

INTER-OFFICE CORRESPONDENCE

TO President A. L. Pugsley and Professor Vera Jenkins, DATE June 7, 1972
Secretary of the Senate

FROM Esther Niemi, Chairman of Senate Executive Committee

SUBJECT Report on Senate Executive Committee meeting held May 31, 1972

The Senate Executive Committee held its reorganization meeting for the 1972-1973 year on Wednesday, May 31, 1972. The results of elections held for various positions ~~is~~ as follows:

Chairman of Senate Executive Committee: Esther Niemi

Secretary of Senate Executive Committee: Victor Richley

Representatives to Six Member Council: Esther Niemi
Victor Richley
William Petrych

Representative to Faculty Advisory Committee to the Chancellor: Victor Richley

Alternate to Faculty Advisory Committee to the Chancellor: Esther Niemi

The Senate Executive Committee made the following ruling pertaining to the seating of members and guests at meetings of the University Senate, effective October 6, 1972:

Members of the University Senate are to occupy the first eight rows of seats.

The 9th and 10th rows of seats are to remain vacant.

Guests and observers are to be seated in the last two rows of seats. If sufficient space is not provided by the last two rows for visitors, the guests may then occupy the 10th row of seats, and if necessary, the 9th row of seats, in that sequence.

The above seating arrangement will be circulated to members of the University Senate prior to the October 6, 1972 meeting. Guests will be informed of this seating arrangement upon arrival at the meeting on October 6th.

cc: Members of Senate Executive Committee

INTER-OFFICE CORRESPONDENCE

TO Vice President Earl E. Edgar

DATE June 7, 1972

FROM Esther Niemi, Chairman of Senate Executive Committee

SUBJECT Eligibility of Lawrence DiRusso for Ex-officio Seat in Senate.

I have your memorandum dated June 6, 1972, in which you state that you believe Dr. Lawrence DiRusso should be a member of the University Senate on an ex-officio basis by virtue of his position as Chairman of the Department of Guidance, Counseling, and Pupil Services in the School of Education.

On page 153 of the 1971-1972 Catalog, the following description of the above department appears:

"The department offers work toward the M.S. in Education degree with specialization in various pupil personnel services; visiting teacher, guidance, and counseling. Students may qualify for State certification in: elementary counseling, secondary counseling, and visiting teacher. Program and course descriptions are presented in the YSU Graduate School Catalog." (Italics mine.)

The University Senate is structured as an undergraduate school Senate. Mr. DiRusso's department, if the above description is correct, offers work only at the graduate level.

My interpretation of Mr. DiRusso's position is that the chairmanship of a graduate department does not qualify him for an ex-officio seat in the undergraduate Senate.

cc: President A. L. Pugsley
Dean Donald Robinson
Vera Jenkins, Secretary of the Senate ✓

Enclosure #1

<u>MONTH</u>	<u>DATE</u>	<u>YEAR</u>	<u>TIME</u>	<u>LOCATION</u>	<u>ACTIVITY</u>
<u>Example</u> Sept.	21	1977	9-11 PM	Strouss Aud.	Dance
October	6 (Friday)	1972	4-6:00 p.m.	SCHWEBEL AUDIT.	SENATE
NOVEMBER	3 (Friday)	1972	4-6:00 p.m.	SCHWEBEL AUDIT.	SENATE
DECEMBER	1 (Friday)	1972	4-6:00 p.m.	SCHWEBEL AUDIT.	SENATE

SIGNED *Laura Jenkins*
 TITLE *Sec. Administration*
 ORGANIZATION *Senate*

PLEASE MAKE IN TRIPLICATE

After the **dates** have been approved, one copy will be sent to the organization, one copy to the advisor and one copy will remain in the Office of the **Associate Dean of Student Affairs**.



DEPARTMENT OF FINANCE
COLUMBUS 43215

OFFICE OF
THE DIRECTOR

JOHN J. GILLIGAN
Governor

August 30, 1972

MEMORANDUM TO: William B. Coulter, Acting Chancellor, Board of Regents
FROM: Hal Hovey, ^{Asst} Director of Finance
SUBJECT: 1973-75 Budget as it Affects Higher Education

This is the situation as I see it with respect to the 1973-75 budget, especially as it affects higher education.

1. The costs of higher education have increased steadily over the years, because of increased numbers of students enrolled, higher faculty compensation and better working conditions, new and expensive specialized programs, attempts to improve teaching and counseling, additional services provided to the community, greatly increased student-aid programs, need for more campus security, and the general inflation.
2. Contrary to other sectors of the economy, higher education has had no increase in productivity to offset at least a portion of the higher costs.
3. Historically Ohio's taxpayers have been reluctant to provide a high level of support for colleges and universities -- and the image of higher education in the State legislature has worsened since the early 1960s to what may be an all-time low.
4. The severe financial crisis of private colleges and universities, in Ohio as elsewhere, has been aggravated by sharply decreasing enrollments. This is due at least in part to the fact that lower-cost public education is available almost anywhere in the State.
5. When the General Assembly passed the tax and budget bill in 1971, it created a number of major state activities (e.g. property tax relief and homestead exemptions) that cost hundreds of millions more next biennium than this one. This uses up much of the growth in revenues from existing taxes.

