

Minutes of Deans' Council Meeting  
May 10, 1988

Meeting place  
Meeting convened

Fine & Performing Arts  
1:37 p.m.

Members present: Conser, Gillis, Hotchkiss, Loch, Mapley, McBriarty,  
McEwing, Pullman, Richley, Ruggles, Sutton,  
Yiannaki, Yozwiak

Members absent: Siebold

I. The minutes of the April 5 meeting were approved as distributed.

II. Unfinished Business

As a next step in the development of a degree-audit system, Provost Gillis has begun defining University requirements in the format needed by the system. Colleges and departments can begin similar definition of college/major requirements.

III. New Business

Deans' reports on their colleges' experiences with the Deans' Scholarships in 1986-87 and 1987-88 are due to Dr. Gillis immediately.

IV. Announcements

- A. A budget for Early Admission/Early Registration has been established. Amounts earmarked for related expenses to be incurred by a school/college will supplement the basic budget of the school. There is some feeling that registering incoming freshmen in January would be more effective than doing it in March. Since this would pose some difficulties in terms of working from six-semester transcripts, etc., the deans believe it would be best to register in April the first year but work toward moving it to an earlier month for following years.
- B. Provost Gillis read a lengthy list of events falling within Continuing Education's purview but held on campus without consultation with Dr. Loch and his staff. Dr. Gillis will address this problem with central administration and seek to formulate guidelines and directives.
- C. The Computer Center has submitted a proposal for a micro-computer network. We need to develop a comprehensive plan to avoid the later moving of cables.
- D. Each college will soon receive its limited-service allocation for 1988-89.

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- E. The OBOR Master Plan is currently under review and the IUC-Provosts are collating comments and suggestions. Open hearings will be held; Dr. Hotchkiss will attend the Cleveland hearing on May 24 and testify on behalf of YSU.
- F. H.B. 778, which would mandate accepting American Sign Language as a substitute for a foreign language, is fraught with problems. Allowing legislators to determine curricular content would set a dangerous precedent.
- G. Proposals for use of DeBartolo Curriculum Development Funds should be submitted ASAP.
- H. For subsidy purposes, Biological Sciences will move from Category 2 (\$3500 per FTE) to Category 3 (\$4300).
- I. The use of a laser printer is costly. Some faculty members are requiring that the final draft of a student's paper be done via laser printer. If faculty do not desist, a charge may have to be instituted for laser-printing.
- J. CAST has received a \$65,000 Productivity Improvement grant. Continuing Education may have a role to play in the next round of Productivity Improvement submissions. When the time comes, Drs. Gillis, Richley, and Loch will discuss this.
- K. Department chairs should get the dean's approval before designating a faculty member to take over an ill faculty member's course. When such designation precedes the first meeting of a class, it is an assignment, not a substitution.

The meeting was adjourned at 2:55 p.m.

- V. Date and time of next meeting: 1:30 June 7, 1988, Graduate School.

*Sally M. Hotchkiss*  
Minutes recorded by Sally M. Hotchkiss, Associate Provost &  
Dean of Graduate Studies

Distribution of Minutes: President, Deans' Council members

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Approved June 7, 1988