

Academic Deans Council

Meeting of May 16, 1972

Present: Deans Aurand, Charignon, Krill, Miller, Paraska, Robinson, Scriven, and Yozwiak; Vice President Edgar.

Guest: Dr. Randolph Foster

Meeting was called to order by Vice President Edgar-at 1300.

1. Minutes of May 9, 1972, were approved as written.
2. Comment was made by Dean Scriven on the new "Add and Drop" form which will give the Dean's Office a copy, as to the cost of both supplies and labor that will be involved. He further charged the Deans to consider the "Cost of Making Changes" in future deliberations, especially in the light of budgetary limitations.
3. Discussion centered on the implementation of admissions procedures for new and returning students on assignment of students to schools by majors beginning with the Fall Quarter, 1972. Dr. Foster clarified the discussion by reference to his report that was on the January 4, 1972, agenda.
4. Graduate workshops for graduate credit and how to handle admissions to graduate workshops for non-degree candidates generated a lively discussion. Other points covered in the deliberations were: What ground rules should be set up for the non-degree candidates? What maximum workshop hours are allowed for a degree candidate? What should the make-up of the students in the course be? How is or how should the workshop be taught by the instructor? What is the integrity of the 900-level versus swing shift course numbering for the workshops? What about the subsidy question for workshops?

Recommendation: Have graduate faculty committee come up with a short-cut admissions policy for workshop courses that Dean Krill can implement.

5. Dean Scriven announced that grades for the Spring Quarter will be due in the Dean's Office from the faculty by 0900 on Monday, June 12, 1972, and will be due in the Registrar's Office by 1000 same date from the Deans.
6. Summer enrollment created much discussion on load limits, class sizes, costs, and a general feeling that a more realistic approach to summer school must be formulated. Items that should be considered are: goals and aims of the institution; set up criteria for developing new courses; larger aggregate of students in scheduled classes; tighter control of scheduling by chairmen; assured classes for chairmen; rotation of faculty rather than having faculty teach each summer; proliferation of courses; more interdisciplinary courses; make administration and Deans more involved in curriculum building. Further discussion to be carried on at next meeting.
7. Department chairmen classes to be taught in the summer regardless of size.
8. Meeting adjourned at 1450.

Minutes by Miller