

Minutes
Deans Council Meeting
5 November 1985

Present: Angle, Hotchkiss, Loch, Lyons, Maplev, McBriarty,
Richley, Ruggles, Scriven; Dodge, Gillis, Sutton.

The meeting was convened by Associate Provost Hotchkiss at 1:15 p.m., in Provost Gillis's absence; Dr. Gillis later joined the meeting in progress.

I. Minutes. The minutes of the 10/15/85 meeting were approved without corrections.

II. Old Business.

A. The Provost is continuing his work on the NIE study, prioritizing the study committee's recommendations, and will submit his conclusions for commentary by the Deans.

B. Vice President McBriarty reported that if a student recipient of a YSU Foundation Scholarship drops out of school, the scholarship will revert to the awarding college for re-award; the proper sequence of the four-year award should be followed in the re-award of the scholarship. The Provost reminded the Deans of the need for consistency in the awards of these scholarships across the colleges. He repeated his request that the criteria be determined in time for sufficient advertising by Financial Aids.

C. Selective Excellence Program.

1. Dean Richley commented upon a Productivity Improvement proposal now in the hands of the Regents. The approximately \$100,000 proposal is for purchase of twelve microcomputers and a two-year in-service program for CAST staff in the area of computer literacy (access for non-CAST staff will be on a space-available basis). Professors Duda and Phillips are developing curriculum materials and will structure and instruct the program, to be ready by Summer 1986. Additional funding, if available, will make the program available to units other than CAST.
2. Academic Challenge proposals are in the works and are due to the Provost by November 15.
3. There are currently five Program Excellence abstracts from four-year programs and one from

a two-year program, the abstracts serving as intents to apply. Final proposals from these six units are due December 2.

4. Associate Provost Hotchkiss reported that there are two proposals being prepared for Research Challenge grants, in business and in engineering and in the sciences; YSU has approximately \$80,000 available in this area.
 5. No Eminent Scholar proposals will be submitted.
- D. Assistant Provost Scriven noted three corrections to the 1986-87 Operations Calendar:

Wednesday, 9/17, registration for students admitted, new and transfer;
Thursday, 9/18, late and final registration;
Thursday, 9/18, winter class schedules due from Deans.

III. New Business.

- A. Deans Ruggles and Yozwiak commented on new programs under the Economic Security Act. \$939,000 is available from the State for improving educational programs for secondary teachers in mathematics/science/computer sciences. There is a two-year limit on expending these funds, and expectation is that each of ten proposals will be awarded approximately \$100,000. Proposals will come forward from appropriate academic departments in cooperation with the School of Education.
- B. Associate Provost Hotchkiss noted the need for centralized and expanded archive space, to relieve storage problems of various offices on campus of out-dated files.

IV. Announcements.

- A. The Provost reminded Deans of the need to get limited service contracts for Winter Quarter to Associate Provost Hotchkiss by Friday, 6 December 1985.
- B. The Provost reminded the Deans of the schedule for tenure reviews.

- C. Deadline for Faculty Improvement Leaves was Friday, 1 November 1985. The Committee to review these has been selected.
- D. The Academic Affairs Manual has been completely revised. A full revised version--rather than replacement pages--will be distributed.
- E. The Committee on Academic Planning is currently seeking a method to encourage academic planning at the departmental level.
- F. Recent data on faculty, compiled by Vice President Alderman, revealed stasis with regard to tenure, some decrease at the level of Associate Professor and some increase at the rank of Professor.
- G. IBM portable computers, #5155-076, will be available for purchase at \$1,350 when ordered in lots of twelve or more. Interest in this program should be directed to James Mineo.
- H. Forms have been distributed from Vice President Alderman requesting those areas from the Agreement to consider for upcoming negotiations. Dean Ruggles supported the idea of a colloquy by the deans on this topic; Dean Sutton will coordinate this effort.

In answer to questions about Extended Teaching Service, the Provost responded that such assignment need not be restricted to the classroom.

- I. Assistant Provost Scriven noted the need to publicize fully changes in curriculum requirements, approved by the Senate, to go into effect Fall 1986. Specifically, the timing of taking the English Placement Test, and the required English courses need to be communicated widely.

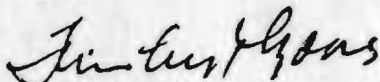
Dean Ruggles reported on the institution of a remedial course, Educ. 530, from Secondary Education, for students reading at the eighth grade level or below. This course should have substantial impact on the current Educ. 510.

- J. Vice President McBriarty inquired about the status of Professional Administrators organization. A letter has been sent to each member of this grade, with an organizational meeting to be scheduled in the near future.

- K. Dean Ruggles described the improper method for repairing a roof during a rain storm.
- L. Associate Provost Hotchkiss announced that Dr. John Rouch, of the University of Texas-Austin, will be at YSU on 4/3/86 to discuss with staff and faculty the under-prepared student.
- M. Dean Richley shared his proposal that the current Arts and Sciences parking lot be designated for faculty only, thereby offering expanded parking for faculty whose schedules cannot compete with 8-5 employees who dominate this lot; parking for these employees is readily available at adjacent lots. He recommended a survey be conducted to determine feasibility of his proposal.
- N. The Provost asked the Deans to send information to Associate Provost Hotchkiss regarding the General Motors curriculum program.
- O. The Provost is preparing the agenda for the Academic Affairs Committee of the Board of Trustees, to include: engineering accreditation, accreditation for the dietetics program, the recent visit of NCATE, membership on the graduate faculty, the program in metallurgy and materials science, and the awards to Professors Walker and Rollins from ASCAP; he asked that any distinguished efforts (books published, awards, etc.) by the faculty be sent to him for report to the Committee. The Provost will attempt to secure limited service funds for replacement of faculty on leave without pay.
- P. For the upcoming Chairmen-Deans meeting, the Provost has the following items on the agenda: classroom adequacy task force; Barbara Brothers on learning assistance; David Genaway on the Library.

There being no further new business or announcements, the meeting was adjourned by the Provost at 3:10 p.m.

Respectfully Submitted,



Timothy J. Lyons
Adjunct Recorder

Approved 12/10/85
Provost