William B. Coulter

August 30, 1972

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6. Governor Gilligan has instructed me to prepare a balanced budget without new taxes. The legislature will assuredly not propose new taxes of its own accord, and would be unlikely to pass them even if the Governor were to propose them.
7. The Administration is seriously concerned about how quality postsecondary education, both public and private, can continue to be available in the State, when costs are increasing at a faster rate than revenue.
8. The State faces equally painful problems in a whole range of other essential services it must help provide to the people of Ohio. Given a limited sum to be divided among all of them, the Governor will have to make some excruciating choices in his budget recommendations.
9. Under these circumstances, we are reviewing with great care the higher education financing plans in effect or proposed in other states, as well as such proposals for Ohio as the Millett Plan and the Ohio Plan. They all consist of one or another combination of state subsidy and student tuition, including various types of student aid such as grants, loans (income-contingent and others), cooperative education and other part-time jobs, etc., to help provide the tuition.

As you know, Renee Petersen, the Department's budget/management analyst for higher education, is soliciting the views of the presidents and cabinet-level staff of all public postsecondary institutions and of some private ones. I too have talked with as many of them as I could and will continue to do so. During the next two or three months, the Administration's policy will have to provide a proposed answer to the all important questions: Who pays for what quality higher education delivered through what institutions?

I would welcome as much discussion of the issues as possible among all those concerned: Regents and staff, Trustees, college and university administrators and faculties, students, general public. I shall look to you for expressions of your own views and of those that you are able to gather from any of these groups.

As I don't need to remind you -- but shall do so nevertheless -- the decisions made for the next budget will in all likelihood set the pattern for many years to come. I therefore cannot emphasize too strongly how important it is to develop a plan that both satisfies the needs best and is politically realizable.

(SEPTEMBER, 1972)

CONSTITUTION OF THE FACULTY

OF

YOUNGSTOWN STATE UNIVERSITY

ARTICLE I. PURPOSE

This Constitution is established to implement the **Regulations** of the Board of Trustees and the Board of Trustees Bylaws of Youngstown State University.

ARTICLE II. THE FACULTY

Section 1. **The** Faculty consists of the President, who is the chief administrative officer; the appointed administrative officers; the instructional staff; and others appointed to it by the **President**.

Section 2. The authority of the faculty stems from the Board of Trustees through the President.

Section 3. The instructional staff consists of Full Service and Limited Service faculty **members**; their ranks **are**: Instructor, Assistant Professor, Associate Professor, and Professor. Full Service teachers carry a full teaching load and/or perform general services, including assigned administrative duties, and may achieve tenure. Limited Service teachers ordinarily carry less than a full teaching load, perform only limited general **services**, do not participate in votes of the Faculty, and are paid on a **quarter-hours-taught** basis.

Section 4. A regular meeting of **the** Faculty shall precede the opening of each fall quarter. Special meetings, for the consideration of agenda stated in the call, may be called by the President on his initiative or on his approval of the request of a member of the Faculty.

Section 5, Functions and Responsibilities of the Faculty. There is a community of interest and responsibility among the components of the **University**. Some responsibilities **are** shared by the various components and some inhere primarily in one of them. **Those** University functions and responsibilities that are primarily academic are basic functions and responsibilities of the Faculty acting within the limitations set by the nature of the University as determined by the governing **Board** and set forth by the President. Therefore, among the functions and responsibilities of the Faculty shall be the **following**:

a. Primary for the instructional staff

- 1) The development, **improvement**, and approval of courses and curriculums
- 2) Quality of instruction

(CONT'D. NEXT PAGE)

Article II, Section 5, a;.cont'd. :

- 3) The determination of requirements for degrees and for graduation
 - 4) **The** determination of academic standards
 - 5) **Development** of appropriate programs of research
 - 6) Orientation, guidance, and scheduling of students
- b. For the instructional staff jointly with the admi
- 1) The selection of **Chairmen** of academic departments
 - 2) The appointment, reappointment, promotion, tenure, and **dismissal** of Full-Service Faculty
 - 3) Evaluation of **the** educational program
 - 4) **Major** changes in **the** educational program
 - 5) **Campus** development and requirements for academic buildings
 - 6) Requirements for admission
 - 7) Faculty **welfare**, salary structure, and benefits
 - 8) **Student** affairs
 - 9) **Student** benefits and financial aids
 - 10) Intercollegiate athletics
- c. For the instructional staff advisory to the administration
- 1) Public relations
 - 2) Public ceremonial **affairs**
 - 3) Selection of a new President
 - 4) Selection of academic **deans**
 - 5) Budgeting of **resources** among competing educational demands
 - 6) Faculty workloads

ARTICLE III. THE SENATE

Section 1. Authority and Powers. The Senate is the representative body of **the Faculty**. The Senate's powers are **commensurate** with the functions and responsibilities of the Faculty recognized in Article II, Section 5.

