

MINUTES OF ACADEMIC DEANS COUNCIL

March 14, 1972

Present: Vice-President Edgar; Deans Aurand, Charignon, Krill, Miller, Paraska, Robinson and Yozwiak.

Guest: Mr. Robert Tufts, Assistant Registrar

Meeting called to order by Vice-President Edgar at 1:00 p.m.

1. Minutes of the January 25, 1972 meeting were approved.
2. Comments by Vice-President Edgar. Dr. Edgar reminded the academic deans that the budget recommendations as discussed at the budget hearings last week are not the final budget figures. He stated that he will be in contact with the academic deans later this week regarding possible changes in the budget. Vice-President Edgar also stated that the campus action team is now in operation.
2. Report of Mr. Tufts. It was moved by Dean Yozwiak, seconded by Dean Paraska, to accept the rotation exam schedule proposed by Mr. Tufts. Passed unanimously.
3. Discussion of tally board. It was moved by Dean Yozwiak, seconded by Dean Paraska, that the Registrar's office be requested to give the academic deans registration enrollment counts after the final registration process has been completed.
4. Closed class permit discussion. At Mr. Tuft's request for a uniform closed class permit Dean Robinson moved, seconded by Dean Yozwiak, that the Registrar's office develop a uniform coded closed class permit. Passed unanimously.
5. Student academic transfer forms. In the discussion it was pointed out that several corrections need to be made on the present transfer form. It was suggested that if the present form is a hindrance to the operation of the student transfer procedure, that the present supply of forms be destroyed and new ones be created.
6. Coding system proposal. It was moved by Dean Miller, seconded by Dean Charignon, to accept Dean Scriven's March 2 proposal for transcript coding.
7. Discussion of catalog statement regarding withdrawals. Dean Edgar reported that the Academic Affairs Committee had reservations about the withdrawal statement submitted for their approval. In an effort to improve the wording Dean Paraska moved, seconded by Dean Yozwiak, that the statement be as follows:

"W represents a withdrawal properly processed during the first six weeks of any quarter (or first three weeks of either summer session). An unofficial withdrawal or an official withdrawal made after the six week period (three weeks for either split summer session) will be recorded as F. If the grade resulted from abnormal circumstances, a student may petition the appropriate dean to change the grade to W".

8. Student grading practices. After a discussion of the grading policies in practice at the university, Vice-President Edgar appointed Dean Paraska to write a suggested policy on student grading.