

DEANS COUNCIL MINUTES

WEDNESDAY, AUGUST 15, 2007

1:00 – 2:50 p.m.

Provost Conference Room

Attending: Bowers, Edwards, Furnish, Ginnetti, Jalali, Kasvinsky, Kobulnicky, Licata, Riley, Ward, Yemma

1. Announcements

Dr. Kasvinsky asked the deans for input on the agenda for the upcoming Academic Affairs and Student Affairs Agenda Setting Committee Meeting (for the September Board of Trustees Meeting) by Monday, 8-20-07 (see the attachment).

Dr. Maraffa has requested the deans to submit 3 to 5 high-level achievements of the past academic year for the President's report on the Academic Division.

Dr. Bowers said that Jonelle Beatrice and Brenda Crouse requested additional English developmental course sections and Reading and Study Skills sections this semester. Dr. Furnish will look into whether additional developmental sections are available/needed.

Dr. Bowers said the Human Resources finalist candidates are on campus today and August 16 and 17. She asked the deans to go to one of the sessions to meet the candidates and to fill out an evaluation form.

We are continuing to move paperwork as quickly as we can. Marilyn Ward said 6 faculty appointments still are not completed. If the appointment recommendations are not received by Friday (8-17-07), Human Resources must reduce the appointees' respective salaries accordingly. The new faculty also would miss the many faculty events scheduled next week.

Dr. Licata announced that Monday, 8-20-07, is the kick-off date for the annual United Way campaign. She mentioned incentives and distributed informational packets to the deans. The campaign ends 9-15-07.

Having consulted with the diversity office, Paul Kobulnicky announced that the library will tighten restrictions (although they are not changing the rules) on reserving research/study carrels in Maag Library. Some carrels need to be freed up for newer and incoming individuals.

Joe Edwards, at the request of Dr. Khawaja, asked members to let him know if they have additional input on contract issues, thanked them for their negotiating team input, and asked everyone to be ready to identify areas they wish to work on in the strategic plan. Mr. Edwards will speak to new faculty at the Provost's orientation day on 8-22-07 and asked for the deans'

input on the top ten points he might share with the newly hired faculty on beginning a faculty career.

The Outstanding Freshman Scholars Tribute will take place on August 26, 2:00 p.m., and Dr. Bowers asked the undergraduate deans to attend. They will sit on the stage and attend the reception afterward. Additionally, graduation is Saturday, August 17.

Teri Riley was thanked for planning this year's new faculty orientation and gave a run-down of the planned activities.

2. Discussion

- Discussion on the activities of the NE Ohio Universities Collaboration & Innovation Study Commission – NEOUCOM Proposal for a NEOhio Medical University (that Council members already received from Tom Maraffa)

Dr. Kasvinsky gave a brief summary of Dr. Nohra's white paper which she presented at the Commission meeting. Dr. Kasvinsky believes the Commission will make changes to the current NEOUCOM set-up, although what that might be is very uncertain, and we need to be thinking about contingencies. Additionally, it is likely that there will be a community college, and we need to be thinking about what would happen and its relationship to YSU. The Commission would like to have a plan in place by the end of the calendar year.

- Enrollment update and discussion

The Fall enrollment report was sent out on 8-13-07. Graduate enrollment looks low due to the huge delay in getting contracts out to graduate students, so the graduate enrollment numbers will rise. The report is in a new format.

- Reminder of need to submit any information re: FY 07 Institution Update and Progress on Goals

Per Dr. Bowers' recent e-mail request, she needs any outstanding reports of goals met with regard to last year's FY 07 institutional plan. Please send your report to her by tomorrow (8-16-07) or Friday, as they are due to the President on Friday. Please remember to also submit your college's institutional goals for FY08.

A short discussion followed on Academic Affairs' submissions for the FY08 Institutional Plan with regard to the Academic Strategic Plan initiatives we would pursue in FY 08. Everyone is asked to submit their 'sentence' input by e-mail to Bege.

- Policy and procedures for new faculty research start-up funding

Regarding the availability of new faculty start-up research funds, Dr. Kasvinsky reminded the deans that all new faculty candidates who might request funding need to be interviewed by him as part of the interview process. The funds are for the needs of the faculty to accomplish something they otherwise couldn't. The funds are not for standard items such as computers, or duplicative or under-utilized equipment. Departments and colleges must contribute some support to the funded activity also. The deans could provide support of this initiative by providing release time. Dr. Kasvinsky will continue to research the equity issue of the new faculty research funding initiative.

3. New Business

There was no new business.

4. Adjourn

Minutes recorded by Debbie Withrow