Section 2. Members. The President, the academic and administrative Deans, the **Business Manager**, the Registrar, the Director of Admissions, the Director of Public Relations, the Librarian, Directors of Divisions, Chairmen of academic Departments and Supervisors of other academic units, and any other administrative officers so designated by the President shall be members ex-officio. Full service faculty members equal in number to members ex-officio shall be elected as representative members from each College or School in proportion to its total class credit hours taught in the fall quarter.

Article III, Section 2, cont'd.:

Student members with the right to vote shall be elected by the students of each undergraduate School or College. There shall be two (2) each elected from each undergraduate School or College. The Chairman of Student Council and the President of Student Government shall be ex-officio voting members. Student members shall be full time undergraduate students eligible for election to Student Government.

Section 3. Meetings.

- a. The Senate shall meet at least twice each fall, winter, and spring quarter at the call of the Executive Committee of the Senate.
- b. Additional meetings may be called by the President or by a majority vote of the Senate at any meeting.
- c. The minutes of every Senate meeting shall be distributed to all Senate members and to the Full Service Faculty.

Section 4. Executive Committee of the Senate,

- a. The Executive Committee of the Senate shall consist of nine members. The Senators of each of the Undergraduate Colleges and Schools of the University shall elect one of themselves as a member of the Committee, and the Senate shall elect any additional members, as Committee members-at-large. The Committee members normally shall have terms of three years with three members to be selected annually at staggered intervals, in accordance with Bylaws.
- b. Unless other provision is made, the Executive Committee shall appoint members of the Committees of the University Senate and together with such body as the President may name for this purpose it shall serve as a committee on committees to appoint the Joint Committees of the University Senate and Administration. The Committee may refer matters directed to its attention or initiated by itself to appropriate committees or to new committees it may appoint.
- c. The Executive Committee shall provisionally act for the Senate in matters of liaison with the Administration, in preparation of agenda for Senate meetings, in matters requiring immediate attention, in referring matters to committees, and in other matters as directed by the Senate.
- d. The Executive Committee shall report and submit for approval its recommendations, committee appointments, and other actions to the Senate at regular meetings of the Senate.

ARTICLE IV. SENATE COMMITTEES

Section 1. The Senate Committee on Constitution and Bylaws shall be elected annually by the Senate. The Committee shall recommend revisions of the Faculty Constitution and Bylaws to the Senate.

Section 2. Appointments to the standing committees shall provide continuity and gradual rotation of faculty membership. These committees shall report regularly to the Executive Committee of the Senate, which shall arrange for such reports to be presented to the Senate.

Section 3. Faculty Committees and faculty membership in Joint Faculty and Administration Committees within each of the colleges or schools of the University shall be appointed by each college or school faculty as it may determine.

ARTICLE V. AMENDMENTS

Section 1. Proposed Amendments to the Constitution shall be first submitted or referred to the Senate Committee on the Constitution and Bylaws.

Section 2. A proposed Amendment to the Constitution shall be mailed by the Secretary of the Senate to the Senate membership and the entire Faculty at least one (1) week prior to its being submitted to the Senate for consideration.

Section 3. Following consideration by the Senate, and upon approval by a majority of the members present at a Senate meeting, a proposed Amendment to the Constitution shall be submitted by the Secretary to the entire Senate membership and Full Service Faculty for voting by mail ballot. The ballot shall include a complete statement of the proposed Amendment and shall be returned to the Secretary of the Senate within ten (10) days after it is mailed.

Section 4. An Amendment to the Constitution shall become effective upon its approval by two-thirds (2/3) of those voting in the mail ballot.

(SEPTEMBER, 1972)

BYLAWS OF THE CONSTITUTION
OF THE
FACULTY OF YOUNGSTOWN STATE UNIVERSITY

BYLAW I. ADMINISTRATIVE DUTIES OF TEACHERS

Instructional staff members are responsible for executing certain administrative functions. The University Catalog and the Faculty Handbook contain the policies and routine procedures. Other procedures and duties are explained or emphasized by letter or other means of communication,

BYLAW II. ELECTIONS AND APPOINTMENTS

The following procedures for elections and appointments are to be followed by all groups of the University Faculty except where other specific provisions are made by the electing or appointing group.

Section 1. Electors. The electors of the faculty members of the Senate from each college or school are the full-service teaching faculty of the college or school. The electors of the members-at-large of the Executive Committee of the Senate and of the Senate Committee on Constitution and Bylaws are the Senate. The electors of the college or school members of the Executive Committee are the elected and ex-officio Senators of the college or school.

