

Academic Deans' Council
September 22, 1981
2:30 p.m. - 5:00 p.m.
C.A.S.T. Conference Room

Attending: Dodge, Douglas (for Ruggles), Gillis, Hotchkiss, Loch,
McBriarity, McGraw, Paraska, Scriven, Sutton, and Yozwiak

1. Minutes of August 17, 1981 were approved,

Announcements from Dr. Gillis:

2. Winter 1982 schedule for classes due September 23.
3. Dr. Gillis is still interviewing for a Coordinator of Faculty Development.
4. Dr. Gillis alerted the deans to be looking ahead for New Computer Services requests. The deadline is June 1, 1982.

Dean Scriven stated that he had suggested that the deans would need hard copy printers in their departments as soon as he had complete student records on the computer. An alternative would be complete up-to-date student records on microfiche and a microfiche reader.

5. Governor's Appropriation Bill extract was attached to the agenda. Some discussion ensued.
6. Dr. Gillis requested that the departments prepare accurate lists of current full-service faculty showing their rank and mailing address and indicate if an individual is on a temporary appointment.
7. Dr. Gillis requested that he be supplied credentials of prospective candidates well in advance of their interviews. He does wish to interview all individuals who will be recommended for appointment. He reminded the deans that the appointment of individuals who received all their degrees from Youngstown State tends to foster inbreeding and will be likely rejected.
8. The calendar of Deans' Meetings and Deans' and Chairpersons' Meetings has been distributed.
9. Dr. Alderman has sent out alerts about the deadlines for faculty evaluations including those cases in which the evaluation is the first step in the promotion process. Dr. Gillis mentioned that he has information regarding nominations for ACE fellowship.
10. Dr. Gillis asked if all faculty assignments of non-teaching duties have been submitted.

approved October 20, 1981

11. Dr. Gillis informed the deans that he would supply a list of limited-service faculty teaching during the fall quarter as soon as all contracts have been submitted. Discussion about the new limited-service policy touched on the need for enlarging our pool of faculty that can be utilized for limited-service teaching and the procedure to be followed to obtain presidential waiver of the policy. The Board of Trustees' policy establishes limits in terms of credit hours, and the intent and interpretation was questioned.

Old Business

12. Dean Sutton advised that the results of the committee studying chairman's evaluation has been distributed to the committee members and should soon be available for review by the deans and chairmen. In the meantime the start of the chairman evaluation process will be held up.
13. Dr. Gillis reminded the deans of the inclusion in the Appropriation Bill of the paragraph mandating that program evaluation be initiated under the monitoring of the Board of Regents. There will be a procedure for initiating this process at Youngstown State.
14. Dr. Gillis distributed the tentative schedule of months for the YSU Diamond Jubilee.

New Business

15. The study of the Emeritus policy was reviewed. Dr. Gillis invited suggestions for changes to the YSU current policy.
 16. Dr. Gillis referred to a previous discussion of channeling communication through the dean's office to the chairmen and reminded Dr. Scriven that the Registrar's Office was ignoring this policy.
 17. Dr. Gillis referred to the memorandum from Dr. Loch about the weekend university. After some discussion, consensus favored continuing his investigation.
 18. Dean Scriven indicated that this year the number of people who registered and did not pay was considerably higher than in previous years.
 19. Dr. Gillis pointed out that Developmental Education is now under the Academic Vice President.
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