

DEANS' COUNCIL MEETING

December 8, 1987

Present: Conser, Gillis, Hotchkiss, Loch, Lyons, Mapley, McBriarty, McEwing, Richley, Ruggles, Scriven, Seibold, Sutton, Yozwiak

I. The meeting was called to order at 1:35 PM. The minutes, as distributed, were approved.

II. Old Business

- A. Dr. Bowers is editing the North Central Association Reaccreditation Self-Study report. Corrections previously received have been incorporated in this final draft. The report will consist of two bound volumes -- (1) an approximately 100-page institutional report, with an annotated "bibliography" referencing all other self-study documents (e.g., departmental reports) and (2) an institutional data report. Dr. Gillis requested that he be informed of any items which need to be added to the bibliography (e.g., self-studies prepared for departmental or school accreditations). Final copies of the two volume self-study will be printed around December 21, with distribution shortly following.
- B. Dr. Gillis inquired if sufficient sections of Education 510, and English 520 and 540 were available for Winter. No one indicated that this was not the case.
- C. 1. The Northeast Ohio provosts are continuing to evaluate the KSU and consortium Biomedical Sciences Ph.D. proposals, with discussion focusing on the distinction between these programs, the merit of each and their potential enrollment.
2. Drs. Hotchkiss and Sutton were to meet today with the Assistant Dean of Kent State's Engineering School to discuss cooperation in the Engineering Ph.D. program. Key items include enrollment of YSU's first student in this cooperative program and approval of YSU faculty for participation in this program.
3. The M.S. degree in Health Services was unanimously approved today by the Graduate Curriculum Committee, and will be forwarded to the Graduate Council. Special thanks was extended to Dr. Yozwiak for his role in securing this approval.
- D. On Friday, December 11, Dr. Backer from KSU will meet with advisors and other selected administrative staff to discuss early registration for incoming freshmen (i.e. April and May vs. August). The target date for moving to an early registration system is Spring 1989.

- E. A new word processing compatible Limited Service Faculty Appointment form was distributed.

III. New Business

- A. Georgia State's degree audit program will be purchased to serve as the base for our system. As it is written for a CICS environment, we will have to build routines for this package to interface with the Model 204 database. Problems which result from having a student data information system which operates in two environments were discussed (e.g., records for the same individual not being identical within both CICS and M204 files, maintaining two operating systems, building links between systems). Dr. Gillis questioned whether current and proposed effort on degree audit was placing too much emphasis on a latter component of the student data information system at the expense of dealing with earlier components (e.g., admissions data). He will check with Tom Doctor to evaluate the priority of the development of various components of the system.
- B. While we've been invited to apply for accreditation of our computer science degree, the same factors which have argued against seeking accreditation are still operative.
- C. A lengthy discussion occurred regarding extending next year's Deans' Scholarship deadline to December 10. Dr. Sutton indicated that area guidance counselors would like the date moved to February, but were willing to "live with" a mid-December date. Dr. Richley asked Dr. Scriven to speak to counselors at our primary feeder high schools to determine their preferred deadline. A motion to table this topic until the February meeting was approved.

After noting that \$1500 will not cover annual full-time tuition and fees at YSU, and that this decreases the attractiveness of the award, a motion to have Dr. Gillis approach Dr. Humphrey regarding an increase in the Deans' Scholarship was approved. Specifically, it is suggested that the award be equal to full-time tuition and fees, plus a quarterly book allowance of \$100 (e.g., raising the award to \$1920 for this year).

IV. Announcements

- A. This year's Honors Convocation speaker will be Dr. Seibold.
- B. Faculty union representatives requested that notification of the disposition of all F to W petitions be sent to the faculty. Dr. Gillis will suggest that notification be provided only when the action taken by a dean differs from faculty recommendations.

Dr. Sutton indicated that the Senate Executive Committee discussed limited service faculty rights regarding grade assignment, and whether student grievance committee recommendations should be binding. These issues have been referred to the Academic Standards Committee.

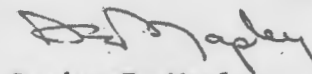
There was a brief discussion regarding whether administrators should have the right to grant "administrative withdrawals", not interpreting W's as an assigned grade.

- C. Dr. Gillis reviewed the agenda for the December 18 Board of Trustees Meeting.
- D. Dr. Loch indicated that numerous programs which should have been run through Continuing Education were administered by other components of the University. The Academic Affairs Manual states that Continuing Ed should "serve as the official university department for delivering the university's non-credit educational activities. . ." (Section 7.2.d). Reasons for circumventing this policy (e.g., saving money, maintaining control), and for following the policy (e.g., quality control, consistency, sharing of expertise) were discussed. It was suggested that we need to find a way to capitalize on the benefits of using Continuing Ed and to minimize the drawbacks.

There was discussion without resolution regarding purchasing a satellite dish for teleconferences.

- E. YSU representatives should attend an enrollment management conference to be held at Slippery Rock. Information was given to Dr. Scriven who will share it with interested individuals.
- F. The 1988-89 Catalog Development Calendar was distributed for review.
- G. The listing of projected 1988-89 Education Outreach offerings was distributed for review.
- H. Dr. Scriven displayed samples of posters urging students to pick up their Dean's List Cards. It was suggested that the content of these posters be revised to encourage students to pick up their cards, while still indicating that to earn a card requires noteworthy effort.

Meeting adjourned, 3:50 p.m.


Gordon E. Mapley
Recording secretary, pro tem

Approved January 5, 1988