Section 2. Nominations,

- a. Unless otherwise specified, the electors for any election shall nominate ~~from~~ among themselves at least twice as many candidates as are to be elected, at a meeting at which this is an announced agendum.
- b. There shall be no nominations for the faculty membership of the Senate, but every full-service faculty member, except ex-officio members of the Senate, shall be listed as a nominee.
- c. Nominations for members-at-large of the Executive Committee are to be made at a May meeting of the Senate.
- d. Nominations for the Senate Committee on Constitution and Bylaws are to be made at the first regular May meeting of the Senate.

(CONT'D. NEXT PAGE)

Bylaw II cont'd.:

Section 3. Time of Elections and Appointments.

- a. Elections **may** be **held** at meetings only when the election has been an announced **agendum**.
- b. Elections of the faculty **members** of the Senate, the **members-at-large** of the Executive **Committee**, and the Senate Committee on Constitution **and Bylaws** shall be held in **April, May,** and October respectively.
- c. College and school members of the Executive **Committee** shall be elected prior to the **May** Senate meeting and announced at that meeting.
- d. **At** the first regular meeting of the Senate in **May** of each year, the Executive **Committee** shall announce appointments to the standing committees created under Art. **III,** Section 4b of the **Constitution**.
- e. To maintain **continuity** of the **nine-member Executive Committee**, members of the Committee **are to** be elected in the following manner:
 1. School-designated members from the College of Arts and Sciences and from the School of Business Administration will be selected in 1967, **1970,** and every third year thereafter.
 2. School-designated members from the **School** of Education and the **School** of Engineering will be selected in 1967, 1969, and every third year thereafter.
 3. A school-designated **member** from the School of **Music** will be selected in 1967, 1968, **and every** third year thereafter.
 4. A school-designated member from the **Technical** and Community College will be selected in 1969 for a 2-year term and for a 3-year term in 1971 and every third year thereafter.
 5. At-large members will be selected as **follows:**
 - one in 1970 for a 3-year term;
 - one in 1971 for a 1 year term;
 - one in 1971 for a 3 year term;
 - one in 1972 for a 3 year term;Thereafter, **each** retiring **member** will be replaced by a member **for** a **3-year** term.

Bylaw II, Section 3, cont'd.:

6. **The term of a member of the Executive Committee automatically expires if he is not a member of the Senate the next year. In that case a selection should be made to complete the unexpired term.**
 7. **Upon completion of his term, whether he has been elected to said term or appointed to complete an unexpired term, a retiring member of the Executive Committee shall not serve again on said Committee until twelve (12) months have elapsed since the completion of his term.**
- f. To maintain continuity of the six-member Constitution and Bylaws Committee, members are to be elected in the following manner: Six (6) members shall be elected in May 1971 to serve for the 1971-72 school year, and three (3) members with the highest vote shall serve two-year terms. In succeeding years, three (3) members shall be elected to serve two-year terms.**

Section 4. Manner of Election.

- a. **The elections of the faculty members of the Senate, the Executive Committee, and the Senate Committee on Constitution and Bylaws shall be by closed mail ballot. Other elections shall be by closed ballot at a meeting.**
- b. **In the case of closed mail ballots, the Secretary of the electing group shall distribute to each elector a ballot containing the names of the nominees in alphabetical order, a statement of the maximum number to be voted for, which shall be the number to be elected, and instructions for return of the ballot, with an unmarked envelope for return of the ballot. The marked ballot is to be sealed by the elector in the unmarked envelope and the elector is to sign the slip bearing his name on the outside of the envelope. After collecting all the ballots, the Secretary is to remove the name slips of the eligible electors and give the sealed unmarked envelopes to the tellers.**
- c. **In the case of closed ballots at meetings, the Secretary shall distribute blank ballots to the electors, collect the ballots, and give the ballots to the tellers.**

Section 5. Tellers. **The tellers of an election shall be a committee appointed by the Secretary in charge of the election and announced by him together with his announcement of the results of the election. The tellers shall keep and at their discretion dispose of the ballots.**

Bylaw II cont'd.:

Section 6. Records. The secretary in charge of the Election shall deposit the complete record of each election with the Secretary of the Senate, who shall report the results of the election and keep the records until after the term of office of the elected candidates.

Section 7. Ties. Ties shall be resolved by the tellers by drawing of lots. This shall be reported in their report to the Secretary.

Section 8. Vacancies. Vacancies involving elected positions shall immediately be filled by the Secretary of the Senate, who shall appoint the candidate who received the next highest number of votes to the unexpired term. In case of a tie, the Secretary shall supervise a drawing of lots to decide the appointment. The filling of a vacancy is to be reported at the next Senate meeting.

Section 9. Chairmen. When a chairman of a group is not specified, the member whose name is first in alphabetical order shall be provisional chairman,

Section 10. Term of Office. The term of office starts when the results of the election are announced to the Secretary of the Senate and ends when the results of the next corresponding election are so announced.

