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DR. EARL E. EDGAR
VICE PRESIDENT
FOR ACADEMIC AFFAIRS

MINUTES
ACADEMIC SENATE
Friday, November 7, 1975

PRESENT: E. Abram, T. Alderman, G. Almond, P. Baldino, F. Barger, E. Barret, G. Beelen, F. Blue, N. Bradish, B. Brothers, B. Brown, A. Budge, R. Burkholder, F. Castronovo, T. Chrobak, E. Cobett, I. Cohen, H. Cox, P. Dalbec, R. DiGiulio, L. DiRusso, T. DiSalvo, C. Dykema, Vice President Edgar, E. Eminhizer, L. Esterly, F. Feitler, I. Feldmiller, M. Gubser, P. Hahn, D. Hille, H. Jeffrey, R. Jones, E. Juhasz, G. Kafantaris, C. McBriarty, W. McGraw, H. Mettee, C. Owens, G. Owens, N. Paraska, P. Peterson, L. Rand, V. Richley, D. Rost, K. Salaka, L. Satre, G. Schoenhard, J. Senary, M. K. Senary, H. Sheng, T. K. Slawewski, A. Smith, C. Smith, S. Sniderman, R. Sorokach, E. Sterenberg, P. Sump, C. Vanaman, J. White, W. Yeaton.

A quorum having assembled, the meeting was called to order at 4:05 p.m. on Friday, November 7, 1975, in Schwebel Auditorium by Chairman of the Senate, Clyde Vanaman.

Dr. Vanaman called for additions, corrections, or other changes in the minutes of the meeting held Friday, October 3, 1975. Mrs. Dykema made one correction of fact regarding the fifth paragraph from the bottom on page three, which begins "Mr. Senary said . . ." She pointed out that there were actually two students on the Arts and Sciences committee. With this addition, the minutes stood approved.

COMMITTEE REPORTS

Charter and Bylaws Committee. Dr. Cohen reported on a question regarding Bylaw 6, Section 1, Item d, that had been referred to the Charter and Bylaws Committee by the Senate Executive Committee.

Dr. Cohen said that the Charter and Bylaws Committee discussed the question of membership at its October 20 organizational meeting. The committee agreed that it was proper for it to address itself to questions on interpretation of the Charter and Bylaws. The Committee then agreed unanimously that Bylaw 6, Section 1, Item d, refers implicitly to appointed Charter Committees, in view of the title of Bylaw 6 and the title of Section 1. Therefore, it was held that the election of Professor O'Neill was legal. All of this was discussed without participation by Dr. O'Neill.

The committee then elected Dr. Singler as its chairman and Dr. Pejack as secretary.

Dr. Cohen explained that the bylaw section under discussion says that faculty may not serve on more than one committee. The title of the section of the Bylaws refers to appointed committees, not elected committees. Dr. Cohen said that the Charter and Bylaws Committee will clarify the wording of this, and the clarification will be submitted in due course.

Executive Committee. Dr. Jones said that the Executive Committee has filled all the committee vacancies that were brought to the committee's attention. He asked that he be notified of any existing vacancies. He said that all committees should be meeting on a regular basis.

Elections and Balloting Committee. No report.

Academic Affairs Committee. Acting on behalf of the Academic Affairs Committee, Dr. Sheng moved adoption of the proposal entitled "Change of Minimum Grade Point Average During the Probationary **Period**" that was circulated with the agenda of the November 7 meeting. Dr. Sheng pointed out that the version now in the catalog states a point average of 2.25; this will change it to 2.00. The motion was seconded by Dr. Jones. There was no opposition.

Dr. Hahn asked if there were many complaints from the students about the former average being too high. Dr. Sheng referred the question to the deans present, since it was the Deans' Council that proposed the change.

Dean Paraska said that the Deans' Council took the action of recommending the change because when the former policy was adopted in 1968, the Statute of Limitations and the Repeated Course Petition did not exist. In view of the fact that the student can utilize the Repeated Course **Petition** to improve his grade point average, the Deans' Council felt that the reduction to 2.00 was realistic.

Dr. Sheng said that it was his understanding that the 2.25 average was originally **intended** to safeguard the student's graduation; however, the students on probation are being warned every quarter that they are on probation.

There was a call for the question, and the motion carried.

Dr. Vanaman said that the next meeting of Senate will be on Friday, December 5, 1975. There will be progress reports from one or more of the ad hoc committees. Committee reports to be included with the agenda of that meeting must be received by the Secretary no later than November 24, 1975.

Concerning the following meeting on January 9, 1976, any committee reports that should be included with the agenda of that meeting must be received by the Secretary no later than December 22.

Dr. Baldino said that if Senate is going to perform the function of approving various committee actions, then the possibility should be considered of meeting less than once a month. Dr. Jones replied that many of the committees will be ready to come to the Senate with numerous items.

Dr. Hanzely pointed out that the Charter and Bylaws says that the Senate shall meet twice each quarter. Dr. Vanaman said that Senate could defer a meeting--this would be at the call of the Executive Committee.

The motion for adjournment was made at 4:20 p.m. by Dr. DiGiulio; it was seconded by Mrs. Dykema.

