

*U.P. Edgar*

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TO : Full-Service Faculty, Administrators, and Student  
Government

FROM: C. P. Freeman, Secretary of Senate

RE : SENATE MEETING  
March 7, 1975, Schwebel Auditorium  
4:00 p.m.

February 26, 1975

AGENDA

1. Call to Order
2. Approval of Minutes of previous meeting, February 7, 1975
3. Report of the Charter and Bylaws Committee  
Stephen Hanzely, Chairman
4. Report of the Executive Committee  
Richard Jones, Chairman
5. Reports of other Senate Committees  
Curriculum Committee, Virginia Phillips, Chairman
6. Unfinished Business
7. New Business
8. Adjournment

CURRICULUM CHANGES FOR SENATE CONSIDERATION

(These courses have been circulated according to the procedures outlined in the Constitution & By-laws--objections were received and a recommendation has been made by the Curriculum Committee to the University Senate)

<u>Department and Catalog Number</u>	<u>Course</u>	<u>Description</u>
BESS 530 (recommended for approval)	Shorthand I	The fundamental principles of the Gregg system of shorthand are presented.
BESS 532 (recommended for approval)	Machine Shorthand	The fundamental principles of the system of shorthand used by court reporters. Includes theory and practice on the machine.
Engineering Tech. 602 (recommended for approval)	Scientific Programming II	A continuation of CPT 601 stressing the application of FORTRAN to problems in science, engineering, and business. Fundamental numerical techniques applied to problem solving.
Mathematics 685 (recommended for approval)	Applied Matrix Algebra	Properties of matrices and their application, eigenvalue problems, Markov chains and elementary linear programming. Not open for credit to students who have completed Math. 725.
Mathematics 815 (recommended for approval)	Applied Statistics	A course in application of correlation, regression, analysis of variance and related topics. Does not count toward the mathematics major.



# YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44603

February 24, 1975

Members of the Academic Senate and Faculty

In accordance with Article IV, section 2(b)(3) of the Academic Senate Charter, the Charter and Bylaws Committee recommends the adoption of the following proposed revisions.

## Article II - Present Version

**DEFINITIONS.** --For the purpose of this Charter and Bylaws, the meaning of the following terms shall be:

### Section 1. College.

As used in the Charter, college shall mean an academic unit under the direction of an undergraduate dean regardless of the name assigned to the academic unit. In the event that a college is subdivided into a school or schools with said school or schools responsible to the undergraduate dean of that college, the school or schools shall be represented by the **number** of departments in the school. If a school is not divided into departments, **it** shall be considered an academic department.

### Section 2. Academic Department.

An academic department is defined as one which provides instruction for academic credit, and which is administered by a Chairman budgeted under and responsible to the Dean of an undergraduate college. For the purpose of this definition, a college not separated into academic departments shall be considered an academic department.

### Section 3 Faculty.

Faculty shall include all those employed as full service faculty who hold academic rank and are paid, at least in part, by an academic department for teaching responsibilities. Their home department shall be that academic department which pays the greater portion of their teaching salary. In cases where a major portion cannot be defined, the home department shall be the academic department

where the person holds academic rank.

Section 4. Administrators.

Administrators shall include all non-classified employees of the University who are not eligible for election to the ~~Senate~~ as Faculty.

Section 5. Faculty Administrators.

All academic department chairmen and Assistant Deans of Colleges, for the purpose of this Charter and Bylaws, shall meet the ~~above~~ definitions as Faculty and Administrators.

Article II - Proposed Version.

DEFINITIONS.--For the purpose of this Charter and Bylaws, the meaning of the following terms shall be:

Section 1. College.

As used in the Charter, college shall mean an academic unit under the direction of an undergraduate Dean regardless of the name assigned to the academic unit.

Section 2. Academic Department.

An academic department shall be defined as one of the following:

- (a) An academic unit which provides instruction for academic credit and which is administered by a Chairman budgeted under, and responsible to, the Dean of an undergraduate college.
- (b) A college which is not separated into academic departments.
- (c) A school which is a subdivision of a college and which is responsible to the undergraduate Dean of that college.