BYLAW III. ORDER OF BUSINESS AT SENATE MEETINGS

The order of business at a Senate meeting shall be:

- 1) Call to order
- 2) Approval of the minutes of the last meeting
- 3) Report of the Senate Committee on Constitution and Bylaws
- 4) Report of the Executive Committee of the Senate
- 5) Old business
- 6) New Business
- 7) Adjournment

BYLAW IV. SECRETARY OF THE SENATE

The secretary of the Senate shall be elected from the full-service faculty by the Senate. He shall keep the records of the Senate, furnish copies of the minutes to the members of the Senate and to other members of the full-service teaching faculty, notify every member of the Senate of every Senate meeting, including announcement of agenda, keep the records of all elections, calculate the number of Senators to be elected from the faculty of each college or school, supervise election procedures, and perform other duties as directed by the Senate.

BYLAW V. FACULTY APPROVAL OR DISAPPROVAL OF A SENATE ACTION

An action of **the** Senate will be considered to have Faculty approval unless **it** is challenged at the first regular meeting of the Faculty after **it** is taken. If a challenge is supported by a majority vote of **those** present, the action shall be submitted to the Full-Service Faculty by a mail poll; for disapproval, a two-thirds **majority** of those voting shall be **necessary**.

BYLAW VI. SECRETARY OF THE FACULTY

The **Secretary** of the Senate shall serve as Secretary of the **Faculty**.

The Secretary shall keep **the** records of the meetings of the Faculty and shall furnish copies of the minutes to the President, the administrative officers who are ex-officio members of **the** Senate, and **the** full-service teaching faculty. The **secretary** shall also supervise the election of the faculty **members** of the Senate in accordance with Bylaw II, Section 4.

BYLAW VII. PRESIDING OFFICER OF THE SENATE

The presiding officer of the University Senate shall be the President of the University or **such** other person as he may designate.

BYLAW VIII. AMENDMENTS

Section 1. Proposed amendments to the Bylaws shall be first submitted or referred to the Senate **Committee** on the Constitution and Bylaws.

Section 2. A proposed amendment to the **Bylaws** shall be mailed by **the** Secretary of the Senate to the Senate membership at least one (1) week prior to its being submitted to **the** Senate for consideration-

Section 3. A proposed amendment to **the** **Bylaws** shall become effective upon approval by a majority vote of the Senate **members** present at a meeting.

BYLAW IX. RULES OF ORDER

The rules contained in the latest revision of **Roberts Rules** of Order shall govern in all cases to which they are applicable, and in which they are not inconsistent with the **Bylaws** of the Constitution of **the Faculty** of Youngstown **State University**.

REPORT
OF
FACULTY ADVISORY COMMITTEE
TO
THE CHANCELLOR--STATE BOARD OF REGENTS

by Victor A. Richley

MEETING OF SEPTEMBER 19, 1972

The Faculty Affairs Committee to the State Board of Regents, in a morning meeting at Ohio State University, discussed and identified several agenda items for an afternoon meeting with Acting Chancellor Coulter. The following is an accounting of Mr. Coulter's reaction to the agenda items previously mentioned:

- 1) Mr. Coulter reviewed the formulation of the Board of Regents, its function, its philosophy relative to operations in state universities and its relationship to the state legislature. He indicated that ~~at~~ the present time the Search Committee for the new chancellor is simply marking time until the Governor appoints the three new members to the Board of Regents. When these appointments have been made, four of the nine members of the State Board of Regents will have been appointed by the present Governor,
- 2) Discussion then centered on the Millet Plan for the financing of higher education in the State of Ohio and on a response to that plan made by President Claude R. Sowle of Ohio University. The committee generally agreed with Mr. Coulter's feeling that the Millet Plan will not be readily accepted by anyone and that President Sowle's response was welcomed. It was felt that discussions of this kind would eventually place the problem before the general public where all of the political forces in our society can be brought to bear to solve the problem.
- 3) Mr. Coulter indicated that the picture of State funding for higher education was indeed a very bleak one. He indicated that revenue shortages will exist regardless of whether or not the state income tax becomes a reality. Mr. Hal Hovey, State Finance Director, met with Mr. Coulter and the universities Presidents for a general discussion of financing higher education. The attached memorandum from Mr. Hovey to Mr. Coulter seems to set the tone for university budgeting for the 73-75 biennium.
- 4) Mr. Coulter explained Mr. Hovey's impression that adopting a state income tax provided an excellent source of revenue, but at the same time some revenue losers, such as the real estate reduction, were also adopted. Generally speaking in the 73-75 biennium are much improved in that by that time the effect of the revenue losers will have diminished.

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- 5) It was rather clearly expressed that in this period of tight money most universities would have to adopt austerity programs. No major gains are foreseen in state support and feelings are that a plan similar to Millet's, which will effectively place a greater proportion of the cost of higher education in the students lap, may be the only salvation we can hope for. It was rather clear that the State Legislature and the private schools supported this Concept.
- 6) In spite of recent enrollment drops and in spite of the fact that the Board of Regents did not recommend planning activities in the field of Health Education, such activities will continue because of legislative directives to do so.
- 7) Discussion was heard concerning the possibility of cooperation between the Ohio Faculty Senate and the Faculty Affairs Committee for the purpose of sharing insights to common problems. Mr. Coulter explained that the Board of Regents is reluctant to enter in to any arrangement with any professional group which is not a state body. This practice is based on the opinion that it may be illegal for the Board to enter into such arrangements.
- 8) The next meeting of the Faculty Affairs Committee to the State Board of Regents was set for the morning of October 25, 1972 at the Ohio State University.