Respectfully submitted,
Virginia Phillips, Secretary

RIS , CHANGES TO BE APPENDED TO SENATE MIN
November 7, 1975

(These courses have been circulated according to the procedures outlined in the Constitution and By-laws--no objections were received)

Department and Catalog Number	Course Title	Description
H & PE 750 (2 credit hours) (A)	Coaching of Individual Sports (Prereq. HPE 750)	Theory, methods, organization and techniques of teaching and coaching individual sports such as golf, tennis, and swimming.
Accounting 607 (5 credit hours) (C)	Auditing (Prereq. C in Accounting 713 and 801)	Auditing practices and procedures are introduced and related problems encountered in actual practice. A short audit case is worked through by the student.
Management 761 (4 credit hours) (A)	Information Systems for Management (Prereq. Management 725)	A study, from the manager-user point of view, of the application of the systems approach to the design and understanding of dynamic organizations. includes application of information theory and decision science.
Music 500 (2 credit hours) (D)	Guitar (Prereq. None)	Intended for those who do not qualify for Guitar 504. This course may be repeated.
Music 500 (2 credit hours) (D)	Tuba (Prereq. None)	For those who do not qualify for Tuba 504. This course may be repeated.
Music 500 (2 credit hours) (D)	Percussion (Prereq. None)	To be elected by those who do not qualify for Percussion 504. The course may be repeated.
Music 500 (2 credit hours) (D)	Voice (Prereq. None)	For those who do not qualify for Voice 504. The course may be repeated.
Music 500 (2 credit hours) (D)	Trombone (Prereq. None)	For those who do not qualify for Trombone 504. This course may be repeated.

<p>Music 500 (2 credit hours) (D)</p>	<p>Trumpet (Prereq. None)</p>	<p>To be elected by those who do not qualify for Trumpet 504. This course may be repeated.</p>
<p>Music 500 (2 credit hours) (D)</p>	<p>French Horn (Prereq. None)</p>	<p>For those who do not qualify for French Horn 504. The course may be repeated.</p>
<p>History 725 (4 credit hours) (A)</p>	<p>Lyrics in American Folk Music: A Historical Survey (Prereq. History 605 or 606, or consent of instructor.)</p>	<p>Of the content, development, and significance of American folk music lyrics within a historical framework by means of the historical method. Types of folk music, such as ballads, blues, country, protest, and contemporary, are the tools for a historical examination of the stabilizing and divisive elements that are a part of the American heritage.</p>
<p>Italian 729 (4 credit hours) (A)</p>	<p>Italian Civilization (Prereq. Italian 602)</p>	<p>A condensed study of the geography, history, culture, and social heritage of Italy. The course is taught in Italian, and class discussion includes an improvement of oral facility.</p>
<p>B. E. S. S. 732, 733, 734 (4+4+4 credit hrs.) (A)</p>	<p>Machine Shorthand IV, V, VI (Prereq. BE & SS 633)</p>	<p>Progression of development of Machine Shorthand theory, speed and transcription for competency in job entry level skills. Must be taken in sequence.</p>
<p>B. E. S. S. 513 (2 credit hours) (C)</p>	<p>Business Machines I (Prereq. None)</p>	<p>Use of various office calculating machines to solve typical business problems. Introduction to systems. One hour lecture, two hours lab.</p>
<p>B. E. S. S. 514 (2 credit hours) (C)</p>	<p>Business Machines II (Prereq. BE & SS 521)</p>	<p>Machine systems. Basic reprographics. One hour lecture, two hours lab.</p>
<p>English 699 (4 credit hours) (C)</p>	<p>Selected Studies in Literature and Language (Prereq. English 551 or its equivalent)</p>	<p>An exploration of a specific topic or area in literature, literary theory or language, not usually covered in other 600 level courses. The topic is announced each time the course is offered. May be repeated once with change in topic.</p>

French 601K (2 credit hours) (A)	Intermediate Special Topics I (Prereq. French 503 or equivalent)	Material in French at the 601 level in some specialized area not covered in the other 2 q.h. courses. May be taken three times for credit if content is not repeated.
French 602K (2 credit hours) (A)	Intermediate Special Topics II (Prereq. French 601 or any two French 601 2q.h. courses or equivalent)	Material in French at the 602 level in some specialized area not covered in the other 2 q.h. courses. May be taken three times for credit if content is not repeated.
Spanish 601K (2 credit hours) (A)	Intermediate Special Topics I (Prereq. Spanish 503 or equivalent)	Material in Spanish at the 601 level in some specialized area not covered in the other 2 q.h. courses. May be taken three times for credit if content is not repeated.
Spanish 602X (2 credit hours) (A)	Intermediate Special Topics II (Prereq. Spanish 601 or any two Spanish 601 2 q.h. courses or equivalent)	Material in Spanish at the 602 level in some specialized area not covered in the other 2 q.h. courses. May be taken three times for credit if content is not repeated.
Sociology and Anthropology 725 (6 credit hours) (C)	Field Work in Social Services (Prereq. 20 q.h. in social work)	Supervised practice in ap- proved social agencies under the direction of professional social workers, designed to give the student a controlled educational experience in social work. The student is required to spend 15 hours weekly in the agency and 2 hours in seminar with faculty. May be repeated once.
B. E. S. S. 632 (4 credit hours) (C)	Machine Shorthand XI (Prereq. BE & SS 521 and 532)	Review theory with an emphasis on dictation speed and transcription. A speed of 70 words a minute should be attained.
B. E. S. S. 532 (4 credit hours) (C)	Machine Shorthand I (Prereq. None)	Learning the theory of machine shorthand.
B. E. S. S. 63, (4 credit hours) (C)	Machine Shorthand III (Prereq. BE & SS 521 and BE & SS 632)	Emphasis on dictation speed and transcription. A dictation speed of 93 words a minute should be attained.

