

ACADEMIC DEANS COUNCIL
DECEMBER 11, 1973

Present: Edgar, Rand, Yozwiak, Paraska, Miller, Charignon, Byo, Moore, Scriven.

Guests: Coffelt, Sullivan.

1. Charignon moved approval of the minutes of November 30, 1973; Byo seconded. Motion passed.
2. A brief discussion ensued concerning the memo from Peg Foley, Chairman of Academic Affairs Committee. The recommendation is:

"It is proposed that we accept for transfer credit at YSU any credit which would have met degree requirements in the institution from which the transfer credit comes."

The memo is to be discussed with the Chairmen. No action was taken by the Deans.

3. A proposal by Paraska, with comments by Scriven, was distributed. It concerns a recommendation for a change in class scheduling because of the energy crisis. Coffelt stated that he, Shipka, and a student discussed the possibility of appointing a committee to make recommendations on energy conservation.

Moore commented on the possibility that some adjustments might have to be made for student teachers if the public schools alter their calendars.

4. Edgar discussed catalog deadlines. July 1 seemed to be the desired date by which the catalogs are to be ready. Other deadlines will be made to correspond.
5. Discussion of some preliminary budget information by Coffelt and Sullivan included some of the following points:
 - a. Coffelt desired greater participation in budget formulation by the deans and chairmen.
 - b. He hoped to build in flexibility in the budget to allow for deans' judgments to be exercised.
 - c. Coffelt asked the deans for input in the area of Potential New Expenditures--in terms of new programs, equipment, or other matters. Dr. Edgar would be meeting with the deans in regard to faculty positions.
 - d. The question of administrative increases was discussed. How should they be determined? by the faculty formula? by merit increases only? by a combination of percentage and merit recognition? It was suggested that these be

discussed with the chairmen, but that it should be understood that only one policy will be utilized university-wide.

e. Input on items in (d) and (f) will have to be given early in order to meet deadlines tentatively set as follows:

- (1) Budget to deans and chairmen for discussion by January 7.
- (2) Returned to Vice-Presidents by February 1.
- (3) Hearings to be completed in early March.
- (4) Budget to be distributed to Board of Trustees by April 1.

7. Other matters discussed by Coffelt included the need for:

- a. Administrative position on restructuring the Senate.
- b. A position on tenure, and position on desirable percentage distribution of faculty in the various ranks-- in the long run.

B. J. Yozwiak