

ACADEMIC DEANS COUNCIL  
Minutes  
Tuesday, June 4, 1974

PRESENT: Vice President Edgar, Deans Charignon, Moore, Paraska, Scriven, Miller, Rand, Yozwiak

1. The meeting convened at 1:00 p.m. It was moved by Rand and seconded by Moore that the minutes of the previous meeting be approved.
2. Moved by Moore and seconded by Charignon that the following proposal be approved and submitted to the appropriate individuals for immediate implementation:

All students are urged to consult with advisors in their major area. Each department has a procedure for either assigning an advisor to a student or for a student to select his advisor. Signatures on advisement sheets are not required except for incoming freshmen, first quarter transfer students and students not in good standing. The responsibility of fulfilling all requirements rests ultimately upon the students; the advisors will assist them in that process.

MOTION CARRIED.

3. Discussion of Dean Paraska's memo dated February 25, 1974 concerning "Award of Certificates to Recognize One Year of Work." After considerable discussion, it appeared that the consensus of opinion was that a particular college or school desiring to award certificates for the completion of a portion of a program was to prepare a written proposal and submit it to Dr. Edgar for discussion and subsequent action.
4. Moved by Paraska, seconded by Charignon:

When a student dies during the final quarter prior to graduation and the appropriate faculty certify the student has substantially completed the course work needed to become eligible for a degree the student will be awarded the degree posthumously.

MOTION CARRIED.

5. A proposal for issuing of special closed class permits was distributed. After a period of discussion, it was recommended that action be deferred, and that each dean submit reactions to Dean Scriven as soon as feasible.
  
6. Copies of the promotion lists were distributed to the various deans with a request to have the lists, with individual salaries removed, distributed to the various department chairmen.
  
7. The meeting adjourned at 3:15 p.m.

Respectfully submitted,

Arnold J. Moore

AJM/keb