

Minutes of the Dean's Council Meeting  
September 13, 1988  
Starting Time: 2 p.m.

Place: Dean's Conference Room  
Williamson School of Business Administration

Present: Alderman, Cicarelli, Conser, Gillis, Loch, Mapley, McEwing, Richley, Ruggles, Sutton, Sweetkind, Yiannaki, Yozwiak.

1. T. Alderman distributed a memo from the Provost on mandated deadlines and procedures and a photocopy of an article on merit pay he would like the group to read. Alderman then went on to discuss several issues pending in the collective bargaining area, focusing his remarks on the University's motion before SERB and the status of the present negotiations with ACE. G. Sutton, V. Richley, D. Ruggles, and H. Yiannaki asked questions and/or made comments during Alderman's presentation.
2. B. Gillis asked for and received approval of the minutes of the meeting of July 19, 1988.
3. Old Business. Degree Audit Up-Date. G. Mapley has suggested the inclusion of minors and concentrations in the Degree Audit. D. Ruggles, W. McEwing, B. Gillis, V. Richley, B. Yozwiak, and G. Sutton contributed to the issue.  
  
B. Gillis discussed his memo on the Degree Audit which was distributed at the meeting. He also asked that (a) work on Round Three Academic Challenges be started immediately, and (b) equipment requests for 1988/89 be prioritized and sent to him ASAP.
4. New Business. Procedure for the Establishment of Minors Subject to Major Department Approval. G. Mapley, B. Yozwiak, G. Sutton, and D. Ruggles spoke to the issue. B. Gillis recommended that the issue be raised at the next meeting of the Department Chairs.  
  
G. Sutton moved that should the chairpersons be supportive of making the establishment of a minor, subject to major departmental approval, the recommendation will be formulated by a Dean's Council subcommittee and recommended to the Executive Committee of the Academic Senate for adoption. D. Ruggles seconded. Passed.
5. Announcements. B. Gillis announced that final proofs of the Academic Affairs Manual are out; the Revised Advisors' Manual is in print; the Revised Limited-Service Faculty Manual has been sent out.

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B. Gillis requested that Faculty Assignment of Non-Teaching Duties Forms be completed and returned to him ASAP, the processing of contracts, grant proposal, and other documents requiring the signature of the Provost or President not be delayed until the last minute, but rather be handled in a timely fashion by the faculty.

D. Sweetkind, on behalf of a faculty member in his school, asked about the appropriateness of fees levied by the Office of Continuing Education for services rendered. J. Loch responded as did B. Gillis, D. Ruggles, and G. Sutton.

G. Mapley announced that YSU freshmen and sophomores will be participating in an ACT testing program this year.

H. Yiannaki explained the purpose of the Sunday conferences scheduled for September 18 and 25. He also discussed Exploration YSU to be held on homecoming weekend, the phone-in registration plan under consideration, and Fall Quarter enrollments.

Date and time of the next meeting: Tuesday, October 11, 1988, at 2 p.m.

*Jim C.*  
Minutes recorded by James Cicarella, Dean, WSBA.

Approved October 11, 1988