola 201-202. *2 + 2 h. c.*
303-304. See Viola 301-302. *2 + 2 h. c.*
403-404. See Viola 401-402. *2 + 2 h. c.*

Minor Courses

105-106. Fundamentals of left and right hand technics. Reading facility in alto clef is developed. Studies by Hofmann. Scales in the first position. Easy pieces. *1 + 1 h. c.*

205-206. Development of left hand facility. Beginning of lower positions. Studies by Kayser. Scales in positions. Pieces in positions. *1 + 1 h. c.*

305-306. First five positions. Studies by Mazas and Dont. Schubert sonatina. Seventeenth- and eighteenth-century sonatas. Six recital pieces. Scales in three octaves. Easy double stops. *1 + 1 h. c.*

405-406. Higher positions. Mazas, Kreutzer. Pieces by Nardini, Sitt, and others. Scales in three octaves. *1 + 1 h. c.*

Cello

100. Intended for those who do not qualify for Cello 101 or 103. This course may be repeated. *1 h. c.*

Major Courses

101-102. Studies from Dotzauer, Op. 35, and Duport. Scales and arpeggios in three octaves. Solos such as Bach, *Suite No. 1*, and Goltermann, *Concerto No. 4*. *3 + 3 h. c.*

201-202. Scales and arpeggios in four octaves. Franchomme studies. Repertoire to include Romberg, *Concerto No. 2;* Bach, *Suite No. 2* or *No. 3;* and Beethoven, *Sonata, Op. 69, in A Major.* *3 + 3 h. c.*

301-302. Scales in octaves, thirds, sixths. Popper, *Studies.* Concert pieces to include Breval, *Sonata in G Major,* or Eccles, *Sonata in G Minor,* and concertos by Boccherini and Lalo. *3 + 3 h. c.*

401-402. All scales in octaves, thirds, sixths, and tenths. Piatti, *Studies,* and Servais, *Caprices.* Repertoire such as Reger, *Solo Suite No. 2,* and Haydn or Dvorak concerto. Senior recital. *3 + 3 h. c.*

Major Courses for Music Education

The following courses differ only in degree from those listed above. A high standard of proficiency is insisted upon, and a recital is required.

103-104. See Cello 101-102. *2 + 2 h. c.*

203-204. See Cello 201-202. *2 + 2 h. c.*

303-304. See Cello 301-302. *2 + 2 h. c.*

403-404. See Cello 401-402. *2 + 2 h. c.*

Minor Courses

105-106. Kummer, *Method,* and Schroeder, *Studies.* Scales and solos in first position. *1 + 1 h. c.*

205-206. Schroeder, *Studies.* Scales. Klengel, *Concerto in C Major;* Marcello, *Sonata in F Major.* *1 + 1 h. c.*

305-306. Schroeder, *Studies.* Scales. Loeillet, *Sonata in G Major;* Goltermann, *Concerto No. 4.* *1 + 1 h. c.*

405-406. Continued on a more advanced level. For those who can qualify. *1 + 1 h. c.*

String Bass

100. For those who do not qualify for String Bass 101 or 103. The course may be repeated. *1 h. c.*

Major Courses

101-102. Simandl, *30 Etudes.* Major and minor scales in two octaves. Solos such as Anderson, *Sonatina,* and Chapini, *Fantaisie Concertante.* Bach, *Minuet and Gavotte;* Vivaldi, *Intermezzo.* *3 + 3 h. c.*

201-202. Hrabe, *Studies.* Repertoire. such as Cappuzzi, *Concerto;* sonatas by Galliard and Loeillet; Ratez, *Six Characteristic Pieces,* Op. 46. *3 + 3 h. c.*

301-302. Bille, *Method,* Part II, Books 4 and 5. Concert pieces to include sonatas by Eccles, Antoniotti, and D'Andrieu. *3 + 3 h. c.*

401-402. Kreutzer, *Studies.* Reynolds, *Orchestra Studies;* Strauss, *Orchestra Studies.* Solos to include Koussevitzky concerto or Dragonetti concerto. Senior recital. *3 + 3 h. c.*

Major Courses for Music Education

The following courses differ only in degree from those listed above. A high standard of proficiency is insisted upon, and a recital is required.

103-104. See String Bass 101-102. *2 + 2 h. c.*

203-204. See String Bass 201-202. *2 + 2 h. c.*

303-304. See String Bass 301-302. *2 + 2 h. c.*

403-404. See String Bass 401-402. *2 + 2 h. c.*

Minor Courses

105-106. Simandl, *Method*, Part I. Scales. *1 + 1 h. c.*

205-206. Simandl, *Method*, Part II. Bach, *Minuet and Gavotte*; Vivaldi, *Intermezzo*. *1 + 1 h. c.*

305-306. Simandl, *30 Etudes*. Anderson, *Sonatina*. *1 + 1 h. c.*

405-406. For those who can qualify. *1 + 1 h. c.*

Flute

100. To be elected by students who do not qualify for Flute 101 or 103. The course may be repeated. *1 h. c.*

Major Courses

101-102. Studies and solos such as Altes, *Method*, Book II; Kuhlau, *Duets*, Op. 10; Barrerre, *The Flautist's Formulae*; Boehm, *24 Caprice Etudes*, Op. 26; Bach-Barrerre, *Arioso*; Handel, sonatas; Pessard, *Bolero*. *3 + 3 h. c.*

201-202. Studies and solos such as Altes, *Method*, Book III; Anderson, *Etudes*, Op. 33, Op. 21; Kuhlau, *Duets*, Op. 81; Moyse, *24 Petits Duos Mélodiques*; Bach, *Sonata No. 2*; Rogers, *Soliloquy*; Gluck, scene from *Orpheus*; Briccialdi, *Il Vento*. *3 + 3 h. c.*

301-302. Studies and solos such as Schindler, *Bach Studies*; Anderson, *Etudes*, Op. 30, Op. 15; Kuhlau, *Duets*, Op. 102; orchestral studies; Bach, *B Minor Suite*; Boccherini, *Concerto in D Major*, Op. 27; Mozart, concertos; Telleman, *Suite in A Minor*. *3 + 3 h. c.*

401-402. Jeanjean, *16 Studies in the Modern Style*; Moyse, *48 Virtuoso Studies*; orchestral studies; special work on piccolo; Bach, *Sonatas No. 1* and *No. 4 in A Minor Unaccompanied*; Ibert, *Piece*; Griffes, *Poem*. Senior recital. *3 + 3 h. c.*

Major Courses for Music Education

The following courses differ only in degree from those listed above. A high standard of proficiency is insisted upon, and a recital is required.

103-104. See Flute 101-102. *2 + 2 h. c.*

203-204. See Flute 201-202. *2 + 2 h. c.*

303-304. See Flute 301-302. *2 + 2 h. c.*

403-404. See Flute 401-402. *2 + 2 h. c.*

Minor Courses

105-106. Altes, *Method*, Book I; Moyse, *The Beginning Flutist*; Magnani, *Clouds and the Moon*; Loeillet solos. *1 + 1 h. c.*

205-206. Altes, *Method*, Book II; Boehm, *24 Caprice Etudes*; Mozart-Barrere, *Minuette in D Major*; Bach, *Polonaise* and *Badinage* from *B Minor Suite*. *1 + 1 h. c.*

305-306. Studies and solos of the level indicated for Flute 101-102. *1 + 1 h. c.*

405-406. Studies and solos of the level indicated for Flute 201-202. *1 + 1 h. c.*

Clarinet

100. To be elected by those who do not qualify for Clarinet 101 or 103. The course may be repeated. *1 h. c.*

Major Courses

101-102. Studies and solos such as Klose, *Method*, Book II; Rose, *40 Etudes*, Books I and II; Langenus, *Method*, Book III; Von Weber, *Concertino* and *Concerto in F Minor*; Jeanjean, *Clair Matin*; Mozart, *Concerto*. *3 + 3 h. c.*

201-202. Studies and solos such as Rose, *32 Etudes*; Baermann, *Method*, Book IV; Perier, *Etudes de Genres et Interprétation*, Book I; Marty, *First Fantasy*; Lefevre, *Fantaisie Caprice*; Haln, *Sarabande et Themes Varies*. *3 + 3 h. c.*

301-302. Studies and solos such as Rose, *20 Grand Studies*; Baermann, *Method*, Book V; Cavalini, *30 Caprices*; Perier, *20 Sonata Studies*; orchestral studies; Rabaud, *Solo de Concours*; Gaubert, *Fantaisie*; Stravinsky, *Three Pieces*; Schumann, *Phantasiestuecke*. *3 + 3 h. c.*

401-402. Studies and solos such as Stark, *24 Grand Studies*; Jeanjean, *18 Etudes*; Jeanjean, *16 Modern Etudes*; orchestral studies; Widor, *Introduction and Ronde*; Debussy, *Premiere Rhapsodie*; Brahms, sonatas; Milhaud, *Concerto*. Senior recital. *3 + 3 h. c.*

Major Courses for Music Education

The following courses differ only in degree from those listed above. A high standard of proficiency is insisted upon, and a recital is required.

103-104. See Clarinet 101-102. *2 + 2 h. c.*

203-204. See Clarinet 201-202. *2 + 2 h. c.*

303-304. See Clarinet 301-302. *2 + 2 h. c.*

403-404. See Clarinet 401-402. *2 + 2 h. c.*

Minor Courses

105-106. Klose, *Method*, Book I; Perier, *Le Débutant Clarinettiste*, *20 Etudes Melodiques et Faciles*; Gretchaninoff, *Suite Miniature*; Petit, *Piece de Concours*. *1 + 1 h. c.*

205-206. Perier, *20 Etudes Faciles et Progressives*; Rose, *40 Etudes*, Book I; Langenus, *Scale Studies*; Debussy, *First Arabesque for Clarinet*; Avon, *Fantaisie de Concours*. *1 + 1 h. c.*

305-306. Studies and solos of the level indicated for Clarinet 101-102. *1 + 1 h. c.*

405-406. Studies and solos of the level indicated for Clarinet 201-202. *1 + 1 h. c.*

Oboe

100. For those who do not qualify for Oboe 101 or 103. This course may be repeated. *1 h. c.*

Major Courses

101-102. Studies and solos such as Ferling, *48 Etudes*; Sellner, *Etudes for Oboe*, Book II; Handel, *Concerto in G Minor*; Labate, *Villanella*; Schumann, *Three Romances for Oboe*. *3 + 3 h. c.*

201-202. Studies and solos such as Labate, *16 Exercises*; Capelle, *20 Grand Etudes*, Book I; Cimarosa, *Concerto*; Nielson, *Romance*; Foret, *Sonata in G Major*; Ropartz, *Pastorale and Dance*. *3 + 3 h. c.*

301-302. Studies and solos such as Andraud, *Vade-Mecum* (etudes and orchestral studies); Bleuzet, *The Technique of the Oboe*, Book II; Loyon, *32 Modern Etudes*; Saint-Saens, *Sonata*; Hindemith, *Sonata*; Palidilhe, *Concertante*. Work on English horn begun. *3 + 3 h. c.*

401-402. Continued study of English horn. Studies and solos such as Andraud, *Vade-Mecum;* Gillet, *Advanced Studies;* Jeanjean, *Remembrances;* Rivier, *Improvisation and Finale;* Dallier, *Fantaisie Caprice;* Piston, *Suite.* Senior recital. *3 + 3 h. c.*

Major Courses for Music Education

The following courses differ only in degree from those listed above. A high standard of proficiency is insisted upon, and a recital is required.

103-104. See Oboe 101-102. *2 + 2 h. c.*
203-204. See Oboe 201-202. *2 + 2 h. c.*
303-304. See Oboe 301-302. *2 + 2 h. c.*
403-404. See Oboe 401-402. *2 + 2 h. c.*

Minor Courses

105-106. Studies and solos such as Andraud, *Method* (1949); Niemann-Labate, *Oboe Method;* Bakaleinikoff, *Elegy;* Templeton, *Siciliana;* J. Wagner, *Three Pastorales.* *1 + 1 h. c.*

205-206. Studies and solos such as Gekeler, *Method,* Book II; Verroust, *24 Etudes,* Op. 65, Books I, II; Pares, *Daily Technical Studies;* Klemcke, *Pastorale;* Handel, *Sonata in C Minor;* Gliere, *Chanson;* Bach-Gillet, *Three Little Pieces.* *1 + 1 h. c.*

305-306. Studies and solos of the level indicated for Oboe 101-102. *1 + 1 h. c.*

405-406. Studies and solos of the level indicated for Oboe 201-202. *1 + 1 h. c.*

Bassoon

100. For those who do not qualify for Bassoon 101 or 103. The course may be repeated. *1 h. c.*

Major Courses

101-102. Studies and solos such as Weissenborn, *Duets;* Oubradous, *Enseignement Complete du Basson,* Book I; Jancourt, *Reverie;* Foret, *Three Pieces;* Mozart, *First Concerto.* *3 + 3 h. c.*

201-202. Studies and solos such as Milde, Book II; Oubradous, *Enseignement Complete du Basson,* Book II; orchestral studies; Hindemith, *Sonata;* Handel, *Concerto in C Minor;* Jeanjean, *Capriccioso.* *3 + 3 h. c.*

301-302. Studies and solos such as Bozza. *Daily Studies;* Oubradous, *Enseignement Complete du Basson,* Book III; orchestral studies; Saint-Saens, *Sonata;* Grovlez, *Sicilienne* and *Allegro Giocoso;* Jancourt, *Cantilene;* Bruns, *Concerto.* *3 + 3 h. c.*

401-402. Studies and solos such as Giampieri, *Daily Studies;* Orefice, *Bravura Studies;* orchestral studies; Pierne, *Prelude de Concert;* Bozza, *Concerto,* Op. 49; Bozza, *Fantaisie;* Jeanjean, *Prelude and Scherzo.* Senior recital. *3 + 3 h. c.*

Major Courses for Music Education

The following courses differ only in degree from those listed above. A high standard of proficiency is insisted upon, and a recital is required.

