Minutes of Academic Council. Present were Deans Dykema, Byo, Swartz, Charignon Paraska, Scriven, Miller, and Dr. Coffield

January 6, 1970

Executive Conference Room

The meeting was convened at 1:00 p.m.

1. Dean Dykema distributed a memo concerning the catalog statement on general course requirements.

2. Dean Scriven advised the subcommittee for the Calendar and Academic Affairs Committee that he will submit a recommendation to the Senate re: a correction of pg. 40 of the University catalog (to comply with the state law requirements of 1966). Ohio residents must have been graduated from high school prior to admission to college. A discussion was based on restricted admissions, without recommendation for any change at this time. The committee felt no change was necessary in the pre-college requirements, as listed on page 43 regarding the 16-unit requirement.

3. Dean Scriven suggested the following dates for the beginning and closing dates for the fall and winter quarters, 1970:

	Begin	Close
Fall	Sept. 4	Sept. 24
Winter	Dec. 11	Jan. 4

   A suggestion was offered by the committee for mass registration beginning with the fall quarter. Dean Scriven stated that he would be willing to carry out the request, if the committee so dictates. However, he feels the University is not ready to go to mass registration because of the dependency on computer and financial assistance.

4. Coffield wishes to work toward a mechanical back-up system to support computers; perhaps on arrangement with others on a contract basis.

   Coffield reported 545 suspensions for the fall, 1969 quarter.

5. Dean Swartz suggested that the first day of the quarter be designated for late and final registrations,as many state universities now follow.

   A discussion followed in agreement that such a schedule would still enable evening students to attend their first class meeting.

6. Dr. Coffield reminded the committee of the two existing patterns available on the academic quarter system:
   1) 10-week quarter, no exam
   2) 11-week quarter

   Dr. Coffield would be willing to ask the President that the Monday be requested for such late and final registrations. This would also mean final exams also begin on Monday evening.

7. Coffield requested Deans Dykema and Scriven to study the final exam schedule and apply it to the remaining academic calendar.

8. Summer school will begin on June 18, with the final date for application being May 28. Question was raised whether or not the commencement date of June 16 would be effected.

9. Dean Scriven proposed that room schedules be incorporated in the quarter bulletin and printed as such. He has asked Dr. Kiriazis and the faculty's cooperation on room assignments. He also suggested that the colons be removed when printing the 24-hour clock schedule, (i.e. 1730, not 17:30).

10. Dean Charignon requests no other than engineers be scheduled for all engineering labs due to the costly and delicate apparatus accessible to students.

11. Dean Scriven proposes that a student information sheet be filled out and corrected by students, for approval by Deans or Department Heads.

   The committee requested that the "form" be checked and approved before print-out with the possibility of using same for permit/advisement, and to incorporate the set for registration.

12. Coffield raised the question regarding the physical examination requirement for college candidates. Should the students be required and/or restricted, since no particular rule or origin was reported?

13. Dr. Coffield asked that Dean Dykema examine and comment on the revision of the catalog statement on general course requirements, specifically the Science and Mathematics credits, and a statement to reflect the additional course work required for Elementary Education majors.

   A general discussion followed relative to the 12-hr. science requirement.

   Dr. Coffield called a special meeting on Friday, January 9 at 1:00 p.m. for the purposes of reviewing any change in the catalog and to review the summer school policy.

   The meeting was adjourned at 3:20 p.m.