VAR:js



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44603

September 28, 1972

TO: DR. C. DAVID BERTELSEN
ASSISTANT DEAN - STUDENT AFFAIRS

Dear Dr. Bertelsen:

This is to inform you that you are an **Ex-Officio** member of the Youngstown State University Senate. This is per notification to me from Dr. Pugsley.

The **first** meeting of the University Senate will be held Friday, October 6, 1972 at 4:00 p.m. in the SCHWEBEL AUDITORIUM in the ENGINEERING SCIENCE BUILDING (Room 273).

You will receive a copy of the agenda for this meeting in the Campus Mail,

Sincerely,

Vera Jenkins
SECRETARY OF THE SENATE

My Office: Room 523
Lincoln Bldg.
Ext. 302



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44503

September 28, 1972

TO: DR. LAWRENCE DIRUSSO
SCHOOL OF EDUCATION

Dear Dr. DiRusso:

This is to inform you that you are an **Ex-Officio** member of the Youngstown State University Senate.. This is per notification to me from Dr. Pugsley.

The **first** meeting of the University Senate will be held Friday, October 6, 1972 at 4:00 p.m. in the **SCHWEBEL AUDITORIUM** in the **ENGINEERING SCIENCE BUILDING** (Room 273).

You will receive a copy of the agenda for this meeting in the Campus Mail.

Sincerely,

Vera Jenkins
SECRETARY OF THE SENATE

My Office: Room 523
Lincoln Bldg.
Ext. 302



YOUNGSTOWN STATE UNIVERSITY
YOUNGSTOWN. OHIO 44603

September 28, 1972

TO: DR, AILI HAKOJARVI
TECHNICAL AND COMMUNITY COLLEGE

Dear Dr. Hakojarvi:

Since you are **Chairman** of the Home Economics Department in the Technical and Community College you are an **Ex-Officio member** of The Youngstown State University Senate.

The first meeting of the University Senate will be held Friday, October 6, 1972 at 4:00 p.m. in the SCHWEBEL AUDITORIUM in the ENGINEERING SCIENCE BUILDING (Room 273).

You will receive a copy of the agenda for this meeting in the Campus Mail.

Sincerely,

Vera Jenkins
SECRETARY OF THE SENATE

My Office: Room 523
Lincoln Bldg.
Ext. 302



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44603

September 28, 1972

TO: MRS. DOROTHY J. HILLE
TECHNICAL AND COMMUNITY COLLEGE

Dear Mrs. Hille:

Since you are Acting Chairman of the Business Technology Department in the Technical and Community College you are an **Ex-Officio** member of The Youngstown State University Senate.

The first meeting of the University Senate will be held Friday, October 6, 1972 at 4:00 p.m. in the SCHWEBEL AUDITORIUM in the ENGINEERING SCIENCE BUILDING (Room 273).

You will receive a copy of the agenda for this meeting in the Campus Mail.

Sincerely,

Vera Jenkins
SECRETARY OF THE SENATE

My Office: Room 523
Lincoln Bldg.
Ext. 302



YOUNGSTOWN STATE UNIVERSITY
YOUNGSTOWN, OHIO 44603

September 28, 1972

TO: DR. MARGARET BRADEN
SCHOOL OF EDUCATION

Dear Dr. Braden:

Since you are Chairman of the Elementary Education Department in the School of Education you are an Ex-Officio member of The Youngstown State University Senate.

The first meeting of the University Senate will be held Friday, October 6, 1972 at 4:00 p.m. in the SCHWEBEL AUDITORIUM in the ENGINEERING SCIENCE BUILDING (Room 273).

You will receive a copy of the agenda for this meeting in the Campus Mail.

Sincerely,

Vera Jenkins
SECRETARY OF THE SENATE

My Office: Room 523
Lincoln Bldg.
Ext. 302



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44603

September 28, 1972

TO: DR. CLYDE VANAMAN
ACTING DEAN - SCHOOL OF EDUCATION

Dear Dr. Vanaman:

Since you are Acting Dean of the School of Education you are an Ex-Officiomember of The Youngstown State University Senate.

The first meeting of the University Senate will be held Friday, October 6, 1972 at 4:00 p.m. in the SCHWEBEL AUDITORIUM in the ENGINEERING SCIENCE BUILDING (Room 273).

You will receive a copy of the agenda for this meeting in the Campus Mail.