103-104. See Bassoon 101-102. *2 + 2 h. c.*
203-204. See Bassoon 201-202. *2 + 2 h. c.*
303-304. See Bassoon 301-302. *2 + 2 h. c.*
403-404. See Bassoon 401-402. *2 + 2 h. c.*

Minor Courses

105-106. Studies and solos such as Weissenborn, Op. 8, Book I; Jancourt, *Studies*, Book I; Isaak, *Jolly Dutchman;* Ziesi, *Souvenir.* *1 + 1 h. c.*

205-206. Studies and solos such as Weissenborn, Op. 8, Books I and II; Jancourt, *Studies*, Books I and II; Bakaleinikoff, *Ballad;* Weissenborn, *Capriccio.* *1 + 1 h. c.*

305-306. Studies and solos of the level indicated for Bassoon 101-102. *1 + 1 h. c.*

405-406. Studies and solos of the level indicated for Bassoon 201-202. *1 + 1 h. c.*

Trumpet

100. To be elected by those who do not qualify for Trumpet 101 or 103. This course may be repeated. *1 h. c.*

Major Courses

101-102. The development of a daily practice routine suitable to the individual, for the purpose of acquiring a correct and lasting command of fundamental skills such as tone production, embouchure, breath control, flexibility, and legato and staccato articulations, using Arban's *Method* for cornet, *Etudes* by Hering, *Daily Drills and Studies* by Schlossberg. Major and minor scales and chords, introduction to transposition, sight reading, and the study of cantabile solos such as the *Lieder* of Schubert, Brahms, Schumann, and other solos of grade III difficulty. *3 + 3 h. c.*

201-202. Concentration upon basic techniques; slurs, scales, chords, intervals, and single, double, and triple articulations in major and minor keys, using Arban, *Method;* Schlossberg, *Daily Drills and Studies;* Clark, *Studies;* Sachse, *Transposition Studies; Orchestral Studies from the Symphonic Repertoire.* Cantabile solos, and other solos of grade III and IV difficulty. *3 + 3 h. c.*

301-302. Continuation of technical studies: Arban, *Method;* Schlossberg, *Studies;* Paudert, *Studies;* Brandt, *Orchestral Studies;* Petit, *Studies;* Sachse, *Transposition Studies; Orchestral Studies from the Symphonic Repertoire.* Sight reading. Solos of grade IV and V difficulty by Fitzgerald, Vidal, Barat, Goeyens, Deboeck, Busser, and others. *3 + 3 h. c.*

401-402. Advanced studies by Clark, Peitzsch, Laurent, Petit, Charlier; Sachse, *Transposition Studies; Orchestral Studies from the Symphonic Repertoire.* Sight reading. Solos of grade V and VI difficulty. Concertos by Haydn, Vidal, Williams, Brandt, Delcroix; Sonatas by Hindemith and Tuthill. Senior recital. *3 + 3 h. c.*

Major Courses for Music Education

The following courses differ only in degree from those listed above. A high standard of proficiency is insisted upon, and a recital is required.

103-104. See Trumpet 101-102. *2 + 2 h. c.*
203-204. See Trumpet 201-202. *2 + 2 h. c.*
303-304. See Trumpet 301-302. *2 + 2 h. c.*
403-404. See Trumpet 401-402. *2 + 2 h. c.*

Minor Courses

105-106. Introduction to problems of brass instrument playing, stressing formation of embouchure, attack and release, breath control, tone quality, flexibility, legato and staccato articulation. Elementary exercises showing these skills in the Edwards-Hovey *Method,* Arban's *Method,* or equivalent

studies. Introduction to scales. Selected cantabile solos. Open to students without previous training. *1 + 1 h. c.*

205-206. Continued stress on fundamentals of grade I with extension of range. Scale studies to include all major and minor keys. Selected cantabile solos. Material stressing these skills in World's *Method for Cornet*, Hering's *Studies*, or equivalent. *1 + 1 h. c.*

305-306. Extension of range, using scale studies in major and minor keys and broken chords. Flexibility studies as in Schlossberg's *Daily Drills*. Additional progress in World's *Method for Cornet*, Hering's *Studies*, or equivalent studies. Selected cantabile solos. *1 + 1 h. c.*

405-406. Continued on a more advanced level. For those who can qualify. *1 + 1 h. c.*

French Horn

100. For those who do not qualify for French Horn 101 and 103. The course may be repeated. *1 h. c.*

Major Courses

101-102. Development of the fundamental skills, such as tone production, embouchure, breath control, and legato and staccato articulations, using Franz, Kopprasch, Alphonse, Michiels. Major and minor scales and chords; transposition, sight reading. Cantabile solos, and other solos of grade III difficulty. *3 + 3 h. c.*

201-202. Studies by Franz, Kopprasch, Alphonse, Pottag. Slurs, scales, chords, intervals, legato and staccato articulations in major and minor keys. Transposition and sight reading. Cantabile solos, and other grade III and IV solos. *3 + 3 h. c.*

301-302. Continuation of technical studies, using Alphonse, Pottag, Gallay. Transposition and sight reading. Solos of grade IV difficulty. *3 + 3 h. c.*

401-402. Advanced studies, including studies by Pottag, Gallay, Alphonse. Transposition and sight reading. Grade V and VI solos. Senior recital. *3 + 3 h. c.*

Major Courses for Music Education

The following courses differ only in degree from those listed above. A high standard of proficiency is insisted upon, and a recital is required.

103-104.	See French Horn 101-102.	*2 + 2 h. c.*
203-204.	See French Horn 201-202.	*2 + 2 h. c.*
303-304.	See French Horn 301-302.	*2 + 2 h. c.*
403-404.	See French Horn 401-402.	*2 + 2 h. c.*

Minor Courses

105-106. Special studies for development of embouchure, breath control, articulation, flexibility, tone control. Pottag-Hovey, *Method for French Horn;* Horner, *Primary Studies*. Introduction to scales. Selected cantabile solos. *1 + 1 h. c.*

205-206. Horner, *Studies*. Continued stress upon fundamentals of grade I. Scale studies in major and minor keys. Extension of range. Selected cantabile solos. *1 + 1 h. c.*

305-306. Studies and solos of the level indicated for French Horn 101-102. *1 + 1 h. c.*

405-406. Continued on a more advanced level. For those who can qualify. *1 + 1 h. c.*

Trombone

100. To be elected by those who do not qualify for Trombone 101 or 103. This course may be repeated. *1 h. c.*

Major Courses

101-102. The development of a daily practice routine to enable the individual to acquire the fundamental skills, such as tone production, embouchure, breath control, flexibility, and legato and staccato articulations. Major and minor scales and chords; introduction to transposition; sight reading. Materials include Mueller, Rochut, Dieppo, Mantia. Cantabile solos, and other solos of grade III and IV difficulty. *3 + 3 h. c.*

201-202. Continuation of basic technical studies. Slurs, scales, chords, intervals; single, double, and triple articulations in major and minor keys, transposition, and sight reading, using Mueller, Rochut, Dieppo, Mantia. Cantabile solos, and other grade III and IV solos. *3 + 3 h. c.*

301-302. Studies from Mueller, Rochut, Blume, Kopprasch. Transposition and sight reading. Grade IV and V solos. *3 + 3 h. c.*

401-402. Advanced studies by Mueller, Voboran, Rochut, Blazevitch. Transposition and sight reading. Solos of grade V and VI difficulty. Senior recital. *3 + 3 h. c.*

Major Courses for Music Education

The following courses differ only in degree from those listed above. A high standard of proficiency is insisted upon, and a recital is required.

103-104. See Trombone 101-102. *2 + 2 h. c.*

203-204. See Trombone 201-202. *2 + 2 h. c.*

303-304. See Trombone 301-302. *2 + 2 h. c.*

403-404. See Trombone 401-402. *2 + 2 h. c.*

Minor Courses

105-106. Studies to develop embouchure, attack, release, breath control, tone quality, flexibility, knowledge of positions. Studies by Cimera-Hovey, Endressen. Selected cantabile solos. *1 + 1 h. c.*

205-206. Continuation of development of skills stressed in grade 1. Scale studies, stressing legato and staccato articulation. Extension of range. Studies by Mueller, Cimera. Study of cantabile solos for development of legato-cantabile style. *1 + 1 h. c.*

305-306. Studies and solos of the level indicated for Trombone 101-102. *1 + 1 h. c.*

405-406. Continued on a more advanced level. For those who can qualify. *1 + 1 h. c.*

Tuba

100. For those who do not qualify for Tuba 101 or 103. The course may be repeated. *1 h. c.*

Major Courses

101-102. The development of the fundamental skills, such as tone production, embouchure, breath control, flexibility, and legato and staccato articulations. Major and minor scales and chords. Sight reading. Material includes studies by Bell, Eby, Arban. Cantabile solos, and other solos of grade III difficulty. *3 + 3 h. c.*

201-202. Studies by Arban, Eby, Blazevitch. Slurs, scales, chords, intervals, and legato and staccato articulations in major and minor keys. Sight reading. Study of orchestral and band works. Cantabile solos, and other solos of grade III and IV difficulty. *3 + 3 h. c.*

301-302. Continuation of technical studies, material by Arban, Eby, Blazevitch. Sight reading. Study of orchestral and band works. Solos of grade IV and V difficulty. *3 + 3 h. c.*

401-402. Continuation of technical studies. Study of band and orchestral works. Sight reading. Solos of grade V and VI difficulty. Senior recital. *3 + 3 h. c.*

Major Courses for Music Education

The following courses differ only in degree from those listed above. A high standard of proficiency is insisted upon, and a recital is required.

103-104. See Tuba 101-102. *2 + 2 h. c.*
203-204. See Tuba 201-202. *2 + 2 h. c.*
303-304. See Tuba 301-302. *2 + 2 h. c.*
403-404. See Tuba 401-402. *2 + 2 h. c.*

Minor Courses

105-106. Introduction to fundamental skills, such as tone production, development of embouchure, attack and release, breath control, tone quality, flexibility. Introduction to scales. Studies by Eby, Arban, Bell. Cantabile solos. *1 + 1 h. c.*

205-206. Continuation of development of skills stressed in grade I. Scale and chord studies. Extension of range. Studies by Eby, Arban, Bell. Cantabile solos. *1 + 1 h. c.*

305-306. Studies and solos of the level indicated for Tuba 101-102. *1 + 1 h. c.*

405-406. Continued on a more advanced level. For those who can qualify. *1 + 1 h. c.*

Percussion

100. To be elected by those who do not qualify for Percussion 101 or 103. The course may be repeated. *1 h. c.*

Major Courses

101-102. Snare drum: review and/or complete twenty-six rudiments. Stone, *Stick Control;* Wilcoxon, *Modern Methods.* Studies for independence of hands. Gardner, *Progressive Studies,* Book III; Moeller, *Rudimental Drumming.* Relaxation. Bass drum, cymbals, and accessories. —Mallet instruments, including bells, xylophone, marimbas, and vibraharp: malleting, roll, scales, arpeggios. Peterson, *Rubank Elementary Method;* graded violin, saxophone, and clarinet exercises. *3 + 3 h. c.*

201-202. Snare drum: Moeller, *Rudimental Solos;* Wilcoxon, *Rudimental Swing.* Foot studies for bass drum. Gardner, *Post-graduate Studies;* Rale and Morales, *Latin-American and Afro-Cuban Rhythms.* —Mallet instruments: keyboard harmony, phrasing, expression; solos and excerpts from standard compositions; Peterson, *Three- and Four-mallet Playing.* —Tympani: position, mechanics, attack, single strokes, tuning; ear-training exercises; Gardner, Sietz, and Cross methods. *3 + 3 h. c.*

301-302. Snare drum: Moeller, Wilcoxon, and Bellson methods. —Mallet instruments: solos for two, three, and four mallets. —Tympani: advanced studies; technical problems, cross-sticking, fast tone changes. Excerpts from classic and modern compositions. Use of pedal, pedal effects, glissandi. Gardner, Sietz, Cross, and Zettleman methods. *3 + 3 h. c.*

401-402. Snare drum: hand and foot independence studies; rudimental solos. —Mallet instruments: Musser transcriptions of Chopin; Musser, *Masterworks for Vibraharp.* Modern solos by Norvo and others. —Tympani: modern arrangements, concertos, and solos by Stock, Berlioz, Stiegler, and others. Recital. *3 + 3 h. c.*

Major Courses for Music Education

The following courses differ only in degree from those listed above. A high standard of proficiency is insisted upon, and a recital is required.

