



Academic Senate
Youngstown State University
Youngstown, Ohio 44555



ACADEMIC SENATE MINUTES

December 7 , 2005

Note: The next meeting of the Academic Senate is scheduled for February 1, 2006, at 4:00 p.m. Please submit agenda items and cover sheets for the February Senate meeting to Bob Hogue by noon on January 23 at the latest. Provide both a hard copy and a disk or electronic copy of your report and cover sheet in *Word* or rich text format. A downloadable cover sheet is available at the Academic Senate web site [hit "cancel" if asked for a password]:

<http://cc.yosu.edu/acad-senate/index.html>

**Note 2: If you want to read or print the pdf version of these minutes and don't have *Adobe Acrobat Reader*, you may download the program at the following link:
<<http://www.adobe.com/products/acrobat/readstep2.html>>.**

To save paper, use the Acrobat Reader menus or toolbar to print the file, not the menus or toolbar in your web browser.

[Sign-In Sheet for December Meeting](#)

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Call to Order: Tom Shipka, Chair of the Academic Senate, called the meeting to order at 4:08 p.m.

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Minutes of the Previous Meeting: Minutes of the November 2, 2005, meeting were approved as posted. To view the minutes, go to <http://www.cc.ysu.edu/acad-senate/minnov05.htm>.

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Senate Executive Committee (SEC) / Report from the Chair / Ohio Faculty Council Report: **Tom Shipka, Chair of the Senate,** reported:

As is my custom, I will consolidate my several reports into one.

1. The Ohio Faculty Council met in Columbus on November 18, 2005, at which time officials from the Ohio Civil Rights Commission reviewed procedures which they follow in processing claims. Paul Sracic represented YSU at this meeting. My absence was due to a scheduled meeting of the campus labor-management panel which met for approximately four hours that same day. The next meeting of the OFC is this Friday, December 9. The agenda for Friday includes campus updates by OFC members and a review of the new labor agreement covering the full-time faculty at the University of Akron. As an aside, I have incorporated information about the salary and insurance provisions in the Akron agreement in my report on these matters on the OFC web page. You can access the OFC web page from the YSU Academic Senate web page. Click on "OFC," then on "Special Reports."

2. You will recall that the Ohio public university presidents approved a resolution affirming that all Ohio public university students should be afforded due process. On November 9 there was a meeting to discuss whether any changes are necessary at YSU to conform to this resolution. The meeting included several administrators, student leaders, and myself. We agreed that that the informal process now frequently used by students should be formalized. This process involves the student meeting with the instructor to discuss the complaint. If the student does not secure a satisfactory resolution at this meeting, then he or she may carry the complaint successively to the appropriate department chair, the dean, and the provost. If the complaint involves a grade for an assignment or a course, only the instructor will have the authority to make a change.

A draft policy to this effect has been prepared and is being circulated to those attending the

meeting for further review. Once it has been approved by this group, it will be sent to an appropriate Senate committee for review and recommendation to the full Senate.

3. Provost Robert K. Herbert contacted me recently to ask that an appropriate Senate committee be charged to review the existing summer school practices in respect to the number of summer terms offered and the scheduling blocks for these various terms. I requested the Senate Academic Planning Committee to accept this assignment and that committee, chaired by Dr. Till Meyn, has begun its work and should have recommendations for the full Senate later this school year. The Provost asked the Senate to get involved in summer school issues because it seemed to him that we had too many summer school term options and he learned that there are as many as three distinct and contradictory documents purporting to set scheduling blocks for various summer terms.

4. The Professional Conduct Committee continues to investigate an allegation of professional misconduct. It appointed a Case Investigation Subcommittee to gather facts about the case and this subcommittee is taking testimony from several individuals this week.

5. The Labor-Management Panel continues its work. We have heard from dozens of witnesses, including trustees, administrators, faculty, staff, and the university's labor consultant and we expect to hear from a dozen or so additional witnesses this month and then write and submit our report. Last Friday we took testimony for over four hours and we will meet again this Friday and twice next week. My strong impression is that a consensus has developed within the panel as to the major findings and recommendations that we will include in our report. To refresh your memory, the members of the panel are Provost Herbert as chair, Eugenia Atkinson, a former trustee, John Pogue, a current trustee, Dennis Haines, a labor attorney, Jim Graham, president of UAW Local 1112, Jim Morrison, professor and chair emeritus and former Senate chair, and myself.

6. I want to thank you for reelecting me as Senate chair. It has been an honor to serve in this position and I look forward to continuing my service. My service as chair will end with my retirement from YSU at the end of my current contract year – August 15, 2005. Upon my retirement, pursuant to Senate Bylaw 5, Section 1, Dr. Chet Cooper, Vice Chair, will take over then as chair. As Vice Chair Chet has been very helpful to the Senate and to me the past few years and he will do an outstanding job. I have applied to participate in the Extended Teaching Service program. About my retirement, I will say to all of you what I said to my department faculty and staff when I advised them of my decision last week. I ask that there be no official or unofficial event on or off campus acknowledging my service or my retirement. I ask for your cooperation on this, please!