Section 3. Faculty.

Faculty shall include all those employed as full service faculty who hold academic rank and are paid, at least in half-part, by one or more academic departments. Their home department shall be that academic department which pays the greater portion of their salary and where they shall have the right to cast ballots. In cases where a major portion cannot be defined, the home department **shall** be the academic department where the person holds academic rank.

Section 4. Administrators.

Administrators shall include all non-classified employees of the

University who do not meet the above definition as Faculty.

Section 5. Faculty Administrators.

For the purpose of this Charter and Bylaws, all **academic** department chairmen, Assistant Deans of Colleges, and Directors of Schools, who meet the above definition as Faculty, shall also be considered as Administrators.

Article **III**, section 2(c)(2) - Present Version.

The remaining seats shall be apportioned to each college based upon the percentage of faculty in each college. The determination of faculty in each college shall be at a time and in a manner provided in the Bylaws.

Article **III**, section 2(c)(2) - Proposed Version.

The remaining seats shall be apportioned to each college in proportion to the total Faculty teaching assignments (including fractional parts) in that college. The determination of Faculty teaching assignments in each college shall be at a time and in a manner provided in the Bylaws.

Article **III**, section 5(c) - Present Version.

Proposed recommendations and reports of the various committees **together** with the agenda, must be circulated to the **Faculty** and any other persons designated by the **Executive** Committee at least five days prior to a Senate meeting at which **it** is to be considered. All proceedings of the Senate shall be reduced **to minutes** and similarly distributed.

Article **III**, section 5(c) - Proposed Version.

Proposed recommendations and reports of the various committees which necessitate Senate voting, together with the agenda, shall be circulated to members of the Academic Senate, the Faculty, and any other persons designated by the Executive Committee at least five days prior to a Senate meeting at which such recommendations are to be considered. **Simple motions** of acceptance of a report shall not constitute Senate voting or endorsement.

All proceedings of the Senate shall be reduced to minutes and similarly distributed.

Bylaw 3, section 2 - Present Version. *Proposed version of Bylaw 3, section 2, is as follows:*

Apportionment of Faculty Seats. As provided in the Charter, Article **III**, section 2, **(c)(1)**, each college shall be assigned four seats

the total sum of which shall be deducted from seventy. The remainder shall be apportioned among the various colleges based upon the percentage of Faculty in each college determined as of January 31. The Elections and Balloting Committee shall compute these percentages based upon a list of Faculty provided by the Faculty Personnel Office. It shall then calculate the number of additional seats apportioned to each college base upon this percentage.

Bylaw III, section 2 - Proposed Version.

Apportionment of Faculty Seats. As provided in the Charter, Article III, Section 2, (c) (1), each college shall be assigned four seats the total sum of which shall be deducted from seventy. The remainder shall be apportioned among the various colleges in proportion to the percentage of Faculty teaching assignments in each college determined as of January 31 from budget data provided by the Faculty Personnel Office. The Elections and Balloting Committee shall compute these percentages and shall then calculate the number of additional seats apportioned to each college based upon these percentages.

Bylaw III, section 3(a) - Present Version.

Time of Elections; June

- (1) Departmental Elections shall be conducted and the results certified by the tellers and reported to the Elections and Balloting Committee by April 15.
- (2) College At-Large Elections shall be held in any college when the total number of seats assigned to that college exceeds the number of Academic Departments in that college. Such elections shall be conducted and the results certified by the tellers and reported to the Elections and Balloting Committee by May 15.

Bylaw III, section 3(a) - Proposed Version

Time of Elections;

- (1) College At-Large elections shall be held in any college when the total number of seats assigned to that college exceeds the number of Academic Departments in that college. Such elections shall be conducted and the results certified by the tellers and reported to the Elections and Balloting Committee by April 15.
- (2) Departmental Elections shall be conducted and the results certified by the tellers and reported to the Elections and Balloting Committee by May 15.