103-104. See Percussion 101-102. *2 + 2 h. c.*
203-204. See Percussion 201-202. *2 + 2 h. c.*
303-304. See Percussion 301-302. *2 + 2 h. c.*
403-404. See Percussion 401-402. *2 + 2 h. c.*

Minor Courses

105-106. Snare drum: position, mechanics of playing, muscular action, method of attack, relaxation. Rudiments, including single-stroke roll, double-stroke roll, five-, seven-, and nine-stroke rolls, flams, three- and four-stroke ruffs. Primary exercises. Harr, Books I and II. Gardner, *Progressive Studies*, Book I. *1 + 1 h. c.*

205-206. Snare drum: rudiments, including flam taps, flam accents, flamacues, single, double, and triple paradiddles, half-drags, single drags. Exercises. Harr, Book II. Gardner, *Progressive Studies*, Book II. *1 + 1 h. c.*

305-306. Snare drum: Stone, *Stick Control;* Wilcoxon, *Modern Methods;* Gardner, *Progressive Studies*, Book III. —Mallet-played instruments (bells, xylophone, marimba, vibraharp): malleting, roll scales, arpeggios. Exercises; Peterson, *Rubank Elementary Method.* Graded violin, saxophone, and clarinet exercises. *1 + 1 h. c.*

405-406. Continued on a more advanced level. For those who can qualify. *1 + 1 h. c.*

Theory and Composition

103-104. *Theory I.* A unified course of study consisting of ear-training, sight singing, and keyboard and written harmony, using simple chord construction. Formal and harmonic analysis of simple compositions. Meets five hours a week. *4 + 4 h. c.*

203-204. *Theory II.* The study of more complex chord construction, modulations, and analysis of compositions in smaller forms. Ear-training, sight singing, keyboard harmony correlated with theory training. Meets five hours a week. Prereq.: Music 103-104 with grade of C or better. *4 + 4 h. c.*

113-114. *Composition A.*
213-214. *Composition B.*
313-314. *Composition C.*
413-414. *Composition D.*

Organized on a progressive basis, beginning with exercises in the creative use of the materials of music leading directly into free composition for a variety of media. Extensive analysis of the music of recognized masters. By the end of the fourth year, the student will have composed songs; works for solo instruments, singly and in combination; choral music; and a large-scale composition, such as a string quartet or a sonata for piano and other instrument. Selections from the student's works performed in a recital of at least an hour's duration. Prereq. or concurrent: Music 103-104, 203-204. *2 h. c. each*

451-452. *Advanced Sight Singing and Ear Training.* Advanced training of student's sense of pitch, rhythm, and tonal memory. Harmonic, melodic, and rhythmic dictation; music reading. Extensive work in difficult tonal and rhythmic patterns. Class meets four hours per week. Prereq.: Music 103-104, 203-204. *2 + 2 h. c.*

317. *Analytical Techniques I.* Analysis of homophonic and polyphonic compositions. Prereq.: Music 303-304. *2 h. c.*

318. *Analytical Techniques II.* A continuation of Music 317; some work with contemporary compositions. Prereq.: Music 317. *2 h. c.*

353. *Counterpoint I.* Study of the medieval modes: harmonic, melodic, rhythmic, and contrapuntal aspects of the sixteenth century vocal polyphony. One recitation per week is devoted to sight-singing and ear-training in the style of the period, with special emphasis on the works of Palestrina and Lassus. *2 h. c.*

354. *Counterpoint II.* Study of the eighteenth century contrapuntal technique. Analysis of the works of Bach, culminating in composition of two- and three-part inventions by the student. Class meets three times per week. *2 h. c.*

407. *Orchestration.* A study of the instruments of the modern orchestra, their tone color individually and in combination. Writing and arranging for them singly, in groups, and in full score. *2 h. c.*

408. *Band Arranging.* Same as Music 407 except that this course is concerned with the symphonic band. Prereq.: Music 407. *2 h. c.*

421-422. *Composition I.* Composition in two and three-part forms and other compositions of small scope, such as variation and sonatina. Works will be composed for piano alone, and in combination with other instruments or voice. *2 + 2 h. c.*

429. *Canon and Fugue.* Double counterpoint: instrumental and vocal canon. Analysis of the fugues in Bach's *Well-Tempered Clavichord.* Writing of two-, three-, or four-part fugues. Students majoring in composition are required to complete a fugue in at least five sections, showing the customary contrapuntal devices. Prereq.: Music 354. *2 h. c.*

430. *Modern Harmony.* A study of harmonic trends in modern music, including polytonality, atonality, and other techniques. Prereq.: senior standing, with major in music. *2 h. c.*

431-432. *Composition II.* Writing in larger forms, such as sonata-allegro and rondo. *2 + 2 h. c.*

433-434. *Pedagogy of Theory.* The methods, materials, and special problems in the teaching of theory. *2 + 2 h. c.*

Music History and Literature

245-246. *History of Music.* A study of music from earliest times to the present, with special reference to the relation of the history of music to that of the other arts and to the political and religious history of the corresponding period. *2 + 2 h. c.*

307-308. *Survey of Music Literature.* A study of the problems of listening to music through a variety of approaches, including concentration upon each of the musical elements in turn. Stress is also placed upon orientation of the music to the period in which it was written as well as individual style characteristics of composers. *2 + 2 h. c.*

309-310. *History and Appreciation of Art and Music: General.* Identical with Art 309-310. *3 + 3 h. c.*

370. *Eighteenth Century and the Viennese Classical School.* Musical developments from the decline of the Baroque to the turn of the century; stylist elements contributing to the rise of classicism and culminating in the works of Mozart and Haydn. Prereq.: Music 245-246. *2 h. c.*

371. *Baroque Music.* Trends in musical thought and stylistic developments during the period 1600-1750. A survey of the literature of the time: opera from Monteverdi to Handel; keyboard and instrumental works; significant choral and orchestral works, etc. Prereq.: Music 245-246. *2 h. c.*

372. *Contemporary Music.* Study of musical conditions existing at the end of the nineteenth century: new aesthetics, impressionism, expressionism, neo-classicism, etc., and the musical techniques associated with them. Principal composers of the twentieth century including Bartok, Stravinsky, Milhaud, Prokofieff, Wm. Schumann, and others, and a selected list of their chief masterworks will be studied. Prereq.: Music 245-246. *2 h. c.*

373. *Wagner and the Music Drama.* Life and works of Richard Wagner, with emphasis on his significant influence upon the lyric theater. Representative works will be studied intensively. Prereq.: Music 245-246. *2 h. c.*

374. *Beethoven and His Influence in the Musical World.* The life of Beethoven and the society which produced him; his personal growth as reflected in the stylistic changes in his music. Intensive study of representative symphonies, sonatas, and chamber music from each of the stylistic periods. Prereq.: Music 245-246. *2 h. c.*

427-428. *Symphonic Literature.* The historical development of the symphony from its beginning to the present. Symphonic poems, suites, overtures, and miscellaneous compositions for the modern orchestra. *2 + 2 h. c.*

Sacred Music

361. *Hymnology.* The history of the hymn and hymn tune; types of hymns and their uses; analysis and interpretation of hymns; evaluation of standard hymnals. *2 h. c.*

362. *Gregorian Chant.* The practical and artistic aspects of Gregorian chant in general choir work, the fundamentals of Gregorian rhythm, and authentic and plagal modes and notation. *2 h. c.*

363. *Junior and Senior Choir Methods.* Organization, methods, child psychology, the child voice, and materials suitable for choirs; the organization and motivation of the volunteer choir; achieving balance, blend, intonation; interpretation of choral literature, program building, and methods; psychology in rehearsal. *3 h. c.*

461. *History of Sacred Music.* The development of great religious music from earliest times to the present, with a study of the Jewish and Christian liturgies and their music, and the Church Year. *2 h. c.*

463. *Choral Literature.* The study and interpretation of the standard oratorios, with emphasis on solos, choruses, and accompaniment. A practical course for the singer, organist, and choirmaster. Representative oratorios covered are from the Baroque, Classic, Romantic, and Modern periods. *3 h. c.*

465. *Service-Playing and Extemporization.* The fundamentals of improvisation, modulation, and transposition. Service-playing of hymns, anthems, and solos. *2 h. c.*

Conducting

319, 320. *Vocal and Instrumental Conducting.* A course in vocal and instrumental conducting techniques and ensemble methods. Students meet vocal class alternately with instrumental ensemble, performing on minor instruments and voice. Ample opportunity for practice in conducting is provided. Materials suitable for use in secondary schools are used and discussed. Class meets five times each week. Music 319 is prerequisite to 320. *1 + 1 or 3 + 3 h. c.*

437. *Advanced Choral Conducting.* Advanced conducting technique as it applies to choral groups: rehearsal practices; choral techniques; special choral problems. Effort is made to enlarge the student's expressive resources as a conductor, and to develop his ability to discover the implications of the score. Class meets three times each week. Practical work with chorus. Sacred music majors take special work in sacred literature for extra credit. Prereq.: Music 319-320. *2 h. c.*

443. *Advanced Instrumental Conducting.* Advanced baton technique and rehearsal techniques for instrumental ensembles. Score-reading, direction of bands and orchestras. Class meets three times each week. Prereq.: Music 319-320. *2 h. c.*

Music Education

121. *Introduction to Music, For Elementary Teachers.* Fundamental knowledge of the problems of notation and development of skill in sight singing and ear-training. *2 h. c.*

218. *Percussion Methods.* Like Music 225-226, but for percussion instruments. Meets two hours a week. *1 h. c.*

221. *Music Literature and Appreciation, For Elementary Teachers.* A general orientation course to meet the needs of the classroom teacher and the average music lover, with emphasis on the human values of music and its relationship to art, literature, geography, history, and other curricular interests. Prereq.: Music 121. *2 h. c.*

225-226. *Woodwind Methods.* Each student selects a woodwind instrument, which he learns to play as well as possible during the time allotted. As soon as enough progress has been made in playing the instrument chosen, other instruments of the woodwind group may be selected and studied. The problems underlying the teaching of these instruments are kept constantly before the class. Meets two hours a week. *1 + 1 h. c.*

227-228. *Brass Methods.* Like Music 225-226, but for brass instruments. Meets two hours a week. *1 + 1 h. c.*

229-330. *String Methods.* Like Music 225-226, but for string instruments. Meets two hours a week. *1 + 1 h. c.*

321. *Music Education for Elementary Teachers.* A study of the child voice and its care. Rote songs, materials for rhythmic expression and listening, and the teaching skills and methods which the classroom teacher needs in order to work effectively under supervision. Prereq.: Music 221. *2 h. c.*

417. *Instrumental Problems.* Methods of organizing and conducting instrumental classes, bands, and orchestras in the public schools, with a survey of materials. *2 h. c.*

423. *Music Methods for the First Six Grades.* Principles and procedures for teaching children music in the elementary school. Examination and use of texts and other grade school materials. Demonstration and practice in conducting singing, listening and creative activities: rote songs, rhythms, reading activities, instruments for the classroom. Class meets three times per week. *2 h. c.*

424. *Junior and Senior High School Methods.* Classification, problems, materials, and methods in junior and senior high school general music. Meets three times per week. *2 h. c.*

439. *Marching Band Techniques.* Organizing and conducting the marching band. Gridiron charting and marching procedures with a study of precision drill, formations, and pageantry; instrumentation and arranging for field playing. *2 h. c.*

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B. A., Ripon College; M. S., Wayne State University. Graduate study: Michigan State University.

FANNY CLEVE — *Assistant Professor of Music*
Reife-Zeugnis, Staatsakademie (Musik), Vienna. Other study: Mozarteum, Salzburg. Pupil of Filip Forstén and Lilly Lehman. Sang leading roles with the Opera Houses at Strasbourg, Darmstadt, Cologne, Leipzig, with the Berlin Folk Opera, and with the Vienna, Berlin, and Dresden State Operas.

IRWIN COHEN, Ph. D. — *Professor of Chemistry*
B. A., M. S., Ph. D., Western Reserve University.

BERNARD DELMONT COLDIRON, M. Ed. — *Education*
A. B., M. Ed., Kent State University. Graduate study: Western Reserve University.

ANDREW M. CONDEE — *Military Science*
Sergeant First Class, United States Army.

MARGIE JEAN CONKLE, B. S. in Ed. — *Health and Physical Education*
B. S. in Ed., Youngstown University.

HOWARD COOK, B. S. in Ed. — *Secretarial Studies*
B. S. in Ed., Youngstown University.

MARY JEROME CORCORAN, Ph. D. — *Education*
B. A., M. A., Catholic University of America; Ph. D., Western Reserve University.

CLAIRE SOZIO CORTESE, B. S. in Ed. — *Instructor in Secretarial Studies*
B. S. in Ed., Youngstown University.

ROBERT RICHARD COSTA, M. S. — *Instructor in Biology*
B. S., Youngstown University; M. S., Iowa State University. Graduate study: Western Reserve University.

ROBERT D. CRAIG — *Instructor in Secretarial Studies and Registrar and Head of the Evening Division of the Secretarial School*
Indiana College of Commerce; National Aeronautic College; Youngstown University.

HAROLD ROSS CRITES, M. A., *Assistant Professor of Speech and Social Science and Director of the Technical Institute*
A. B., Hiram College; M. A., Western Reserve University. Graduate study: Western Reserve University.

KATHERINE HENRY CRITES, A. B. *Communication*
A. B., Youngstown University. Graduate study: Western Reserve University.

BEATRICE JOHNSON CROASMUN, M. Ed. *Communication*
A. B., Oberlin College; M. Ed., University of Pittsburgh.

MARY EVELYN CROELL, Mus. M. *Music*
A. B., Ursuline College; Mus. B., University of Montreal; Mus. M., Catholic University of America.

RUTH WILCOX CRUISE, B. A. *Education*
B. S. in Ed., Youngstown University; B. A., University of California.

SPERO PETER CUMMINGS, M. S. W. *Sociology*
A. B., Youngstown University; M. S. W., University of Pittsburgh.

LISA ANN TAKACS CZIFRA, M. Mus. *Instructor in Music*
B. Mus., Youngstown University; M. Mus., Michigan State University. Pupil of Ernst Victor Wolff and Mary E. Fankhauser.