Sincerely,

Vera Jenkins
SECRETARY OF THE SENATE

MY Office: Room 523
Lincoln Bldg.
Ext. 302



YOUNGSTOWN STATE UNIVERSITY
YOUNGSTOWN, OHIO 44603

September 28, 1972

TO: DR. ALEXANDER MUNTEAN
SOCIOLOGY/ANTHROPOLOGY DEPARTMENT

Dear Dr. Muntean:

Since you are Acting Chairman of the Sociology/Anthropology Department in the College of Arts and Sciences while Dr. Kiriazis is on leave you are an Ex-Officio member of The Youngstown State University Senate.

The first meeting of the University Senate will be held Friday, October 6, 1972 at 4:00 p.m. in the SCHWEBEL AUDITORIUM in the ENGINEERING SCIENCE BUILDING (Room 273).

You will receive a copy of the agenda for this meeting in the Campus Mail.

Sincerely,

Vera Jenkins
SECRETARY OF THE SENATE

My Office: Room 523
Lincoln Bldg.
Ext. 302



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44603

September 28, 1972

TO: DR. LUKE N. ZACCARO
MATHEMATICS DEPARTMENT

Dear Dr. Zaccaro:

Since you are Chairman of the Mathematics Department in the College of Arts and Sciences you are an Ex-Officio member of The Youngstown State University Senate.

The first meeting of the University Senate will be held Friday, October 6, 1972 at 4:00 p.m. in the SCHWEBEL AUDITORIUM in the ENGINEERING SCIENCE BUILDING (Room 273).

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Sincerely,

Vera Jenkins
SECRETARY OF THE SENATE

MY Office: Room 523
Lincoln Bldg.
Ext. 302



YOUNGSTOWN STATE UNIVERSITY
YOUNGSTOWN, OHIO 44603

September 28, 1972

TO: DR. CLYDE T. HANKEY
ENGLISH DEPARTMENT

Dear Dr. Hankey:

Since you are Acting Chairman of the English Department in the College of Arts and Sciences while Dr. Pfau is on leave you are an Ex-Officiomember of The Youngstown State University Senate.

The first meeting of the University Senate will be held Friday, October 6, 1972 at 4:00 p.m. in the SCHWEBEL AUDITORIUM in the ENGINEERING SCIENCE BUILDING (Room 273).

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Sincerely,

Vera Jenkins
SECRETARY OF THE SENATE

My Office: Room 523
Lincoln Bldg.
Ext. 302



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44503

September 28, 1972

TO: DR. PAUL D. VAN ZANDT
BIOLOGY DEPARTMENT

Dear Dr. Van Zandt:

Since you are Acting Chairman of the Biology Department in the College of Arts and Sciences while Dr. Kelley is on leave you are an **Ex-Officio** member of The Youngstown State University Senate.

The **first** meeting of the University Senate will be held Friday, October 6, 1972 at 4:00 p.m. in the SCHWEBEL AUDITORIUM in the ENGINEERING SCIENCE BUILDING (Room 273).

You will receive a copy of the agenda for this meeting in the Campus Mail.

Sincerely,

Vera Jenkins
SECRETARY OF THE SENATE

My Office: Room 523
Lincoln Bldg.
Ext. 302



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44603

September 29, 1972

TO: DR. DUANE F. ROST
ELECTRICAL ENGINEERING DEPARTMENT

Dear Dr. Rost:

This is to inform you that you are now an elected member to the Youngstown State University Senate from the School of Engineering.

The first Senate meeting will be held Friday, October 6 at 4:00 p.m. in the SCHWEBEL AUDITORIUM of the ENGINEERING SCIENCE BUILDING (Room 273).

You will receive a copy of the agenda for that meeting in the Campus Mail.

Sincerely,

Vera Jenkins
SECRETARY OF THE SENATE

My Office: Room 523
Lincoln Bldg.
Ext. 302



YOUNGSTOWN STATE UNIVERSITY
YOUNGSTOWN, OHIO 44603

September 29, 1972

TO: MR. JAMES G. LUCAS
ART DEPARTMENT

Dear Mr. Lucas:

This is to inform you that you are now an elected member to the Youngstown State University Senate from the College of Arts and Sciences.

The first Senate meeting will be held Friday, October 6 at 4:00 p.m. in the SCHWEBEL AUDITORIUM of the ENGINEERING SCIENCE BUILDING (Room 273).

You will receive a copy of the agenda for that meeting in the Campus Mail.

Sincerely,

Vera Jenkins
SECRETARY OF THE SENATE

My Office: Room 523
Lincoln Bldg.
Ext. 302



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44603

September 29, 1972

TO: DR. CHARLES L. REID
PHILOSOPHY AND RELIGIOUS STUDIES

Dear Dr. Reid:

This is to inform you that you are now an elected member to the Youngstown State University Senate from the College of Arts and Sciences.

The first Senate meeting will be held Friday, October 6 at 4:00 p.m. in the SCHWEBEL AUDITORIUM of the ENGINEERING SCIENCE BUILDING (Room 273).

You will receive a copy of the agenda for that meeting in the Campus Mail.

