

Deans' Council Minutes
Meeting of July 23, 1986

Provost Gillis called the meeting to order in the Graduate School Conference Room. Those present: Collins (for McBriarty), Conser, Dodge, Gillis, Hotchkiss, Lyons, Mapley, McEwing, Sutton, Yozwiak.

- I. The minutes of the June 10, 1986, meeting were approved as distributed.
- II. Unfinished Business
 - A. Block scheduling: Because of Dr. Scriven's absence, there is no update on this. Some requests for blanket exemptions from the proposed policy have been received but will not be honored.
 - B. Annual Class Schedule: Deans were reminded that this is due. Additional publishing will be required as projection over the longer time-span occurs.
 - C. Distribution of Terminals: The destination for every available CRT is being identified. Offices whose needs are not met by this distribution should consider PC/modem linkage to the mainframe. A student petition asking that the Computer Service Centers be reopened has been received but is not expected to result in a reversal of President Humphrey's decision.
 - D. Student Data System: No funding has yet been set aside for implementation of the Student Data project. If all programming for the system is done on campus, it is expected to take three years; this time may be shortened if we can locate and buy software that is already developed and will meet our needs.
 - E. Deans' Scholarship Brochures: Each college dean should indicate any desired changes on a copy of last year's brochure and send it to Provost Gillis.
- III. New Business
 - A. Multiple Scholarship Awards: Mr. Collins indicated that it is possible for the same student to receive two or more scholarship awards funded by the Foundation. Currently, the only award governed by an exclusionary clause is that given to National Merit Finalists. Dean Sutton moved that President Humphrey be requested to remove this prohibition from the National Merit awards. The motion, seconded by Dean Dodge, carried.
- IV. Announcements
 - A. Once the faculty and Trustees have ratified the tentative agreement, the Trustees will modify the present 1986-87 budget.
 - B. Limited-service faculty rates have been increased as of July 1, 1986.

- C. Equipment costing from \$200 to 400 is to be purchased from an allocation to be made from the Provost's transfer account.
- D. Provost Gillis reported on the continuing series of meetings of the four provosts in Northeastern Ohio. The chancellor has decreed that the four universities in the region will establish a plan for cooperative development of graduate programs. Doctoral programs are the primary focus of discussion.
- E. At the September meeting of the Board of Trustees, Dean Yozwiak will report on the College of Arts & Sciences.
- F. Brigadier General Donald Infante will be the speaker for the August Commencement. He will receive an honorary degree, probably an honorary doctorate in Military Science.
- G. The prospectus for a Master of Arts program in Pediatric Psychology will go to the Board of Trustees for approval in concept prior to submission of the six-month letter of intent. The program and its constituent courses will be processed through the regular Graduate Faculty mechanisms in 1986-87.
- H. In line with the negotiated increase in faculty salaries, chairmen's supplements will be increased.
- I. Dr. Scriven is working on gathering materials and developing the format for the self-study report to be submitted to North Central.
- J. All forms requesting assignment of faculty to non-teaching duties should be completed and submitted before the beginning of Fall Quarter.
- K. Travel monies designated for professional development are to be controlled by the college dean.
- L. After-the-fact modifications of Extended Teaching Service contracts must not happen.
- M. Dr. Conser raised questions about the monitoring of new and continuing students to assure compliance with the requirement that the English Placement Test be taken prior to the students' registering for a second quarter. The importance of the timely taking of the EPT needs to be stressed during orientation. Compliance can be monitored via the CRT.
- N. A re-evaluation of the high-school transcript will be needed for those students moving from two-year to four-year programs. The advisors will handle this; in problem situations, the desired transfer can be made contingent upon subsequent determination by Admissions of admissibility.

- O. The most recent draft of the OBOR proposal on graduate fellowships was distributed. Comments/ complaints should be given to Dean Hotchkiss for transmittal to Columbus.

- P. Dr. Hotchkiss expressed her concern about the growing number of meetings called by the Chancellor's staff. Many of these are briefing sessions that do not require face-to-face interaction, could more efficiently be handled by telephone, memo, or teleconferencing, and often involve a 6:1 ratio of travel time to meeting time. She urged that individuals wishing to help her mount a crusade for teleconferencing make their sentiments known.

The meeting was adjourned.

Sally M. Hotchkiss
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Secretary pro tem