JOHN D'ANGELO, B. E. *Mechanical Engineering*
B. E., Youngstown University.

CHARLES W. DARLING, M. A. *History*
B. S. in Ed., Youngstown University; M. A., Ohio University. Graduate study: Pennsylvania State University.

CAROLINE DAVERIO, M. Litt. *Communication*
B. A., Westminster College; M. Litt., University of Pittsburgh.

ANN DAVIS, M. Ed. *Education*
B. S. in Ed., Kent State University; M. Ed., University of Pittsburgh.

FRED WILLIAM DAVIS *Industrial Institute*
Youngstown University.

SALLY DAVIS, M. Ed. *Education*
B. S. in Ed., Kent State University; M. Ed., University of Pittsburgh.

MARY RITA DeCHELLO, M. A. *Education*
B. S. in Ed., M. A., St. John College.

NELLIE GWYNNE DEHNBOSTEL, M. A. *Associate Professor of Music and General Science and Supervisor of the Department of General Science*
Mus. B., F. C. M., Mus. M., Dana's Musical Institute; B. A., B. S. in Ed., M. A., Kent State University. Graduate study: Kent State University.

RAYMOND HENRY DEHNBOSTEL, M. A. *Assistant Professor of Psychology*
Mus. B., Mus. M., Dana's Musical Institute; B. S. in Ed., M. A., Kent State University. Graduate study: Western Reserve University.

ANTHONY MICHAEL DeJUTE, LL. B. *Political Science*
A. B., LL. B., Ohio State University. Graduate study: Ohio State University.

MYRON E. DESING, M. Litt. *Economics*
B. S., Miami University; M. Litt., University of Pittsburgh.

THADDEUS MICHAEL DILLON, M. S. *Assistant Professor of Mathematics*
B. S., M. S., John Carroll University. Graduate study: Case Institute of Technology; University of Pittsburgh.

FRANK ANGELO D'ISA, Ph. D. *Professor and Chairman of the Department of Mechanical Engineering*
B. S., Youngstown University; M. S. in M. E., Carnegie Institute of Technology; Ph. D., University of Pittsburgh. Registered Engineer.

MARY KAY BUCKLEY D'ISA, B. S. in Ed. *Education*
B. S. in Ed., Youngstown University.

GUIDO ANDRE DOBBERT, M. A. *Assistant Professor of History*
M. A., University of Chicago. Graduate study: Western Reserve University.

MARY ANN POPE DOBRICH, M. Ed. *Instructor in Psychology*
A. B., Youngstown University; M. Ed., University of Pittsburgh. Graduate study: University of Pittsburgh.

KENNETH MELTON DODD, Ph. D. *Assistant Professor of History*
B. A., M. A., University of Oklahoma; Ph. D., University of Chicago.

JOSEPH STEPHEN DONCHESS, LL. B. *Instructor in Accounting and Business Organization*
LL. B., Youngstown University.

REBEKAH WESTFALL D'ORSI, M. A. *Instructor in Communication*
A. B., Youngstown University; M. A., Western Reserve University.

DOUGLAS DOWNIE, M. S. *Mathematics*
A. B., Oberlin College; B. S. in C. E., M. S., Ohio State University. Registered Engineer.

MAX DUNETZ, B. A. *Hebrew*
B. A., Youngstown University. Graduate study: Dropsie College; Jewish Teachers Seminary.

OSCAR LEE DUSTHEIMER, Ph. D. *Professor of Astronomy and Mathematics and Supervisor of the Department of Astronomy*
B. S., Onio University; M. A., Clark University; M. S., Ph. D., University of Michigan.

CHRISTINE RHOADES DYKEMA, M. A. *Assistant Professor of French*
Diplôme d'Etudes de Civilisation Française, Degré Supérieur, University of Paris (the Sorbonne); A. B., Barnard College; M. A., Western Reserve University.

KARL WASHBURN DYKEMA, A. M. *Professor of English, Chairman of the Departments of English and of Speech and Dramatics, and Director of the Division of Language and Literature*
A. B., A. M., Columbia University. Graduate study: Alliance Française, Paris; University of Berlin; Columbia University.

ALMA MYERS EBELING, A. M. *Assistant Professor of Psychology*
B. S., A. M., Columbia University. Graduate study: Western Reserve University; Louisiana State University.

DAVID STAMBAUGH EDWARDS, LL. B. *Business Organization*
B. S. in B. A., LL. B., Ohio State University. Graduate study: Ohio State University.

LOUISE HARCOM EINSTEIN, M. Ed. *Instructor in Communication*
B. A., Chatham College; M. Ed., University of Pittsburgh. Graduate study: Harvard University.

SYLVAN H. D. EINSTEIN, M. B. A. *Assistant Professor of Business Organization*
B. S. in B. A., Youngstown University; M. B. A., Western Reserve University. Graduate study: Western Reserve University.

FRANK MAHONY ELLIS, M. S. *Associate Professor and Acting Chairman of the Department of Physics*
B. S., Carnegie Institute of Technology; M. Ed., M. S., University of Pittsburgh.

GALEN ELSER, A. B. *Business Organization*
A. B., Youngstown University.

RALPH DONALD ELSER, M. Litt. *Assistant Professor of Speech and Dramatics*
A. B., Youngstown University; M. Litt., University of Pittsburgh. Graduate study: Washington University; New York University.

EARL EUGENE EMINHIZER, Th. M. *Philosophy and Religion*
B. A., Furman University; B. S. in Ed., Youngstown University; B. D., Th. M., Crozen Theological Seminary. Graduate study: California School of Theology.

HALIL ERZURUM, M. S. *Mechanical Engineering*
B. S., Robert College; M. S., Case Institute of Technology. Registered Professional Engineer.

ALBERT J. EUSEBI, Ph. D. *Chemistry*
B. S., M. S., Ph. D., Fordham University. Post-doctoral study: Brooklyn Polytechnic Institute.

CHARLES A. EVANS, Ph. D. *Associate Professor of Biology*
B. S. in Ed., Southeast Missouri State Teachers College; M. S., Washington University; Ph. D., University of Minnesota.

ERWIN MARK EVANS, M. B. A. *Assistant Professor of Accounting and Business Organization*
B. S. in B. A., Youngstown University; M. B. A., Western Reserve University. Graduate study: Western Reserve University.

WILLIAM EDGAR FARRAGHER, B. A. *Advertising*
B. A., Ohio Wesleyan University. Graduate study: University of Wisconsin; Ohio State University; Kenyon College.

FRANK J. FAZZALORE, M. A. *Accounting*
B. S. in Comm., Grove City College; M. A., Bucknell University.

ILAJEAN FELDMILLER, M. S. *Assistant Professor and Chairman of the Department of Home Economics*
B. S., Pennsylvania State University; M. S., Ohio State University. Graduate study: University of Pennsylvania; Columbia University.

EDWARD E. FINAMORE, M. S. in Ed. *Health and Physical Education*
B. S. in Ed., Youngstown University; M. S. in Ed., Westminster College.

EDWARD J. P. FISHER, B. S. *Assistant Professor and Chairman of the Department of Metallurgical Engineering*
B. S., Worcester Polytechnic Institute. Graduate study: Columbia University.

GLENN V. FISSEL, M. A. *Instructor in Social Science and Geography*
A. B., St. Vincent College; B. S., Youngstown University; M. A., John Carroll University. Graduate study: John Carroll University.

JAMES ROBERT FITZER, Mus. B. *Music*
Mus. B., Youngstown University. Graduate study: Western Reserve University. Pupil of Robert Marcellus.

WILLIAM SEITZ FLAD, M. B. A. *Assistant Professor and Chairman of the Department of Advertising*
A. B., Lafayette College; M. B. A., Harvard University. Graduate study: Western Reserve University.

ANN LOWERY FLOOD, B. S. *Education*
B. S., Kent State University. Graduate study: Ohio State University; Miami University; Michigan State University; Westminster College.

THOMAS D. Y. FOK, Ph. D. *Associate Professor of Civil Engineering*
B. E., Tung-Chi University; M. S., University of Illinois; M. B. A., New York University; Ph. D., Carnegie Institute of Technology. Registered Professional Engineer.

WILFRED MAURICE FOLEY, M. A. *Assistant Professor of Speech and Dramatics*
A. B., Youngstown University; M. A., University of North Carolina. Graduate study: Western Reserve University.

DOROTHY JEAN FORNEY, M. S. in L. S. *Assistant Librarian with Rank of Instructor*
A. B., Youngstown University; M. S. in L. S., Western Reserve University.

FRANK A. FORTUNATO, LL. B. *Business Organization*
A. B. A., LL. B., Youngstown University.

J. DONALD FOSTER, M. A. *Instructor in Sociology*
B. A., M. A., Kent State University. Graduate study: Oberlin Graduate School of Theology.

DOROTHY GROVE FOUTTS, B. S. in L. S. *Education*
B. S. in L. S., Carnegie Institute of Technology.

VIRGIL FREED, M. Ed. *English*
A. B., Youngstown University; M. Ed., University of Pittsburgh.

HARRY U. FRY, B. S. in B. A. *Accounting*
B. S. in B. A., Youngstown University.

RICHARD FULLER, A. B. *Accounting*
A. B., Oberlin College. Certified Public Accountant.

ALFONSO GARCIA, J. D. *Instructor in Spanish and History*
A. B., Instituto de la Habana; Doctor en leyes, Universidad de la Habana. Diplomado en Filologia Hispanica, Universidad de Salamanca. Graduate study: University of Pittsburgh.

DONALD McKENZIE GARDNER, M. Litt. *Communication*
A. B., Columbia University; M. Litt., University of Pittsburgh.

ROBERT L. GARDNER, M. A. *Assistant Professor of Music*
B. S., State University College of Education (Potsdam, N. Y.); M. A., Columbia University. Pupil of Guiseppi Gorzolini, the Mozarteum (Salzburg).

FRANK EDWARD GASPER, M. S. *Biology*
A. B., Youngstown University; M. S., University of Arizona.

CAROL McINTYRE GAY, M. A. *Instructor in Communication*
A. B., Youngstown University; M. A., Ohio State University. Graduate study: Western Reserve University.

THOMAS GAY, M. A. *Assistant Professor of English*
A. B., Youngstown University; M. A., Western Reserve University. Graduate study: Ohio State University; Western Reserve University.

JESSE BERTHOLD GIBBS, B. S. *Assistant Professor of Electrical Engineering*
B. S., University of Nebraska. Graduate study: University of Pittsburgh. Registered Engineer.

LAWRENCE GILBOY, JR., M. Ed. *Physics*
B. A., Ohio State University; M. Ed., University of Pittsburgh.

JOHN PAUL GILLESPIE, B. S. in B. A. *Assistant Professor of Merchandising and Dean of Men*
B. S. in B.A., Youngstown University.

GEORGE WINFIELD GLASGOW, A. M. *Assistant Professor of Education*
A. B., University of Missouri; A. M., Columbia University. Graduate study: Columbia University.

WILLIAM M. GODDARD, JR., B. S. in B. A. *Accounting*
B. S. in B. A., Youngstown University. Graduate study: Western Reserve University. Certified Public Accountant.

EMILY GOLDSTEIN, M. S. in Ed. *Business Organization*
A. B., New York University; M. S. in Ed., Columbia University.

MARTHA GOODMAN, M. A. *German*
B. A., University of Michigan; B. S., Columbia University; M. A., University of Michigan.

ELIZABETH HOPE GORDON, M. A. *Communication*
A. B., M. A., University of Nebraska. Graduate study: Columbia University.

CLARENCE GOTERBA, M. Litt. *Social Science*
B. S. in Ed., Bowling Green State University; M. Litt., University of Pittsburgh. Graduate study: Westminster College.

HELLEN MENKO GOUDSMIT, Ph. D. *Chemistry*
Candidaat, University of Amsterdam; Ph. D., Cornell University.

RONALD L. GOULD, M. S. M. *Music*
Mus. B., North Central College; M. S. M., Union Theological Seminary. Graduate study: Western Reserve University. Associate, American Guild of Organists. Pupil of Hugh Porter, Alec Wyton, Robert Baker, Peter Wilhousky, Margaret Hillis, Ifor Jones and Harold Friedell.

GEORGE GRAF, Ph. D. *Assistant Professor of Chemistry*
Ph. D., University of Budapest.

LOIS W. GRAY, M. S. in Ed. *Instructor in Psychology*
A. B., Youngstown University; M. S. in Ed., Westminster College.

THERESA GRAY, M. Ed. *Education*
A. B., Western College; M. Ed., Kent State University.

VIOLA GREEN *Secretarial School*
Youngstown University.

MARY GOUGH GUTERBA, A. B. *Psychology*
A. B., Youngstown University. Graduate study: Westminster College.

WILLIAM JOHN GUTKNECHT, JR., A. B. *Economics*
A. B., Cornell University. Graduate study: Kent State University.

PHILIP JEROME HAHN, M. B. A. *Assistant Professor of Economics*
B. S. in Ec., Juniata College; M. B. A., Harvard University. Graduate study: Western Reserve University.

EMANUEL HALLAMAN, M. A. *History*
B. S. in Ed., Slippery Rock State College; M. A., Ohio State University. Graduate study: Ohio State University.

BETTE HAMADY, B. S. in B. A. *Business Organization*
B. S. in B. A., Ohio University.

GEORGE F. HAMILTON, M. S. *Biology*
B. S., Pennsylvania State University; M. S., State University of Iowa.

