

Deans Council Minutes
March 23, 2016
Leaders' Conference Room

Present: Abraham, Ball, Cossentino, Crist, Howell, Hripko, Kestner, Licata, Mosca, Myers, Reagle, Sanders, Sturuss, Swegan, Ward

Guests: Darrell Wallace, Brett Conner, Kristine Blair

Minutes of the Meeting of February 17, 2016

Interim Dean Crist made a motion to approve the February 17, 2016, Deans Council minutes. Dean Mosca seconded the motion. A vote was taken, and the minutes were approved.

Introduction of New Council Members

Provost Abraham introduced Nathan Myers, Associate Provost for International and Global Initiatives, who began his employment at YSU on March 16, 2016, and Kristine Blair, incoming Dean of the College of Liberal Arts and Social Sciences. Dr. Blair begins her appointment on May 16, 2016.

B.E. in Manufacturing Engineering Program

Dr. Darrell Wallace introduced himself and Dr. Brett Conner. Dr. Wallace described the proposal for a B.E. Manufacturing Engineering program to be offered through the department of Mechanical and Industrial Engineering, and he highlighted excerpts from a PowerPoint presentation in explaining the program (see attached). Dr. Wallace described the importance of this degree to the region with manufacturing engineering accounting for the second highest number of regional jobs and manufacturing being the largest contributor to regional payroll. Manufacturing engineering is not synonymous with industrial engineering, and it is uniquely accredited under ABET. The curriculum is dictated by ABET requirements. There are only 20 manufacturing engineering programs offered throughout the United States, and the three closest programs are Miami of Ohio, Central State University (a Historically Black College), and Robert Morris University in Pittsburgh. The curriculum for the manufacturing engineering programs from these 20 institutions were obtained, reviewed, and incorporated into the program requirements for YSU. The YSU curriculum is a four-year program with 128 total semester hours, 60 of which are common with both the industrial engineering and mechanical engineering programs. There are nine courses unique to the manufacturing program, six of which are new. YSU is positioned well in terms of core and supporting faculty, and the position for the new Friedman chair will also support this program. The projected enrollments are four in AY 17, 14 in AY 18, 29 in AY 19, and 57 in AY 20. YSU's facilities are world class. YSU is one machine away from having every type of manufacturing equipment in the laboratory. YSU facilities either rival or dwarf what other major universities have. Dr. Wallace announced, "YSU is not in the game. YSU is the game." The three current manufacturing faculty members have been very active in bringing external funding to YSU. Over \$10 million has been received to date, with \$4.7 million more pending. The growth plan is to become the #1 manufacturing engineering program in the country, and YSU is already well positioned to do so. After a discussion, Dean Licata made a motion to support the B.E. in Manufacturing Engineering program. Interim Dean Kestner seconded the motion. A vote was taken, and the motion was approved.

First Year Experience Coordinator

Associate Provost Ball distributed a draft position description for the First-Year Experience Course Coordinator, which is currently configured as a faculty position with six hours of release time per semester and half-time work in the summer, similar to the General Education Coordinator position. The position is currently written for the selected individual to teach one section of the FYE course per year. Provost Abraham entertained a conversation about whether this configuration is the right mechanism or if Council should look at a different model. A discussion ensued. The position description will be sent to Council members electronically. Council members are to review, edit, and return to Associate Provost Ball by 5:00 p.m., Friday, March 25.

Graduate Tuition Proposal for 2016-17

Dean Sanders described a potential two-tiered level of tuition for the graduate college. He distributed a list of potential programs to be considered and a list of enrollment of graduate programs, and he asked Council to begin a discussion. Ms. Ward explained to Council that graduate tuition fees feed off courses, not students. When Banner was implemented, swing courses had two sections, allowing for undergraduate fees to be charged. These courses can be tiered. The MBA has a program fee. Program fees can be imposed by major instead of courses. The MFA and MPH follow the student. A discussion regarding programs that would be eligible for the higher rate followed. Dean Sanders stated he will work with Vice President McNally to work out a model and analysis, and he will share the findings with Council.

