

MINUTES
UNIVERSITY SENATE MEETING
October 21, 1959

President Jones presided and read a passage from the report of the examiners for E. C. P. D., granting full accreditation in Electrical, Mechanical and Civil Engineering. He also urged all faculty members to keep accurate records of attendance and mark the attendance on class cards before the cards are turned in to the Records Office. He then requested all faculty members to keep up to date their record of graduate work which record is filed with the President's Secretary.

The Senate then proceeded to select officers and committees as provided for in the constitution. For Secretary of the Senate, whose duties involve keeping the minutes and distributing them to members of the faculty, the Dean's Secretary, Mrs. Pickard, was elected. For membership on a committee of five to act as a Standing Committee on Revision of the Constitution and By-Laws; also for membership on a committee of three to act as representatives of the Senate on the Executive Committee of the University, the Chairman is to prepare a list of eligibles along with ballots to facilitate an election at the next meeting of the Senate.

Members elected to the Standing Committee were voted authority to assign specific tasks to other members of the Senate.

The next meeting will be held on Friday, November 20, at 4:00 p.m. in the Audio-Visual room of the Library. Please note change in place of meeting. Any member unable to attend the meeting may obtain a ballot in the office of the Dean and cast an absentee vote any time before the meeting.

Agenda for the meeting will be a continuance of organization and reports from committees.

Joseph E. Smith, Chairman