CLYDE THOMAS HANKEY, Ph. D. *Associate Professor of English*
A. B., M. A., University of Pittsburgh; M. A., Ph. D., University of Michigan

WILLIAM WATSON HANKS, M. S. *Instructor in Merchandising*
B. S., Mississippi Delta State Teachers College; M. S., New York University.

HILDA GEORGE HANNA, B. A. *Instructor in Secretarial Studies*
B. A., Ohio State University. Graduate study: Kent State University.

CARL W. HANSEN, B. A. *Economics*
B. A., Ohio State University.

KELSIE BROWN HARDER, Ph. D. *Professor of English*
B. A., M. A., Vanderbilt University; Ph. D., University of Florida.

LOUISE MARON HARDER, A. B. *Communication*
A. B., Youngstown University. Graduate study: University of Wisconsin.

ANN GRAETSCH HARRIS, M. S. *Geology*
B. S., Kent State University; M. S., Miami University.

C. EARL HARRIS, JR., M. S. *Instructor in Geology*
B. S., Kent State University; M. S., Miami University.

WILLIAM HAMILTON HARRIS, M. A. *Sociology*
B. S. in Ed., Youngstown University; M. A., Kent State University.

LOUISE SAYWELL HEATH, A. B. ..... *Communication*
A. B., Oberlin College. Graduate study: Oberlin College; Western Reserve University; Westminster College.

ELNA MARIE HEDLAND, M. Ed. ..... *Education*
B. S. in Ed., Western Reserve University; M. Ed., Kent State University. Graduate study: Metropolitan Art School; New York School of Design.

KALMAN HEINDLHOFER, Ph. D. ..... *Metallurgical Engineering*
Dipl. Engineer, Zurich Polytechnic Institute; M. S., Carnegie Institute of Technology; Ph. D., University of Pennsylvania.

GERTRUDE POTTER HENDRICKS, M. S. ..... *Pyschology*
B. S., M. S., Ohio State University.

DORIS MAY LUGINBUHL HIRABAYASHI, M. S. *Assistant Professor of Biology*
B. S., Mount Union College; M. S., University of Washington.

JOHN H. HOLT, B. A. ..... *Economics*
B. A., College of Wooster

MARGARET CUNNINGHAM HOOD, M. A. ..... *Communication*
A. B., Randolph-Macon Woman's College; M. S. in Ed., Westminster College; M. A., Western Reserve University.

LOIS M. HOPKINS, M. M. ..... *Associate Professor of Music*
Mus. B., Morningside College Conservatory of Music; M. M., Eastman School of Music. Private study on French Horn with Forrest Standley.

ANTHONY J. HOSICK, B. S. in B. A. ..... *Accounting*
B. S. in B. A., Youngstown University. Graduate study: Western Reserve University.

HUBERT COLEMAN HOWARD, Ph. D. ..... *Associate Professor of English*
B. A., Ohio Wesleyan University; M. A., Ph. D., Ohio State University.

DAVID HOWLAND, A. M. ..... *Instructor in Communication*
B. S. in Ed., Ohio University; A. M., Columbia University.

ETHELEEN HUGLI, M. S. ..... *Home Economics*
B. S., M. S., Ohio State University.

EDWARD J. HULME, B. S. in B. A. ..... *Merchandising*
B. S. in B. A., Ohio State University.

JOHN HUNTER, JR., M. S. in Ed. ..... *Health and Physical Education*
B. S. in Ed., Ohio University; M. S. in Ed., Westminster College.

EMILY SUSAN HURA, B. S. in Ed. ..... *Health and Physical Education*
B. S. in Ed., Youngstown University.

RAYMOND W. HURD, M. Ed. ..... *Instructor in Mathematics*
B. S. in Ed., M. Ed., Ohio University. Graduate study: Ohio State University.

FRANK PATTERSON IRWIN, M. Litt. ..... *History*
A. B., M. Litt., University of Pittsburgh.

EDWARD ISTNICK, M. Ed. ..... *Mathematics*
B. S. in Ed., Kent State University; M. Ed., University of Pittsburgh. Graduate study: University of New Hampshire.

DAVID SCOTT IVES, M. A. ..... *Associate Professor of Greek and Humanities*
B. A., Baldwin-Wallace College; M. A., Western Reserve University. Graduate study: University of Chicago.

DUDLEY S. JAMES, M. S. in Ret. ..... *Merchandising*
B. S., Bucknell University; M. S. in Ret., University of Pittsburgh. Graduate study: Western Reserve University.

JOHN MICHAEL JANOSIK, M. Ed., ... *Secretarial Studies*
B. S. in Ed., Youngstown University; M. Ed., University of Pittsburgh.

VERA JENKINS, M. Ed. ..... *Assistant Professor of Accounting and Business Organization*
A. B., B. S. in Ed., Youngstown University; M. Ed., University of Pittsburgh.

MARY ELIZABETH JEWETT, A. M. ..... *Education*
B. S. in Ed., Ohio University; M. Ed., University of Pittsburgh; A. M. Columbia University.

HAROLD NELS JOHNSON, M. A. ..... *Assistant Professor of Mechanical Engineering*
B. S. in Ed., M. A., Ohio State University; LL. B., Youngstown University. Fellow, International Institute of Arts and Letters.

JAMES E. JOHNSON, Ph. D. ..... *Assistant Professor of History*
B. A., Harpur College; M. A., University of Buffalo; Ph. D., Syracuse University.

MARY FRANCES JOHNSON, M. A. — *Communication*
B. A., Ohio Wesleyan University; M. A., Kent State University. Graduate study: Ohio State University.

GEORGE H. G. JONES, M. A. — *Librarian with Rank of Assistant Professor and Supervisor of the Department of Library Science*
B. A., Oberlin College; M. A., Harvard University; M. A. in L. S., Kent State University. Graduate study: Harvard University.

MARY WAGSTAFF JONES, M. S. in Ed. — *Instructor in Communication*
B. A., Ohio State University; M. S. in Ed., Westminster College. Graduate study: Cornell University.

ELAINE SUZAN JUHASZ, B. S. in Ed. — *Education*
B. S. in Ed., Youngstown University. Graduate study: Kent State University.

JEAN McCLURE KELTY, M. A. — *Assistant Professor of English*
A. B., Youngstown University; M. A., Western Reserve University. Graduate study: Western Reserve University.

TAGHI KERMANI, Ph. D. — *Associate Professor of Business Organization and Economics*
Licienciate in Law, University of Tehran; M. A., Ph. D., University of Nebraska. Post-doctoral study: University of Nebraska.

JAMES WILLIAM KIRIAZIS, M. S. W. — *Instructor in Sociology*
A. B., Youngstown University; M. S. W., Louisiana State University. Graduate study: University of Pittsburgh.

MICHAEL KLASOVSKY, M. A. — *Assistant Professor and Chairman of the Department of Geography, and Supervisor of the Department of Geology*
B. S. in Ed., Bowling Green State University; M. A., Ohio State University. Graduate study: Ohio State University.

MARGARET ANN KLEMPAY, M. A. — *Art*
B. S. in Ed., Youngstown University; M. A., Pius XII Institute, Graduate School of Fine Arts.

J. FREDERICK KLIMKO, M. A. — *Physics*
A. B., M. A., Western Reserve University.

LELAND WILLARD KNAUF, M. Ed. — *Instructor in Mathematics*
B. S. in Ed., M. Ed., Kent State University.

WILLIAM HOWARD KNISELY, JR., M. Ed. — *Education*
A. B. in Ed., Fairmont State College; M. Ed., Kent State University.

MARILYN A. KOCINSKI, B. S. in Ed. — *Instructor in Health and Physical Education*
B. S. in Ed., Kent State University. Graduate study: Kent State University.

PAUL JOHN KOVACH, M. S. — *Instructor in Metallurgical Engineering*
B. E., Youngstown University; M. S., Massachusetts Institute of Technology.

FRANK J. KOWALCZYK, B. E. — *Electrical Engineering*
B. E., Youngstown University.

RAYMOND EDWARD KRAMER, M. S. in E. E. — *Associate Professor and Chairman of the Department of Electrical Engineering*
B. S., Heidelberg College; M. S. in E. E., Case Institute of Technology. Graduate study: Case Institute of Technology; University of Pittsburgh.

FRANCIS KRAVEC, M. D. — *Biology*
B. S., M. S., M. D., Loyola University.

ALEX F. KUTHY, B. S. in Ed. — *Education*
B. S. in Ed., Youngstown University. Graduate study: Art Academy of Cincinnati.

BERTINA A. LABORDE, M. S. — *Assistant Professsor and Assistant Chairman of the Department of Health Education, Physical Education and Recreation Education*
B. S. in Ed., M. S., Ohio University.

ROBERT P. LACICH, M. B. A. — *Instructor in Business Organization*
B. S. in Ed., Slippery Rock State College; M. B. A., University of Pittsburgh. Graduate study: Kent State University.

ALEX G. LALUMIA, B. S. in B. A. — *Merchandising*
B. S. in B. A., Youngstown University.

ANTHONY MICHAEL LANG, Ph. D. — *Assistant Professor of Philosophy and Religion*
A. B., St. Leo College; A. M., Ph. D., Catholic University of America.

NAOMI MAY LAUGHBAUM, M. A. — *Education*
B. S., Wittenberg College; M. A., Ohio State University. Graduate study: Columbia University.

OTTO LAUMANN, M. A. — *Business Organization*
B. S., M. A., University of Hamburg.

CORRINE LEDGER, B. S. in Ed. — *Education*
B. S. in Ed., Youngstown University.

ROBERT JOHN LEEPARD, JR., B. S. in Ed. — *Art*
B. S. in Ed., Youngstown University.

LOUIS C. LENGYEL, M. Ed. — *Instructor in Merchandising*
B. S. in B. A., Youngstown University; M. Ed., University of Pittsburgh. Graduate study: New York University.

CARMEN JOHN LEONE, M. A. — *Communication*
A. B., Youngstown University; M. A., University of Florida.

JAMES JOHN LEPORE, M. Ed. — *Instructor in Education*
B. S. in Ed., Youngstown University; M. Ed., Illinois Institute of Technology.

WILLIAM E. LINDSTROM — *Military Science*
University of Maryland. Sergeant First Class, United States Army.

JOSEPH BENJAMIN LITTMAN, Ph. D. — *Chemistry*
B. S., University of Akron; M. S., Ph. D., Ohio State University.

JOSEPH C. LONG, M. Litt. — *Instructor in Business Organization*
B. S., Thiel College; M. Litt., University of Pittsburgh. Graduate study: University of Pittsburgh.

JOHN LOTH, M. A. — *History*
A. B., Westminster College; M. A., University of Southern California. Graduate study: University of Pittsburgh.

MARY PERKINS LOVE, B. S. in Ed. — *Home Economics*
B. S. in Ed., Kent State University. Graduate study: University of Tennessee.

ALFRED D. LOW, Ph. D. — *Professor of History*
A. M., Cert. Russian Institute, Columbia University; Ph. D., University of Vienna.

ROSE SEELENFREUND LOW, Ph. D. — *Assistant Professor of Russian and German*
Ph. D., University of Vienna. Post-doctoral study: Bryn Mawr College; Harvard University.

JOSEPH RICHARD LUCAS, Ph. D. — *Associate Professor of Philosophy and Religion and Chairman of the Department of Neo-Scholastic Philosophy*
A. B., University of Scranton; A. M., S. T. B., S. T. L., University of Ottawa; A. M., Kent State University; Ph. D., University of Ottawa; S. T. D., Angelicum University of Rome; LL.B., Youngstown University; J. C. B., J. C. L., Lateran University, Rome. Post-doctoral study: Oxford University.

PAUL HAROLD LUCE, M. A. — *Psychology*
B. S., College of Wooster; M. A., Ohio State University.

PAUL LUGINBILL, M. S. — *Associate Professor and Chairman of the Department of Chemical Engineering*
B. S. in Ch. E., Purdue University; M. S., University of Akron.

JANE LOUISE LYMAN, M. A.* — *Assistant Professor of Social Science*
B. A., Geneva College; B. S. in Ed., Youngstown University; M. A., Western Reserve University; Diplomate in Public Administration, Oxford University. Graduate study: University of London; Oxford University.

MARY ANNE LYNCH, M. A. — *Education*
B. S. in Ed., St. John College; M. A., Peabody College for Teachers; M. A., Boston College. Graduate study: Catholic University of America; St. John University.

THEODORE THOMAS MACEJKO, LL. B. — *Business Organization*
A. B., Youngstown University; LL. B., Ohio Northern University.

EMILY PARKER MACKALL, M. A. — *Associate Professor of Economics*
B. A., Westminster College; M. A., Northwestern University. Graduate study: University of Pennsylvania; Case Institute of Technology; Unviersity of Pittsburgh.

WILLIAM E. MACKIN, B. S in Ed. — *Industrial Institute*
B. S. in Ed., Youngstown University. Graduate study: Westminster College.

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* On leave, 1961-1962.

STANLEY MACKUN, M. A. — *Instructor in Geography*
B. S. in Ed., Bridgewater State Teachers College; M. A., Clark University. Graduate study: University of Michigan.

CHARLES D. MACLAGAN, S. T. B. — *Philosophy and Religion*
A. B., Mount Union College; S. T. B., Boston University School of Theology. Graduate study: Boston University School of Theology.

INALLY MAHADEVIAH, M. S. — *Assistant Professor of Chemistry*
B. S., M. S., University of Mysore (S. India). Graduate study: University of Cincinnati.

FRANK JOSEPH MALAK, M. Litt. — *Associate Professor and Chairman of the Department of Mathematics*
B. S. in Ed., Ohio State University; M. Litt., University of Pittsburgh.