This concludes my report. I am happy to answer any questions except ones about my retirement.

Regarding Item 2 in Dr. Shipka's report, **Gabriel Palmer-Fernandez** noted that an ad hoc committee headed by Joe Mosca had worked for two years to create a policy on student grievances and wondered if the policy required by the compromise to Senate Bill 24 will supercede that. **Dr. Palmer-Fernandez** also noted that the ad hoc committee left it up to the student to contact the instructor or the chairperson as the first step. **Dr. Shipka** responded the proposed policy will be given to an appropriate Senate committee when it is completed, and that comments should be provided to that committee.

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Charter & Bylaws Committee: No report.

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Elections & Balloting Committee: **Annette Burden** Reported. At-large vacancies in the College of Education are now filled. John George now fills the seat of Rick Testa from the College of Engineering. Please start to get the word out for nominations for Senate for next year, both for departmental and at-large seats. The elections process will begin in Spring Semester.

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Undergraduate Curriculum Committee: [Attachment 1](#) and [Attachment 2](#) contain the courses that have been approved by the committee and have passed the period for objections.

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Academic Planning Committee : **Till Meyn** reported. The Committee is discussing the inconsistent form of the summer schedule. They want to speak to each Dean individually to find out why the summer terms are scheduled as they are. The Committee would like to try to determine a better scheduling system for summer classes, hopefully by March. One of the main problems is the presence of two overlapping 8-week sessions.

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Student Academic Affairs Committee: **Richard Baringer** reported. He is serving as chair of the committee this year. The committee will have another meeting in late January or February.

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Unfinished Business: None.

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Adjournment: The Academic Senate adjourned at 4:23 p.m..

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Print or Read a PDF File of the December Sign-in Sheet.

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For further information, e-mail [Bob Hogue](#) .

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date Nov. 10, 2005 Report Number (For Senate Use Only) _____

Name of Committee Submitting Report Undergraduate Curriculum Committee

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.) Appointed chartered

Names of Committee Members Dora Bailey, David Morgan, Louise Pavia, Sharon Phillips, Phil Munro, Tom Rakestraw, David Porter, Teresa Riley, Terry Rullum, Albert Morar, Jayne Caputo

Please write a brief summary of the report the Committee is submitting to the Senate: Attached is a list of courses that have been approved by the committee and have gone through circulation without objection.

Do you anticipate making a formal motion relative to the report? No

If so, state the motion: _____

If substantive changes in your committee recommendation are made from the floor, would the committee prefer that the matter be sent back to committee for further consideration? _____

Other relevant data: _____

Teresa Riley
Chair

MEMO

TO: Bob Hogue, Secretary
Academic Senate

FROM: Teri Riley, Chair
University Curriculum Committee

SUBJECT: Senate Minute Items

DATE: November 10, 2005

Completed course proposals:

| UCD # | Catalog # | Course Title | Action |
|--------|------------|-----------------------------------|--------|
| 129-05 | GEOG 3732 | Geographic Information Systems I | Delete |
| 130-05 | GEOG 3765 | Geographic Information Systems II | Delete |
| 131-05 | GEOG 3710 | Remote Sensing | Delete |
| 132-05 | GEOG 4806 | Remote Sensing II | Add |
| 136-05 | GEOG 4810 | Geographic Information Science 1 | Add |
| 137-05 | GEOG 4811 | Geographic Information Science II | Add |
| 138-05 | GEOG 4805 | Remote Sensing 1 | Add |
| 165-05 | CSIS 3732 | Intranet Database Implementation | Add |
| 166-05 | CSIS 3756 | Security Design | Add |
| 167-05 | INFOT 3732 | Intranet Database Implementation | Delete |
| 168-05 | CSIS 4857 | Encoding and Encryption | Add |
| 169-05 | CSIS 3757 | Computer Forensics | Add |
| 170-05 | CSIS 3755 | Information Assurance | Add |
| 171-05 | CSIS 2655 | Personal Cyber Security | Add |
| 172-05 | CSIS 1570 | Web Graphics Programming | Add |

Please include these course proposals in the next Academic Senate minutes. They have passed in Committee, circulated and now await Tom Shipka's signature. Thank you.

