

Minutes
ACADEMIC DEANS' COUNCIL
January 11, 1983

Present: Provost Gillis, Associate Vice President McBriarty, Deans Dodge, Hotchkiss, McGraw, Richley, Ruggles, Sutton, Yozwiak, Assistant Dean Peilemeyer, and Dr. Loch.

1. The minutes of the December 14, 1982 meeting were accepted with one change: In III D 4, the effective date of implementing the policy requiring the dean's approval for student loads in excess of 22 q.h. is Fall 1983 (not Fall 1982). (Note: The only action taken on a second motion at the December 14 meeting dealing with a means of implementing this was tabled.)
2. The Ohio Board of Regents (OBR) is now requiring the completion of a form Report of Fiscal Impact to accompany each proposal for a new program before OBR will take action on the proposal.

Gillis suggested that an additional page should be included as to how a department would/might divert resources to meet the needs of the new program; a second page indicating how any additional resources that might be needed could be provided through the dean's office; and possibly a third page if the Provost could provide any additional resources that might be needed.

3. The Academic Operations Calendar was discussed--especially in regard to the concerns that Scriven mentioned regarding elimination of late registration between Christmas and New Years. Each concern was discussed but the consensus of the deans seemed to be that the submitted calendar should be unchanged. A motion was made by Dodge, seconded by Hotchkiss that "the operations calendar be approved as submitted". The motion passed.
4. Gillis provided information as follows:
 - a. Winter quarter '83 enrollment appears to be high and, in fact, may set a record for winter quarters.
 - b. Some reorganization of the Computer Center has been effected to allow for an assistant director for software.
 - c. A recent IUC meeting discussed a variety of issues such as students on Boards, subsidies for foreign graduate students, possible closing of small campuses, removal of the debt service line item from the higher education budgets, funding levels and health program reviews.
5. Re: Articulation. Richley reported that the Senate Committee considering the proposal will conduct open hearings on the proposal.

6. Re: Ad hoc Committee on Grade/No Entry and Credit/No Entry. Richley distributed a written report and made the following motion that was seconded and passed unanimously:

"The Deans' Council recommends that the Math, English, Elementary Education, Secondary Education and Special Education departments process course curriculum changes as are necessary to replace No Entry (NE) by No Credit (NC) in their course offerings. The committee further recommends that (NE) should not be adopted by any other department."

The deans were requested to inform the appropriate departments of this action.
7. Re: Lectureship Critiques. Gillis requested that such information be supplied by those responsible for scheduled lectures.
8. Re: Student Load Control. Consideration of motion tabled at the last meeting was requested (i.e., the motion requiring approval of the dean or his/her designee of a student adding courses to cause a load above 22 q.h.). Richley inquired whether the Computer Center could expeditiously prepare a program that would prevent a student's adding courses in excess of 22 without the dean's approval. It was the consensus of the meeting that this needs to be determined before further action is taken on the motion.
9. Re: Grade Changes after Graduation. While the recalculation policy indicates that this cannot be done after graduation, no such statement appears in the catalog with reference to "F to W" petitions. It was the consensus of the group that, even though they felt that this restriction was implied, some general statement ought to be made to the effect that this restriction would apply to all issues (recalculation, F to W petitions, statute of limitations, etc.). Richley was coerced to volunteer to prepare such a statement for the next meeting.
10. Gillis reported that the date of February 1, 1983 was the "latest" expectation date for the appearance of the 1982-83 Bulletin (catalog). Although not too confident of this date, he indicated that future changes could be made in about 4 weeks so that our traditional early date for submitting catalog copy could be deferred.

MINUTES OF ACADEMIC DEANS' COUNCIL

January 11, 1983

Page 3

11. Re: F to W petitions. Some discussion ensued concerning Scriven's memo (December 2, 1982) regarding the suggestion of the Academic Advisors regarding F to W petitions. It was decided not to consider this matter in any detail until Scriven could be present. However, remarks made included the possibility of instituting a "Late Withdrawal Petition" as being more appropriate than the F to W petition for many instances, the form being changed so that space for a dean's statement be included, etc.

12. Miscellaneous
 - a. Gillis is scheduling a meeting to allow Tom Doctor to meet with the deans regarding problems encountered by the Computer Center in meeting students' needs (9 AM, January 18, Scarlet Room).
 - b. Late reporting of grades by faculty seems to be increasing. (It was suggested that a list be sent to each dean.)
 - c. Limited service contract revisions and/or cancellations should now be forwarded to Associate Provost Hotchkiss.

By.

Bernard J. Yozwiak
Secretary pro tem