STANLEY MALYS, M. A. — *Mathematics*
A. B., Youngstown University; M. A., Kent State University; B. S. in Ed., B. S., Youngstown University.

MELVIN MAMULA, M. Litt. — *Advertising, Business Organization*
B. S., in B. A., Youngstown University; M. Litt., University of Pittsburgh.

MARIE DELOURDES MANLEY, M. A. in Ed. — *History*
B. S. in Ed., St. John College; M. A. in Ed., University of Notre Dame.

NICHOLAS MANOS, LL. B. — *History*
B. S. in Ed., LL. B., Youngstown University.

ARTHUR MARCONE, B. E. — *Business Organization and Industrial Engineering*
B. E., Youngstown University. Graduate study: Case Institute of Technology.

DONALD EUGENE MARCY, Ph. D. — *Associate Professor of Biology*
B. S., Oregon State College; A. M., Columbia University; Ph. D., University of Pittsburgh.

BERTHA BROWNE MARTIN, M. A. — *Education*
B. S. in Ed., University of Miami; M. A., Kent State University.

ALBERT MATZYE, B. S. in Ed. — *Geography*
B. S. in Ed., Youngstown University. Graduate study: Kent State University.

GUS MAVRIGIAN, M. S. — *Assistant Professor of Mathematics*
B. S., M. S., Carnegie Institute of Technology. Graduate study: University of Colorado. Registered Engineer.

WALTER EDWIN MAYER, Ph. D. — *Professor and Chairman of the Department of Psychology*
B. A., Ohio Northern University; M. Ed., Ph. D., University of Pittsburgh.

WALTER MAYHALL — *Instructor in Music*
Pupil of Maurice Sharp, Herbert Elwell, Ward Lewis, and Leonard Shure; former member, Cleveland Orchestra, Kansas City Symphony.

WILLIAM H. MCCOY, Ph. D. — *Associate Professor of Chemistry*
B. S., Youngstown University; Ph. D., University of Pittsburgh.

CLAIRE ELIZABETH MCCUNE, M. A. in Ed. — *Education*
B. S. in Ed., Geneva College; M. A. in Ed., University of Pittsburgh.

EDNA MAE KARL MCDONALD, M. Litt. — *Instructor in Sociology and Social Science*
A. B., Youngstown University; M. Litt., University of Pittsburgh.

MARY LOUISE MCGRAW, M. A. — *Psychology*
B. A., M. A., Catholic University of America.

LEAH MACDONALD MCILROY, A. M. — *Music*
A. B., Youngstown University; A. M., Carnegie Institute of Technology. Previous study: Oberlin Conservatory of Music.

HAROLD BRUCE MCINTOSH, JR., M. Litt. — *Mathematics*
B. S., Youngstown University; M. Litt., University of Pittsburgh.

HORACE L. MCLEAN, B. Ar. — *Social Science*
B. Ar., Ohio State University. Registered Engineer.

ROBERT GEORGE MCNAMEE, B. E. in E. E. — *Instructor in Physics*
B. E. in E. E., Youngstown University. Graduate study: Ohio State University.

CHARLES MCNEAL, M. A. — *English*
A. B., Ohio State University; M. A., University of Pennsylvania.

FRANK JOHN MECAK, A. B. — *Education*
A. B., Youngstown University. Graduate study: Kent State University.

ANTHONY MEDIATE, M. S. — *Business Organization*
B. E., Youngstown University; M. S., Massachusetts Institute of Technology.

RAYMOND EDWARD MEINERS, M. A. — *Business Organization*
B. S. in C. and F., James Millikin University; M. A., Ohio State University. Graduate study: Kent State University.

HARRY MESHEL, M. S. — *Instructor in Business Organization*
B. S. in B. A., Youngstown University; M. S., Columbia University.

HOWARD H. MILLER, M. Ed. — *Instructor in Education*
A. B., Manchester College; M. Ed., University of Pittsburgh.

JACK S. MILLER, M. S. in S. S. — *Sociology*
B. S., Rhode Island State College; B. Ed., Rhode Island College of Education; M. S. in S. S., Boston University.

JESSE LEROY MILLER, JR., M. A. — *Social Science*
B. A., Theil College; M. A., University of Chicago. Graduate study: University of Michigan.

ROBERT LAVELLE MILLER, M. B. A. — *Professor and Chairman of the Department of Accounting and Dean of the School of Business Administration*
B. S. in B. A., M. B. A., Ohio State University. Graduate study: Dartmouth College.

WILLIAM FREDERIC MILLER, M. S. M., D. D. — *Music*
A. B., B. Mus., Otterbein College; B. D., M. S. M., Union Theological Seminary; D. D., Westminster College. Pupil of Glenn Grant Grabill, Edwin A. Kraft, Clarence Dickinson, Artnur Spessard, Alexander Kisselburg, Corleen Wells, and Frederick Schleider.

MARGARITA MILLS, M. A. — *Associate Professor of Spanish*
B. A., M. A., University of Mississippi; Licenciada en Letres, Universidad de San Carlos, Guatemala. Graduate study: University of Minnesota.

ROY N. MILLS, M. A. — *Assistant Professor of Art*
B. F. A., Minneapolis School of Art; M. A., Western Reserve University. Previous study: Art Institute of Chicago; University of Mississippi; Academia Nacional de Bellas Artes, Guatemala City.

THELMA SMITH MINER, Ph. D. — *Associate Professor of English*
A. B., Dickinson College; M. A., Ph. D., University of Pennsylvania.

WARD LESTER MINER, Ph. D. — *Associate Professor of English*
B. A., University of Colorado; M. A., University of Chicago; Ph. D., University of Pennsylvania.

JOHN J. MOHN, M. S. — *Psychology*
A. B., Akron University; M. S., Western Reserve University. Graduate study: Western Reserve University; Westminster College.

JOSEPH A. MOORE, Ed. D. — *Education*
B. S., M. A., Ed. D., University of Pittsburgh.

THEODORE R. MOORE, M. Litt. — *Communication*
A. B., Youngstown University; M. Litt., University of Pittsburgh.

M. CECILIA MORANO, M. Mus. — *Music*
B. Mus., Youngstown University; M. Mus., Notre Dame University.

ELIZABETH BROWN MORGAN, A. M. — *Instructor in Latin*
A. B., Randolph-Macon Woman's College; A. M., Columbia University. Graduate study: American Academy in Rome.

ALICE MARIE MORLEY, B. S. in Ed. — *Education*
B. S. in Ed., Kent State University. Graduate study: Pius XII Institute of Art (Florence, Italy).

WARD WIGHT MOWRY, JR., Ph. D. — *Psychology*
B. A., M. S., University of Bridgeport; Ph. D., University of Tennessee.

GRATIA HENRY MURPHY, M. A. — *Instructor in Communication*
B. A., Bucknell University; M. A., Ohio State University.

JOHN H. MURPHY, JR., Ph. B. — *Philosophy and Religion*
Ph. B., John Carroll University; B. S. in B. A., Youngstown University. Graduate study: Western Reserve University; Kent State University.

THOMAS R. MURPHY, M. Ed. — *Secretarial Studies*
B. S. in Ed., Youngstown University; M. Ed., Kent State University.

ALVIN MYEROVICH, M. A. — *Assistant Professor of Music*
Mus. B., Cleveland Institute of Music; B. S. in Ed., Youngstown University; M. A., Western Reserve University. Pupil of Sascha Jakobinoff and Albert Meioff of the Curtis Institute of Music; André de Ribaupiere, Louis Persinger, and Joseph Fuchs of the Cleveland Institute of Music. Concertmaster of Youngstown Philharmonic Orchestra and Conductor of Lawrence County Symphony Orchestra.

JOHN MICHAEL NABEREZNY, M. A. *Associate Professor and Chairman of the Department of Art*
B. S. in Ed., Youngstown University; M. A., State University of Iowa. Graduate study: Garrett Biblical Institute.

DONALD N. NELSON, M. Ed. *Business Organization*
B. S. in Ed., Youngstown University; M. Ed., University of Pittsburgh.

WILLIAM GERALD NELSON, Ph. D. *Assistant Professor of Economics*
A. B., Youngstown University; M. Litt., Ph. D., University of Pittsburgh.

RUTH CRAIGIE NEWCOMB, M. S. in L. S. *Assistant Librarian with Rank of Instructor*
B. A., Sterling College; B. S. in L. S., Kansas State Teachers College; M. S. in L. S., Western Reserve University.

BEATRICE FRIED NEWMAN, M. A. *Art*
B. S., Youngstown University; M. A., New York University.

LOUIS M. NICASTRO, M. S. in Ed. *Accounting*
B. B. A., M. S. in Ed., Westminster College.

ESTHER P. NIEMI, M. A. *Assistant Professor of Accounting and Economics*
B. S. in B. A., Youngstown University; M. A., Western Reserve University. Graduate study: Western Reserve University.

MICHAEL ANGELO NODAY, A. B. *History*
A. B., Youngstown University.

PATRICK W. NOLFI, M. A. *History*
B. A., M. A., Ohio University.

ELOISE GEESAMAN OGRAM, B.A. *Communication*
B. A., Allegheny College.

VIRGIL C. OHLRICH, B. S. in Ed. *Assistant Professor of Military Science*
B. S. in Ed., Ohio State University. Captain, United States Army.

AMELIA BORAK OLES, M. Ed. *Instructor in Communication*
B. B. A., Westminster College; M. Ed., University of Pittsburgh.

WILLIAM N. OLYNYK, B. A., B. D. *Social Science*
B. A., B. D., Great Lakes College.

CLYDE ANDREW PAINTER, B. B. A. *Instructor in Business Organization and Social Science*
B. B. A., Northeastern University. Graduate study: Colorado State College; University of Idaho.

EDITH PRATT PAINTER, M. A. *Assistant Professor of Psychology and Dean of Women*
B. S., Tufts University; M. A., Columbia University. Graduate study: Colorado State College.

NICHOLAS PARASKA, M. S. *Assistant Professor of Civil Engineering*
B. S., United States Military Academy; M. S., Agricultural and Mechanical College of Texas. Registered Professional Engineer.

M. GERTRUDE PARIS, M. A. *Biology and Education*
B. S. in Ed., Youngstown University; M. A., University of Notre Dame.

JOHN EDWARD PETREK, B. S. *Instructor in Mechanical Engineering*
B. S., Oregon State College. Graduate study: University of Akron. Registered Engineer.

JOHN PETRETICH, M. Ed. *General Science*
A. B., Hiram College; M. Ed., University of Pittsburgh.

WILLIAM PETRYCH, M. A. *Instructor in Accounting and Business Organization*
B. S., M. A., Ohio State University.

JOHN PETTI, M. A. *Communication*
B. S. in Ed., Youngstown University; M. A., University of Chicago.

GERALDINE NEVADA PFAUS, A. B. *Communication*
A. B., Youngstown University.

JAMES EMERY PHILLIPS, M. S. *Metallurgical Engineering*
A. B., Youngstown University; M. S., Westminster College. Graduate study: University of Akron; University of Pittsburgh.

PERCY CALVIN PICKARD, A. B. *Assistant Professor of Accounting*
A. B., Ohio University. Graduate study: Fenn College.

MARVIN DEKALB PIERCE, III, M. A. *Assistant Professor of English*
A. B., Washington and Lee University; M. A., University of Georgia. Graduate study: University of Virginia.

DONALD P. PIPINO, A. B. — *Business Organization*
A. B., Oberlin College. Chartered Property and Casualty Underwriter.

FRANK COSMO POLITE, A. B. — *Communication*
A. B., Youngstown University. Graduate study: State University of Iowa.

JOSEPH NICHOLAS POLITO — *Italian*
Diploma di Magistero, Royal Conservatory of Music, Naples. Additional study: Youngstown University.

MEYER E. POLLACK, M. S. W. — *Sociology*
Ph. B., University of Chicago; A. B., Roosevelt College; M. S. W., University of Illinois.

JOHN WESLEY POLLOCK, M. Ed. — *Health and Physical Education*
B. S., Muskingum College; B. S. in Ed., M. Ed., University of Cincinnati. Graduate study: University of Pittsburgh.

LADISLAV ANDREW POTEMRA, M. B. A. — *Assistant Professor of Business Organization and Social Science*
B. A., Free Ukrainian University (Munich); M. B. A., Swiss School of Economics and Business Administration (St. Gall, Switzerland). Graduate study: Oxford University; Western Reserve University.

GEORGE A. POTTS, M. Ed. — *Communication*
A. B., Mount Union College; M. Ed., University of Pittsburgh.

JOANN POWELL, M. S. in Ed. — *Instructor in Secretarial Studies*
B. S. in Ed., Youngstown University; M. S. in Ed., Westminster College.

WILLIAM L. POWERS, LL. B. — *Assistant Professor and Supervisor of the Department of Social Science*
A. B., Princeton University; LL. B., George Washington University.

JOHN JACKSON PRESSLY, B. S. in Ed. — *Art*
B. S. in Ed., Youngstown University.

JOHN M. PROCHAK — *Military Science*
Master Sergeant, United States Army.

JOHN ANTHONY PROSENJAK, M. S. in Ed. — *Mathematics*
B. S. in Ed., Ohio State University; M. S. in Ed., Westminster College. Graduate study: Kent State University.

DAVID STEVENS PROVANCE, M. Litt. — *Assistant Professor of Accounting and Business Organization*
B. S., Grove City College; M. Litt., University of Pittsburgh. Graduate study: University of Pittsburgh.