TO: Bob Hogue, Secretary,
Academic Senate

FROM: Gregg Sturuss,
Physics and Astronomy

DATE: October 31, 2005

RE: Senate Information

The courses below were approved, circulated and signed into the course inventory but have never been reported in the Academic Senate Minutes. They were all completed in 2004-2005. I had forgotten to include them when I rotated off the University Curriculum Committee as chair. It would be great if you could include them in the next Senate Minutes. If this memo needs to come from the current chair (Terry Riley), please let me know. Thank you.

| | | | |
|--------|-------------|---|--------|
| 042-05 | ENGL 4870 | Web Communications Capstone | Add |
| 043-05 | CSIS 4870 | Web Communications Capstone | Add |
| 060-05 | RESPC 4840 | Respiratory Seminar | Delete |
| 061-05 | RESPC 2621 | Cardiopulmonary Disease | Change |
| 062-05 | RESPC 4846 | Sleep Diagnostics | Add |
| 063-05 | RESPC 4847 | Sleep Clinics | Add |
| 069-05 | CRJUS 4850 | Special Topics in Criminal Justice | Change |
| 070-05 | CRJUS 3799 | Directed Individual Study | Change |
| 071-05 | CRJUS 4807 | Criminal Justice Internship | Change |
| 079-05 | ISEGR 3723L | Manufacturing Processes Lab | Change |
| 087-05 | PSYCH 4802 | Personality | Change |
| 088-05 | PSYCH 4815 | Health Psychology | Add |
| 095-05 | ECE 3760 | Cross Curricular Applications and Classroom Manag | Change |
| 096-05 | ECE 4842 | Student Teaching Seminar in ECE | Add |
| 103-05 | SOCIO 2690 | Identities and Differences | Add |
| 104-05 | GERMN 4880 | Research and Writing | Add |
| 111-05 | ART 4860 | Topics in Design | Add |
| 112-05 | ART 4850 | Topics in Painting and Drawing | Add |
| 113-05 | FNLG 4801 | Methods of Foreign Language Teaching | Change |
| 114-05 | SPAN 2605 | Advanced Intermediate | Change |
| 115-05 | ITALN 2605 | Advanced Intermediate | Change |
| 116-05 | GERMN 2605 | Advanced Intermediate | Change |
| 117-05 | FRNCH 2605 | Advanced Intermediate | Change |
| 118-05 | HBRW 2605 | Advanced Intermediate | Add |
| 119-05 | HBRW 2600 | Intermediate | Add |
| 120-05 | HBRW 1550 | Elementary | Add |
| 121-05 | FNLG 2601 | Advanced Intermediate | Add |
| 122-05 | STAT 5818 | Applied Regression and Time Series | Change |

| | | | |
|--------|-------------|--|--------|
| 123-05 | ART 3751 | Intermediate Painting | Change |
| 126-05 | SEDUC 4842A | Student Teaching Seminar: High School | Change |
| 127-05 | SPED 4869 | Student Teaching Seminar: Special Education | Change |
| 128-05 | COUNS 2650 | Foundations of Helping Skills for Allied Health Prof | Add |
| 133-05 | MATH 3702 | Problem Solving Seminar for Secondary Math | Add |
| 134-05 | STAT 4802 | Theory of Interest | Add |
| 135-05 | STAT 4845 | Stochastic Process Models | Add |
| 139-05 | WMST 3750 | Special Topics in Women's Studies | Add |
| 140-05 | ART 2651 | Intermediate Painting 1 | Delete |
| 141-05 | EUT 1500 | Electrical Fundamentals | Change |
| 145-05 | EUT 1500L | Electrical Fundamentals Lab | Add |
| 146-05 | EUT 1502 | Power Plant Fundamentals | Change |
| 147-05 | EUT 1502L | Power Plant Fundamentals Lab | Add |
| 148-05 | EUT 1503 | Power Plant Mechanical Equipment | Change |
| 149-05 | EUT 1503L | Power Plant Mechanical Equipment Lab | Add |
| 150-05 | EUT 2604 | Power Plant Electrical Equipment | Change |
| 151-05 | EUT 2604L | Power Plant Electrical Equipment Lab | Add |
| 152-05 | EUT 2605 | Intermediate Power Plant Systems | Change |
| 153-05 | EUT 2605L | Intermediate Power Plant Systems Lab | Add |
| 154-05 | EUT 2606 | Power Plant Operator Practice | Change |
| 155-05 | EUT 2606L | Power Plant Operator Practice Lab | Add |
| 156-05 | EUT 2607 | Power Plant Instrumentation and Control | Change |
| 157-05 | EUT 2607L | Power Plant Instrumentation and Control Lab | Add |
| 158-05 | EUT 2608 | Advanced Power Plant Systems | Change |
| 159-05 | EUT 2608L | Advanced Power Plant Systems Lab | Add |
| 160-05 | EUT 2609 | Power Plant Supervision | Change |
| 161-05 | EUT 2609L | Power Plant Supervision Lab | Add |
| 162-05 | MTEGR 3745 | Corrosion of Engineering Materials | Add |
| 163-05 | MTEGR 3745L | Corrosion of Engineering Materials Lab | Add |
| 164-05 | INFOT 4880 | Information Technology Analysis and Design | Change |
| 174-05 | A&S 2690 | Identities and Differences | Delete |

