

ACADEMIC DEANS' COUNCIL

Minutes of Meeting, July 5, 1972

PRESENT: Edgar (Chairman), Aurand, Charignon, Miller, Paraska, Robinson and Scriven.

1. The meeting was called to order at 1:07 p.m.
2. The minutes of the meeting of the 20th of June were approved as distributed.
3. Dr. Edgar distributed some material received from Allan Ostar and some excerpts from the minutes of the Board of Regents meeting of the 16th of June.
4. Dr. Edgar advised the deans that the President had appointed a committee to consider the implications of entering into collective bargaining. The members are Deans Krill, Paraska, Scriven and Yozwiak, Mr. Glunt and Mr. Aubrey. Attorney John Weed Powers has been retained as legal consultant.
5. Dean Scriven asked if the deans had had an opportunity to study his suggested academic calendar. Dean Aurand moved and Charignon seconded that the academic calendar for the winter quarter 73 be approved with the addition of the time for the start of classes on the 2nd of January to be shown as 1650. The motion passed. Dean Aurand moved and Charignon seconded the approval of the spring quarter 73 calendar. The motion passed. Dean Aurand moved and Charignon seconded that the academic calendar for the fall quarter 73 be approved. Motion passed. The summer quarter 73 calendar will be considered after the President's reaction to a 10-week summer term has been obtained.
6. Dr. Edgar expressed concern about the report that a number of classes did not meet on the 3rd of July as they should have.
7. The retrenchment guidelines contained in the letter from President Pugsley to Mrs. Dykema were considered. After some discussion it was suggested that item no. 7 be moved to item no. 2 and that the second sentence of this item be preceded by the phrase "in the case of non-tenured faculty." The further discussion of the retrenchment guidelines was set aside in order to take up the next item.
8. Dr. Jonas met with the deans to discuss the Faculty Service Load Reports. After some discussion Dr. Jonas suggested that the Faculty Service Load Report forms that had been used during the previous year be utilized to obtain the data pertaining to the first term and full summer quarter teaching loads of faculty. Dr. Jonas will give the

deans on the 6th of July computer runs of the full-service faculty that should be reported on for this full 11-week and the first summer term. This list together with the individual sheets prepared by each faculty member will be turned in to Dean Scriven by 1000 on the 13th of July. Dean Scriven will enter the information into the computer from his terminal. By the 17th of July the computer center will supply to the deans a proof of the Faculty Service Load Report based on the information that had been entered. These proofs will be verified and will be returned to Dean Scriven by the 20th of July. Dean Scriven will have any corrections or changes to this report entered through his terminal. The computer run that will be delivered on the 17th of July will also include the list of limited-service faculty who are teaching during the first term and the full summer. This portion of the report will determine the limited-service clock hours by multiplying the credit hours by 3. The distribution of these clock hours will be made based on the category of instruction that the course falls under, i.e., general studies, technical, baccalaureate general and the like. Similar Faculty Service Load Report forms will be initiated for the second term as soon as possible at the start of the second term and turned in to Dean Scriven for entry into the computer. The objective is to have the final report ready by the 14th day of the second term.

9. The meeting adjourned at 3:10. The next meeting will be held on Tuesday, the 11th of July.