JAY RICHARD RAVEN, Mus. M. — *Music*
B. S. in Ed., Youngstown University; Mus. M., Michigan State University. Graduate study: Michigan State University.

WILLIAM LOUIS REALI, B. S. — *Accounting*
B. S., St. Vincent College.

LOUIS REED, B. A. — *Health and Physical Education*
B. A., Maryville College.

EDWARD REES, L.L. B. — *Assistant Professor of Business Organization and Political Science*
Ph. B., Brown University; LL. B., Youngstown University.

ATHENS BENNETT REESE, M. Ed. — *Education*
B. S. in Ed., A. B., Youngstown University; M. Ed., University of Pittsburgh. Graduate study: University of Pittsburgh; University of Southern California.

EDWARD THOMAS REILLY, M. B. A. — *Assistant Professor and Chairman of the Department of Business Organization*
B. S. in B. A., Youngstown University; M. B. A., Western Reserve University. Graduate study: Western Reserve University.

LAVERNE REILLY, B. S. — *Instructor in Health and Physical Education*
R. N., Youngstown Hospital Association; B. S., Youngstown University. Graduate study: Western Reserve University.

ALBERT GEORGE RESCH, JR., M. A. — *Social Science*
A. B., M. A., Ohio University. Graduate Study: Western Reserve University; Westminster College; Ohio University.

RICHARD THOMAS REZEK, M. Ed. — *Social Science*
B. A., Heidelberg College; M. Ed., Kent State University.

LEONARD T. RICHARDSON, Univ. — *Associate Professor and Chairman of the Departments of Ancient Languages and Modern Languages*
B. A., Aurora College; M. A., University of Chicago; Docteur de l'université, Grenoble.

VICTOR ANTHONY RICHLEY, M. S. in E. E. — *Assistant Professor of Electrical Engineering*
B. E. in E. E., Youngstown University; M. S. in E. E., University of Akron. Registered Professional Engineer.

CLEVE WILSON RICKSECKER, Ed. D. — *Assistant Professor of Mathematics*
Ph. B., A. M., College of Wooster; Ed. D., University of Pittsburgh.

MARY PFINGSGRAFF RIGO, M. Litt. — *Instructor in Communication and German*
B. S. in. Ed., Kent State Unversity; M. Litt., University of Pittsburgh.

BRUCE THOBURN RILEY, Ph. D. — *Associate Professor and Chairman of the Department of Philosophy, General, and Religion*
B. A., Cornell College; S. T. B., Ph. D., Boston University. Graduate study: Harvard University.

EDWARD M. ROBERTS, LL. B. — *Business Organization*
B. A., Marietta College; LL. B., Columbia University.

RONALD RALPH ROBERTS, M. Mus. — *Instructor in Music*
B. Mus., M. Mus., Louisiana State University. Pupil of Sergei Radamsky.

SIDNEY I. ROBERTS, Ph. D. — *Assistant Professor of History*
B. S., City College of New York; M. A., Columbia University; Ph. D., Northwestern University.

HELEN H. ROBERTSON, M. Ed. — *Education*
B. S. in Ed., Ohio University; M. Ed., University of Pittsburgh.

ELMER EDWARD RODGERS, M. S. in L. S. — *Assistant Librarian with Rank of Instructor*
A. B., Youngstown University; M. S. in L. S., Western Reserve University.

FRED J. ROLLASON, M. Litt. — *Health and Physical Education*
B. S., Waynesburg College; M. Litt., University of Pittsburgh. Graduate study: Westminster College.

DOMINIC ROSSELLI, M. Ed. — *Assistant Professor of Health and Physical Education*
B. S. in Ed., Geneva College; M. Ed., University of Pittsburgh.

PAUL ROSSI, M. Ed. — *Music*
B. M. E., Westminster College; M. Ed., Kent State University.

MARVIN GENE ROTH, M. B. A. — *Merchandising*
B. S. in B. A., Bowling Green State University; M. B. A., Toledo University.

CHARLES C. RUDIBAUGH, JR., B. S. in Comm. — *Business Organization*
B. S. in Comm., Grove City College. Chartered Property and Casualty Underwriter.

EILEEN RUSSO, B. S. in Ed. — *Education*
B. S. in Ed., Youngstown University. Graduate study: Western Reserve University.

FELIX J. RUTECKI, JR., B. S. in B. A. — *Merchandising*
B. S. in B. A., Youngstown University. Graduate study: Western Reserve University.

PATRICIA SABO, B. S. in Ed. — *Health and Physical Education*
B. S. in Ed., Kent State University.

MICHAEL J. SARISKY — *Military Science*
Master Sergeant, United States Army.

HARRY N. SAVASTEN, LL. B. — *Economics*
B. A., Marietta College; LL. B., Youngstown University.

ANNE BERNARD SCHAFER, M. A. — *Instructor in Communication*
B. S., in Ed., Kent State University; M. A., Ohio State University.

WILLIAM H. SCHAFER, M. B. A. — *Advertising*
B. A., Westminster College; M. B. A., Babson Institute of Business Administration.

NELS SCHEEL, M. B. A. — *Accounting*
A. B., Youngstown University; M. B. A., University of Pennsylvania. Certified Public Accountant.

MARY REGINA SCHNEIDER, M. S. — *General Science*
A. B., M. S., Catholic University of America. Graduate study: John Carroll University; Western Reserve University; Kent State University.

HILDEGARD KAST SCHNUTTGEN — *Assistant Librarian with Rank of Instructor*
Examination, Humanistisches Gymnasium; Examination, Buchereischule.

GEORGE HENRY SCHOENHARD, Ed. D. *Education*
A. B., Youngstown University; M. Litt., Ed. D., University of Pittsburgh.

J. FRANK SCHULMAN, S. T. B. *Philosophy and Religion*
B. A., Vanderbilt University; S. T. B., Harvard University.

WERNER WILLIAM SCHULTZ, A. M. *Assistant Professor of English*
A. B., Hiram College; A. M., Oberlin College.

PAUL WILLIAM SCHUMACHER, M. Litt. *Social Science*
A. B., Hiram College; M. Litt., University of Pittsburgh.

ROBERT W. SCOLLON, Ph. D. *Assistant Professor of Psychology*
B. A., M. S., Ph. D., Pennsylvania State University.

KEITH BURTON SCOTT, A. B. *Communication*
A. B., Youngstown University. Graduate study: Western Reserve University.

EUGENE DODD SCUDDER, Ph. D. *Professor and Chairman of the Department of Chemistry, and Director of the Division of Science and Mathematics*
A. B., A. M., Ph. D., Indiana University

HELENA HASTINGS SEABORG, M. Ed. *Education*
B. S. in Ed., Ohio State University; M. Ed., University of Pittsburgh.

MARY ANN SEBESTYEN, B. S. in Ed. *Instructor in Secretarial Studies*
B. S. in Ed., Youngstown University.

STEPHEN A. SEDLACKO, M. Ed. *Social Science*
B. S. in Ed., Kent State University; M. Ed., Ohio University.

BETTY MORIE SEIFERT, M. Litt. *Merchandising*
A. B., M. Litt., University of Pittsburgh.

HUGH ALLEN SHADDUCK, Ph. D. *Assistant Professor of Chemical Engineering*
B. S., Michigan State University; Ph. D., University of Chicago.

VIRGINIA WILLIAMS SHALE, M. A. *Instructor in Communication*
B. A., M. A., Ohio Wesleyan University.

ALEXANDER SHEPPA, B. S. in Ed. *Business Organization*
B. S. in Ed., Kent State University.

WILLIAM ALVON SHIPMAN, M. A. *Associate Professor of Education*
B. S. in Ed., M. A., Kent State University. Graduate study: Western Reserve University.

G. HOWARD SHREVE, M. Ed. *Biology*
B. S. in Ed., M. Ed., Kent State University. Graduate study: Kent State University.

JOHN SHUSHEREBA, M. A. *Psychology*
A. B., M. A., Kent State University.

MATTHEW SIMAN, M. S. in E. E. *Assistant Professor of Electrical Engineering*
B. S. in E. E., M. S. in E. E., Case Institute of Technology. Registered Engineer.

JOHN A. SIMCHICK, B. S. *Military Science*
B. S., Youngstown University. Master Sergeant, United States Army.

ALVIN WILSON SKARDON, JR., Ph. D. *Associate Professor of History*
A. B., College of Charleston; M. A., Ph. D., University of Chicago.

MORRIS SLAVIN, Ph. D. *Assistant Professor of History*
B. S. in Ed., Ohio State University; M. A., University of Pittsburgh; Ph. D., Western Reserve University.

ADRIAN M. SLIFKA, B. A. *English*
B. A., St. Vincent College.

EDNA GRIFFIS SMITH, M. M. *Music*
B. M. Ed., Ohio Wesleyan University; M. M., Indiana University.

JOSEPH EARL SMITH, Ph. D. *Professor and Chairman of the Department of Economics, Director of the Division of Social Sciences, Dean of the College of Arts and Sciences, and Dean of the University*
A. B., Oxford University; M. A., University of Nebraska; Ph. D., Wallas College, London.

MARY BOYER SMITH, M. A. *Assistant Professor of Health and Physical Education*
A. B., Hiram College; M. A., Ohio State University.

MARY LEAH SMITH, B. S. in Ed. — *History*
B. S. in Ed., Youngstown University. Graduate study: Marquette University.

PAUL EWING SMITH, A. M. — *Education*
A. B., College of Wooster; A. M., Columbia University. Graduate study: Columbia University; University of Colorado.

WILBUR R. SMITH, Ph. M. — *Geography*
B. S., Ohio University; Ph. M., University of Wisconsin.

JOHN WINFIELD SMYTHE, JR., A. B. — *Instructor in Economics*
A. B., Youngstown University. Graduate study: Northwestern University.

MICHAEL SOLOMON, M. S. — *Instructor in Civil Engineering*
B. E., Youngstown University; M. S., University of Akron. Professional Engineer.

ROBERT JOHN SOROKACH, B. E. — *Instructor in Mechanical Engineering*
B. E., Youngstown University

DANIEL THOMAS SPEECE, M. A. — *Communication*
A. B., Youngstown University; M. A., Universidad Michoacana de San Nicolás de Hidalgo. Graduate study: Universidad Interamericana.

LEONARD B. SPIEGEL, Ph. D. — *Assistant Professor of Chemistry*
B. A., New York University; M. S., Ph. D., Florida State University.

HAROLD SPRINZEN, Ph. D. — *Sociology*
A. B., A. M., University of Connecticut; Ph. D., Purdue University.
University.

ELIZABETH ION STERENBERG, A. M. — *Associate Professor of Political Science*
B. A., Knox College; A. M., Radcliffe College. Graduate study: University of Chicago.

MICHAEL H. STETTS, JR., M. S. in Ed. — *Mathematics*
A. B., Youngstown University; M. S. in Ed., Westminster College.

ANTHONY THOMAS STEVENS, A. M. — *Communication*
A. B., Youngstown University; A. M., Columbia University.

ANN VAGNOZZI SULLIVAN, M. S. in Ed. — *Communication*
B. S. in Ed., Youngstown University; M. S. in Ed., Westminster College.

DONALD RICHARD SULLIVAN, M. Ed. — *Communication*
B. S., M. Ed., Kent State University. Graduate study: Kent State University.

WILLIAM OWEN SWAN, M. S. — *Mathematics*
B. S., Youngstown University; M. S., Westminster College. Graduate study: University of Pittsburgh.

JOSEPH FRANKLIN SWARTZ, Ph. D. — *Professor and Chairman of the Departments of Education and Dean of the School of Education*
B. A., Bridgewater College; M. Ed., Ph. D., University of Pittsburgh.

AMAN O. TAHMASEBI, M. A. — *Instructor in Business Organization*
B. A., University of Tehran; M. A., University of Minnesota. Graduate study: University of Minnesota.

FRANK J. TARANTINE, M. S. in E. — *Assistant Professor of Mechanical Engineering*
B. E., Youngstown University; M. S. in E., University of Akron.

DUMITRU TEODORESCU, Ph. D. — *Instructor in Business Organization*
B. S., A. M., L. M., Ph. D., University of Bucharest; M. S. in L. S., Western Reserve University.

JOHN PAUL TERLECKI, M. S. in Ed. — *Metallurgical Engineering*
A. B., Youngstown University; M. S. in Ed., Westminster College.

MICHAELENE TERPACK, B. S. in Ed. — *Education*
B. S. in Ed., Indiana State College. Graduate study: Pennsylvania State University.

RAYMOND HERBERT THOMAN, M. S. in Ed. — *Communcation*
A. B., Juniata College; M. S. in Ed., Westminster College.

CHARLOTTE THOMAS, M. A. — *General Science*
B. S. in Ed., M. A., Kent State University.

NELSON GILLMER THOMPSON, M. S. — *Mathematics*
A. B., Hiram College; M. S., Northwestern University. Graduate study: Purdue University.

STEPHEN TOROK, M. S. in L. S. — *Assistant Librarian with Rank of Instructor*
Diploma, State Teachers College of Budapest; M. S. in L. S., Western Reserve University.

MAE DICKSON TURNER, M. S. in Ed. *Instructor in Secretarial Studies and Head of the Day Division of the Secretarial School*
A. B., Youngstown University; M. S. in Ed., Westminster College. Graduate study: Kent State University.

GERALD ROBERT UDELL, M. A. *Assistant Professor of English*
B. A., University of Akron; M. A., Western Reserve University. Graduate study: University of Chicago.

PATRICK F. VACCARO, B. S. in Ed. *Art*
B. S. in Ed., Youngstown University.