YSU ACADEMIC SENATE ATTENDANCE ROSTER – December 7, 2005

Arts and Sciences

At Large

CC Chet Cooper, Biology
DF Diana Fagan, Biology
GW Gary Walker, Biology
DM Daryl Mincey, Chemistry
RS Rick Shale, English
SS Sandra Stephan, English
JD Jeffrey Dick, Geology
AB Annette Burden, Mathematics
GP Gabriel Palmer-Fernandez, Phil/Rel.
TS Tom Shipka, Phil/Rel. Studies

Departmental (2004-06)

JP Joseph Palardy, Economics
DB Diane Barnes, History
BB Bill Buckler, Geography
IC Iole Checcone, Foreign Lang.
DF Diana Fagan, Biology
WR William Rick Fry, Psychology
TO Tom Oder, Physics & Astronomy

Departmental (2005-07)

TW Tim Wagner, Chemistry
AL Alina Lazar, CSIS
SD Suzanne Diamond, English
IA Isam Amin, Geol./Env. Studies *Joe Anderson*
JT Jamal Tartir, Mathematics & Stat.
BW Bruce Waller, Phil/Rel. Studies
KL Keith Lepak, Political Science
PG Paul Gordiejew, Sociol. & Anthr.

Business Administration

At Large

RK Ram Kasuganti, Management
SL Sheen Liu, Acctng. & Finance
CP Clem Psenicka, Management

At Large, continued

BV Bill Vendemia, Management
JR Jane Reid, Marketing

Departmental

BK Birsen Karpak, Management (04-06)
RS Ray Shaffer, Acctg & Fin. (04-06)
MT Mark Toncar, Marketing (05-07)

Education

At Large

SL Sally Lewis, Teacher Ed.
DB Dora Bailey, Teacher Ed.
RR Regina Rees, Teacher Ed.

At Large, continued

SI Sylvia Imler, Teacher Ed.
PC Paul Carr, EARF

Departmental

JW Janet Williams, Teacher Ed. (04-06)
DM Donald Martin, Counseling (04-06)
RB Richard Baringer, Ed. Adm. (04-06)

Engineering and Technology

At Large

DP Doug Price, Civ/Env/Chem
SP Salvatore Pansino, ECE
JG John George, Technology

Departmental

IK Irfan Khan, Civ/Env/Chem (04-06)
DL Dan Laird, Technology (04-06)

Departmental (continued)

PM Philip Munro, ECE (04-06)
ES Elvin Shields, Mech/Ind. (04-06)

Fine and Performing Arts

At Large

MC Kelli Connell, Art
MM Marla Mayerson, Art
DH Dennis Henneman, Commun/Theater
JM John Murphy, Commun/Theater

At Large (continued)

DO Dan O'Neill, Commun/Theater
DF Darla Funk, Music
AM Allan Mosher, Music

Departmental

MN Michelle Nelson, Art (04-06)
FC Frank Castronovo, Comm. (04-06)
TM Till Meyn, Music (04-06)

Health and Human Services

At Large

KS Kim Serroka, Nursing
NL Nancy Landgraff, Physical Therapy
KL Ken Learman, Physical Therapy
EG Elaine Greaves, Criminal Justice
CH Carol Hawkins, Human Ecology

Departmental

KF Kathlynn Feld, Hlth Prof. (04-06)
CO C. Onwudiewe, Crim. Just. (05-07)
BL Bonnie Laing, Social Work (05-07)
CB Cathy Bieber Parrott, Ph.Th. (05-07)

Departmental (continued)

JN John Neville, HPES, (04-06)
LP Louise Pavia, Human Ecol. (04-06)
SL Susan Lisko, Nursing (05-07)

Administration (15)

CA Cynthia Anderson
JB Jonelle Beatrice
BB Bege Bowers
BC Bill Countryman

JE Joseph Edwards
PG Philip Ginnetti
RH Robert Herbert
CH Cynthia Hirtzel

PK Peter Kasvinsky
IK Ikram Khawaja
PK Paul Kobulnicky
BJ Betty Jo Licata

TM Thomas Maraffa
TP Tod Porter
JY John Yemma

Students

At Large (5)

NC Nicole Cunningham
JT Justin Truitt
JT Josh Taylor
LP Louise Popio
CM Chad Miller

School / College

SM Sherman Miles, A&S
JE Jaclyn Elias, Education
JG Joe Gintert, E&T
AB Andie Bok, F&PA
DB Dana Broomes, HHS
AM Albert Morar, WCBA
(v) (vacant), Graduate Studies

Student Government

BM Bob McGovern, President
AM Amanda Mielke, 1st VP
JY Joe Iesue, 2nd VP