<p>Physics and Astronomy 504 (4 credit hours) (C)</p>	<p>Descriptive Astronomy (Prereq. None)</p>	<p>Introduction to modern knowledge about the uni- verse; astronomical observing methods; the earth and moon and their place in the universe; planets, stars and star systems, galaxies; recent astronomical discoveries.</p>
<p>physics and Astronomy 610 (4 credit hours) (C)</p>	<p>General Physics II (Prereq. Physics 510 Prereq. or con- current Mathematics 572)</p>	<p>Kinematic and Dynamics of masses in rotation; wave phenomena; transmission, refraction, diffraction, and interference of sound and light.</p>
<p>Physics and Astronomy 700 (1 credit hour) (D)</p>	<p>Physics Literature (Prereq. Physics 704 and 705)</p>	<p>A study and discussion of the growth of physics theory based on the originals of selected famous papers in Physics.</p>
<p>Physics and Astronomy 701, 702, 703 (3+3+3 credit hrs) (C)</p>	<p>Intermediate Classical Mechanics I, II, III (Prereq. Physics 611 Prereq. or con- current Mathematics 705)</p>	<p>Statics and dynamics of particles and rigid bodies. Gravitation and the pro- perties of gravitational field. Principle of virtual work. Motion in accelerated reference frames. Generalized coordinates. Lagrange's and Hamilton's equations of motion. Simple and forced harmonic oscillators. Matrix theory applied to rotary motion of a free body and top and to normal os- cillations of a many body system.</p>
<p>Physics and Astronomy 704L, 705L (1+1 credit hrs) (C)</p>	<p>Modern Physics Laboratory I, II (Prereq. or con- current: Physics 704 for 704L and 705 for 705L.)</p>	<p>Experimental work designed to supplement the corres- ponding lecture courses. Three hours per week.</p>
<p>Physics and Astronomy 710 (3 credit hours) (C)</p>	<p>Thermodynamics (Prereq. Physics 611 and Mathematics 674)</p>	<p>An elementary-level course in the principles and theorems of thermodynamics which are derived from the observable macroscopic quantities of mass, pressure, volume, and temperature.</p>

Physics and
Astronomy 710L
(1 credit hour)
(C)

Thermodynamics
Laboratory
(Prereq. or concurrent
Physics 710)

Experimental work designed
to supplement the corres-
ponding lecture course.
Three hours per week.

Physics and
Astronomy
815, 816
(3+3 credit hrs)
(C)

Thermodynamics and
Statistical Mechanics
I
(Prereq. Physics 710
and Mathematics 706)

The principles and theorems
of thermodynamics which are
based upon the statistical
treatment of non-observable
microscopic quantities,
atomic and subatomic parti-
cles. (C18 No. 711, 712)

Physics and
Astronomy 712
(4 credit hours)
(C)

Physical Optics and
Advanced Light
(Prereq. Physics 611
and Math 674)

Interference, diffraction,
dispersion, polarization,
coherence, molecular scat-
tering and absorption of
radiation.

Physics and
Astronomy 712L
(1 credit hour)
(C)

Physical Optics
Laboratory
(Prereq. Concurrent
Physics 722)

Experimental work designed
to supplement the corres-
ponding lecture course.
Three hours per week.

Physics; and
Astronomy 700
(1 credit hour)
(D)

Physics Seminar
(Prereq. Senior
standing in Physics
Department)

The reading of current papers
in physics and the presentati-
on of reports on current re-
search both in and out of the
department.

Physics and
Astronomy 826I
(1 credit hour)
(C)

Nuclear Physics
Laboratory
(Prereq. or con-
current: Physics
826)

Experimental work designed to
supplement the corresponding
lecture course. Three hours
per week.

Physics and Astronomy 835 (4 credit hours) (C)	Spectroscopy (Prereq. or concurrent Physics 310 or per- mission of instructor)	Treatment of atomic and nuclear structure based on the analysis of atomic, molecular, x-ray, γ -ray, and other spectra.
Physics and Astronomy 835L (1 credit hour) (C)	Spectroscopy Laboratory (Prereq. or concurrent Physics 835)	Experimental work designed to supplement the corres- ponding lecture courses. Three hours per week.

These courses were appended to the Senate minutes on November 13, 1975.
The deadline for objections had expired for all courses listed.

A - Addition
C - Change
D - Deletion

HOURS: TOTAL HOURS REQUIRED: 186 (180 plus 6 H & PC)

MAJOR: 45 or more hours **with** a grade of "C" or better in courses numbered 600 or above.

MINOR: 21 or more hours with a grade of "C" or better in a related field.

UPPER DIVISION HOURS REQUIRED: (700 and 800) 75.

CURRICULUM COMMITTEE REPORT

November 7, 1975

Criminal Justice 610, circulated last academic year,
has been withdrawn by the Criminal Justice Department.

