

Special Deans' Council Meeting

February 8, 2006

Minutes

Attending: Beisel, Bowers, Chordas, DiPillo (rep. Ginnetti), Edwards, Herbert, Hirtzel, Kestner, Khawaja, Koblunicky, Licata, Weintz (rep. Kasvinsky), Yemma

Guests: Bruce Matthews and Ken Johnson (Campbell and Company), Marilyn Ward

Budget Issues:

FY'06: Ron Chordas passed out data sheets showing Academic Affairs' share of the '06 budget reduction is likely to be 1.25%, which equates to \$894,700 (one-time funds). The total University cut is \$1,454,059, and this has to be implemented by the end of June of the current year ('06). Other divisions were assessed differential percentages from 1.0 to 3.5%. When existing vacancies and other central savings are accounted for, Academic Affairs still needs \$330,000 in one-time savings. The \$330,000 was apportioned to the several colleges. Specific accounts and amounts are needed from the deans by 9:30AM Thursday 2/9/06.

Arts and Sciences:	\$108,000
Business	\$ 19,000
Education	\$ 47,000
Engineering	\$ 12,000
FPA	\$ 35,000
HHS	\$ 65,000
Grad. School	\$ 45,000
Non-college	\$ 20,000 (Library)

FY'07: Best current estimate is that Academic Affairs will have to achieve a \$900,000 reduction against a University total of \$1,650,000 **in recurring funds**. Of the \$900,000, the Provost's Office has identified an estimated \$533,200 in position reductions (no faculty lines) and \$118,000 of additional reductions (Freshman Readers Dialog, etc.), leaving a target of \$248,000 for reductions needed from the colleges. This planning model is based on a 6% tuition increase and a minimal (conservative) expectation for enrollment. Discussion followed. Decisions from the deans will be needed soon but not by 2/9/06. Marilyn Ward will inform the deans of the deadline.

Marilyn and Ron will get information out to the deans about '07 part-time budgets by this afternoon (2/8/06).

The Provost reported that we are still awaiting a formal response from YSU-OEA to the draft Memorandum of Understanding regarding summer enrollments and adjusted compensation. Absent such an MOU, **no** summer courses will be offered when enrollments are under 15 students (10 students for graduate courses and prorated numbers for "swing" courses) without prior authorization from the Office of the Provost.

Centennial Campaign: (Bruce Matthews and Ken Johnson)

Matthews and Johnson reviewed the Capital Campaign process, ... both the general process and YSU's specific process. They described the start of the "quiet phase" and its focus on a small number of donors with high giving potential. Campaign leaders and leadership gifts for YSU are progressing. The development of a case statement and communications plan is likewise progressing. It is expected that the quiet phase may last about one more year and that collateral materials will be developed by the end of this calendar year for the public phase. The public phase is likely to last longer than the quiet phase. Matthews and Johnson discussed the need for the involvement of the deans in identifying donors, cultivating donors, building cases, and otherwise being prepared to assist in the quiet phase and become active in the public phase. Comments from the deans indicated that promotional materials need to address the aspirational ideals of the academic programs of the University and its colleges.