Sincerely,

A handwritten signature in cursive script that reads "Vera Jenkins".

Vera Jenkins
SECRETARY OF THE SENATE

My Office: Room 523
Lincoln Bldg.
Ext. 302

September 28, 1972

IMPORTANT NOTICE!

TO: MEMBERS OF THE UNIVERSITY SENATE

Last year there were some embarrassing and unfair situations caused by visitors voting on motions and addressing the Senate without proper **recognition** as guests. To avoid repetition of such unfortunate incidents, the Senate Executive **Committee** has adopted the following rule for seating at Senate meetings:

SENATE MEMBERS: Occupy first 8 **rows** on both sides of auditorium-

SENATE VISITORS: Occupy last 2 rows on both sides of **auditorium.**

We ask your cooperation in the above seating arrangement.

THE SENATE EXECUTIVE COMMITTEE

ELECTED MEMBERS

COLLEGE OF ARTS AND SCIENCES

Everette Abram Joseph Koss
 David Behen Leon Laitman
 Frederick Blue James Lepore
 Alfred Bright James Lucas
 Mary A. Budge Joseph May
 Irwin Cohen Thelma Miner
 Thaddeus Dillon Ward Miner
 Leslie Domonkos Robert Morris
 Christine Dykema Esther Niemi
 Larry Esterly Daniel O'Neill
 Elmer Foldvary Charles Reid
 Thomas Gay Sidney Roberts
 Philip J. Hahn Lowell Satre
 Clyde Hankey Thomas A. Shipka
 Stephen Hanzely Morris Slavin
 Leonore Hoffman Leonard Spiegel
 Sally Hotchkiss Eliz. Sterenberg
 Raymond Hurd Peter von Ostwalden
 David Ives John S. Zetts
 (38)

SCHL. BUS. ADMIN.

A. Ranger Curran
 E. Terry Deiderick
 Frank A. Fortunato
 Donald Hovey
 Vera Jenkins
 Casper Moore, Jr.
 William Petrych
 Raymond Shuster
 (8)

STUDENT ROSTER

Rosalyn Cannatti
 Skip Davis
 Bruce Katz
 Ron Kessler
 James Larene
 Deborah Mead
 Thomas Montgomery
 Jerome Parm
 Gilbert Rondy
 Tom Salpietra
 Mary Saulino
 Larry Simko
 Charles Toskas
 (13)

SCHL. OF ENGINEERING

Richard Jones
 Edwin Pejack
 Duane F. Rost
 Matthew Siman
 Frank J. Tarantine
 (5)

T & CC

Wm. O. Barsch
 James DeGarmo, Jr.
 Dorothy Kennedy
 G. Roy Sumpter
 John P. Terlecki
 (5)

ELECTED TOTAL: 62
 EX-OFFICIO: 62
124
 STUDENTS: 13
 (Maximum 14) 137

SCHOOL OF MUSIC

Donald Byo
 Ronald Gould
 C. Wade Raridon
 (3)

SCHL. OF EDUCATION

Peter A. Baldino, Jr.
 James Betres
 Charles Bronstrup
 (3)

EX-OFFICIO MEMBERS

President Pugsley
 Vice Pres. EE Edgar
 Vice Pres. Coffelt
 Vice Pres. Rook
 Bean Karl Krill
 Dean B. J. Yozwiak
 Dean R. L. Miller
 Act. Dean Clyde Vanaman
 Dean M. Charignon
 Dean Chas. Aurand
 Dean N. Paraska
 Dean Darrell Rishel
 Dean James Scriven
 David Bertelsen
 Winston Dshleman
 Ronald Jonas
 George Jones
 Geo. Letchworth
 William Livosky
 Mary B. Smith
 Philip A. Snyder

George Almond
 Ivis Boyer
 Margaret Braden
 John Cernica
 Gilda DeCapita
 Lawrence DiRusso
 Frank D'Isa
 Hugh Earnhart
 Frank Ellis
 Donald Elser
 Robert J. Fisher
 William S. Flad
 Marguerite Foley
 Jack D. Foster
 Martin A. Greenman
 Aili Hakojarvi
 C. Earl Harris, Jr.
 Louis Hill
 Dorothy M. Hille
 M. Dean Hoops
 Sanford Hotchkiss

James Kiriazis*
 Michael Klasovsky
 Raymond Kramer
 Lawrence Looby
 Emily Mackall
 Richard M. Magner
 Jon Naberezny
 Margaret Pfau**
 Leon Rand
 Victor A. Richley
 Lewis Ringer
 T. K. Slaweki
 Robert Sorokach
 William O. Swan
 Dumitru Teodorescu
 Mae Turner
 Paul D. Van Zandt
 John Wales, III
 Robert E. Ward
 Luke N. Zaccaro
 (62)

NOTE: * Alexander Muntean Acting Chairman Sociology/Anthropology during absence of

Dr. James Kiriazis

** Clyde T. Hankey Acting Chairman English Department during absence of Dr. M. Pfau.