

Academic Deans' Council
Minutes of Meeting
Tuesday, May 13, 1980

Present: Rand, McBriarty, Paraska, Dodge, Loch, Sutton, Moore,
Yozwiak, McGraw, Scriven

Guests: Yiannaki, Humphrey

1. The minutes of the April 22 meeting of the Council were approved as distributed with one minor change regarding Audit, namely the insertion of the word "other" before the word "applicable" in the following sentence: "The student pays the regular tuition as well as any applicable fees."
2. McGraw solicited the Deans' assistance in helping set up the Academic Program Goals hearings which are to be held around the campus on the week of May 18. Each Dean was asked specifically to assist the members of the Committee who would be moderating each session in their respective buildings in (1) getting an appropriate room; (2) providing a recorder (human or mechanical); (3) placing signs at the exterior doors indicating the room in which the hearing is being held.
3. A major topic of discussion was summer advisement and registration. Dean Scriven indicated that in attempting to accommodate various proposals by the Deans he felt coordination would be quite difficult and might cause more problems than it solved. Apparently there had been some misinterpretation about what the Deans had requested and after some discussion it was decided that Registrar's Office should certainly continue performing its major functions with respect to registration but an attempt to accommodate each college in terms of numbers of students processed and the times and dates in which they would be coming to the campus.

(Humphrey and Yiannaki departed the meeting.)

4. Rand asked that each dean review a sample "Position Announcement" and submit their comments to him individually. The aim is to standardize all announcements for faculty positions.
5. William Jenkins, Chairman of the University Curriculum Committee solicited our advice on a matter which came before that group. Two courses of a very similar nature on the subject of career planning have been proposed and the Committee raised the following questions:
 1. Is there a University policy regarding location of such courses?
 2. If not, should each school be able to offer its own set of courses?
 3. To what extent does such a course duplicate the efforts of the Office of Career Services?
 4. Should this course count toward a degree?

2.

No consensus was reached regarding answers to any of these questions but the Deans did agree that career planning and career services needed to be upgraded on this campus and become more a part of our service to the student.

6. Dean Rand asked that the Deans spread the word within their colleges that those working for the University should, as a matter of course, treat the public with civility. The Deans agreed that a general increase in sensitivity to the public is in order.
7. Dean Rand asked for assistance from the Deans in finding a successor to Professor Hovey as Coordinator of Faculty Development.
8. Dean Rand gave notice that on a future agenda would be the discussion of the B.A. which is offered in colleges other than Arts & Science.
9. Dean Sutton raised three questions:
 1. Privilege of early registration of certain individuals should be examined.
 2. Class honors should be given only to full-time students.
 3. The diploma should indicate not only the degree but the major.

Dean Rand asked Dean Scriven to look into the last item for jurisdictional responsibility.

W. R. McGraw
Sec'y. ProTem

jn