ACADEMIC COUNCIL

Minutes of Meeting of October 20, 1970

The meeting was called to order at 1:00 p.m. Present: Dr. Edgar, Deans Aurand, Charignon, D'Isa, Miller, Smith; Dr. Shipman representing Dean Robinson; Mrs. Prince, Assistant Registrar.

The minutes of the meeting of the Academic Council of October 13 were approved as distributed.

(1) Dr. Edgar referred to the revised academic schedules deadlines provided to the deans with a cover memo dated August 14, 1970, making special reference to the dates that copy was due from the deans, due to the printer and ready for distribution for Winter, Spring, Summer and Fall Quarters, 1971. The Winter Quarter copy is in the hands of the printer. The deadlines for the Spring Quarter schedules are satisfactory. Summer and Fall Quarter schedules deadlines do not allow sufficient time for the printer--only two weeks--especially since the schedules are due to the printer only a week apart.

After considerable discussion during which Mrs. Prince presented some problems involved, Dr. Edgar asked if the deadline for schedule copy due from the deans could be made earlier to alleviate the problem.

Dean Charignon asked if the dates for Summer and Fall 1971 registration could be moved from May 10 and 13 to May 17 and 20 respectively. Dean Charignon moved and Dean Aurand seconded that the Registrar's Office investigate the possibility of the later Summer and Fall registration dates and to change them if possible, but if not possible then to make the due dates for Summer and Fall schedules a week earlier. Motion passed.

(2) Dr. Edgar noted that faculty appointment recommendations were received in the President's Office in every conceivable form and often over or under the budgeted salary. Therefore a new form has been prepared and copies sent to the deans. The form will be discussed at the next meeting.

(3) Dr. Edgar brought up a proposal made by Dr. Eshelman of the Media Center which suggested a 50-50 cost sharing for purchase of new films by the department first requesting purchase of the film and the Media Center. The deans, citing complications of budget splitting and dual ownership as objections, indicated they preferred that such costs be borne completely by the Media Center.

(4) Dean Aurand moved and Dean Charignon seconded that the Commencement dates proposed in Dr. Edgar's memo to the Academic Council dated September 25, 1970, be approved. The dates are:

Winter, 1971--Wednesday, March 24,	10:00 a.m.
Spring, 1971--Wednesday, June 16,	10:00 a.m.

In the discussion of the motion it was brought out that there was insufficient time for some schools to clear seniors and then prepare diplomas in time for graduation. Dean Miller moved an amendment to the above motion, seconded by Dean Smith, that early final examinations for graduating seniors be eliminated and that diplomas not be given at commencement but mailed within a reasonable time thereafter as determined by the Registrar. Amendment passed; original motion passed.

Some additional discussion of the above brought out the question of recognizing honors students at graduation, to which it was suggested that the honors could be based on eleven quarters as some other schools do. Dean Aurand suggested that this question be referred to the Academic Affairs Committee.

(5) Dr. Edgar said that his office was not always made aware of resignations and requested that department chairmen be asked to send copies of written resignations, and memos of any verbal resignations to him--except for those cases when annual appointment letters returned unsigned or not returned by the stated deadline constitute resignation.

(6) Dr. Edgar asked for views on the recognition of faculty organizations by the University. The question was raised after a letter was received by the President from Mr. Keith McVean asking official recognition of the newly organized local chapter of University Professors for Academic Order. Dr. Edgar suggested the possibility that all faculty organizations on campus be registered and that copies of their by-laws on constitutions be kept on file in order to assist such organizations, if appropriate, or to ask assistance of or direct questions or problems to them.

The Deans were unaware of official recognition of any such organizations and felt official recognition would be inappropriate. They did not wish to recognize one such organization over any others. Dr. Edgar was was encouraged to attempt a compilation of faculty organizations on campus.

(7) The question of a "statute of limitations" in regard to failing grades was introduced. During the discussion that followed Dean Charignon expressed the feeling that there should be a "statute of limitations"--perhaps 15 years--for those students not in continuous attendance. It was moved by Dean D'Isa and seconded by Dean Charignon that the matter be referred to the appropriate University committee for further study. Motion passed.

The meeting adjourned at 2:50 p.m. The next meeting will be held at 1:00 p.m., Tuesday, October 27, in the Executive Offices Conference Room.