

MINUTES  
UNIVERSITY SENATE MEETING  
December 13, 1965

Present

on, Mr. Dykema, Mr. Hahn, Mr. George Jones, Mr. Miller, Mr. Evans, Mr. Walter, Mr. Crisp, Mr. Swartz, Mr. Cohen, Mrs. Painter, Miss Pfau, Mr. Hankoy, Mr. Ives, Mrs. Niemi, Mr. Hanks, Mrs. Turner, Mr. Painter, Miss Jewett, Mrs. Braden, Mr. Chrobak, Mr. Luginbill, Mr. Scudder, Mr. Wales, Mr. Riley, Miss Feldmiller, Mr. Ellis, Mr. Baker, Mr. Richardson, Mr. Young, Mr. Arnett, Mr. Tarantine, Mr. Paraska, Mr. Ritter, Mr. Wojtko, Mr. Cernica, Mr. Ahmed, Mr. Kramer, Mr. Charignon, Mr. Fisher, Mr. Van Zandt, Mr. Nelson, Mr. Yozwiak, Mrs. Dehnbostel, Mr. Dehnbostel, Mr. Berquist, Mr. Teodorescu, Mr. Slavin, Miss Sterenberg, Mrs. Betty, Mr. Evans, Mrs. Bridgham, Mrs. Worley, Mr. Mavrigian, Mr. Kiriazis, Mr. von Ostwalden, Mrs. Mackall, Mr. Behen, Mrs. Smith, Mr. Miner, Mrs. Miner, Mr. Aurand, Mr. Roberts, Mr. Spiegel, Dean Smith, President Jones

President Jones presided and called on Dean Dykema to give the report of the Academic Standards Committee. Dean Dykema moved that the motion made at the last meeting to recommend to the Dean that the Honor Roll be discontinued be approved by the Senate. This proposal is made by the Committee because the Honor Roll has become unwieldy and because the other three methods of recognizing academic excellence (Dean's List, Honors Day Awards, and the Cum Laude awards at Commencement) seem adequate. This motion was seconded by Mr. Miner and was approved.

Dean Dykema then presented the statement regarding professional ethics which was prepared by the Academic Standards Committee and was distributed to the members of the Senate following the last meeting. (See attached) He explained that this was a rough draft and moved that the Senate grant permission for this statement to be distributed to each member of the faculty. Mr. Cohen seconded the motion to give this permission and the motion passed. This statement will later be presented in final form for the approval of the Senate.

Dean Smith reported on action taken by the Discipline Committee. Three students have been placed on disciplinary probation for forging their advisers' signatures on pre-registration schedules.

President Jones announced that Mr. Paul Cress, a former Youngstown Police Chief, has been hired to be in charge of security for the University. He will assume his duties after the first of the year.

Dr. Roberts, Chairman, reported on the activities of the Committee on Academic Planning and Development. This committee has been divided into three sub-committees to study the following areas: 1) Admission standards and university size; 2) Curriculum Development and Honors Programs; and 3) Faculty and professional Development. These committees will meet on Thursday to begin consideration of these areas.

President Jones introduced Dr. Hyde, President of Evansville College. Dr. Hyde is here as a consultant representing North Central. He spoke for a few minutes on the college as a consultant and compared Youngstown University to Evansville College. He then answered questions from the members of the Senate.

Dean Smith moved, seconded by Mrs. Mackall, that the Secretary be directed to draw up a statement of appreciation for Mr. Buchanan, Registrar, who is retiring after 43 years of service. This motion was approved.

Mrs. Smith announced that former students, new students, and transfer students will be given an opportunity to pre-register during the week beginning January 10. They will be told to see advisers during the first week of January. Transcripts for these students will be available in the Records Office.

Respectfully submitted, Joan D. ...

Powell

L.L.65.12.16.2-275

To All Full-Service Faculty:

The University Senate at its meeting of 13 December 1965 unanimously approved the request of the Academic Standards Committee that a statement on professional ethics be distributed to all members of the full-service faculty. That statement is given below. Since it is to be taken as a first attempt to perform a difficult task, comments on it or criticisms of it will be welcomed; if you have any, please send them to the Chairman of the Academic Standards Committee as soon as possible. The Committee will then prepare a revised statement to be submitted to the Senate for approval. If approved by the Senate, the statement will be given to all faculty members as a guide to professional conduct.

K. W. Dykema, Chairman  
Academic Standards Committee

### Professional Ethics

Upon accepting an appointment to the faculty of Youngstown University, a teacher assumes certain obligations to the University, the faculty, and the students. This statement attempts to outline his responsibilities.