YOUNGSTOWN STATE UNIVERSITY

INTER-OFFICE CORRESPONDENCE

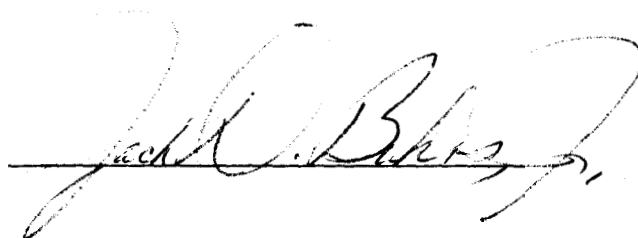
TO Virginia Phillips, Secretary, Academic Senate

DATE 10/20/75

FROM J. D. Bakos, Jr., Chairman, Student Affairs Committee

SUBJECT: Senate Agenda Item

I would like to have the attached proposal on the Senate Agenda. Since the proposal ultimately concerns the entire faculty, I would further appreciate your distributing copies of the proposal to the entire faculty.

A handwritten signature in cursive script, reading "J. D. Bakos, Jr.", written over a horizontal line.

JDB/we

CURRICULUM CHANGES FOR SENATE CONSIDERATION
 (These courses have been circulated according to the
 procedures outlined in the Constitution & By-Laws--
 objections were received and a recommendation has been
 made by the Curriculum Committee to the University
 Senate.)

<u>Department and Catalog Number</u>	<u>Course</u>	<u>Prereq.</u>	<u>Description</u>
Management 719 (3 credit hrs.) (A)	Personnel Selection	Junior standing in School of Business Admin- istration or consent of instructor.	Review of current re- search in career planning Emphasis on relationship of job interviewing to the staffing process. Teaches persons to conduc selection interviews and how to handle themselves in a job interview setting.
Physics 622 (3 credit hours) (C)	Electro- dynamics	Physics 732 and Mathematics 706	Development of relativistic kinematics from the potential form of Maxwell's Equations and of the connection between electrodynamics and quantum concepts. Application of tensor methods to electro- magnetic theory with emphasis on physical interpretation.
Latin 501, 502, 503 (4+4+4 credit hrs.) (C)	Elementary Latin I,II, III	For 502 Latin 501; for 533, Latin 532	Essentials of Latin grammar and some reading of connected prose. Designed for pre-law students and English and modern language majors as well for students planning to con- tinue in Latin.
Home Economics 504 (3 credit hours) (C)	Textile Fundamentals	None	Fundamentals of fibers, yarns, fabric construction and finishes as related to con- sumer selection, serviceabilit care, and clothing construc- tion. Two one-hour lectures and one two-hour laboratory per week.

Changes Continued

Home Economics 703
(4 credit hours)
(A)

Advanced Textiles Home Economics
504, Chemistry
503

Study of chemical and physical properties of textiles. new developments, testing procedures, and standards applied to fibers and fabrics. Three one-hour lectures and one three-hour laboratory.

Economics 309
(4 credit hours)
(A)

Current Problems in Money, Banking & Financial Markets
Economics 701 or consent; of instructor

Emphasis on understanding of the financial market system including money and capital markets in the economy. Current problems are associated with trends in theory and practice. Among topics covered are theories of the interest, rate and monetarism.

TO: Academic Affairs Committee

FROM: Dr. Howard B. Cox, Chairman, Marketing Department

SUBJECT: DIFFERENCE BETWEEN MARKETING MANAGEMENT MAJOR AND
INDUSTRIAL MARKETING MAJOR

I. Marketing Management requires these additional marketing courses:

Mktg 709 Retail Marketing
Mktg 715 Management of the Sales Force
Mktg 820 Sales Promotion or a marketing elective

II. Marketing Management requires these additional management courses:

Mgt 705 Principles of Transportation
Mgt 713 Report Writing
Mgt 804 Personnel Management
Mgt 850 **Development** of Executive Ability

III. Industrial marketing requires the following courses. Marketing management does not.

Mgt 746 Industrial Traffic Management
Mktg 750 Industrial Textiles
Mktg 840 Blueprint Reading
Mktg 843 Industrial Buying

IV. OTHER DIFFERENCES:

1. Marketing Management has a built-in management minor that will be required of all majors. Industrial Mktg. does not.
2. Other Marketing majors force the student into a more specialized area. Marketing management is a broader field. It allows the student to get a broad view of the role of marketing in business without forcing him to specialize as much as, for example, Fashion Marketing.
3. The proposed major also differs from Industrial Mktg in that:
 - A. Marketing Management allows the student to be introduced to Computers through Acctg 710 or Comp. Sci. 600 rather than Acctg. 713 only.
 - B. Marketing Management does not require additional advertising courses. Industrial Marketing requires Adv. 725.

INTER-OFFICE CORRESPONDENCE

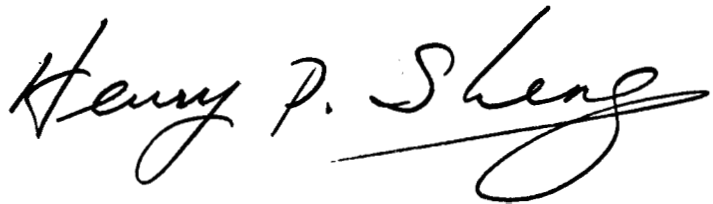
TO Mrs. Virginia Phillips,
Acting Secretary, Academic Senate

DATE Nov. 18, 1975

FROM Dr. Henry P. Sheng, Chairman
Academic Affairs Committee

SUBJECT NEW MARKETING MANAGEMENT MAJOR

The Academic Affairs Committee has voted unanimously to approve the Marketing Major as proposed by the Marketing Department of the School of Business Administration and recommend to the Senate for final approval. A copy of the program is attached.

A handwritten signature in cursive script that reads "Henry P. Sheng". The signature is written in black ink and is positioned in the lower right quadrant of the page.

