

Academic Dean's Council Meeting

June 15, 1982

Present: Drs. Gillis, Dódge, Hotchkiss, Loch, McBriarty, McGraw, Paraska, Richley, Ruggles, Scriven, Sutton, and Yozwiak

1. Re: Chairman's Supplement for 82-83: Gillis noted that the matter has not yet been discussed and that adjustments could be made at a later date.
2. Re: Central Michigan University vs Ohio BOR: The detailed information requested appears to be harassment by CMU. No subpoena has yet been received by YSU.
3. Re: Proposed revisions of Faculty Appointment Form: Some changes in routing, additional information is to be included, and any contingencies in the appointment, reappointment and tenure are to be stated.
4. Re: Emeritus Policy: The policy has been adopted. We need to develop a procedure for implementing the policy. Gillis is open to suggestions in this regard.
5. Re: T.V. Course "Contemporary Health Issues": Dr. Schwartz, provost of Kent State U., notified Gillis of their intention to offer this 3 credit hour course in the Fall over Channel 45/49. The notification is necessary according to consortium guidelines. The course will be offered through Kent's Department of Health and Safety. (Note: Dr. Ringer of our H & PE Department has no objections)
6. Re: Program Evaluations: Chancellor Moulton has reminded the President of the responsibility to develop procedures for program review and wanted a report on such activities by June 15. A draft of a response to Moulton's request was circulated and discussed briefly. Also circulated were several sample evaluation forms.
7. Re: Code 06-33-01 Commencement: The change proposed will permit certification of the degree at the end of the quarter in which the degree requirements are completed although the diploma will not be received until the subsequent commencement.
8. Re: Clarification of Processing for Graduation: All work for the degree must be completed before the day of commencement in order for a student to be able to graduate at that time. It is to be understood and is acceptable that processing the necessary forms reflecting grade changes, completion of I's, etc. may take up to 2 weeks beyond the commencement date. The procedure is to be effective with the Summer '82 Commencement.

APPROVED 7/13/82

Note: It was recommended that students "on file" who have earlier applied for graduation but have not yet finished the degree requirements should be notified that if their work is not completed this summer, the graduation date will reflect the quarter in which they finish.

9. Re: Admission Policy for Associate Degree in Nursing: Paraska pointed out changes that are to be instituted for future admissions.
10. Re: Curriculum Constraints and Controls: President Coffelt was wondering whether a Trustee policy on the matter would be advisable. There was an overwhelming consensus that no Trustee policy should be formulated. Some departments have been reducing their course offerings and it was felt that this would be continued without being mandated to do so. There was complete agreement on the policy that
 

"If a course is not offered over a period of 3 years, it ought to be dropped from the course listing and inventory."

 Richley mentioned action similar to the above was taken by the Senate 7 or 8 years ago.
11. Re: Statute of Limitations on Transfer Credits: Paraska proposed that the Statute of Limitations policy on work taken 5 years previously be applicable to work completed at another university in the same manner as for work at this University. After much discussion on the proposal, Paraska moved for adoption of the policy, Sutton seconded. The motion failed.
12. Re: BS/MD Phase I Academic Progress Guidelines: A brief discussion ensued over a letter received from Bill Rogers of Akron U. as to whether jurisdiction for removing a student from the program should be vested in the University or the Academic Review and Promotion Subcommittee. No decisions were made or recommended.
13. Re: Graduation Honors and Summer Graduation: The matter of awarding graduation honors based upon work up to the last quarter was briefly considered. Also, the matter of early reporting of grades for seniors in order that diplomas may be awarded at Summer Graduation was discussed. No action was taken on either issue.
14. Re: Certification of Associate Degrees: Scriven raised a question of whether associate degree candidates should officially transfer to CAST before certification of degree completion or whether they could remain in the school in which they are registered. After much discussion, Yozwiak moved to continue the present procedure until a written proposal could be prepared on the matter. Sutton seconded the motion and the motion was approved.

B. J. Yozwiak