

ACADEMIC DEANS' COUNCIL
JUNE 16, 1981
MINUTES

Present: Yozwiak, McGraw, Ruggles, Rand, McBriarty, Scriven, Paraska, Sutton, Gillis and Dodge (late).

Minutes: The minutes of the May 19, 1981 meeting were approved.

Limited-Service Faculty: A list of limited-service faculty for the Spring 1981 quarter was distributed.

Summer School: Summer school is on, be sure to get any revised contract information to Dr. Gillis soon.

Released Loads: Dr. Gillis would like all the forms submitted, with any new additions justified. There is some concern with the effect of released time on overload. The question was asked whether it would be better to pay an Administrative Increment. Further discussions will be held.

Student Travel: Recent correspondence about paying for student travel concerns Student Government primarily.

Draft of Goals and Objectives: The list of 1981-82 Goals and Objectives distributed by Dr. Gillis has been approved by the President. Deans are to develop School/College Goals and Objectives and forward to Dr. Gillis before July 1. When approved, they will be distributed to departments.

Long-Range Planning: The report submitted by the Yozwiak committee has been referred to the new Senate Long-Range Planning Committee, so Dr. Gillis will paraphrase or digest for the Trustees' August meeting.

Summer Workshops: The brochure containing a list of summer workshops was discussed. Each employee is entitled to one free Continuing Education course or workshop each year. A special one can be set up for Deans and/or Department Chairpersons.

Substitution Payments: A total of \$12,363 was paid for substitutions during academic 1980-81. Since the policy has been differently interpreted in the past, Dr. Gillis is going to try to develop a new, consistent policy. Deans expressed desire to pay on the basis of WH.

Chairpersons' Evaluation: Sutton reported that the Ad Hoc Committee is still functioning. The belief is that we need a three phase development: Instrument, System and Implementation. There is still much skepticism in the Committee that a single instrument will satisfy the needs of the divergent roles on campus and that there will be any real value to a system, however good, because of the perceived doubtful value of service as DC in determining awards.

Program Evaluation: The document for evaluation of graduate programs was to have been sent to Deans for evaluation as an instrument for undergraduate programs. If there are other in-place instruments, i.e. accreditation, it might serve. Deans to respond soon. Copy is attached to these minutes.

approved July 14, 1981

Departmental Fact Sheets: A special fund has been allocated by the Trustees for "Marketing YSU". A "Fact Sheet" for each curriculum is to be prepared for inclusion in a book for High School use. Deans asked to coordinate department efforts.

Career Show: Deans were generally unenthusiastic about this idea, with the Diamond Jubilee Open House a possibility for 1982-83.

Faculty Development: Cobett has terminated. Contract calls for an appointment. With the possibility of a new contract, the Deans recommended a low profile.

Professor Ives: The project for editing the Bulletin has been discussed with Professor Ives.

Library: Sutton announced the policy which called for no more than 50% of allocation be spent for periodicals. However, the William Rayen School of Engineering spends about 110%. He was advised to speak with Dr. Genaway.

Senate Executive Committee: Dr. Gillis will conduct an election soon, of the administrative representative to this Committee.

Information Flow: Ruggles asked that we discuss at greater length the way information should flow with respect to Administration/Deans/Departments.

Budget: Yozwiak asked about the 1981-82 budget. Dr. Gillis said we are still working with the papers discussed with Budget Committee. Final budget deadline still uncertain.

Adjournment.