Textbook Affordability, Open Sources Texts and E-Books

Provost Abraham stated textbook affordability was discussed at the Provosts' IUC meeting in Columbus on March 17. YSU's Student Government has begun an initiative on textbook affordability. Because the state is looking at options for students to make textbooks more affordable, Provost Abraham asked the deans if they were aware of YSU faculty members who use e-books or open source materials for their classes. A discussion ensued. The Provost asked the deans to gather information within their colleges and to report back to him. The state is looking to implement recommendations for the AY 17.

Pay Adjustments for Part-Time Faculty

Provost Abraham asked for ideas about how to appreciate and reward part-time faculty, short of raising all salaries. A short conversation ensued. Provost Abraham asked that ideas be forwarded to him.

Ellucian Recruiter Demo and Update

Dean Sanders announced the launch for the Ellucian Recruiter system is scheduled to occur March 28, 2016. The College of Graduate Studies has been working with Ellucian since June 2015 to create an automated system for admission into the Graduate College. The system will be in place for all graduate student applicants, including international students, beginning spring semester 2017. The paper process will still be in place for fall 2016. Dr. Sanders explained some of the advantages to the program. Ellucian keeps all information that has been entered by the prospective student, even if the application was not completed. The new system thanks students for the information they have submitted, and it lets students know what is still needed. Current YSU students helped to create the dashboards, and the deans will have access to more reports. Dean Sanders presented a short demonstration of the Ellucian product.

Fall 2016 Enrollment

Associate Vice President Swegan distributed a handout and reported on the Fall 2016 enrollment compared to the Fall 2015 enrollment at this time one year ago. YSU admitted 20.06 percent more students, and students registered are up 3.32 percent. ACT scores and GPA scores are also slightly higher than one year ago. Mr. Swegan reported that the report is a fairly manual process, but he will update this information and share it with deans a couple more times.

Symplicity

Associate Vice President Reagle discussed Symplicity, the University's career management system. The software is ready for renewal, and Dr. Reagle asked if Council wants to reconfigure the license, if we wanted to add colleges modules to the package. YSU is currently paying between \$35-40,000 for this system. He will convene a larger group moving forward and the Deans will be invited to participate.

Career Fairs

Associate Vice President Reagle announced the Office of Career Services sponsors two large career fairs a year. He stated he is aware that colleges also host their own individual fairs. He asked Council if university-wide fairs should still take place. A discussion ensued. Council was of the opinion that as long as employers are willing to come to campus, YSU should continue to have college- and university-wide fairs.

Roundtable

Associate Vice President Hripko stated bids have gone out for remodeling the Youngstown Incubator building that formerly housed the *Vindicator*. A \$3 million grant has been secured for this project.

The Office of Research is pressing forward in support of the City of Youngstown's TIGER Grant proposal, which is focused on a complete renovation of the Fifth Avenue Corridor, "From Meds to Eds and Rec to Tech". If received, this grant would pay for the cost of significant infrastructure enhancements on Fifth Avenue between Wick Park and Federal Street, enabling for safe and convenient travel between Mercy Health, YSU, the YBI Tech Block, and the Spring Commons Bridge toward Mill Creek Park. Mr. Hripko explained that only five percent of the proposals get funded, and even if YSU does not receive TIGER funding, the plan will already be completed, and ready for detailed engineering and implementation via other funding sources.

Ms. Ward announced that fee change forms are due March 25. Non-Teaching Duties forms are due April 15. The form is being revised, and the updated form will be forwarded to all faculty by the end of the week. Overload forms are due by April 25. Ms. Ward also announced her office will move from the third floor of Tod Hall to Room 227, which was formerly the office of Neal McNally.

Associate Provost Ball asked if there were any new contractual arrangements of outsourcing to other institutions. The deans reported no contractual arrangements, and Ms. Ward confirmed there are none to her knowledge.

Dr. Cossentino distributed a table tent that announces a "call for papers" of honors and honors-eligible students to submit work for publication in YSU's new honors academic journal, *The*

Emperor. Dr. Cossentino said faculty members have already agreed to serve as leaders for submissions.

Associate Vice President Hripko reminded Council that QUEST takes place on Tuesday, April 5, 2016. Mr. Hripko is still soliciting faculty to serve as judges.

Adjournment

With no further business to come before Council, the meeting was adjourned at 3:34 p.m.

Respectfully submitted by Jodi Clowes