MARKETING MANAGEMENT MAJOR

MARKETING MANAGEMENT

Suggested Curriculum for the Degree of Bachelor of Science in Business Administration with the Major in Marketing Management.

The Marketing Management curriculum requires a total of 186 hours.

FIRST YEAR (44 Quarter Krs.)		Q.H.	THIRD YEAR (48 Quarter Hrs.)		Q.H.
ECON	520 Prin. of Econ. I.	3	ACCTG	710 Intro. to Acctg. Systems and Data Processing OR Computer Science 600 Intro. to Programming	4
ENGL	550-551 Basic Composition I - II	8	ECON	704 Statistics I	4
GEOG	519 Economic Geography	4	FINANCE	729 Business Finance	4
MATH	542 Algebra	5	MGT	705 Princ. of Transportation	4
MGT	511 Intro. to Business	3	MGT	713 Report Writing	3
PSYCH	501 Intro. to Psychology	3	MGT	715 Business Law	4
SCIENCE	Electives-----	8	MGT	725 Fundamentals of Mgt.	4
SOCIAL STUDIES	Elective-----	4	MKTG	709 Retail Marketing (Pre: MKTG 624).	3
H&PE	Health Education	3	MKTG	71.5 Mgmt. of the Sales Force (Pre: MKTG 624, 625)	3
H&PE	Activity Course-----	1	MKTG	720 Industrial Mktg. (Pre: MKTG 624)	3
H&PE	Activity Course-----	1	MKTG	726 Effective Consumer Motivation (Pre: Jr. Standing)	4
H&PE	Activity Course-----	1	P REL	710 Basic Public Rel. (Pre: Junior Standing)	3
	TOTAL	44	MARKETING	Electives-----	5
				TOTAL	48
SECOND YEAR (Quarter Hrs.)		Q.H.	FOURTH YEAR (48 Quarter Hrs.)		Q.H.
ACCTG	605 Elementary Acctg.	5	ACCTG	810 Statement Analysis OR Upper Div. Elective	3
ACCTG	606 Elementary Acctg. II (Pre: Acctg 605)	5	ECON	801 Industrial Organ. (Pre: ECON 622 or 603) OR Upper Div. Elective	4
ADVER	631 Adver. Fundamentals	4	MGT	750 Human Behavior in Org. (Pre: Mgt 725).	4
ADVER	632 Adver. Procedures (Pre: ADVER 631)	4	MGT	804 Personnel Mgt. (Pre: MGT 725 and 750).	4
ECON	621 Principles II (Same as 603) (Pre: 500 or 520)	3	MGT	850 Dev. of Executive Ability (Pre: Mgt. 725-750)	4
ECON	622 Prin. III (Same as 602) (Pre: 621).	3	MKTG	815 Marketing Research (Pre: Mktg 624 and Econ 704).	4
ENGL	600-Level Literature Elect (609, 610, 611, 612, 613, 614) (Pre: 527 or 551)	4	MKTG	820 Sales Promotion (Pre: Senior Standing) OR MKTG Elective.	3
MKTG	624 Marketing	5	MKTG	825 Mktg Management (Pre: Mktg 703 or 720).	3
MKTG	625 Salesmanship	3	MKTG	845 International Mktg	3
SPEECH	652 Business & Professional (Same as 614)	3	MKTG	647 Physical Distribution (Pre: Econ 704)	3
HUMANITIES	Elective-----	3	MARKETING	Electives-----	3
LIBERAL ARTS	Elective-----	4	ELECTIVES-----		10
	TOTAL	46			



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

November 19, 1975

TO: Departmental Chairmen and Deans

FROM: Mr. Carl F. Chuey, Chairman of the University Library Committee
and Mr. Richard J. Owen, University Librarian

SUBJECT: Departmental Allocations of Library Materials.

Attached A a copy of the departmental allocations for the year 1975-1976. These allocations were decided upon by the Library Committee after several meetings with members of the library staff.

It was also decided by the committee that no department will be permitted to over spend their allocation. The library can not maintain your allocation to the exact penny but once an entry is made against your account that surpasses your limit no further purchase will be made during this fiscal year.

Anticipated increases of 15% in periodical subscriptions expenses will not be charged against your department this year. It will be taken from the contingency account and adjustments made in your allocation for 1976-1977.

If you desire a more detailed breakdown of your account into books, periodicals, and microforms, please contact Mrs. Olga Shafer at extension 434.

The Acquisitions Department has modernized the ordering and record keeping process in an effort to give the faculty more expeditious service. Therefore it is now required that all order request forms must bear the name and department of the individual faculty member initiating the request as well as the signature of the approving authority.

REPORT TO SENATE

Dec. 1, 1975

- I. In April, 1974, the Senate approved the establishment of an Ad Hoc Committee on the Relationships Among Schools. The Committee charge is:

"To gather from each School in the University a statement of objectives and to study the role of each School as it supports the objectives of the University. To define: (a) the Inter-relationships of the Schools as defined by the objectives; (b) the degree of autonomy within the Schools which may be possible, desirable, or necessary; (c) possible mechanisms for increased cooperation among Schools; and (d) to analyze possible academic implications connected with enrollment declines and the expansion of technical education."

There are six elected members--one representative per School:

Arts and Sciences - Sid Roberta
Business - Bill Petrych
Engineering - John Kearns
Education - Marv Chrisp
Music - Ron Gould
T&CC - Vic Richley

Earl Edgar was appointed administrative representative by the President. Dr. Rand, Dean of the Graduate School, was invited "to sit in as a non-voting member".

