

ACADEMIC DEANS' COUNCIL

September 16, 1980

Present: Deans Paraska, Dodge, Sutton, Moore, McGraw, Scriven, Rand, Yozwiak
Guest: Dr. Cohen

- 1) Meeting called to order about 1:35 p.m.
- 2) Minutes of May 20, 1980 were approved.
- 3) A brief discussion on inter-university transfers of faculty ensued but no recommendations were made.
- 4) Rand thanked the deans for their cooperation during the period of his tenure as acting academic vice president.
- 5) The restatement of the Audit Policy as suggested by Yozwiak's memo of July 28, 1980 was discussed. There seemed to be consensus of support to forward that statement to the Academic Affairs Committee for consideration. It was indicated that the general concept of Audit ought to be re-examined at some future meeting.
- 6) Faculty Overload: President Coffelt has directed Dr. Rand, along with the academic deans, to develop a procedure to control this line item expenditure so that repeated transfers to this account need not be made. Dr. Rand asked each dean to submit to him an expected need of overtime funds for 1980-81.
- 7) Dr. Rand announced that Dr. Ed Cobett would be the Coordinator of Faculty Development for 1980-81.
- 8) Dr. Cohen discussed the issue of off-campus courses. He indicated which courses were under consideration to be offered at Lordstown before the decision was made to delay the offerings because of economic conditions.

Much interest had been expressed for the Labor Studies courses by the union at Lordstown. He discussed the possibility of offering courses at Poland High School this year. It was felt that a market analysis ought to be made to see what interest exists. But a consensus existed that a pilot program ought to be initiated as soon as practicable. Dean Dodge offered to make the market analysis.
- 9) Dr. Rand suggested that discussion of the item on the agenda on Career Planning courses be delayed until another time.
- 10) The memo by Dean Sutton regarding courses taken more often than twice or out of sequence, without permission, to be marked on the transcript as "improperly taken" was discussed. Dr. Rand appointed a subcommittee composed of Deans Sutton, Dodge, and Scriven to address the issue and to make recommendations on the matter.
- 11) It was suggested that Dr. Alderman be invited to a future meeting to discuss suggestions for modifications of the Agreement in future negotiations.
- 12) The meeting adjourned at 3:42 p.m.

approved September 30, 1980

B. J. Yozwiak