1. The responsibility to read, comprehend, and be guided by the relevant publication of the University; these are listed below with occasional brief comment on what is relevant in them.
  - a) The University catalog, especially the Objectives, the General Program, and the sections on the college in which the teacher gives instruction and on the department whose staff he belongs to.
  - b) The Schedule of Classes, especially the explanatory material on the opening pages.
  - c) The Faculty Handbook.
  - d) The Orientation 100 handbook.
  - e) The notices and announcements issued by various administrative officers and distributed through the faculty mail.
  - f) The various faculty bulletin

Those faculty members who act as advisers must, of course, have a thorough acquaintance with the material in (a) and (b). The prose in such publications is concise in order to economize space; and the often unrelated topics discussed make for a discontinuity not calculated to hold the reader's interest. But if statements in the catalog seem unclear or ambiguous, that fact should be pointed out to those responsible for them so that they will know what needs to be rephrased or perhaps thought out anew. Certainly the academic prose of a college catalog or schedule is no more difficult or obscure than that of the textbooks which teachers are confident even their students can understand.

2. The responsibility to the student
  - a) Since the classroom relationship between teacher and student is the primary justification for teachers, the always insufficient classroom time should be curtailed as little as possible. Examinations must be given and usually some of them have to consume classroom time; while films may be useful supplements, they do not replace the teacher, though sometimes it may not be possible to schedule them except during a class period; explication of a text is a valuable classroom teaching method so long as it does not degenerate into mere parroting of the textbook or into reading aloud from the textbook what the student must read for himself in his out-of-class preparation.
  - b) To grade equitably. This includes, especially for multiple section courses, comparison of grading standards with other teachers and the taking of proper precautions against cheating.

- c) Treating the student as a person of maturity, even though his adolescence is still painfully apparent. One superficial device which may be suggested is to address by Mr. or Miss rather than by the first name as if the student were still in high school.
  - d) To keep the student informed of his academic status in the class; for example to make sure that he has a grade before the end of six weeks, especially in lower division courses, and of giving him a chance to see his teacher during scheduled office hours.
3. The responsibility to the University
- a) To maintain one's scholarship, both in the immediate sense of being prepared for the day's work in the classroom and in the wider sense of keeping abreast of new knowledge in one's discipline. Membership in professional organizations would normally be assumed.
  - b) While it is true that a member of a university faculty should expect neither more nor less freedom than any other citizen, he should realize that his unique position gives his statements a greater force than those of most other citizens. He must recognize that a teacher can never divest himself of his identification with his institution, that whether he likes it or not is always its representative so that his every word and action potentially affect it. Every teacher has a responsibility to the university that employ him. By hasty or ill-advised public statements he may seriously damage not only his own reputation but also that of his colleagues and his university.
  - c) To remember that though he is primarily a teacher and all other duties are unfortunate distractions from that function, these other duties are necessary for the effective functioning of the University and must be performed conscientiously.
4. The responsibility to the faculty--The American university embraces a far greater variety of disciplines than have ever before been included in an educational institution. The objectives of these disciplines differ and may even conflict. Little as we may respect the disciplines of some of our colleagues, we must respect their professional integrity and dedication. This dichotomy poses a delicate problem. We would not be honest with our students if when asked we failed to express our considered opinions of other academic disciplines. But if that opinion is unfavorable we must make clear that we are not impugning the integrity, the scholarship, and the dedication of individual teachers. One of the endemic maladies of any campus, always threatening to become epidemic, is the malicious denigration of one's colleagues, especially in those disciplines with which one does not sympathize. The temptation is great and few faculty members entirely succeed in resisting it. But one rule, at least, they can and should follow: Never condemn a faculty member to a student.

to members of the University Senate:

The Academic Standards Committee recommends that a statement on professional ethics should be given to all new faculty members. Such a statement should, of course, have the approval of the present full-service faculty. Below is a tentative draft. The Committee requests that the Senate approve distribution of this draft to the faculty. The statement would be accompanied by an explanation that this is a first attempt to perform a difficult task, that any comments and criticisms would be welcomed, and that a final draft would eventually be submitted to the Senate for approval.

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SENATE MEETING  
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Em B. Carson  
K. W. Dykema  
Julius J. Kahn  
George Jones  
Robert Miller  
E. Frank Evans  
John F. Walter  
M. W. Kusp  
J. F. Swartz  
H. Chen  
C. P. Carter  
Margaret Pfau  
Clyde Hanley  
David S. Ives  
Ester Niemi  
H. J. J. J. J.  
Irene Turner  
Clyde A. Painter  
Mary E. Jewett  
Margaret Braden  
Theodore Chrobak  
Paul E. Fitzgerald  
John E. Valeri  
Bruce T. Riley  
Stephen J. Kellard

Frank M. Ellis  
William P. Blean  
L. T. Richardson  
Karen Young  
Donald K. Arnett  
Frank Tarantini  
N. PAPIEKA  
B. J. Wojtko  
J. Arrieco  
J. Ahmed.  
K. E. Keenan  
W. J. B. Karynson  
E. J. Fisher  
Van Zandt  
W. L. Nelson  
B. J. Yozwiak  
Vellie G. Dehnbattel  
R. W. Heluberts  
Donald K. Bequith  
D. Teodorescu  
M. Slavin  
E. Sterenberg