The Committee held its first meeting on May 17, 1974, and with the exception of the Summer sessions, has been meeting weekly. Minutes of all meetings and a statement of each School's objectives are on file. The Committee scheduled an open hearing, announced on the front page of the Jambor, Tuesday, March 4, 1975. The Committee also held several meetings with the Martorano Consultants to exchange information. Deans or their designees presented statements of School objectives to the Committee.

- XI. Sources of information and data:

University Catalog
CAT Report
School Objectives - authenticated by appropriate Deans
Arts and Sciences Committee on Objectives
President Coffelt
Board of Regents Master Plan
Martorano Report (Consultant group)

- III. Findings and Recommendations

F-3. The objectives of the University as expressed in the University catalog do not adequately describe the University's present goals and outreach.

R-1 The Committee recommends the statement of University Mission, drawn up after much discussion and deliberation and approved by the President of the University, be approved by the Senate for inclusion in the University

Bulletin. Based on the University Mission statement, the University should define specific goals in keeping with and to accomplish the mission, and prepare a plan covering a period of time (say 5 years) outlining the timely objectives to fulfill the plan and attain the goals. (See attached University **Mission.**)

- F-2 The goals and objectives of each School should contribute to and be constrained by the University Mission and Goals.
- R-2 Each School should establish a statement of its mission and objectives commensurate with the University Mission and Goals for **inclusion** in the University Bulletin. Each School should prepare a definitive plan, covering a sufficient period of time, for fulfilling its objectives in keeping with the University objectives and plans.
- F-3 One of the strongest factors responsible for friction and non-cooperation is lack of inter-school **planning** and cooperation, which thereby contributes to lack of progress between Schools and University. For example, Schools need to recognize that some students from other Schools within the University need some of their service courses, and this awareness should be manifested in course content and scheduling. This requires coordinated planning.
- R-3 Administrative responsibility, and avenues and means to ultimate decision and resolution, should be clearly defined to insure that necessary cooperation and planning occurs on a timely basis. The committee recommends that planning and coordination in scheduling consider more adequately the needs of day and evening students, both graduate and undergraduate, projection of program offerings and availability of service courses among colleges.
- F-4 There is a lack of "University orientation" among faculty and administration. There also exists an ethnocentric attitude of faculty which orients individuals primarily to department, secondly to School, and lastly to the University. This results in a serious lack of meaningful working, productive cooperation between Schools as Schools, and between and among members of the faculty as individuals and departments. The Schools too frequently aspire to be autonomous, and on occasion act to **prevent** meaningful cooperation needed to improve the University's well-being.
- R-4 The Committee recommends that serious study be given to the implications of this finding, in conjunction with the statements of the President in his annual address of September 1975, to identify causes and that steps be taken to bring about resolution of the problem.
- F-5 Better communication is needed among the Schools.
- R-5 A variety of methods of improving communication should be considered and explored by a committee in which each School is represented.

- F-6 Data and discussion of student credit hours taught focus too much on the specific course level. The way these data are used is counter-productive to the good of the University.
- R-6 Data and discussion of student credit hours taught should focus primarily on the School level. The need and utility of such data are recognized but care should be exercised in their use, which should be directed toward proper planning and control in fulfillment of the institutional goals and objectives.
- F-7 More statistical **information** which encourages comparison of the University as a whole with other **universities**, and which permits a comparison of University Schools with other university schools, can give a more realistic basis of comparison and judgment of our performance.
- R-7 The Committee recommends that more information be disseminated which permits intra-university comparisons by Schools and departments. This could be a **function** of our existing Office of Institutional Research.

A PROPOSED STATEMENT OF UNIVERSITY MISSION

PREFACE

Youngstown State University is an urban university, established and assisted by the State of Ohio, and **maintained** in order to provide a wide range of opportunities in higher education to satisfy the needs particularly--but not exclusively--of the residents of northeastern Ohio and western Pennsylvania.

The University seeks to reflect the age in which it lives, responding to the changing needs of its students and our society through the development of various programs while still retaining the best elements of the long tradition of humanistic, liberal education. The institution seeks to develop in its students an awareness of their cultural heritage and the **qualities** of intellectual and emotional maturity necessary to produce graduates who can enjoy productive, fulfilling lives as individuals and citizens.

ACCESS

The University has long been committed to the goal of broad access to higher education. When the University joined the state system of higher education, this policy was continued under the state provision for "open admission" for Ohio students who have earned a high **school** diploma or its equivalent. Realizing that this policy admits students with varied academic backgrounds, the University offers a wide range of curriculum options including special assistance through the Student Development Program and special courses. Financial subsidies from the state have similarly strengthened economic access to higher education, by making possible a fee structure **which** is **within** the means of most prospective students; extensive

programs of financial aid to students have further aided in achieving this goal. In addition to academic and economic access, the institution fulfills the state's commitment to geographic access. Located in the center of its service region, the University seeks to provide adequate facilities for **commuting** students as well as for those who are housed within the University area. The University also offers courses and programs at locations off campus, when this is appropriate.

