

ACADEMIC DEANS' COUNCIL

MINUTES of September 20, 1983

Present: Gillis, Dodge, Pielmeier, Scriven, McBriarty, Loch, West, Ruggles, McGraw, Hotchkiss, Richley, Sutton, Yozwiak

1. The minutes of the July 19, 1983 meeting were approved.
2. Gillis commented on the following:
  - a. College Work Study Funds. The amount approved for 1983-84 is \$81,460. He urged immediate recruiting of students that would qualify.
  - b. Equipment Replacement Fund. If modifications of facilities is needed, arrangements should be made before equipment is ordered. He recommended early placement of orders. He also indicated that if drastic cut-backs become necessary, we may have to defer equipment replacement.
  - c. Summer Enrollments. No comments were necessary since the deans have already received information on enrollments.
  - d. Trustees Resolutions. These were previously distributed.
  - e. Computer Courses. A number of self-paced courses are available through the Data Processing Center of Ohio. Information on these courses is available in our Computer Center. He indicated that these courses can be made available for faculty utilizing faculty development funds.
  - f. Inroads. A letter was received requesting further discussion on the program on the matters of recruiting, scholarships, office space, etc. but as yet, no follow up has been done.
  - g. TV Courses. Many are available and possibly some consideration should be given to their utilization.
  - h. Articulation Policy. A letter was sent to over 1200 superintendents notifying them of our policy for unconditional admission.
  - i. Inter-university Council. Keggeris of Wright State will replace Coffelt as chairman; Humphrey will represent YSU.
  - j. Capital Funds. Requests for next biennium will be made soon. Any suggestions for items to be requested should be made to Gillis before early October.
  - k. Sick Leave. Several deans indicated that they felt reporting of sick leave to be too loose. Gillis suggested reminding chairpersons of their responsibilities in that regard.

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3. Hotchkiss gave a brief status report on deliberations of the ad hoc committee on chairperson supplements. Data is to be collected concerning chairpersons' activities as a first step.
4. Early announcements of coming events:
  - a. Scriven reported on several activities to be sponsored by ROTC.
    - 1) Gen. Dallas Brown will be on campus on October 14 and will give a talk from 12-1:30 p.m. (on the Soviet press).
    - 2) The Army Blues (a jazz group) will perform in our Amphitheater on September 26.
  - b. McGraw announced several programs in the Artist Lecture Series.
  - c. Dodge discussed the October program of the Williamson Symposium entitled "Sports in Telecommunications".
5. Loch reported on the CETA program: 119 participants involved in both credit and non-credit courses; 18 received credit for Math 500, 1 for Math 502I, and 8 for English 520. He also announced that a program for General Motors employees is being developed.
6. Change of Grades. A long discussion ensued on the exchange of correspondence between Gillis and Shipka concerning
  - a. necessity of chairperson and dean's approval in order for a faculty member to change a student's grade.
  - b. when and if a dean needs to have faculty approval regarding F to W petitions.

It was decided that Scriven would review all forms currently used to solicit faculty input in each of the schools and develop two different forms:

  - a. An "F to W petition" before the instructor assigns an F (i.e. for a course dropped between the 6th week and final exam period), and
  - b. An "F to W petition" after the instructor assigns an F (i.e. at the conclusion of the quarter or later).
7. Commencement Speaker. Several individuals were mentioned as possible speakers for Winter '84 commencement with no consensus developed.

8. Non-baccalaureate Teaching. Employment to the limited service instructional staff of individuals who lack even a baccalaureate degree is to be discouraged. Only in a "last resort" type of situation should such appointments be made.
9. Ohio Eminent Scholars Program. Much discussion ensued concerning the guidelines established for this program and as to whether YSU would stand a reasonable chance of getting a proposal approved. Gillis urged that we give serious consideration to submitting same.

B. J. Yozwiak