

Academic Deans Council

Meeting

Oct. 12, 1971

Members present: Vice-President E. Edgar, Deans R. Miller, N. Paraska, C. Aurand, B. Yozwiak, Dr. W. Hammack (acting for D. Robinson), K. Krill, and M. J. Charignon.

Absent: Dean J. Scriven

Guest: Dr. Randolph Foster, Institutional Research

The meeting was called to order at 1305. The minutes of the previous meeting were approved as clarified. The clarification being that the meeting referred to in paragraph 4 was held in Pittsburgh, Pa.

1. Dean Paraska called attention to the fact that the minutes of June 8 had never been approved. They were reviewed. Dean Aurand moved, seconded by Dean Charignon, that the minutes be approved as written. The motion passed.

2. Vice-President Edgar noted that hereafter transcripts will carry a statement of the Statute of Limitations whenever such action is indicated on the transcript.

3. Vice-President Edgar designated the Committee on "Free University" classes as Dean Robinson, Chairman, Deans Krill, Yozwiak and Dr. Bertelsen as members.

4. Vice-President Edgar called to the Council's attention the interim policy concerning grade changes.

5. Dean Paraska reported that the Committee studying this policy was presently attempting to devise a means to separate administrative penalties from academic grades.

6. The subject of summer school 1972, by Dr. Foster.

- a. Miss Pfau's letter presenting summer school scheduling problems were discussed.
- b. Dean Aurand opined that the present arrangement actually provided the greatest flexibility.
- c. Dr. Foster presented statistics on Summer 1971 which shows 86% of the offerings were given the first 5 1/2 weeks.
- d. Comparison of night to day classes were not available.
- e. Vice-President Edgar pointed out that changes to 4 to 5 hour classes from 3 hour classes caused the 9 hour limit per 5 1/2 week session to be cumbersome.
- f. Dean Miller proposed a revision of summer pay formula for Instructors. His proposal was in general:

$$\text{Pay} = \frac{\text{actual quarter hours taught}}{\text{quarter hours in full load}} \times \text{quarterly salary}$$

7. a) Dr. Foster suggested that the change of registration procedure needed revision so that changes could not be made as indiscriminately as they now are.
b) Dean Paraska suggested that a copy of a change should be sent to the department head of the student's department. It should be placed in the student's file in order that the student's advisor would be able to review the effect of the changes, authorized or otherwise, with the student during advisement periods.
8. a) Dr. Foster pointed out that summer 1971 indicated an increase in graduate and decrease in undergraduate students with a net loss of 4% in student credit hours. In 1972 he forecasts about the same % loss.
b) Dean Yozwiak suggested that rather than limit the offerings university wide some leeway should be permitted to accommodate changing requirements in educational programs and in newly established courses.
c) Dean Miller proposed that summer offerings and section numbers should be based on each school's potential August graduates. It should be treated as a regular quarter.
d) Vice-President Edgar asked the Deans to review the summer school policy point by point. The reactions to be analyzed at a later meeting.
9. Dr. Edgar called attention to his memo of July 20 concerning campus action team to participate in national project. He suggested that each school review its own mission.
10. Vice-President Edgar requested each Dean to set forth a plan of a study for overall University objective and each school objective as well as to formulate a change for the "Campus Action" team.
11. The meeting adjourned at 1520 to reconvene at 1300, October 19, 1971.