RANGE OF PROGRAMS

The range of courses and programs offered has expanded to meet the needs of a society substantially more complex than it was a few decades ago. The University recognizes that change and complexity are accelerating, making it more important than ever that the University assume a leadership role and provide graduates capable of dealing with social, economic, and technical problems. The Graduate School, The Technical and Community College, and the Department of Continuing Education and Public Services are but three examples of institutional development during recent years aimed at responding to the needs of students served by the institution and providing society with the leadership it requires. The programs of these organizational units, along with those in Arts and Sciences and in the professional schools, now serve the University constituents by providing a broad **range** of educational experiences, from the one-day workshop to graduate degrees; from the non-credit course offered for personal enrichment to the technological training needed to prepare the individual for immediate employment; from the **course** offered the professional who needs **periodically** to renew licensure or certification to the traditional program of study in the liberal arts; from the program **which permits** the **high school** student an early opportunity to

commence a University career to the course which offers renewed intellectual stimulation to the senior citizen.

PRIORITIES

The University is committed to instruction, research and scholarship, and public service. Instruction is, and will continue to be, the primary function of the University. Public Service--apart from the service inherent in offering instruction to the public--is a second priority. Research, which usually emphasizes the extension of the boundaries of knowledge, and scholarship, which is directed more at a synthesis and reorganization of existing knowledge, undergird the other two.

REGION

A major goal of the institution, through its seventy years of history as a law school, as an institute, as a college, and as a University, has been to serve primarily the postsecondary educational needs of the residents of this geographical region: Mahoning, Trumbull, and Columbiana Counties of Ohio and Mercer and Lawrence Counties in Pennsylvania. The University has been, and will continue to be, basically a non-residential campus, and it has placed emphasis on the students who have wished to pursue their education while remaining at home, often combining a program of higher education with employment off campus. While nurturing its regional identity, the University has welcomed students from other parts of the nation and from around the world. But as a developing urban university, the institution has sought to become, and is committed to be, preeminent as a leader within its service region.

June 13, 1975 .

TO : FULL-SERVICE FACULTY, ADMINISTRATORS, AND STUDENT
GOVERNMENT

FROM: Virginia Phillips, Secretary of the Senate

RE : SENATE MEETING scheduled for December 5, 1975

Due to lack of business, the Senate meeting scheduled for
December 5, 1975, has been cancelled.

The next Senate meeting will be held on Friday, January 9,
1976. All typed committee reports that are to be included with
the Agenda of that meeting must be received by Mrs. Phillips,
c/o Business Education and Secretarial Studies, no later than
December 22, 1975.

b14

TO : CHAIRMEN OF SENATE COMMITTEES

FROM: VIRGINIA PHILLIPS, SECRETARY OF THE SENATE

RE : COMMITTEE REPORTS

December 11, 1975

This is a reminder that all typed committee reports that are to be
included with the agenda of the January 9, 1976 Senate meeting must be
received by Mrs. Phillips, c/o Business Education and Secretarial Studies,
no later than December 22, 1975.

b1j

INTER-OFFICE CORRESPONDENCE

TO The University Senate

DATE December 16, 1975

FROM The University Library Committee, Carl F. Chuey, Chairperson

SUBJECT Report of activities in fall quarter.

The Library Committee, after several meetings, worked out an departmental allocation plan for the Library's Budget. This plan, while not in its final stage yet, tries to take into account enrollment in that department and/or school, need, cost of materials, growth rate, and past policies.

The result of this plan, which was adopted by the committee unanimously, is attached.

It is the intention of the Library Committee to review the workings of this plan in April and make refinements, if any are needed, with the release of the 1976-77 budget. It is the intent of the committee to have formulated the 1976-77 departmental allocations budget by the end of Spring Quarter 1976.

Respectively submitted,



Carl F. Chuey
Chairperson

College of Arts and Sciences (34% of undergrad enrollment) \$235,230

Biological Sciences	\$30,000
Black Studies	1,500
Chemistry	3,500
Elementary	5,000
English	40,000
Foreign Languages	8,000
French	
German	
Greek	
Italian	
Latin	
Russian	
Spanish	
Geography	4,000
Geology	4,000
Health and Phys. Ed.	750
History	41,000
Mathematics	10,500
Phil. & Religion	10,200
Physics and Astronomy	9,500
Political & Social Science	18,400
Psychology	5,380
Sociology & Anthropology	12,000

A. Aguilera
by Committee
Nov 17/75

School of Business (19% of undergrad enrollment) 20,500

- Accounting and Finance
- Advertising and Public Relations
- Management
- Marketing

School of Education (11% of undergrad enrollment) 15,500

- Elementary Education
- Foundations of Education
- Guidance, Counseling and Pupil Personnel
- Secondary Education
- Special Education

School of Engineering (6% of undergrad enrollment) 21,230

- Chemical Engineering and Material Science
- Civil Engineering
- Electrical Engineering
- Industrial Engineering
- Mechanical Engineering

School of Fine Arts (5% of undergrad enrollment) 17,690

- Art 5,000
- Speech and Drama 1,400
- Music 11,290

Tech and Community College (32% of undergrad enrollment) 21,000

- Business Education & Secretarial Studies 21,000
- Business Technology
- Criminal Justice
- Engineering Technology
- Home Econ.
- Nursing
- Special Studies - Associate in Art Degrees -Dental Hygiene Technology

Library 10,000

General Works 30,025

Contingency 22,650

\$ 393,825

December 16, 1975

The Charter and Bylaws Committee recommends adoption of the following changes in the Articles and Bylaws of Youngstown State University's Academic Senate.

1) Article VI (Amendments), Section 1 (c)

Present Language: Upon a two-thirds affirmative vote of the faculty, with at least.....

