

**ACADEMIC DEANS COUNCIL**  
**Tuesday, October 10, 1989**  
**School of Education**

**Present:** Gillis, Hotchkiss, Yiannaki, McEwing, McBriarty, Yozwiak, Sutton, Richley, Sweetkind, Cicarelli, and Ruggles

**Absent:** Loch, Mapley, and Kohut

**I. Approval of Minutes of September 12, 1989**

**II. Old Business**

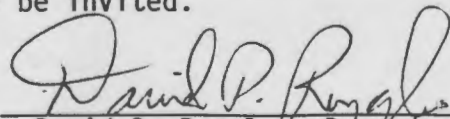
A. None.

**III. New Business**

- A. Article 1.3 of the Agreement. No reprisal clause. A form is coming from Personnel to meet this concern.
- B. Scheduling. Overload is a great concern during Winter and Spring; it should be avoided if possible. Yozwiak pointed out oddities in the way the course percentages at hourly time slots is calculated.
- C. Key Control. Sutton feels the procedure needs to be simplified. Sweetkind and Richley will develop a procedure change request. The general key policy was questioned by Sutton. Where are we headed? The Provost will investigate.
- D. Smoking Policy. Question of enforcement. No resolution.
- E. Section 89 of IRS Code. A second draft was recirculated. Full-time/parttime problem was discussed. Comments were requested by the Provost.
- F. Cicarelli complained about maintenance and the heating system and Ruggles brought up waste by the Computer Center via their use of new envelopes for campus mailings.

**IV. Announcements**

- A. Program Excellence: Chemistry pending.
- B. Research Challenge: has been forwarded to Columbus. Problems in release date for funds.
- C. Doctoral Program: search is underway for Chairperson in Education. Biological Sciences is progressing; Provost action next.
- D. Butler Institute of American Art Gallery Talk: scheduled for November 8th; faculty, staff, and students will be invited.

  
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David P. Ruggles, Recorder

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**Approved December 12, 1989**