CLYDE V. VANAMAN, Ed. D. *Education*
B. S., Mount Union College; B. A., Youngstown University; M. Ed., Kent State University; Ed. D., Western Reserve University.

HELEN SLOTTA VAN GORDER, M. A. *Instructor in Communication*
B. A., M. A., Pennsylvania State University.

NICHOLAS VANSUCH, A. B. *Communication, Philosophy and Social Science*
A. B., Columbia University. Diploma, St. Vladimir's Orthodox Theological Seminary.

PAUL DOYLE VAN ZANDT, Ph. D. *Assistant Professor of Biology*
A. B., Greenville College; M. S., University of Ilinois; M. S. P. H., Ph. D., University of North Carolina. Post-doctoral study: University of North Carolina.

MICHAEL VARKONDA, Ed. D. *Education*
B. A., University of Dubuque; M. S. in Ed., Westminster College; Ed. D., Western Reserve University.

IRVIN AUGUST VARRAUX, B. S. *Industrial Engineering*
B. S., Carnegie Institute of Technology. Registered Engineer.

VIVIAN VERA VIETS, B. S. in Ed. *Education*
B. S. in Ed., Kent State University. Graduate study: Hiram College, Kent State University.

BERNARD J. VOJTKO, B. E. *Instructor in Electrical Engineering*
B. E., Youngstown University. Graduate study: University of Pittsburgh.

JAMES HENRY WALLS, A. B. *Advertising*
A. B., Dartmouth College. Graduate study: Harvard University.

JOHN FREDERICK WALTER, M. Ed. *Assistant Professor of Education*
B. S., Kent State University; M. Ed., University of Pittsburgh.

CLARA K. WEBB, A. M. *Communication*
Ph. B., Hiram College, A. M., Columbia University.

WILLARD L. WEBSTER, B. S. *Associate Professor of Biology*
B. S., Geneva College. Graduate study: University of Pittsburgh.

MARY EDITH WEIR, M. A. *Education*
B. S. in Ed., M. A., St. John College.

EMILIE WIELUNER WELTMAN, Ph. D. *Instructor in German*
Ph. D., University of Frankfurt. Previous study: University of Berlin; University of Jena.

RUSSELL CLARE WESTENFIELD, M. A. *Political Science*
A. B., Hiram College; M. A., University of Chicago; LL. B., Solomon P. Chase College. Graduate study: University of Chicago.

KENNETH LEE WHIPKEY, M. A. *Assistant Professor of Mathematics*
B. A., M. A., Kent State University. Graduate study: University of Colorado; Michigan State University.

ELMER RUSSELL WHITE, JR., M. F. A. *Assistant Professor of Music*
A. B., Marshall College; M. F. A., Ohio University.

GEORGE MILO WILCOX, Ph. D. *Professor of Education*
B. A., Cornell College; M. A., State University of Iowa; Ph. D., Columbia University.

ALLEN BLISS WILDER, M. E. *Instructor in Mechanical Engineering*
M. E., University of Missouri.

HAROLD M. WILDS, M. Ed. *Secretarial Studies*
B. S. in Ed., Youngstown University; M. Ed., University of Pittsburgh. Graduate study: University of Pittsburgh.

PAULINE PHELPS WILLIAMSON, B. S. in Ed. *Instructor in Secretarial Studies*
B. S. in Ed., Ohio State University. Graduate study: Columbia University.

GEORGE A. WINSEN, M. S. in Ed. *Education*
B. S. in Ed., Youngstown University; M. S. in Ed., Westminster College.

MARY TERESA WINSEN, B. S. in Ed. — *Education*
B. S. in Ed., Youngstown University. Graduate study: Catholic University of America; University of Notre Dame.

MYRON JAMES WISLER — *Music*
Pupil of Wilbur Keifer of the U. S. Marine Band, Byron Galbraith of the Pittsburgh Symphony Orchestra and Roy Knapp, Chicago. Former member of Youngstown Symphony Orchestra.

ROBERT WILLIAM WITT, M. S. — *Instructor in Music*
B. S., M. S., Juilliard School of Music. Pupil of Vincent Persichetti, Nicholas Nabakov, Ruth Edwards, Pasquale Tallarice, Jon Carlin, Mark Schubart, Ralph Hunter and Margaret Hillis; teaching assistant to Bernard Wagenaar and Henry Brant.

KENNETH KIN-HEI WONG, M. S. in E. E. — *Assistant Professor of Electrical Engineering*
B. S., University of Manitoba; B. S. in E. E., M. S. in E. E., Ohio University.

CLAIR L. WORLEY, Ph. D. — *Professor and Chairman of the Department of Biology*
A. B., Hiram College; M. S., University of Idaho; Ph. D., University of Wisconsin.

INGA SOLEY WORLEY, Ph. D. — *Associate Professor of Biology*
B. S. in Ed., M. A., Ph. D., University of Wisconsin.

BERNARD JAMES YOZWIAK, Ph. D. — *Associate Professor of Mathematics*
B. A., Marietta College; M. S., Ph. D., University of Pittsburgh.

RALPH ZERBONIA, M. Ed. — *Business Organization*
B. S. in Ed., Youngstown University; M. Ed., University of Pittsburgh.

KARL BRUCE ZUCKER, Ph. D. — *Psychology*
B. S., University of Chicago; M. A., Ph. D., Western Reserve University.

JERRY J. ZUPP, JR., B. S. in Ed. — *Secretarial Studies*
B. S. in Ed., Youngstown University. Graduate study: Westminster College.

Lecturers

JOHN ALLAN ALTDOERFFER, M. D. — *Guest Lecturer in Psychology*
M. D., Northwestern University.

ANTHONY AMEDURI — *Lecturer in Business Organization*
Youngstown University. The Mahoning Valley Supply Company.

WILLIAM BEIL — *Lecturer in Business Organization*
Youngstown University. The First Federal Savings and Loan Company.

VERNON EHRHARDT — *Lecturer in Health and Physical Education*
Professional Dancer.

MYRTLE ANN GIFFORD, R. N. — *Lecturer in Health and Physical Education*
R. N., Youngstown Hospital Association.

ALBERT LOUIS LINDER, B. D. — *Guest Lecturer in Psychology*
Ph. B., Denison University; B. D., Colgate-Rochester Divinity School. Protestant Chaplain at Youngstown University.

LEO NATHANIEL MASON — *Lecturer in Health and Physical Education*
Former City Tennis Champion, Youngstown. The United States Steel Corporation.

JOHN NORMAN McCANN, M. D. — *Guest Lecturer in Biology*
B. S., M. D., Georgetown University. Graduate study: Harvard University; University of Michigan. Associate Fellow, American College of Chest Physicians. Member of Ohio State Medical Board.

WILLIAM G. MITTLER — *Lecturer in Advertising*
Youngstown University. The Youngstown Vindicator.

PATRICK JOSEPH PASCARELLA — *Lecturer in Merchandising*
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JAY RODKEY — *Lecturer in Tax Accounting*
Assoc. in Bus. Adm., Youngstown University. The Youngstown Sheet and Tube Company.

GERTRUDE G. STRUBLE, R. N. — *Lecturer in Health and Physical Education*
R. N., Battle Creek College School of Nursing. Director, Nursing Services, Mahoning Chapter, American Red Cross.

CHARLES WALTNER, M. D. — *Guest Lecturer in Psychology*
M. D., University of Budapest. Diplomate in Psychiatry of the American Board of Psychiatry and Neurology.

EARL HUDSON YOUNG, M. D. — *Guest Lecturer in Psychology*
B. S., M. D., University of Pittsburgh.

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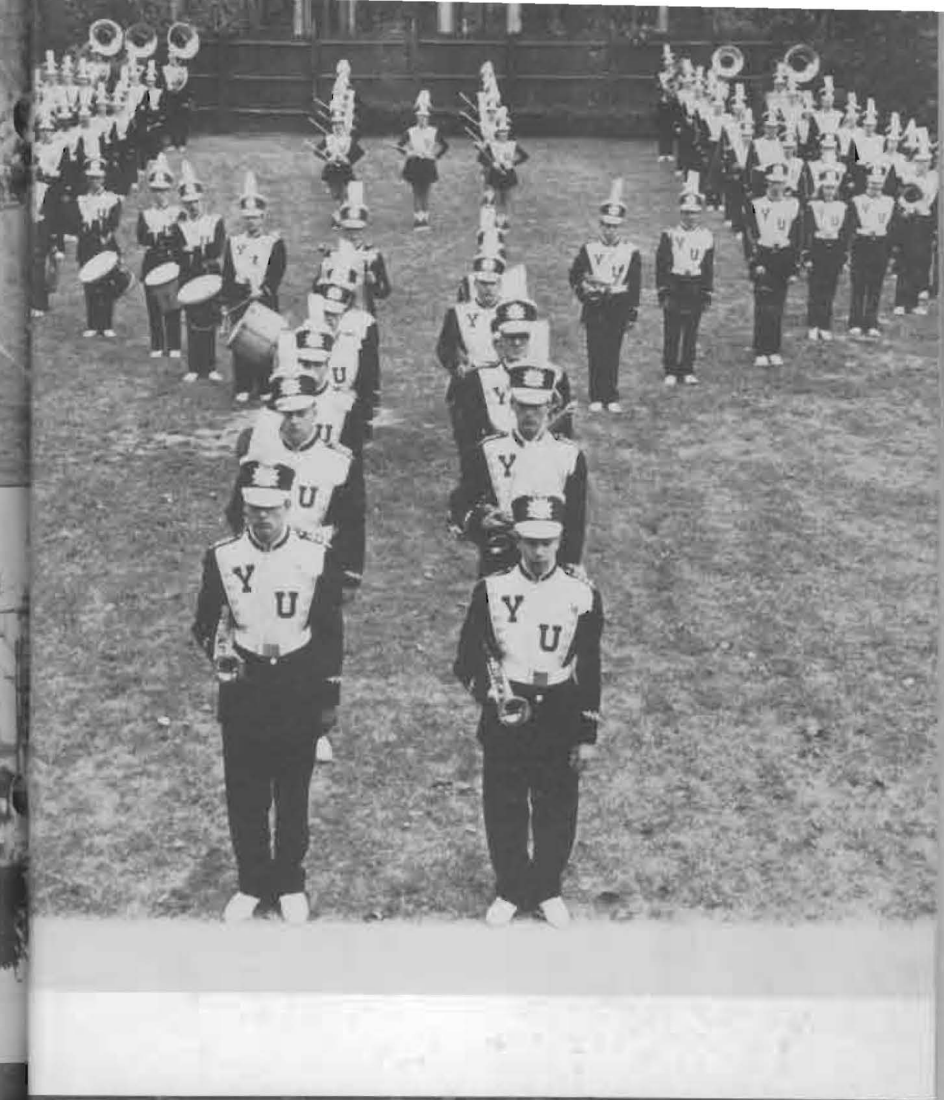
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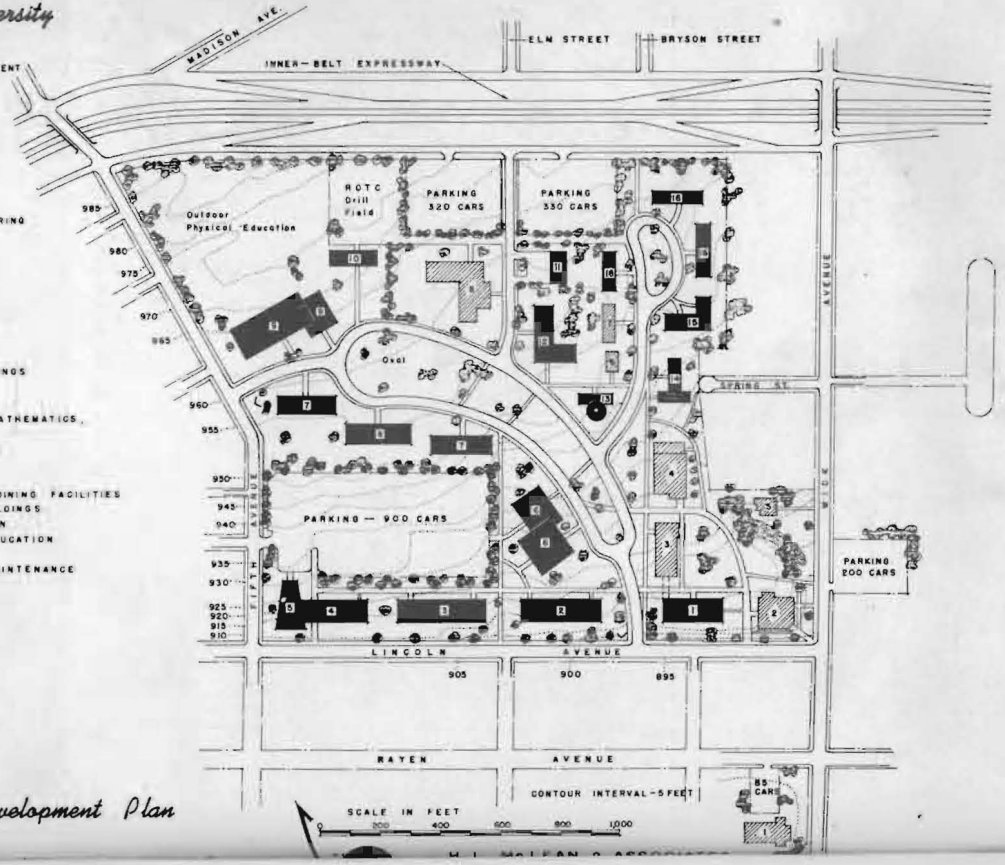

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