

ACADEMIC DEANS COUNCIL
Minutes of Meeting
February 22, 1971

Present: Vice President Edgar, Deans Aurand, Charignon, Miller, Paraska, Scriven, D'Isa, and Smith.

Guests: Dr. Foster, Mr. Tufts, Dr. Vanaman representing Dean Robinson.

The minutes of the meeting of January 26 were approved without change.

OLD BUSINESS: Dean Miller urged consideration of his previous scheduling proposal. Chairman Edgar suggested discussion of this matter be conducted at a later meeting because of the crowded agenda at this meeting.

NEW BUSINESS: Presentation of Mr. Tufts, final examination material titled: Proposal for a Modified Final Examination Schedule for Winter and Spring Quarters, 1971. Moved by Aurand, seconded by Smith, that this schedule be approved. Discussion of proposal followed. The proposal of Mr. Tufts with minor modifications carried unanimously.

Discussion of memo by Mr. Tufts entitled: Instructor's Social Security Number and Course Schedule Input Material. The Council voiced no objections to the content of this memo.

Dean Scriven reminded the academic deans that every effort will be made to avoid Friday evening registration in future quarters; however, this practice was not possible this quarter because of the lateness of the decision.

Dean Charignon raised the question of department chairman teaching loads. Dr. Edgar stated that no change has taken place in university policy regarding this matter. It was the Council's unanimous feeling that research (e.g., senior theses) should be formally carried by students during the fall quarter instead of during the summer term because of the added state subsidies for courses of this nature.

Dean Miller stated that there was a discrepancy between the science and math requirements passed by the University Senate and those appearing in the current catalog. Dr. Edgar instructed Dean Miller to make the necessary corrections and submit the revised material to the Catalog Committee.

Dr. Foster presented an analysis of room use of the 10:00 a.m. class period for the years 1969, 1970 and a forecast for 1971. Dr. Foster feels that Plan C of this proposal will provide adequate classroom space for the academic units for the 1971-72 year if the Communication Department reduces their 10:00 a.m. class offerings by 13 classes. It was moved by Dean Aurand that Dr. Foster's Recommendation C be approved, seconded by Dean D'Isa. An amendment was submitted by Dr. Scriven as follows: "The number of classes listed in the Number of Classes in Room Periods Used for Lecture Instruction at 10:00 a.m., Fall Quarter 1969-1970, 1970-1971 (estimate) by Department report must be considered the maximum number of classes offered by any department during the day for the 1971-1972 academic year." The amendment was carried; the motion was carried.

Report of the Committee for Mailing of Diplomas, Dr. Smith. Dr. Smith's committee recommended three alternative solutions to the problem of overcoming the short interval between the end of final examinations and the time of commencement. Their favored recommendation is that commencement be held no earlier than 7 calendar days after the last day of final exams. However, after considerable discussion it was moved to adopt the modification of recommendation No. 3. Specifically it was moved by Dean Scriven that final grades for all students contemplating the completion of degree requirements during a given quarter be submitted to the Registrar's office before 1700 hours on the first day of the final examination. Seconded by Dean Aurand; carried. Vice President Edgar instructed the deans to get notes to their faculty explaining this new deadline for students expecting diplomas. This deadline is also to be published as part of the final examination schedule in the JAMBAR.

The next meeting of the Academic Council will be Tuesday, March 10 in the Administration Building conference room.

Respectfully submitted,



Charles H. Aurand

CHA/dd