

Y O U N G S T O W N   S T A T E   U N I V E R S I T Y

MINUTES OF Dean's Council

Meeting Place                    C.A.S.T. Conference Room  
Meeting Date                    July 11, 1989  
Meeting Starting Time        2:00 p.m.

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MEMBERS PRESENT: J. Cicarelli, J. Conser, W. Countryman, B. Deeb,  
B. Gillis, S. Hotchkiss, R. McEwing, G. Mapley, V. Richley, D. Ruggles,  
G. Sutton, D. Sweetkind.

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MEMBERS ABSENT: J. Loch, B. Yozwiak, H. Yiannaki

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GUESTS: None

I. Minutes of May 23, 1989 were approved as distributed.

II. OLD BUSINESS

A. Capturing Students Who Evade Remedial Courses

Some students testing into English 520/540 and or Education 510A/B are not taking these courses during their first few quarters as required. Lists of these students and Summary Data were prepared by BIS and distributed. Reports from CAST and Arts/Sci indicate the problem to be minor one based on a case by case analysis of the student lists. For example, a number of students listed had not yet taken the placement exam. Some part-time students elect to complete their deficiencies (Math etc.) prior to their remedial courses. Since students are free to revise their schedule after advisement or registration, the control necessary to solve the problem rests at the point of registration. W. Countryman described the TREG computer file which might accommodate a partial solution. It was agreed that TREG would not be desirable, that BIS would prepare quarterly reports by school and major, and that the Deans would contact student offenders, and if necessary, do a "sophomore chop".

## III. NEW BUSINESS

A. 1989-90 Budget Changes

Provost Gillis was directed to reduce his 1989-90 budget request by \$446,000. He did so by heavily reducing Faculty Overload funds and the Organized Research Reserve. The burden will fall mostly on CAST and Arts/Sci as major users of Overload funds. The Provost urges care in planning 89-90 offerings so as to avoid Overload. Larger sections, conference courses, and occasional use of substitute courses were mentioned as possible strategies to avoid Overload. Limited-service faculty funds were only reduced to the extent of unused funds from 88-89.

B. Gordon Mapley's Search For The Unexplained.

Dean Mapley reported on current practice in which Summer students who drop a first five-weeks course prior to the drop date are not penalized financially if they add a course of the same q.h. for the second five weeks. Effectively, students receive the equivalent of up to six weeks of free instruction. During a ten weeks course students are not refunded any part of their tuition after the 19th day. Further, second five-weeks term students who drop a course prior to the drop date receive no refund. This strange interpretation of the refund policy will be reviewed.

## IV. ANNOUNCEMENTS

A. Program Excellence:

Chemistry is preparing a program proposal.

B. Research Challenge:

The possibility of pursuing this opportunity is being studied by the President.

C. Annual Reports:

The Provost reminded the Deans to prepare their annual reports in accordance with the format distributed and submit them by August 1.

D. Limited-Service Faculty Allocations:

College data on Actual Limited-Service Faculty usage for 88-89 and Projected Usage for 89-90 was distributed. The projected data included 89-90 limited-service WLH allocations by college.

E. Doctoral Programs:

Provost Gillis summarized his review of academic program development with the Academic Affairs Committee of the YSU/BOT. He has developed, and will distribute, a matrix showing the stage of development and/or approval of each program.

F. Responding to the concerns of a few Deans, the date for Winter 1990 Change of Registration was changed to Friday, December 15, 1989.

G. Phil Snyder is responsible for organizing YSU's Fall 89 United Way campaign. The Provost will soon request the Deans to consult with their Chairs in the recruiting of empathetic volunteer solicitors.

H. Provost Gillis described a recent problem involving scheduled H&PE classes and Summer Basketball Camps. The Council agreed that academic classes must take first priority in the scheduling of physical education facilities.

I. D. Ruggles disagrees with the enrollment projections BIS prepared for the School of Education. His disagreement is based on recent upward trends in Teacher Education enrollments.

The School of Education has adopted a variation of flex time in which all secretaries and staff are on duty from 7:30 a.m. to 4:00 p.m. with a 1/2 hour lunch period.

J. Provost Gillis will not participate in Summer 89 Commencement platform activities. His duties will be assumed in part by S. Hotchkiss and B. Yozwiak.

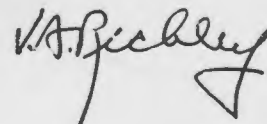
K. Carry-over HB 810 moneys will be used to fund new instructional equipment purchases for 89-90. The level of purchases will approximate that of 88-89.

L. There will not be an August Dean's Council meeting.

V. NEXT MEETING:

September 12, 1989, Williamson School of Business

Minutes Recorded by: Victor A. Richley, Dean C.A.S.T.  
Date minutes typed: July 14, 1989  
Distribution of minutes: President Humphrey  
Council Members



Approved September 12, 1989