Proposed Change: Upon a two-thirds affirmative vote of the voting faculty, with at least.....

Reason: To make clear a question raised last year concerning whether the language might mean the total faculty or only those voting.

2) Article IV (senate Committees), Section 2 (b) (3)

Present Language: The Charter and Bylaws Committee shall receive or originate, consider, and recommend to the Senate such revisions of the Charter and Bylaws as are deemed necessary, reasonable, and desirable.

Proposed Addition: This committee shall make interpretations of the meaning and intent of Articles and Bylaws when questions are brought to the committee by Senate members or Senate Committees. Such interpretations are to be reported to the Senate. If the Senate, by majority vote, objects to an interpretation, the Charter and Bylaws Committee must submit a proposal for a Charter and Bylaws revision which would clarify the issue. Until the issue is resolved, any action based on the disputed interpretation shall be held in abeyance.

Reason: It has been assumed that the Charter and Bylaws Committee is charged with making interpretations. The additional statement clarifies this, and at the same time provides a mechanism for disputing interpretations of the Charter and Bylaws Committee.

3) Bylaw 6 (Appointed Charter committees), Section 1 (d)

Present Language: Faculty and students may serve on only one Senate Chartered Committee at any one time.

Proposed Change: Faculty and students may serve on only one Appointed Senate Chartered Committee at any one time.

Reason: It was felt that any restriction to committee membership was intended to mean appointed membership, particularly in view of the Bylaw title. This, then, is to distinguish between elected and appointed membership on Senate committees.

4) Bylaw 4 (Other Elections), Section 5

Present Language: The Chairmen of all elected committees shall be elected annually by the committee at their first organizational meeting.

Proposed Addition and Change:by the committee at their organizational meeting.

The organizational meeting shall be called by the member whose name is first alphabetically.

Reason: To provide a mechanism for calling the first meeting of the committee.

5) Bylaw 6 (Appointed Chartered Committees), Section 1 (e)

Present Language: The chairman of each appointed chartered committee of the Senate shall be elected annually from within the committee.

Proposed Addition: The organizational meeting shall be called by the member whose name is first alphabetically.

Reason: To provide a mechanism for calling the first meeting of the committee.

6) Bylaw 8 (vacancies), Section 2 (a)

Present Language: A vacancy among the elected Faculty Senators or on an elected chartered committee shall be filled by the unelected candidate who received the highest number of votes in the election, as certified by the Elections and Balloting Committee. In the case of a tie, the Elections and Balloting Committee shall conduct a drawing of lot to decide the appointment.

Proposed Addition:received the highest number of votes in the election in which the vacated member was elected, as certified.....

Reason: To indicate the election (and the candidates) from which the replacements are to be named.

7) Bylaw 2 (Election and Balloting Procedures)

(see attached proposed bylaw)

Reason: The sense of this bylaw is essentially unchanged. The major changes are in Section 2 (c) which establish procedures for Senate balloting, and in Section 6 which describes the length of time for retaining a record of election or balloting results.

Charter and Bylaws Committee

Frederick Blue
Irwin Cohen
Philip Hahn
Daniel O'Neill
Edwin Pejack (secretary)
Charles Singler (chairman)

Except as provided in Article V, section 2(f) and Article VI, section 1 of the Charter, and Bylaw 2, section 2.(b) all elections and balloting shall be under the jurisdiction of the Elections and Balloting Committee and shall be conducted in the following manner:

Section 1. Nominees. The number of nominees shall be at least twice the number to be elected, and nominated by members of the Senate at a meeting of the Senate at which this is an announced agendum.

Section 2. ~~(a)~~ ^(c) Tellers. For each election or balloting the Election and Balloting Committee shall appoint tellers in sufficient numbers to expeditiously conduct the elections and balloting.

(b) At a meeting of the Senate, in which a written ballot is used in voting, the Chairman of the Elections and Balloting Committee, or a member of that committee, or in their absence, the Chairman of the Senate, shall appoint a sufficient number of tellers who shall distribute blank ballots, collect and tally the same, and report the results to the Chairman of the Senate, who shall announce the results.

Section 3. Ballots.

(a) The Elections and Balloting Committee shall be responsible for the preparation of all ballots and shall distribute them to the appropriate electorate. Unless otherwise specified, all balloting shall be completed within ten days from the date of mailing and shall be by closed mail ballot.

(b) On election ballots, the names of the nominees shall be listed in alphabetical order, with a statement of the maximum number to be voted for (which shall be the number to be elected), and instructions for returning of the ballot in an enclosed unmarked envelope. The elector shall seal the marked ballot in the unmarked envelope and shall sign the slip bearing his name on the outside of the envelope.

Section 4. Balloting Disputes. All balloting disputes shall be resolved by the Election and Balloting Committee and their determination shall be final.

Section 5. Ties. Ties shall be resolved by the tellers by drawing of lot(s). This shall be reported in their report.

Section 6. Reporting Results of Elections and Balloting. The Elections and Balloting Committee shall make public the results of all election and balloting under its jurisdiction. A complete record of the results shall be retained for the duration of the longest term of office being contested in each election, and for a period of one year in any balloting which does not involve an election. All ballots shall be retained by the Elections and Balloting Committee for a period of thirty days following the date of publication of results. The ballots may be inspected by any interested member of

the University community, and such inspection shall be supervised by a member of the Election and Balloting Committee.