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MINUTES  
DEAN'S COUNCIL MEETING  
February 11, 1986

Present: Angle, Gillis, Hotchkiss, Loch, Lyons, Mapley, Pullman, Richley, Ruggles, Scriven, Sutton, Yozwiak

I. Minutes

The minutes of the January 7 meeting were approved.

II. Old Business

A. Gillis reported that the list of prioritized NIE recommendations agreed upon at the January 7 meeting had been prepared for the President with only minor changes in the original wording. The Provost asked whether there were any recommendations. Hotchkiss reported that progress is being made on the recommendations concerning financial assistance to students. Richley inquired about the possibility of centralizing the process of surveying alumni to assess program effectiveness. It was concluded that the Alumni Association may be able to provide assistance, but that a standardized survey could not adequately assess all programs.

B. Scriven reported that they were working on a schedule of registration by QPA within class rank which might be ready for use on an experimental basis for Fall registration. It was noted that the schedule would not solve the problem of the "bubble" in English courses, but that it would reward more conscientious students and show that we value scholarship. Discussion focused on the English "bubble." Yozwiak reported that they were attempting to assess the size of the bubble. Hotchkiss reported that the academic advisors want to get new freshmen started on the right track and therefore want to give them preference in registering for required English classes. Preference should also be given to those who have been closed out of the required English classes, but our current system seems to favor students who have postponed such classes unwisely or who have attempted to pass them several times. Three suggestions were made concerning the English "bubble":

1. Wait to see if dropping enrollment, the 90 credit rule, and some added sections might solve the problem.
2. Make an all out effort, with added resources, to get rid of the "bubble" during the next academic year.
3. Create three types of English sections - one for new freshmen, one for those closed out in previous quarters, and one for those who have previously attempted the course.

### III. New Business

A. Gillis suggested that we start now to revamp procedures for selection of Deans' Scholarship recipients. It was noted that such procedures should be reviewed and modified by the experiences gained during the three year phase-in period. The role of these scholarships in developing strong programs was reiterated, and it was suggested that this role be made more evident in both selection procedures and in materials used to promote the scholarships. Suggestions were made concerning coordination of dissemination efforts even though there are six different units offering the scholarships. No consensus was reached on this issue. It was suggested, however, that some means of acquiring a list of potential applicants be investigated because of the limited response to these scholarship opportunities so far.

B. Limitations on scholarships and prizes given publicity were suggested. After discussion it was agreed that public recognition should be given for scholarships of at least \$250, prizes of at least \$100, and awards which are prestigious.

C. A steering committee which will prepare an outline of a plan for North Central Association reaccreditation has been established and will meet soon.

D. Ruggles, as representative on the Athletics Council, raised the question of discrepancies in reported scores on standardized tests. This becomes a problem as the NCAA rule on minimum test scores takes effect. The discussion was extended to include any discrepancies in reported ability, aptitude, and achievement measures of those applying for admission and/or financial aid. It was suggested that the issue be addressed as a general academic policy, and that it be referred to the Financial Aid Office and Admissions.

### IV. Announcements

A. Chairs are responsible for the arrangement of substitutes for faculty. This responsibility should not be left to the faculty member for whom the substitute is required.

B. Faculty overloads for the Spring should be monitored and kept at a minimum. Conference course workloads are not checked by the Assistant Provost; the Deans are responsible for making sure funds are available. Gillis suggested that the conference course option may suggest that there are not enough majors in the area concerned. It was reported that the conference course option is also a solution to scheduling problems, students out of sequence (Sutton), and students at varying stages of development in performance courses (Lyons).

C. Two questions need to be addressed in the development of a value added testing program. How do we put teeth into the program, that is, how do we get participation? What use should be made of the results of the testing - minimum competencies for graduation, entrance criteria

for junior status, or some other use? It was noted that the School of Fine and Performing Arts has competency exams for advancement to upper division status. The School of Business is currently working on a program of testing for program evaluation, and many professional exams are available - education, engineering - which are not usually used in a value added manner.

D. Meshel Hall is scheduled for occupancy by faculty prior to Spring Quarter.

V. Additional Comments

A. The automated degree audit for the data base is being worked on.

B. Faculty improvement leave recommendations have been made but are not official.

C. The Edison Entrepreneurship brochure has been distributed.

D. Summer budgets are due. See calendar for relevant dates.

E. A class scheduling memorandum has been prepared by Sutton. Gillis will get something out to us concerning this matter.

F. The Ohio Board of Regents has given us the go ahead on developing a complete proposal for the Masters Degree in Health Services.

G. The Pulitzer Price nomination of Rollin was noted.

H. The Academic Service Centers are expected to be closed with the opening of facilities in Meshel Hall.

I. Equipment replacement Purchase Orders need to be submitted or the replacements will be lost.

J. It was noted that Saturday registration coincides with Memorial Day weekend and with Walk on Wick.

K. Loch needs input on Winter and Spring offerings for off-campus registration.

H. Pullman